



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of February 7, 2022

MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

Chair Paul Gleeson (in person) called the meeting to order at 4:31 p.m., Monday, February 7, 2022. Also present were Roberta Grisct, Larry Lang, David Brownell, Mike Doherty, Judith Stipe, Nancy Messmer and Margaret Owens. HAB Members appeared by either video or audio. Paula Hunt was excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Stipe moved to approve as presented, Lang seconded, motion carried unanimously

APPROVAL OF MINUTES

- January 3, 2022 and January 31, 2022

ACTION TAKEN: Stipe moved to approve the minutes as presented, Brownell seconded, motion carried unanimously

BUSINESS ITEMS

1. Status – Guidelines for management of unspent Heritage Grant Funds

Attorney's office will provide contract wording to cover extension of timelines and adjustment in scope to assure expenditure of funds. We expect to have the new language by the March meeting. Roberta Grisct brought up two points. She asked what would be done if grant funds were used in ways that were not approved by HAB. Also, she felt that the guidance document attached to the application should be more of a checklist. It was suggested that this was more a topic for discussion after the award of the 2022 grant. Further discussion of this will be in June. Roberta volunteered to follow up with a draft check list for consideration

2. 2020 Heritage award accomplishment review process – Discussion

- a. Sequim Museum

The report submitted by Sequim Museum was accepted after brief discussion.

ACTION TAKEN: Brownell moved to accept the report, Messmer seconded, Stipe recused, motion carried

3. Status – Financial report 1/1/2022

We anticipate having about \$73,000 total available by close of 2022. In June we will consider how much we would request for awards for 2023

4. Territorial Structure catalogue - Update Nancy Messmer

Nancy Messmer Contacted Karla Forsbeck who has a file box of material on Territorial structures located east of Port Angeles. A file for territorial buildings in Port Angeles and west are already archived at the NOHC. The material that Karla has will be reunited with the files currently at the NOHC. Margaret is interested in looking it over. NOHC can digitize all the material, both east and west-side. Judy will contact Karla and see what she wants to do with the box. The materials will be reviewed soon with an eye to how to proceed with finishing this project.

5. Field trip update – Paula Hunt and Margaret Owens

The BOCC office provided the following guidance on Field trips.

- a. We will not be able to hold field trips until meetings are open again

- b. We need to make sure that we post planned trips in our meeting notes

We reviewed the list of previous filed trips. The list suggested two options. We could do one-hour local tours at the time of scheduled HAB meetings. We could also do at least one summertime day long

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field trip. What would be good would be to come up with a list of short local tours and a list of the day long tours that we could prioritize. Paula and Margaret will continue planning for opportunities once pandemic restrictions are past. Judy would like to show off the Sequim Museum. Paul suggested visiting the Forks Timber Museum.

ITEMS FOR THE GOOD OF THE ORDER

- Round robin of board members covering current activities at their organization.

NEXT MEETING DATES: Monday, March 7, 2022 at 4:30 p.m.

ADJOURNMENT

Meeting concluded at 5:37 p.m.

ACTION TAKEN: Stipe moved to approve the minutes as presented, Lang seconded, motion carried unanimously