



AGENDA

CLALLAM COUNTY HERITAGE ADVISORY BOARD

223 East 4th Street, Room 160

Port Angeles, Washington

February 7, 2022 – 4:30 p.m.

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Heritage Advisory Board meetings will be virtual only. The Heritage Advisory Board also strongly encourages public comments to be submitted in writing if possible.

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment/ questions can be directed to the Deputy Clerk 360-417-2233 or rweed@co.clallam.wa.us

CALL TO ORDER/ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES for January 3 and 31, 2022

BUSINESS ITEMS

1. Status – Guidelines for management of unspent Heritage Grant Funds
2. 2020 Heritage award accomplishment review process – Discussion
 - a. Sequim Museum
3. Status – Financial report 1/1/2022
4. Territorial Structure catalogue - Update Nancy Messmer
5. Field trip update – Paula Hunt and Margaret Owens
 - a. We will not be able to hold field trips until meetings are open again
 - b. We need to make sure that we post planned trips in our meeting notes

ITEMS FOR THE GOOD OF THE ORDER

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE - Monday, March 7, 2022

ADJOURNMENT

Heritage Advisory Board
Draft Minutes
January 3 and 31, 2022



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of January 3, 2022

MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

Chair Paul Gleeson (in person) called the meeting to order at 4:30 p.m., Monday, January 3, 2022. Also present were David Brownell, Mike Doherty, Paula Hunt, Larry Lang, Nancy Messmer, and Margaret Owens. HAB Members appeared by either video or audio. Roberta Grisct and Judith Stipe were absent.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Gleeson moved to approve as presented, motion carried unanimously

APPROVAL OF MINUTES

- November 1, 2021
- December 6, 2021

ACTION TAKEN: Gleeson moved to approve the minutes as presented, motion carried unanimously

BUSINESS ITEMS

1. Public Notice for acceptance of 2022 application for grant status
 - a. Review text

ACTION TAKEN: Lang moved to approve notice, Hunt seconded, motion carried unanimously

2. Status – Guidelines for management of unspent Heritage Grant Funds
Attorney's office will provide contract wording to cover extension of timelines and adjustment in scope to assure expenditure of funds.

3. Board Officer selection for 2022

Selection of Chair, Vice Chair and Secretary - Several members were asked about their availability to serve as officers. Most declined. The final slate of willing officers was proposed. Paul Gleeson Chair, Larry Lang Vice Chair, and Margaret Owens Secretary.

ACTION TAKEN: Brownell moved to select Gleeson as Chair, Lang as Vice Chair and Owens as Secretary, Hunt seconded, motion carried (6 yes votes. Nancy Messmer was not connected at the time of the vote)

4. Suggested board activities beyond Heritage Fund Grants in the time of COVID-19
There was a wide-ranging discussion to expand the activities of the board beyond the management of the Heritage Grant program. It was felt that the Heritage Grant program has been worked out and that future changes would be minimal. There is a desire to recapture the communication and exchange of information on county heritage. Paula Hunt, with help from Margaret Owens and others, will begin exploring local and longer field trips to view heritage opportunities in the county. While there is no plan to continue with the Territorial Building project, Nancy will see about retrieving the draft eastern county volume. We will also encourage board members and other interested parties to review and comment on the draft planning document for the Maritime Washington. The following will continue to be considered:

- a. Visit to historical facilities in place of monthly meetings
- b. Visit to historical areas. Day long field trip in summer months
- c. Special projects
 - i. Revisit the Territorial Buildings Notebook
- b. Support for other programs
 - i. Heritage Barn Grants
 - ii. Historic Cemetery Grants
 - iii. Maritime Washington
 1. Maritime Mapper program - [Maritime Mapper \(preservewa.org\)](https://preservewa.org)

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MINUTES of January 3, 2022
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NEXT MEETING DATES: Monday, January 31 at 1:30 p.m. (HAB Workshop)
Monday, February 7 at 4:30 p.m. (Regular Meeting)

ADJOURNMENT

Meeting concluded at 5:30 p.m.

DRAFT



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of January 31, 2022 WORKSHOP PRESENTATION ONLY

WORKSHOP PRESENTATION OF THE HERITAGE ADVISORY BOARD (HAB)

Chair Paul Gleeson (in person) called the workshop presentation to order at 2 p.m., Monday, January 31, 2022. No other Heritage Advisory Board Members were present.

BUSINESS ITEMS

1. Heritage Advisory Board – PowerPoint Presentation

Chair Paul Gleeson, Chair -Heritage Advisory Board, makes a PowerPoint presentation to those who wish to apply for a grant to explain the process. This is NOT the place where grant applicants can present their projects.

NEXT MEETING DATES – Monday February 7, 2022

ADJOURNMENT

Workshop concluded at 2:45 p.m.

Heritage Advisory Board
Funding report
Sequim Museum & Arts



Sequim Museum & Arts

544 N Sequim Ave. Sequim WA 98382

To: Clallam County Commissioner Mark Ozias

January 20, 2022

Dear Mark,

The paving project from the Heritage Grant awarded to the Sequim Museum & Arts is now complete. Lakeside Asphalt finished the parking lot Dec. 30, 2021. Our parking is now safe for all visitors to access the Museum.

Attached you will find pictures of the project and invoice for their work. If more information is needed please let me know.

On behalf of the Board of Trustees, I want to thank you for years of your time spent on securing this grant money mandated by Washington State House Bill 1386 in 2005. You and I can take pride in knowing that perseverance is the key to putting these funds to work for the taxpayer. Seeing the original intent of using \$1 of each \$5 filing fees, used in the manner the law required, is gratifying.

Respectfully,

A handwritten signature in cursive script that reads "Judith Reandeau Stipe".

Judith Reandeau Stipe
Executive Director
Sequim Museum & Arts
544 N. Sequim Ave.
Sequim, WA 98382

GRANT AGREEMENT

COUNTY	RECIPIENT
Clallam County Board of County Commissioners 223 E. 4 th Street, Suite 4 Port Angeles, WA 98362 Mark Ozias, Chair Date Attested to: Loni Gores, Clerk THIS CONTRACT HAS BEEN APPROVED AS TO FORM BY THE CLALLAM COUNTY PROSECUTING ATTORNEY	Name of organization: <u>Sequim Museum</u> Address: <u>544 N. Sequim Ave.</u> <u>Sequim, WA 98382</u>  Signed by Title: <u>Executive Director</u> Printed Name and Date: <u>Judith Reandeau Stipe 7/21/20</u>

RECIPIENT is/was a successful applicant for funds available under the Clallam County "Heritage Grant Fund" program, a grant program authorized by the County Commission because of the recording surcharge collected by the Auditor's Office for historical preservation or historical programs pursuant to RCW 36.22.170(1)(a). The RECIPIENT agrees to comply with the terms and conditions listed in BoCC Resolution #2-2020 as well as all federal and state laws and regulations. COUNTY, in reliance upon the application of RECIPIENT and these assurances, awards RECIPIENT grant "Heritage Grant Funds" in the amount of \$ 43,100.

RECIPIENT, in consideration of receiving these grant funds agrees to do the following:

- Use the Grant Funds to develop and operate programs which promote public interest in history, for example, research projects, locating and marking historical sites, providing self-guided tours for such sites, and similar activities AND/OR
- Use the Grant Funds to preserve or inventory objects and items of significance for the history of Clallam County or the north Olympic Peninsula.
- Spend Grant Funds in a manner reasonably consistent with RECIPIENT'S application for such funds, although RECIPIENT is authorized to redirect those funds to accomplish its goal.
- Provide to the Heritage Advisory Board on or before August 1, 2021 a brief written report describing what the grant funds allowed your organization to undertake, complete or conduct that would not have been possible (or less likely to occur) without these grant funds.



Progress Billing Invoice
Olympic Peninsula Division
 360-452-7803

PLEASE NOTE - OUR REMITTANCE ADDRESS HAS CHANGED

We welcome your EFT payment (ACH and Wire). Please contact
 AR@lakesideindustries.com to enroll.

Invoice #: 50016386

Date: 12/29/21

Application #: 1

Invoice Due Date: 01/28/22

Payment Terms: N30

To: **Property Owner**
Sequim Museum & Arts Center
544 N Sequim Ave
Sequim, WA 98382

For Overnight Delivery by Courier
 Lockbox Services Box 1086, Lakeside Industries
 18035 Sperry Drive
 Tukwila, WA 98188

***New Remit Address for physical checks

Remit To: **LB# 1086, Lakeside Industries**
PO Box 35143
Seattle, WA 98124-5143
425-313-2600

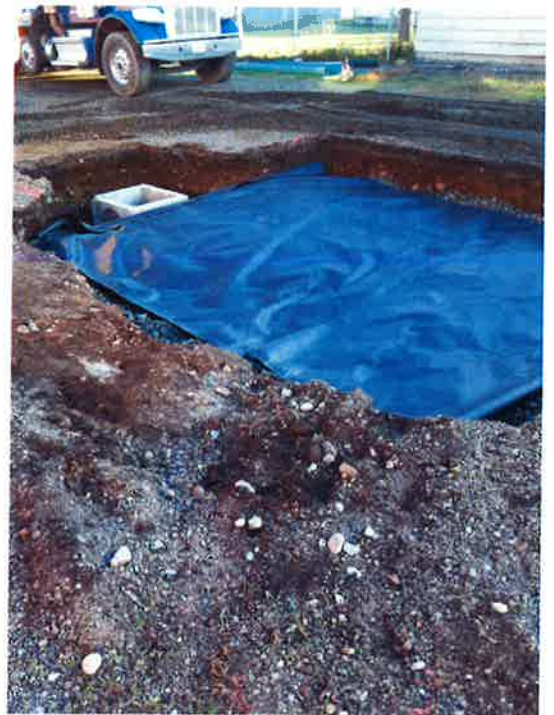
Contract 0421195 - Stormwater Improvements & Asphalt Paving - Sequim
 Museum & A

Cont Item	Description	Contract Amount	Contract Quantity	Quantity This Period	Quantity JTD	U/M	Unit Price	Amount This Period	Amount To-Date	% Compl
1	Mobilization	1,500.00	1.00	1.00	1.00	EA	1,500.00	1,500.00	1,500.00	100.00%
2	Labor & Equipment (Grading) - Work To Include: Provide Labor	18,000.00	40.00	36.50	36.50	HRS	450.00	16,425.00	16,425.00	91.25%
3	Trucking (Grading Only)	8,150.00	48.00	25.50	25.50	HRS	170.00	4,335.00	4,335.00	53.13%
4	Drain Rock	900.00	50.00	43.27	43.27	TON	18.00	778.86	778.86	86.54%
5	Crushed Surface Top Course	2,600.00	100.00	138.73	138.73	TON	26.00	3,606.98	3,606.98	138.73%
6	Type 1 CB	1,500.00	2.00	1.00	1.00	EA	750.00	750.00	750.00	50.00%
7	Type 50 CB	190.00	1.00	0.00	0.00	EA	190.00	0.00	0.00	0.00%
8	4" 3034 Drain Pipe	1,630.00	180.00	100.00	100.00	LF	9.05	900.00	900.00	55.56%
9	Misc Materials - Fabric, Mortar Etc	600.00	1.00	1.00	1.00	LS	600.00	600.00	600.00	100.00%
10	Waste Fee	245.00	50.00	120.00	120.00	TON	4.90	588.00	588.00	240.00%
11	Asphalt Paving - Work To Include: Apply Weed Barrier To Prep	24,525.00	10,900.00	11,374.00	11,374.00	SF	2.25	25,591.50	25,591.50	104.35%

Project Manager: Seth Wilhelm
 Seth.Wilhelm@lakesideindustries.com
 360-452-7803 (office)

Total Billed To Date: **\$ 55,025.34**
 Total Tax To Date: **4,842.22**
 Less Retainage: **0.00**
 Less Previous Applications: **0.00**
 Total Due This Invoice: **\$ 59,867.56**





Heritage Advisory Board Financial Report

CLALLAM COUNTY**REVENUE & EXPENDITURE FINANCIAL SUMMARY--\$1 SURCHARGE TO PROMOTE HISTORICAL PRESERVATION OR HISTORICAL PROGRAMS (PURSUANT TO RCW 36.22.170)****GENERAL FUND REVENUE ACCOUNT--00100.221.34136.00.0000****GENERAL FUND EXPENDITURE ACCOUNT--00100.291.51420.49.0400 (STARTING 2020)****UPDATED THRU 12/31/2021****REVENUES COLLECTED**

2005 aug - dec	10,604
2006	21,584
2007	20,357
2008	16,576
2009	17,079
2010	14,515
2011	13,449
2012	14,775
2013	15,984
2014	12,278
2015	14,495
2016	15,048
2017	15,768
2018	15,173
2019	15,255
2020	19,847
2021	22,223

Total Revenue Collected**275,010****HISTORICAL PRESERVATION EXPENDITURES
MADE**

2005 aug - dec	0
2006	0
2007	0
2008	0
2009	0
2010	67,835
2011	16,728
2012	0
2013	0
2014	0
2015	0
2016	3,285
2017	0
2018	3,641
2019	0
2020	50,000
2021	40,000

Total Expenditures Made to Date**181,489**

CLALLAM COUNTY

REVENUE & EXPENDITURE FINANCIAL SUMMARY--\$1 SURCHARGE TO PROMOTE HISTORICAL PRESERVATION OR HISTORICAL PROGRAMS (PURSUANT TO RCW 36.22.170)

GENERAL FUND REVENUE ACCOUNT--00100.221.34136.00.0000

GENERAL FUND EXPENDITURE ACCOUNT--00100.291.51420.49.0400 (STARTING 2020)

UPDATED THRU 12/31/2021

HISTORIC PRESERVATION EXPENDITURE DETAILS (excluding REET financed historic preservation-related capital projects, amounts are net of grant funds rec'd)

	<u>Year</u> <u>Incurred</u>	<u>Amount Funded</u> <u>through General</u> <u>Fund (net of</u> <u>Grants Rec'd)</u>	<u>Notes</u>
Historic Courthouse Interior Exterior Rehabilitation	2010	67,835	\$252,440 incurred in 2010; net of Grant rec'd in 2011 of \$184,605
Old Fire Hall Analysis	2011	16,728	
Historic Courthouse Tower Ladder Replacement	2016	3,285	
Salt Creek Bunker Security Fencing	2018	3,641	
New Dungeness Light Station Association	2020	2,400	
Sequim Museum & Arts	2020	43,100	
Clallam county Historical Society	2020	2,000	
Port Angeles Fine Arts Center	2020	2,500	
New Dungeness Light Station Association	2021	8,600	
Sequim Museum & Arts	2021	14,500	
Clallam County Genealogical Society	2021	2,400	
North Olympic History Center	2021	14,500	
Total Expenditures Incurred to Date		181,489	

HISTORIC PRESERVATION ESTIMATED
UNSPENT FUNDS

	<u>Annual Rev less</u> <u>Expenditure</u>	<u>Cumulative Unspent Funds</u>
2005 aug - dec	10,604	10,604
2006	21,584	32,188
2007	20,357	52,545
2008	16,576	69,121
2009	17,079	86,200
2010	-53,320	32,880
2011	-3,279	29,601
2012	14,775	44,376
2013	15,984	60,360
2014	12,278	72,638
2015	14,495	87,133
2016	11,763	98,896
2017	15,768	114,664
2018	11,532	126,196
2019	15,255	141,451
2020	-30,153	111,298
2021	-17,777	93,521
Total Historic Preservation Unspent Funds Available	93,521	

CLALLAM COUNTY

REVENUE & EXPENDITURE BUDGET--\$1 SURCHARGE TO PROMOTE HISTORICAL PRESERVATION OR HISTORICAL PROGRAMS (PURSUANT TO RCW 36.22.170)

GENERAL FUND REVENUE ACCOUNT--00100.221.34136.00.0000

GENERAL FUND EXPENDITURE ACCOUNT--00100.291.51420.49.0400 (STARTING 2020)

BUDGET YEAR--2022

**BUDGET
2022**

REVENUE--HISTORIC PRESERVATION \$1 SURCHARGE 20,000

EXPENDITURE--HISTORIC PRESERVATION 40,000

BUDGETED NET SURPLUS/(DEFICIT) OF REVENUE TO EXPENDITURES -20,000

HISTORIC PRESERVATION FUND BALANCE

BEGINNING FUND BALANCE--HISTORIC PRESERVATION 93,521

NET SURPLUS/(DEFICIT) OF REVENUE TO EXPENDITURES -20,000

ENDING FUND BALANCE--HISTORIC PRESERVATION 73,521

Heritage Advisory Board Field Trips

Clallam County Heritage Advisory Board

Field Trips 2010 – 2019

Compiled by Margaret Owens

2010 Field Trips:

- April 17, 2010- Tour of Joyce area, led by Joan Quigley and Alice Alexander.
 - Wasankari school
 - Wasankari homestead
 - Juella/Thompson homestead (1483 Grauel- Ramapo Rd.) (photos)
 - Everett Cemetery (photos)
 - Port Crescent Cemetery (photos)
 - Joyce Depot Museum (photos)
- May 8, 2010- Cemetery Tour - Port Angeles
 - Ocean View Cemetery
 - Mt. Angeles Cemetery

2011 Field Trips:

- Feb. 19, 2011 - Gary Blevin's private museum, "Sitting Bull", ("Sit 'n Bull"?) in Gales' Addition. Photos and memorabilia from Port Angeles history. Parts of over 50 taverns that no longer exist, from the area. (Photos in binder, taken by Alice.) (Has been dismantled)
- May 2011 - Tour of Cowan Ranch led by Nancy, new on the board.

2012 Field Trips:

- June 27, 2012 - Sequim Tour
 - Old Sequim Opera House
 - Pioneer Park
 - Old Co-op Granary Interior
- Aug. 25, 2012 - West
 - Snider Work Camp
 - Drove up to high look-out, Kloshe Nanitch (Has been dismantled)

2013 Field Trips:

- May 7, 2013 - Meeting held at the Genealogical Society's new center. Speaker invited: Hannah Merrill (County), who spoke about the Lower Dungeness Floodplain Restoration Project and the need to deconstruct the "Baker-Chang" house that summer. (Margaret new on the board)
- June 11, 2013- Tour of "Baker - Chang" house, near Old Dungeness Schoolhouse
-also toured old dairy barn (Mapes) with silo. (photos)

2014 Field Trips:

- April 2014 - Toured Olympic National Park Cultural Resource Center With Gay Hunter (ONP)
- Nov. 2014 Toured ONP Park Headquarters, led by Paul (new on the board in July)
- Dec. 10, 2014- Toured Museum at the Carnegie, led by Alice

2015 Field Trips:

- Feb. 5, 2015- Tour of Clallam County Historical Soc. archives with Kathy Monds.
- July 19, 2015- Trip to Lake Ozette, led by Nancy. Wonderful visit with Ozette historian, Larry Sears and family. Early settlers and WWII use of the area discussed. (Rachel new on the board)

2016 Field Trips:

- Feb. 2016 - meeting held at Rachel Boyd's woodworking shop.
- June 26, 2016 - Tour west, led by Larry Burtness, to La Push and Mora. Welcomed by tribal elders and others, at the Quileute Senior Center. We were allowed to view the recently discovered "Red Lizard" petroglyph boulder, being kept at the Sr. Center. Also toured the Quileute Cemetery with a guide. We then proceeded to the Mora Ranger Station, where we met with ONP anthropologist, Jacilee Wray. History of Mora settlement explained. Then to Rialto Beach parking lot, to see what remains to be seen at the long-gone home site of "Alexander; The One Who Knows". (Terraced trails and invasive English ivy)
- July 10, 2016- Hike to Roose's Homestead, led by Paul. Dinner at Mike D.'s cabin.

2017 Field Trips:

- May 21, 2017- Led by Larry Burtness, we hiked uphill on a "secret" trail to the old Clallam Bay Cemetery. Headstones and old fencing under the trees. (Photos in binder) Beach walk with Nancy to Hoko mouth.

2018 Field Trips:

- May 15, 2018- Trip to Olympia to see Pat Neal receive a history award. (Nominated by HAB.) (Larry and Judy new on the board.) (photo in binder)
- June 26, 2018- Trip east, led by Judy
 - Diamond Point Quarantine Station, beach, and up-hill buildings with Linda Nakamura
 - Troll Haven drive-by
 - Shields' burial at Gardiner Cemetery
 - Zaccardo Cemetery
 - Sequim Museum facility (in progress)

2019 Field Trip:

- July 17, 2019- West, facilitated by Nancy and Paul.
 - Toured the old Sekiu Schoolhouse and heard stories from June Bowlby, lifelong resident of Sekiu.
 - Visited with Dale Croes, archeologist of the Hoko River dig sites, at his property at the mouth of the Hoko River.

Field trip ideas gleaned from meeting notes:

- House of Myths Carving Shed
- Lake Ozette boat tour
- Underground Tour
- Forks Timber Museum
- Library- local history, archived resources
- Camp David Jr.
- Tamanowas Rock
- Sequim Museum
- Makah Museum
- Jamestown S'Klallam Tribal Campus
- NOHIC collection storage, etc.