



Clallam County Parks, Fair & Facilities Department

223 E. Fourth St., Suite 7
Port Angeles, WA 98362

August 2, 2024

To: Clallam County Park Board

A regular meeting of the Clallam County Park and Recreation Advisory Board will be held in the Board of Commissioners Meeting Room in the Main Courthouse Building on **Tuesday, August 6, 2024, at 5:30 p.m.**

Attention

Park and Recreation Advisory Board meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: **856 093 8561** and passcode: **12345**

If you would like to participate in the meeting via Zoom video conference, visit www.zoom.com and use meeting ID: **856 093 8561** and passcode: **12345**

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Parks, Fair & Facilities Administrative Operations Coordinator at 360-565-2659 or via email at Melissa.Earley@clallamcountywa.gov

REGULAR MEETING AGENDA

- A. Call to Order
- B. Roll Call
- C. Determination of Quorum
- D. Disposition of Minutes – July 2, 2024, Regular Meeting
- E. Correspondence Received
 - 1. WCC Grant Crew Time
 - 2. Online Submission Robin Hunsinger
 - 3. Cory Graves – Drones
 - 4. Terri DiMartino – A Million Thank You's
- F. Public Comment on Agenda Items – Please limit comments to 3 minutes.
- G. Unfinished Business

Direct: 360-565-2659
Main Office: 360-417-2291
Melissa.Earley@clallamcountywa.gov

1. Clallam County Parks – 2025 Parks Master Fee Schedule Adjustment
 2. Washington State Parks 2025 Fees Update
- H. Committee Reports
1. 2026 Parks Master Plan Team
- I. Staff Reports
1. Parks Master Plan Survey Update
 2. Lake Pleasant Piling Project Update
- J. New Business
- K. Public Comments on Non-Agenda Items – Please limit comments to 3 minutes.
- L. Adjournment

E I

Earley, Melissa

From: Crawford, Donald
Sent: Monday, July 29, 2024 8:27 AM
To: French, Owen (ECY)
Subject: RE: upcoming WCC crew time 2.5.2024- Clallam County

I completely understand emergencies come up. Regardless of the outcome, please follow up so, I can plan accordingly.

R.Donald Crawford, CGM
Director
Clallam County
Parks, Fair, & Facilities Department
223 East Fourth Street, Suite 7
Port Angeles, WA 98362-3000
360.797.8283 cell



From: French, Owen (ECY) <ofre461@ECY.WA.GOV>
Sent: Monday, July 29, 2024 8:23 AM
To: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>
Subject: RE: upcoming WCC crew time 2.5.2024- Clallam County

Hey Don,

Sorry for the delayed response. I was waiting to get clarity on of the crew I planned to send your way. They are being deployed on disaster response in Iowa to do flood relief and will not be available to serve those two weeks with Parks. If the deployment is cancelled or if for some reason is cut short, I will let you know ASAP.

I will check and see if there are any other crews available in other regions to backfill for the crew I was going to send you. Unfortunately, we are usually pretty booked out for this time of year. If I come up with a way to route you time, I will reach out.

I apologize for the unavailability to serve these final 2 weeks with County Parks, the crew was looking forward to it.

Thanks for your time

Owen French (he, his)
WCC Habitat Restoration Lead and Crew Coordinator
Washington Department of Ecology
Phone: (360) 470-0004 | Email: ofre461@ecy.wa.gov
Regular hours: Monday-Thursday 7 am – 5:30 pm

From: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>
Sent: Wednesday, July 24, 2024 1:36 PM
To: French, Owen (ECY) <ofre461@ECY.WA.GOV>
Subject: RE: upcoming WCC crew time 2.5.2024- Clallam County

External Email

I am just checking in about the last seven days of our grant. We hope to have the team focus on lowering stumps in some of the areas affected by the November 22 storm. If we have time, there is also a trail project.

R.Donald Crawford, CGM
Director
Clallam County
Parks, Fair, & Facilities Department
223 East Fourth Street, Suite 7
Port Angeles, WA 98362-3000
360.797.8283 cell



From: French, Owen (ECY) <ofre461@ECY.WA.GOV>
Sent: Monday, January 8, 2024 3:42 PM
To: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>
Cc: Phillips, Rylee (ECY) <rphi461@ECY.WA.GOV>
Subject: upcoming WCC crew time 2.5.2024

Hello Don,

Hope the new year is going well for you. Now that Mari and her members have come and gone already, it is time to get prepared for Rylee and his crew to rotate in. Rylee is cc'd here on this email for planning purposes. Rylee will be out for the week of Feb. 5th and then the following week of Feb 12th. He and his crew are coming from Belfair and will be staying in a hotel in Sequim. Rylee will need to know a meeting time and location. We'd also like to know what work you have in mind for the crew. This will help Rylee be prepared with the proper tools and equipment.

Rylee Phillips (509) 202-3941 rphi461@ECY.WA.GOV

Thanks

Date	Crew base	# of Days	hotel	The crews normal duties and notes
4-Dec	PA- ONP	M-Th 4 days	no	trails and facilities focus but can plant and handle bucking
11-Dec	PA- ONP	M-Th 4 days	no	trails and facilities focus but can plant and handle bucking
5-Feb	Belfair-DNR	M-Th 4 days	yes	trails and facilities focus but can plant and cut small trees
12-Feb	Belfair-DNR	M-Th 4 days	yes	trails and facilities focus but can plant and cut small trees
11-Mar	PA- DNR	M-Th 4 days	no	heavy trail work, *supervisor class B sawyer, competent feller
18-Mar	PA- DNR	M-Th 4 days	no	heavy trail work, *supervisor class B sawyer, competent feller
14-Mar	Sultan DNR	Th-Th 8 days	yes	trails and facilities focus *would overlap PA DNR for 3/18-3/21
28-Mar	Sultan DNR	Th-Th 8 days	yes	trails and facilities focus but can plant and handle bucking
12-Aug	PA- LEKT	M-W 3 days	no	restoration focus but supervisor has done a little of everything
19-Aug	PA- LEKT	M-Th 4 days	no	restoration focus but supervisor has done a little of everything

Owen French (he, his)
WCC Crew Coordinator
Washington Department of Ecology
Phone: (360) 470-0004 | Email: ofre461@ecy.wa.gov
Regular hours: Monday-Thursday 7 am – 5:30 pm

E2

Earley, Melissa

From: Crawford, Donald
Sent: Tuesday, July 2, 2024 1:41 PM
To: humdinger1968@gmail.com
Cc: @Parks Fair & Facilities
Subject: RE: Online Form Submission #5217 for Contact Parks, Fair and Facilities

Thank you, Robin, for your kind and generous feedback. Our onsite team indeed does a great job, and they are supported by another 20 individuals who work diligently to ensure guests to Salt Creek Recreation Area have a wonderful experience. Rest assured, we are committed to maintaining this level of service. Sometimes, we focus on the issues we need to address, so it is also reaffirming to hear positive comments.

Thank you again, and we hope to host you in the future,

R.Donald Crawford, CGM
Director
Clallam County
Parks, Fair, & Facilities Department
223 East Fourth Street, Suite 7
Port Angeles, WA 98362-3000
360.797.8283 cell



From: web_parks <web_parks@clallamcountywa.gov>
Sent: Tuesday, July 2, 2024 12:29 PM
To: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>
Subject: FW: Online Form Submission #5217 for Contact Parks, Fair and Facilities

Melissa Earley
Administrative Operations Coordinator
Clallam County Parks, Fair & Facilities
NEW: 360.565.2659

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, July 2, 2024 11:44 AM
To: web_parks <web_parks@clallamcountywa.gov>
Subject: Online Form Submission #5217 for Contact Parks, Fair and Facilities

Contact Parks, Fair and Facilities

First Name	Robin
Last Name	Hunsinger
Email	humdinger1968@gmail.com
Phone Number	5303680378
Subject	Salt Creek Recreation Area
Comments/Questions	I just wanted to tell someone what a wonderful time my husband, dog and I had at your Salt Creek Recreation Area campground. We stayed for three short nights in space #88 and had the very best time. The grounds were just beautiful! The trails were just perfect. And, the WWII relics werre AMAZING! We got to chat with the camp host and he was wonderful as well. We just had the best time! Thank you.

Please Note

This form is not for emergencies. If you have an emergency, please phone 911.

Email not displaying correctly? [View it in your browser.](#)

Earley, Melissa

From: web_parks
Sent: Wednesday, July 24, 2024 1:32 PM
To: Crawford, Donald
Subject: FW: Drones

Melissa Earley
Administrative Operations Coordinator
Clallam County Parks, Fair & Facilities
NEW: 360.565.2659

From: Cory Graves <cory_graves@hotmail.com>
Sent: Wednesday, July 24, 2024 10:37 AM
To: web_parks <web_parks@clallamcountywa.gov>
Subject: Drones

 You don't often get email from cory_graves@hotmail.com. [Learn why this is important](#)

I would like to express my family's view that ariel Drones should be banned at Salt Creek Recreation Area. A drone was buzzing over our head out on the tongue point during low tide last Saturday. Took away from the experience and seemed dangerous. Based on comments overheard, most people around us were in agreement. Thanks for listening.

Cory Graves

E 4

Earley, Melissa

From: John Graham <ccpdu@olypen.com>
Sent: Friday, July 19, 2024 2:36 PM
To: Crawford, Donald
Subject: FW: A million thank you's for finding my sister in law Leeanna Shaw

Don,

We had a little excitement here while I was in town before my night shift. Dispatch called my cell and told me of a 70 year old woman that was separated from some local neighbors while walking in the park. I texted and told all the staff to be on the lookout. As I returned from town I pasted her walking down Hogback so I stopped and ID'd myself and asked her if she was the one people were looking for and she was. Happy ending 😊

*John Graham
Park Manager
Dungeness Rec Area
360-683-5847*

From: Terri DiMartino <girldog2007@gmail.com>
Sent: Friday, July 19, 2024 12:22 PM
To: John Graham <ccpdu@olypen.com>
Subject: A million thank you's for finding my sister in law Leeanna Shaw

Hi John,
We are very grateful for your help and attention in locating my sister-in-law, Leeanna Shaw today. She's not familiar with the area and is visiting Pete and I for a few days from North Bend, Washington.

We won't let her out of our sight. Thank you again!!!

Warmly,
Terri DiMartino



G 1

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Email: web_parks@clallamcountywa.gov
Website: www.clallamcountywa.gov

DON CRAWFORD | DIRECTOR
RICK MCFARLEN | DEPUTY DIRECTOR

Date: August 1, 2024

To: Clallam County Park Board- *Peter Craig (Board President), Roger Hoffman, Candace Kathol, Bill Hughes, Pete Davis, Diane Chung, Anna Plager*

From: Don Crawford Parks Director

Subject: 2025 Parks Master Fee Schedule Adjustment Recommendation

2025 Parks Master Fee Schedule

After carefully reviewing the current CPI trends and justification of possible Parks Master Fee Schedule fee adjustment, staff have deduced that the 2024 fee schedule is sufficient to carry over through 2025.

Autopay Kiosk

However, integrating Autopay Kiosks—one each at SCRA and DRA implemented to increase labor efficiency and greater adherence to cash handling policies—results in a new User Fee being assessed to the camping fee for “First Come, First Serve” credit card payments only, NOT CASH Transactions.

In addition to financial institution transaction fees, kiosk fees will include *software subscription, consumable expenses (receipt paper, etc.), satellite connectivity fees, warranty, replacement parts, and power.*

Staff estimates \$12,000 per year for kiosk expenses, in addition to transaction fees between \$20,000 and \$30,000 per year. However, staff have not had sufficient time to complete the modeling required to provide a detailed explanation of the user fee structure and supporting data.

Another wrinkle is that much of the first year's operational expense can be tied to the capital implementation budget, so the user fee could initially be discounted.

At this juncture, staff will resume this project in late summer to early fall and make a formal presentation to the Parks Advisory Board before the end of the year, followed by a presentation to the BOCC in late Q1 2025.

Coin-Op Showers

Staff Have budgeted to convert the coin-operated showers to a timer-based mechanism. While the coin-op system generates approximately \$6,000 annually, the staff time required to compliantly manage the coinage makes it unsustainable. The current fee schedule is sufficient to compensate for this revenue loss.

Dump Fees

Only non-camping patrons are charged for this convenience, which has always been an honor system fee. We will program the Autopay Kiosk to accept payment for dump fees at the current rate.

Firewood

We will program the Autopay Kiosk to accept payment for firewood at the current rate. Campers can exchange a receipt for firewood.

G 2

Earley, Melissa

From: Don Crawford <travelingbyugardener@gmail.com>
Sent: Friday, July 19, 2024 7:50 PM
To: Crawford, Donald

<https://www.seattletimes.com/life/outdoors/washing-state-parks-tightens-overnight-camping-limits-raises-fees/>

Washington State Parks tightens overnight camping limits, raises fees

July 19, 2024 at 6:00 am | Updated July 19, 2024 at 6:00 am



Fort Flagler State Park in Jefferson County (Alan Berner / The Seattle Times)

By [Gregory Scruggs](#)

Seattle Times staff reporter

In a meeting Thursday in Bellingham, the Washington State Parks and Recreation Commission approved new overnight camping rules. The limit on consecutive stays is now 10 nights and the annual cap is 90 nights total.

The new Washington State Parks guidelines, effective Aug. 19, come amid a nationwide campsite crunch that has prompted federal legislation.

The previous limits were seasonal. From April 1 to Sept. 30, the maximum stay used to be 10-14 nights — the exact figure was subject to each park's discretion — after which point campers were mandated to leave the park for at least three nights. From Oct. 1 to March 31, the maximum stay was 20 nights.

The new rules eliminate the seasonal distinction and also prevent campers from leaving for short periods and returning to the same park. Now, all stays are limited to 10 nights in any one park per 30-day period.

It's not the only change coming to Washington State Parks. In April, the State Parks director approved overnight fee increases that will take effect in 2025.

Previous rates of \$20-\$50 per site will now range from \$23 to \$56 per night, depending on season, desirability of campsite, and access to utilities like electricity and water hookups. Annual moorage fees will also increase, from \$5 to \$7 per foot of vessel length, and the minimum fee will bump from \$60 to \$80. The overnight buoy moorage minimum will also increase, from \$15 to \$23.

On the topic of overnight stays, "what we hear a lot is that there's just not enough camping," commission Chair Sophia Danenberg said at Thursday's meeting. "This is not going to resolve the issue of not enough camping, but it's encouraging to see staff starting to make progress and look at what has been a long-term issue."

The Washington State Parks system is home to 77 campgrounds, the two most popular of which are in Western Washington: Deception Pass and Cape Disappointment. Out of

more than 321,000 systemwide reservations in 2023, 676 campers stayed longer than 10 nights on a single reservation. Only 10 full-fare campers and fewer than 100 discounted pass holders stayed more than 90 nights over the course of the year, according to a presentation by parks staff during the meeting.

Parks staff told the commission that the proposal generated 300 public comments. Among three dozen comments reviewed by The Seattle Times, the majority supported the rule change in order to free up campsites that have become difficult to reserve due to intense competition for a scarce resource.

The most prevalent opposition was on behalf of veterans, who are eligible for lifetime free camping in Washington State Parks. Some disabled veterans wrote to the commission describing how they have camped in state parks as a lifeline when other housing circumstances were inadequate.

Washington retirees who spend much of the year camping in recreational vehicles also wrote in to oppose the rule change.

“We want to emphasize the recreational aspect of camping versus residency-type camping,” State Parks operations division manager Chris Holm told the commission. “Our goal is to provide a quality recreational experience.”

The tighter overnight limits put Washington more in line with its neighbors. A [California law, in effect since Jan. 1](#), caps at 30 the number of nights that one can camp in any single state park per year, and limits reservations to seven consecutive nights during peak seasons. [Oregon State Parks](#) limits stays to 14 consecutive nights, or no more than 14 nights in a 17-night period, per park. [Idaho](#) has a 14-night limit per 30 days.

The issue of hard-to-reserve campsites has also attracted congressional attention. Last month, Sen. Alex Padilla, D-Calif., introduced the [RESERVE Federal Land Act](#), which would mandate a federal review of the reservation systems on public lands, like national forests and parks, and an investigation of the fee structure on [Recreation.gov](#).

Recreation.gov is the official website for reserving campsites, buying wilderness permits and entering lotteries for limited-capacity sites on federal public lands.

Washington’s three national parks, one national volcanic monument and five national forests contain over 350 campgrounds. Popular backpacking destinations like the [Enchantments](#) and climbs from the [North Cascades](#) to Mount St. Helens all require permits, some of which are distributed by lottery. New this summer, [Mount Rainier](#)

[National Park](#) operates on a timed-entry reservation system during peak visitation hours.

Washington isn't alone in dealing with a campsite crunch.

Online camping reservation platform The Dyrft found that nearly half of all campers surveyed nationwide for its [2024 Camping Report](#) encountered a sold-out campground last year when making a reservation. The report found that it is four times more difficult now to book a campsite than in 2019, although better than in 2022, as land managers and private campground operators respond to increased demand.

The commission also held a [special meeting earlier this week in Stanwood](#) to discuss the future of the [Cama Beach Historical State Park cabins](#), which [closed indefinitely in February](#) following a septic system failure.

Due to a failing seawall, increasingly common high tide floods, and archaeological record of Indigenous grave sites, [State Parks is considering moving the historical cabins to a new, yet-to-be determined location](#), as first reported by Stanwood Camano News. A final decision on whether or not to reopen the cabins in their current location is scheduled for Oct. 10.

Gregory Scruggs: gscruggs@seattletimes.com; Gregory Scruggs is the outdoors reporter at *The Seattle Times*.

 [View 20 Comments / 20 New](#)



2025 Camping and Moorage Pricing



WASHINGTON STATE PARKS

Summary

- Overview and background
- Why Changing
- Camping Fee Change
- Moorage Fee Change
- Next Steps
- Conclusion and Discussion



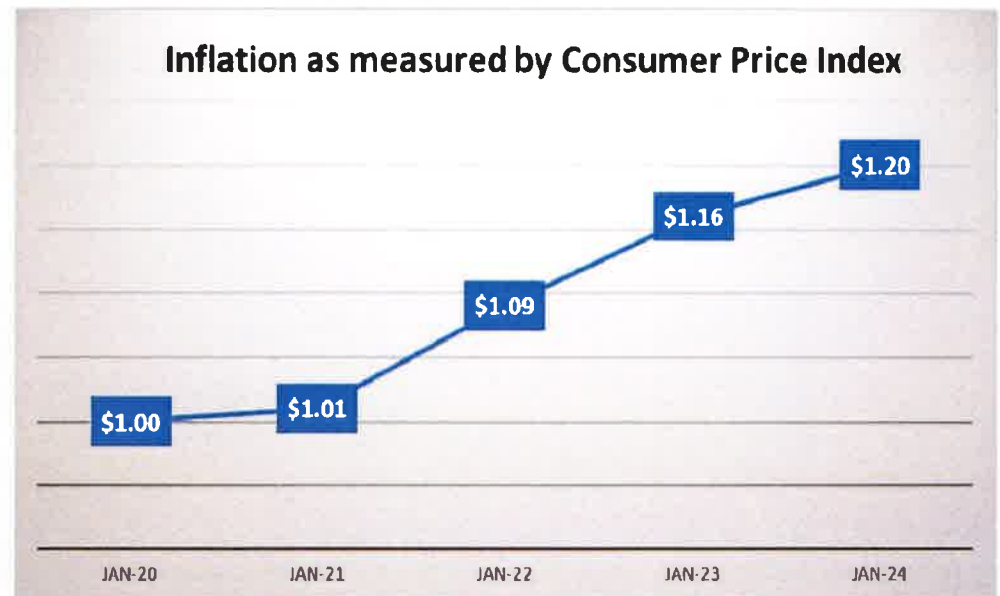
Belfair State Park Standard Campsite

Fee setting governance

- Policy 37-18-1, on fees and rates for programs and services, delegates rate setting to the Director or designee.
- Clarifies overall philosophy and considerations for fee setting.
- This doesn't apply to the Discover Pass – that is governed in statute.

Why adjust fees?

- Peak season rates last adjusted in 2019.
- Winter and shoulder season rates in 2020.
- Our costs have markedly increased in the past 5 years.
 - Example: Utility costs have increased 37% from FY 2019 to FY 2023.



Fee setting considerations

- **Supply**
- **Customer Needs**
- **Authorizing environment**
- **Political/Economic Climate**
- **Product Costs**
- **Pricing Objectives**
- **Timing**
- **Practicality**



Value of camping

- Our ongoing survey of campers includes a question on satisfaction of value (Was your visit worth the money?).
- We receive a high response rate, with more than 30,000 responses per year.
- Satisfaction of value has increased every year since fees were last adjusted. In 2023, 94% of customers were either very satisfied (62%) or satisfied (32%) with the value of camping.



Comparison to neighboring states

- Idaho doubled its entry fee and campsite fees at certain popular parks for non-residents in 2021.
- Oregon began charging non-residents 25 percent more for RV sites in 2022.
- We have no evidence modest pricing adjustments will drive customers to neighboring states.



Camping Fees

Camping

Second largest source of user fee revenue after Discover Pass:

- More than 6,400 sites
- \$23 million in 2023

Conconully State Park Utility Campsite



Change for 2025

The 2025 price adjustment:

Inflation adjustment capped at \$6 increase: \$3.12 million

Site Type	Rate Level	Peak Season May 15 - Sept. 15		Shoulder Season April 1 - May 14 and Sept. 16 - Oct. 31		Winter Season November – March	
		Current	Proposed	Current	Proposed	Current	Proposed
Standard	Economy	27	31	20	23		
	Basic	32	37	25	29	\$20	23
	Popular	37	43	30	35		
Partial Utility	Economy	35	41	30	35		
	Basic	40	46	35	41	\$30	35
	Popular	45	51	40	46		
Full Utility	Economy	40	46	35	41		
	Basic	45	51	40	46	\$35	41
	Popular	50	56	45	51		



Change for 2025

- The 2025 price adjustment:
 - Inflation adjustment capped at \$6 increase: \$3.12 million
- Other alternatives considered:
 - Inflation adjustment with no cap: (top rate \$8): \$3.35 million
 - Inflation adjustment capped at:
 - \$7 increase: \$3.14 million
 - \$5 increase: \$2.8 million
 - Across the board \$5 increase: \$2.88 million



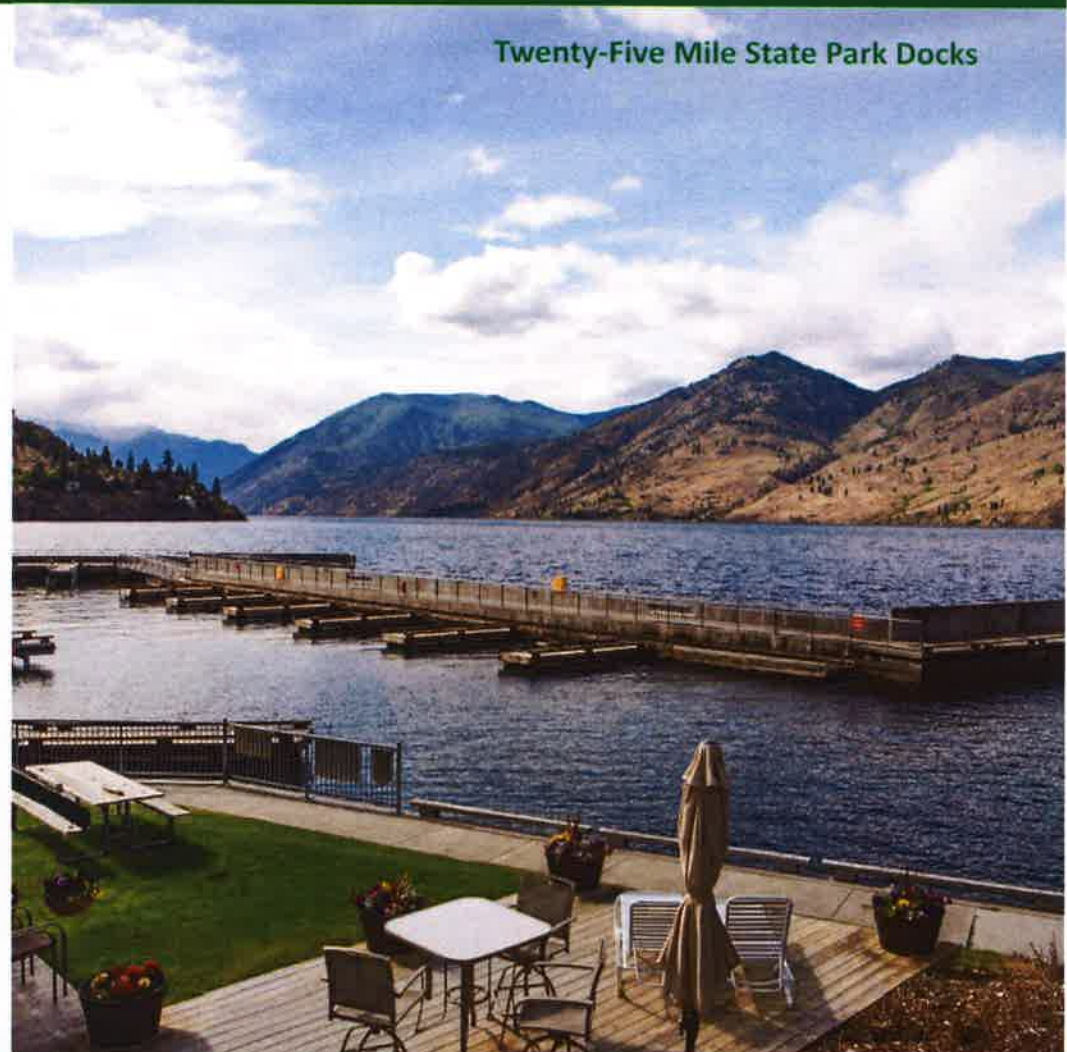


Moorage Fees

Moorage

Largest state-managed mooring system in the nation:

- More than 40 marine parks
- More than 8,500 feet of moorage in the Puget Sound



Moorage

Adjusted to lowest proposed basic camping rate

Fee Type	Current Rate	Proposed Rate
Daily Watercraft Launching	5 to 7	7
Daily Moorage per foot charge	0.70	1
Daily Moorage minimum	15	23
Buoy Moorage	15	23
Annual Moorage per foot charge	5	7
Annual Moorage minimum	60	80

2025 Price Adjustment = \$200,000 per year



Next Steps

Timeline

- **April 2024**
 - Discuss fees at April Commission meeting
 - Director Dupuis approves pricing increase.
- **April 2024 – August 2024**
 - Implement new pricing for 2025 season (ahead of 9-month reservation window for the peak season starting May 15, 2025)
- **Summer 2024 – Fall 2025**
 - Establish structure for biennial fee review and adjustment. Conduct review of fees and create proposal for full fee adjustment for 2027-29 budget planning process. Do this work in conjunction with discount pass assessment.





WASHINGTON STATE PARKS

Questions?

Darleen Simkins

Business Development Program

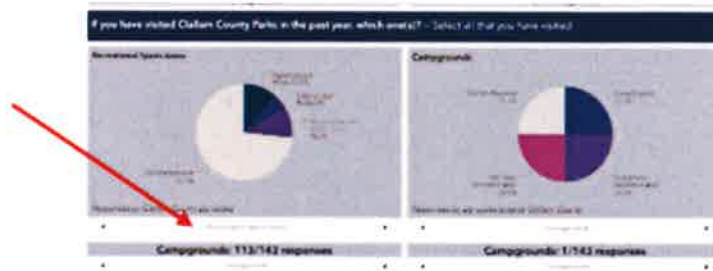
Darleen.Simkins@parks.wa.gov

360-902-8629



Christina Epperson, GIS Specialist, anticipated that the Park Board would need reporting materials for this survey. Christina created an excellent Dashboard that provides real-time viewing of the survey results for anyone with a link. This Dashboard separates the results between Clallam County zip codes and Zip Codes outside of Clallam County and/or specified on each chart.

[Survey Results Dashboard Link](#)



A couple of things to note about viewing survey results on the Dashboard:

- Dashboard is live. In other words, the numbers reflected on the dashboards are current with survey responses.
- Since only a couple of the Survey questions were required, the dashboard reports the number of responses for each question.
- Note- some pie charts have additional options for filtering. For example, see the dashboard for "If you have visited Clallam County Park in the past year, which one(s) and note the categories you can choose.

In summary, here are the resources available to view the survey results:

- **Dashboard Link** – provides live view of data results in charts without logging into the GIS portal. Does not provide responses to written questions or word clouds. Can design filters to view a subset of survey questions (for example, this Dashboard only displays survey results from respondents inside Clallam County.) Link can be distributed to Board members.
- **Analyze Tab in Survey123 application** – summarizes all survey results in pre-formatted charts. Provides interface to filter results based on survey questions. Provides word clouds. Provide non-paginated, non-formatted pdf export of survey results. Requires sign in to the GIS portal.
- **Data Tab in Survey123 application**– provides access to a complete data table of survey responses. Can view the complete responses to survey's written questions. Can export table to different formats (excel, text file, etc).