Clallam County

CLALLAM COUNTY
MEETING PARTICIPATION

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Board of Commissioners meetings will be virtual only. The Board of Commissioners strongly encourages public comments to be submitted in writing.

This meeting can be viewed on a live stream at this link: http://www.clallam.net/features/meetings.html

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit https://zoom.us/j/8755617844 and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

H2
12/7/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Finance

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 12/7/2021**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☒ Budget Item

☐ Proposed Final Ordinance ☐ Final Ordinance ☐ Other Monthly Review

Documents exempt from public disclosure attached: ☐

EXECUTIVE SUMMARY:
As required by the Clallam County Charter, attached is the 2022 Proposed Final Budget for Clallam County for the required public hearings to be held on Tuesday, December 7, 2021 at 10:30am and 5pm online and via telephone. These materials for the 2022 Proposed Final Budget may also be viewed on the County's website under the "Budget and Finance" header, in the section entitled "Proposed Budget 2022" (the link is provided here). Following hearing of testimony and questions from the public and staff, the Commissioners will then proceed in moving forward with adoption of the Proposed Budget that evening, or if a hearing extension is needed to allow for further changes to be made, no later than Tuesday, December 14th.

The following materials have been provided to accompany this summary:

- 2022 Proposed Final Budget Summary—All Funds;
- General Fund 4 Year Comparison of 2022 Proposed Final Budget to Projected/Actual Results for 2021-2019;
- General Fund 4 Year Comparison of 2022 Proposed Final Budget to Adopted Budgets for 2021-2019;
- General Fund Breakdown Analysis of the Change in Operating Surplus/Deficit between the 2022 Proposed Final Budget Deficit and 2021 Forecasted Surplus;
- General Fund Bridge Analysis Summarizing the Changes Made between the 2022 Draft Budget and the Proposed Final Budget;

- 2022 Proposed Final Budget General Fund Revenue, Expenditure and Staffing Charts by Type and by Program;

- 2022 Budget Salary Worksheet Breakdown by Department/Fund; and

- 2022 Department Requests Over Base Budget, as marked to show those items approved for inclusion in the Proposed Final budget based on BOCC feedback and those items to be deferred;

- 2022 Budgeted General Fund Indirect Cost Charges by Fund;

- 2022 Budgeted Transfers between Funds;

- 2022 Proposed Final Capital Outlay Budget reflecting BOCC feedback received during the 5 Year Capital Plan discussion held on October 18, 2021 and as revised to reflect carry-over of approved 2021 projects that are not expected to be completed by the end of 2021;

- Budget Resolution Adopting the 2022 Clallam County Budget; and

- Budget Resolution Adopting the 2022 Clallam County Budget Emergency Appropriations.

As noted in prior budget discussions, all departments have budgeted that all positions are assumed filled for the entire year in accordance with how policy currently requires us to budget, which has not historically mirrored the County's actual payroll spending trends where the County has underspent its personnel budgets in the General Fund between $1.6 million and $1.9 million each year due to open positions, turnover and retirements (further discussion below). This initial budget also reflects estimates for 2022 revenue which are partly dependent on the current revenue forecast assumptions for 2021, as well as many additional variables, including:

- Any resurgent economic disruptions due to the COVID emergency,
- GDP growth and inflationary growth expectations based on most recent state economic forecasts,
- Local economic conditions,
- Continuance of supply of chain disruptions,
- Changes in long term and short term interest rates, and
- Other revenue guidance available thru MRSC and other sources.

Sales tax assumptions used in the 2022 Proposed Final budget have been tempered considerably from the 16%+ growth forecasted in 2021, but at a 5% assumed growth appears achievable given the current economic outlook, inflationary expectations, and are consistent with projected 2022 retail sales and state GDP growth projected for the state in their last economic forecast report.

A few changes have been made to the 2022 Draft Budget presented to the BOCC in work session on November 15, 2021 in arriving at the 2022 Proposed Final Budget. While outlined in more detail in the attached schedule called "Bridge Analysis Between Draft Budget & Proposed Final Budget", these changes at a high level include:

- **<u>REVENUE CHANGES</u>—increased $200k**, including increases made to:

- Intergovernmental Revenue—COVID Reimbursements--+$200k increase to reflect the carrying forward of FEMA grant reimbursements for COVID-related expenditures incurred by the General Fund for the months of May-September 2021 which are not expected to be received until 2022.

- **EXPENDITURE CHANGES—increased $46k**, primarily driven by the following:

  - Payroll & Benefits—increased $69k and $6k, respectively, due to the addition of two part-time deputy coroner/death investigator positions in the Prosecuting Attorney—Coroner department, bringing staffing up to the 2.5 FTE deputy coroner positions requested by the Prosecuting Attorney's Office to meet the new legislative requirements for the coroner function and to provide additional support to the Prosecutor's criminal investigation efforts;

  - Services—increased $46k mainly due to carry-over of estimated remaining costs relating to the CBG Wave Cable Franchise professional services contract approved in 2021 ($27k), the true-up of indigent defense costs budgeted to reflect the final negotiated extension of the County's indigent defense contract with Clallam Public Defender (+$16k), and $3k of additional certification and other costs relating to the addition of the two part-time deputy coroner positions discussed above; and

  - Transfers Out—decreased $75k, due to:

    - **IT Capital Projects Transfer—decreased $75k**—based on revised timing of 2021 IT expenditure estimates received from IT relating to the Esri GIS hardware upgrade project and Tyler Permitting System implementation, $180k of the Tyler implementation costs originally expected to be incurred in 2021 will instead be spilling over to 2022. In addition, projected unused 2021 budgeted REET 2 transfer funding for the IT Capital Projects fund in support of IT infrastructure of $259k was also carried forward to the 2022 budget. As a result of these two changes, it was determined appropriate to decrease by $75k the transfer originally budgeted from the General Fund in 2022 to the IT Capital Projects Fund.

GENERAL FUND BUDGET OVERVIEW

At a high level, the 2022 Proposed Final Budget projects a beginning General Fund Balance of approximately $15.0 million, Revenues totaling $46.812 million, Expenditures (including Transfers Out to the Lower Dungeness and Dungeness Off-Channel Reservoir Capital Projects, HHS, Flood Control, Capital Projects funds, and other funds) of $51.704 million, resulting in a budgeted use Reserves of ($4.892) million, and leaving an ending General Fund Balance of $10.134 million, representing an ending reserve level of 20% of total operating expenditures. However, when adjusted for historic average payroll underspend to budget of approximately $1.732 million, the projected operating deficit for 2022 is expected to total ($3,160k), leaving an ending General Fund reserves of $11.866 million, representing an ending reserve level of 24% of total operating expenditures.

Below are the revenue and expenditure highlights behind these results:

REVENUE BUDGET HIGHLIGHTS

In this Proposed Final roll up of the 2022 budget, General Fund Revenues (excluding COVID-related reimbursements) are projected to total $46,512k, representing a $4,355k or 10.3% increase over 2021 projected revenue expected, and a $5,918k or 14.6% increase over the 2021 originally adopted budget. When you further exclude Transfers In revenue (which consist mainly of cash flow timing difference transfers from the Lower Dungeness Floodplain and Dungeness Off-Channel Reservoir projects), General Fund Revenues are projected to increase $2,485k or 6% from 2021 projected revenues.

In projecting revenues for 2022, while there are certain revenue streams that were significantly impacted by the COVID public health emergency in 2021 that are expected to partially or fully recover fully in 2022 (the most notable being revenues generated by the assumed resumption of the County Fair in 2022), certain of our revenue streams tied to retail sales activity are assumed to return to a more moderate level of growth (5%) as compared to the 24%+ growth projected currently in 2021 when we experienced a significant economic rebound as the COVID pandemic's effect on the economy began to subside.

While we see this economic recovery continuing into 2022, we do not believe it will be at the levels witnessed in 2021. Other revenue streams, particularly interest income, licensing and permits, and fines & penalties, are expected to decline in 2022 due to the impact of COVID on the interest rate environment that is expected to continue through 2022, a slowdown in building permit revenues from the 30%+ growth levels seen in 2021, and recent changes in RCW that will impact the County's ability to assess certain penalties and fines.

TAX REVENUES

Tax revenues are projected to increase $875k or 3.77%. Property taxes are projected to increase $180k or 1.6% as we assumed the County takes its allowed for 1% annual levy growth limit, as adjusted for new construction assumed captured, as allowed for under statute. Sales-driven taxes (local retail, juvenile correction sales and use taxes and local criminal/public safety taxes) are projected to increase a combined $598k or 5.1%, which again reflects our assumption that sales taxes grow at a more moderate rate as compared to the +24% growth seen in 2021. Timber excise tax is also projected to increase $91k or 32% from 2021 projections based on a true-up adjustment assessed the County by the Department of Revenue in 2021 due to an error discovered in prior years' timber excise tax remittances.

LICENSES & PERMITS

Licenses & Permits are currently projected to decrease $39k or -3.5% from 2021 projections mainly due to an assumed decline in building permit revenues from the 30%+ growth since in 2021 that was being driven by high demand for permits prior to new building code requirements taking effect in mid-2021 as well as the robust building activity occurring in 2021.

INTERGOVERNMENTAL REVENUES

Budgeted to increase $1,050k or 17%, Intergovernmental revenues' growth is mainly due to $1,488k growth in Intergovernmental tax revenues consisting primarily of PILT revenues ("payment in lieu of taxes" payments the County receives from Federal usage of County lands in lieu of property taxes the County would otherwise have collected), with the increase due to $1,386k of additional PILT the County expects to receive from additional funding made available under the American Rescue Plan Act ("ARPA"), along with 3.3% growth assumed from non-ARPA funded PILT, PUD Privilege Tax, Criminal Justice, Marijuana and Liquor related excise taxes. These Intergovernmental tax revenue increases are partly offset by a projected decrease in Intergovernmental Grant revenues of ($438k) mainly due to a $299k one-time state appropriate grant received in 2021 in support of law enforcement costs, and decreased grant revenues budgeted for HHS Environmental Quality, Juvenile Services, and in other areas, as partly offset by new grant funding from the Administrative Office of the Courts in support of expanded guardianship services within the Superior Court and in support of the County's establishment of a mental health court within District Court 1.

CHARGES FOR GOODS & SERVICES

Charges for Goods & Services are projected to increase $806k or 10.8% in 2022 driven mainly due to recovery of certain COVID-impacted revenue streams, including the resumption of the County Fair (+$205k), partial improvement in Sheriff Jail revenues derived from the provision of excess jail bed space to the State Department of Corrections which are expected to continue to be negatively impacted during 2021 and 2022 due to COVID jail capacity restrictions and DOC operational challenges ($100k improvement over 2021 expected), and additional HHS Environmental Health services revenue to be funded through new state Foundational Public Health funds ($162k). We also expect continued growth in title-related filing, DOL licensing revenues, and excise admin fees in 2022.

FINES & PENALTIES

Fines & Penalties are budgeted to decrease -$132k or -13.6% over 2021, mainly due to a reduction in property tax penalties and certain indigent fines due to recent changes in RCW that restrict the County's ability to assess such fines in 2022.

MISCELLANEOUS REVENUE

Miscellaneous Revenue, consisting mainly of interest income and parks camping fees, is projected to decrease ($289k) or -13.9%, driven mainly by a $365k drop in budgeted interest income driven by the collapse of 2-year CD and the LGIP investment pool interest rates in 2020 and continuing into 2021 due to the aggressive economic stimulus measures taken by the Federal Reserve at the onset of the COVID emergency in 2021, coupled with the remainder of the County's 2-year CD investment portfolio maturing in 2021 and 2022 and being reinvested at substantially lower interest rates. Interest rates are assumed to not begin to meaningfully recover until 2023. Campground revenue is budgeted to moderate from the unprecedented growth seen in 2021 due to COVID's favorable impact on usage of County campgrounds in 2021, offset by an expected increase in campground fees. Partially offsetting are higher expected revenues earned from sales of unclaimed property, and approximately $91k in higher revenue from the resumption of the County Fair in 2022.

OTHER FINANCING SOURCES (TIMBER SALES)

Other Financing Sources, consisting mainly of timber revenues to the General Fund, are budgeted to increase $220k or 42% based on an August Proposed Final DNR timber harvest sales projection received for 2022, with the year-over-year increase being driven by the rise in timber prices for timber sales auctions that occurred in 2021 that will be harvested in 2022-2023, as well as spill over 2021 budgeted timber revenues to 2022 due to DNR delays in harvesting certain areas in 2021 due to road building and weather-related delays.

TRANSFERS IN

Transfers In to the General Fund are projected to total $2.44 million in 2022, an increase of $1.87 million from 2021. Budgeted Transfers In consist of $1.85 million from the Lower Dungeness Floodplain Restoration project, $300k related to the Dungeness Off-Channel Reservoir project and $250k from the Clallam Bay Sekiu Sewer Fund. This increase is largely due to spill over of $1.5 million of 2021 transfers in from the Lower Dungeness Floodplain project relating to bridge funding provided by the General Fund primarily in late 2021 as the heavy construction phase of this project began, for which grant reimbursement of these costs will not be received until the spring of 2022. The increase is also due to the provision of $250k in bridge funding for the Clallam Bay Sekiu Sewer fund collection system rebuild project which is assumed repaid to the General Fund as grant/loan funds for the project are received during the year. These increases are partly offset by the General Fund's provision of $300k in bridge funding to HHS in support of the Serenity House bathroom remodel project required for Serenity House to open its expanded shelter space for which Serenity House is still seeking grant funding from which to reimburse the County, a reimbursement that given current uncertainty is not budgeted to be received in 2022. While unchanged from 2021, the Transfers In from the Dungeness Off Channel Reservoir fund of $300k are again reflected in the 2022 budget, representing return of estimated bridge funding provided by the General Fund of the same amount.

INTERGOVERNMENTAL—COVID REIMBURSEMENTS

Consisting of our centrally administered COVID-related reimbursement grants including FEMA and CARES, this revenue category is budgeted to total $300k in 2022, consisting of spill-over of 2021 anticipated reimbursements of FEMA COVID-related expenditures incurred by the County's General Fund from May-December 2021. This represents a decrease of $528k from 2021 when the bulk of FEMA reimbursements for 2020 and first quarter 2021 were received, as well as $529k of funding received in 2021 related to the AOC CAREs grant-funded JAVs courtroom technology project.

EXPENDITURE BUDGET HIGHLIGHTS

Turning to expenditures for the General Fund, our Proposed Final expenditure budget (excluding COVID-related costs) currently stands at $51,704k, an increase of $9,970k or 23.9% from our 2021 projected expenditures, and an increase of $7,739k or 17.6% over the adopted 2021 budget. When you exclude Transfers Out expenditures (totaling $6,213k in 2022 and $3,141k in 2021 which consist mainly of cash flow timing difference transfers to the Lower Dungeness Floodplain, Dungeness Off-Channel Reservoir and Clallam Bay/Sekiu sewer rebuild projects along with capital outlay related transfers to various capital projects funds), General Fund Expenditures are projected to increase $6,898k or 17.9% from 2021.

SALARIES, WAGES & BENEFITS

Excluding Transfers Out, the largest driver of the increase over 2021 projected expenditures is in Payroll and Benefits costs. Representing approximately 67% of our total expenditure budget, Payroll and Benefits are up $3,141k or 14.6% and $1,317k or 15.1%, respectively, to the 2021 forecast. These increases are mainly due to the fact that the budget assumes all budgeted staff positions are filled for the entire year as required under current policy, which clearly was not the case in 2021 where due to retirements, voluntary terminations, delays in filling positions during the year, and the partial hiring freeze put in place beginning in March 2020 that continued through the first of quarter of 2021, the County had more open positions during 2021. This resulted in a projected budget underspend in payroll and benefits in 2021 of approximately $1.901 million. Based on 3-year and 5-year historical average payroll/benefits budget underspend of $1.88 million and $1.67 million, respectively, we anticipate a similar level of personnel budget underspend, while not reflected in the current 2022 Proposed Final budget due to policy, is nevertheless likely in 2022. If you adjust our 2022 personnel cost budget for this average $1.7 million expected budget underspend, our combined personnel costs in reality are expected to increase $2.726 million or 9% in 2022 as compared to 2021.

This 9% increase in overall payroll/benefits costs is largely being driven by the full year impact of collective bargaining-related COLAs of 1% implemented in July 2021 and 2.5% in January 2022, the addition of accreditation pay and implementation of a 9-step restructured pay scale affecting our law enforcement deputies, sergeants and correction officer collective bargaining units, a $50-per-month increase in County-paid health premium increases for most collective bargaining units, and the addition of longevity-based medical premium pay beginning in January 2022 as provided for in the collective bargaining agreements renewed in July 2021. Position step increases, promotions, salary-study-based adjustments for certain positions, the approval of new positions in 2021 (including the Mental Health Court Coordinator, Treasurer Fiscal Specialist II, and other positions), and the filling of positions held open during 2021 (including the HHS Deputy Director position) also contributed to the increase. Finally, the payroll cost increase in 2022 also reflects new FTEs requested by the following departments in the 2022 Department Requests Over Base Budget, including Auditor (+1.63 FTEs), BOCC Non Departmental (+1 FTE), and Prosecuting Attorney Coroner (+2.5 FTEs), as well as the addition of $122k of extra help funding to support administration of the new Mental Health Court and fund transition staffing costs for a planned position retirement in the Assessor's office. These increases were partially offset by an approximate $500k annualized decrease in DRS pension benefit costs paid by the County as a result of substantial decreases in employer-paid contribution rates assessed to the County by DRS beginning in July 2021 for multiple pension plans based on stronger than expected pension plan performance.

Overall, we have budgeted 10.7 more FTEs in 2022 as compared to the 2021 budget, with additions in Auditor (+1.63 FTE), Treasurer (+1.0 FTE), BOCC Operations (+.7 FTE), BOCC—NonDepartmental (Finance) (+1.0 FTE), DCD Environmental Quality (+.25 FTE), DCD Permit Center (+1.0 FTE), DCD Long Range Planning (+.37 FTE), HHS Environmental Health (+0.6 FTE), HHS Admin (+1.4 FTE), Sheriff Operations (+1.54 FTE), Prosecuting Attorney-Coroner (+1.0 FTE), and District Court 1 (+1.0 FTE), as offset by reductions in DCD Admin (-.86 FTE).

SUPPLIES

Supplies are projected to increase $465k or 44.2% compared to 2021 non-COVID projected supplies costs, and increase $276k or 22.2% compared to the 2021 adopted budget. This increase is mainly due to the new Tyler Permit Plan system annual SAAS license entered into in 2021 ($111k), IT SRF requests across multiple departments as outlined in the "2022 Department Requests Over Base

Proposed Final Budget-Proposed Final" ($122k), additional supply costs in support of new FTEs added to the budget, and due to the 2021 projected underspend to budget ($189k).

SERVICES

Services in 2022 are projected to increase $1,615k or 27% over 2021 projected non-COVID services, and increase $1,083k or 16.6% compared to the 2021 original budget. These increases are mainly due to the following:

- Ending of the ER&R holiday for vehicle replacements implemented in 2021 as a precautionary cost savings measure (driving approx. $244k of the increase mainly in Sheriff Ops and Parks/Facilities);
- Estimated Blake Decision LFO Refunds placeholder added ($150k);
- Resumption of Assessor PACs software maintenance costs being funded by the General Fund rather than the Treasurer REET Technology fund ($67k);
- A $57k increase in DCD—Environmental Quality Salmon Recovery services;
- Higher IT infrastructure-related network monitoring services costs ($34k) resulting from the County's IT infrastructure refresh project of 2020/2021;
- Estimated remaining professional services costs relating to the CBG Wave Cable Franchise renewal (+$27k);
- Additional Services costs included in the 2022 budgeted as outlined in the "2022 Department Requests Over Base Proposed Final Budget", including:
    - Assessor ($83k—primarily for the Eagleview High Resolution Oblique Imagery service);
    - IT ($220k—consisting of $186k for MS Office365 and $34k for additional costs of maintaining high speed voice/data communications needed to support remote working/Zoom);
    - HR ($27k—for expanding NEOGOV usage for onboarding/orientation, higher subscription costs, and increased online job posting advertising);
    - Prosecuting Attorney ($81k—mainly relating to higher coroner services costs, certifications, and restoration of in-person training budget);
    - Superior Court ($51k relating to securing additional conflict attorney, guardian ad litem services needed);
    - District Court 1—additional funding for conflict attorney for criminal cases ($12k);
    - Park & Facilities—increase in building repair and maintenance budget to reflect higher costs being experienced as facilities age ($17k); and
    - WSU—addition of a full-time Animal Agriculture Agent WSU Contract position ($55k), increase in contract salary of 4H Agent and WSU MOA increase ($4k).

- These increases are partially offset by 2021 projected budget underspend in Services in multiple other areas, the most notable being lower Superior Court and Prosecuting Attorney expert witness, indigent defense and other services incurred in 2021 relating to the multi-homicide cases of late 2018/early 2019 that were slated to be tried in 2021, with all but one case pleading out resulting in substantial savings to the 2021 services budget.

TRANSFERS OUT

Transfers Out are budgeted to total $6.213 million, a $3,072k or 97.8% increase from 2021. These increases were mainly due to the following:

Parks & Facilities Capital Projects Transfer--$1,558k increase over 2021. As covered during the recent 5 Year Capital Plan discussion, with the increase mainly driven by the additional funding needed to support the first half of the $4.5 million EOC relocation project (of which $588k of county grant funding has been awarded)—for more details see Capital Outlay section at the end of this presentation;

Lower Dungeness Floodplain Project Transfer-- $1,250k increase to provide bridge funding to the project based on recently revised cash need projections of this project as it enters its heavy construction phase in late 2021 which will continue through 2022. These transfers will be recovered by the General Fund by the spring of 2023 after heavy construction is completed and all grant reimbursement funds have been received;

IT Capital Projects Transfer--$273k increase reflecting funding to support several IT 2022 projects, including the redesign of the County website, VEEM network back-up, AVAYA VOIP phone system upgrade, implementation of the Tyler Permit Planning system, and implementation of Office365k, as well as scheduled PC replacements, and other small IT capital outlays;

Clallam Bay Sekiu Sewer Fund Transfer--$250k—added to address short-term bridge funding needs during the sewer collection system rebuild project funded through DOE grant/loans (offset by a corresponding increase in transfers in from this fund as grant/loan reimbursement funds are received);

Partially offsetting these Transfers Out increases are the $282k in transfers made by the General Fund to the Flood Control and Clallam Bay Sekiu Sewer funds in 2021 to fund the reimbursement of the Roads fund for Flood Control and Clallam Bay Sewer fund employee paid-time-off costs mistakenly paid for by the Roads fund since 2008.

Transfers Out from the General Fund included in the 2022 Proposed Final budget include the following:

• Lower Dungeness Floodplain	$2,750,000
• Parks/Facilities Capital Projects	1,915,465
• IT Capital Projects	349,424
• Dungeness Off-Channel Reservoir	300,000
• Clallam Bay Sekiu Sewer	250,000
• HHS Operations	530,000
• PW--Flood Control	46,351
• Local Crime Victim Comp	17,000
• Employee Healthcare	19,000
• Law Library	23,723
• PW--Solid Waste	6,500
• HHS Chemical Dependency/Mental Health	5,887
TOTAL TRANSFERS OUT—2022	**$6,213,350**

NOTE REGARDING CASH FLOW TIMING IMPACT TO GENERAL FUND OF THE LOWER DUNGENESS FLOODPLAIN RESTORATION PROJECT

As noted earlier in this presentation and in prior years, the General Fund has needed to provide bridge funding for the Lower Dungeness Floodplain Restoration Project during different phases of this project in order to provide the project with sufficient liquidity for project costs to be paid timely until such time that grant reimbursements for this 100% grant-funded project are received, at which point the General Fund can be repaid from these grant reimbursements. Because of a number of factors including the duration and total cost of different phases of the project, the timing of when those phases start and end within each calendar year, and the timing of receipt of grant reimbursement (typically 45-60 days after costs are paid), there can be considerable impact and variation to how much and when funding is needed from the General Fund and when it can be returned to the General Fund.

On the next page at a high level is the amount of transfer funding paid by the General Fund for this project by year since the Lower Dungeness Floodplain project began, and how much in funding has been and is projected to be paid back to the General Fund by year. The projected outflows and inflows of funding from/to the General Fund are based on the latest monthly projections of project costs for Q3- 2021 though the end of 2022 provided by the DCD outside consulting firm managing this project. The construction phase for this project is currently projected to conclude at the end of 2022.

As demonstrated below, the General Fund should be made whole for the funding provided for the Lower Dungeness Floodplain project in 2023:

Year	Transfers Paid Out	Transfers Paid Back	Cash Flow Impact by Year
2019	$ 450,000	$ -0-	($ 450,000)
2020	$ 295,000	$ 521,000	$ 226,000
2021 Proj	$ 1,500,000	$ 230,000	($ 1,270,000)
2022 Proj	$ 2,750,000	$ 1,850,000	($ 900,000)
2023 Proj	$ -0-	$ 2,394,000	$ 2,394,000
TOTAL	**$ 4,995,000**	**$ 4,995,000**	

ESTIMATED NET FUNDING IMPACT TO GENERAL FUND— $-0-

CONCLUSION/TAKE-AWAYS

Based on this Proposed Final revenue and expenditure budget, the budget reflects utilizing ($4,892k) of General Fund reserves to fully fund the 2022 budget. However, as discussed previously and as outlined in the attached "Breakdown of Proposed Final Budget Deficit", based on historical average underspend to our personnel and benefits budgets of $1.7 million, it is likely the Proposed Final budget deficit for 2022 is closer to ($3,160k), as compared to 2021's projected surplus of $423k (excluding COVID-related revenues/expenditures).

As compared to the projected operating deficit for 2022 of ($3,318k) previously presented as part of the Draft Budget, this represents a $158k decrease in budget deficit, again principally due to the spill-over of approximately $200k of FEMA COVID expense reimbursement revenues for 2021 COVID expenditures incurred.

Based on this projected use of reserves of ($3,160k), the General Fund is projected to end 2022 with fund reserves of $11,866k, representing 24% of total expenditures (or 26% of expenditures when excluding Transfers Out).

As outlined in an analysis at the end of the included schedule "Breakdown of Proposed Final 2002 Budget Deficit vs 2021 Projected Surplus", when one adjusts for the $900k negative cash flow impact of the Lower Dungeness Project net funding required in 2022 due to cash flow timing differences of that project that will ultimately resolve themselves in 2023 when all remaining grant reimbursements are received and the General Fund is made whole, and also adjust for the $1,512k of net one-time cost of the EOC project for which additional state funding may be secured, the General Fund 2022 operating deficit would total approximately ($748k).

2022 CAPITAL OUTLAYS

- Consistent with the 5 Year Capital Plan and 2022 Proposed Capital Budget that was presented to the BOCC at a continued work session scheduled for October 18, 2021 and as subsequently adjusted for feedback provided from that discussion, we are proposing a total $16,038,730 of capital outlays for the 2022 budget, and deferring $1,790,000 of requests identified in the 2022 capital plan. The Proposed Final capital outlays are assumed funded through the following sources (source: "Proposed Capital Requests to Include in 2022 Budget" attachment):

    - **Parks & Facilities Capital Projects Fund**--$2,835,000 (consisting of the first half of the EOC construction phase plus estimated carryover of unspent design costs ($2.3 million), of which $0.588 million is funded through the County's assumed 50% share of a Dept of Commerce Grant approved as part of the 2021-23 biennium that must be accepted by 6/30/2023 to guarantee the funds are available; also included are $115k for PFF Unanticipated Projects, $70k to fund a Building Facility Security and Safety Study, a $250k placeholder to fund various department office space renovation/move needs (i.e. Auditor, other to-be-determined departments) and $100k for the painting of Camp David Jr); as discussed previously, the capital outlays from this fund will require a Transfer from the General Fund of $1,915k.

    - **IT Capital Projects Fund**--$833,030 (mainly relating to fund the redesign and replacement of the County website—$100k, upgrading the County's tape backup system to a VEEM-Network Data Back Up system which will reduce the County's disaster recovery time from 45-60 days to a few days--$125k, upgrading the County's AVAYA VOIP phone system ($185k), carry over of 2021 approved implementation costs related to the Tyler Permit Planning system ($180k), implementation costs of the County's transition to MS Office 365--$30k, and funding for recurring replacement cycle for PCs/laptops and UPS battery backup); the capital outlays from this fund will require a Transfer from the General Fund of $349k.

    - **REET 1**--$2,913,408 (consisting of $2,534,000 of capital outlays, with major items including the completion of the Jail Control Board project budgeted originally in 2021 (using $750k of carryover funding), continued replacement of the Courthouse VAV HVAC air system boxes ($800k), a Fairgrounds Site and Security Lighting and Power Project ($100k); rebuilding of the Courthouse HVAC SF-1 system ($100k), replacement of the PLC door controls at the Juvie facility to address a safety issue ($200k), and to replace and expand the Courthouse Access Control Card Readers, Recording and Camera systems to enhance facility monitoring, security and address safety concerns ($300k). Also to be funded through REET are $435k of transfers to the Carlsborg Deep Water Well ($185k) and Carlsborg Sewer fund ($250k) to fund completion of the Gupster Road sewer extension project approved in the 2021 budget);

- **REET 2**--$2,331,319 (consisting of $1,465k of capital outlays (including $1,100k to Roads to fund 2022 road projects which includes an additional $400k ask in 2022 to help fund the rebuild of Towne Road on the new Lower Dungeness Levy, installation of 3 electric car charging stations at the Courthouse ($100k, of which $68k is grant funded), and $225k of carryover Courthouse irrigation/planter/sidewalk replacements), plus $1,178k of transfers to the Clallam Bay Sekiu Sewer fund ($764k) to fund a 5 year project to replace each of the systems five pump stations ($470k), replace the drive bearings for the systems' remaining four biological contactors ($80k), as well as subsidize this fund to fully cover its operating costs in excess of its revenues ($214k));

- **General Fund**--$330,800 (consisting primarily $251k of Sheriff Operations/Jail/Emergency Services items ($177k of which is for vehicle equipment and ER&R-related vehicle replacement funding needed for the scheduled replacement of 5 patrol vehicles, with the remainder used for ballistic vests replacements, patrol rifle upgrades, and various IT hardware and software related criminal investigations forensics, Cellebrite mobile forensics, ARES, and C-Trac), Auditor ($27k), and Prosecuting Attorney ($35k). As noted earlier, Transfers from General Fund will be needed for the Parks & Facilities Capital Projects fund ($1,915k) and IT Capital Projects fund ($424k) to fully fund the 2022 capital projects in these funds;

- **Other Funds Capital Outlays**
  - OPSCAN--$175k
  - Operation Stonegarden--$33k
  - Carlsborg Sewer--$613k (including $250k for the previously approved Gupster project (REET funded), and $240k for the Savannah/Village Lane extension (proposed to use Opportunity Funds)
  - Clallam Bay Sekiu--$2,150k (includes $1.6 million DOE grant funded collection system rebuild project, $470k to replace one of five pump stations (REET 2 transfer funded), and $80k to replace all bearings on remaining four biological contactors (REET 2 transfer funded);
  - ER&R--$550k, consisting of vehicle and equipment replacements for the General Fund of $420k with the remainder for ERR general site maintenance and ER&R funded equipment replacement;
  - ARPA--$250k for Bipolar Ionization Air Purification System for County facilities to reduce airborne illness risks (BOCC approved usage of ARPA funds); and
  - Dungeness Off Channel Reservoir--$3.7 million of next phase of Dungeness Off Channel Reservoir Project (100% grant funded through grants rec'd to date).

In summarizing the total Proposed Final capital spend by the key strategic initiative or summary categories we grouped our 2022-2026 capital plans according to, the 2022 Proposed Final budget reflects the following spending by key initiative/grouping:

- **EOC Relocation**--$2,300,000
- **Courthouse Space Assessment and Re-Alignment--**$250,000
- **Courthouse/Juvenile Services Building Security**--$370,000
- **Courthouse Facility Aging Infrastructure Initiatives**--$840,000 (consisting of $800k for VAV Air System Box replacements);
- **Disaster Recovery/Business Continuity**--$137,000
- **IT Infrastructure Initiatives**, including**:**
  - **Applications**--$149,000
- **Sewer System Repair/Replacement Initiatives**--$2,150,000 (relating to Clallam Bay/Sekiu collection overflow project which will be 100% funded through Ecology grant/loan ($1.6 million), pump station replacement ($470k), and biological contactor bearing replacement ($80k))
- **Deep Water Well/Water Mitigation**--$3,950,000 ($250k Carlsborg Water Mitigation, $3.7 million Dungeness Off Channel Reservoir (100% grant funded)
- **Other Non-Recurring Capital Outlay**—$618,000 (fairgrounds security lighting project ($100k), courthouse HVAC re-build ($100k), Juvie replacement of PLC Door Controls ($200k), Electric Car Charging Stations ($100k, 68% grant funded)
- **Mandatory/Recurring/Regular Replacement**--$1,050,830
- **Previously Approved Carry Over Capital Outlays**—$1,816,000
- **Road Projects Supported Thru REET**—$1,100,000
- **Non-Recurring Capital Fully Funded through Grants/Dedicated Funds (No General Fund/REET Funding Needed)**—$508,300
- **ER&R Funded Capital Outlays**--$549,600
- **ARPA Funded Capital Outlays**--$250,000 (building HVAC air purification system).

  - **TOTAL--$16,038,730**

- **<u>DEPARTMENT REQUESTS FOR 2022</u>**—as outlined in the attached "2022 Department Requests Over the Base Budget—Proposed Final Budget", a total of $1,238,047 of the $1,470,404 of additional General Fund spending requests are included in the Proposed Final Budget based on BOCC feedback, with the remaining $232,357 to be deferred until a later date. Of the Other Non-General Fund requests of $595,370, we have included a total $474,670 based on BOCC feedback received in the 2022 budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

This is the Proposed Final rolled up budget for 2022. No budgetary impact until the final adopted budget is approved following conclusion of the public hearings.

Proposed Final action: (Does the Board need to act? If so, what is the department's recommendation?)

Upon completion of the public hearing, we request BOCC approval of the enclosed resolutions adopting the 2022 Clallam County Budget and adopting the 2022 Clallam County Budget Emergency Appropriations.

County Official signature & print name: ____________________Mark Lane________

Name of Employee/Stakeholder attending meeting: ______Mark Lane___________

Relevant Departments: ____________Finance, BOCC______________________________________

Date submitted:

December 1, 2021

Exhibit A

CLALLAM COUNTY 2022 Proposed Budget

NUMBER FUND	& DEPT	TYPE	FUND/ACCOUNT NAME	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE	TOTAL
			GENERAL FUND					
00100.	211	G	Assessor	0	5,280	2,032,121	0	-2,026,841
00100.	221	G	Auditor	0	1,222,550	1,646,789	0	-424,239
00100.	231	G	Treasurer	0	28,905,422	777,581	0	28,127,841
00100.	241	G	Board of County Commissioners - Operations	0	110	863,549	0	-863,439
00100.	242	G	BOCC - Boundary Review Board	0	150	1,780	0	-1,630
00100.	243	O	BOCC - Port Crescent Cemetery	0	500	3,000	0	-2,500
00100.	244	G	BOCC - Board of Equalization	0	0	83,052	0	-83,052
00100.	291	G	NonDepartmental	0	309,010	2,769,949	0	-2,460,939
00100.	293	~	General Fund Reserves	0	2,400,000	4,334,870	0	-1,934,870
00100.	331	D	Comm Dev - Administration	0	6,000	538,239	0	-532,239
00100.	332	D	Comm Dev - Environmental Quality	0	387,911	427,115	0	-39,204
00100.	333	D	Comm Dev - Permit Center	0	1,250,000	1,285,056	0	-35,056
00100.	334	D	Comm Dev - Long Range Planning	0	133,330	516,307	0	-382,977
00100.	361	D	Hearing Examiner	0	0	42,500	0	-42,500
00100.	411	I	Information Technology	0	60,000	2,314,099	0	-2,254,099
00100.	421	I	Geographic Information System	0	0	202,922	0	-202,922
00100.	461	I	Human Resources	0	10,801	654,069	0	-643,268
00100.	511	H	HHS - Environmental Health	0	1,098,100	1,317,707	0	-219,607
00100.	513	H	HHS - Administration	0	126,300	783,031	0	-656,731
00100.	811	L	Sheriff - Operations	0	1,109,013	7,964,913	0	-6,855,900
00100.	813	L	Sheriff - Animal Control	0	500	214,498	0	-213,998
00100.	814	L	Sheriff - Search and Rescue	0	1,500	20,865	0	-19,365
00100.	815	L	Sheriff - Jail	0	1,863,319	4,468,475	0	-2,605,156
00100.	816	L	Sheriff - Jail Medical	0	360,836	779,248	0	-418,412
00100.	817	L	Sheriff - Emergency Services	0	135,119	305,291	0	-170,172
00100.	831	L	NonDepartmental - Indigent Defense	0	272,033	1,605,245	0	-1,333,212
00100.	841	L	Prosecuting Attorney - Operations	0	247,235	3,086,031	0	-2,838,796
00100.	842	L	Prosecuting Attorney - Child Support	0	270,000	316,580	0	-46,580
00100.	843	L	Prosecuting Attorney - Coroner	0	40,001	421,571	0	-381,570
00100.	851	L	Juvenile Services	0	2,994,189	3,619,321	0	-625,132
00100.	861	L	Superior Court	0	484,138	1,877,314	0	-1,393,176
00100.	871	L	District Court I	0	942,776	1,311,719	0	-368,943
00100.	881	L	District Court II	0	136,661	416,374	0	-279,713
00100.	891	L	Clerk	0	466,594	1,141,142	0	-674,548
00100.	911	O	Parks and Facilities	0	960,510	2,656,454	0	-1,695,944
00100.	912	O	Parks and Facilities - Fair	0	412,015	481,243	0	-69,228
00100.	931	O	WSU Extension	0	200,300	424,349	0	-224,049
			TOTAL GENERAL FUND	15,028,000	46,812,203	51,704,369	10,135,834	-4,892,166
			OTHER FUNDS					
10101.	611	P	PW - Roads	5,934,618	16,062,758	16,694,450	5,302,926	0
10135	611	P	PW - Flood Control	52,553	204,401	209,619	47,335	0
11002.	811	L	Sheriff - Honor Guard Donation	4,388	500	3,912	976	0
11003	811	L	Sheriff - Boating Safety	26,821	38,620	61,913	3,528	0
11004	811	L	Sheriff - VRF Boating Program	98,074	25,210	31,543	91,741	0
11008	811	L	Sheriff - OPNET Drug	57,939	143,424	131,532	69,831	0
11061	811	L	Sheriff - Nine-One-One Enhanced	96,857	747,380	746,380	97,857	0
11065	811	L	Sheriff - OPSCAN Operations	582,902	398,232	434,009	547,125	0
11068	811	L	Sheriff - Operation Stonegarden	52,719	559,833	550,462	62,090	0
11070	811	L	Sheriff - 24/7 Sobriety Program	59,530	41,000	58,127	42,403	0
11080	811	L	Sheriff - Inmate Commissary and Welfaare	128,132	47,500	64,320	111,312	0
11301.	511	H	Health and Human Services - Operations	144,678	2,085,280	2,026,910	203,048	0
11322	511	O	HHS - Homeless Task Force	460,534	820,000	686,282	594,252	0
11323	511	H	HHS - Chemical Dependency/Mental Health	2,189,439	1,915,890	2,076,034	2,029,295	0
11324	511	O	HHS - Affordable Housing	229,665	135,000	85,000	279,665	0
11331	511	H	HHS - Developmental Disabilities	818,157	1,651,319	1,880,276	589,200	0
11341	511	H	HHS - Foundational Public Health Services	310,344	690,000	560,000	440,344	0
11401.	821	L	Law Library	15,858	57,723	45,078	28,503	0
11701.	841	L	Pros Attny - Local Crime Victim Comp	26,667	178,647	191,068	14,246	0
11901.	841	L	Pros Attny - Racketeering	1,857	3	0	1,860	0
12201.	231	G	Treasurer - Operation and Maintenance	94,284	84,110	126,117	52,277	0
12231	231	G	Treasurer - REET Electronic Technology	65,548	25,800	5,047	86,301	0
12241	231	G	Treasurer - Land Assessment	10,692	15,638	15,673	10,657	0
12401	221	G	Auditor - Document Preservation	564,332	130,000	460,946	233,386	0
12905	861	L	Superior Crt - Dispute Resolution	130	15,135	15,135	130	0
12911	861	L	Superior Crt - Courthouse Facilitator	973	8,520	8,520	973	0
13001.	381	D	Noxious Weed Control	287,190	185,925	298,024	175,091	0
13051	381	D	Noxious Weed - LMD#2 Lake Sutherland	42,774	18,834	26,185	35,423	0
19910	291	O	Non Dept - Conservation Futures	564,650	306,350	400,000	471,000	0
19913	291	L	Non Dept - Trial Court Improvements	57,038	38,000	40,000	55,038	0
19914	291	O	Non Dept - Veterans' Relief	123,666	248,784	303,541	68,909	0
19915	291	O	Non Dept - Federal Forest Replacement	74,947	10,000	30,000	54,947	0
19925	291	O	Non Dept - Hotel/Motel Tax	1,231,241	1,480,000	1,000,000	1,711,241	0
19941	291	O	Non Dept - Opportunity Fund	4,823,230	1,837,000	849,761	5,810,469	0
19951	291	O	Non Dept -Affordable Housing Sales Tax	266,410	156,862	0	423,272	0
19961	291	L	Non Dept - American Rescue Plan Act	3,646,000	8,410,400	12,056,400	0	0
19991	291	L	Non Dept - Emergency Communication Tax	2,005,662	1,915,000	1,948,200	1,972,462	0
			TOTAL SPECIAL REVENUE FUNDS	25,150,499	40,689,078	44,120,464	21,719,113	0
27401.	611	P	PW - RID #149 Osborn Road	496	2,004	2,500	0	0
29500.	231	P	Treasurer - LID 3rd Street Sewer Line Extension	8,948	2,530	3,000	8,478	0
			TOTAL DEBT SERVICE FUNDS	9,444	4,534	5,500	8,478	0
30101.	911	P	Parks and Facilities - Real Estate Excise Tax Projects	2,236,529	1,690,000	2,969,408	957,121	0
30201.	911	P	Parks and Facilities - Real Estate Excise Tax Projects 2	1,666,282	1,690,000	2,643,197	713,085	0
30301.	331	D	Comm Dev - Lwr Dungeness Floodplain	0	12,661,799	12,600,295	61,504	0
30401.	331	D	Comm Dev -Dungeness Reservoir	33,174	4,000,000	4,000,000	33,174	0
30501.	911	P	Parks and Facilities - Capital Projects	331,535	2,503,465	2,835,000	0	0
30701.	411	I	Information Tech - Capital Projects	240,000	608,424	786,000	62,424	0
30901.	331	D	Comm Dev - Carlsborg Water Mitigation	64,592	185,408	250,000	0	0
			TOTAL CAPITAL PROJECT FUNDS	4,572,112	23,339,096	26,083,900	1,827,308	0
40201.	611	P	PW - Solid Waste	12,377	102,516	104,393	10,500	0
41401.	611	P	PW - Clallam Bay-Sekiu Sewer	200,000	2,939,815	2,854,377	285,438	0
41501.	611	P	PW - Clallam Bay-Sekiu Sewer Cap Replace	298,000	3,552	0	301,552	0
42401.	611	P	PW - Carlsborg Sewer	105,114	806,225	828,490	82,849	0
42501.	611	P	PW - Carlsborg Sewer Capital Repair/Replacement	219,150	16,000	0	235,150	0
43401	611	P	PW - Bullman Beach Water System	103,184	47,000	34,740	115,444	0
			TOTAL ENTERPRISE FUNDS	937,825	3,915,108	3,822,000	1,030,933	0
50301.	611	I	PW - Equipment Rental and Revolving	2,879,550	3,429,025	2,987,079	3,321,496	0
50401.	461	I	HR - Risk Management	1,198,231	2,484,608	2,484,008	1,198,831	0
50501.	461	I	HR - Workers' Compensation Claims	360,570	355,979	581,138	135,411	0
50601.	461	I	HR - Employee Health Care Benefit	28,557	23,450	25,000	27,007	0
50701.	461	I	HR - Unemployment	210,274	24,008	31,933	202,349	0
			TOTAL INTERNAL SERVICE FUNDS	4,677,182	6,317,070	6,109,158	4,885,094	0
			TOTAL OTHER FUNDS	35,347,062	74,264,886	80,141,022	29,470,926	0
			TOTAL BUDGET	50,375,062	121,077,089	131,845,391	39,606,760	0

CLALLAM COUNTY
GENERAL FUND 2022 PROPOSED FINAL BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST
$ IN 000s

	4 YEAR COMPARISON					$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2022	2021	2020	2019	2018	2022	2021	2020	2019	2022	2021	2020	2019	2022	2021	2020	2019
	Proposed Final Budget	Projected	Actuals	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals
REVENUES:																	
Taxes	24,093	23,218	20,899	20,466	18,988	875	2,319	433	1,478	3.77%	11.10%	2.12%	7.79%	51.47%	54.01%	46.84%	50.27%
Licenses & Permits	1,055	1,094	1,004	1,019	1,056	-39	90	-15	-37	-3.53%	8.98%	-1.46%	-3.53%	2.25%	2.55%	2.25%	2.50%
Intergovernmental Revenues	7,214	6,164	5,700	5,289	6,657	1,050	464	411	-1,368	17.03%	8.13%	7.77%	-20.54%	15.41%	14.34%	12.78%	12.99%
Charges for Goods & Services	8,276	7,470	7,479	9,525	8,918	806	-9	-2,047	607	10.79%	-0.11%	-21.49%	6.81%	17.68%	17.38%	16.76%	23.40%
Fines & Penalties	833	965	879	956	1,045	-132	86	-77	-89	-13.64%	9.79%	-8.09%	-8.52%	1.78%	2.24%	1.97%	2.35%
Misc Revenue (Interest Inc, Camping Fees, etc)	1,782	2,071	2,235	2,562	2,203	-289	-164	-327	359	-13.94%	-7.35%	-12.75%	16.28%	3.81%	4.82%	5.01%	6.29%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	78	85	50	98	67	-7	35	-48	31	-8.22%	71.65%	-49.30%	46.39%	0.17%	0.20%	0.11%	0.24%
Other Financing Sources (Timber Sales, other)	740	520	694	665	326	220	-174	28	339	42.33%	-25.02%	4.27%	104.04%	1.58%	1.21%	1.55%	1.63%
Transfers In	2,440	570	561	132	45	1,870	9	429	87	328.07%	1.60%	324.94%	193.37%	5.21%	1.33%	1.26%	0.32%
TOTAL REVENUE--EXCLUDING COVID REIMB	**46,512**	**42,157**	**39,500**	**40,712**	**39,305**	**4,355**	**2,657**	**-1,212**	**1,407**	**10.33%**	**6.73%**	**-2.98%**	**3.58%**	**99.36%**	**98.07%**	**88.53%**	**100.00%**
Intergovernmental--COVID Reimbursements	300	828	5,118	0	0	-528	-4,290	5,118	0	-63.77%	-83.82%	-	-	0.64%	1.93%	11.47%	0.00%
TOTAL REVENUE--INCLUDING COVID REIMB	**46,812**	**42,985**	**44,618**	**40,712**	**39,305**	**3,827**	**-1,633**	**3,906**	**1,407**	**8.90%**	**-3.66%**	**9.59%**	**3.58%**	**100.00%**	**100.00%**	**100.00%**	**100.00%**
EXPENDITURES:																	
Payroll	24,620	21,479	20,594	19,962	19,346	3,141	885	632	616	14.62%	4.30%	3.17%	3.19%	52.59%	49.97%	46.16%	49.03%
Benefits	10,018	8,701	8,466	8,166	7,766	1,317	235	300	400	15.13%	2.78%	3.67%	5.15%	21.40%	20.24%	18.97%	20.06%
Supplies	1,518	1,053	1,110	1,074	1,123	465	-57	37	-49	44.18%	-5.17%	3.40%	-4.38%	3.24%	2.45%	2.49%	2.64%
Services	7,606	5,991	6,049	7,680	7,308	1,615	-58	-1,630	372	26.95%	-0.97%	-21.23%	5.09%	16.25%	13.94%	13.56%	18.86%
Intergovernmental	0	0	0	0	587	0	0	0	-587	-	-	-	-100.00%	0.00%	0.00%	0.00%	0.00%
Capital	363	132	338	434	413	231	-206	-96	21	175.25%	-60.94%	-22.13%	5.14%	0.78%	0.31%	0.76%	1.07%
Transfers Out	6,213	3,141	2,174	545	235	3,072	967	1,629	310	97.81%	44.47%	299.10%	132.27%	13.27%	7.31%	4.87%	1.34%
Payment to Risk Management/Workers Comp Funds	1,366	1,237	1,229	1,095	685	129	8	134	410	10.44%	0.62%	12.26%	59.90%	2.92%	2.88%	2.76%	2.69%
TOTAL EXPENDITURES--EXCLUDING COVID	**51,704**	**41,734**	**39,961**	**38,955**	**37,462**	**9,970**	**1,773**	**1,006**	**1,493**	**23.89%**	**4.44%**	**2.58%**	**3.99%**	**111.16%**	**99.00%**	**101.17%**	**95.69%**
Salaries & Wages--COVID	0	10	245	0	0	-10	-235	245	0	-100.00%	-95.93%	-	-	0.00%	0.02%	0.55%	0.00%
Benefits--COVID	0	1	13	0	0	-1	-12	13	0	-100.00%	-92.36%	-	-	0.00%	0.00%	0.03%	0.00%
Supplies--COVID	0	72	213	0	0	-72	-141	213	0	-100.00%	-66.21%	-	-	0.00%	0.17%	0.48%	0.00%
Services--COVID	0	206	3,207	0	0	-206	-3,001	3,207	0	-100.00%	-93.58%	-	-	0.00%	0.48%	7.19%	0.00%
Capital Outlays--COVID	0	90	702	0	0	-90	-612	702	0	-100.00%	-87.17%	-	-	0.00%	0.21%	1.57%	0.00%
Transfers Out--COVID	0	370	995	0	0	-370	-625	995	0	-100.00%	-62.81%	-	-	0.00%	0.86%	2.23%	0.00%
TOTAL EXPENDITURES--INCLUDING COVID	**51,704**	**42,483**	**45,336**	**38,955**	**37,462**	**9,221**	**-2,853**	**6,381**	**1,493**	**21.71%**	**-6.29%**	**16.38%**	**3.99%**	**110.45%**	**98.83%**	**101.61%**	**95.69%**
NET OPERATING SURPLUS (DEFICIT)--EXCLUDING COVID	**-5,192**	**423**	**-462**	**1,757**	**1,842**	**-5,615**	**885**	**-2,218**	**-86**	**-1327.46%**	**-191.62%**	**-126.28%**	**-4.66%**	**-11.16%**	**1.00%**	**-1.17%**	**4.31%**
NET OPERATING SURPLUS (DEFICIT)--INCLUDING COVID	**-4,892**	**502**	**-718**	**1,757**	**1,842**	**-5,394**	**1,220**	**-2,475**	**-86**	**-1074.54%**	**-169.87%**	**-140.90%**	**-4.66%**	**-10.45%**	**1.17%**	**-1.61%**	**4.31%**
BUDGET ADJUSTMENTS:																	
PAYROLL/BENEFITS HISTORIC BUDGET UNDERSPEND DUE TO POSITION DARK TIME	1,732																
PROJECTED NET OPERATING SURPLUS (DEFICIT)--ADJUSTED FOR HISTORIC PAYROLL UNDERSPEND	**-3,160**	**502**	**-718**	**1,757**	**1,842**	**-3,662**	**1,220**	**-2,475**	**-86**	**-729.54%**	**-169.87%**	**-140.90%**	**-4.66%**	**-6.75%**	**1.17%**	**-1.61%**	**4.31%**

CLALLAM COUNTY
GENERAL FUND 2022 PROPOSED FINAL BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST
$ IN 000s

	4 YEAR COMPARISON					$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2022	2021	2020	2019	2018	2022	2021	2020	2019	2022	2021	2020	2019	2022	2021	2020	2019
	Proposed Final Budget	Projected	Actuals	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals
BUDGETED ENDING FUND BALANCE	**10,134**	**15,026**	**14,524**	**15,243**	**13,486**					**-32.56%**	**3.46%**	**-4.71%**	**13.03%**	**21.65%**	**34.96%**	**32.55%**	**37.44%**
As a % of Total Expenditures	20%	35%	32%	39%	36%												
PROJECTED ENDING FUND BALANCE	**11,866**	**15,026**	**14,524**	**15,243**	**13,486**					**-21.03%**	**3.46%**	**-4.71%**	**13.03%**	**25.35%**	**34.96%**	**32.55%**	**37.44%**
As a % of Total Expenditures	24%	35%	32%	39%	36%												
GENERAL FUND REVENUE DETAIL																	
TAX SUMMARY:																	
Real and Personal Property Taxes	11,432	11,252	10,992	10,840	10,456	180	259	152	384	1.60%	2.36%	1.41%	3.67%	24.42%	26.18%	24.64%	26.63%
Juvenile Correction Sales and Use Tax	1,904	1,812	1,507	1,445	848	92	305	63	596	5.09%	20.21%	4.33%	70.32%	4.07%	4.22%	3.38%	3.55%
Timber Excise Tax	375	284	212	450	383	91	73	-238	67	31.85%	34.39%	-52.97%	17.63%	0.80%	0.66%	0.47%	1.11%
Local Retail Sales and Use Tax	9,031	8,587	7,097	6,678	6,300	444	1,490	419	378	5.17%	20.99%	6.28%	6.00%	19.29%	19.98%	15.91%	16.40%
Leasehold Excise Tax	64	59	70	70	70	6	-11	0	0	9.89%	-15.65%	-0.67%	0.13%	0.14%	0.14%	0.16%	0.17%
Local Criminal Justice/Public Safety	1,287	1,225	1,021	983	931	62	204	38	52	5.08%	19.97%	3.83%	5.63%	2.75%	2.85%	2.29%	2.42%
TOTAL TAX REVENUE	**24,093**	**23,218**	**20,899**	**20,466**	**18,988**	**875**	**2,319**	**433**	**1,478**	**3.77%**	**11.10%**	**2.12%**	**7.79%**	**51.47%**	**54.01%**	**46.84%**	**50.27%**
OTHER GENERAL FUND REVENUES:																	
Licenses & Permits	1,055	1,094	1,004	1,019	1,056	-39	90	-15	-37	-3.53%	8.98%	-1.46%	-3.53%	2.25%	2.55%	2.25%	2.50%
Intergovernmental Revenues--Grants	2,585	3,024	2,841	2,395	3,450	-438	183	446	-1,055	-14.49%	6.43%	18.60%	-30.57%	5.52%	7.03%	6.37%	5.88%
Intergovernmental Revenues--PILT, PUD Privilege Tax, Criminal Justice, Marijuana/ Liquor Excise, Autopsy, Other	4,628	3,140	2,859	2,894	3,207	1,488	281	-35	-313	47.37%	9.83%	-1.19%	-9.76%	9.89%	7.31%	6.41%	7.11%
Charges for Goods & Services	8,276	7,470	7,479	9,525	8,918	806	-9	-2,047	607	10.79%	-0.11%	-21.49%	6.81%	17.68%	17.38%	16.76%	23.40%
Fines & Penalties	833	965	879	956	1,045	-132	86	-77	-89	-13.64%	9.79%	-8.09%	-8.52%	1.78%	2.24%	1.97%	2.35%
Misc Revenue (Interest Inc, Camping Fees, etc)	1,782	2,071	2,235	2,562	2,203	-289	-164	-327	359	-13.94%	-7.35%	-12.75%	16.28%	3.81%	4.82%	5.01%	6.29%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	78	85	50	98	67	-7	35	-48	31	-8.22%	71.65%	-49.30%	46.39%	0.17%	0.20%	0.11%	0.24%
Timber Sales	740	520	694	665	326	220	-174	28	339	42.33%	-25.02%	4.27%	104.04%	1.58%	1.21%	1.55%	1.63%
Transfers In	2,440	570	561	132	45	1,870	9	429	87	328.07%	1.60%	324.94%	193.37%	5.21%	1.33%	1.26%	0.32%
TOTAL OTHER REVENUE, EXCLUDING COVID REIMBURSEMENTS	**22,419**	**18,939**	**18,601**	**20,246**	**20,317**	**3,480**	**338**	**-1,645**	**-71**	**18.38%**	**1.82%**	**-8.13%**	**-0.35%**	**47.89%**	**44.06%**	**41.69%**	**49.73%**
Intergovernmental--COVID Reimbursements	300	828	5,118	0	0	-528	-4,290	5,118	0	-63.77%	-83.82%	-	-	0.64%	1.93%	11.47%	0.00%
TOTAL REVENUE--GENERAL FUND	**46,812**	**42,985**	**44,618**	**40,712**	**39,305**	**3,827**	**-1,633**	**3,906**	**1,407**	**8.90%**	**-3.66%**	**9.59%**	**3.58%**	**100.00%**	**100.00%**	**100.00%**	**100.00%**

Four Year Comparison of Major Budget Items - Proposed Budget

Budget Years	2022	2021	2020	2019
Taxes				
Real and Personal Property Taxes	11,431,700	11,251,500	11,000,000	11,000,000
Juvenile Correction Sales and Use Tax	1,904,000	1,470,000	1,460,000	1,400,000
Timber Excise Tax	375,000	360,000	450,000	270,000
Local Retail Sales and Use Tax	9,031,000	6,738,000	6,750,000	6,050,000
Leasehold Excise Tax	64,450	74,350	73,350	73,350
Local Criminal Justice/Public Safety	1,287,000	990,000	990,000	949,000
Total Taxes	**24,093,150**	**20,883,850**	**20,723,350**	**19,742,350**
% increase year over year	15.367%	0.774%	4.969%	7.247%

General Fund Major Sources of Budgeted Revenue				
Grants	2,885,495	2,728,087	2,262,282	2,198,044
Sale of County Timber	740,100	625,100	600,100	600,100
Taxes	24,093,150	20,883,850	20,723,350	19,742,350
Licenses and Permits	1,055,400	1,050,173	1,150,092	1,127,092
Intergovernmental	4,628,100	3,129,600	3,024,070	3,174,513
Charges for Goods and Services	8,276,209	7,845,437	9,695,209	9,081,694
Fines and Forfeits	833,378	908,285	968,942	953,950
Other	1,860,371	2,112,275	2,648,852	2,468,536
Total	44,372,203	39,282,807	41,072,897	39,346,279
Transfers	2,440,000	1,840,000	1,790,000	2,120,000
Total Budgeted Revenue	**46,812,203**	**41,122,807**	**42,862,897**	**41,466,279**
Plus General Fund Reserves	15,028,000	13,880,000	14,352,000	12,600,000
Total Funds Available	**61,840,203**	**55,002,807**	**57,214,897**	**54,066,279**
% increase year over year	12.431%	-3.866%	5.824%	7.846%

General Fund Budgeted Expenditures				
Salaries	24,619,899	22,537,254	21,820,814	20,744,952
Benefits	10,017,552	9,543,856	9,086,752	8,808,628
Supplies	1,518,239	1,242,488	1,369,708	1,265,824
Services	8,971,999	7,763,740	9,886,119	8,629,377
Intergovernmental	0	0	0	547,368
Capital	363,330	184,425	279,830	444,900
Subtotal	45,491,019	41,271,763	42,443,223	40,441,049
Transfers Used	6,213,350	3,377,857	3,491,200	2,106,200
Interfund Payments Used	0	0	0	0
Total Budgeted Expenditures	**51,704,369**	**44,649,620**	**45,934,423**	**42,547,249**
% increase year over year	15.800%	-2.797%	7.961%	6.604%

General Fund Budgeted Expenditures by Program				
General Government	8,174,821	7,190,582	7,076,124	6,603,406
Law and Justice	27,548,587	25,343,359	24,951,422	24,030,736
Public Works	0	0	0	0
Internal Services	3,171,090	2,738,288	2,586,847	2,579,536
Public Health	2,100,738	1,870,422	1,820,417	1,666,308
Land Use and Development	2,809,217	2,502,693	2,636,980	2,481,879
Other Services	3,565,046	3,342,397	3,371,433	3,079,184
Subtotal	47,369,499	42,987,741	42,443,223	40,441,049
Plus Transfers	6,213,350	3,377,857	3,491,200	2,106,200
Minus Indirect Costs Reimbursement	-1,878,480	-1,715,978		
Total	**51,704,369**	**44,649,620**	**45,934,423**	**42,547,249**
% increase year over year	15.800%	-2.797%	7.961%	6.604%

General Fund Staffing by Program				
General Government	50.54	46.21	44.90	43.65
Law and Justice	192.45	188.91	189.59	188.19
Public Works	0.00	0.00	0.00	0.00
Internal Services	16.90	16.83	17.08	17.08
Public Health	19.58	17.58	17.58	16.10
Land Use and Development	23.54	22.78	23.16	22.72
Other Services	24.58	24.58	25.08	22.58
Total	**327.59**	**316.89**	**317.39**	**310.32**
% increase year over year	3.377%	-0.158%	2.278%	1.813%

CLALLAM COUNTY
GENERAL FUND DRAFT 2022 BUDGET
BREAKDOWN OF PROPOSED FINAL 2022 BUDGET DEFICIT VS 2021 PROJECTED SURPLUS
$ IN 000s

		NOTES
TOTAL PROPOSED FINAL GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2022 BUDGET	(4,892)	
TOTAL FORECASTED GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2021 PROJECTED	502	
NET CHANGE IN GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2022 BUDGET VS 2021 PROJECTED	(5,394)	

MAJOR COMPONENTS OF CHANGE IN OPERATING SURPLUS/(DEFICIT) FROM 2021 TO 2022:

INCREASE IN TAX REVENUE (SALES & USE, JUVENILE SERVICES, ETC)	875	Assumes Sales tax annual increase of +5% due to an assumed return to a more typical year-over-year growth rate after 2021 which saw high levels of stimulus and economic recovery driving sales tax growth of +24%. Property Taxes projected to grow 1.6% based on 1% levy growth allowed plus new construction, and increase in Timber Excise Tax of $91k due to impact of DOR multi-year correction assessed in 2021.
DECREASE IN LICENSING & PERMITS REVENUE	-39	Mainly due to extraordinarily strong building permit revenue performance to budget in 2021 driven by building code changes taking effect in mid 2021 and robust building activity.
INCREASE IN INTERGOVERNMENTAL REVENUE	1,050	Mainly due to $1,488k increase in ARPA-related PILT revenue the County expects to receive ($1,386k), as partially offset by $438k decrease in grants, driven by a one-time $299k state appropriation rec'd in 2021 for law enforcement related costs, and decreased grant revenues budgeted for HHS Environmental Quality, Juvenile Services, and other areas, as offset by a 3.3% increase in PILT, Criminal Justice and other intergovernmental excise taxes, new AOC grants rec'd in Superior Court (Uniform Guardian $128k) and District Court 1 (Mental Health Court $116k), and and $150k in AOC Blake Reimbursement grant revenue.
INCREASE IN GOODS & SERVICES REVENUE	806	Mainly due to full or partial recovery of certain COVID impacted revenue streams, including the resumption of the County Fair ($205k), Sheriff Jail (DOC $100k), additional HHS Environmental Health services revenue which will be funded through new State Foundational Public Health grant funds transferred from the HHS Foundational Public Health special revenue fund ($162k), and continued growth in DOL licensing, filing fees and excise admin fees.
DECREASE IN FINES & PENALTIES	-132	Decrease due to lower penalties relating to property taxes and indigent fines assessed due to recent RCW changes.
DECREASE IN MISC REVENUE	-289	Decrease mainly due to a $365k drop in interest income due to significant drop in interest rates during the COVID pandemic and assumption that such depressed rates will continue through 2022 and a decrease in DCD Long Range Planning's Puget Sound Partnership revenue, as offset by growth of campground revenue and resumption of county fair revenue following 2021's COVID-related closures,
INCREASE IN TIMBER REVENUE	220	Increase based on current DNR forecast, with increase reflecting rise in timber prices for timber sales auctions in 2021 that will be harvested in 2022-2023, and delays in harvesting certain areas in 2021 due to road building and weather-related delays.
INCREASE IN TRANSFERS IN	1,870	Primarily due to a $1.62 million increase in Transfers In from the DCD Lower Dungeness Floodplain Capital Fund due to the timing of heavy construction commencing on this project in late 2021, resulting in DOE grant reimbursements relating to the 2021 heavy construction costs incurred by the project not being received until the spring of 2022. Also driving this increase is $250k of Transfers In from the Clallam Bay Sekiu Sewer fund for reimbursement of bridge funding provided during the collection system rebuild project as DOE grant/loan reimbursements are received.
INCREASE IN PAYROLL	-3,141	Increase due to base budget assuming all positions staffed per current policy (vs savings from position darktime and hiring freeze during most of 2020)--see below for estimated dark-time projected underspend. When adjusted to reflect $1.1-$1.2 million of historic darktime budget underspend, payroll is projected to increase approximately $1.9 million, or 9%, from 2021 to 2022 which reflects increases due to 1% COLAs in July 2021, 2.5% COLAs beginning in Jan 2022 for the various bargaining units, the addition of accreditation pay and pay scale restructuring for patrol/corrections following completion of new collective bargaining agreements, promotions/salary adjustments, and step increases, as partially offset by savings due to turnover that occurred in 2021. Increase also reflects additional FTEs approved in 2021 including the DC1 Mental Health Court Coordinator and related extra help, Treasurer Fiscal Specialist II, and others, as well as new FTEs requested by the following departments in the 2022 Department Requests Over Base Budget: Auditor (1.63 FTEs), BOCC Non Departmental (1 FTE), and Prosecuting Attorney Coroner (2.5 FTEs).
INCREASE IN BENEFITS	-1,317	Increase due to base budget assuming all positions staffed--see below; also due to $50 per month County-paid health premium increases and longevity-based medical premium pay beginning in Jan 2022 under new collective bargaining agreements completed in July 2021, as partially offset by a substantial decrease in DRS Pension contributions required to be paid by the County in 2022 due to better than expected DRS pension plan performance. Also due to additional FTEs approved in 2021 including the DC1 Mental Health Court Coordinator, Treasurer Fiscal Specialist II, and others, as well as new FTEs requested by the following departments in the 2022 Department Requests Over Base Budget: Auditor (1.63 FTEs), BOCC Non Departmental (1 FTE), and Prosecuting Attorney Coroner (2.5 FTEs).
INCREASE IN TRANSFERS OUT	-3,072	Due to $1.25 million increase in Transfers Out needed to fund the heavy construction phase of the Lower Dungeness Floodplain Project which began in Q4 2021 and will continue through the end 2022 with the increase over 2021 based on revised construction cost and grant reimbursement cash flow projections prepared for 2022/2023 based on projections provided by project's outside consultant by month,with budgeted Transfers Out for Lower Dungess totaling $2.75 million in 2022 (these funds will be fully reimbursed to the General Fund in 2023 as the project concludes and all remaining grant reimbursements are received). Also due to a $1.558 million increase in General Fund Transfers to the Parks and Facilities Capital Projects fund (driven primarily by the assumed commencement of the EOC relocation project in 2022), and a $273k increase in Transfers to the IT Capital Projects fund (to fund the County website development project, upgrading of the disaster recovery data backup systems, the deployment of Office365, and the AVAYA VOIP phone system upgrade project). Also driving the increase is a $250k transfer to the Clallam Bay Sekiu Sewer Fund for bridge funding needed during the collection system rebuild project to enable timely payment of contractors until DOE grant/loan reimbursements are received by the fund (this transfer out is assumed fully reimbursed to the General Fund in 2022 as grant funds are received). Partially offsetting these increases are the $282k in transfers made by the General Fund to the Flood Control and Clallam Bay Sekiu Sewer funds in 2021 to fund the reimbursement of the Roads fund for employee paid-time-off costs mistakenly paid for by the Roads fund.

CLALLAM COUNTY
GENERAL FUND DRAFT 2022 BUDGET
BREAKDOWN OF PROPOSED FINAL 2022 BUDGET DEFICIT VS 2021 PROJECTED SURPLUS
$ IN 000s

		NOTES
INCREASE IN SERVICES	-1,615	Increase driven by ending of the ER&R holiday for vehicle replacements instituted in 2021 ($200k in Sheriff's and $44k in Parks Facilities), the resumption of Assessor PACs software costs being paid by the General Fund in 2022 ($67k), the addition of a $150k placeholder relating to Blake Decision LFO refunds, additional AOC-grant funded Minor Guardianship services costs in Superior Court and Mental Health Court costs in District Court 1, a $57k increase in DCD--Environmental Quality Salmon Recovery services, and higher IT infrastructure-related network monitoring services costs ($34k), as well as projected underspend to budget within Services in 2021. Increase also reflects approx. $553k of recommended 2022 Department Requests, including Assessor (+$83k --primarily for Eagleview High Resolution Oblique Imagery); IT ($220k, consisting of $186k for MS Office365 and $34k for high speed voice/data communications and professional services); HR ($27k); Prosecuting Attorney ($84k--mainly relating to higher coroner services, certification and training costs); Superior Court ($51k relating to conflict attorney, guardian at litem services costs), WSU ($55k for Animal Agriculture Agent contract position), and other increases.
INCREASE IN CAPITAL OUTLAYS	-231	Increase is primarily due to reduced capital outlays within the General Fund in 2021 due to a pause instituted for fleet vehicle replacements due to COVID economic uncertainty. The 2022 budget reflects resumption of scheduled vehicle replacements, including vehicle and equipment costs for 5 patrol vehicle replacements in Sheriff's Department ($177k), and 1 vehicle in DCD Permit Center ($18k), as well as various other law enforcement equipment and technology hardware/software expenditures in the Sheriff's Ops, Jail and Emergency Services departments (totaling $101k), as well as scheduled copier replacements across multiple departments.
INCREASE IN PAYMENT TO RISK MANAGEMENT/WORKERS COMP FUNDS	-129	Due to insurance premium increases for 2022 renewal of general liability, cyber, and property coverage policies through the WA State Risk Pool.
REMAINING PROJECTED OPERATING DEFICIT--EXCLUDING CAPITAL TRANSFERS/PROPOSED DEPT REQUESTS	-251	Mainly due to increase in Supplies ($465k), due to new Tyler Permit Planning system SAAS license ($111k), $122k of IT-recommended SRF requests outlined in the "2022 Department Requests Over Base Recommended Budget", and also due to projected underspend in 2021. Partly offset by $221k net increase in COVID-relating operating surplus projected in 2021, due to 2022's budget only reflecting carry over of $300k of 2021-related FEMA grant reimbursements being received. Given the high level uncertainty as to the duration of the COVID pandemic and whether the FEMA grant will be extended into 2022, it is assumed for budget purposes that the County's COVID related costs will be covered outside of the General Fund, through either the ARPA special revenue fund or other dedicated COVID grant funds budgeted within HHS.
TOTAL CHANGE IN GENERAL FUND OPERATING DEFICIT--PRELIMINARY 2022 BUDGET VS 2021 PROJECTED	**-5,394**	
<u>PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND</u>		
TOTAL PROPOSED GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2022 BUDGET	**-4,892**	
LESS: HISTORICAL AVERAGE BUDGET UNDERSPEND--SALARY AND BENEFITS	1,732	Historically, the general fund has underspent its salary/benefits budgets on average by $1.88 million over the last 3 years, and by $1.67 million over the last 5 years. Many factors contribute to this, with the most significant being that per County policy, each department has to be budgeted assuming it is fully staffed the entire year. In reality, for many departments, this has rarely been the case. Open positions (or "dark time") that occur due to retirements, voluntary terminations/turnover and delays in filling positions create cost savings to budget, as does refilling positions open due to retirement at often lower salary rates than budgeted. While current policy does not allow for budgeting for "dark time" and there is no assurance similar savings will occur at the same level of employment trends/economic conditions change, it is nonetheless an important component in understanding how our actual spending in this area compares to our budget.
PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND	**(3,160)**	
<u>PROJECTED 2022 GENERAL FUND BALANCE--BASED ON DRAFT BUDGET AS ADJUSTED</u>		
PROJECTED FUND BALANCE--BEGINNING	**15,026**	
PROJECTED 2021 GENERAL FUND OPERATING DEFICIT	**(3,160)**	
PROJECTED FUND BALANCE--ENDING	**11,866**	

CLALLAM COUNTY
GENERAL FUND DRAFT 2022 BUDGET
BREAKDOWN OF PROPOSED FINAL 2022 BUDGET DEFICIT VS 2021 PROJECTED SURPLUS
$ IN 000s

NOTES

GENERAL FUND OPERATING DEFICIT, ADJUSTED TO EXCLUDE TIMING/ONE-TIME IMPACT OF LARGE CAPITAL PROJECTS

Note: The purpose of this calculation is to calculate the projected General Fund operating deficit for 2022 if one excludes extraordinary projects that are temporarily negatively impacting the General Fund's cash flow either due to bridge funding that the General Fund is providing to large grant-funded projects that will ultimately be returned to the General Fund at the end of the project once all grant reimbursements are received and/or there is a pause in the project to allow for such grant reimbursements to "catch up" to the expenditures made to date (including the Lower Dungeness Floodplain Project, the Dungeness Off Channel Reservoir, or the Clallam Bay Sekiu Sewer Collection System), or for those large, one-time projects that are temporarily skewing the General Fund's net operating results (such the partially grant-funded EOC relocation project).

PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND		**(3,160)**
LOWER DUNGENESS FLOOD PLAIN PROJECT:		
TRANSFERS IN--LOWER DUNGENESS FLOOD PLAIN PROJECT	1,850	
TRANSFERS OUT--LOWER DUNGENESS FLOOD PLAIN PROJECT	(2,750)	
NET CASH FLOW EFFECT--TIMING OF GENERAL FUND BRIDGE FUNDING REIMBURSEMENT-- LOWER DUNGENESS PROJECT		**900**
DUNGENESS OFF-CHANNEL PROJECT:		
TRANSFERS IN--DUNGENESS OFF-CHANNEL RESERVOIR PROJECT	300	
TRANSFERS OUT--DUNGENESS OFF-CHANNEL RESERVOIR PROJECT	(300)	
NET CASH FLOW EFFECT--TIMING OF GENERAL FUND BRIDGE FUNDING REIMBURSEMENT-- DUNGENESS OFF-CHANNEL		-
CLALLAM BAY/SEKIU SEWER--DOE COLLECTION SYSTEM REBUILD PROJECT:		
TRANSFERS IN--CLALLAM BAY/SEKIU SEWER	250	
TRANSFERS OUT--CLALLAM BAY/SEKIU SEWER	(250)	
NET CASH FLOW EFFECT--TIMING OF GENERAL FUND BRIDGE FUNDING REIMBURSEMENT-- CLALLAM BAY/SEKIU SEWER		-
EOC PROJECT:		
GRANT FUNDING BUDGETED	588	
EOC RELOCATION COSTS BUDGETED--2022 (EXCLUDING ROLL OVER OF UNSPENT FUNDS)	(2,100)	
NET CASH FLOW EFFECT-- NEW EOC		**1,512**
PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED TO EXCLUDE LARGE ONE-TIME PROJECTS		**(748)**

CLALLAM COUNTY
GENERAL FUND PROPOSED FINAL 2022 BUDGET
BRIDGE ANALYSIS BETWEEN DRAFT BUDGET & PROPOSED FINAL BUDGET
$ IN 000s

		COMMENTS
OPERATING DEFICIT--2022 DRAFT BUDGET	**-5,046**	

NET REVENUE CHANGES:

Intergovernmental--COVID Reimbursements	200	Reflects spill over of $200k of FEMA COVID reimbursements for May-September 2021 COVID expenses that are now expected to be received in 2022.
TOTAL NET REVENUE CHANGES	**200**	

NET EXPENDITURE CHANGES:

Payroll	69	Reflects addition of two .5 FTE Deputy Coroner/Death Investigator Positions as Extra Help in the Prosecuting Attorney--Coroner department budget, bringing budget in line with original department ask for 2.5 FTE staffing for new coroner/death investigator positions.
Benefits	6	Reflects additional benefit costs for addition of two .5 FTE Deputy Coroner/Death Investigator Positions as Extra Help in the Prosecuting Attorney--Coroner department budget, bringing budget in line with original department ask for 2.5 FTE staffing for new coroner/death investigator positions.
Services	46	(see detail breakdown below)
Transfers Out	-75	(see detail breakdown below)
TOTAL NET EXPENDITURE CHANGES	**46**	
NET CHANGE BETWEEN REVENUE & EXPENDITURES	154	
OPERATING DEFICIT--2022 RECOMMENDED BUDGET	**-4,892**	

BREAKDOWN OF NET EXPENDITURE CHANGES ABOVE:

SERVICES:

NonDepartmental--CBG Wave Cable Franchise Professional Services	27	Reflects carry over remaining costs of CBG Wave Cable Franchise Renewal work that will be completed in 2022.
NonDepartmental--CPD Indigent Defense Contract	16	Reflects true-up of contractual cost to reflect final negotiated extension of Clallam Public Defender indigent defense contract.
Prosecuting Attorney--Coroner	3	Reflects additional certification and misc costs relating to adding two .5 FTE deputy coroner/death investigator positions to Prosecuting Attorney--Coroner department.
Other Increases/Decreases	0	
Total Services Increase	**46**	

CAPITAL OUTLAYS--General Fund (NOTE: The capital outlined below are consistent with the 2022 5 Year Capital Plan)

Other Increases/Decreases	0	
Total Capital Outlays Increase--General Fund	**-**	

TRANSFERS FROM THE GENERAL FUND:

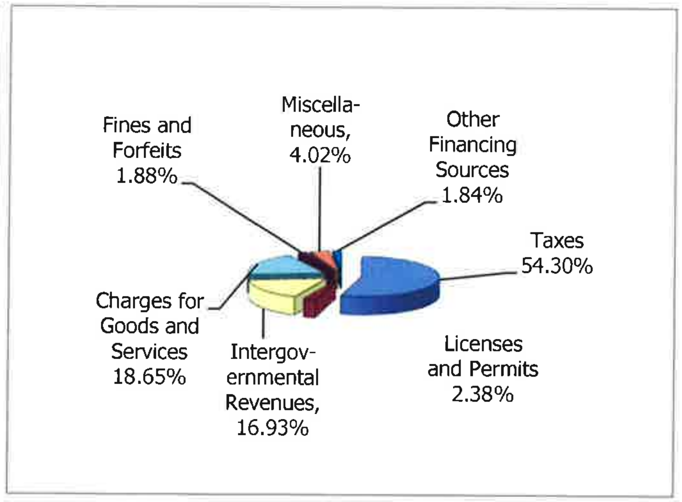
Transfer from General Fund to IT Capital Projects	-75	Based on revised 2021 IT Capital Project expenditure estimates received from IT relating to the Esri GIS hardware upgrade project and Tyler Permitting System implementation, with $180k of the Tyler implementation costs spilling over to 2022. Unused 2021 budget REET 2 transfer funding for the IT Capital Projects fund of $259k was also carried forward to the 2022 budget, resulting in a $75k decrease in transfer funding needed from the General Fund in 2022 to fund IT Capital Projects.
Total Transfer from General Fund Increase	**(75)**	

TOTAL NET EXPENDITURE CHANGE FROM RECOMMENDED BUDGET TO DRAFT BUDGET	**46**

2022 Budgeted Revenue Charts

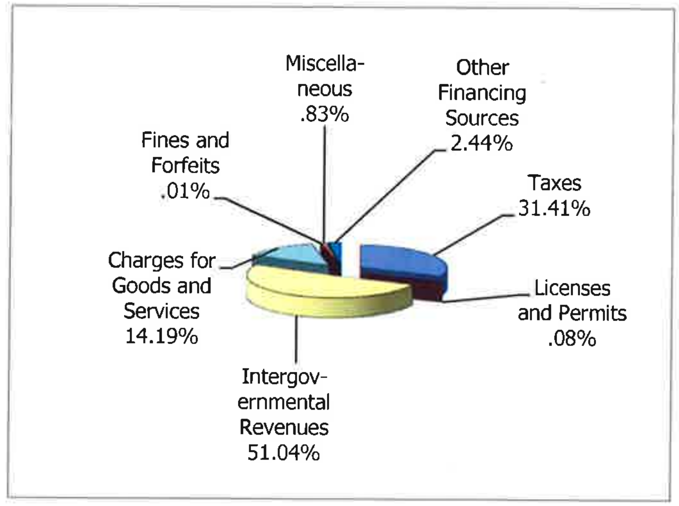
General Fund Budgeted Revenue

Taxes	24,093,150
Licenses and Permits	1,055,400
Intergovernmental Revenues	7,513,595
Charges for Goods and Services	8,276,209
Fines and Forfeits	833,378
Miscellaneous	1,782,356
Other Financing Sources	818,115
Subtotal	44,372,203
Plus Transfers	2,440,000
Total Revenue	46,812,203
Reserves Available	15,028,000
Total Funds Available	61,840,203



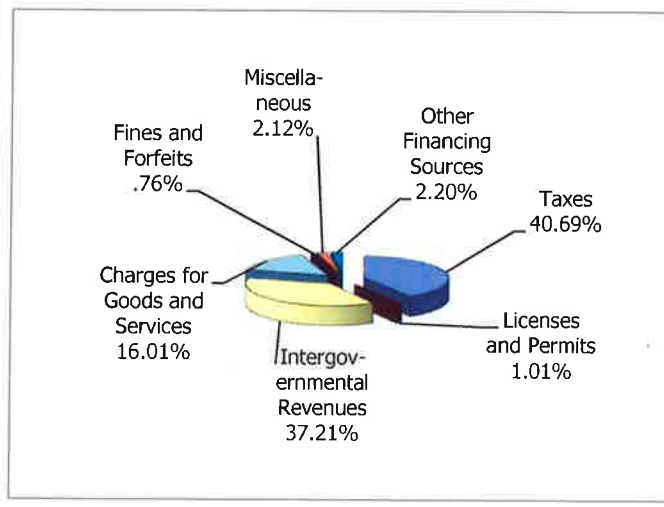
Other Fund Budgeted Revenue

Taxes	20,444,452
Licenses and Permits	53,620
Intergovernmental Revenues	33,221,574
Charges for Goods and Services	9,238,851
Fines and Forfeits	3,600
Miscellaneous	541,724
Other Financing Sources	1,586,660
Subtotal	65,090,481
Plus Transfers	9,174,405
Total Revenue	74,264,886
Reserves Available	35,347,062
Total Funds Available	109,611,948



Total General and Other Fund Budgeted Revenue

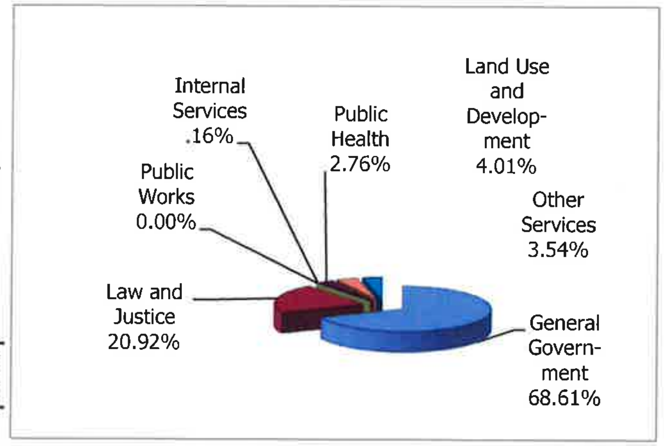
Taxes	44,537,602
Licenses and Permits	1,109,020
Intergovernmental Revenues	40,735,169
Charges for Goods and Services	17,515,060
Fines and Forfeits	836,978
Miscellaneous	2,324,080
Other Financing Sources	2,404,775
Subtotal	109,462,684
Plus Transfers	11,614,405
Total Revenue	121,077,089
Reserves Available	50,375,062
Total Funds Available	171,452,151



2022 Budgeted Revenue by Program

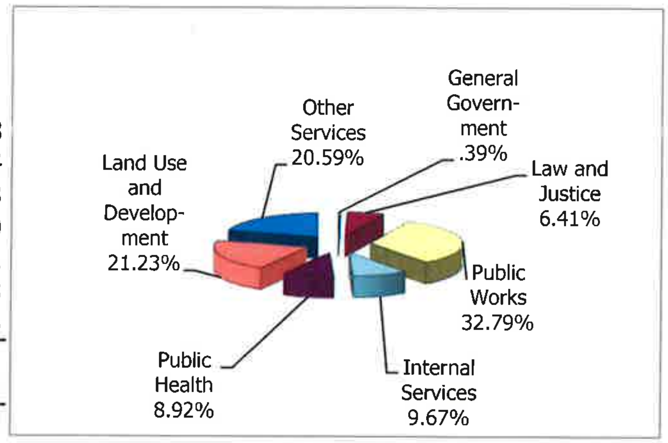
General Fund Budgeted Revenue by Program

General Government	30,442,522
Law and Justice	9,283,914
Public Works	0
Internal Services	70,801
Public Health	1,224,400
Land Use and Development	1,777,241
Other Services	1,573,325
Subtotal on Chart	44,372,203
Plus Transfers	2,440,000
Total	46,812,203



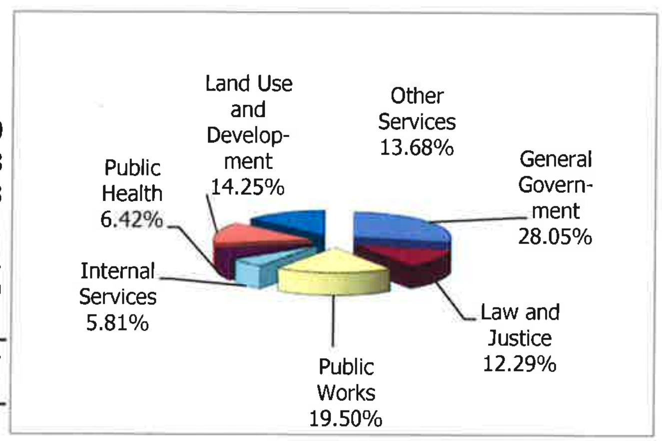
Other Funds Budgeted Revenue by Program

General Government	255,548
Law and Justice	4,174,004
Public Works	21,342,753
Internal Services	6,293,620
Public Health	5,806,602
Land Use and Development	13,816,558
Other Services	13,401,396
Subtotal on Chart	65,090,481
Plus Transfers	9,174,405
Total	74,264,886



Total General and Other Fund Budgeted Revenue by Program

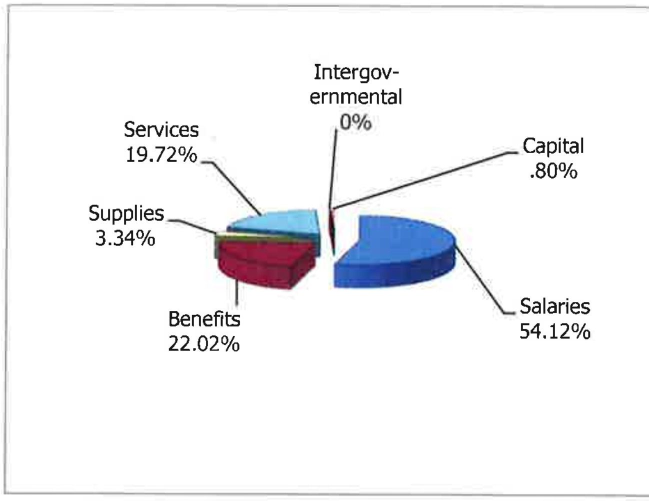
General Government	30,698,070
Law and Justice	13,457,918
Public Works	21,342,753
Internal Services	6,364,421
Public Health	7,031,002
Land Use and Development	15,593,799
Other Services	14,974,721
Subtotal on Chart	109,462,684
Plus Transfers	11,614,405
Total Revenue	121,077,089



2022 Budgeted Expenditure Charts

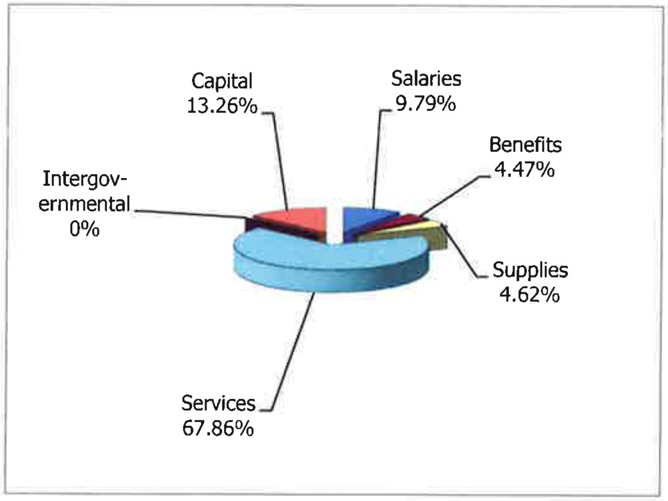
General Fund Budgeted Expenditures

Salaries	24,619,899
Benefits	10,017,552
Supplies	1,518,239
Services	8,971,999
Intergovernmental	0
Capital	363,330
Subtotal	45,491,019
Transfers Used	6,213,350
Interfund Payments Used	0
Total Budgeted Expenditures	51,704,369



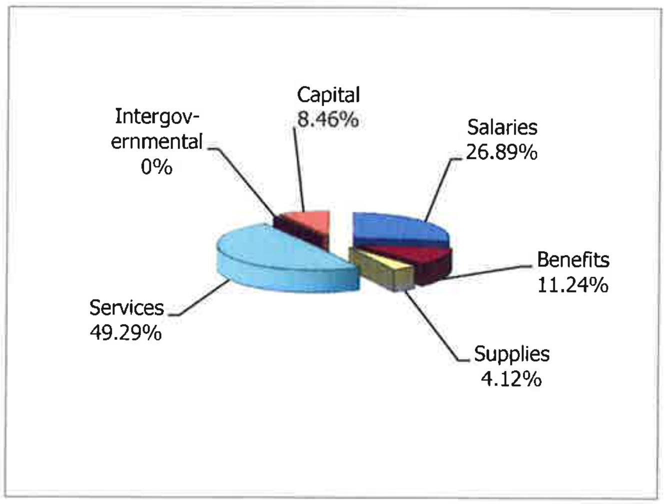
Other Fund Budgeted Expenditures

Salaries	7,088,513
Benefits	3,240,098
Supplies	3,346,338
Services	49,158,244
Intergovernmental	0
Capital	9,609,444
Subtotal	72,442,637
Transfers Used	5,401,055
Interfund Payments Used	2,297,330
Total Budgeted Expenditures	80,141,022



Total General and Other Fund Budgeted Expenditures

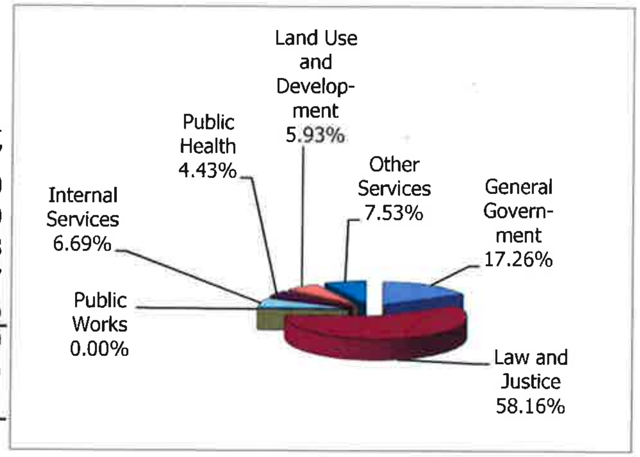
Salaries	31,708,412
Benefits	13,257,650
Supplies	4,864,577
Services	58,130,243
Intergovernmental	0
Capital	9,972,774
Subtotal	117,933,656
Transfers Used	11,614,405
Interfund Payments Used	2,297,330
Total Budgeted Expenditures	131,845,391



2022 Budgeted Expenditures by Program

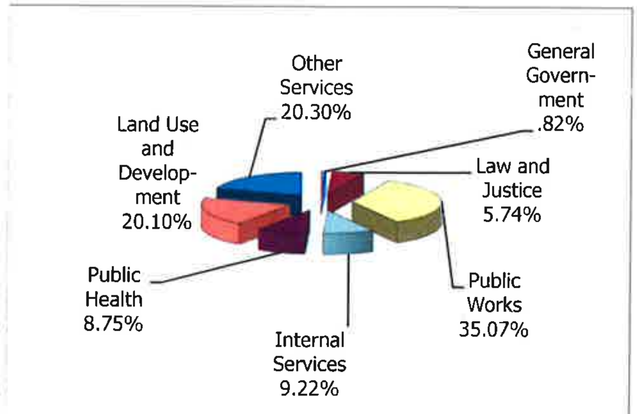
General Fund Budgeted Expenditures by Program

General Government	8,174,821
Law and Justice	27,548,587
Public Works	0
Internal Services	3,171,090
Public Health	2,100,738
Land Use and Development	2,809,217
Other Services	3,565,046
Subtotal on Chart	47,369,499
Plus Transfers	6,213,350
Minus Indirect Costs Reimb.	-1,878,480
Total	51,704,369



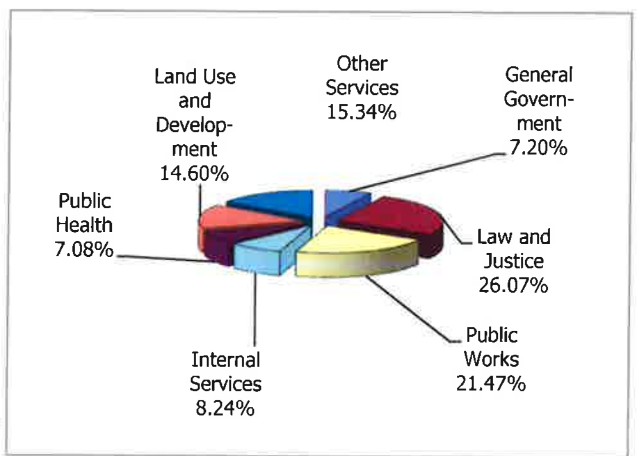
Other Funds Budgeted Expenditures by Program

General Government	607,783
Law and Justice	4,290,199
Public Works	26,209,674
Internal Services	6,893,603
Public Health	6,543,220
Land Use and Development	15,024,504
Other Services	15,170,984
Subtotal on Chart	74,739,967
Plus Transfers	5,401,055
Total	80,141,022



Total General Fund and Other Funds Budgeted Expenditures by Program

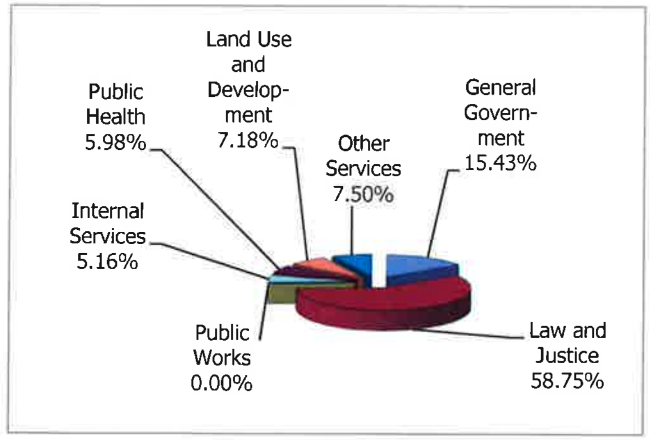
General Government	8,782,604
Law and Justice	31,838,786
Public Works	26,209,674
Internal Services	10,064,693
Public Health	8,643,958
Land Use and Development	17,833,721
Other Services	18,736,030
Subtotal on Chart	122,109,466
Plus Transfers	11,614,405
Minus Indirect Costs Reimb.	-1,878,480
Total	131,845,391



2022 Staffing (Full Time Equivalents) by Program

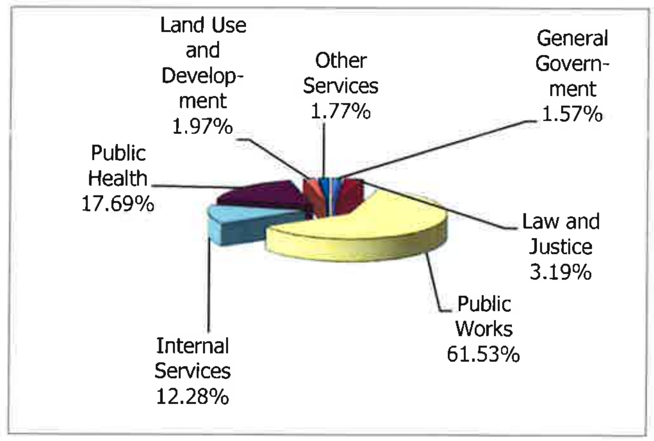
General Fund Staffing by Program

General Government	50.54
Law and Justice	192.45
Public Works	0.00
Internal Services	16.90
Public Health	19.58
Land Use and Development	23.54
Other Services	24.58
Total	327.59



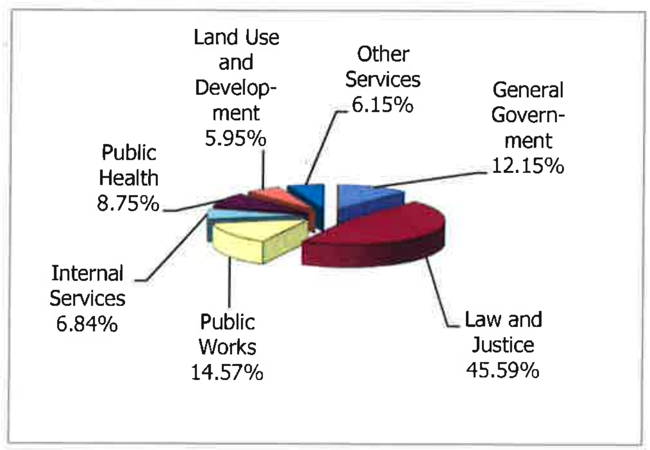
Other Funds Staffing by Program

General Government	1.60
Law and Justice	3.24
Public Works	62.55
Internal Services	12.48
Public Health	17.98
Land Use and Development	2.00
Other Services	1.80
Total	101.65



Total General Fund and Other Funds Staffing by Program

General Government	52.14
Law and Justice	195.69
Public Works	62.55
Internal Services	29.38
Public Health	37.56
Land Use and Development	25.54
Other Services	26.38
Total	429.24



Full Time Equivalents are based on a 40 hour work week.

2022 BUDGET SALARY WORKSHEET BREAKDOWN: Proposed Budget

NUMBER FUND AND DEPT	TYPE	FUND/ACCOUNT NAME	BUDGETED SALARY	FICA / MEDICARE 0.0765	RETIREMENT	401A MATCH / CONTRIBUTION	EMPLOYEE MEDICAL INSURANCE	UNEMPLOYMENT .1%	INDUSTRIAL INSURANCE	PENSION TRUST	COMPENSATION	EMPLOYEES
		GENERAL FUND										
00100. 211	G	Assessor	1,246,258	95,340	122,671	23,937	284,160	2,286	13,619		1,788,271	18.50
00100. 221	G	Auditor	921,465	70,491	91,571	17,837	230,295	1,582	4,749		1,337,990	15.13
00100. 231	G	Treasurer	446,234	34,138	44,809	8,744	96,288	685	1,813		632,711	6.40
00100. 241	G	BOCC - Operations	613,383	46,924	61,162	14,589	95,958	595	1,818		834,429	6.48
00100. 242	G	BOCC - Boundary Review Board	1,500	115	0	0	0	0	15		1,630	0.00
00100. 244	G	BOCC - Board of Equalization	52,050	3,982	3,695	721	14,640	72	315		75,475	0.53
00100. 291	G	NonDepartmental	394,183	30,156	39,425	9,181	55,218	779	1,162		530,104	3.50
00100. 331	D	Comm Dev - Administration	315,670	24,592	31,840	6,202	74,460	420	3,155		456,339	4.60
00100. 332	D	Comm Dev - Environmental Quality	181,459	13,882	13,815	2,677	30,240	360	2,465		244,898	2.00
00100. 333	D	Comm Dev - Permit Center	776,504	59,403	79,593	15,501	180,660	1,551	8,323		1,121,535	11.94
00100. 334	D	Comm Dev - Long Range Planning	325,298	24,887	33,344	6,499	74,220	650	3,554		468,452	5.00
00100. 411	I	Information Technology	948,230	72,540	96,726	19,894	182,016	1,866	3,381		1,324,653	12.00
00100. 421	I	Geographic Information System	139,954	10,706	14,345	3,537	29,040	280	560		198,422	2.00
00100. 461	I	Human Resources	297,239	22,739	28,158	7,618	43,904	589	812		401,059	2.90
00100. 511	H	HHS - Environmental Health	795,683	60,870	81,557	15,916	195,180	1,591	10,376		1,161,173	13.28
00100. 512	H	HHS - Administration	546,527	41,810	55,540	12,029	105,636	1,084	1,764		764,390	6.30
00100. 811	L	Sheriff - Operations	4,499,703	344,228	283,251	100,744	881,937	8,287	59,939		6,178,089	50.79
00100. 813.	L	Sheriff - Animal Control	57,854	4,426	5,931	1,097	16,140	110	1,330		86,888	1.00
00100. 815	L	Sheriff - Jail	2,713,778	207,609	279,587	51,844	649,034	5,641	68,390		3,975,883	39.00
00100. 816.	L	Sheriff - Jail Medical	220,663	16,880	15,190	2,897	31,147	436	1,859		289,072	2.25
00100. 817.	L	Sheriff - Emergency Services	109,676	8,390	11,241	2,133	29,040	213	640		161,333	2.00
00100. 841	L	Prosecuting Attorney - Operations	2,128,583	162,836	212,490	41,460	365,550	3,889	6,822		2,921,630	24.10
00100. 843	L	Prosecuting Attorney - Child Support	185,657	14,202	19,030	3,713	43,350	371	787		267,110	2.53
00100. 842	L	Prosecuting Attorney - Coroner	141,804	10,848	5,846	1,141	14,520	284	1,078		175,521	1.00
00100. 851	L	Juvenile Services	2,243,147	171,605	222,358	43,190	521,736	4,355	28,296		3,234,687	36.53
00100. 861	L	Superior Court	957,306	44,332	57,525	9,774	88,680	1,166	4,066		1,162,849	8.75
00100. 871	L	District Court I	884,916	59,747	75,810	14,708	146,640	1,379	3,220		1,186,420	10.00
00100. 881	L	District Court II	263,024	20,121	24,113	4,699	43,800	287	975		357,019	3.00
00100. 891	L	Clerk	629,077	48,124	64,063	13,491	168,876	1,251	3,220		928,102	11.50
00100. 911	O	Parks and Facilities	1,118,157	85,538	105,865	20,884	272,746	2,197	29,314	16,640	1,651,341	20.54
00100. 912	O	Fair	172,816	13,220	12,376	2,282	33,450	332	4,422	2,080	240,978	2.54
00100. 931	O	WSU Extension	92,101	7,046	7,488	1,461	21,780	184	1,138		131,198	1.50
		TOTAL GENERAL FUNDS	24,419,899	1,831,727	2,200,415	480,400	5,020,341	44,772	273,377	18,720	34,289,651	327.59
10101. 611	P	PW - Public Works	3,767,689	288,225	384,941	74,842	897,396	7,511	73,651	68,904	5,563,159	57.35
10135. 611	P	PW - Flood Control	99,175	7,587	10,165	1,984	15,720	198	1,048		135,877	1.05
11002. 811	L	Sheriff - Honor Guard Donation	2,800	214	148	0	0	0	0		3,162	0.00
11003 811	L	Sheriff - Boating Safety	37,500	2,869	1,988	0	0	0	0		42,357	0.00
11003 811	L	Sheriff - VRF Boating Program	15,000	1,148	795	0	0	0	0		16,943	0.00
11008 811	L	Sheriff - OPNET Drug	65,571	5,016	6,399	1,249	15,300	131	294		93,960	1.05
11301. 511	H	Health and Human Services - Operations	884,762	67,685	90,691	17,019	235,920	1,772	9,500		1,307,349	15.28
11322. 511	H	HHS - Homeless Task Force	22,177	1,697	2,273	444	7,260	44	98		33,993	0.35
11323. 511	H	HHS -Chemical Dependency/Mental Health	82,105	6,281	8,416	1,643	21,780	164	1,096		121,485	1.35
11331. 511	H	HHS - Developmental Disabilities	68,569	5,245	7,008	1,367	14,520	137	285		97,131	1.00
11401. 821	L	Law Library	7,540	577	0	0	0	15	52		8,184	0.19
11701. 841	L	Pros Attny - Local Crime Victim Comp	121,789	9,317	12,483	2,436	29,040	244	560		175,869	2.00
12201. 231	G	Treasurer - Operation and Maintenance	29,507	2,257	3,024	590	8,712	59	168		44,317	0.60
12401 221	G	Auditor - Document Preservation	63,717	4,875	6,531	974	14,715	98	280		91,190	1.00
13001. 381	D	Noxious Weed Control	166,860	12,764	12,062	2,353	30,660	333	1,996		227,028	2.00
19914. 291	O	NonDept - Veterans Relief	101,841	7,791	10,439	2,037	29,040	203	504		151,855	1.80
19961. 291	O	NonDept -American Rescue Plan Act	278,022	117,842	0	0	0	0	0		395,864	0.00
30301. 331	D	Comm Dev - Lwr Dungeness Floodplain	0	0	0	0	0	0	0		0	0.00
30401. 331	D	Comm Dev - Dungeness Reservoir	0	0	0	0	0	0	0		0	0.00
40201. 611	P	PW - Solid Waste	36,589	2,799	3,701	723	14,520	72	449		58,853	0.45
41401. 611	P	PW - Clallam Bay Sekiu Sewer	233,736	17,880	23,896	4,492	29,040	467	4,062		313,573	3.10
42401. 611	P	PW - Carlsborg Sewer	49,097	3,756	5,033	972	0	99	599		59,556	0.60
50301. 611	I	PW - ER&R	536,399	41,035	54,907	10,496	118,140	1,072	8,376	10,440	780,865	8.45
50401. 461	I	HR - Risk Management	380,000	29,070	30,646	7,504	50,001	752	1,031		499,004	3.68
50501. 461	I	HR - Worker's Compensation	38,068	2,912	3,902	1,292	5,689	76	98		52,037	0.35
		TOTAL OTHER FUNDS	7,088,513	638,842	679,448	132,417	1,537,453	13,447	104,147	79,344	10,273,611	101.65
		TOTAL 2020 BUDGET	31,508,412	2,470,569	2,879,863	612,817	6,557,794	58,219	377,524	98,064	44,563,262	429.24

This does not include the Non Dept 200,000 leaving service salary and 50,000 benefits; or the HR payments to claimants of 97,800 (benefits); or the Employee Health Care Benefits of 25,000 (benefits); or Unemployment Comp. of 30,000.

GENERAL FUNDS

2022 Department Requests Over Base Budget - Proposed Budget

Department	Requested Item or Program Change	Request	One Time	Ongoing	BOCC Recommended	BOCC Deferred	Funding Source: General Fund Reserve	Other Fund Reserves	Grant/New Funding	Comments
Assessor .00100.211	Eagleview High Resolution Oblique Imagery	76,000		76,000	76,000		76,000			High-resolution oblique imagery for the whole county. Changing law allows oblique imagery to be used if properties are dangerous or locked up for our physical inspections, this imagery is 3D and a very close visual of the property. **CFO Comments**--this service will enable to assessor team to be more efficient and targeted in their physical inspection planning process by enabling them to leverage this service's "change finder" capabilities of identifying changes made to properties between inspections as well as improve access to non-accessible properties and reduce safety issues when visiting such properties. These benefits will allow for better new construction capture, enabling more property tax revenue to be collected. Tool also will likely have value for other taxing districts in the County (fire districts, policing departments), providing for potential [illegible]
	County owned cell phones	6,960		6,960	6,960		6,960			County owned cell phones for staff working in the field and off site.
	SRF: (7) iPad Pro & Peripherals	12,600	12,600			12,600	12,600			Ipads currently in use are scheduled for replacement per IT. **CFO Comments**--as current Ipads are still functioning properly per Assessor's office, suggest deferring replacement to next year.
Auditor .00100.221	Elections Extra Help	6,000		6,000	6,000		6,000			Increased cost and responsibility of Extra Help staff. **CFO Comments**--additional staff time of traveling to remote location ballot boxes added have led to increased costs being incurred.
	Dept. of Licensing Extra Help	4,000		4,000		4,000	4,000			Increased cost to manage heavy workload with large volume of registrations: in the office consistent long lines down the hallway, as well as, received by mail, internet and drop box. **CFO Comments**--based on PT staff support position proposed, this need can be met by new position.
	Agent/Sub-Agent Liaison - new staff position, 1 FTE	80,000		80,000	80,000		80,000			DOL now requires the Auditor to monitor & audit vehicle licensing subagents. **CFO Comments**--new audit and oversight requirements of DOL licensing subagents was previously performed by the WA State Department of Licensing, but as part of an unfunded mandate this role was pushed down to counties in 2020 new DOL contracts. As Auditor does not have the staff to performed these daily/weekly subagent monitoring and annual full audit duties, agree that additional FTE is needed to support this new requirement.
	Staff Support Specialist - new staff position, .63 FTE	42,000		42,000	42,000		42,000			To help with increased workload across all Auditor divisions. **CFO Comments**--with higher transaction volumes across all Auditor divisions, inefficiencies created by new licensing system that takes staff longer to process, the capacity to process passports and marriage licenses, sort mail and other admin functions has been hindered, resulting in a $30k-$40k drop in passport revenues as a result due to those moving to a one-day per week appointment only basis. As position will be self funded through the impact it will have on processing passports at pre-COVID levels again, recommend this position be approved.
NonDepartmental .00100.291	Deputy CFO (1 FTE)	145,000		145,000	145,000		145,000			New Deputy CFO position to provide additional bandwidth to the Finance function to handle the increasing internal and external demands being placed on the department and to provide back-up of CFO role. Position will also provide oversight/support of BOCC grant administration, and assist/support the CFO on special projects, financial analysis, annual report preparation, and new financial systems implementation.
DCD -Environmental Quality .00100.332	Streamkeepers: Stream Temperature & Oxygen Loggers	4,170	4,170		4,170		4,170			Equipment to evaluate stream water quality for fish habitat. **CFO Comments**--per DCD, this equipment would enable more frequent monitoring of stream temperature & oxygen levels (every 30 minutes over 24 hour periods), increasing Streamkeepers capabilities.
	Streamkeepers: Water Velocity Meters & Sensors	13,337	13,337		13,337		13,337			Replace old velocity meters with better technology. **CFO Comments**--per DCD, this equipment has reached its end of life (20 year old equipment) that require more frequent maintenance and are not as as accurate or reliable as newer technology currently available.
	Streamkeepers: SigmaPlot Graphing & Statistical Software	870	870		870		870			To produce professional level statistical analysis & graphs of water quality data.
	Streamkeepers: Vehicle Rental/ Lease	900		900	900		900			Streamkeepers coordinator vehicle use for supervising volunteers & testing in the field.
Information Technology .00100.411	Professional Services cost increase	8,220		8,220	8,220		8,220			Increased volume of external expertise: consulting, programming, electrical, web design, etc.
	High Speed Voice/Data Communications cost increase	25,500		25,500	25,500		25,500			Increased interconnectivity for: remote workforce, county departments, other agencies & the public. **CFO Comment**--request appears reasonable based on increase in Zoom and internet connectivity bandwidth needs to support remote workforce experienced in 2020/2021.
	Registration for training	3,000		3,000		3,000	3,000			Staff training in new and evolving technologies, as well as, security challenges. **CFO Comment**--given uncertainty as to how much training in person will take place in 2022, believe there should be sufficient flex in budget to cover without increasing this funding at this time.

	MS Office365	186,000	70,000	116,000	186,000		186,000			Move to MS Office365 required as part of remote-workforce productivity & connectivity business tools, including MS Office, Outlook, Teams (Zoom alternative), etc. Net recurring costs for MS Office365 after Year 1, net of estimated annual savings of approximately $100k (as costs from Zoom, Box, Sophos email gateway will be able to be reduced after Year 1 per our discussion) will be $116k. **CFO Comments**--moving to this subscription-based model should produce better remote work force and collaboration capabilities, which once fully deployed should enable the elimination of other services after year 1 as mentioned, and also helps move the County further toward a more-technologically updated environment. Also would include Sharepoint, which could serve as a low cost, highly functional replacement for County's current intranet that needs to be replaced.
Human Resources .00100.461	Extra Help	20,000		20,000	20,000		20,000			Provides back-up to the Payroll/Benefits Administrator. **CFO Comments**--as position this extra help would support is currently a "single-point-of-failure" critical risk to the County, recommend this funding be approved.
	Onboarding Videos/Tutorials	10,000		10,000	10,000		10,000			To utilize the NeoGov onboarding/orientation feature.
	Subscriptions	4,600		4,600	4,600		4,600			Administrator/HR Director cost of affiliated subscriptions.
	Advertising	12,500		12,500	12,500		12,500			Using more advertising solutions to obtain the best pool of applicants for vacant positions.
HHS - Environmental Health .00100.511	SRF: (5) Surface Pro 7	8,200	8,200		8,200		8,200			2 for Food Program, 3 for Septic remote.
Sheriff - Operations .00100.811	SRF: (10) MDTS - Replace/Upgrade	55,000	55,000		55,000		55,000			To replace current Durabooks which are 5-6 years old that IT is spending increasing amount of time repairing as failure rates increase. Swap out to G-Tacs which have proven much more reliable and durable.
Sheriff - Emergency Services .00100.817	SRF: (8) Replacement Laptops & Mice	13,500	13,500		13,500		13,500			Scheduled replacements of EOC laptops. **CFO Comments**--laptops being replaced are 7 1/2 years old and can only be run on Windows 7, a no longer supported version. Given security risk this creates and age of laptops, it appears reasonable to replace.
Prosecuting Attorney	Additional Storage Unit	2,000		2,000	2,000		2,000			The PAO has run out of storage space for case files that are required by law to be retained.
.00100.841	Training for Professional Development	23,000		23,000	23,000		23,000			Training for professional development and required CLE credits required for bar license. **CFO Comments**--this budget was reduced in 2021 due to suspension of in-person training events during COVID--this increase would restore the budget to pre-COVID funding levels.
	SRF: Smart TV & Speakers (conference room upgrade)	6,100	6,100		6,100		6,100			**CFO Comments**--per discussions with PA and IT, this equipment is essentially non-functional and needs to be replaced to meet needs for conducting Zoom meetings, interviews with witnesses, etc.
Prosecuting Attorney - Coroner	Death Investigator Certification	3,000		3,000	3,000		3,000			Legislation at the state level will soon require Certified Death Investigators. **CFO/Administrator Comments**--additional certification funding to support training of designated cities' policing personnel assigned to death investigation/deputy coroner functions.
.00100.843	Coroner Services cost increase	53,300		53,300	53,300		53,300			Deaths in the county increase and cost associated with body removal, storage & autopsy increase. **CFO Comments**--amount of request coincides with pacing trend noted during 2021 reflecting the increasing cost of services being incurred (including body transportation costs) due to increased demand for off-Peninsula coroner services.
	Deputy Coroner/Death Investigator - new staff position, 1 FTE	93,500	11,000	82,500	93,500		93,500			Recent legislation at the state level will soon necessitate Coroner's Office staff to respond to death scenes. In order to respond, the Coroner's Office will need to have at least one dedicated full time staff member, plus two-three part time staff. These funds will cover costs for salary, benefits, workstation, laptop, cell phone and accessories. **CFO/Administrator Comments**--Based on further discussions with Prosecuting Attorney's office regarding the role of these positions in not only fulfilling new coroner legislative requirements but also providing additional criminal investigative support to the Prosecutor's office, we recommend funding of these positions in the 2022 budget.
	Deputy Coroner/Death Investigator - new staff position, .5 FTE	35,150	4,650	30,500	35,150		35,150			
	Deputy Coroner/Death Investigator - new staff position, .5 FTE	32,150	1,650	30,500	32,150		32,150			
	Deputy Coroner/Death Investigator - new staff position, .5 FTE	32,150	1,650	30,500	32,150		32,150			
Juvenile Services .00100.851	SRF: (5) Smart TVs and Installation	6,500	6,500		6,500		6,500			IT Recommended replacement of existing TVS located in Lobby, dining rooms, conference rooms and class rooms to replace rolling cart television utilized in order to enable better Zoom functionality for intake activities, and address juvenile behavior incentive needs of the facility.
Superior Court	Adult Felony cost increase	36,000		36,000	36,000		36,000			Increased cost for adult felony indigent defense. **CFO Comments**--SC is requesting additional funding for adding an additional conflict attorney for represenation of criminal cases to re-distribute case loads currently be shared currently across 3 conflict attorney contracted, and as a result the amount paid per case would be increased to a level that translates into an hourly rate that is more competitive with attorney rates. Based on past 3 year spending levels, ongoing request for higher adult felony costs is supported.
.00100.861	Civil Contempt cost increase	5,000		5,000	5,000		5,000			Increased cost for civil contempt indigent defense which would allow for an hourly rate of pay increase for civil conflict attorneys from $65 per hour to $100 per hour which is needed given market rates in private practice are $300 per hour.

	Guardian at Litem cost increase	10,000		10,000	10,000		10,000			Increased cost for Guardian at Litem attorneys. **CFO Comments**--New RCW took effect in 2021 requiring courts to appoint guardian ad litem attorneys under Unified Guardianship Act. Increase in funding would allow for an increase in hourly rate paid to GAL attorneys from $65 per hour to $100 per hour in an effort to close the pay gap given prevailing attorney rates for this type of representation is $300 per hour.
	Pro Tem Court Commissioners Salary Increase	44,000		44,000	44,000		44,000			Increase Pro Tem Court Commissioner hourly rate from $75 to $125. **CFO Comments**--rate increase reflects needs to offer competitive hourly rates to help insure availability of qualified pro tem court commissioners. funding would also increase the number of funded hours of pro tem work from 246 currently per year to 500 hours per year, to address increase in workload related to Blake anticipated with potential for Blake funding reimbursement, legislative changes related to evictions, protection orders and guardianships, and to bring SC judicial officers up to the current judicial needs benchmark of 4.5 judicial officers (currently at 4).
	Administrative Specialist I - new position - 1 FTE	95,210		95,210		95,210	95,210			New position to help ease the overwhelming workload of staff. **CFO/Administrator Comments**--pending obtaining further metrics supporting workload increases being placed on existing admin staff that have been incurred, recommend deferring at this time.
	Office Furniture for new staff position	4,000	4,000			4,000	4,000			Workstation for new Admin Specialist position requested above. **CFO/Administrator Comments**--defer given recommended deferral of new Admin Specialist 1.
	Bailiffs increase	10,000		10,000	10,000		10,000			Conducting jury trials with COVID protocols requires an additional bailiff to be available. **CFO Comments**--during COVID, increased need for Bailiffs has been met by utilizing court administrative staff and clerk staff. As case back logs begin to be cleared, this will likely no longer be a workable solution.
	Part Time Court Facilitator - new position - .5 FTE	50,000		50,000		50,000	50,000			New position: reviews family law forms, explains court procedures and assist with filing forms. **CFO/Administrator Comments**--further evaluation and metrics supporting need for this position are required.
	SRF: (8) Signature Pad Solutions	17,200	17,200		17,200		17,200			IT SRF request to support transition to eFiling.
	SRF: (5) Digital Information display Monitors	7,000	7,000		7,000		7,000			IT SRF request which will provide better visibility to public as to courtroom schedules, and allow for information to be posted to better direct the public.
District Court I .00100.871	Court Appointed Attorney	12,000		12,000	12,000		12,000			Unable to find conflict attorney for criminal cases, need increased funding incentive. **CFO Comments**--with pending retirement of a low-cost resource, DC1 needs to secure 2 conflict attorneys under a retainer structure to insure availability during a time where qualified attorneys are increasingly difficult to source. Increased funding would allow these retainers to be put in place.
	SRF: (5) Scanners for E-Filing	2,400	2,400		2,400		2,400			IT SRF request to support transition to eFiling.
District Court II .00100.881	SRF: Copier Replacement	4,500	4,500		4,500		4,500			IT Recommended Replacement
	SRF: Small Printer	500	500		500		500			IT Recommended Replacement
Parks & Facilities	Cell Phone Stipends	1,440		1,440	1,440		1,440			Cell phone stipends for parks managers & rangers.
.00100.911	Repair and Maintenance Supplies	6,700		6,700	6,700		6,700			Increased cost associated with repairs & maintenance of parks and facilities. **CFO Comments**--trending cost increases seen this year support the amount of this request.
	Building Repair and Maintenance	17,200		17,200	17,200		17,200			As facilities age, additional costs are incurred associated with upkeep and repairs. **CFO Comments**--trending cost increases and frequency of more repairs seen in recent years support the amount of this request.
	Maintenance Worker I - new position - 1 FTE	63,547		63,547		63,547	63,547			Parks & Facilities had been unable to maintain our facilities to acceptable, minimum level of safety and maintenance required in such highly used facilities. **CFO/Administrator Comments**--given pending department reorganization and provision of metrics supporting the need for this position, recommend deferring at this time.
WSU	Animal Agriculture Staff - new position - 1 FTE	55,000		55,000	55,000		55,000			To provide assistance & leadership to the 4-H animal clubs. **Administrator/CFO Comments**--given COVID impact on 4-H program and the retirement of many animal ag volunteer mentors in the county, position is needed to fill animal ag science programming leadership void and serve as resource for new livestock producers in the county.
.00100.931	Increase Salary for 4-H Agent	3,000		3,000	3,000		3,000			Increase MOA to cover a raise for 4-H agent. **CFO Comments**--As staff member has not received an increase in past few years, increase needed to bring on par with comparables.
	Increase WSU MOA	500		500	500		500			WSU is requesting a slight increase to the County contribution.
General Funds Transfer to Other Funds										
	TOTALS	1,470,404	244,827	1,225,577	1,238,047	232,357	1,470,404	0	0	

	Request		Request		Funding Source		
	One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund	Other Fund Reserves	Grant/New Funding
	244,827	**1,225,577**	**1,238,047**	**232,357**	**1,470,404**	**0**	**0**
Total General Fund Requests:	**1,470,404**		**1,470,404**		**1,470,404**		

OTHER FUNDS

Department	Requested Item or Program Change	Request	Request: One Time	Request: Ongoing	BOCC Recommended	BOCC Deferred	Funding Source: General Fund Reserve	Funding Source: Other Fund Reserves	Funding Source: New/Grant Funding	Comments
HHS - Operations	Public Health Nurse II - new position - 1 FTE	91,752		91,752	91,752				91,752	This position would allow flexibility to meet our baseline services & respond to communicable disease reporting & response. **CFO Comments**--would also expand case management and community nurising capabilities, similar to a community paramedic model, which would potentially help reduce 911 calls for issues better handled under this support model.
11301.511	COVID-19 Contract Tracer Position #1 - 1 FTE	79,526		79,526	79,526				79,526	This Public Health Support/Infection Control Specialist position to provide needed assistance to the public health infection control team as contract tracer/case Manager for COVID-19. **CFO Comments**--positions will be funded in 2022 from existing DOH grant funding that has been extended to 2022.
	COVID-19 Contract Tracer Position #2 - 1 FTE	79,526		79,526	79,526				79,526	This Public Health Information/Infection Control Specialist position to provide needed assistance to the public health infection control team as contract tracer/case Manager for COVID-19. **CFO Comments**--positions will be funded in 2022 from existing DOH grant funding that has been extended to 2022.
	Public Health/Social Worker - new position - 1 FTE	87,217		87,217	87,217				87,217	Management to support all programs: syringe support services, children/youth health care, community health nurse and paramedic support.
HHS - Chemical Dep/Mental Health 11323.511	Suicide Prevention Coordinator - new position - 1 FTE	87,217		87,217	87,217			87,217		This position would coordinate suicide prevention efforts & focus on planning & policy decision to support suicide prevention.
HHS - Affordable Housing 11324.511	Contract Services	20,000		20,000		20,000		20,000		To have an emergency use allocation available. **CFO Comments**--as contract services has been underspent to budget by $40-$45k the past several years, it appears there is already sufficient un-utilized funding to cover emergency use request.
Law Library 11401.821	Books	8,000		8,000		8,000		8,000		Funding for books, legal reference materials
Pros Att - Local Crime Victim Comp 11701.841	Victim Witness Coordinator (new staff position)	89,500	5,000	84,500		89,500		89,500		Needed to provide state mandated support to victims of misdemeanor/felony crimes. **CFO/Administrator Comments**--currently 2 positions are dedicated to this function (1 FTE was added in 2020), with an additional temporary help being utilized to cover case load of one coordinator currently dedicated to Bauer case. Caseloads have increased coinciding with the increase in number of coordinators. Pending provision of metrics supporting contention that current case load being managed per coordinator (currently approximately 400 per coordinator per year) is outside benchmarks set by other counties for victim witness coordinators, recommend deferring request at this time.
Noxious Weed Control	Noxious Weed Coordinator Succession Planning	45,172	45,172		45,172			45,172		Funding for new staff member to cross-train with the coordinator prior to her retirement.
13001.381	SRF: (2) iPad w/5G LTE	3,200	3,200			3,200		3,200		IT Scheduled replacement. **CFO Comments**--as coordinator indicates current Ipads are still functioning properly, recommend deferring replacement another year.
	SRF: Arc GIS Basic License	1,500	1,500		1,500			1,500		
Nox Weed-LMD#2 Lake Sutherland 13051.381	Professional Services Increase	2,760		2,760	2,760			2,760		To secure weed control services from someone with detailed knowledge of the lake.
HR - Risk Management 50401.461	Polygraph Exams	3,280		3,280	3,280			3,280		Increased number of safety sensitive positions where polygraph exams are required.
	Psychological Exams	5,720		5,720	5,720			5,720		Increased number of safety sensitive positions where psychological exams are required.
	TOTALS	595,370	54,872	540,498	474,670	120,700	0	257,349	338,021	

	Request		Request		Funding Source		
	One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund	Other Fund Reserves	New/Grant Funding
Total Other Fund Requests:	**54,872**	**540,498**	**474,670**	**120,700**	**0**	**257,349**	**338,021**
	595,370		**595,370**		**595,370**		

	Request	One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund	Other Fund Reserves	New/Grant Funding
TOTAL ALL	**2,065,774**	**299,699**	**1,766,075**	**1,712,717**	**353,057**	**1,470,404**	**257,349**	**338,021**

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2022 Indirect Cost Charges

FUND & DEPT NUMBER		BARS	FUND/ACCOUNT NAME	INDIRECT COST CHARGES	SUBTOTAL
10101.	611	51820	PW - Property Management Services	220	
		51970	PW - Roads - Jobbing and Contract Work	220	
		52170	PW - Roads - Traffic Policing	0	
		52510	PW - Roads - Emergency Services	0	
		54230	PW - Roads - Roadway Maintenance	56,670	
		54240	PW - Roads - Drainage Maintenance	35,444	
		54250	PW - Roads - Structures Maintenance	6,904	
		54260	PW - Roads - Traffic and Pedestrian Services	55,478	
		54270	PW - Roads - Roadside Maintenance	47,614	
		54290	PW - Roads - Maintenance and Administration Overhead	86,547	
		54310	PW - Roads - Management	33,108	
		54330	PW - Roads - General Services	44,845	
		54350	PW - Roads - Facilities	8,645	
		54420	PW - Roads - Engineering	62,520	
		54440	PW - Roads - Planning	23,008	
		54470	PW - Roads - Miscellaneous	14,934	
		54490	PW - Roads - Operations Administration and Overhead	112,448	
		55310	PW - Roads - Soil and Water Consevation	5,721	
		55350	PW - Roads - Diking/Drainage	9,874	
		58900	PW - Roads - Other Nonexpenditures	0	
		59510	PW - Roads - Road Construction and Other Infrastructure	57,841	
		59520	PW - Roads - Right-of-Way	13,247	
		59530	PW - Roads - Roadway Construction	4,400	
		59540	PW - Roads - Storm Drainage Construction	0	
		59550	PW - Roads - Structures Construction	1,100	
		59560	PW - Roads - Sidewalk Projects	1,100	
		59570	PW - Roads - Roadside Development	1,100	
		59590	PW - Roads - Construction Administration and Overhead	12,565	695,553
10135	611	55310	PW - Flood Control - Soil and Water Conservation	5,637	
		55330	PW - Flood Control - Flood Control	0	
		55350	PW - Flood Control - Diking/Drainage	0	
		55360	PW - Flood Control - Weed Control	0	5,637
11008	811	52123	Sheriff - OPNET Drug	552	
11061	811	52870	Sheriff - Nine-One-One Enhanced	14,500	
11065	811	52880	Sheriff - OPSCAN Operations	17,400	
11068	811	52120	Sheriff - Operation Stonegarden	6,085	
11070	811	52130	Sheriff - 24/7 Sobriety Program	3,071	
11301.	511	56210	Health and Human Services - Operations - General	515,426	
11322.	511.	56540	HHS - Homeless Task Force	13,960	
11323	511	56611	HHS - Chemical Dependency/Mental Health	45,177	
11331	511	56800	HHS - Developmental Disabilities	79,129	
11401.	821	51270	Law Library	23,723	
11701.	841	51570	Pros Attny - Local Crime Victim Comp	12,999	
11901.	841	51530	Pros Attny - Racketeering	0	
12231.	231	59414	Treasurer - REET Electronic Technology	5,037	
12241.	231	51422.	Treasurer - Land Assessment	673	
12401	221	51410	Auditor - Document Preservation	10,256	
13001.	381	55360	Noxious Weed Control	30,646	
13051	381	55360	Noxious Weed - LMD#2 Lake Sutherland	579	
19914	291	56520	Non Dept - Veterans' Relief	56,087	
19941	291	55210	Non Dept - Opportunity Fund	30,411	
19991	291	52870	Non Dept - Emergency Communication Tax	38,200	
30301.	331	55310	Comm Dev - Lwr Dungeness Floodplain	46,274	
40201	611	53710	PW - Solid Waste - Garbage and Solid Waste Utilities	1,328	
		53720	PW - Solid Waste - Comprehensive Management Plan	3,603	
		53750	PW - Solid Waste - Maintenance	0	
		53780	PW - Solid Waste - General Operations	8	
		59430	PW - Solid Waste - Capital Assets	0	4,939
41401.	611	53510	PW - Clallam Bay-Sekiu Sewer - General Administration	6,218	
		53540	PW - Clallam Bay-Sekiu Sewer - Training	194	
		53550	PW - Clallam Bay-Sekiu Sewer - Maintenance	2,534	
		53580	PW - Clallam Bay-Sekiu Sewer - General Operations	21,108	
		59430	PW - Clallam Bay-Sekiu Sewer - Capital	7,459	37,513
42401.	611	53510	PW - Carlsborg Sewer - General Administration	7,677	
		53550	PW - Carlsborg Sewer - Maintenance	0	
		53580	PW - Carlsborg Sewer - General Operations	0	
		59430	PW - Carlsborg Sewer - Capital Expenditures	2,057	9,734
50301.	611	54820	PW - Equipment Rental and Revolving - Pits and Quarries	4,457	
		54830	PW - Equipment Rental and Revolving - Mechanical Shops	47,652	
		54840	PW - Equipment Rental and Revolving - Parts Stores	9,720	
		54850	PW - Equipment Rental and Revolving - Fuel Depots	2,131	
		54860	PW - Equipment Rental and Revolving - Equipment Rental Services	26,021	
		59410	PW - Equipment Rental and Revolving - Capital	0	89,981
50401.	461.	51960	HR - Risk Management	50,814	
50501.	461	51768	HR - Workers Compensation Claims	30,451	
50701.	461	51771	HR - Unemployment Compensation	1,933	
43401.	611	53450	PW - Bullman Beach Water System	1,740	
				1,878,480	

Transfers for the 2022 Clallam County Budget

#							Debit	Credit
1	19913.291.	Trial Court Improvements	59723.00.0010	Transfer	to	Jail	40,000	
	00100.815.	Jail	39723.00.0010	Transfer	from	Trial Court Improvements		40,000
2	00100.293.	General Fund Reserves	59768.00.0000	Transfer	to	PW - Flood Conrol	46,351	
	10135.611	PW - Flood Control	39768.00.0000	Transfer	from	General Fund Reserves		46,351
3	00100.293	General Fund Reserves	59766.00.1000	Transfer	to	HHS - Chemical Dep/Mental Health	5,887	
	11323.511	HHS - Chemical Dep/Mental Health	39766.00.1000	Transfer	from	General Fund Reserves		5,887
4	00100.293.	General Fund Reserves	59717.00.0000	Transfer	to	Employee Health Care	19,000	
	50601.461	Employee Health Care Benefit	39717.00.0000	Transfer	from	General Fund Reserves		19,000
5	29500.231.	LID 3rd Street Sewer Line	59752.00.0000	Transfer	to	Opportunity Fund	3,000	
	19941.291.	Opportunity Fund	39752.00.0000	Transfer	from	LID 3rd Street Sewer Line		3,000
6	10101.611	Public Works - Roads	59717.00.0010	Transfer	to	Employee Health Care Benefit	2,000	
	10135.611.	Public Works - Flood Control	59717.00.0010	Transfer	to	Employee Health Care Benefit	5	
	40201.611.	Public Works - Solid Waste	59717.00.0010	Transfer	to	Employee Health Care Benefit	50	
	41401.611.	Public Works - Clallam Bay Sekiu Sewer	59717.00.0010	Transfer	to	Employee Health Care Benefit	340	
	42401.611.	Public Works - Carlsborg Sewer	59717.00.0010	Transfer	to	Employee Health Care Benefit	500	
	50301.611.	Public Works - Equipment Rental Revolving	59717.00.0010	Transfer	to	Employee Health Care Benefit	1,555	
	50601.461.	Employee Health Care Benefit	39717.00.0010	Transfer	from	Public Works		4,450
7	00100.293	General Fund Reserves	59714.00.0070	Transfer	to	Lwr Dungeness Floodplain	2,750,000	
	30301.331	Lwr Dungeness Floodplain	39714.00.0070	Transfer	from	General Fund Reserves		2,750,000
8	30301.331	Lwr Dungeness Floodplain	59714.00.0080	Transfer	to	General Fund Reserves	1,850,000	
	00100.293	General Fund Reserves	39714.00.0080	Transfer	from	Lwr Dungeness Floodplain		1,850,000
9	00100.293.	General Fund Reserves	59762.00.0000	Transfer	to	Health and Human Services	530,000	
	11301.511	Health and Human Services	39762.00.0000	Transfer	from	General Fund Reserves		530,000
10	00100.293	General Fund Reserves	59714.00.0090	Transfer	to	Dungeness Reservoir	300,000	
	30401.331	Dungeness Reservoir	39714.00.0090	Transfer	from	General Fund Reserves		300,000
11	30401.331	Dungeness Reservoir	59714.00.0100	Transfer	to	General Fund Reserves	300,000	
	00100.293	General Fund Reserves	39714.00.0100	Transfer	from	Dungeness Reservoir		300,000
12	30201.911.	Real Estate Excise Tax 2	59742.00.0000	Transfer	to	Roads	1,100,000	
	10101.611.	Roads	39742.00.0000	Transfer	from	Real Estate Excise Tax 2		1,100,000
13	00100.293.	General Fund Reserves	59735.00.0060	Transfer	to	Solid Waste	6,500	
	40201.611	Solid Waste	39735.00.0060	Transfer	from	General Fund Reserves		6,500
14	30201.911	Real Estate Excise Tax 2	59735.00.0000	Transfer	to	Clallam Bay Sekiu Sewer	764,293	
	41401.611.	Clallam Bay Sekiu Sewer	39735.00.0000	Transfer	from	Real Estate Excise Tax 2		764,293
15	00100.293	General Fund Reserves	59718.00.0100	Transfer	to	Law Library	23,723	
	11401.821	Law Library	39718.00.0100	Transfer	from	General Fund Reserves		23,723
16	00100.293	General Fund Reserves	59712.00.0030	Transfer	to	Local Crime Victim Comp	17,000	
	11701.841	Local Crime Victim Comp	39712.00.0030	Transfer	from	General Fund Reserves		17,000
17	00100.293	General Fund Reserves	59735.00.0015	Transfer	to	Clallam Bay Sekiu Sewer	250,000	
	41401.611	Clallam Bay Sekiu Sewer	39735.00.0015	Transfer	from	General Fund Reserves		250,000
18	41401.611	Clallam Bay Sekiu Sewer	59735.00.0016	Transfer	to	General Fund Reserves	250,000	
	00100.293	General Fund Reserves	39735.00.0016	Transfer	from	Clallam Bay Sekiu Sewer		250,000
19	30101.911	Real Estate Excise Tax	59735.00.0060	Transfer	to	Carlsborg Water Mitigation	185,408	
	30901.331	Carlsborg Water Mitigtion	39735.00.0090	Transfer	from	Real Estate Excise Tax		185,408
20	30101.911	Real Estate Excise Tax	59735.00.0080	Transfer	to	Carlsborg Sewer	250,000	
	42401.611	Carlsborg Sewer	39735.00.0080	Transfer	from	Real Estate Excise Tax		250,000
21	19941.291	Opportunity Fund	59735.00.0035	Transfer	to	Carlsborg Sewer	240,000	
	42401.611	Carlsborg Sewer	39735.00.0035	Transfer	from	Opportunity Fund		240,000
22	00100.293	General Fund Reserves	59718.00.0030	Transfer	to	Capital Projects	1,915,465	
	30501.911	Capital Projects	39718.00.0030	Transfer	from	General Fund Reserves		1,915,465
23	00100.293	General Fund Reserves	59718.00.0020	Transfer	to	IT - Capital Projects	349,424	
	30701.411	IT - Capital Projects	39718.00.0020	Transfer	from	General Fund Reserves		349,424
24	30201.911.	Real Estate Excise Tax 2	59735.00.0012	Transfer	to	Carlsborg Sewer	154,904	
	42401.611	Carlsborg Sewer	39735.00.0012	Transfer	from	Real Estate Excise Tax 2		154,904
25	30201.911	Real Estate Excise Tax 2	59718.00.0015	Transfer	to	IT - Capital Projects	259,000	
	30701.411	IT - Capital Projects	39718.00.0015	Transfer	from	Real Estate Excise Tax 2		259,000
							11,614,405	11,614,405

CLALLAM COUNTY
2022 PROPOSED FINAL CAPITAL OUTLAY BUDGET--BY FUND
PROPOSED CAPITAL REQUESTS TO INCLUDE 2022 BUDGET

Include in 2022 Budget? Y
2022 (Multiple Items)

Sum of 2022 / Row Labels	GENERAL FUND 00100	OPSCAN 11065	OPERATION STONEGARDEN 11068	AUDITOR--DOCUMENT PRESERVATION 12401	REET 1 30101	REET 2 30201	PARKS/ FACILITIES--CAPITAL PROJECTS 30501	IT CAPITAL PROJECTS 30701	CARLSBORG WATER MITIGATION 30901	PW--CLALLAM BAY/SEKIU SEWER 41401	PW--CARLSBORG SEWER 42401	ER&R 50301	ARPA 19961	DUNGENESS OFF CHANNEL RESERVOIR 30401	Grand Total
00100.221--General Fund--Auditor															
1															
Cannon Printer/Copier #HRP01288	$ 8,500														$ 8,500
Capital Outlay--Ballot Drop Boxes	$ 18,000														$ 18,000
00100.811--General Fund--Sheriff - Operations															
1															
Capital Outlay- Vehicle Equipment for new patrol cars	$ 150,000														$ 150,000
Capital Outlay-Ballistic Vests for New Deputies and/or Replacement Ballistic Vests for current deputies	$ 8,400														$ 8,400
Criminal Investigations Bureau Forensic Computer Server	$ 15,000														$ 15,000
Patrol Rifle Upgrade/Replacement	$ 18,000														$ 18,000
Cellebrite Mobile Forensics Software and Equipment, Certified Analyst Training, and Software License	$ 12,000														$ 12,000
Capital Outlay- ER&R Additional Funding Needed to Cover Cost of Planned Vehicle Replacement	$ 27,042														$ 27,042
00100.815--General Fund--Sheriff - Jail															
1															
Ballistic Vests for New Corrections Deputies and/or Replacement ballistic vests for current corrections deputies	$ 6,000														$ 6,000
00100.817--General Fund--Sheriff - Emergency Services															
1															
Capital Outlay - ARES Program Equipment	$ 10,000														$ 10,000
Capital Outlay -C-Trac Equipment	$ 5,000														$ 5,000
00100.841--General Fund--Prosecuting Attorney - Operations															
1															
Office Furniture Replacement	$ 14,500														$ 14,500
00100.842--General Fund--Prosecuting Attorney - Child Support															
1															
Copier Replacement for Family Support Division	$ 10,000														$ 10,000
00100.843--General Fund--Prosecuting Attorney - Coroner															
1															
Copier/Printer/Fax Unit for Coroner Division	$ 10,000														$ 10,000
10101.611 PW - ROADS															
2															
REET-SUPPORTED ROADS PROJECTS						$ 500,000									$ 500,000
REET-SUPPORTED ROADS PROJECTS--SUPPLEMENTAL REQUEST						$ 200,000									$ 200,000
REET-SUPPORTED ROADS PROJECTS--Supplemental Request to Construct Towne Road on top of the Relocated Dungness River Levee						$ 400,000									$ 400,000
11065.811--Sheriff - OPSCAN Operations															
1															
Capital Outlay-Radio Network Equipment		$ 175,000													$ 175,000
11068.811--Sheriff - Operation Stonegarden															
1															
Capital Outlay- Equipment			$ 33,300												$ 33,300
12401.221--Auditor - Document Preservation															
1															
Ecommerce/Emarriage				$ 20,000											$ 20,000
Recorded Document Imaging Project				$ 300,000											$ 300,000
30101.911--Parks and Facilities - Real Estate Excise Tax Projects															
1															
Facilities-Jail Smoke Detector Replacement and Upgrade					$ 78,000										$ 78,000
Facilities-Courthouse VAV Air System Box Replacement					$ 800,000										$ 800,000
Facilities-Courthouse Pressure Wash Exterior					$ 45,000										$ 45,000
Facilities-Floor Covering					$ 40,000										$ 40,000
Facilities-Jail Lock Repair & Replacement					$ 10,000										$ 10,000
Fairgrounds-Site Security Lighting & Power					$ 100,000										$ 100,000
Fairgrounds-Art Barn Roof Replacement					$ 80,000										$ 80,000
Courthouse-HVAC SF-1 Re-Build, Fan and Parts Replacement					$ 100,000										$ 100,000
Juvenile-Replace/Upgrade PLC Door Controls					$ 200,000										$ 200,000
Jail Control Board Replacement					$ 750,000										$ 750,000
2															
Parks-Trail Development and Repair					$ 16,500										$ 16,500
Parks-Road Development and Repair					$ 14,500										$ 14,500
Facilities-Replace/Upgrade existing Courthouse Access Control Card Readers, Recording and Camera Systems.					$ 300,000										$ 300,000
30201.911--Parks and Facilities - Real Estate Excise Tax Projects 2															
1															
Facilities-Courthouse Replacement of Irrigation/Planters/Sidewalks						$ 225,000									$ 225,000
Facilities-Courthouse Hydronic Heating Lines Replacement						$ 40,000									$ 40,000
Facilities-Courthouse -Electric Charging Stations (3)						$ 100,000									$ 100,000
30501.911--Parks and Facilities - Capital Projects															
1															
Camp David Jr. Lodge Painting							$ 100,000								$ 100,000

CLALLAM COUNTY

2022 PROPOSED FINAL CAPITAL OUTLAY BUDGET--BY FUND

PROPOSED CAPITAL REQUESTS TO INCLUDE 2022 BUDGET

Include in 2022 Budget? Y

2022 (Multiple Items)

	GENERAL FUND	OPSCAN	OPERATION STONEGARDEN	AUDITOR--DOCUMENT PRESERVATION	REET 1	REET 2	PARKS/ FACILITIES--CAPITAL PROJECTS	IT CAPITAL PROJECTS	CARLSBORG WATER MITIGATION	PW--CLALLAM BAY/SEKIU SEWER	PW--CARLSBORG SEWER	ER&R	ARPA	DUNGENESS OFF CHANNEL RESERVOIR	
Capital Outlay- New EOC building Placeholder							2,300,000								2,300,000
Unanticipated Projects PFF							115,000								115,000
Facility Building Security & Safety Assessment Study							70,000								70,000
Office Space Reconfiguration/Expansion Placeholder							250,000								250,000
30701.411--Information Tech - Capital Projects															
1															
Microsoft Operating System & Office licenses for End-Users								50,000							50,000
MICROSOFT OFFICE 365 - Cloud-based Business Productivity and Connectivity Software Licensing								30,000							30,000
County Website Development, Replacement, and On-going Updates								100,000							100,000
Tyler Permit Planning System								180,000							180,000
2															
CompuTech replacementPLACEHOLDER FOR TREASURER								19,000							19,000
PC Replacement Cycle - laptops, desktops, tablets, zero clients, monitors, etc.								85,000							85,000
UPS - DR site (uninterrupt. pwr supply)								12,000							12,000
VEEM - Network Data Back-up equipment (replace/expand)								125,000							125,000
AVAYA VOIP Phone System Upgrade / Replacement								185,000							185,000
3															
Copiers (other department copiers not separately scheduled elsewhere)								47,030							47,030
30901.331--Comm Dev - Carlsborg Water Mitigation															
1															
Carlsorg Deep Water Well									250,000						250,000
41401.611--PW - Clallam Bay-Sekiu Sewer															
1															
Collection System Repair & Replacement Project										1,600,000					1,600,000
Replace Driveshaft Bearings for Four Rotating Biological Contactors										80,000					80,000
2															
Sewer Pump Station Repair & Replacement Project										470,000					470,000
42401.611--PW - Carlsborg Sewer															
1															
Annual Pipe Charge											43,000				43,000
Capital Cost Share to City of Sequim											80,000				80,000
3															
Gupster Road Pressure Sewer Line Extension (Alternative A) REET Funded											250,000				250,000
Village Lane Sewer Line Extensions. Alternative B Possible ARPA funded + Opportunity funds in lieu of Alternative A											240,000				240,000
50301.611--PW - ER&R															
2															
Capital Outlay-General Site Maintenance												100,000			100,000
Capital Outlay-Schedule C Projected Equipment Replacement-ER&R FUNDED												30,000			30,000
Capital Outlay-Schedule C Projected Equipment Replacement--GENERAL FUND FUNDED												419,600			419,600
19961.291--NonDept - American Rescue Plan Act															
1															
Bipolar Ionization Air Purification System													250,000		250,000
30401.331--Public Works -Dungeness Off Channel Reservoir															
1															
Dungeness Off-Channel Reservoir														3,700,000	3,700,000
00100.333--General Fund--Comm Dev - Permit Center															
1															
Capital Outlay- ER&R Additional Funding Needed to Cover Cost of Planned Vehicle Replacement	18,358														18,358
Grand Total	330,800	175,000	33,300	320,000	2,534,000	1,465,000	2,835,000	833,030	250,000	2,150,000	613,000	549,600	250,000	3,700,000	16,038,730
CAPITAL FUNDING SOURCES/(USES)															
BEGINNING FUND BALANCE		582,902	52,719	564,332	2,236,529	1,666,282	331,535	240,000	64,592	200,000	105,114	2,879,550	1,500,000	33,174	
INFLOW FUNDING		398,232	559,833	130,000	1,690,000	1,690,000	-	-	-	1,925,522	161,321	3,429,025	7,501,875	3,700,000	
EXPENDITURES (BEFORE CAPITAL)		(259,733)	(518,805)	(137,977)	-	-	-	-	-	(434,783)	(209,741)	(2,426,570)	(8,751,875)	-	
CAPITAL OUTLAYS (PER ABOVE)		(175,000)	(33,300)	(320,000)	(2,534,000)	(1,465,000)	(2,835,000)	(833,030)	(250,000)	(2,150,000)	(613,000)	(549,600)	(250,000)	(3,700,000)	
ENDING FUND BALANCE, BEFORE ADDITIONAL FUNDING		546,401	60,447	236,355	1,392,529	1,891,282	(2,503,465)	(593,030)	(185,408)	(459,261)	(556,306)	3,332,405	-	33,174	
TRANSFERS BETWEEN FUNDS	(19,600)				(435,408)	(1,178,197)	-	259,000	185,408	764,293	250,000				
OTHER GRANTS/LOAN FUNDING					50,000	68,000	588,000								
ADDITIONAL REET FUNDING REQUIRED											154,904				
OPPORTUNITY FUND FUNDING REQUIRED											240,000				
GENERAL FUND FUNDING REQUIRED	311,200						1,915,465	349,424			-	-	-		2,576,089
ENDING FUND BALANCE--ADJUSTED		546,401	60,447	236,355	1,007,121	781,085	-	15,394	-	305,032	88,598	3,332,405	-	33,174	
MINIMUM FUND BALANCE REQUIRED BY POLICY (10% OF TOTAL EXPENDITURES FOR THOSE FUNDS WITH PAYROLL)										258,478	82,274				

BUDGET RESOLUTION _______, 2021

ADOPTING THE 2022 CLALLAM COUNTY BUDGET

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The procedural processes required for the adoption of the 2022 Clallam County budget are complete. The required public hearing on the final proposed budget occurred December 7, 2021.
2. A true and correct copy of the budget is on file in the County Commissioners' office, available at www.clallam.net, and fully incorporated in this resolution by this reference.
3. The Board of Commissioners allows County Officials flexibility over their budgets and discourages changes to any appropriations or emergency budget requests for 2022 unless documented circumstances exist that could not have been foreseen during the budget planning process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS, in consideration of the above findings of fact:

1. The 2022 Clallam County Final Budget is the single summary page titled, "Adopted Budget" with approved expenditures by Department in the General Fund and by Fund in the other Funds. It is on file in the Commissioners' office, incorporated by this reference, and hereby adopted. Detailed budget worksheets are available at www.clallam.net. They may also be inspected in the Commissioners' Office, 223 East 4th Street, Room 150, Port Angeles, Monday through Friday from 8 a.m. to 4:30 p.m. or purchased from the Public Records Department.
2. All funds are adopted in accordance with the County's General Financial Policies. In addition, the following policies and/or restrictions apply:
   - Filling of vacant positions will occur only with the approval of the Administrator. The Administrator may implement other budget guidelines as necessary.
   - Each budget program (identified by an 8-digit budget number) is separate for budget purposes. County Officials cannot combine their budgets for total bottom line budgeting.
   - The Public Works Department will maintain detailed worksheets in CAMS with the format and numbering necessary for automated transfer of detailed revenue, expenditure, payroll, and other data to the County's financial system. Detailed worksheets are available to the public upon request. The Department will follow the same policies and restrictions on these funds as for any other.
3. Expenditures for Real Estate Excise Tax Funds 30101.911 and 30201.911 are intended to be in addition to other funds that may be available. Projects receiving Real Estate Excise Tax Funds are identified in the adopted budget and in the Capital Facilities Plan.
4. Changes or additions to this budget shall be made only in the form required by law, policy, and/or ordinance of the Board of County Commissioners.
5. The vehicle allowance for the Elected Officials listed in County Administrative Policy 220 is hereby $340/month and maintained at $340/month for all Appointed Officials whose contracts call for a vehicle allowance.

PASSED AND ADOPTED this seventh day of December 2021.

BOARD OF CLALLAM COUNTY COMMISSIONERS

____

Mark Ozias, Chair

____

Randy Johnson

ATTEST:

____

Bill Peach

____

Loni Gores, Clerk of the Board

Exhibit A

CLALLAM COUNTY 2022 Adopted Budget

NUMBER FUND	& DEPT	TYPE	FUND/ACCOUNT NAME	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE	TOTAL
			GENERAL FUND					
00100.	211	G	Assessor	0	5,280	2,032,121	0	-2,026,841
00100.	221	G	Auditor	0	1,222,550	1,646,789	0	-424,239
00100.	231	G	Treasurer	0	28,905,422	777,581	0	28,127,841
00100.	241	G	Board of County Commissioners - Operations	0	110	863,549	0	-863,439
00100.	242	G	BOCC - Boundary Review Board	0	150	1,780	0	-1,630
00100.	243	O	BOCC - Port Crescent Cemetery	0	500	3,000	0	-2,500
00100.	244	G	BOCC - Board of Equalization	0	0	83,052	0	-83,052
00100.	291	G	NonDepartmental	0	309,010	2,769,949	0	-2,460,939
00100.	293	~	General Fund Reserves	0	2,400,000	4,334,870	0	-1,934,870
00100.	331	D	Comm Dev - Administration	0	6,000	538,239	0	-532,239
00100.	332	D	Comm Dev - Environmental Quality	0	387,911	427,115	0	-39,204
00100.	333	D	Comm Dev - Permit Center	0	1,250,000	1,285,056	0	-35,056
00100.	334	D	Comm Dev - Long Range Planning	0	133,330	516,307	0	-382,977
00100.	361	D	Hearing Examiner	0	0	42,500	0	-42,500
00100.	411	I	Information Technology	0	60,000	2,314,099	0	-2,254,099
00100.	421	I	Geographic Information System	0	0	202,922	0	-202,922
00100.	461	I	Human Resources	0	10,801	654,069	0	-643,268
00100.	511	H	HHS - Environmental Health	0	1,098,100	1,317,707	0	-219,607
00100.	513	H	HHS - Administration	0	126,300	783,031	0	-656,731
00100.	811	L	Sheriff - Operations	0	1,109,013	7,964,913	0	-6,855,900
00100.	813	L	Sheriff - Animal Control	0	500	214,498	0	-213,998
00100.	814	L	Sheriff - Search and Rescue	0	1,500	20,865	0	-19,365
00100.	815	L	Sheriff - Jail	0	1,863,319	4,468,475	0	-2,605,156
00100.	816	L	Sheriff - Jail Medical	0	360,836	779,248	0	-418,412
00100.	817	L	Sheriff - Emergency Services	0	135,119	305,291	0	-170,172
00100.	831	L	NonDepartmental - Indigent Defense	0	272,033	1,605,245	0	-1,333,212
00100.	841	L	Prosecuting Attorney - Operations	0	247,235	3,086,031	0	-2,838,796
00100.	842	L	Prosecuting Attorney - Child Support	0	270,000	316,580	0	-46,580
00100.	843	L	Prosecuting Attorney - Coroner	0	40,001	421,571	0	-381,570
00100.	851	L	Juvenile Services	0	2,994,189	3,619,321	0	-625,132
00100.	861	L	Superior Court	0	484,138	1,877,314	0	-1,393,176
00100.	871	L	District Court I	0	942,776	1,311,719	0	-368,943
00100.	881	L	District Court II	0	136,661	416,374	0	-279,713
00100.	891	L	Clerk	0	466,594	1,141,142	0	-674,548
00100.	911	O	Parks and Facilities	0	960,510	2,656,454	0	-1,695,944
00100.	912	O	Parks and Facilities - Fair	0	412,015	481,243	0	-69,228
00100.	931	O	WSU Extension	0	200,300	424,349	0	-224,049
			TOTAL GENERAL FUND	15,028,000	46,812,203	51,704,369	10,135,834	-4,892,166
			OTHER FUNDS					
10101.	611	P	PW - Roads	5,934,618	16,062,758	16,694,450	5,302,926	0
10135	611	P	PW - Flood Control	52,553	204,401	209,619	47,335	0
11002.	811	L	Sheriff - Honor Guard Donation	4,388	500	3,912	976	0
11003	811	L	Sheriff - Boating Safety	26,821	38,620	61,913	3,528	0
11004	811	L	Sheriff - VRF Boating Program	98,074	25,210	31,543	91,741	0
11008	811	L	Sheriff - OPNET Drug	57,939	143,424	131,532	69,831	0
11061	811	L	Sheriff - Nine-One-One Enhanced	96,857	747,380	746,380	97,857	0
11065	811	L	Sheriff - OPSCAN Operations	582,902	398,232	434,009	547,125	0
11068	811	L	Sheriff - Operation Stonegarden	52,719	559,833	550,462	62,090	0
11070	811	L	Sheriff - 24/7 Sobriety Program	59,530	41,000	58,127	42,403	0
11080	811	L	Sheriff - Inmate Commissary and Welfaare	128,132	47,500	64,320	111,312	0
11301.	511	H	Health and Human Services - Operations	144,678	2,085,280	2,026,910	203,048	0
11322	511	O	HHS - Homeless Task Force	460,534	820,000	686,282	594,252	0
11323	511	H	HHS - Chemical Dependency/Mental Health	2,189,439	1,915,890	2,076,034	2,029,295	0
11324	511	O	HHS - Affordable Housing	229,665	135,000	85,000	279,665	0
11331	511	H	HHS - Developmental Disabilities	818,157	1,651,319	1,880,276	589,200	0
11341	511	H	HHS - Foundational Public Health Services	310,344	690,000	560,000	440,344	0
11401.	821	L	Law Library	15,858	57,723	45,078	28,503	0
11701.	841	L	Pros Attny - Local Crime Victim Comp	26,667	178,647	191,068	14,246	0
11901.	841	L	Pros Attny - Racketeering	1,857	3	0	1,860	0
12201.	231	G	Treasurer - Operation and Maintenance	94,284	84,110	126,117	52,277	0
12231	231	G	Treasurer - REET Electronic Technology	65,548	25,800	5,047	86,301	0
12241	231	G	Treasurer - Land Assessment	10,692	15,638	15,673	10,657	0
12401	221	G	Auditor - Document Preservation	564,332	130,000	460,946	233,386	0
12905	861	L	Superior Crt - Dispute Resolution	130	15,135	15,135	130	0
12911	861	L	Superior Crt - Courthouse Facilitator	973	8,520	8,520	973	0
13001.	381	D	Noxious Weed Control	287,190	185,925	298,024	175,091	0
13051	381	D	Noxious Weed - LMD#2 Lake Sutherland	42,774	18,834	26,185	35,423	0
19910	291	O	Non Dept - Conservation Futures	564,650	306,350	400,000	471,000	0
19913	291	L	Non Dept - Trial Court Improvements	57,038	38,000	40,000	55,038	0
19914	291	O	Non Dept - Veterans' Relief	123,666	248,784	303,541	68,909	0
19915	291	O	Non Dept - Federal Forest Replacement	74,947	10,000	30,000	54,947	0
19925	291	O	Non Dept - Hotel/Motel Tax	1,231,241	1,480,000	1,000,000	1,711,241	0
19941	291	O	Non Dept - Opportunity Fund	4,823,230	1,837,000	849,761	5,810,469	0
19951	291	O	Non Dept -Affordable Housing Sales Tax	266,410	156,862	0	423,272	0
19961	291	L	Non Dept - American Rescue Plan Act	3,646,000	8,410,400	12,056,400	0	0
19991	291	L	Non Dept - Emergency Communication Tax	2,005,662	1,915,000	1,948,200	1,972,462	0
			TOTAL SPECIAL REVENUE FUNDS	25,150,499	40,689,078	44,120,464	21,719,113	0
27401.	611	P	PW - RID #149 Osborn Road	496	2,004	2,500	0	0
29500.	231	P	Treasurer - LID 3rd Street Sewer Line Extension	8,948	2,530	3,000	8,478	0
			TOTAL DEBT SERVICE FUNDS	9,444	4,534	5,500	8,478	0
30101.	911	P	Parks and Facilities - Real Estate Excise Tax Projects	2,236,529	1,690,000	2,969,408	957,121	0
30201.	911	P	Parks and Facilities - Real Estate Excise Tax Projects 2	1,666,282	1,690,000	2,643,197	713,085	0
30301.	331	D	Comm Dev - Lwr Dungeness Floodplain	0	12,661,799	12,600,295	61,504	0
30401.	331	D	Comm Dev -Dungeness Reservoir	33,174	4,000,000	4,000,000	33,174	0
30501.	911	P	Parks and Facilities - Capital Projects	331,535	2,503,465	2,835,000	0	0
30701.	411	I	Information Tech - Capital Projects	240,000	608,424	786,000	62,424	0
30901.	331	D	Comm Dev - Carlsborg Water Mitigation	64,592	185,408	250,000	0	0
			TOTAL CAPITAL PROJECT FUNDS	4,572,112	23,339,096	26,083,900	1,827,308	0
40201.	611	P	PW - Solid Waste	12,377	102,516	104,393	10,500	0
41401.	611	P	PW - Clallam Bay-Sekiu Sewer	200,000	2,939,815	2,854,377	285,438	0
41501.	611	P	PW - Clallam Bay-Sekiu Sewer Cap Replace	298,000	3,552	0	301,552	0
42401.	611	P	PW - Carlsborg Sewer	105,114	806,225	828,490	82,849	0
42501.	611	P	PW - Carlsborg Sewer Capital Repair/Replacement	219,150	16,000	0	235,150	0
43401	611	P	PW - Bullman Beach Water System	103,184	47,000	34,740	115,444	0
			TOTAL ENTERPRISE FUNDS	937,825	3,915,108	3,822,000	1,030,933	0
50301.	611	I	PW - Equipment Rental and Revolving	2,879,550	3,429,025	2,987,079	3,321,496	0
50401.	461	I	HR - Risk Management	1,198,231	2,484,608	2,484,008	1,198,831	0
50501.	461	I	HR - Workers' Compensation Claims	360,570	355,979	581,138	135,411	0
50601.	461	I	HR - Employee Health Care Benefit	28,557	23,450	25,000	27,007	0
50701.	461	I	HR - Unemployment	210,274	24,008	31,933	202,349	0
			TOTAL INTERNAL SERVICE FUNDS	4,677,182	6,317,070	6,109,158	4,885,094	0
			TOTAL OTHER FUNDS	35,347,062	74,264,886	80,141,022	29,470,926	0
			TOTAL BUDGET	50,375,062	121,077,089	131,845,391	39,606,760	0

BUDGET RESOLUTION __________, 2021

ADOPTING 2022 CLALLAM COUNTY BUDGET EMERGENCY APPROPRIATIONS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Clallam County Charter Section 9.70: Appropriations, amended on November 4, 2003 states, "The appropriation resolutions adopted by the commissioners shall not exceed the estimated revenues of the county for the next fiscal year for each fund, provided the Commissioners may adopt an emergency appropriations resolution which may appropriate contingency funds, revenues, received in excess of the revenues estimated in the budget, and/or funds from any other source available."

2. Whereas the County maintains more than 50 funds to finance the various functions of government. Most of these funds are special revenue, internal service, enterprise, or capital funds that for various reasons have expenditures far more or less than the annual revenue to the fund in any particular calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact that expenditures will exceed anticipated 2022 revenues and, in accordance with the Clallam County Charter, emergencies are declared in the following funds for 2022:

00100.293	General Fund Reserves	19910.291	Conservation Futures
10101.611	PW – Roads	19913.291	Trial Court Improvements
10135.611	PW – Flood Control	19914.291	Veterans Relief
11002.811	Honor Guard Donation	19915.291	Federal Forest
11003.811	Boating Safety	19962.291	American Rescue Plan Act
11004.811	VRF Boating Program	19991.291	Emergency Communication Tax
11065.811	OPSCAN Operations	27401.611	RID #149 Osborn Road
11070.811	24/7 Sobriety Program	29500.231	LID 3rd Street Line Extension
11080.811	Inmate Commissary & Welfare	30101.911	Real Estate Excise Tax Projects
11323.511	Chemical Dependency/Mental Health	30201.911	Real Estate Excise Tax Projects 2
11331.511	Developmental Disabilities	30501.911	Capital Projects
11701.841	Local Crime Victim Compensation	30701.411	Information Technology Capital Projects
12201.231	Treasurer Operation and Maintenance	30901.331	Carlsborg Water Mitigation
12241.231	Treasurer Land Assessment	40201.611	Solid Waste
12401.221	Document Preservation	42401.611	Carlsborg Sewer
13001.381	Noxious Weed Control	50501.461	Workers Compensation Claims
13051.381	LMD#2 Lake Sutherland	50601.461	Employee Health Care Benefit
		50701.461	Unemployment Compensation

PASSED AND ADOPTED this 7th day of December 2021.

BOARD OF CLALLAM COUNTY COMMISSIONERS

____
Mark Ozias, Chair

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Randy Johnson

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Bill Peach

ATTEST:

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Loni Gores, Clerk of the Board

c: All departments