



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of April 1, 2024

MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

Judith Stipe called the meeting to order at 4:30 p.m., Monday, April 1, 2024. Also present were Paula Hunt, Nancy Messmer, Mike Doherty and Frank Maybury.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: No modifications

APPROVAL OF MINUTES

- February 5, 2024 and March 4, 2024

Gores noted that there is a name correction on both sets of minutes. The name should be Judith Stipe and not Judy Gleeson.

Doherty requested to note that the financial report provided by Mark Lane on March 4 was virtually. He also requested to add that Stipe would serve as interim Chair and Maybury as interim Vice Chair until the election of officers.

ACTION TAKEN: Doherty moved to approve the minutes as modified, Maybury seconded, motion carried

BUSINESS ITEMS

1. Select HAB officers (Chair and Vice Chair) for 2024

Stipe mentioned that the Board of Commissioners Office (BOCC) can assist with preparing minutes.

Gores noted that the BOCC Office is the administrative support for the HAB. Staff will prepare agendas, minutes, research, formatting items and sending legal action requests to the Attorney.

Stipe briefed the HAB Members and requested nomination to fill the Chair and Vice Chair positions.

ACTION TAKEN: Doherty moved to nominate Maybury as Vice Chair, Hunt seconded, motion carried

ACTION TAKEN: Messmer moved to nominate Stipe as Chair, Maybury seconded, motion carried

2. 2024 Heritage Grant applications - Review and Recommendations

- a. Review project eligibility
- b. Review the tentative ranking
- c. Heritage grant application review and discussion
- d. HAB recommendations to the BOCC

HAB Members discussed the requirements to apply. Stipe pointed out that several applications were over the 10 additional page requirement. HAB Members continued discussion regarding the application requirements and the applications submitted.

ACTION TAKEN: Stipe moved to keep the 10 supplementary pages that is over and above the original application pages

Gores provided background information on how other boards and committees call and process funding applications. HAB Members continued discussion regarding requirements and application submitted.

Stipe withdrew her motion

Hunt left the meeting at 5:45 p.m.

ITEMS FOR THE GOOD OF THE ORDER

No discussion was held.

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PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on family historical photos, recommended keeping the application process like the other boards and committees.

ACTION TAKEN: Maybury moved to continue consideration of current applications to the May 6 meeting, Doherty seconded, motion carried

NEXT MEETING DATES: Monday, May 6, 2024 at 4:30 p.m.

ADJOURNMENT

Meeting concluded at 6:10 p.m.