



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of June 7, 2021

MEETING OF THE ADVISORY BOARD (HAB)

Chair Paul Gleeson called the meeting to order at 4:30 p.m., Monday, June 7, 2021. Also present were David Brownell (video), Mike Doherty (video), Roberta Grisett (video), Larry Lang, Nancy Messmer (video), Margaret Owens (video), and Judith Stipe (video).

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: The agenda was adopted as presented

APPROVAL OF MINUTES

ACTION TAKEN: May 3, 2021 minutes were approved as presented

BUSINESS ITEMS

1. 2021 Heritage Fund Awards Process - Review and Recommendations: Emphasis on specific additions, deletions, and edits to the Checklist.

Stipe suggested moving the checklist to the front page of application with small check boxes instead of bullet points for each item on the instruction list.

Stipe and Grisett would like to review the grant application and guidelines and bring any additional suggestions for changes to the Board at future meetings for the Board's review.

2022 Grant Guidelines and Application form to be discussed at October meeting with final approval in the November meeting.

2. Funding level for 2022 – Discussion

Brownell and Lang suggested a discussion at a future meeting to review forecasted HAB revenue and grant funding levels in future years.

Round table discussion supported continuing the funding level for 2022 at the same level as 2021 - \$40,000.

ACTION TAKEN: Lang moved to continue the funding level for 2022 at \$40,000, Doherty seconded, motion carried made motion for \$40k, Mike D seconded.

3. 2020 Heritage award accomplishment review process - Discussion

Messmer was curious what expectations the County Commissioners have in terms of reporting on grant allocations and reporting.

Stipe wants to know what reporting requirements we can require in the grant applications to help demonstrate how the funds are achieving their purpose.

Board will review contract language and reporting requirements and discuss any changes needed at October meeting.

Gleeson will provide copies of the applications, contract and accomplishment report to all before the next meeting

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ITEMS FOR THE GOOD OF THE ORDER

- Joyce Depot Museum is open

NEXT MEETING – October 4, 2021 at 4:30 p.m.

ADJOURNMENT

Meeting concluded at 5:35 p.m.