



AGENDA

CLALLAM COUNTY HERITAGE ADVISORY BOARD

**223 East 4th Street, Room 160
Port Angeles, Washington
June 7, 2021– 4:30 p.m.**

****ATTENTION****

In response to the current Governors order Clallam County has moved Phase 3 of the Healthy Washington Roadmap to Recovery Plan. To be in compliance with the Healthy Washington Roadmap to Recovery Plan the following general requirements for COVID safety for meetings held in the Board of Commissioners Board Room are as follows:

1. All attendees are encouraged to provide contact information on a sign in sheet which will be retained for 28 days for contact tracing purposes.
2. Public seating areas and Board member seating must be arranged to ensure physical distancing is maintained.
3. Meeting attendees must wear a proper face covering and maintain six feet of physical distance between other persons.
4. No food or drink should be consumed in the BOCC Board Room.
5. Meeting organizers shall clean or arrange to have cleaned high-touch surfaces before and after each meeting.
6. Hand sanitizing stations will be available in the BOCC Board Room.
7. Keep doors and windows open where possible to improve ventilation.
8. The Chair of the meeting shall ensure masking and social distancing practices are enforced and practices by all event attendees.

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Deputy Clerk at 360-417-2233 or mhalencak@co.clallam.wa.us

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES – May 3, 2021 minutes

CORRESPONDENCE

PUBLIC COMMENT – Please limit comments to three minutes

CONTINUING BUSINESS

1. 2021 Heritage Fund Awards Process - Review and Recommendations
 - a. Emphasis on specific additions deletions and edits to the Checklist.
2. Funding level for 2022 – Discussion
3. 2020 Heritage award accomplishment review process – Discussion.

AGENDA for the Meeting of June 7, 2021
HERITAGE ADVISORY BOARD
Page 2

NEW BUSINESS

ITEMS FOR THE GOOD OF THE ORDER

ADJOURNMENT

NEXT MEETING DATE October 4, 2021



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of May 5, 2021

MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

Chair Paul Gleeson called the meeting to order at 4:30 p.m., Monday, May 3, 2021. Also present were David Brownell (video), Roberta Grisett (video), Larry Lang, Nancy Messmer (video), Margaret Owens (video), and Judith Stipe (video). Mike Doherty had an excused absence.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Margaret requested Jean Quigley be corrected to Joan Quigley

ACTION TAKEN: Margaret moved to adopt the agenda as modified, no objections, motion carried.

APPROVAL OF MINUTES

Margaret requested Nancy Messenger be corrected to Nancy Messmer

ACTION TAKEN: Paul moved to approve the April 5, 2021 minutes as modified, no objections, motion carried

BUSINESS ITEMS

1. Remembrance of Joan Quigley and signing of card for her family
Members shared memories of Joan Quigley. Paul will sign the card on behalf of the Heritage Advisory Board.
2. **Summer meeting schedule** - Discussion on summer meeting schedule. Usually, the board has taken several meetings off during the summer. It was suggested that maybe we could schedule visits to heritage facilities such as the Genealogical Society later in the year Covid permitting.
ACTION TAKEN: Judy S. made a motion to skip the July and August meetings and to meet again on October 4th as the first Monday in September is a holiday. Larry L seconded the motion. **Motion carried. Unanimous consent**
ACTION TAKEN: Judy S. made a motion that the board cancel any field trips this summer because of Covid. Larry L seconded the motion. **Motion carried. Unanimous consent**
3. **2021 Heritage Awards process – comments:** Discussion of grant award process was undertaken, but the board thought it would be better to have a substantive discussion at the June Meeting. Members commented as follows.
 - Several members commented on the fact that had a constructive open discussion of the projects during the review process.
 - Tidying up the checklist (Judy S.)
 - Give unsuccessful applicants a clearer indication of WHY their application was not chosen (Margaret)
 - Review funding allocation process (Larry L)
 - Larry L noted that the allocation process was smoother this year.
 - The review process will continue at the June meeting with an emphasis on editing the check off list.

At the June meeting we will also have a discussion of the funding level for the 2022 awards.

CLALLAM COUNTY HERITAGE ADVISORY BOARD
MINUTES of May 5, 2021
Page 2

4. Maritime Washington discussion:

- Washington Trust for Historic Preservation is currently receiving input on interpretive plans and themes. These will provide a framework for sharing stories
- Draft plan should be out in Fall 2021
- The board was particularly interested in the on-line listing posting of historic maritime sites as part of this program.
- The board will keep in touch with the planning process for this initiative. The board looks forward to reviewing the draft plan due out in the fall.

ITEMS FOR THE GOOD OF THE ORDER

- Judy S and David B spoke to the loss of Kurt Grinnell.

NEXT MEETING – June 7, 2021 at 4:30 p.m.

ADJOURNMENT

Meeting concluded at 5:30 p.m.

DRAFT

CLALLAM COUNTY

REVENUE SUMMARY--\$1 SURCHARGE TO PROMOTE HISTORICAL PRESERVATION OR HISTORICAL PROGRAMS (PURSUANT TO RCW 36.22.170)

GENERAL FUND REVENUE ACCOUNT--00100.221.34136.00.0000

Actual Revenues Collected

2005 aug - dec	10,604
2006	21,584
2007	20,357
2008	16,576
2009	17,079
2010	14,515
2011	13,449
2012	14,775
2013	15,984
2014	12,278
2015	14,495
2016	15,048
2017	15,768
2018	15,173
2019	15,255
2020	19,847

Total Revenue Collected

252,787

Historic Preservation

Expenditures Identified

2005 aug - dec	0
2006	0
2007	0
2008	0
2009	0
2010	67,835
2011	16,728
2012	0
2013	0
2014	0
2015	0
2016	3,285
2017	0
2018	3,641
2019	0
2020	50,000

Total Expenditures

141,489

CLALLAM COUNTY

REVENUE SUMMARY--\$1 SURCHARGE TO PROMOTE HISTORICAL PRESERVATION OR HISTORICAL PROGRAMS (PURSUANT TO RCW 36.22.170)

GENERAL FUND REVENUE ACCOUNT--00100.221.34136.00.0000

Historic Preservation Expenditure Details (excluding REET financed historic preservation-related capital projects, amounts are net of grant funds rec'd)

	<u>Year</u> <u>Incurred</u>	<u>Amount Funded</u> <u>through General</u> <u>Fund (net of</u> <u>Grants Rec'd)</u>	<u>Notes</u>
Historic Courthouse Interior Exterior Rehabilitation	2010	67,835	\$252,440 incurred in 2010; net of Grant rec'd in 2011 of \$184,605
Old Fire Hall Analysis	2011	16,728	
Historic Courthouse Tower Ladder Replacement	2016	3,285	
Salt Creek Bunker Security Fencing	2018	3,641	
New Dungeness Light Station Association	2020	2,400	
Sequim Museum & Arts	2020	43,100	
Clallam county Historical Society	2020	2,000	
Port Angeles Fine Arts Center	2020	2,500	

Total Expenditures**141,489**Historic Preservation Estimated
Unspent FundsAnnual Rev less
ExpenditureCumulative Unspent Funds

2005 aug - dec	10,604	10,604
2006	21,584	32,188
2007	20,357	52,545
2008	16,576	69,121
2009	17,079	86,200
2010	-53,320	32,880
2011	-3,279	29,601
2012	14,775	44,376
2013	15,984	60,360
2014	12,278	72,638
2015	14,495	87,133
2016	11,763	98,896
2017	15,768	114,664
2018	11,532	126,196
2019	15,255	141,451
2020	-30,153	111,298

CLALLAM COUNTY

REVENUE SUMMARY--\$1 SURCHARGE TO PROMOTE HISTORICAL PRESERVATION OR HISTORICAL PROGRAMS (PURSUANT TO RCW 36.22.170)

GENERAL FUND REVENUE ACCOUNT--00100.221.34136.00.0000

Total Historic Preservation Unspent Funds Available

111,298
