



AGENDA

CLALLAM COUNTY HERITAGE ADVISORY BOARD

**223 East 4th Street, Room 160
Port Angeles, Washington
October 4, 2021– 4:30 p.m.**

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Heritage Advisory Board meetings will be virtual only. The Heritage Advisory Board also strongly encourages public comments to be submitted in writing if possible.

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Deputy Clerk of the Board at 360-417-2233 or mhalencak@co.clallam.wa.us.

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

CORRESPONDENCE

PUBLIC COMMENT – Please limit comments to three minutes

CONTINUING BUSINESS

1. Introduction of new board member Paula Hunt District 2.
2. Accomplishment s review process background
 - a. Guideline wording

Final report: A final project/program report that includes documentation will be required within one year of award.

- b. Grant Agreement Contract wording

RECIPIENT, in consideration of receiving these grant funds agrees to do the following:

- Use the Grant Funds to develop and operate programs which promote public interest in history, for example, research projects, locating and marking historical sites, providing self-guided tours for such sites, and similar activities
AND/OR

AGENDA for the Meeting of October 4, 2021
HERITAGE ADVISORY BOARD
Page 2

- Use the Grant Funds to preserve or inventory objects and items of significance for the history of Clallam County or the north Olympic Peninsula.
- Spend Grant Funds in a manner reasonably consistent with RECIPIENT'S application for such funds, although RECIPIENT is authorized to redirect those funds to accomplish its goal.
- Provide to the Heritage Advisory Board on or before August 1, 2021 a brief written report describing what the grant funds allowed your organization to undertake, complete or conduct that would not have been possible (or less likely to occur) without these grant funds.

c. Attorney's office guidance

1. The detailed email from Judy Stipe dated July 30, 2021 seems to satisfy the requirements of the Grant Agreement. The grant agreement simply requests a "brief written report describing what the grant funds allowed your organization to undertake, complete or conduct that would not have been possible (or less likely to occur) without these grant funds." I do not believe an extension of the reporting deadline is required.
2. Rather than granting an extension, the HAB should request that an additional report be submitted in either 6 months or one year.
3. There is no deadline in the Grant Agreement that requires that the funding be spent by a certain date.

3. 2020 Heritage award accomplishment review process – Discussion.

- a. Dungeness Light house
- b. North Olympic history center
- c. Sequim Museum
- d. Port Angeles Fine Arts Center

Note: The original application forms for these projects can be found at [2020-07-08 143813 07-06-20 HAB Agenda packet.pdf \(clallam.net\)](#) ; July 2020 meeting notes are at [2020-08-14 132100 07-06-20 HAB minutes.pdf \(clallam.net\)](#)

4. Updates to Guidelines and process for 2022

a. Attorney's suggestions

There is no deadline in the Grant Agreement that requires that the funding be spent by a certain date. This may be something that the HAB would want to recommend for future agreements. Future agreements should also include a clear path forward on how to proceed if the money is not spent by a specified deadline. For example: All monies shall be expended within one year of the date of this agreement. If the monies are not fully expended, grantees may request an extension of one year. The request for the extension should include a brief written report describing the following: (1) how grant funds have been expended, (2) what portion of the funds are remaining, and (3) how the funds will be spent going forward.

b. Other Suggestions

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NEW BUSINESS

ITEMS FOR THE GOOD OF THE ORDER

1. Barn and Cemetery grants applications due by Sunday October 17 11:59pm
Barn Grants [Washington Trust for Historic Preservation — Heritage Barn Grants \(preservewa.org\)](http://WashingtonTrustforHistoricPreservation.org/HeritageBarnGrants)
Cemetery Grants [Washington Trust for Historic Preservation — Historic Cemetery Grant Program \(preservewa.org\)](http://WashingtonTrustforHistoricPreservation.org/HistoricCemeteryGrantProgram)
2. Maritime initiative
3. Other

ADJOURNMENT

NEXT MEETING DATE: November 1, 2021

HERITAGE ADVISORY BOARD
Draft Minutes June 7, 2021



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of June 7, 2021

MEETING OF THE ADVISORY BOARD (HAB)

Chair Paul Gleeson called the meeting to order at 4:30 p.m., Monday, June 7, 2021. Also present were David Brownell (video), Mike Doherty (video), Roberta Griset (video), Larry Lang, Nancy Messmer (video), Margaret Owens (video), and Judith Stipe (video).

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: The agenda was adopted as presented

APPROVAL OF MINUTES

ACTION TAKEN: May 3, 2021 minutes were approved as presented

BUSINESS ITEMS

1. 2021 Heritage Fund Awards Process - Review and Recommendations: Emphasis on specific additions, deletions, and edits to the Checklist.
Stipe suggested moving the checklist to the front page of application with small check boxes instead of bullet points for each item on the instruction list.

Stipe and Griset would like to review the grant application and guidelines and bring any additional suggestions for changes to the Board at future meetings for the Board's review.

2022 Grant Guidelines and Application form to be discussed at October meeting with final approval in the November meeting.

2. Funding level for 2022 – Discussion
Brownell and Lang suggested a discussion at a future meeting to review forecasted HAB revenue and grant funding levels in future years.

Round table discussion supported continuing the funding level for 2022 at the same level as 2021 - \$40,000.

ACTION TAKEN: Lang moved to continue the funding level for 2022 at \$40,000, Doherty seconded, motion carried made motion for \$40k, Mike D seconded.

3. 2020 Heritage award accomplishment review process - Discussion
Messmer was curious what expectations the County Commissioners have in terms of reporting on grant allocations and reporting.

Stipe wants to know what reporting requirements we can require in the grant applications to help demonstrate how the funds are achieving their purpose.

Board will review contract language and reporting requirements and discuss any changes needed at October meeting.

Gleeson will provide copies of the applications, contract and accomplishment report to all before the next meeting

CLALLAM COUNTY HERITAGE ADVISORY BOARD
MINUTES of June 7, 2021
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ITEMS FOR THE GOOD OF THE ORDER

- Joyce Depot Museum is open

NEXT MEETING – October 4, 2021 at 4:30 p.m.

ADJOURNMENT

Meeting concluded at 5:35 p.m.

DRAFT

HERITAGE ADVISORY BOARD
Attorney Comment

From: Halencak, Morgann <mhalencak@co.clallam.wa.us>
Sent: Wednesday, August 25, 2021 10:17 AM
To: 'PAUL GLEESON' <gleeson999@msn.com>
Cc: Halencak, Morgann <mhalencak@co.clallam.wa.us>
Subject: Questions

Paul,

I just want to confirm that you want me to check with our attorneys about the Sequim Museum request for extension to complete their project.

Please share with me exactly what questions you would like answered.

Thank you.

Morgann Halencak

From: PAUL GLEESON <gleeson999@msn.com>
Sent: Friday, August 27, 2021 10:43 AM
To: Halencak, Morgann <mhalencak@co.clallam.wa.us>
Subject: Re: Questions

Morgann,

In preparing the review package of the brief written reports describing what the Heritage Grant Funds allowed recipients to accomplish for the 2020 awards, one of the recipients, Sequim Museum, asks the Commissioners to extend Museum's Aug. 1 report deadline to Dec. 31 to accomplish this goal. The Museum will provide photos or further information if the commissioners request. Because of Covid the Sequim Museum needs more to fund raise for the complete project.

As chair of HAB and since HAB is only advisory and since this request is not addressed to the HAB, I have two questions.

1. Who is responsible for making this contract modification?
2. Do the commissioners want further information and plans showing project related specific improvements and a schedule for implementing these plans?

Hope this clarifies the request. It might be good to provide the attorney the copies of the Sequim Museum's 7/13/2020 and 7/30/2021 emails as background.

Sorry to take so long to respond. I was off camping with my family.

Paul

From: Stanley, Elizabeth <estanley@co.clallam.wa.us>
Sent: Friday, September 10, 2021 1:53 PM
To: Halencak, Morgann <mhalencak@co.clallam.wa.us>
Subject: LAR 294: Heritage Advisory Board

Hi Morgann,

I reviewed the LAR you submitted asking for guidance related to the Sequim Museum's request for an extension of time to file the report as required by the Grant Agreement signed August 4, 2020.

1. The detailed email from Judy Stipe dated July 30, 2021 seems to satisfy the requirements of the Grant Agreement. The grant agreement simply requests a "brief written report describing what the grant funds allowed your organization to undertake, complete or conduct that would not have been possible (or less likely to occur) without these grant funds." I do not believe an extension of the reporting deadline is required.
2. Rather than granting an extension, the HAB should request that an additional report be submitted in either 6 months or one year.
3. There is no deadline in the Grant Agreement that requires that the funding be spent by a certain date. This may be something that the HAB would want to recommend for future agreements. Future agreements should also include a clear path forward on how to proceed if the money is not spent by a specified deadline. For example: All monies shall be expended within one year of the date of this agreement. If the monies are not fully expended, grantees may request an extension of one year. The request for the extension should include a brief written report describing the following: (1) how grant funds have been expended, (2) what portion of the funds are remaining, and (3) how the funds will be spent going forward.

Please let me know if you or the HAB have any additional questions.

Thank you,
Elizabeth

HERITAGE ADVISORY BOARD
Grant Reports

PORT ANGELES FINE ARTS CENTER

July 24, 2021

Dear Clallam County Board of Commissioners,

The Port Angeles Fine Arts Center extends our sincere gratitude for support received through the Heritage Grant Fund. This grant provided essential support for PAFAC's recent exhibition, *Creating a Scene: The Legacy and Vision of Esther Webster*. From February 13 – April 25, 2021, approximately 400 people viewed the exhibition in person and an additional 500 people engaged virtually via multiple online platforms. Approximately 225 people attended educational events in conjunction with the exhibition.

Jointly curated by Amy McIntyre and Sarah Jane, the exhibition featured 47 of Webster's original artworks including oil and watercolor paintings, woodcut and linocut prints, and a wide assortment of drawings and sketches. Works in the exhibit spanned nearly 60 years of the artist's long and prolific career and included renditions of historic local scenes including the Rayonier Mill, the Deer Park ski area, and the Pastime tavern. Most works were selected from PAFAC's permanent collection, including several newly-acquired pieces which had not been publicly shown before. Several of the artist's most iconic artworks were graciously loaned by the North Olympic History Center, which holds a small selection of Esther Webster's work. In addition to original artwork, the exhibition included historic artifacts including the artist's correspondence, exhibition flyers, photographs, and more.

The curators organized the exhibition around five key themes in Esther Webster's life: her development as an artist, her exhibition career, her work in media, her depictions of local scenery, and her commitment to philanthropy in the arts. For each theme, a short written statement provided viewers with valuable historic context about Esther's life and the local community. Relevant artwork, artifacts, and photographs were presented in thematic "vignettes" throughout the gallery to help viewers connect with the themes of the exhibition.

Several special events were organized to bolster engagement with the exhibition. In March, the curators shared their insights at two public Zoom presentations hosted by PAFAC and the North Olympic History Center. More than 50 attendees connected with Esther's story and the history of Port Angeles through these presentations. PAFAC also hosted a series of History and Design Tours to educate the public about architect Paul Hayden Kirk and the iconic midcentury design of the Webster House. A total of 23 people participated in these tours. In late April, PAFAC collaborated with members of the Garden Club to host Art in Bloom, an annual event featuring floral designs inspired by original artwork. Garden Club members selected seven of Esther Webster's paintings as well as the artist's iconic plaid wool pantsuit and created striking floral arrangements in response. Approximately 150 people viewed the exhibition during the two-day Art in Bloom event.

Additionally, the exhibition led to three significant new donations to the PAFAC collection, including two original paintings as well as one of Esther's original sketchbooks. Additional donations included a selection of Gunnar Fagerlund's original photographs of Esther

in her home and sketching outdoors. These donations and the renewed interest in Esther's story will help PAFAC continue to preserve, research, and share her powerful legacy with our community in the future.

Attached please find a selection of materials documenting the exhibition. On behalf of all the community members who benefitted from this project, we thank you again.

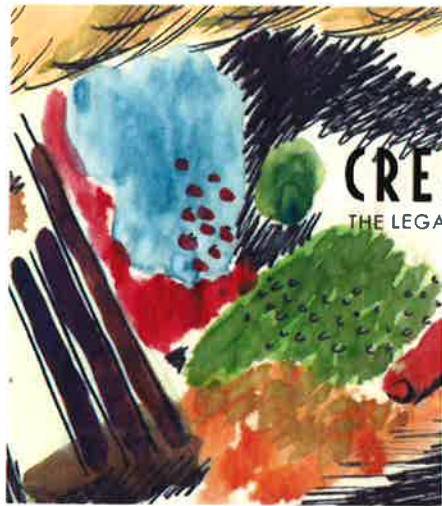
Sincerely,

A handwritten signature in blue ink, appearing to read "Sarah Jane", with a stylized, flowing script.

Sarah Jane, MFA
PAFAC Gallery & Program Director

Creating a Scene: The Legacy & Vision of Esther Webster
Port Angeles Fine Arts Center, February 13 – April 25, 2021

Publicity Materials



CREATING A SCENE
THE LEGACY AND VISION OF ESTHER WEBSTER
FEBRUARY 13 – APRIL 25

This exhibition is brought to you by the
Port Angeles Fine Arts Center in partnership with the
North Olympic History Center

PORT ANGELES
FINE ARTS
CENTER

NOHC
NORTH OLYMPIC HISTORY CENTER

CREATING A SCENE
THE LEGACY AND VISION OF ESTHER WEBSTER
FEBRUARY 13 – APRIL 25

Esther Webster Gallery Hours | Thursday-Sunday • 11am-5pm
Opening Day | Saturday, February 13
• Members' Only Opening 11am-1pm
• Public Opening 1pm-5pm
Face masks and social distancing are mandatory and we are welcoming groups of 10 people in the gallery at a time.

Related Events
Visit us online for details and to book or purchase tickets.

Virtual ArtBites: On Curating Esther | Saturday, March 6 • 10am
Join us for a behind-the-scenes conversation via Zoom with exhibition curators Sarah Jane and Amy McIntyre.

Esther's House Experiences | Available to book until April 24
We invite you to enjoy the beauty and tranquility of the Webster's home with a private experience of your choosing.

Port Angeles Fine Arts Center
1303 E. Lautensch Blvd. | Port Angeles, WA
www.pafoac.org | 360-437-3532
Gallery visits are free by donation.



D|A|DAVIDSON



Canataderie



Curators Amy McIntyre (left) & Sarah Jane (right) review Esther Webster's sketchbooks in preparation for the *Creating a Scene* exhibition.



Esther Helen Barrows Webster (American, 1903-85) was a fiercely independent woman whose remarkable life took her from rural Oregon to the heady world of Prohibition-era NYC and finally to the rugged north coast of the Olympic Peninsula. Compelled by a lifelong passion for creativity, Esther became an award-winning painter as well as an outspoken community leader and champion of the arts.

About the Exhibit: *Creating a Scene* traces the arc of Esther Webster's development as an artist and community leader and explores the ongoing significance of her vision today.

Displayed in the space where Esther herself once lived and worked, the exhibit includes a wide-ranging collection of original paintings, drawings, collages, and prints from across her six-decade career. Alongside completed works of art, visitors will find a selection of the artist's informal notes, sketchbooks, and original printing blocks. Alongside a handful of key artifacts, these items offer an intimate glimpse into Esther's life and creative work.

Beyond her own creative practice, Esther became an outspoken advocate who believed that everyone could benefit from greater access to the arts. She taught classes, curated exhibits, hosted salons, and generously supported the work of local arts organizations including the Port Angeles Symphony and the Port Angeles Community Players. In her final years, Esther outlined a vision and set in motion the plans that transformed her home and estate into the Port Angeles Fine Arts Center.

Although Esther's story reaches into the past, her impact on local arts and culture continues to the present day. We hope this exhibit may inspire a new generation of artists and leaders whose powerful vision will shape this community into the future.

Exhibition Views





Art in Bloom, April 17-18, 2021



**NEW DUNGENESS
LIGHT STATION
FOG BELL**



New Dungeness
Light Station Association

PO Box 1283, Sequim, WA 98382-1283

RECEIVED
CLALLAM CO. COMMISSIONERS

FEB 24 2021

1...2...3...A...

Clallam County Board of County Commissioners
223 E. 4th Street, Suite 4

Mark Ozias, Chair
Loni Gores, Clerk

Dear Commissioners,

This is to confirm that the New Dungeness Light Station Association has completed our Fog Bell installation project which was accomplished with the assistance of Clallam County Heritage Grant Funds.”

The project consisted of designing and fabricating a stainless steel base to support the 1200 pound bell; digging a three foot deep by three foot circumference pit with sonotube and pouring a 1500 pound concrete pad with bronze bolts to accept bell support. A heavy duty front end loader was rented to lift the bell into our pick up truck and then to hoist it on to the support. This phase of the installation was completed 40 hours of volunteer work by NDLSA members. Later in the early fall two volunteers took on the task of completing and landscaping the bell pad. This represents another 25 hours of construction, rock hauling and step building.

Clallam County Commissioners and the Heritage Grant Program have been credited in three newspaper articles, one of which was picked up nationally, and during both the opening and ending of our annual meeting which was, like most meetings this years conducted via Zoom. This gave us a lot of opportunity to show the work progress and include your logo. WE will also be placing a plaque at the bell crediting and thanking the Heritage Grant Program for your assistance.

I am attaching several photos of the work and completed project. Hope you enjoy them and we would love to have you visit and see the completed project.

Gregory MacDonald, President
New Dungeness Light Station Association
macdiver24@gmail.com / 360-565-5532



SEQUIM MUSEUM AND ARTS

Halencak, Morgann

From: Judy Stipe <judithstipe@gmail.com>
Sent: Friday, July 30, 2021 9:45 AM
To: Halencak, Morgann
Subject: Re: Heritage Grant Fund written report

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Good morning Morgann,

Our paving project has been a complicated process with the COVID-19 health restrictions. With that being said, we are actively involved with the Lakeside Industries projected schedule of preparation of the area for paving. Their original of approximately \$97,000 has increased due to materials cost last year.

Currently we are anticipating the ability to fund raise again to move forward. The search for grants is ongoing but cannot be depended upon until they arrive. With the Museum now open on a limited basis, I am confident our paving process will be partially done on the south side of the new building which will give us a safe parking area before October.

I would like to ask the Commissioners to extend our Aug.1 deadline to Dec. 31 to accomplish this goal. If you request photos or further information, please let me know. You can give any 3 of them my cell number or I will come to any meeting they request me to attend. Many other museums are asking for extensions. We are in contact with others going through this same conundrum with a positive outcome.

Respectfully,

Judith Reandeau Stipe
Executive Director
Sequim Museum & Arts
544 North Sequim Av.
Sequim, WA 98382

On Fri, Jul 30, 2021 at 9:04 AM Halencak, Morgann <mhalencak@co.clallam.wa.us> wrote:

Ms. Stipe,

Good morning!

NORTH OLYMPIC HISTORY CENTER

Halencak, Morgann

From: Larry Lang <parkbear47@yahoo.com>
Sent: Friday, August 13, 2021 3:25 PM
To: Halencak, Morgann
Cc: John McNutt; Patrick Noonan; Bill Brigden; David Brownell
Subject: 2020 NOHC Heritage Grant report

Hello Morgann,

In response to your phone call earlier this afternoon, I would like to make a report concerning the 2020 Heritage Grant to the North Olympic History Center (NOHC).

The grant was for the purpose of purchasing archival materials for storage of items in our collection. Those materials were ordered and received earlier this summer and are being put into use at this time.

I must apologize for the lateness of this report, and that it was necessary for you to prompt me for it. In explanation, I offer the following:

*Executive Director Kathy Estes initiated the grant application in the spring of 2020. Kathy retired from her position August 31 last year.

*In October last year, our board President, John Brewer, left our organization. As Vice President, and member of the HAB, I was aware of the project, but not in a position to act upon it. I was voted in as President in January.

*Kathy Estes' successor, Amy McIntyre, was aware of the grant and prompted several times throughout the winter to fulfill the contract requirements, but failed to do so. Amy left the NOHC in April of this year.

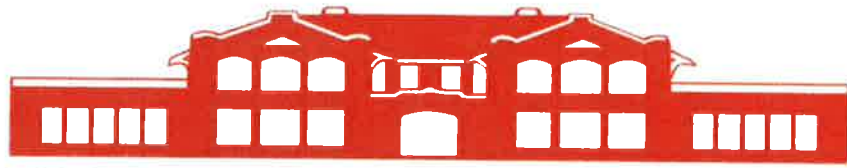
*Since Amy's departure, our board Treasurer, John McNutt has assumed many of the duties of executive director. Earlier this summer, John worked with our volunteers and ordered the archival supplies that have since been received.

*After ordering the supplies John has had recurring health issues that have kept him from following up on many of the details that he was working on.

*Our new Executive Director, David Brownell, starts in his position on Monday August 16. Among the items at the top of my list for David's first week is to work with John McNutt and our volunteers to finalize the project report to the County Commissioners.

Again, I apologize to you and the County Commissioners for the tardiness in getting a finalized report to you.

Sincerely,
Larry Lang
Board President, NOHC



NORTH OLYMPIC HISTORY CENTER

Clallam County Board of Commissioners
223 E. 4th Street, Suite 4
Port Angeles, WA. 98362

RECEIVED
CLALLAM CO. COMMISSIONERS

AUG 18 2021

1...2...3...A...

Dear Clallam County Commissioners,

The North Olympic History Center (NOHC) was awarded a \$2,000 grant from the Clallam County Heritage Advisory Board (CCHAB) in 2020 for the purchase of archival supplies for the preservation of historic documents, photos and other materials covering Clallam County history from the early 19th century to today. NOHC received an additional \$500 in matching funds from a private donor.

To date, NOHC has used \$2,181.46 of the CCHAB and donated funds to purchase archival supplies from Gaylord Archival. These supplies include label holders for identification of box contents, double-sided tape for document repair, record and photo storage boxes and photo albums for storage of historic images. We have also acquired acid-free tissue paper, archival glue sticks, archival pens and a document storage kit.

These materials are critical for NOHC's mission to preserve and share the history of the North Olympic Peninsula. The cost of archival supplies is much higher than the average office supplies, because they are made using acid-free non-degenerating materials that will protect the historical materials they hold. While NOHC receives frequent donations of documents and photos from the public, these donations rarely come with a financial gift that will cover the cost of the preservation supplies. The generous 2020 CCHAB award has allowed the NOHC to preserve and protect hundreds of historic documents and photos from Clallam County. In addition, these materials have restocked our archival supplies, which were critically low when we applied for this grant.

Sincerely,

David Brownell

Executive Director, North Olympic History Center

(360) 452-2662; artifact@olympen.com

HERITAGE ADVISORY BOARD
2020 Grant Agreements

GRANT AGREEMENT

COUNTY	RECIPIENT
Clallam County Board of County Commissioners 223 E. 4 th Street, Suite 4 Port Angeles, WA 98362 _____ Mark Ozias, Chair _____ Date Attested to: _____ Loni Gores, Clerk THIS CONTRACT HAS BEEN APPROVED AS TO FORM BY THE CLALLAM COUNTY PROSECUTING ATTORNEY	Name of organization: <u>New Dungeness Light Station</u> Address: <u>P.O. Box 1283</u> <u>Port Angeles, WA 98362</u> Signed by _____ Title _____ Printed Name and Date: _____

RECIPIENT is/was a successful applicant for funds available under the Clallam County "Heritage Grant Fund" program, a grant program authorized by the County Commission because of the recording surcharge collected by the Auditor's Office for historical preservation or historical programs pursuant to RCW 36.22.170(1)(a). The RECIPIENT agrees to comply with the terms and conditions listed in BoCC Resolution #2-2020 as well as all federal and state laws and regulations. COUNTY, in reliance upon the application of RECIPIENT and these assurances, awards RECIPIENT grant "Heritage Grant Funds" in the amount of \$ 2,400.

RECIPIENT, in consideration of receiving these grant funds agrees to do the following:

- Use the Grant Funds to develop and operate programs which promote public interest in history, for example, research projects, locating and marking historical sites, providing self-guided tours for such sites, and similar activities AND/OR
- Use the Grant Funds to preserve or inventory objects and items of significance for the history of Clallam County or the north Olympic Peninsula.
- Spend Grant Funds in a manner reasonably consistent with RECIPIENT'S application for such funds, although RECIPIENT is authorized to redirect those funds to accomplish its goal.
- Provide to the Heritage Advisory Board on or before August 1, 2021 a brief written report describing what the grant funds allowed your organization to undertake, complete or conduct that would not have been possible (or less likely to occur) without these grant funds.

GRANT AGREEMENT

COUNTY	RECIPIENT
Clallam County Board of County Commissioners 223 E. 4 th Street, Suite 4 Port Angeles, WA 98362	Name of organization: <u>Sequim Museum</u> Address: <u>544 N. Sequim Ave.</u> <u>Sequim, WA 98382</u>
Mark Ozias, Chair Date Attested to: Loni Gores, Clerk	Signed by Title
THIS CONTRACT HAS BEEN APPROVED AS TO FORM BY THE CLALLAM COUNTY PROSECUTING ATTORNEY	Printed Name and Date: _____

RECIPIENT is/was a successful applicant for funds available under the Clallam County "Heritage Grant Fund" program, a grant program authorized by the County Commission because of the recording surcharge collected by the Auditor's Office for historical preservation or historical programs pursuant to RCW 36.22.170(1)(a). The RECIPIENT agrees to comply with the terms and conditions listed in BoCC Resolution #2-2020 as well as all federal and state laws and regulations. COUNTY, in reliance upon the application of RECIPIENT and these assurances, awards RECIPIENT grant "Heritage Grant Funds" in the amount of \$ 43,100 .

RECIPIENT, in consideration of receiving these grant funds agrees to do the following:

- Use the Grant Funds to develop and operate programs which promote public interest in history, for example, research projects, locating and marking historical sites, providing self-guided tours for such sites, and similar activities AND/OR
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GRANT AGREEMENT

COUNTY	RECIPIENT
Clallam County Board of County Commissioners 223 E. 4 th Street, Suite 4 Port Angeles, WA 98362	Name of organization: <u>Port Angeles Fine Arts Center</u>
_____ Mark Ozias, Chair Date	Address: <u>1203 E. Lauridsen Blvd.</u>
Attested to: _____ Loni Gores, Clerk	<u>Port Angeles, WA 98362</u> Signed by Title _____
THIS CONTRACT HAS BEEN APPROVED AS TO FORM BY THE CLALLAM COUNTY PROSECUTING ATTORNEY	Printed Name and Date: _____

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RECIPIENT, in consideration of receiving these grant funds agrees to do the following:

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GRANT AGREEMENT

COUNTY	RECIPIENT
Clallam County Board of County Commissioners 223 E. 4 th Street, Suite 4 Port Angeles, WA 98362	Name of organization: _____ <u>North Olympic History Center</u>
	Address: _____ <u>P.O. Box 1327</u>
_____ Mark Ozias, Chair	_____ Port Angeles, WA 98362
Attested to: _____ _____ Loni Gores, Clerk	Signed by _____ Title _____ _____ _____
THIS CONTRACT HAS BEEN APPROVED AS TO FORM BY THE CLALLAM COUNTY PROSECUTING ATTORNEY	Printed Name and Date: _____

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- Use the Grant Funds to preserve or inventory objects and items of significance for the history of Clallam County or the north Olympic Peninsula.
- Spend Grant Funds in a manner reasonably consistent with RECIPIENT'S application for such funds, although RECIPIENT is authorized to redirect those funds to accomplish its goal.
- Provide to the Heritage Advisory Board on or before August 1, 2021 a brief written report describing what the grant funds allowed your organization to undertake, complete or conduct that would not have been possible (or less likely to occur) without these grant funds.

HERITAGE ADVISORY BOARD
2020 Grant Project Descriptions

Clallam County Heritage Grants – 2020 Project Description

Small Projects \$2,500 or less

North Olympic History Center - \$2,000

Archival Preservation/Collections Management

The North Olympic History Center will use the funds to purchase archival supplies for photographs and archival material in its collection.

New Dungeness Light Station Association - \$2,400

New Dungeness Light Station Fog Bell

Build an appropriate structure to house and display our 1200-pound Fog Bell at the New Dungeness Light Station. The bell has been in storage for more than a decade and needs to once again become part of the lighthouse history.

Large Project Greater than \$2,500

Sequim Museum and Arts – \$43,100

Sequim Museum Completion

Complete the grounds for safety & access to residents, tourists, students and other diverse visitors. Safe entry for the "Maker Space, Art, Photography, Music & History Classes, Public access for meetings, conferences or other assembly when needed. At 80% completion, the campus needs to be finished with security & safety features such as paving & front door replacement.

Port Angeles Fine Art Center - \$2,500

PAFAC History and Collections Project

This project will preserve, organize, and document the extensive PAFAC historic collection, culminating in the creation of a permanent history display and public presentation to inform residents, visitors, and future generations about the rich history of Esther Webster and the PAFAC.

HERITAGE ADVISORY BOARD
Sequim Museum July 13, 2020 email

FW: Sequim Museum Grant Application

Halencak, Morgann <mhalencak@co.clallam.wa.us>

Mon 7/13/2020 2:33 PM

To: Roberta Griset <rgriset@olympen.com>; David Brownell <brownell.david@gmail.com>; Larry Lang <parkbear47@yahoo.com>; C O <pcpwhales@gmail.com>; Joan Quigley <joanquigley1930@icloud.com>; Paul Gleeson <gleeson999@msn.com>; doherty_mike@yahoo.com <doherty_mike@yahoo.com>; able@olympen.com <able@olympen.com>
Cc: Halencak, Morgann <mhalencak@co.clallam.wa.us>

HAB Members,

Please find the letter below from Judy Stipe in her capacity of Sequim Museum & Arts Executive Director related to the Grant Application.

Thank you.

Morgann

From: Judy Stipe [mailto:judithstipe@gmail.com]

Sent: Monday, July 13, 2020 2:27 PM

To: Halencak, Morgann

Subject: Sequim Museum Grant Application

Dear Advisory Board Members,

Quick follow up on discussion from our last meeting. The chip-seal process that we received a bid for on our drive ways & parking lots wasn't considered because we don't have enough traffic like a through street or county road to compact it, & the company couldn't tell us how long the life of the road would last. I also got a bid for the recycled asphalt now being made locally. After looking at it on other sites it was decided, it just wasn't stable enough for the price.

Our storm water drain run off catch (grass area) at the lowest point on the property provides ample green belt so any excess water doesn't fill up the city drains. This has been in place for nearly 2 decades since the property was engineered & excavated in preparation for construction of both buildings. I work closely with Certified Engineer & Surveyor Brian Cays, trusted local community member. The professionals who did the preparation of the ground, slopes, construction sites have 50 years of experience so we trust their work. The City of Sequim won't give advice on privately owned property.

Our grant application was prepared with all of the resources & professional advice available. As Director, I take my fiduciary responsibilities to the members that own the Sequim Museum & the Dungeness Schoolhouse very seriously, as does our Board of Trustees. Our monies are carefully spent with each dollar matched with Volunteer labor hours so my passion to save this Museum with the help of other Pioneers & the community is shared. I challenge any non profit in Clallam County to accomplish the same, without paid staff, as what we all have done in the last few years.

I am currently writing an article for our newsletter about the Heritage Advisory Board so I need help from those who have been on the Board over the decades, to share stories of Board accomplishments & things we can Inform the public that our group worked on. pointing out projects we helped with so others know what we are about. What year was the Board appointed? As a new member, I would love to know more of the history.

Mike, thank you for your suggestions about the property. I wish Albert Haller & John Cowan were still alive to see what they invested in & is nearing completion.

Till we meet again,

Judy Reandeau Stipe

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Judith Reandeau Stipe
Executive Director
Sequim Museum & Arts
360-681-2257
SequimMuseum@olypen.com