



Clallam County Department of Health and Human Services

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DEVELOPMENTAL DISABILITIES ADVISORY COMMITTEE M I N U T E S

Tuesday · June 13, 2023

3:00 p.m. to 5:00 p.m.

223 E 4th Street, Room 160

Port Angeles, Washington

1. **CALL TO ORDER:** Introductions

Laura Johns called the meeting to order at 3:00 p.m.

Members Present: Tony Andrus, Pamela Hicks and Laura Johns

Members Excused: Terry Barrett, Alan Caverly and Skye Eastman

Audience: Mike French, Lucinda Heidel, Shawnda Hicks, Jill McCormick, Catherine McKinney, Linda Middleton, Julia Montagnet, Karen Pierce, Lambros Rogers, Vicki Shaver and Bobbie (Roberta) Stoneman

County Staff: Kelley Lawrence and Jennifer Charles

2. **AGENDA:** Approval and Additions

ACTION TAKEN: No action taken due to a quorum not being present.

3. **MINUTES:** Approval of Draft Meeting Minutes from April 11, 2023

ACTION TAKEN: No action taken due to a quorum not being present. The April 11, 2023 minutes will be voted on at the August 8, 2023 DDAC Meeting.

4. **PUBLIC COMMENTS** – Please limit comments to three minutes (10 minutes total)

Karen Pierce of Pierce Jones and Associates invited all Clients and their families to be their guest at the Lefties Game on Sunday, June 25, 2023, at 1:35 p.m. at Civic Field. Guests will, also, receive a hot dog and a drink.

5. **ANNOUNCEMENTS** - Laura provided the following announcements:

- a. The Biennial Clallam County Community Plan (content provided from the April 11, 2023, DDAC Meeting) will be used by a sub-committee of the DDAC to develop priorities for the 2023 Request for Proposal (RFP) Priorities. After the priorities are developed, a schedule for the RFP will be created and presented to the DDAC for approval with RFP interviews commencing in the Fall/Winter of 2023.
- b. Community Summit – June 13-15, 2023 (& virtually) in Wenatchee. Attendees will be providing presentations about their experiences at the Summit at our August 8th DDAC Meeting.

- c. Reminder: As of January 2023, our Community Inclusion (CI) and Individualized Supported Employment (ISE) programs are now concurrently available to eligible DDA Clients. If interested, DDA Clients should contact their DDA Case Resource Manager (CRM) for further information.

6. ACTION ITEMS: No action items

- 7. SPOTLIGHT ON EMPLOYMENT/COMMUNITY INCLUSION:** Concerned Citizens Lambros Rogers introduced a Concerned Citizens movie about ISE and CI with their Clients and Job Coaches talking about their jobs and what they liked about their jobs.

8. DISCUSSION

Pam Hicks provided a very thorough presentation regarding the upcoming planning for the Project SAFER Event and the current development of the Response Card/Form. Pam presented a detailed view and explanation (on screen) of the Project SAFER website and the Response Card/Form. Pam, also, mentioned that there is a video in development for the event.

- a. Update: “Project Safer” Event at Fair Grounds on Thursday, August 17, 2023, from 10:00 a.m. to 6:00 p.m.
 - 1. Response Card Sub-Committee: Pam Hicks
 - 2. Event Sub-Committee: Pam Hicks & Tony Andrus

9. CLALLAM COUNTY ~ DEVELOPMENTAL DISABILITIES COMMUNITY PARTNER

UPDATE: Morningside (Rescheduled to August 8, 2023, DDAC Meeting due to attendance at Summit)

10. COUNTY REPORTS / UPDATES

Kelley provided the following information:

- a. Outcome Report: April 2023 - Kelley Lawrence
 - 1. Individual Supported Employment (“ISE”)
 - 2. Community Inclusion (“CI”)
 - 3. County Transition Program
- b. Clallam County Hiring Initiative – No updates
- c. DDAC Candidate Interviews
- d. Completion of County Provider Monitoring Reviews
- e. Updated & New Clallam County “Request for Qualifications (RFQ)” has been sent to DDA for review. Upon return will be sent to Clallam County Legal Department for review and then, brought to DDAC for approval. Upon approval, will be sent to BOCC for final approval.

Upon completion of providing this information Laura asked if Kelley could provide gross wages data from the previous year (July-June) in regards to the ISE. Kelley stated she would be happy to provide that information moving forward.

11. STATE AGENCY REPORTS

- a. Developmental Disability Administration (DDA) – Vicki Shaver, DDA/Region 3/A provided the following information:
 - 1. New Staff Member: Daphne Evans Kreeb
 - 2. New Enhanced Case Resource Manager
 - 3. Two DDA Staff attending Community Summit: Carina Robinson and Raandi Simpson-Goss
 - 4. Started “in person” assessments as of May 11, 2023. Clients, also, have the option for virtual assessments; however, no telephone assessments anymore.
 - 5. Continuing to ask Clients about Concurrent Services (ISE & CI)
 - 6. DDA going paperless with all records
 - 7. DDA now offering various signature options
- b. Department of Vocational Rehabilitation (DVR) – Lucinda Heidel provided the following information:
 - 1. Need Counselor for Port Angeles position; Mishana is filling in and Lucinda is helping out, too
 - 2. Increase in intakes
 - 3. Waitlist will be cleared July 1, 2023; accepting all Clients
 - 4. Working on DocuSign
 - 5. DVR wants to attend any community events. Please let them know about events and invite them to attend.

12. FUTURE AGENDA ITEMS

- 13. PUBLIC COMMENTS** – Please limit comments to three minutes (10 minutes total)
Tony stated he will not be here in July because he will be at camp.

14. ADJOURNMENT

Laura motioned and Pam seconded for adjournment at approximately 3:55 p.m.

NEXT MEETING: Tuesday · August 8, 2023 · 3:00 p.m. to 5:00 p.m.