



Clallam County Department of Health and Human Services

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DEVELOPMENTAL DISABILITIES ADVISORY COMMITTEE M I N U T E S

Tuesday • October 10, 2023

3:00 p.m. to 5:00 p.m.

223 E 4th Street, Room 160

Port Angeles, Washington

1. **CALL TO ORDER:** Introductions

Laura Johns called the meeting to order at 3:02 p.m.

Members Present: Tony Andrus, Terry Barrett, Alan Caverly, Skye Eastman, Pamela Hicks, Laura Johns and Bobbie Stoneman

Members Absent: Jasmine Grenot

Audience: Shelby Bell, Leslie Green, Shawnda Hicks, Tracey House, Steve Hughes, Randi Jones, Jill McCormick, Catherine McKinney, Julia Montagnet, Monique Patel, Misty Parkhurst-Gates, Karen Pierce, Chelsea Rider, Carina Robinson, Nicole Sklors and Dr. Rachel Summers

County Staff: Jennifer Charles, Kelley Lawrence and Jenny Oppelt

2. **AGENDA:** Approval and Additions

ACTION TAKEN: Tony motioned, Skye seconded. Motion passed to approve the agenda without any additions.

3. **MINUTES:** Approval of Draft Meeting Minutes from August 8, 2023

ACTION TAKEN: Skye motioned, Pam seconded. Motion passed to approve the minutes from August 8, 2023 without any changes.

4. **PUBLIC COMMENTS:** Please limit comments to three minutes (10 minutes total)

No public comments were provided.

5. **ANNOUNCEMENTS:**

Laura provided the following announcements

- a. Welcome New DDAC Members: Bobbie (Roberta) Stoneman and Jasmine Grenot
- b. Our "Project SAFER" Event Feedback: Shawnda Hicks, Randi Jones and Misty Parkhurst-Gates
Randi Jones stated this was the most attended community event with Clients and Families attending. She, also, said there was a feeling of a Team between Vendors. She provided feedback on the need for accessibility (next year) for wheelchairs given the ground was gravel. Shawnda Hicks stated she agreed with all of Randi's comments and said the attendance was great and we were meeting families where they're at . . . great family engagement. Connections were made with other Providers and Agencies and Becky and Stevie did an awesome job! She, also, echoed the need for wheelchair accessibility going forward. Misty said she agreed with

everything Randi and Shawnda had said and that the networking with Providers was great along with seeing Clients and their families. Terry Barrett stated that she and Nicholas had a great time. There was good energy . . . very motivating! They were able to interact and had time to connect with others. Chelsea Rider stated she enjoyed spending time with Clients and Families. She, also, suggested there be better access to the helicopter, etc. and requested we staff a table with First Responders for better access by Clients and Families. Julia Montagnet stated she had received good feedback about the event and suggested signage at the gates. Jill McCormack stated she had shared information about Project Safer at two different national spaces and it was well-received. She, also, suggested we include Emergency Care Staff next year. Carina Robinson thanked everyone for their participation in Project Safer. She suggested next year we might include a stamp/punch card/passport game for attendees with a prize at the end. Both her daughter and a DDA Case Resource Manager attended. Catherine McKinney that next year we could include information about Project Safer in a special section of the PDN. Pam Hicks requested everyone review the pictures and video on the website. Tony mentioned more backpacks are needed at next year's event.

- c. Proclamation Recognizing October 2023 As Disability Employment Awareness Month was read at the Clallam County Board of Commissioners on September 26, 2023.
 - d. Next year's Community Summit will be May 7-9, 2024. We are anticipating increasing the number of County Scholarships offered in 2024.
- Kelley stated that the County is hoping to double the number of scholarships offered next year.

6. ACTION ITEMS:

Laura provided the following information:

a. 2024 RFP Priorities for Approval:

Suggestions and ideas for the 2024 Request for Proposals (RFP) were provided by DDAC Committee Members and Community Participants at the April 11, 2023, Developmental Disability Advisory Committee (DDAC) Meeting for the purpose of developing our 2024/2025 Clallam County Biennial Community Plan. Following the April 11, 2023, DDAC Meeting -- a sub-committee of the DDAC reviewed all of the suggestions and ideas provided at the April 11, 2023, DDAC Meeting and developed the priorities for the Clallam County Developmental Disabilities Request for Proposals (RFP) for January 1, 2024 – December 31, 2025. These priorities are being submitted to the DDAC today for approval.

Upon approval by the DDAC, the RFP will be submitted to the Clallam County Board of Commissioners (BOCC) for final approval.

Laura added that \$400,00 would be available for this cycle of funding. Also, the RFP Release Date would be October 25, 2023 with Proposals due to the BOCC by 3:00 p.m. on November 20, 2023. Mandatory In-Person Interviews with the RFP Review Committee would be scheduled between December 4 – December 8, 2023.

Priorities are:

- Parent Support Services
- Early Intervention Services

- Training and Education for Individuals with Intellectual and Developmental Disabilities and/or their Families and/or Informal Supports

ACTION TAKEN: Laura requested each member signify if they approve or not. All members present approved (Pam, Terry, Laura, Tony, Bobbie and Skye). Terry motioned, Skye seconded. Motion passed to approve the priorities and forward to the BOCC for final approval.

7. SPOTLIGHT ON EMPLOYMENT/COMMUNITY INCLUSION/COMMUNITY SUMMIT:

- Pierce Jones (Maximum of 10 minutes) Randi Jones provided a PowerPoint presentation focused on Client Mike Cawyer who simultaneously receives “3” different programs: ISE, CI and DVR. She walked the audience through the process of delivering services. She also shared Mike’s experience “flying an airplane” with pictures and a video in Community Inclusion.

8. DISCUSSION:

- Update: “Project SAFER” Response Card: Carina Robinson and Pam Hicks
Laura moved this agenda item to follow the earlier agenda item about Project Safer. Carina stated the remaining issue with the Response Card is where it will be located . . . at DDA or the Sheriff’s Office. Jill suggested another program utilizes the State Patrol. Kelley stated Sheriff Brian King was thinking the Sheriff’s Department may follow the same process as Project Lifesaver. Pam stated when she receives final approval for the Response Card she will set up information on how to fill out the form and welcomes any feedback. Shawnda volunteered to assist Pam.

9. CLALLAM COUNTY ~ DEVELOPMENTAL DISABILITIES COMMUNITY PARTNER UPDATE:

- Clallam Mosaic, “Parent To Parent” (Maximum of 10 minutes)
Shelby Bell and Catherine McKinney provided a presentation about Parent To Parent stating that Parent To Parent offers One On One Support, Advocacy, IEP Support, Collaboration, Helps Parents, Host Activities, Makes Referrals, is a Source of Information and Shares Information and Education.

10. COUNTY REPORTS / UPDATES:

- Outcome Report: August 2023 - Kelley Lawrence provided the following “3” Reports:
 - Individual Supported Employment (“ISE”)
 - Community Inclusion (“CI”)
 - County Transition Program

11. STATE AGENCY REPORTS:

- Developmental Disability Administration (DDA) - Carina Robinson, DDA/Region 3/A
Carina and Raandi provided the following information: Clallam County has 389 Clients on Paid Services and Jefferson County has 139 Clients on Paid Services; We are seeing more referrals coming through from the School Districts; Our local DDA Team offers In-Person Meetings quarterly. If interested, Contact Carina.

- b. Department of Vocational Rehabilitation (DVR) – Mishana Williams, MS, CRC; Vocational Rehabilitation Counselor IV
(Mishana was absent.) Tracy House stated the Statewide system is shutting down this month as they are switching systems and there may be an issue in serving customers. Randi asked what the turnaround would be in order to provide services. Tracy told Randi to communicate with the VRC on how to do it because of system.
Monique Patel stated there would be a new counselor very soon in the Port Angeles Office by the name of Lori Allen. She said these growing pains will help us be more efficient.

12. FUTURE AGENDA ITEMS:

No future agenda items given.

13. PUBLIC COMMENTS: Please limit comments to three minutes (10 minutes total)

Karen Pierce thanked the DDAC Members for their service and said she is very excited Project Safer will be a regular thing!!

14. ADJOURNMENT

Tony motioned and Bobbie seconded for adjournment at approximately 4:30 p.m.

NEXT MEETING: Tuesday · December 12, 2023 · 3:00 p.m. to 5:00 p.m.