



Clallam County Department of Health and Human Services

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DEVELOPMENTAL DISABILITIES ADVISORY COMMITTEE M I N U T E S

Tuesday · December 13, 2022
3:00 p.m. to 5:00 p.m.
223 E 4th Street, Room 160
Port Angeles, Washington

1. **CALL TO ORDER:** Introductions

Laura Johns called the meeting to order at 3:00 p.m.

Members Present: Tony Andrus, Terry Barrett, Pamela Hicks and Laura Johns

Members Excused: Skye Eastman and Alan Caverly

Audience: Elisia Anderson, Shawna Harper, Lucinda Heidel, Shawnda Hicks, Tracey House, Jill McCormick, Bethany McKim, Misty Parkhurst-Gates, Catherine McKinney, Linda Middleton, Bill Peach, Chelsea Rider, Carina Robinson, Lambros Rogers Nicole Sklors, Samantha Touchie and Mishana Williams

County Staff: Kelley Lawrence and Jennifer Charles

2. **AGENDA:** Approval and Additions

ACTION TAKEN: Tony motioned, Pam seconded. Motion passed to approve the agenda without any additions.

3. **MINUTES:** Approval of Draft Meeting Minutes from October 11, 2022

ACTION TAKEN: Tony motioned, Terry seconded. Motion passed to approve the minutes without any changes.

4. **PUBLIC COMMENTS** – Please limit comments to three minutes (10 minutes total)

Terry praised the new DDAC Schedule of meeting on Tuesdays at 3:00 p.m. and Kelley announced that the DDAC Officer Elections would be held at the February 2023 DDAC Meeting.

5. **ANNOUNCEMENTS** – Laura provided the following announcements:

- a. DDAC Member, Skye Eastman was reappointed by the Clallam County Board of County Commissioners to serve on the Developmental Disabilities Advisory Committee for a term ending December 31, 2025
- b. Beginning January 1, 2023, DDA Clients will have the opportunity to receive Community Inclusion Services and Individualized Supported Employment Services concurrently. If a Client is interested in this opportunity – please reach out to your assigned DDA Case Resource Manager (CRM) for more details.
Both Carina Robinson and Kelley Lawrence elaborated on more details of offering ISE and CI concurrently for Clients with the emphasis on “Employment First”. Additionally, they shared that along with Concerned Citizens – that, both, Morningside and Pierce Jones would now be offering “Community Inclusion” beginning January 1, 2023.

6. ACTION ITEMS – No action items

7. SPOTLIGHT ON EMPLOYMENT: Concerned Citizens

Misty Parkhurst-Gates and Chelsea Rider presented a movie highlighting their Clients who described what services mean to them and what it means to have a Job Coach.

8. DISCUSSION

- a. Update on “Clallam County Together”: Terry Barrett & Tony Andrus along with Committee Members in attendance
 - 1. Response Card Sub-Committee: Carina Robinson reported the Response Card Committee is in the final stages of editing the document in collaboration with Sheriff Brian King at the Clallam County Sheriff’s Department.
 - 2. Event Sub-Committee: Terry Barrett reported the committee has decided the event will occur in September of 2023 and the committee is continuing to work on a video for the community event that will be focused on the community and First Responders.

9. CLALLAM COUNTY ~ DEVELOPMENTAL DISABILITIES COMMUNITY PARTNER

UPDATE: Morningside - Eye on Empowerment Program

Bethany McKim and Samantha Touchie provided a presentation on this employment readiness program which focuses the participant on: Self-Advocacy, Workplace Readiness and Independent Living Skills. These classes are offered to the public in Port Angeles and Sequim locations. Following the presentation Pam asked if these classes were offered in the West End and Bethany responded they currently were not. Both Elisia (First Step) and Linda (Concerned Citizens) offered their facilities to accommodate either in person or virtual meetings for these classes.

10. COUNTY REPORTS / UPDATES

- a. Outcome Report: October 2022 - Kelley Lawrence
 - 1. Individual Supported Employment (“ISE”)
 - 2. Community Inclusion (“CI”)
 - 3. County Transition Program
- b. Clallam County Hiring Initiative (Meeting was cancelled and is being rescheduled.)

Kelley reported on the Individual Supported Employment, Community Inclusion and Transition Student numbers for the month of October 2022. She, also, reported that she is currently doing intake appointments for “4” New Transition Students from Port Angeles School District and, also, had had an intake for “1” new Adult ISE Client.

11. STATE AGENCY REPORTS

- a. Developmental Disability Administration (DDA) - Carina Robinson, DDA/Region 3/A

Carina reported there had been confusion on the SOE Assessment Guidelines. She stated that assessments will continue to be virtual or by phone through March. If a client should request an in person visit for their assessment there could be arrangement made (following guidelines) to meet that request.

Carina provided data for Clients served in our region:

Clallam County – 350 Clients/Paid Services

Jefferson County – 110 Clients/Paid Services

Port Townsend – 20 Clients/Non-Paid Services (NPS)

Clallam County – 26 Birth to Three Clients

Jefferson County – 9 Birth to Three Clients

Carina stated we have “6” Case Resource Managers (CRM); “1” Birth to Three CRM; “1” Specialized Children’s Caseload Manager (Specialized Children’s caseload is for children up to 18 years old who do not qualify for DDA, but, meet Medicaid qualifications for personal care.

- b. Department of Vocational Rehabilitation (DVR) – Mishana Williams, MS, CRC; Vocational Rehabilitation Counselor IV

Mishana stated she came on board to DVR in September. She, also, introduced a new Supervisor, Lucinda Heidel. She said they are recruiting for another counselor.

12. FUTURE AGENDA ITEMS

No items were presented.

13. PUBLIC COMMENTS – Please limit comments to three minutes (10 minutes total)

Pam jokingly asked if we were going to have a Valentine Party during our next meeting since it is scheduled on Valentine’s Day.

14. ADJOURNMENT

Tony motioned and Pam seconded for adjournment at approximately 3:55 p.m.

NEXT MEETING: Tuesday · February 14, 2023 · 3:00 p.m. to 5:00 p.m.