



AGENDA

CLALLAM COUNTY CONSERVATION FUTURES PROGRAM ADVISORY BOARD

**223 East 4th Street, Room 160
Port Angeles, Washington
February 14, 2024 – 1:15 p.m.**

Conservation Futures Program Advisory Board meetings will be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 810 8170 9022 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/81081709022?pwd=dFpxSWRWblU0ajV5N2h6UER3L0h0UT09> and use meeting ID: 810 8170 9022 and passcode: 12345

This meeting can be viewed on a live stream at this link:
<https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2271 or enrique.valenzuela@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES

- Minutes January 10, 2024

REPORTS AND PRESENTATIONS

BUSINESS ITEMS

- Approve 2024 call for applications and press releases.
- Approve proposed CFPAB website amendments.
- Approve 2024 Conservation Futures Application.

NEXT MEETING DATE – March 13, 2024

PUBLIC COMMENT – Please limit comments to three minutes

ADJOURNMENT

Conservation Futures Draft January Minutes



CLALLAM COUNTY CONSERVATION FUTURES PROGRAM ADVISORY BOARD Minutes of January 10, 2024

MEETING OF THE CONSERVATION FUTURES PROGRAM ADVISORY BOARD

Chair Barbara Pappas called the meeting to order at 1:15 p.m., Wednesday, January 10, 2024. Also present were Laurel Hargis, Adam Bernbaum, and Pat Willits.

Ex-officio members: Tom Sanford. Kimberly Williams, Erika Lindholm, Cathy Lear, Clea Rome, Randy Johnson, and Vanessa Castle were excused. Donella Clark was also in attendance.

Call TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Barbara Pappas moved to modify the agenda to include update of No Goat Farm and discussion of the ads for a new member, Laurel Hargis seconded, no objection, motion carried.

PUBLIC COMMENT

- None

APPROVAL OF MINUTES

- Minutes November 8, 2023

ACTION TAKEN: Barbara Pappas moved to approve minutes as presented, Laurel Hargis seconded, no objection, motion carried.

REPORTS AND PRESENTATIONS

- Rebecca Mahan, Habitat Biologist for Clallam County and previous CFPAB coordinator, and Tom Sanford, Executive Director of North Olympic Land Trust gave a No Goat Farm update.

BUSINESS ITEMS

- Review of call for applications

ACTION TAKEN: Barbara Pappas motioned to amend the call for applications, Pat Willits seconded, no objection, motion carried.

- Review of Conservation Futures website, board asked coordinator to bring proposed website updates to next meeting.
- Review of press release

ACTION TAKEN: Barbara Pappas motion to amend both the call for applications and press release to include the language "to preserve farmland through the purchase of farmland or conservation easements on farmland," Adam Bernbaum seconded, no objection, motion carried.

NEXT MEETING DATE

- February 14, 2024 at 1:15 p.m.

PUBLIC COMMENT – None.

ADJOURNMENT – Meeting adjourned at 2:17 p.m.

**Business Item
Conservation
Futures Press
Release and Call
for Applications**



REQUEST FOR 2024 CONSERVATION FUTURES FUNDING APPLICATIONS (1st call)

CLALLAM COUNTY CONSERVATION FUTURES PROGRAM ADVISORY BOARD

The Conservation Futures Program Advisory Board announces a 1st call opportunity for Conservation Futures Applications. Consonant to Ordinance No. 958, and funded by the Conservation Futures Property Tax, Clallam County will provide funding to preserve farmland through the purchase of farmland or conservation easements on farmland. All Information pertaining to the program is available at: <https://www.clallamcountywa.gov/724/Conservation-Futures-Program-Advisory-Bo>

Applications will be received at 223 East 4th-Street, Suite 5, Port Angeles, Washington until 12 p.m., Monday, March 11, 2024.

The sealed applications must be clearly marked on the outside of the envelope, "**2024 Conservation Futures Applications (1st call)**". Address applications to: Clallam County Conservation Futures Program Advisory Board- Department of Community Development, 223 East 4th Street, Suite 5, Port Angeles, Washington 98362 or hand-deliver to 223 East 4th Street, Suite 5, Port Angeles, Washington. Drop applications no later than 12 p.m., Monday, March 11, 2024. Applications delivered to other offices and received late by the Commissioners' Office will not be considered nor will ones received by facsimile or e mail. Submittals made in an incorrect format will not be considered.

A current application may be obtained Monday through Friday, 8 a.m. to 4:30 p.m., from:

Enrique Valenzuela, Planner, Coordinator of Conservation Futures Board
Clallam County Department of Community Development
223 East Fourth Street, Suite 5
Port Angeles, WA 98362
Emailing: enrique.valenzuela@clallamcountywa.gov or calling: 360.417.2271

Clallam County website at:
<https://www.clallamcountywa.gov/724/Conservation-Futures-Program-Advisory-Bo>

Questions or clarifications regarding the application may be forwarded via email to enrique.valenzuela@clallamcountywa.gov up to 1 week prior to the application deadline.

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

PASSED THIS 14th day of February 2024

Attest:

Conservation Futures Program Advisory Board

Enrique Valenzuela, Planner
Conservation Futures Coordinator

Barbara Pappas, CFPAB Chair

Publish in: PDN: Feb 17, Feb 24, Mar 2 | Sequim Gazette: Feb 21, Feb 28, Mar 6 | Forks
Forum: Feb 22, Feb 29, Mar 7, 2024

Bill: Board of Commissioners - Conservation Futures Program Advisory Board



PRESS RELEASE

CLALLAM COUNTY

CONSERVATION FUTURES PROGRAM ADVISORY BOARD

The Clallam County Conservation Futures (CCCF) Program Advisory Board announces a 1st call opportunity for Conservation Futures Applications. Consonant to Ordinance No.958, and funded by the Conservation Futures Property Tax, Clallam County will provide funding for the purchase of conservation easements in farmland. All information pertaining to the program is available at: <https://www.clallamcountywa.gov/724/Conservation-Futures-Program-Advisory-Bo>

Application deadline is 12 p.m., Monday, March 11, 2024. The Applicant and Landowner will be asked to give a site visit between April 3rd, 2024 and April 9th, 2024.

The Conservation Futures Program Advisory Board will be meeting on Wednesday, April 10th at 1 p.m. to review applications.

This meeting can be viewed on a live stream at this link:

<https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 810 8170 9022 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/81081709022> and use meeting ID: 810 8170 9022 and passcode: 12345

Public comment and questions can be directed to Enrique Valenzuela at 360-417-2271 or enrique.valenzuela@clallamcountywa.gov

**Business Item
Conservation
Futures Website
Amendments**



[Home](#) > [Departments](#) > [Community Development \(CCD\)](#) > [HIDDEN] Conservation Futures Program Advisory Board (CFPAB)

Conservation Futures Program Advisory Board (CFPAB)

Overview

It is hereby declared to be in the public interest and to be a County purpose to adopt and impose a property tax levy as authorized by RCW 84.34.230 and to create a special fund to which all such levy proceeds shall be credited. The purpose of the fund created is to acquire interest or rights in real property in order to maintain, preserve, conserve and otherwise continue in existence adequate open space lands for the production of food, fiber, and forest crops, and to assure the use and enjoyment of natural resources and scenic beauty for the economic and social well-being of the County and its citizens. Detailed information regarding the Conservation Futures Fund and Conservation Futures Program Advisory Board can be located in the [Clallam County Code Chapter 5.45](#). For the first ten years of the program (i.e. until 12/31/30), funding will be directed only to the acquisition of interests in farmland.

Conservation Futures Map

This map illustrates completed and pending Conservation Futures Projects as well as a breakdown of the funds allocated and total acres conserved.

[Conservation Futures Map](#)

Regular Meetings

CFPAB meetings are open to the public in person and virtually. Virtual meeting links can be found at the top of the agenda. Meetings are held the second Wednesday of every month at 1:15 p.m. in the Commissioner's Board Room 160 at the Clallam County Courthouse.

Contact Us

Enrique Valenzuela

Enrique.valenzuela@clallamcountywa.gov

Phone: [360-417-2271](tel:360-417-2271)

Agendas & Minutes

Agendas are available prior to the meetings. Minutes are available following approval.

[View Most Recent Agendas and Minutes](#)

[Clallam County Granicus Access to Live and Archived Meeting Recordings, Agendas, and Minutes](#)

Current Applications and Notices

[2024 Conservation Futures Application](#)

Individuals interested in selling real property or development rights should contact their local land trust.

[Commissioner District I Conservation Futures Program Advisory Board member application](#)

This is an application for the District I Conservation Futures Program Advisory Board member who resides in District I and will regularly attend CFPAB meetings.

Related Documents

Begin typing here to add a section title

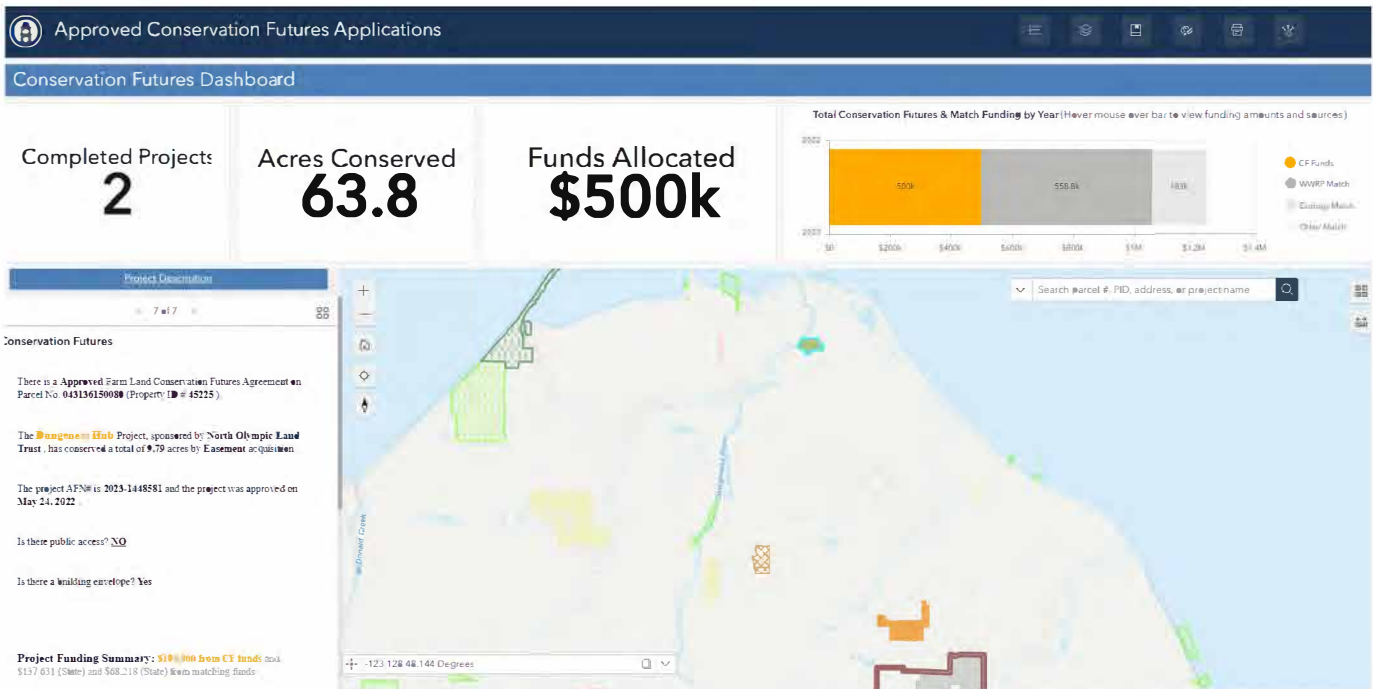
- [2021 Bylaws \(PDF\)](#)
- [Conservation Futures Operational Policies Approved December 8, 2021 \(PDF\)](#)
- [Conservation Futures Priorities Approved December 8, 2021 \(PDF\)](#)
- [Conservation Futures Selection Criteria Approved December 8, 2021 \(PDF\)](#)

[+ Click here to select and add documents, or drag and drop files from your computer](#)

[+ Add another section](#)

Members

- **Vacant**, Commissioner District I
Term Expires:
- Adam Bernbaum, Commissioner District II
Term Expires:
- Barbara Pappas, Commissioner District III
Term Expires: 12/31/2026
- Laurel Hargis, At-large
Term Expires: 12/31/2026
- Pat Willits, At-large
Term Expires: 1/1/2027
- Kimberly Williams, Clallam Conservation District (ex-officio member)
Standing
- Thomas Sanford, North Olympic Land Trust (ex-officio member)
Standing
- Erika Lindholm, North Olympic Land Trust Alternate (ex-officio member)
Standing
- Vanessa Castle, Lower Elwha Klallam Tribe (ex-officio member)
Standing
- Robert Knapp, Jamestown S'Klallam Tribe (ex-officio member)
Standing
- Cathy Lear, Clallam County Habitat Biologist (ex-officio member / staff)
Standing
- Clea Rome, Washington State University Extension Agent (ex-officio member)
Standing
- Randy Johnson, Commissioner (ex-officio member)
Standing



Project Description

< 7 of 7 >



Conservation Futures

There is a **Approved** Farm Land Conservation Futures Agreement on Parcel No. 043136150080 (Property ID # 45225).

The **Dungeness Hub** Project, sponsored by **North Olympic Land Trust**, has conserved a total of 9.79 acres by **Easement** acquisition.

The project AFN# is **2023-1448581** and the project was approved on **May 24, 2022**.

Is there public access? **NO**

Is there a building envelope? **Yes**

Project Funding Summary: **\$100,000 from CF funds** and **\$137,631 (State)** and **\$68,218 (State)** from matching funds

Project Description

Project Funding Summary: **\$100,000 from CF funds** and **\$137,631 (State)** and **\$68,218 (State)** from matching funds



Project Funding Chart (Conservation Futures & Match)

The last Inspection Date was on **December 11, 2024**.



CF Grant Agreement Dungeness Hub final.pdf

Business Item Conservation Futures 2024 Application



**CLALLAM COUNTY
CONSERVATION FUTURES PROGRAM
223 EAST 4TH STREET, SUITE 5
PORT ANGELES, WASHINGTON**

**Application for the purchase of development rights and conservation easement funded by the
Conservation Futures Property Tax, Ordinance No.958**

Instructions to the Applicant

- * Please answer all questions as fully as possible.
- * You may attach additional sheets if necessary to fully answer a question.
- * Please attach copies of all deeds, surveys and lot certifications which describe the property
- * If any item is inapplicable, please mark it "N/A".
- * This is an application to sell rights and place a conservation easement on the property. The intention of the sale and approval of the conservation easement is to promote continued use of farmland.
- * Please submit questions and application to the Conservation Futures Coordinator who will forward them to Conservation Futures Advisory Committee.

A. APPLICANT INFORMATION

1. Name of Applicant: _____

2. Mailing Address: _____

3. Property Address, if different from mailing address:

4. Telephone: _____

5. Email Address: _____

6. Contact Person: _____

7. Type of legal entity:

☐ individual

☐ corporation incorporated in the State of _____

☐ general partnership created in the State of _____

☐ limited partnership created in the State of _____

☐ limited liability company created in the State of _____

8. LANDOWNER(S):

Legal Name: _____

Mailing address: _____

Telephone/Fax/Email: _____

9. Are there any material facts or circumstances (e.g. pending litigation, bankruptcy, etc.) relating to any of the parties to the proposed transaction which have not been described and may potentially affect the transaction? ☐ Yes ☐ No If Yes, please explain:

B. PROPERTY INFORMATION

1. Is the property within the Agricultural Retention Zone?

() Yes () No

What is the proximity to other conserved farmland?

2. Please attach a legal description of the land, recent title report, and copies of any survey maps of the property. (Size and shape)

3. Are there any water rights associated with the parcels? () Yes () No

Please describe:

4. Please indicate the percentage of “prime soil”, as defined by the USDA Natural Resource Conservation Service, on the property:

() 0-49% () 50-75% () 76-100%

5. Please describe the agricultural use of the land, including number of livestock, general description of crops or specialty crops etc.
6. Please list all soil and water conservation practices and plans in effect on the property.
7. Please identify any conservation practices that address climate change.
8. Please disclose all residences and buildings on the property
9. Please provide a brief history of the property.
10. Please describe how the farm is integrated/connected with the broader community/benefits to the community.

C. VIABILITY OF PROPOSAL

1. Are there any anticipated or pending threats to convert the land to a non-agricultural use?

() Yes

() No

If Yes, please describe.

2. Please describe your plan for stewardship of this farmland.

3. Are you applying to receive monies from other funding sources as well as the Conservation Futures Fund? () Yes () No

If Yes, please describe.

4. Please share the economic viability of the farming business. Attach landowner business plan if available.

5. How long has the current farmer been farming this property and what are their plans to continue farming this property into the future? Please attach a farm plan for expected use of this property.

6. Project Funding: Please disclose all funding sources and expected amounts from each source necessary for the completion of the Conservation Project (see table below).

Project Name	Acquisition	O & M *	Totals	% Match (maximum)
Conservation Futures Commitment	\$	\$	\$	\$
Sponsor Contribution	\$	\$	\$	\$
Other Source(s) Contribution(s)	\$	\$	\$	\$
Estimated Total Cost	\$	\$	\$	\$

* Not covered for farm easements.

D. APPLICATION AGREEMENT

It is understood that the above information is submitted in good faith, based on present expectations of the Applicant, to aid the Conservation Futures Advisory Board of Clallam County in its consideration of this application for the sale of a conservation easement.

The information in this application and supporting documents are true and complete to the best of my/our knowledge and are submitted for the purpose of the sale of a conservation easement. I/We understand that this application is subject to review by the Conservation Futures Advisory Board and the Board of Clallam County Commissioners in order to properly evaluate and process this application.

Dated at _____, on the _____ day of _____, 20____
(City) (State)

Name and Signature of Applicant: _____

Name and Signature of Landowner: _____

APPLICATION INSTRUCTIONS – GENERAL GUIDELINES

APPLICATION DEADLINE:

Applications must be received at the Department of Community Development Office, 223 East 4th Street, Suite 5, Port Angeles WA 98362-3015 (Clallam County Courthouse, main level, Suite 5) until **12 p.m., Monday March 11, 2024**.

The Clallam County Conservation Futures Program Advisory Board will review applications in a public meeting as determined at the Clallam County Courthouse, Commissioner's Boardroom 160. Applicants will be notified and attendance by the applicant's representative is required for presentation and questions. Following review, Clallam County Conservation Futures Program Advisory Board will forward its recommendation to the Board of County Commissioners.

APPLICATION SUBMITTAL INFORMATION:

Submit the **original application and one copy to:**

Conservation Futures Program Advisory Board
Department of Community Development
223 East 4th Street, Suite 5
Port Angeles WA 98362-3015

All copies need to be single sided and not stapled and no folders. All documents and brochures must be printed on 8.5 x 11 letter size paper to be accepted. Documents delivered to other offices and received late by the Department of Community Development will not be considered nor will ones received by facsimile or e-mail. Submittals made in an incorrect format will not be considered.

CONTACT INFORMATION:

Questions can be directed to the Conservation Futures Coordinator by email at Enrique.valenzuela@clallamcountywa.gov or phone 360-417-2271

Clallam County Conservation Futures Program Advisory Board website can be found at this link: [Conservation Futures Program Advisory Board \(CFPAB\) | Clallam County, WA \(clallamcountywa.gov\)](#)