

FINANCE COMMITTEE MEETING AGENDA for March 10, 2022 9am

****ATTENTION****

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In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Finance Committee meetings will be virtual only.

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 826 2951 2032 and passcode: 117692

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us> and use meeting ID: 826 2951 2032 and passcode: 117692

Voting Members:

- Teresa Marchi, County Treasurer, Chair
- Shoona Riggs, County Auditor
- Mark Ozias, Chair Board of County Commissioners

Agenda Items:

Introductions

1. Approval of Agenda
2. Approval of Minutes of December 10, 2021
3. Investments
4. Revenues
5. 2021 Foreclosure Sale update - Teresa
6. Expenditures

Minutes of Finance Committee Meeting
Thursday 12/10/2021 at 11:00 am PST

Committee Members Present (all attending remotely):

Mark Ozias, Chairman of the Board of County Commissioners; **Teresa Marchi**, County Treasurer; **Shoona Riggs**, County Auditor

Staff present (also attending remotely):

Mark Lane, CFO; **Karen Wahlsten**, Senior Accountant (acting Secretary); **Sandy Williams**, Chief Deputy Auditor; **Hilary Steeby**, Accountant; **Jeanette Gorr**, Accountant; **Rich Sill**, County Administrator

Meeting called to order by Teresa Marchi at 11:00 am.

#1 Approval of Agenda

Agenda was approved as presented.

#2 Approval of Minutes of Finance Committee Meeting held on September 9, 2021

Minutes were approved as presented.

#3 Investments

Jeanette Gorr reported:

- There were no CDs maturing in the fourth quarter of 2021.
- Money Market rate is .30% at First Federal and .25% at Sound Community Bank.
- State Pool is earning .0788%.

After a discussion of Money Market accounts vs. CDs it was agreed that due to the unpredictability of interest rates, it was best to invest our funds in both types of accounts. Money Market to allow for interest rate increases and CDs to protect against interest rate decreases.

#4 Revenues

Teresa Marchi reported:

- Property tax collection was 99% of budget through November.
- Retail sales tax and use tax was 118% of budget through November.
- Investments interest was 85% of budget through November. While being below budget, it is still closer to budget than expected.
- Property tax foreclosure sale is being held on-line today through Public Surplus. Any proceeds in excess of tax due will be returned to the property owner or their heirs. If unclaimed in 3 years, the excess funds are deposited into the General Fund.
- Unclaimed funds from the 2018 sale in the amount of \$136,000 will be deposited into the General Fund this month.

#5 Expenditures

Mark Lane reported:

- Revenues are pacing well ahead of last year at 96.5% of our budget through November excluding CARES and FEMA reimbursements.
- Shortfall in the Lower Dungeness Flood Plain reimbursement to the General Fund is due to a timing issue. Reimbursement will occur in 2022.

- Expenditures are 85% of budget as of the end of November, excluding COVID expense.
- Transfers out are overspent due to unanticipated transfers totaling \$282,000 to the Flood Control Fund and the Clallam Bay Sekiu Sewer fund. This transfer was to cover a reimbursement to the Roads fund for paid time off incorrectly paid by the Roads fund from 2008 to present.
- Net operating surplus through November:
 - \$1.837 million without COVID expense.
 - \$1.886 million with COVID expense.
- General Fund reserves as of the end of November were \$16.4 million.
- Projections:
 - Due to a timing issue, repayment of the bridge funding from the Dungeness Off-Channel Reservoir Project will not occur until 2022. In spite of this, General Fund revenue is still expected to outperform budget.
 - Expenses are expected to underspend budget mainly due to unpaid salary/benefits due to unfilled positions and the delay of the Lower Dungeness Flood Plain reimbursement until 2022.
 - An operating surplus of \$314,000 is expected for 2021 resulting in a \$14.8 million fund balance.

With business concluded, the meeting adjourned at 11:24 am.

The next Clallam County Finance Committee meeting will be held Thursday, March 10, 2022 at 9:00 a.m.

Respectfully submitted,

Karen Wahlsten
 Senior Accountant
 Clallam County Auditor's Office & BOCC Finance Department

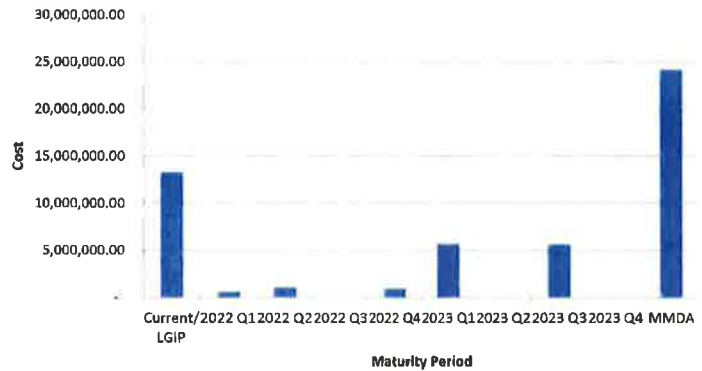
Investments by Fund

NEW FUND #	FUND NUMBER	INVESTMENT TITLE	2/28/2022	2/28/2021
00100	001-000-010	CURRENT EXPENSE	5,181,179.46	5,181,179.46
10120	679-000-010	TREASURER'S CASH	46,631,674.25	46,631,674.25
10135	112-000-010	FLOOD CONTROL	47,603.22	
11008	118-000-010	SHERIFF'S DRUG FUND	28,221.12	
11901	119-000-010	RACKETEERING FUND	1,855.98	
12201	122-000-010	TREASURER'S O & M	158,890.20	
19910	136-000-010	CONSERVATION FUTURES	585,377.20	
19914	125-000-010	VETERAN'S RELIEF	61,227.89	
19941	145-000-010	OPPORTUNITY FUND	5,433,954.88	
19951	142-000-010	AFFORDABLE HOUSING SALES TAX	317,375.03	
19961	149-000-010	AMERICAN RESCUE PLAN ACT	3,220,741.14	
19991	155-000-010	EMERGENCY COMMUNICATIONS TAX	2,448,653.40	
40201	402-000-010	SOLID WASTE	13,304.30	
41401	414-000-010	CLALLAM BAY SEKIU SEWER O & M	156,404.78	
41501	415-000-010	CLALLAM BAY SEKIU CAPITAL REPL	3,691.35	
42401	416-000-010	CALRSBORG SEWER	307,513.98	
42501	417-000-010	CARLSBORG SEWER CAP REPAIR/REPLACE	187,200.79	
43401	418-000-010	BULLMAN BEACH WATER SYSTEM	97,198.89	
62901	629-000-010	RID GUARANTY TRUST	31,202.23	
64101	649-000-010	COMMUNITY NETWORK		13,100,416.38
64001	653-000-010	NORTH OLYMPIC LIBRARY	9,478,366.22	9,478,366.22
65101	655-100-010	FIRE DIST #1 EXPENSE	500,280.51	
65120	655-200-010	FIRE DIST #2 EXPENSE	852,832.01	
65127	655-200-030	FIRE DIST #2 RESERVE	597,851.61	
65131	655-300-010	FIRE DIST #3 EXPENSE	6,405,188.09	
65137	655-300-030	FIRE DIST #3 RESERVE	814,608.55	
65136	655-350-010	FIRE DIST #3 EM EXPENSE	311,491.79	
65171	655-400-010	FIRE DIST #4 EXPENSE	1,031,838.97	
65151	655-500-010	FIRE DIST #5 EXPENSE	268,613.72	
65157	655-500-030	FIRE DIST #5 RESERVE	13,237.02	
65161	655-600-010	FIRE DIST #6 EXPENSE	272,493.81	
69519	656-000-010	HOSPITAL #1 PROJECT		11,068,436.08
69510	666-100-005	HOSPITAL #1 CARES ACT-COVID 19		
69512	666-100-015	HOSPITAL #1 FUNDED DEP		
69513	666-100-020	HOSPITAL DONATION FUND	237,543.63	
69516	666-100-050	HOSPITAL #1 BOND REFUNDING	4,203,439.60	
69517	666-100-310	HOSPITAL #1 BOND		4,440,983.23
66801	668-000-010	QUILLAYUTE PARK & REC. GENERAL	4,181.37	
66804	668-000-110	QUILLAYUTE PARK & REC.BUILDING	205,371.60	
66808	668-000-310	QUILLAYUTE PARK & REC BOND	868,501.77	
66851	675-000-010	PARK & REC DIST 1 GENERAL	56,460.59	
66854	675-100-110	PARK & REC DIST 1 CONST/EQUIP	7,817.47	
69706	669-000-026	HEART - O - THE HILLS WATER	19,847.59	
67701	680-000-010	BLACK DIAMOND WATER DISTRICT	38.40	
67702	680-000-110	BLACK DIAMOND WATER CAPITAL REPLACE	160,491.56	
67731	683-000-010	SUNLAND MAINTENANCE OPERATION	1,502,440.77	
67101	673-100-010	AGNEW IRRIGATION MAINTENANCE	93,552.87	
67121	673-200-010	CLINE IRRIGATION MAINTENANCE	44,905.65	
67123	673-200-030	CLINE IRRIGATION RESERVE	83,669.30	
67131	673-300-010	DUNGENESS IRRIGATION MAINT	107,799.59	
67141	673-400-010	HIGHLAND IRRIGATION MAINT	75,544.88	
67143	673-400-030	HIGHLAND IRRIGATION RESERVE	148,286.37	
67142	673-450-210	HIGHLAND IRRIGATION LOAN ACT		553,758.66
68101	654-121-010	S.D. 121 GENERAL	3,824,693.87	
68102	654-121-011	S.D. 121 ASB	455,525.43	
68103	654-121-110	SD.121 CAP PROJ FUND (121 BLDG)	11,295,396.77	
68104	654-121-310	S.D. 121 BOND	43,261.45	
68105	654-121-510	S.D. 121 VEHICLE TRANSPORT	41,510.68	
68121	654-313-010	S.D. 313 GENERAL	1,727,022.62	
68122	654-313-011	S.D. 313 ASB	63,941.74	
68123	654-313-110	S.D. 313 BUILDING	253,233.60	
68125	654-313-510	S.D. 313 VEHICLE TRANSPORT	188,287.55	
68131	654-323-010	S.D. 323 GENERAL	218,776.83	
68132	654-323-011	S.D. 323 ASB	361,096.02	
68133	654-323-110	S.D. 323 BUILDING	198,760.57	
68134	654-323-310	S.D. 323 BOND	70,162.16	
68135	654-323-510	S.D. 323 VEHICLE TRANSPORT	856,436.09	
68141	654-401-010	S.D. 401 GENERAL	6,565,479.28	
68142	654-401-011	S.D. 401 ASB	184,725.08	
68143	654-401-110	S.D. 401 BUILDING	236,502.75	
68144	654-401-310	S.D. 401 BOND	1,971,320.19	
68145	654-401-510	S.D. 401 VEHICLE TRANSPORT	78,795.49	
68151	654-402-010	S.D. 402 GENERAL	11,023,272.03	
68152	654-402-011	S.D. 402 ASB	104,796.22	
68153	654-402-110	S.D. 402 BUILDING	334,739.11	
68154	654-402-310	S.D. 402 BOND	2,525,561.04	
68155	654-402-510	S.D. 402 VEHICLE TRANSPORT	171,106.88	
69700	669-000-000	JAMESTOWN S'KLALLAM FRANCHISE	34,972.04	
63305	669-000-019	DRUG TASK FORCE SUSP-GENERAL	250.21	
		TOTAL INVESTMENTS	136,109,591.10	136,109,591.10
			General Fund	5,087,685.48
			Treasurer's Cash	40,514,027.37
			County-Other	7,652,902.48
			NOLS	9,265,070.78
			Fire Districts	8,855,089.96
			Hospital #1	1,352,186.73
			Parks & Rec Dist	1,073,064.31
			Water Districts	1,968,293.88
			Irrigation Dist	595,974.14
			School Districts	34,210,816.35
			Other Agencies	35,057.94
			Total	110,610,169.42

INVESTMENTS BY MATURITY DATE

Maturity Period	Cost	Avg Yield	% of portfolio
Current/ LGIP	13,321,352.39	0.08%	25.71%
2022 Q1	683,140.49	1.69%	1.32%
2022 Q2	1,132,671.22	0.20%	2.19%
2022 Q3	-	0.00%	0.00%
2022 Q4	1,000,000.00	0.60%	1.93%
2023 Q1	5,702,056.51	0.30%	11.01%
2023 Q2	-	0.00%	0.00%
2023 Q3	5,669,106.04	0.30%	10.95%
2023 Q4	-	0.00%	0.00%
MMDA	24,252,502.58	0.19%	46.81%
	<u>51,760,829.23</u>		<u>99.91%</u>
Operating Accounts	52,024.48		0.10%
	<u>51,812,853.71</u>		<u>100.0%</u>

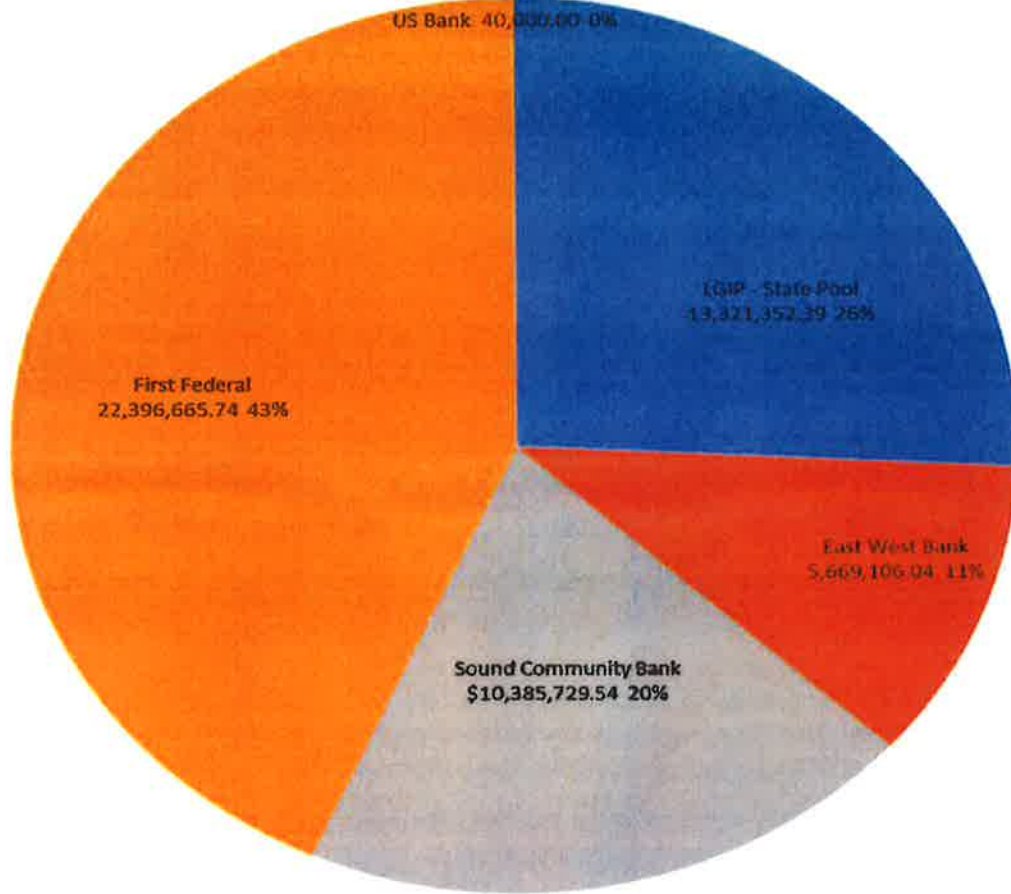
Investments By Quarter of Maturity



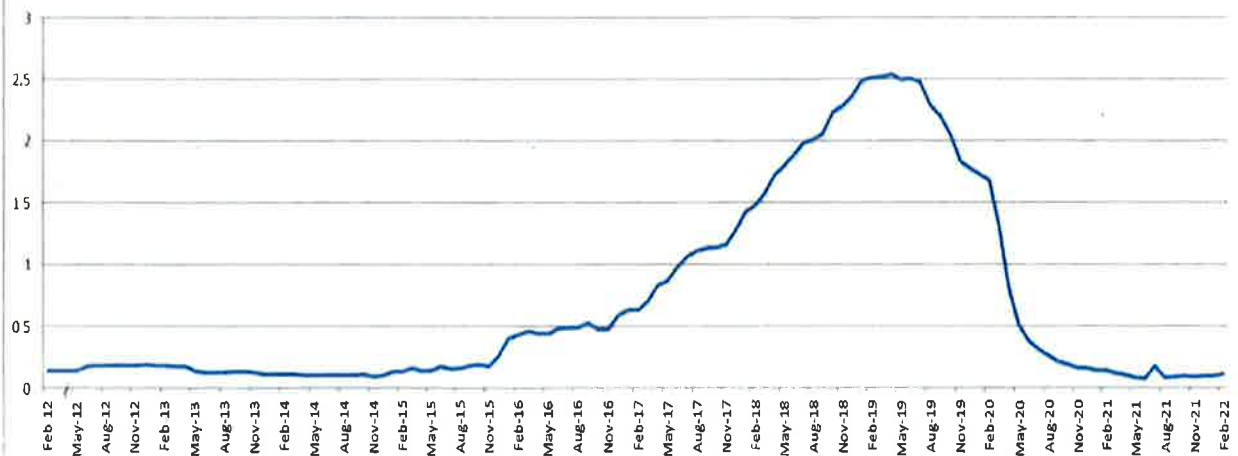
General Fund & Treasurer's Cash CDs by Maturity Date

BANK	CERTIFICATE	# MOS	ACQ DATE	RATE	MATURES	PRINCIPAL BAL
140	470001138	24	3/12/2020	1.69%	3/12/2022	683,140.49
140	470001152C	12	6/21/2021	0.20%	6/21/2022	1,132,671.22
140	470001816	24	10/20/2020	0.60%	10/20/2022	1,000,000.00
140	470003090	12	1/27/2022	0.30%	1/26/2023	2,000,000.00
140	470003001A	12	2/7/2022	0.30%	2/7/2023	2,006,091.42
140	470001125C	12	2/15/2022	0.30%	2/15/2023	1,144,155.65
140	470001127C	12	2/15/2022	0.30%	2/15/2023	551,809.44
350	173422875F	18	1/21/2022	0.30%	7/21/2023	1478594.98
350	173853841F	18	1/24/2022	0.30%	7/24/2023	2,190,511.06
350	173199121	18	2/9/2022	0.30%	8/9/2023	2,000,000.00
160	53872148	mmda		0.10%		8,620,906.63
140	446179603	mmda		0.30%		13,878,797.52
160	GEN42293546	mmda		0.16%		1,752,798.43
TOTAL CD's and MMDA			Avg Wt CD Rate	0.30%		\$38,439,476.84

Treasurer's Cash & General Fund Investment February 28, 2022



LGIP 10-year Historical Interest Rates



Property Tax Revenue

[illegible]

$\Delta\%$ from prior yr	
-32.25%	
-84.70%	

Sales Tax Revenue

[illegible]

$\Delta\%$ from prior yr	47.03%	23.38%
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Real Estate Excise Tax Revenue (County Portion Only)

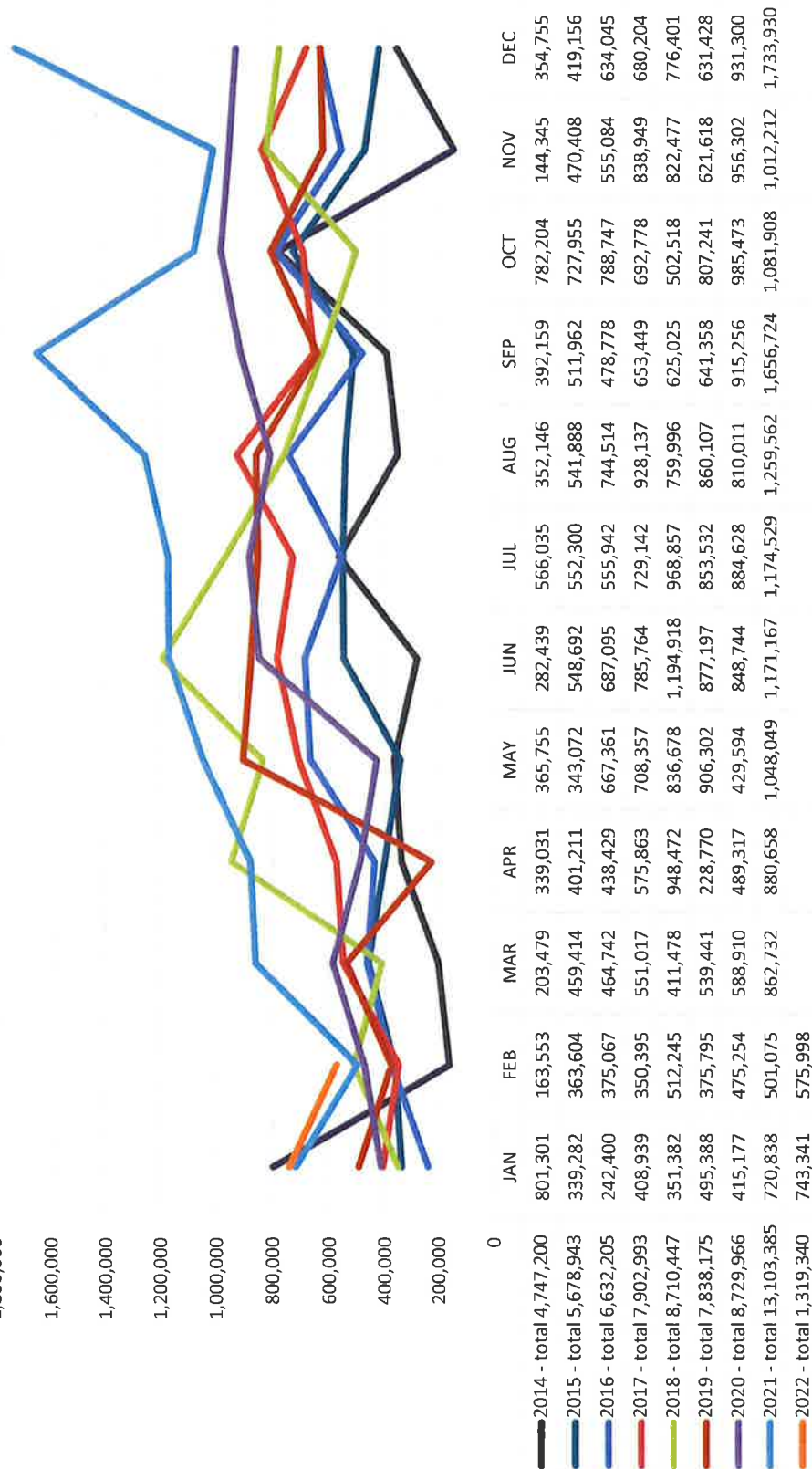
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$\Delta\%$ from prior yr	16.53%
	30.20%

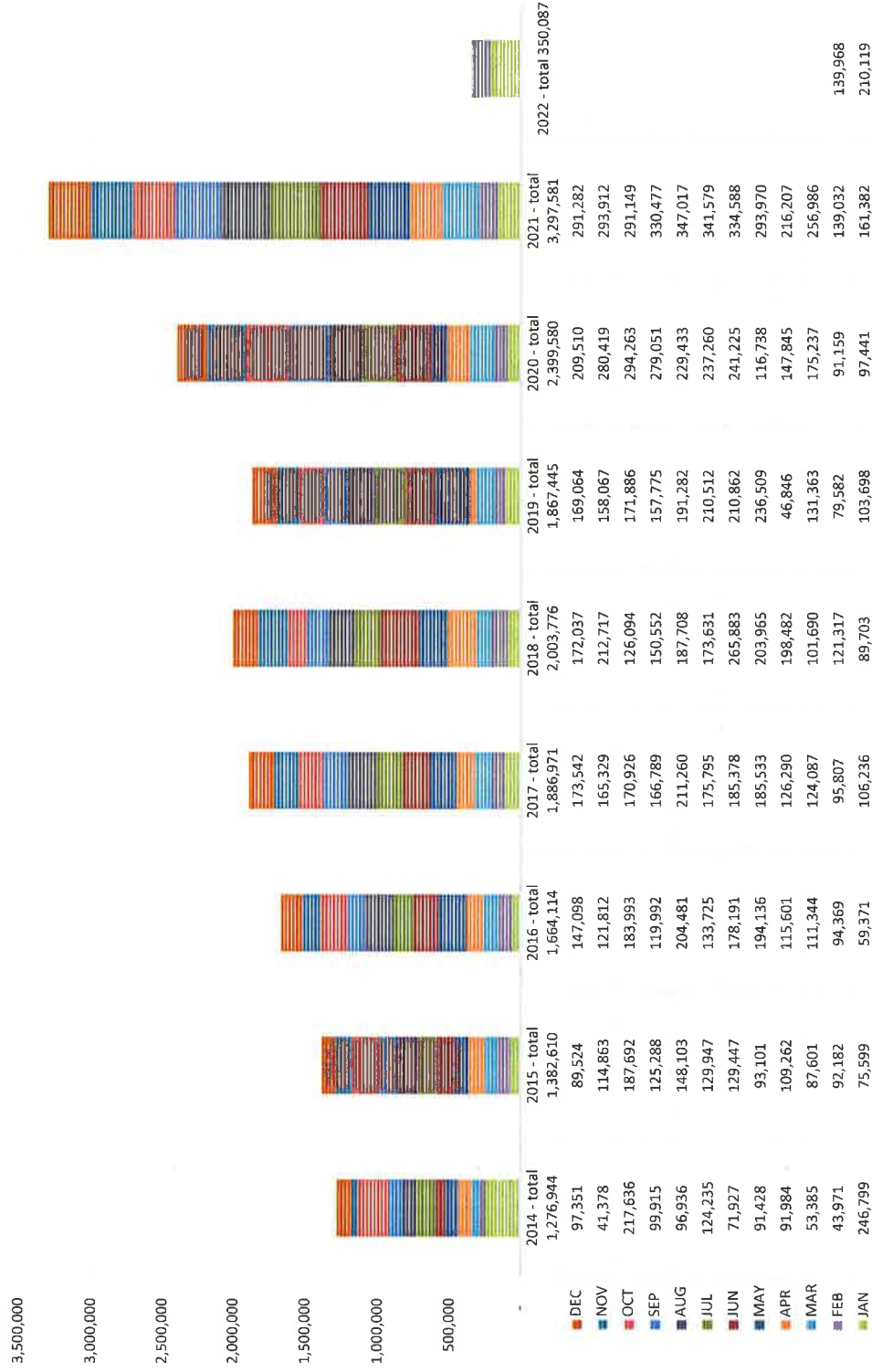
Investment Interest Revenue

[illegible]

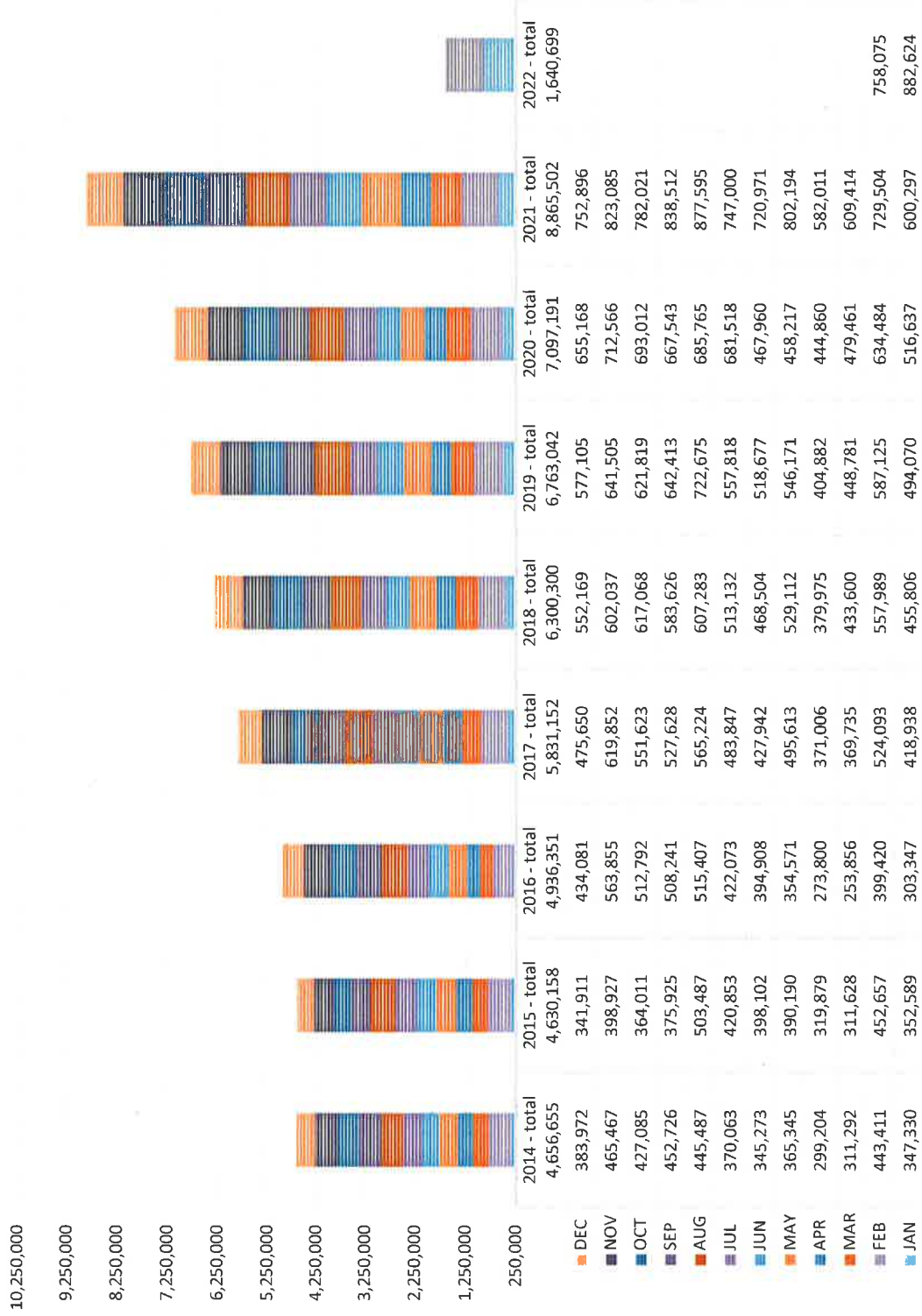
	$\Delta\%$ from prior yr	-87.11%	-85.15%



CLALLAM COUNTY PORTION REAL ESTATE EXCISE TAX



CLALLAM COUNTY SALES/USE TAX REVENUE



200,000
180,000
160,000
140,000
120,000
100,000
80,000
60,000
40,000
20,000