CLALLAM COUNTY
FINANCE COMMITTEE
Second Quarter 2024

Jennifer White, Chair
Shoona Riggs, Secretary
Mike French, Member

AGENDA – April 18, 2024 – 9:00 am

9:00 am	**Call to Order & Introductions** *Jennifer White, Treasurer*
9:05 am	**Approve Today's Agenda (Action Item)**
9:08 am	**Review and Approve 1st Quarter 2024 Minutes (Action Item)** *Committee Members*
9:15 am	**1st Quarter 2024 County Portfolio Analysis** • Portfolio Summary • Portfolio Activity • Sympro update *Shayla Nagel, Investment Officer*
9:30 am	**CashVest Report on 2024 1st Quarter** *Mike Abbott, 3plus1 CashVest*
9:40 am	**Good of the Order** *Committee Members*
9:45 am	**Adjourn** *Jennifer White, Treasurer*

REMINDER: Zoom meeting information and instructions are included in the meeting calendar invitation.
Join Zoom Meeting:
https://us06web.zoom.us/j/87060782327?pwd=AvR1VwPLcTREHsw84pcTaziZzeRPKa.1

9:00am Thursday,
April 18, 2024
Zoom Meeting To Dial-in:
1.253.215.8782
Meeting ID: 870 6078 2327
Passcode: 386489

NEXT MEETING: July 18th 2024

Minutes of Finance Committee Meeting
Thursday 1/18/2024 at 9:00 a.m.

Call to Order & Introductions
Meeting called to order by Jennifer White, Treasurer, at 9:04 a.m.

Committee Members Present:
Jennifer White, County Treasurer (Chair); **Mike French**, Chairman of the Board of County Commissioners.

Others Present: BOCC Office: Randy Johnson, Todd Mielke; Finance Department employees: Mark Lane, Rebecca Turner (attending remotely); Treasurer's Office employees: Jeanette Gorr, Shayla Nagel, Lisa Partridge (attending remotely); Auditor's Office employees: Karen Wahlsten; CashVest 3plus1 employee: Michael Abbott (attending remotely).

Approval of Agenda
The agenda was approved as presented.

Review and Approval of 2023 4th Quarter Minutes
Minutes were approved as presented.

PDC Disclosure Signatures
Annual T-1 form was executed and signed by Jennifer White and Mike French. Shoona Riggs' signature will be obtained outside this meeting.

4th Quarter 2023 County Portfolio Analysis
Shayla Nagel reported:

- Two T-notes matured in October. The total value of $3 million was reinvested in a CD at First Federal for a five-year term at 4.71% interest.
- In November a $1 million CD was rolled over for a three-year term at 4.59%. CD is held at First Federal as well.
- A new money T-note in the amount of $1 million was secured at Piper Sandler for a three-year term at 4.7%.
- We've previously discussed investing with financial institutions for shorter terms, but the LGIP has offered better rates than any of the quotes we've received.
- The LGIP average yield for the 4th quarter was 5.42%.
- Our overall average yield for the 4th quarter was 4.29%.
- A TISK meeting will be held to discuss reinvestment of a $2 million CD maturing in February.

CashVest Report on 2023 4th Quarter
Mike Abbott reported:

- Commended our investment strategy.
- Implemented a new float schedule with US Bank to free up funds for investment.
- ECR adjusted from 1.5% to 2%, which will provide an additional $13,500 annually.

Mark Lane suggested looking into a revolving line of credit with US Bank to provide bridge funding for upcoming capital projects.

Jennifer White suggested the RFP process to compare banking rates schedules and processes. Discussion ensued.

2024 Capital Projects Update

Rebecca Turner reported:

EOC:

- EOC has a $3 million budget for 2024.
- Additional funding in the amount of $1.25 million is expected from a Dept of Commerce grant and the City of Port Angeles.
- $1.5 million will be transferred from the capital projects fund in the next few months.
- Mark Lane added that this project is not fully funded. We have $10.3 million In grant funding committed but the total cost of the project will be up to $20 million. Addition funding sources are being explored.

Lower Dungeness Floodplain:

- This project still owes the General Fund for advances made. Depending on the final costs, the General Fund may not be able to recoup the full advance made to the LDF.
- Monitoring cost of multi-use road (two-lane plus trail).
- $1.5 million left in grant funding.
- $2.2 million left in budgeted funding.
- Mark Lane added:
  - A portion of the cost will be borne by the Roads Department.
  - The construction portion of project will be completed this year with 10 years of monitoring remaining.

Dungeness Off-Channel Reservoir:

- We applied for a $30 million grant from FEMA.
- DNR land acquisitions will be handled directly between agencies with no cash impact to Clallam County. Clallam County will take ownership directly from DNR.
- 2024 started with a $1.4 million balance with an expected $3 million in revenue from the Department of Ecology.
- Design of the project is not yet complete. More testing is needed regarding fault lines but can't be done until we acquire the property.
- Mark Lane added that there is an old dump located on the property that will need to be addressed. Grant funds should cover cost of cleanup.

Broadband Expansion:

- PUD will handle construction management.
- ASTOUND will handle the final mile of network infrastructure (where PUD ends).
- Grant funds:
  - $2.225 million from DOC Broadband Infrastructure grant
  - $575,000 from Public Works Board Program grant
  - ARPA grant match on larger grants
- Completion deadline is 2026.
- Mark Lane added that while the county will own the network, ASTOUND will be owner/operator to handle management and maintenance of the final mile of the network via a 25-year agreement. After 25 years, ownership will transfer to ASTOUND.

Clallam Bay/Sekiu Sewer:

- Ends in 2024
- Funding provided by grants and loans (both forgiven and unforgiven)
- Due to progress on our deliverables, $100,000 of forgivable loans were able to be written off
- Reimbursement revenue may not be received until 2025

MISC Capital Projects:

- Roads Capital Projects: $5.5 million
- REET Capital Projects: $2.5 million
- ER&R Capital Projects: $2.5 million which includes some carry overs from 2023

Good of the Order

- Jennifer White reported the SIMPRO contract is ready to be signed. SIMPRO is an investment management system.
- Randy Johnson reported on distribution of timber revenue to the junior taxing districts resulting from the DNR purchase of land in Wahkiakum County. The timber revenue will be distributed to five counties, one of which is Clallam County. It is still to be determined how the revenue will be distributed to our junior taxing districts. Discussion ensued.
- Mark Lane gave a preliminary 2023 financial report.
    - Our budget was more than $200,000 underspent, a small portion of which will spill over to 2024.
    - Year end reserves are approximately $13.37 million which is approximately 24%. Todd Mielke added that a 25% reserve balance is the target rate set forth by DA Davidson for the best bond rating.

Adjournment

Meeting was adjourned at 10:26 a.m.

The next meeting of the Finance Committee will be held April 18, 2024 at 9:00.

NOTE: Video recording of meeting can be accessed on the County Website:
https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online

Respectfully submitted,

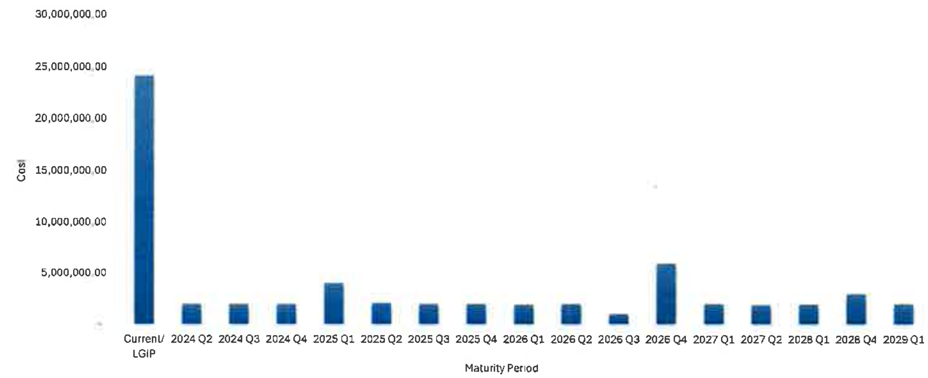
Karen Wahlsten
Senior Accountant, Clallam County Auditor's Office

INVESTMENTS BY MATURITY DATE

Maturity Period	Cost	Avg Yield	% of portfolio
Current/ LGIP	24,233,907.04	5.41%	38.92%
2024 Q2	2,000,000.00	4.35%	3.21%
2024 Q3	2,000,000.00	4.27%	3.21%
2024 Q4	2,000,000.00	4.20%	3.21%
2025 Q1	4,043,740.49	4.86%	6.49%
2025 Q2	2,106,158.10	4.65%	3.38%
2025 Q3	2,000,000.00	4.25%	3.21%
2025 Q4	2,000,000.00	3.90%	3.21%
2026 Q1	1,935,750.37	4.02%	3.11%
2026 Q2	2,000,000.00	4.30%	3.21%
2026 Q3	1,031,952.82	4.50%	1.66%
2026 Q4	5,979,042.46	3.55%	9.60%
2027 Q1	2,000,850.00	5.10%	3.21%
2027 Q2	1,912,716.15	3.86%	3.07%
2028 Q1	1,975,687.59	3.79%	3.17%
2028 Q4	3,000,000.00	4.60%	4.82%
2029 Q1	2,000,277.78	5.00%	3.21%
	62,220,082.80		99.92%
Operating Accounts	52,030.95		0.08%
	62,272,113.75		100.0%

Investments

By Quarter of Maturity

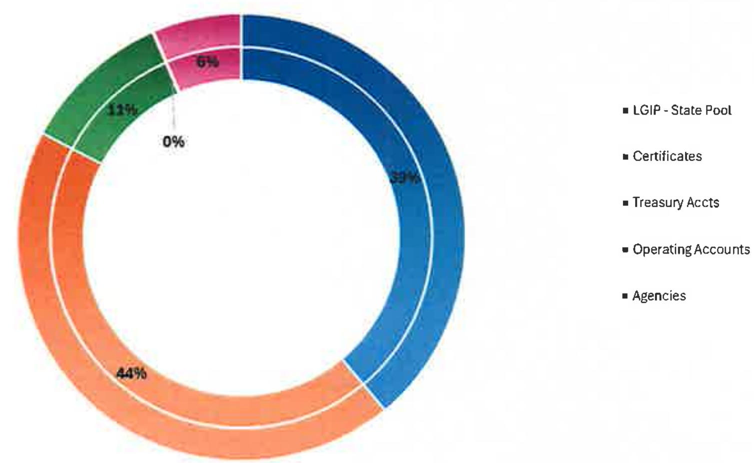


General Fund & Treasurer's Cash CDs by Maturity Date

INVESTMENT TYPE	# MOS	ACQ DATE	RATE	MATURES	PRINCIPAL BAL
~~CERTIFICATE~~	~~15~~	~~11/18/2022~~	~~4.35%~~	~~2/15/2024~~	~~2,000,000.00~~
~~CERTIFICATE~~	~~13~~	~~2/7/2023~~	~~4.97%~~	~~3/7/2024~~	~~2,012,118.76~~
CERTIFICATE	18	11/16/2022	4.35%	5/15/2024	2,000,000.00
CERTIFICATE	21	11/16/2022	4.27%	8/31/2024	2,000,000.00
CERTIFICATE	24	11/16/2022	4.20%	11/15/2024	2,000,000.00
CERTIFICATE	24	1/19/2023	4.60%	1/19/2025	2,037,747.99
CERTIFICATE	24	1/26/2023	5.13%	1/26/2025	2,005,992.50
CERTIFICATE	28	5/18/2023	4.25%	9/18/2025	2,000,000.00
CERTIFICATE	26	2/16/2023	4.65%	4/16/2025	2,106,158.10
CERTIFICATE	36	4/24/2023	3.90%	10/24/2025	2,000,000.00
TNOTE	36	2/7/2023	4.02%	2/28/2026	1,935,750.37
CERTFICATE	36	4/24/2023	4.30%	4/24/2026	2,000,000.00
CERTIFICATE	36	8/10/2023	4.50%	8/10/2026	1,031,952.82
CERTIFICATE	44	4/6/2023	3.55%	12/6/2026	4,000,000.00
CERTIFICATE	36	11/2/2023	4.59%	11/2/2026	1,044,021.16
TNOTE	36	11/13/2023	4.70%	11/15/2026	935,021.30
AGENCY	35	3/8/2024	5.10%	3/5/2027	2,000,850.00
TNOTE	51	2/7/2023	3.86%	5/31/2027	1,912,716.15
TNOTE	59	2/7/2023	3.79%	1/31/2028	1,975,687.59
CERTIFICATE	60	10/10/2023	4.60%	10/10/2028	3,000,000.00
AGENCY	60	2/21/2024	5%	2/20/2029	2,000,277.78
			TOTAL INVESTMENTS		$37,986,175.76

LGIP - State Pool		38.92%	$24,233,907.04
Certificates		43.72%	$27,225,872.57
Treasury Accts		10.85%	$6,759,175.41
Operating Accounts		0.08%	$52,030.95
Agencies		6.43%	$4,001,127.78
		100.00%	$62,272,113.75

Treasurer's Cash & General Fund Investment
Quarter 1 - Ending March 31, 2024



LGIP 10-year Historial Interest Rates