



Clallam County Fairgrounds

Parks, Fair & Facilities Department

1608 W. 16th Street
Port Angeles, WA 98363

CLALLAM COUNTY FAIR ADVISORY BOARD

Minutes of June 7, 2023 Regular Meeting – In Person and Via Zoom

Name	J	F	M	A	M	J	J	A	S	O	N	D	Position
Bekkevar, Megan	X		X	X	X	X							Secretary, At-Large
Mowbray, Julie	X		X	X	-	X							Large Animals and FFA
Beckstrom, Teresa	X	N	X	X	-	X							Agriculture At-Large
Vacant	-	O	-	-	-	-							Grange
Cristion, Cara	-		-	-	X	X							Horse Groups
Edwards, Don	X	M	X	X	X	-							At-Large
Vacant	-	E	-	-	-	-							Home Arts/Hobbies & Crafts
Johnson, Carol	X	E	X	X	-	X							Port Angeles Chamber
Borte, Josh	X	T	X	X	X	X							President, City of Port Angeles
Cozzolino, Tina	-	I	-	-	X	X							Garden Clubs
West, Tara	X	N	X	X	X	X							Small Animals
McCarty, Dan	X	G	-	-	X	X							Sequim/Dungeness
Greer, Melanie	X		-	-	X	X							Vice President, Arts/Photography
Wilson, LaDona	-		-	-	X	X							4-H Homemakers
Winn, George	X		X	X	X	X							West End

Guests Present	Sylvia Strohm, Laurie Davies
Staff Present	Shari Ioffrida
Call to Order	The meeting was called to order at 6:02 p.m. by Melanie Greer.
Quorum	Yes.
Request for Modification / Approval of Minutes	Tara West moved to accept the minutes as presented. George Winn seconded. Unanimously approved in vote.
Public Comment on Agenda Items	None
Committee Reports	Advertising: Shari placed entertainment ads in the Exhibitor Guide. They will be on the Coho Ferry. She is finalizing Deer Park Cinema ad. She is working with Sound publishing on advertising on their website in a couple of different places. There is also an ad on the High School football poster. Dan McCarty commented that Laurel Lanes already has it on their reader board.

	2. <u>Camping and Parking</u>: LaDona Wilson and Carol Johnson met and measured the inside camping spots, they will be meeting in the next couple of weeks to measure the outside spots. It is difficult to tell some of the spaces with all of the added cutting that was done over the covid years. The superintendents should already be getting theirs in so they have their spots. 3. <u>Information Booth</u>: Sylvia Strohm has all of her volunteers. 4. <u>Pacific Northwest Junior Livestock Auction</u>: Teresa Beckstrom spoke that the Hog, Sheep & goat pre-weigh in was May 20. The final animal numbers so far are 12 steers, 23 hogs, 3 goats and 3 sheep. They helped with the Spring Classic with set-up, provided lunch, and did a quiz bowl for all of the kids to participate. 5. <u>4-H / WSU Extension</u>: Melanie Greer spoke that current enrollment is 152. Washington Department of Agricultural sent out a notice that they will be requiring hogs to have RFID tags. Melanie has been meeting with a couple groups of people that have been wanting to put on a haunted house at the fairgrounds. She will be proposing it to 4-H counsel next week during the meeting because they want it to be a joint fundraiser. Dan McCarty spoke about Spring Classic. It overall went really well. The numbers weren't quite as high as last year, but there were several other events happening that weekend. There were people teaching about hogs, beef cattle, goats and rabbits. Animal diseases: Avian flu – no cases lately; RHD – none; African Swine Flu – none yet; Strangles – one case in Clallam County and one in Snohomish County. The 4-H office has moved to the building by the airport and the juvenile center just a couple of blocks down the road from the fairgrounds. Coastal is having a 4-H round-up at the register for donations. That check should be mailed directly to the local 4-H office. The money will be split between Clallam and Jefferson counties since it is the only Coastal and so many Jefferson 4-H kids shop there. 6. <u>Royalty</u>: Laurie Davies spoke on what royalty has been up to lately. On May 6 Fair Royalty, Shari & Laurie were at Family Fun Day sponsored by Sequim Irrigation Festival, in a booth advertising the Fair. They answered lots of questions about 4-H, entries and the Exhibitors Guide. May 13 Fair Royalty had their float in the Sequim Irrigation Festival Parade and received the Chairman's Award. May 20 Fair Royalty had their float in the Port Townsend Rhododendron Parade and received the Admiralty Award. May 28 Fair Royalty helped OMC with the drawing of the ducks for the first time ever at the Duck Derby.
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	July 4 th Royalty will be at the Forks 4 th of July parade and Port Angeles 4 th of July parade.
Unfinished Business	None
Special Committee Reports	1. <u>Fair Kitchen:</u> Carol spoke that it is still uncertain if things will be pulled together or not. But she has had several people call and volunteer. There is still hope that she can have a scaled down version, just making it work for the volunteers that we end up with. Shari is still talking about a family from Yakima that wanted to run their food vendor business out of the Fair Kitchen, but they got sick, so she is still working with them. There are new food vendors that have sent in applications that she is working with. 2. <u>Beer Garden:</u> Laurie Davies spoke about the beer garden, she gave her presentation to the County Commissioners and Risk Management. At the public hearing there were some letters rejecting the idea. The Commissioners okayed moving forward with it this year. It has to be a 501(c)(3) non-profit that runs it. A public notice has gone out for applications for bids until June 16. It will be known within the next few weeks what applications have been turned in and what it is happening. The location will be by the Grandstand arena and only open during the rodeo, however it is open to anyone 21+ who is attending the Fair. Carol Johnson spoke with several people who think it is a positive, optimistic outlook on it.
New Business	1. <u>Superintendent Unopposed Positions and Open Positions:</u> Shari recommended Kayla McCann for Llama & Alpaca barn. They will be in Horse Barn #1 again, like last year. LaDonna made a motion to accept Kayla McCann as the Llama & Alpaca barn superintendent. Tara West seconded. Motion passed. Hobbies & Crafts, and Rabbits are still open positions this year.
Staff Reports	Manager's Report: Shari Ioffrida: <u>Fair Exhibitors Guide:</u> Shari reported that the Exhibitors Guide is published and out. Additional Guides are available to be distributed. <u>Fair "Other" Work:</u> Shari noted that all Fair temp staff is lined up, cleaning crew, trash pick-up, parking, overnight security, law enforcement coverage, and everything else "Fair related". <u>Presentations:</u> Shari said she is giving a presentation at the Port Angeles Business Association; going on KONP and KSQM in July. <u>Upcoming Events:</u> Shari listed the upcoming events – Two Weddings, a Memorial, Olympic National Park Seasonal Training, HAM Radio Field Day, Pony Club "De-Spooking" Clinic, BMX Event camping, the PNWJLA monthly meeting, and many other 4-H meetings and practices.

Other Items	1. <u>Report on WSDA State Judge:</u> Laurie Davies spoke on the lighting that went in in the Antique Tractor area. The WSDA is going to start being very strict on the requirements for applying for the funds. Someone from the WSDA will start coming out and inspecting where the funds went to see if it was done as expected. State Fair Commission will also be looking for fairs that have increased their premium points. The judges will be looking at maintenance, education (specifically agriculture displays), overall design of the Fair with the space we have. It will be reiterated that food cannot be close to the animal barns for food safety reasons. Tara West made a motion that we do not allow food vendors east of the Fair Office. George Winn seconded. Motion passed. The grade that we get from the state judge has a huge impact on the funding we get from the WSDA for our next year's Fair, along with the annual report Shari sends in to go along with it. 2. <u>Fair Exhibitor Guide:</u> Shari spoke that it was printed and done a week earlier than expected. Melanie Greer and the special committee worked extensively to create the Exhibitor Guide and get all of the changes that superintendents wanted. It turned out fantastic. 3. <u>Fair Logo, T-Shirts and Sweatshirts:</u> Shari has a minor change to the Fair logo. It should be done shortly so everything can start getting printed and be ready before Fair. She has picked the colors and is trying to decide if we do two color sweatshirts or one. Once the logo is finalized and the colors are chosen the turnaround time is quick. 4. <u>Family Farm of the Year:</u> Laurie Davies announced that the Family Farm of the Year will be Bekkevar Family Farm. They will be presented with the award at the Sunny Farms stage on Thursday, August 17 at 6pm.
Public Comments on Non-Agenda Items	
Adjournment	George Winn moved that the meeting be adjourned. Seconded by Julie Mowbray. Vote was unanimous. Meeting adjourned at 7:46 pm.

Respectfully submitted,

Megan Bekkevar
Secretary

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