



Clallam County Fairgrounds

Parks, Fair & Facilities Department

1608 W. 16th Street
Port Angeles, WA 98363

CLALLAM COUNTY FAIR ADVISORY BOARD

Minutes of August 3, 2022 Regular Meeting – In Person and Via Zoom

Name	J	F	M	A	M	J	J	A	S	O	N	D	Position
<i>Vacant</i>		-		-	-	-	-						At-Large
Mowbray, Julie	N	X	N	X	X	X	X	X					Large Animals and FFA
Beckstrom, Teresa	O	X	O	-	X	X	X	X					Agriculture At-Large
Clark, Bob		-		-	-	-	X	-					Grange
Davies, Laurie	M	X	M	X	X	-	X	-					Horse Groups
Edwards, Don	E	-	E	X	X	-	X	X					At-Large
Martin, Cheryl	E	X	E	X	X	X	X	X					Home Arts/Hobbies & Crafts
Johnson, Carol	T	X	T	X	X	X	X	X					Vice-President, Port Angeles Chamber
Borte, Josh	I	X	I	X	X	-	X	X					City of Port Angeles
Offermann, Barbara	N	X	N	-	X	X	X	X					Garden Clubs
West, Tara	G	X	G	-	-	-	-	X					Small Animals
Carpenter, Leslie		X		-	-	X	-	-					<i>Secretary</i> , Sequim/Dungeness
Greer, Melanie		X		X	X	X	X	X					Arts/Photography
Wilson, LaDona		X		X	X	X	X	X					<i>President</i> , 4-H Homemakers
Winn, George		X		X	X	X	X	X					West End

Guests Present:	Dan McCarty, Sylvia Strohm, and Megan Bekkevar
Staff Present	Shari Ioffrida, Don Crawford
Call to Order	The meeting was called to order at 6:00 p.m. by LaDona Wilson.
Quorum	Yes.
Request for Modification / Approval of Minutes	George Winn moved to accept the minutes as presented, Don Edwards seconded. Unanimously approved in vote.
Public Comment on Agenda Items	None.
Committee Reports	<u>Advertising:</u> Shari said some new banners were ordered that are going to be located on various private properties and businesses throughout the County. The street banner normally placed in Port Angeles was placed on the front lawn of the courthouse.

	Shari read Laurie Davies' report: I have contacted the businesses who have reader boards we have used in past and contacted some new ones. A few have confirmed that they will be able to do that. Olympic Laundry already has our information on their reader board. I would ask Fair Board members that when any of you walk into a business and notice they have a board, ask them if they would put Fair information on it. 2. <u>Camping and Parking:</u> Carol Johnson reported that Fair camping assignments were sent out. Everyone who wanted a spot got one, there are a few left inside and outside. The remaining inside spots fit smaller RVs only. Campers will start coming in next weekend. 3. <u>Hospitality:</u> Shari said that she, Angie, and Laurie Davies have been working on selecting and buying the snacks that will be available in the Hospitality House. Laurie will make the purchases. 4. <u>Information Booth:</u> Sylvia Strohm started setting up the Info Booth last weekend. 5. <u>Livestock Auction:</u> Teresa Beckstrom reported that the PNWJLA slaughter has been finalized. Most of the participants have their picture boards in and everyone is ready for check-in on August 16. 6. <u>4-H:</u> Melanie Greer reported that Record Book day went well. A lot of books and posters came in. The committee will finish judging them next Monday. 7. <u>WSU Extension:</u> Melanie Greer said that market poultry only can attend Fair. They will come in on Friday morning, so they remain onsite for less than 72 hours per state vet recommendations. They will only go through market class and the auction. All poultry participants are able to fit and show with either a stuffed bird (we will provide) or they can bring a cardboard animal of their bird. Type class will be done with picture, video, or cardboard animal. There is a case of RHD in King County. We can still have rabbits, and Georgina Borte is working to arrange the barn to meet biosecurity recommendations. 8. <u>Royalty:</u> Shari read Laurie Davies' report: The Royalty Court will be attending the Joyce Daze parade August 6. They will have their traditional KONP radio interview August 16 with Todd Ortloff. Then all four days of Fair. They found
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	out just a few days ago that they placed 3rd place in the Port Angeles 4th of July Parade, which made us very excited. There is a cash award with that.
Special Committee Reports	1. Fair Kitchen: Cheryl Martin said the Fair Kitchen is moving forward. They are buying food and have most of the volunteers found. They are still looking for a volunteer group of 6-7 people for the Thursday. Still working on getting the parts for the ice cream machine. The parts are somewhere in shipping and will hopefully arrive soon. It would be nice if Fair Board members each worked the ice cream machine for an hour.
Unfinished Business	None.
New Business	None.
Staff Reports	Manager's Report: Shari Ioffrida: <u>Fair Sponsorship:</u> Shari said that we have Kids' Day goodie bags from Clallam County PUD, popcorn cards from Swain's, bowling cards from Laurel Lanes, free fries cards from Frugal's, and items from Walmart and others for the goodie bags. Shari showed the Clallam Transit ad offering free bus rides to and from the Fair. <u>Fair Tab Insert:</u> Shari noted that the Fair tab insert will come out in the Peninsula Daily News on Saturday, August 13, and in the Sequim Gazette on August 17. <u>Fair T-shirts/Sweatshirts and Other Fair-Related Items:</u> Shari said the Fair apparel, Fair Badges, Season Passes, and Reserved Parking passes are ready to be picked up tonight. <u>WSDA Fair Commissioner Judge:</u> Shari said that we will have the Fair Judge here this year evaluating the Fair. She sent out the packet and pre-Fair evaluation form to him.
Other Items	1. <u>Grant to Replace First Aid Station Building:</u> Don Crawford reported receiving a grant for \$25,000 to replace the First Aid building. We are in the process of getting quotes. Will demolish current building and build new on same slab. Will still have power and hoping to install a mini-split so there is air conditioning. Hoping to have work done in November 2. <u>Forming Fair Board Special Committees:</u> Don Crawford announced that after the Fair we will be forming new committees. Please think about what committees you would like to be on. They will include:

	• Planning the headliner – book entertainer earlier in the year and hopefully apply for some of the hotel tax dollars to help pay for it. • Renovate the Art Barn. • Fair admission increase – Laurie Davies has collected fair fees for several fairs around the state. Need to have next year's fee set before the end of the year. Don Crawford said he submitted the PFF preliminary budget and asked for an increase for Fair related areas including entertainment, lodging, and maintenance. 3. Farm Family of the Year: Shari read Laurie Davies' report: The Family Farm of the Year Award will be going to Sunny Farms this year. They have been notified and Thursday at 6:00 pm at Fair at the Sunny Farms Stage we will present this to them. Roger and Ellie have both passed this year so their daughters will be representing them.
Public Comments on Non-Agenda Items	Sylvia Strohm asked if we could bring back Senior Day. Creating a veteran and active service member discount was discussed.
Adjournment	Don Edwards moved that the meeting be adjourned. Seconded by George Winn. Vote was unanimous. Meeting adjourned at 6:57 pm.

Respectfully submitted,

Melanie Greer
Interim Secretary