



CLALLAM COUNTY BOARD OF HEALTH

AGENDA of March 15, 2022 @ 1:30 – 3:30 pm

Clallam County Courthouse

Board of Commissioners Meeting Room 160

223 E. 4th Street

Port Angeles, WA 98362

Board of Health meetings will be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and join with Meeting ID: 935 7343 5754 and Passcode: 095863

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/93573435754> join with Meeting ID: 935 7343 5754 and Passcode: 095863

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2276 or cthompson@co.clallam.wa.us.

- Call to Order
- Roll Call
- Request for Modifications/Approval of Agenda
- Approval of Draft Meeting Minutes for February 15, 2022
- Public Comment for Agenda Items – *Please limit comments to three minutes*
- Introductions
- Presentations:
 1. Jeff Johnston, Executive Director - Olympic Region Clean Air Agency
 2. Clallam Resilience – Community Update
 3. COVID – 19 Data & Overview of State Vaccine Reports
 4. Community Health Assessment Update
- Board of Health Public Hearing:
 1. Draft Ordinance Amendment to Chapter 41.01 Clallam County Board of Health
- Discussion
- Old Business and Information Items
- Health Officer
 - COVID-19 Update
- Environmental Health Director
- HHS Director
- Future meeting agenda items
 1. Clallam Health Network

2. PIC (Pollution, Identification and Correction) Update
 3. Systemic Racism
 4. Vaccination Rates
 5. Chronic Disease CHIP
 6. Air Quality and Noise Ordinance
 7. Climate Change
 8. Update on Behavioral Health Organization (BHO)
 9. Olympic Peninsula Healthy Communities Coalition
- Public Comment – *Please limit comments to three minutes*
 - Adjournment

NEXT MEETING – April 19, 2022

INSTRUCTIONS FOR SPEAKING AT A BOARD OF HEALTH MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and place of residence.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public meeting/hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.

Members:

Chair, Don Lawley; Vice Chair, Shahida Shahrir; Dr. Gerald Stephanz; Mark Ozias;
Randy Johnson; Bill Peach

Health and Human Services Staff:

Dr. Allison Berry, Health Official; Kevin LoPiccolo, Director; Jenny Oppelt, Deputy Director;
Jennifer Garcelon, Environmental Health Director; Celia Thompson, Clerk of the Board

FEBRUARY 15, 2022
DRAFT MINUTES



CLALLAM COUNTY BOARD OF HEALTH

MINUTES of February 15, 2022 @ 1:30 pm – 3:30 pm

Clallam County Courthouse

Board of Commissioners Meeting Room 160

223 E. 4th Street Port Angeles, WA 98362

Meeting was held via Zoom (Video conference)

REGULAR MEETING OF THE CLALLAM COUNTY BOARD OF HEALTH

Call to Order: The meeting was called to order at 1:32 p.m.

Roll Call: Members present were Commissioners Johnson, Ozias, Peach, Chair, Don Lawley; At Large Representative, Dr. Gerald Stephanz; At Large Representative, Shahida Shirir; Health and Human Services represented by Dr. Allison Berry, Health Officer; Kevin LoPiccolo, Director; Jennifer Oppelt, Deputy Director and Jennifer Garcelon, Environmental Health Director.

Members excused: None.

Request for Modifications/Approval of Agenda

ACTION TAKEN: The Board had unanimous consent to approve the agenda with the modification made by Commissioner Bill Peach.

Approval of Draft Meeting Minutes for January 18, 2022

ACTION TAKEN: The Board had unanimous consent to approve the meeting minutes from the January 18, 2022 meeting.

Public Comment for Agenda Items

Joe Kunzler – Port Townsend. Mr. Kunzler reported that he contacted CFX (Victoria, BC, Canada) radio station, and suggested that they use Dr. Berry's willingness to make herself available for questions, as a model to Canada.

Introductions: None.

Presentations and Discussion

Kevin discussed the repeal of Chapter 41.11.220-380, Article II, Secure Medicine Return Regulations (Draft Ordinance). A notice of Public Hearing to amend this chapter was advertised in January 30, 2022 PDN. A motion was made to open the Public Hearing regarding the repeal of this chapter. Discussion followed on the proposed amendment. A motion to support the repeal of Chapter 41.11.220-380, Article II, Secure Medicine Return Regulations was made and by a 6-0 vote, the BOH repealed said amendment.

BOH Bylaws and Bill 1152 discussion regarding membership:

Chair Lawley discussed the BOH bylaw draft changes that are required to accommodate House Bill 1152, effective July 2022. The BOH discussed the proposed changes and voted to approve the amended bylaws by a vote of 6-0.

Community Health Assessment and Improvement:

The Board had a discussion on the Community Health and Assessment Plan. It was decided that the assessment needs to come first. Based on the outcome of assessment, the improvement plan will be formed. Commissioner Mark Ozias made a motion to work collaboratively with Kitsap and Jefferson

Counties to plan and prepare a 2022 Community Health Assessment. The Board had unanimous consent to approve the motion. Dr. Berry and Kevin will meet to discuss the focus points of the assessment.

Old Business and Informational Items

Black Ball Marketing- Ryan Malane and Jessica Wiersma

Jessica gave an update on the vaccine marketing campaign. They will give a final report at our March meeting.

Health Officer COVID-19 update:

Dr. Berry spoke on current statistics and reported case numbers are trending down locally, and state wide. She continues to encourage vaccination. The proof of vaccination order will be rescinded on March 11, 2020, possibly sooner, if the case count stays at or below 200/100k. Dr. Berry stated the mask mandate is expected to be lifted by the end of March, but will continue to recommend masking. Discussion followed.

Environmental Health Director-Jennifer Garcelon

Jennifer Garcelon updated the Board on EH program planning. They are working with the IT department on the implementation of the data base for Code Enforcement. EH will be presenting at both PA and Sequim Rotary meetings in March.

HHS Director-Kevin LoPiccolo

Kevin LoPiccolo spoke about the new positions for HHS. He reported that he secured a grant from Rapid Recovery Grant from the Department of Commerce in the amount of \$392,000. He and Jenny Oppelt are working with various agencies in town on how best to utilize the funds.

Public Comment

Ken Reandeau – Port Angeles. Mr. Reandeau commented that he was happy to see the pandemic is improving, which is his primary reason for listening in to our meetings. He also thanked Dr. Berry for her work.

Thomas Erickson – Mr. Erickson spoke about the vaccine effectiveness, and natural immunity.

Adjournment

Meeting was adjourned at 2:58 p.m.

Next Meeting – March 15, 2022.

PASSED AND ADOPTED this ____ day of _____, 2022

CLALLAM COUNTY BOARD OF HEALTH

Don Lawley, Chair

Allison Berry, MD, MPH, Health Officer

ATTEST:

Celia Thompson, Clerk of the Board

STAFF REPORT



Clallam County Department of Health and Human Services

111 E. 3rd Street • Port Angeles, WA 98362 • Phone: 360-417-2303 • Fax: 360-452-9605

To: Clallam County Board of Health
From: Health and Human Services Department
Subject: Draft Ordinance Amendment, Chapter 41.01 Clallam County Board of Health
Date: March 15, 2022

Summary

The Board of Health at their February 15, 2022 meeting discussed with staff the proposed draft ordinance amending Chapter 41.01, Clallam County Board of Health Regulations. The proposed ordinance amendment will result in compliance with Bill 1152 as it relates to the Board of Health Membership, as outlined in the attached draft ordinance (Exhibit A).

At the February 15, 2020 meeting, the Board of Health after review and deliberation voted 6-0 to forward draft ordinance for the March 15, 2022 Board of Health meeting and conduct a Public Hearing.

As per Clallam County Code, Chapter 41.01.060, the Board of Health shall have responsibility over all matters pertaining to the preservation of the life and health of the people of Clallam County and shall, in addition to those duties set forth in RCW 70.05.060, as now or hereafter amended:

- (1) Collect, analyze, and disseminate to the community, in an annual report prepared by the Clallam County Department of Health and Human Services and the County Health Officer, information about community health status, preventable health risks, and the availability of resources to address identified health problems.
- (2) Enact such rules, regulations, and policies necessary to preserve, promote, and improve the health status of Clallam County residents, and guide the allocation of appropriate and necessary public health resources.
- (3) Assure that necessary, high quality, effective public health services are available for the protection of the people of Clallam County, including the control and prevention of any dangerous, contagious, or infectious disease within the County.
- (4) Provide for the prevention, control, and abatement of nuisances detrimental to public health.
- (5) Enforce, through the County Health Officer, the public health statutes of the State and County.
- (6) Establish fee schedules for issuing and renewing licenses and permits or for other services authorized by the law and the rules of the Washington State Board of Health.

Public Notice

Staff prepared a Public Notice that was published in the Peninsula Daily News on February 27, 2022, notifying interested parties on the March 15, 2022 Public Hearing for said ordinance amendments (Exhibit B).

Public Comments

As of this writing, staff has not received any public comment. Any correspondence that Staff receives will be supplied to the Board of Health at the upcoming meeting.

Recommended Action

Approve draft ordinance amending Chapter 41.01, Clallam County Board of Health Regulations. Attached is the draft ordinance (Exhibit A).

DRAFT ORDINANCE

CHAPTER 41.01

BOARD OF HEALTH

An ordinance amending Clallam County Code Chapter 41.01, Clallam County Board of Health

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 1. Section 41.01.010, Purpose, to read as follows:

It is the declared purpose of this chapter to create the Clallam County Board of Health, as required by RCW 70.05.035, to prescribe a membership and selection process for the Board, establish bylaws, and to codify the power and duties of the Board.

Section 2. Section 41.01.020, Membership of the Board, is amended to read as follows:

The Board of Health shall be composed ~~of seven (7)~~ nine (9) members. The three (3) elected members of the Clallam County Board of Commissioners shall be members of the Board of Health. Appointed members of the Board of Health shall include one elected city council member, one public hospital district commissioner, one public health care practitioner, one consumers of public health, one tribal representative selected by the American Indian Health Commission, and one community stakeholder, as prescribed in RCW 70.05.035. ~~and two (2) at-large members who are residents of Clallam County.~~

Section 3. Section 41.01.030, Appointment, terms of office, and removal process, to read as follows:

Members of the Board of Health shall be appointed by the Clallam County Board of Commissioners. The appointment process, terms of office, and process for removal of a member shall be in compliance with policies established by the Clallam County Board of Commissioners.

Section 4. Section 41.01.040, Organization, to read as follows:

The Board of Health shall elect a chair and vice-chair from among its members during the first meeting of each calendar year. The Board may appoint subcommittees and ad hoc committees, as necessary, to assist the Board in carrying out its duties and responsibilities.

Section 5. Section 41.01.045, Meetings, to read as follows:

The Board of Health shall hold no less than one regular meeting in each month of each year; provided, that if no issues over which the Board has jurisdiction are pending upon its calendar, a meeting may be canceled. All meetings of the Board of Health shall be established and conducted pursuant to the Open Public Meetings Act, codified at Chapter 42.30 RCW et seq., as now or hereafter amended. Meetings shall be held at such times and at such locations as to be convenient for attendance by Board of Health members and the public, as determined by a resolution passed by a majority of Board of Health members.

Section 6. Section 41.01.050, Rules and record of proceedings, to read as follows:

The Board of Health shall adopt bylaws for the transaction of its business. No actions shall be taken by the Board of Health unless a majority of members are present, including at least two (2) Clallam County Commissioners. The Board of Health shall keep a public record of its transactions, findings, and decisions.

Section 7. Section 41.01.055, Compensation or reimbursement, to read as follows:

Appointed members of the Board of Health shall not be compensated for their services. Appointed members may receive reimbursement for approved expenses related to the completion of their responsibilities. Board members shall be reimbursed in the same manner, for the same expenses, and at the same rate County employees are reimbursed for the conduct of public business.

Section 8. Section 41.01.060, Duties and responsibilities, to read as follows:

The Board of Health shall have responsibility over all matters pertaining to the preservation of the life and health of the people of Clallam County and shall, in addition to those duties set forth in RCW 70.05.060, as now or hereafter amended:

- (1) Collect, analyze, and disseminate to the community, in an annual report prepared by the Clallam County Department of Health and Human Services and the County Health Officer, information about community health status, preventable health risks, and the availability of resources to address identified health problems.
- (2) Enact such rules, regulations, and policies necessary to preserve, promote, and improve the health status of Clallam County residents, and guide the allocation of appropriate and necessary public health resources.
- (3) Assure that necessary, high quality, effective public health services are available for the protection of the people of Clallam County, including the control and prevention of any dangerous, contagious, or infectious disease within the County.
- (4) Provide for the prevention, control, and abatement of nuisances detrimental to public health.
- (5) Enforce, through the County Health Officer, the public health statutes of the State and County.
- (6) Establish fee schedules for issuing and renewing licenses and permits or for other services authorized by the law and the rules of the Washington State Board of Health.

Section 9. Section 41.01.070, Regulations to be codified, to read as follows:

Any rules or regulations adopted by the Board of Health shall be codified in this title which is hereby created and which shall be the exclusive repository of the rules and regulations adopted by the Board of Health.

ADOPTED this _____ day of _____, 2022

CLALLAM COUNTY BOARD OF HEALTH

Don Lawley, Chair

ATTEST:

Allison Berry, M.D., MPH, Health Officer

Celia Thompson, Clerk of the Board

PDN CLASSIFIED
PUBLIC NOTICE

**NOTICE OF
PUBLIC HEARING**

NOTICE IS HEREBY given that Clallam County Board of Health has scheduled a Public Hearing for Tuesday, **March 15, 2022**, at 1:30 p.m. in Room 160 of the Clallam County Courthouse, 223 E 4th Street, Room 160, Port Angeles, Washington. The purpose of the Public Hearing is to consider amending Section 41.01.020, Membership of the Board. Please contact Celia Thompson at (360) 417-2276, or email at cthompson@co.clallam.wa.us for a copy of the proposed draft ordinance. Comments for or against this proposed ordinance are encouraged. Interested persons must either submit their written comments before the hearing is commenced (see Proponents' address below) or present written and/or oral comments in person during the public hearing. In compliance with the Americans with Disabilities Act (ADA), appropriate aids and /or resonable accommodations will be made available upon request. Requests must be received at least seven (7) days prior to the hearing – see "Proponent" below. The facility is considered "barrier free" and accessible to those with physical disabilities. **PROPOSER:** Clallam County Board of Health, 111 E 3rd Street, Port Angeles, WA 98362. Telephone : 360-417-2347. E-Mail: cthompson@co.clallam.wa.us
PDN: February 27, 2022
Legal No. 949383

BOARD OF HEALTH BYLAWS – FINAL

**BYLAWS
OF THE
CLALLAM COUNTY BOARD OF HEALTH**

ARTICLE I. NAME

The name of this organization shall be the Clallam County Board of Health.

ARTICLE II. PURPOSE

The purpose of the Clallam County Board of Health is to supervise all matters pertaining to the preservation of the life and health of the people of Clallam County and to comply fully with the requirements of all applicable chapters of Title 70, Revised Code of Washington. The Board of Health shall:

- Collect, analyze and disseminate to the community in a timely manner, through the Clallam County Health & Human Services Department, information about community health conditions, risks and resources, and the availability of resources to address identified problems.
- Enact such rules, regulations and policies as are necessary to preserve, promote and improve the health and behavioral health status of Clallam County residents, and guide the allocation of appropriate and necessary public health resources.
- Assure that necessary, high quality, effective foundational public health services are available for the protection of the people of Clallam County, including the control and prevention of any dangerous, contagious or infectious disease within the county.
- Provide for the prevention, control and abatement of nuisances detrimental to public health.
- Enforce, through the Health Officer, the public health statutes of the state and county.
- Establish fee schedules for issuing and renewing licenses and permits, or for such other services, as are authorized by the law and rules of the State of Board of Health.
- Assure that environmental health issues address clean water, septic's, and clean air.

ARTICLE III. REPRESENTATION

Membership: The Board of Health shall consist of 9 members, selected as follows:

- Each member of the Clallam County Board of County Commissioners shall serve as a member of the Board of Health for the duration of their elected term of office.
- Six members of the Board of Health shall be appointed by the County Commissioners. Appointed members shall include one City Council Member, one Clallam County Public Hospital District Commissioner nominated by their respective organizations, one Public Health Care Practitioner, one Consumers of Public Health, one Tribal Representative selected by the American Indian Health Commission, and one Community Stakeholder, as described in RCW70.05.035.

- Terms: Initial appointments to the Board will be divided between two and three year terms. Following initial appointments to the Board, reappointments and future new appointments will be for 3 year terms. Board of Health members may serve more than one term, including consecutive terms.

Vacancies: In the event that a vacancy occurs for the City Council Member, Tribal Representative, or Clallam County Public Hospital District Commissioner, the Cities, American Indian Health Commission, or Hospital Districts shall nominate another representative from their membership within thirty (30) days and the Board of County Commissioners shall appoint another City Council Member, Tribal Representative, or Public Hospital District Commissioner within thirty (30) days of the date of nomination.

Participation: Board members may participate in meetings in person or via conference call or video conferencing.

Absences: Board members shall notify the Chairperson in advance if unable to attend any regular meeting of the Board of Health. Appointed Board members may be removed from Board membership by action of the Clallam County Board of Commissioners for lack of attendance. Three or more unexcused absences from regular Board of Health meetings in one calendar year may be considered cause for removal.

ARTICLE IV. OFFICERS

Chairperson: The presiding officer of the Board of Health shall be the Chairperson, who shall serve for a term of one (1) year. The Chairperson shall be selected by a majority vote of the Board members present at the first regular meeting of each year. The Chairperson shall direct preparation of the meeting agenda, conduct meetings, and act on behalf of the Board between regularly scheduled meetings.

Vice-Chairperson: At the same meeting, a Vice-Chairperson also shall be selected for a term of one (1) year, who shall preside over all proceedings of the Board in the absence of the Chairperson.

Vacancies: In the event of a vacancy in the office of Chairperson, the Vice-Chairperson shall immediately assume the duties of the Chairperson for the remainder of the year. Another representative shall be selected to serve as Vice-Chairperson at the next regular or special meeting of the Board.

Consecutive Terms: Board members shall not serve consecutive terms as Chairperson.

ARTICLE V. RULES OF BUSINESS

Business shall be conducted in accordance with the generally accepted Robert's Rules of Order, so long as they are consistent with these Bylaws or amendments thereto.

ARTICLE VI. SUBCOMMITTEES

The Chairperson shall appoint subcommittees from the Board of Health or members of the community from time to time as the Chairperson shall deem necessary. The Chairperson shall be an ex-officio member of all subcommittees.

ARTICLE VII. HEALTH OFFICER

The Board of Health shall appoint a County Health Officer who shall be a qualified physician trained and experienced in public health and qualified according to standards set forth in RCW 70.05.051 through 70.05.055. The health officer shall serve as staff to the Board of Health, exercise the powers, and perform the duties prescribed in RCW 70.05.070. No term of office shall be established for the health officer, but the local

health officer shall not be removed until after notice is given and an opportunity for a hearing before the Board as to the reason for his or her removal as prescribed in RCW 70.05.050.

ARTICLE VIII. OPERATING RULES

Section 1. Meetings

Regular Meeting: Regular meetings of the Board of Health shall be held on the third Tuesday of each month beginning at 1:30 pm. If the third Tuesday is a legal holiday, an alternate day may be selected by the Chairperson. Any regular meeting of the Board of Health may be cancelled with the concurrence of a majority of the Board. The location of the meetings shall be within Clallam County.

Special Meeting: The Chairperson or a majority of the Board that includes at least two County Commissioners may call a special meeting of the Board consistent with RCW 42.30.080.

Executive Session: The Board may hold executive sessions from which the public may be excluded for the purposes set forth in RCW 42.30.110.

Quorum: A majority of all Board members, including at least two Clallam County Commissioners, shall constitute a quorum for Board meetings.

Recordings: The proceedings of all Board meetings shall be recorded. Minutes of the meeting shall be posted on the Board of Health website after approval.

Minutes: The Clerk of the Board or designee shall attend all Board of Health meetings to record, prepare, and maintain meeting minutes and perform other duties as requested. Written minutes of each Board meeting shall be prepared and approved by the Board at the subsequent regular meeting. Minutes shall be signed by the Chairperson and Health Officer at the time of their approval by the Board.

Meetings Open to Public: Regular and special meetings of the Board and Board committees shall be open to the public, in accordance with RCW 42.30.

Materials to Board Members: Whenever possible, the agenda and materials related to action items shall be sent to the Board members at least 5 days in advance of the meeting at which the items will be considered.

Section 2. Voting

Actions Requiring a Vote: Each member of the Board shall be entitled to one vote on all actions of the Board that require a vote. An affirmative vote of a majority of Board members shall be required to pass an action of the Board, provided that a quorum of the Board is present.

Tie Vote: In the event of a tie vote, the action does not pass.

Voting By Proxy: There will not be voting by proxy on any question before the Board.

Section 3. Ethics

Conflict of Interest: Members of the Board of Health having personal or professional interest on an action item that may be deemed conflicting or infringe upon the appearance of fairness shall declare the conflict and refrain from discussing or voting on such matters.

Section 4. Public Testimony

Public Comments: At each meeting, according to the usual order of business, the Chairperson shall call for public comments. Persons wishing to comment shall give their name and address (or place of residence, and business or organizational affiliation). The Chairperson may establish time limits for individuals who wish to speak.

Public Hearings: The Board may call for a public hearing to receive comments by persons interested in or affected by the matter under consideration before the Board. A hearing date and time will be set and persons wishing to comment on the items may give comment and the Chairperson may establish time limits for individuals who wish to speak. Upon closure of the hearing, the Board of Health will take action on the item.

ARTICLE IX. MISCELLANEOUS

Reimbursement of Expenses: Board of Health members may receive reimbursement for approved expenses related to completion of their responsibilities.

ARTICLE X. AMENDMENTS TO BYLAWS

These Bylaws can be amended at any regular meeting of the Board by a majority of the Board, provided that a quorum of the Board is present, and provided that the amendment has been submitted in writing to the Board of Health at least ten (10) days prior to the said meeting.

**BOARD OF HEALTH
BYLAWS (REDLINE)
2/15/22 MEETING**

**BYLAWS
OF THE
CLALLAM COUNTY BOARD OF HEALTH**

ARTICLE I. NAME

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ARTICLE II. PURPOSE

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- Collect, analyze and disseminate to the community in a timely manner, through the Clallam County Health & Human Services Department, information about community health conditions, risks and resources, and the availability of resources to address identified problems.
- Enact such rules, regulations and policies as are necessary to preserve, promote and improve the health and behavioral health status of Clallam County residents, and guide the allocation of appropriate and necessary public health resources.
- Assure that necessary, high quality, effective foundational public health services are available for the protection of the people of Clallam County, including the control and prevention of any dangerous, contagious or infectious disease within the county.
- Provide for the prevention, control and abatement of nuisances detrimental to public health.
- Enforce, through the Health Officer, the public health statutes of the state and county.
- Establish fee schedules for issuing and renewing licenses and permits, or for such other services, as are authorized by the law and rules of the State of Board of Health.
- Assure that environmental health issues address clean water, septic's', and clean air.

ARTICLE III. REPRESENTATION

Membership: The Board of Health shall consist of ~~7~~ 9 members, selected as follows:

- Each member of the Clallam County Board of County Commissioners shall serve as a member of the Board of Health for the duration of their elected term of office.
- ~~Four~~ Six members of the Board of Health shall be appointed by the County Commissioners. Appointed members shall include one City ~~Elected~~ Council Member, ~~and~~ one Clallam County Public Hospital District Commissioner nominated by their respective organizations, one Public Health Care Practitioner, one Consumers of Public Health, one Tribal Representative selected by the American Indian Health Commission, and one Community Stakeholder, as described in RCW70.05.035. plus two at-large community representatives.

Terms: Initial appointments to the Board will be divided between two and three year terms. Following initial appointments to the Board, reappointments and future new appointments will be for 3 year terms. Board of Health members may serve more than one term, including consecutive terms.

Vacancies: In the event that a vacancy occurs for the City ~~Elected~~ Council Member, Tribal Representative, or Clallam County Public Hospital District Commissioner, the Cities, American Indian Health Commission, or Hospital Districts shall nominate another representative from their membership within thirty (30) days and the Board of County Commissioners shall appoint another City Council Member, Tribal Representative, or Public Hospital District Commissioner within thirty (30) days of the date of nomination. ~~In the event that a vacancy occurs for an appointed at-large community representative, the Clallam County Board of County Commissioners shall solicit applications for the vacant positions from the general public, interview candidates within thirty (30) days of the vacancy, and appoint another at-large community representative within thirty (30) days of these interviews.~~

Participation: Board members may participate in meetings in person or via conference call or video conferencing.

Absences: Board members shall notify the Chairperson in advance if unable to attend any regular meeting of the Board of Health. Appointed Board members may be removed from Board membership by action of the Clallam County Board of Commissioners for lack of attendance. Three or more unexcused absences from regular Board of Health meetings in one calendar year may be considered cause for removal.

ARTICLE IV. OFFICERS

Chairperson: The presiding officer of the Board of Health shall be the Chairperson, who shall serve for a term of one (1) year. The Chairperson shall be selected by a majority vote of the Board members present at the first regular meeting of each year. The Chairperson shall direct preparation of the meeting agenda, conduct meetings, and act on behalf of the Board between regularly scheduled meetings.

Vice-Chairperson: At the same meeting, a Vice-Chairperson also shall be selected for a term of one (1) year, who shall preside over all proceedings of the Board in the absence of the Chairperson.

Vacancies: In the event of a vacancy in the office of Chairperson, the Vice-Chairperson shall immediately assume the duties of the Chairperson for the remainder of the year. Another representative shall be selected to serve as Vice-Chairperson at the next regular or special meeting of the Board.

Consecutive Terms: Board members shall not serve consecutive terms as Chairperson.

ARTICLE V. RULES OF BUSINESS

Business shall be conducted in accordance with the generally accepted Robert's Rules of Order, so long as they are consistent with these Bylaws or amendments thereto.

ARTICLE VI. SUBCOMMITTEES

The Chairperson shall appoint subcommittees from the Board of Health or members of the community from time to time as the Chairperson shall deem necessary. The Chairperson shall be an ex-officio member of all subcommittees.

ARTICLE VII. HEALTH OFFICER

The Board of Health shall appoint a County Health Officer who shall be a qualified physician trained and experienced in public health and qualified according to standards set forth in RCW 70.05.051 through 70.05.055. The health officer shall serve as staff to the Board of Health, exercise the powers, and perform the duties prescribed in RCW 70.05.070. No term of office shall be established for the health officer, but the local health officer shall not be removed until after notice is given and an opportunity for a hearing before the Board as to the reason for his or her removal as prescribed in RCW 70.05.050.

ARTICLE VIII. OPERATING RULES

Section 1. Meetings

Regular Meeting: Regular meetings of the Board of Health shall be held on the third Tuesday of each month beginning at 1:30 pm. If the third Tuesday is a legal holiday, an alternate day may be selected by the Chairperson. Any regular meeting of the Board of Health may be cancelled with the concurrence of a majority of the Board. The location of the meetings shall be within Clallam County.

Special Meeting: The Chairperson or a majority of the Board that includes at least two County Commissioners may call a special meeting of the Board consistent with RCW 42.30.080.

Executive Session: The Board may hold executive sessions from which the public may be excluded for the purposes set forth in RCW 42.30.110.

Quorum: A majority of all Board members, including at least two Clallam County Commissioners, shall constitute a quorum for Board meetings.

Recordings: The proceedings of all Board meetings shall be recorded. Minutes of the meeting shall be posted on the Board of Health website after approval.

Minutes: The Clerk of the Board or designee shall attend all Board of Health meetings to record, prepare, and maintain meeting minutes scribe and perform other duties as requested. ~~Two weeks prior to the next month's meeting, a draft of the minutes will be sent to the Chairperson to be finalized. The Chairperson will return the final minutes for distribution with the next month's agenda and materials.~~ Written minutes of each Board meeting shall be prepared and approved by the Board at the subsequent regular meeting. Minutes shall be signed by the Chairperson and Health Officer at the time of their approval by the Board.

Meetings Open to Public: Regular and special meetings of the Board and Board committees shall be open to the public, in accordance with RCW 42.30.

Materials to Board Members: Whenever possible, the agenda and materials related to action items shall be sent to the Board members at least 5 days in advance of the meeting at which the items will be considered.

Section 2. Voting

Actions Requiring a Vote: Each member of the Board shall be entitled to one vote on all actions of the Board that require a vote. An affirmative vote of a majority of Board members shall be required to pass an action of the Board, provided that a quorum of the Board is present.

Tie Vote: In the event of a tie vote, the action does not pass.

Voting By Proxy: There will not be voting by proxy on any question before the Board.

Section 3. Ethics

Conflict of Interest: Members of the Board of Health having personal or professional interest on an action item that may be deemed conflicting or infringe upon the appearance of fairness shall declare the conflict and refrain from discussing or voting on such matters.

Section 4. Public Testimony

Public Comments: At each meeting, according to the usual order of business, the Chairperson shall call for public comments. Persons wishing to comment shall give their name and address (or place of residence, and business or organizational affiliation). The Chairperson may establish time limits for individuals who wish to speak.

Public Hearings: The Board may call for a public hearing to receive comments by persons interested in or affected by the matter under consideration before the Board. A hearing date and time will be set and persons wishing to comment on the items may give comment and the Chairperson may establish time limits for individuals who wish to speak. Upon closure of the hearing, the Board of Health will take action on the item.

ARTICLE IX. MISCELLANEOUS

Reimbursement of Expenses: Board of Health members may receive reimbursement for approved expenses related to completion of their responsibilities.

ARTICLE X. AMENDMENTS TO BYLAWS

These Bylaws can be amended at any regular meeting of the Board by a majority of the Board, provided that a quorum of the Board is present, and provided that the amendment has been submitted in writing to the Board of Health at least ten (10) days prior to the said meeting.

PUBLIC COMMENT
MCFARLAND

Thompson, Celia

From: LoPiccolo, Kevin
Sent: Tuesday, February 15, 2022 12:34 PM
To: Thompson, Celia
Subject: FW: Thank you for all you are doing to keep us safe

Celia,

Public comment for next month's packet.

Kevin

-----Original Message-----

From: zpublichealth
Sent: Tuesday, February 15, 2022 11:14 AM
To: Berry, Allison; McLane, Karissa; Madjdi, Mondana; Pankey, Jessica
Cc: LoPiccolo, Kevin
Subject: FW: Thank you for all you are doing to keep us safe

Sharing these kind words.

-----Original Message-----

From: Allegra McFarland
Sent: Tuesday, February 15, 2022 10:44 AM
To: zpublichealth <publichealth@co.clallam.wa.us>
Subject: Thank you for all you are doing to keep us safe

To: publichealth@co.clallam.wa.us (Public Health Services)

This message was sent via the Clallam Website Email Form 02-15-2022.

Name: Allegra McFarland

Email: Allegra.McFarland@clallamcounty.org

Subject: Thank you for all you are doing to keep us safe

Comments: Having read the story in The Nation, I am especially shocked at the extreme reaction to the work of Alison Berry and all her/your colleagues. I want to thank you all for your diligent and much needed public service. Want to send you some love and gratitude to help heal the trauma. Stay safe and know you are doing a wonderful thing.