



CLALLAM COUNTY BOARD OF HEALTH

AGENDA of July 19, 2022 @ 1:30 – 3:30 pm

Clallam County Courthouse

Board of Commissioners Meeting Room 160

223 E. 4th Street

Port Angeles, WA 98362

Board of Health meeting will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and join with Meeting ID: 935 7343 5754 and Passcode: 095863

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/93573435754> join with Meeting ID: 935 7343 5754 and Passcode: 095863

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2276 or cthompson@co.clallam.wa.us.

- Call to Order
- Roll Call
- Request for Modifications/Approval of Agenda
- Approval of Draft Meeting Minutes for June 21, 2022
- Public Comment for Agenda Items – *Please limit comments to three minutes*
- Presentations: None
- Board of Health Public Hearing: None
- Discussion Items:
 1. Clallam County Overdose Trends/Harm Reduction
 2. Modify Board of Health Bylaws
 3. Board of Health Membership – Tribal Representative
 4. August Board of Health Meeting Recess
- Old Business and Information Items:
- Health Officer
 - COVID-19 Update
- Environmental Health Director
- HHS Director
- Future meeting agenda items:
 1. Early Childhood Court
 2. PIC (Pollution, Identification and Correction) Update
 3. Systemic Racism

4. Vaccination Rates
 5. Air Quality and Noise Ordinance
 6. Climate Change
 7. Update on Behavioral Health Organization (BHO)
 8. Olympic Peninsula Healthy Communities Coalition
- Public Comment – *Please limit comments to three minutes*
 - Adjournment

NEXT MEETING – August 16, 2022

INSTRUCTIONS FOR SPEAKING AT A BOARD OF HEALTH MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and place of residence.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public meeting/hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.

Members:

Vice-Chair, Shahida Shahrir; Dr. Gerald Stephanz; Navarra Carr; Helen Kenoyer; Mark Ozias;
Randy Johnson; Bill Peach

Health and Human Services Staff:

Dr. Allison Berry, Health Official; Kevin LoPiccolo, Director; Jenny Oppelt, Deputy Director;
Jennifer Garcelon, Environmental Health Director; Celia Thompson, Clerk of the Board

**BOARD OF HEALTH
DRAFT MINUTES
JUNE 21, 2022**



CLALLAM COUNTY BOARD OF HEALTH

MINUTES of June 21, 2022 @ 1:30 pm – 3:30 pm

Clallam County Courthouse

Board of Commissioners Meeting Room 160

223 E. 4th Street Port Angeles, WA 98362

Meeting was held via Zoom (Video conference)

REGULAR MEETING OF THE CLALLAM COUNTY BOARD OF HEALTH

Call to Order: The meeting was called to order at 1:30 p.m.

Roll Call: Members present were Commissioner Johnson; Commissioner Peach; Vice-Chair, Shahida Shirir; City Representative, Navarra Carr; Health and Human Services represented by Dr. Alison Berry, Health Officer; Jennifer Oppelt, Deputy Director

Members excused: Commissioner Mark Ozias; At Large representative, Dr. Gerald Stephanz; HHS Director, Kevin LoPiccolo; Environmental Health Director, Jennifer Garcelon

Request for Modifications/Approval of Agenda

Jenny Oppelt requested the discussion on gun violence be moved to after the 'Public Comment for Agenda' items. Commissioner Johnson moved, and Commissioner Peach second.

ACTION TAKEN: There was unanimous consent to modify the agenda.

Approval of Draft Meeting Minutes for May 17, 2022

Commissioner Randy Johnson made a motion to approve the draft minutes, Navarra Carr second.

ACTION TAKEN: The Board had unanimous consent to approve the meeting minutes from the May 17, 2022 meeting.

Public Comment for Agenda Items

Joe Kunzler-Skagit County commented on gun violence.

Presentations

None

Public Hearing - Ordinance repealing Board of Health Ordinance #13, Clallam County Code, Chapter 41.01, Section 41.01.020; Membership of the Board of Health.

Commissioner Johnson made a motion to open the Public Hearing, Commissioner Peach second.

ACTION TAKEN: The Board had unanimous consent to open the Public Hearing.

Hearing no public comments, Commissioner Johnson made a motion to close the Public Hearing, Navarra Carr second.

ACTION TAKEN: The Board had unanimous consent to close the Public Hearing.

Commissioner Johnson made a motion to repeal BOH Ordinance #13 Clallam County Code, Chapter 41.01, section 41.01.20, Membership of the Board of Health, Navarra Carr, second.

ACTION TAKEN: The Board had unanimous consent to repeal Board of Health Ordinance #13

Discussion items

Gun Violence – Dr. Berry

Dr. Berry gave a presentation on gun violence prevention, discussion followed.

Old Business and Information Items

Medical Respite Center Update – Karissa McLane

Karissa McLane gave an update on the Medical Respite Center, discussion followed.

Community Health Assessment – Moni Madjdi and Karissa McLane

Moni Madjdi gave an update on the Community Health Assessment, discussion followed.

Public Health staffing update – Karissa McLane

Karissa gave an update on Public Health staffing.

Health Officer

Covid 19 update – Moni Madjdi and Karissa McLane

Moni gave an update on case numbers:

13,544 total cases, 389 hospitalizations, 2 currently hospitalized, 116 deaths, 14 day case rate 625/100k. The County is transitioning to once a week reporting.

Karissa reported that PH is still working on managing long term care facility outbreaks.

Pediatric vaccines have been FDA approved; Moderna - 6 months up to 2 years, Pfizer – 6 months to 5 years.

Distribution will start tomorrow to various agencies, and pharmacies. She also reported that the second booster is a personal decision.

Environmental Health Director

None

HHS Director

Jenny Oppelt – Deputy Director

Jenny reported that there have been a number of applications received for the open positions on the Board of Health; Consumer/Past Consumer of Public Health, and the Tribal Member position. She asked for volunteers for the interview panel. Navarra Carr, and Commissioner Johnson both agreed to help. She will also reach out to those members that are absent today.

Public Comment

None

Adjournment

Meeting was adjourned at 3:17 p.m.

Next Meeting – July 19, 2022

PASSED AND ADOPTED this ____ day of _____, 2022

CLALLAM COUNTY BOARD OF HEALTH

Shahida Shirir, Vice-Chair

Allison Berry, MD, MPH, Health Officer

ATTEST:

Celia Thompson, Clerk of the Board

**BOARD OF HEALTH
BYLAWS
MODIFICATIONS**

**BYLAWS
OF THE
CLALLAM COUNTY BOARD OF HEALTH**

ARTICLE I. NAME

The name of this organization shall be the Clallam County Board of Health.

ARTICLE II. PURPOSE

The purpose of the Clallam County Board of Health is to supervise all matters pertaining to the preservation of the life and health of the people of Clallam County and to comply fully with the requirements of all applicable chapters of Title 70, Revised Code of Washington. The Board of Health shall:

- Collect, analyze and disseminate to the community in a timely manner, through the Clallam County Health & Human Services Department, information about community health conditions, risks and resources, and the availability of resources to address identified problems.
- Enact such rules, regulations and policies as are necessary to preserve, promote and improve the health and behavioral health status of Clallam County residents, and guide the allocation of appropriate and necessary public health resources.
- Assure that necessary, high quality, effective foundational public health services are available for the protection of the people of Clallam County, including the control and prevention of any dangerous, contagious or infectious disease within the county.
- Provide for the prevention, control and abatement of nuisances detrimental to public health.
- Enforce, through the Health Officer, the public health statutes of the state and county.
- Establish fee schedules for issuing and renewing licenses and permits, or for such other services, as are authorized by the law and rules of the State of Board of Health.
- Assure that environmental health issues address clean water, septic's, and clean air.

ARTICLE III. REPRESENTATION

Membership: The Board of Health shall consist of ~~9~~ 8 members, selected as follows:

- Each member of the Clallam County Board of County Commissioners shall serve as a member of the Board of Health for the duration of their elected term of office.
- ~~Six~~ Five members of the Board of Health shall be appointed by the County Commissioners. Appointed members shall include one elected city council member, ~~one Clallam County Public Hospital District Commissioner nominated by their respective organizations~~, one public health, health care facilities, and providers, one consumers of public health, one tribal representative selected by the American Indian Health Commission, and one community stakeholder, as described in RCW70.05.035.

- Terms: Initial appointments to the Board will be divided between two and three year terms. Following initial appointments to the Board, reappointments and future new appointments will be for 3 year terms. Board of Health members may serve more than one term, including consecutive terms.

Vacancies: In the event that a vacancy occurs for the City Council Member, Tribal Representative, or Clallam County Public Hospital District Commissioner, the Cities, American Indian Health Commission, or Hospital Districts shall nominate another representative from their membership within thirty (30) days and the Board of County Commissioners shall appoint another City Council Member, Tribal Representative, or Public Hospital District Commissioner within thirty (30) days of the date of nomination.

Participation: Board members may participate in meetings in person or via conference call or video conferencing.

Absences: Board members shall notify the Chairperson in advance if unable to attend any regular meeting of the Board of Health. Appointed Board members may be removed from Board membership by action of the Clallam County Board of Commissioners for lack of attendance. Three or more unexcused absences from regular Board of Health meetings in one calendar year may be considered cause for removal.

ARTICLE IV. OFFICERS

Chairperson: The presiding officer of the Board of Health shall be the Chairperson, who shall serve for a term of one (1) year. The Chairperson shall be selected by a majority vote of the Board members present at the first regular meeting of each year. The Chairperson shall direct preparation of the meeting agenda, conduct meetings, and act on behalf of the Board between regularly scheduled meetings.

Vice-Chairperson: At the same meeting, a Vice-Chairperson also shall be selected for a term of one (1) year, who shall preside over all proceedings of the Board in the absence of the Chairperson.

Vacancies: In the event of a vacancy in the office of Chairperson, the Vice-Chairperson shall immediately assume the duties of the Chairperson for the remainder of the year. Another representative shall be selected to serve as Vice-Chairperson at the next regular or special meeting of the Board.

Consecutive Terms: Board members shall not serve consecutive terms as Chairperson.

ARTICLE V. RULES OF BUSINESS

Business shall be conducted in accordance with the generally accepted Robert's Rules of Order, so long as they are consistent with these Bylaws or amendments thereto.

ARTICLE VI. SUBCOMMITTEES

The Chairperson shall appoint subcommittees from the Board of Health or members of the community from time to time as the Chairperson shall deem necessary. The Chairperson shall be an ex-officio member of all subcommittees.

ARTICLE VII. HEALTH OFFICER

The Board of Health shall appoint a County Health Officer who shall be a qualified physician trained and experienced in public health and qualified according to standards set forth in RCW 70.05.051 through 70.05.055. The health officer shall serve as staff to the Board of Health, exercise the powers, and perform the duties prescribed in RCW 70.05.070. No term of office shall be established for the health officer, but the local

health officer shall not be removed until after notice is given and an opportunity for a hearing before the Board as to the reason for his or her removal as prescribed in RCW 70.05.050.

ARTICLE VIII. OPERATING RULES

Section 1. Meetings

Regular Meeting: Regular meetings of the Board of Health shall be held on the third Tuesday of each month beginning at 1:30 pm. If the third Tuesday is a legal holiday, an alternate day may be selected by the Chairperson. Any regular meeting of the Board of Health may be cancelled with the concurrence of a majority of the Board. The location of the meetings shall be within Clallam County.

Special Meeting: The Chairperson or a majority of the Board that includes at least two County Commissioners may call a special meeting of the Board consistent with RCW 42.30.080.

Executive Session: The Board may hold executive sessions from which the public may be excluded for the purposes set forth in RCW 42.30.110.

Quorum: A majority of all Board members, including at least two Clallam County Commissioners, shall constitute a quorum for Board meetings.

Recordings: The proceedings of all Board meetings shall be recorded. Minutes of the meeting shall be posted on the Board of Health website after approval.

Minutes: The Clerk of the Board or designee shall attend all Board of Health meetings to record, prepare, and maintain meeting minutes and perform other duties as requested. Written minutes of each Board meeting shall be prepared and approved by the Board at the subsequent regular meeting. Minutes shall be signed by the Chairperson and Health Officer at the time of their approval by the Board.

Meetings Open to Public: Regular and special meetings of the Board and Board committees shall be open to the public, in accordance with RCW 42.30.

Materials to Board Members: Whenever possible, the agenda and materials related to action items shall be sent to the Board members at least 5 days in advance of the meeting at which the items will be considered.

Section 2. Voting

Actions Requiring a Vote: Each member of the Board shall be entitled to one vote on all actions of the Board that require a vote. An affirmative vote of a majority of Board members shall be required to pass an action of the Board, provided that a quorum of the Board is present.

Tie Vote: In the event of a tie vote, the action does not pass.

Voting By Proxy: There will not be voting by proxy on any question before the Board.

Section 3. Ethics

Conflict of Interest: Members of the Board of Health having personal or professional interest on an action item that may be deemed conflicting or infringe upon the appearance of fairness shall declare the conflict and refrain from discussing or voting on such matters.

Section 4. Public Testimony

Public Comments: At each meeting, according to the usual order of business, the Chairperson shall call for public comments. Persons wishing to comment shall give their name and address (or place of residence, and business or organizational affiliation). The Chairperson may establish time limits for individuals who wish to speak.

Public Hearings: The Board may call for a public hearing to receive comments by persons interested in or affected by the matter under consideration before the Board. A hearing date and time will be set and persons wishing to comment on the items may give comment and the Chairperson may establish time limits for individuals who wish to speak. Upon closure of the hearing, the Board of Health will take action on the item.

ARTICLE IX. MISCELLANEOUS

Reimbursement of Expenses: Board of Health members may receive reimbursement for approved expenses related to completion of their responsibilities.

ARTICLE X. AMENDMENTS TO BYLAWS

These Bylaws can be amended at any regular meeting of the Board by a majority of the Board, provided that a quorum of the Board is present, and provided that the amendment has been submitted in writing to the Board of Health at least ten (10) days prior to the said meeting.