



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, January 18, 2022 – 9:00 a.m.

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Board of Commissioners meetings will be virtual only. The Board of Commissioners strongly encourages public comments to be submitted in writing.

This meeting can be viewed on a live stream at this link:
<http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Modification 

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

1a. Approval of vouchers for the week of January 10

Approval of vouchers 

1b. Approval of payroll for the period ending December 31

Approval of payroll 

1c. Approval of minutes for January 6 and the week of January 10

Approval of minutes 

Approval of minutes 

REPORTS AND PRESENTATIONS

ADMINISTRATION

- 2a. Resolution appointing Sandra Allen to the Homelessness Task Force

Resolution 

- 2b. Notice of hearing to be held Tuesday, February 1, 2022 at 10:30 a.m. for an Ordinance repealing in its entirety Clallam County Code Chapter 5.24 – Check Processing Fee

Notice of hearing 

- 2c. Resolution finding of adequacy to the periodic review of Shoreline Master Program required by RCW 90.58.080

Resolution 

- 2d. Resolution appointing an acting County Engineer for interim period, not to exceed six months

Resolution 

BUDGET

- 3a. Resolution creating a new trust and agency fund – Fire District 2 fleet replacement

Resolution 

CONTRACTS AND AGREEMENTS

- 4a. Agreement with Lutheran Community Services Northwest for Healthy Families Projects

Agreement 

- 4b. Agreement with Lutheran Community Services Northwest for Child Check Program

Agreement 

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners January 17 - 21:

Monday, January 17:

Courthouse Closed - Martin Luther King, Jr. Day

Tuesday, January 18:

9:00 a.m. Work Session

10:00 a.m. Board Meeting

1:30 p.m. Board of Health Meeting

Wednesday, January 19:

10:00 a.m. Clallam Transit Meeting

Thursday, January 20:

5:00 p.m. Purple Heart Medal Ceremony - Cpl Marvin Atkinson

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.

MEMORANDUM

LONI GORES
Clerk of the Board

January 13, 2022



TO: Board of Commissioners, Administrator Sill

RE: Agenda Modification(s)

FILE: A14.09.18

- The following item has been added to the January 18, 2022 work session agenda:

ADMINISTRATION

- 9 Resolution appointing an acting County Engineer for interim period, not to exceed six months (2d)

- The following item has been added to the January 18, 2022 regular agenda:

ADMINISTRATION

- 2d Resolution appointing an acting County Engineer for interim period, not to exceed six months



19
11/19/22

Date of report:

General	\$197,357.59
Other	\$763,148.87
Total	\$960,506.46

STATE OF WASHINGTON)
)
County of Clallam)

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2022.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

January 10 - 14, 2022

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.241/291	Commissioners (BOCC)	43,772.35			
19925.291	BOCC - Hotel/Motel		1,000.00		
19991.291	BOCC - Emergency Communications		128,766.08		
00100.331-334	Dept. of Community Develop't (DCD)	19,652.37			
30301.331	DCD - Lower Dungeness Floodplain		260,522.38		
00100.871	District Court I	1,217.63			
00100.871	District Court I - Jury	538.40			
00100.881	District Court II	8,011.55			
00100.461	Human Resources (HR)	4,363.62			
50401.461	HR - Risk Management		11,006.58		
50501.461	HR - Workers Compensation		4,436.48		
00100.911/912	Parks Fair Facilities (PFF)	2,185.98			
	Public Works (PW)				
10101.611	PW - Roads		317,464.29		
41401.611	PW - Clallam/Sekiu Sewer		5,464.24		
42401.611	PW - Carlsborg Sewer		13,426.41		
43401.611	PW - Bullman Beach Water System		930.63		
50301.611	PW - ER&R (Equip't Rental & Revolving)		10,998.54		
00100.811-815,817	Sheriff	67,439.18		1,276.23	
00100.816	Sheriff - Jail Medical	28,594.87			
11003.811	Sheriff - Boating Safety		48.29		
11004.811	Sheriff - VRF Boating Program		60.00		
11008.811	Sheriff - OPNET Drug		197.16		
11065.811	Sheriff - OPSCAN Operations		8,650.16		
11080.811	Sheriff - Inmate Commissary		177.63		
00100.891	Superior Court Clerk	10,242.58			
00100.231	Treasurer	7,239.09			
00100.931	WSU Extension	2,823.74			
Total		196,081.36	763,148.87	1,276.23	-

Report Reconciliation		Totals			
Total	959,230.23	General Fund	197,357.59		
Final Check Lists	959,230.23	Other	763,148.87		
Difference	-	Total	960,506.46	Use Tax	1,276.23

COPY

Prepared by: _____

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
1/7/2022	ONSOLVE LLC	15205702	jkoon	14,325.00	1,260.60	14,325.00
1/9/2022	SWANSONS SERVICES CORP.	1460093	jkoon	58.00	5.10	58.00
1/9/2022	SWANSONS SERVICES CORP.	1534754	jkoon	46.42	4.09	46.42
1/9/2022	SWANSONS SERVICES CORP.	1484669	jkoon	43.00	3.78	43.00
1/9/2022	SWANSONS SERVICES CORP.	1537218	jkoon	30.21	2.66	30.21
Totals:				14,502.63	1,276.23	14,502.63

BOCC

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/18/2022	0001113	OFFICE DEPOT, INC	217245415001	1/10/2022	PAPER, USB DRIVE, HANGING	259.52	
			217257759001	1/10/2022	POCKET FILES	59.82	
			217257758001	1/10/2022	HANGING FOLDERS	16.25	335.59
1/18/2022	0001126	OLYMPIC REGION CLEAN AIR	24159	1/10/2022	PER CAPITA ASSESSMENT F	37,599.52	37,599.52
1/18/2022	0001179	PACIFIC OFFICE EQUIPMENT	1093543	1/10/2022	MAINTENANCE & USAGE - 91	14.19	14.19
1/18/2022	0001212	PENINSULA DISPUTE RESOL	12100	1/10/2022	MEDIATION PROCESS INVOL	910.00	910.00
1/18/2022	0001240	PITNEY BOWES	1019765676	1/10/2022	CONNECT ADHESIVE TAPE	122.99	122.99
1/18/2022	0001252	PORT ANGELES, CITY OF	E911 December	1/10/2022	EMERGENCY COMMUNICATI	128,766.08	128,766.08
1/18/2022	0001632	U S POSTMASTER	Jury 1/10/2022	1/10/2022	1,000 SUMMONS @ .46	460.00	460.00
1/18/2022	0020849	U S BANK	CMO 9/2021	1/10/2022	CMO WSAC REGISTRATION	425.00	
			CRJ 9/2021	1/10/2022	CRJ WSAC REGISTRATION	425.00	
			CBP 9/2021	1/10/2022	CBP WSAC REGISTRATION	425.00	
			CMO 5/2021	1/10/2022	CMO WS NONPROFIT CONFE	170.00	
			CRJ 11/2021	1/10/2022	NO SHOW FEE FOR CRJ	135.64	
			Pen Awards 12/1	1/10/2022	SUE WALDRIP, 11 YRS (ENG	20.13	
			MH 11/2021	1/10/2022	CREDIT FOR CANCELLED TR	-100.00	
			CRJ 12/2021	1/10/2022	CREDIT FOR REFUNDED NO	-135.64	1,365.13
1/18/2022	0028699	SOUND PUBLISHING INC	8049297	1/10/2022	BUDGET CHANGES, CODE C	344.93	344.93
1/18/2022	0028923	FORKS CHAMBER OF COMME	2022-3570	1/10/2022	2022 MEMBERSHIP DUES	1,000.00	1,000.00
1/18/2022	0045432	CBG COMMUNICATIONS, INC	162-082021	1/10/2022	SERVICES PER CONTRACT #	2,015.00	
			162-11WF2021	1/10/2022	SERVICES PER CONTRACT #	605.00	2,620.00
Sub total for U S BANK:							173,538.43

173,538.43+
 280,174.75+
 1,217.63+
 538.40+
 8,011.55+
 19,806.68+
 8,875.10+
 780.38+
 10,998.54+
 309,994.79+
 19,821.28+
 76,572.42+
 28,594.87+
 10,242.58+
 7,239.09+
 2,823.74+
 959,230.23+
 0.00+

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/18/2022	0000360	CLALLAM COUNTY ER&R	2021.323E	12/22/2021	DECEMBER 2021 VEHICLE LE	398.67	398.67
1/18/2022	0001113	OFFICE DEPOT, INC	211338617001	12/16/2021	ADMIN / CE OFFICE SUPPLY	60.57	
			215943846001	12/17/2021	ADMIN / CE OFFICE SUPPLY	59.47	
			216138719001	12/10/2021	CE OPERATING SUPPLY	48.18	
			217256098001	12/15/2021	CE OPERATING SUPPLY	41.95	
			217255296001	12/15/2021	ADMIN OPERATING SUPPLY	24.84	
			211421137003	12/24/2021	CP OPERATING SUPPLY	14.13	
			2116139012001	12/10/2021	ADMIN OFFICE SUPPLY	8.42	257.56
1/18/2022	0001140	OLYMPIC PRINTERS INC	29267	12/17/2021	LRP OPERATING SUPPLY	50.05	50.05
1/18/2022	0001179	PACIFIC OFFICE EQUIPMENT	1093547	12/31/2021	#8631 DECEMBER 2021	352.37	
			1093550	12/31/2021	#10293 DECEMBER 2021	213.28	
			1093549	12/31/2021	#10336 DECEMBER 2021	181.94	
			1093548	12/31/2021	#10051 DECEMBER 2021	17.41	765.00
1/18/2022	0001641	VERIZON WIRELESS	9895859447	12/24/2021	G146 T1 \$106.04 DEC. 2021	158.35	
			9895681849	12/22/2021	INSPECTOR DECEMBER 2021	26.49	
			9895681848	12/22/2021	INSPECTOR DECEMBER 2021	24.40	
			9895681850	12/22/2021	LRP DECEMBER 2021	22.02	231.26
1/18/2022	0019707	SHREFFLER ENVIRONMENTAL	DECEMBER 2021	1/4/2022	G133 WKSTE 1, LE OPERATIN	945.00	945.00
1/18/2022	0020849	U S BANK	ICC 12-10-21	12/10/2021	CODE ENF. TRAINING	396.00	
			AMZN 12-24-21	12/24/2021	CE OPERATING SUPPLY	51.23	
			AMZN 1-6-23	1/6/2022	CE OPERATING SUPPLY	18.45	465.68
1/18/2022	0022563	MARTIN, REED	REF 4--29-21	12/22/2021	REFUND BPT2021-403	400.00	400.00
1/18/2022	0026563	PARADIS, REBECCA	PARADIS 1-5-22	1/5/2022	G145 TASK 1 \$37.63.64 G14	57.79	57.79
1/18/2022	0031887	SCARSELLA BROS INC	PAY APP #3	1/7/2022	G146 TASK 2 12/8/21-1/7/22 PI	260,396.18	260,396.18
1/18/2022	0038337	INSIDEOUT SOLUTIONS INC	97056	1/1/2022	G133 PROFESSIONAL SERVICE	530.00	530.00
1/18/2022	0039496	CLEAN WATER TECHNOLOGII	35825	1/6/2022	G20 TASK 7 WORKSHOP 1-6-	3,500.00	3,500.00
1/18/2022	0042760	COCHNAUER, TIM	COCHNAUEER	12/22/2021	G145 TASK 2 MILEAGE	160.16	160.16
1/18/2022	0045163	HANDYMAN MDS LLC	PSA 331.22.000	1/8/2022	CE PROFESSIONAL SERVICE	9,999.00	9,999.00
1/18/2022	0046119	MESTON, KEVIN	REF 10-13-21	12/23/2021	REFUND BPT2021-930	2,018.40	2,018.40
Sub total for U S BANK:							280,174.75

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Final Check List
CLALLAM COUNTY

District Court I

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	1/18/2022	0001179	PACIFIC OFFICE EQUIPMENT	1093531	12/31/2021 POE - CANON/IRA615IFZ - BL	150.37	
				1093533	12/31/2021 POE - CANON/IMAGERUNNEI	33.02	
				1093530	12/31/2021 POE - CANON/IR1435 - BLAC	30.80	
				1093532	12/31/2021 POE - CANON/IR1435 - BLAC	3.44	217.63
	1/18/2022	0039079	DMCJA, JUDGE KARL WILLIAM	DMCJA2022	12/9/2021 DMCJA - JUDGE NEUPERT DI	1,000.00	1,000.00
Sub total for U S BANK:							1,217.63

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/18/2022	0042532	SAHNOW, JOHN	DIST121720550	12/1/2021	JURY PAYMENT	30.16	30.16
1/18/2022	0046115	ESHOM-COULTER, SANDEE	DIST121688980	12/1/2021	JURY PAYMENT	14.48	14.48
1/18/2022	0046125	BAUER, TYLAR	DIST121744764	12/1/2021	JURY PAYMENT	13.36	13.36
1/18/2022	0046126	FORS, CEVIN	DIST121729357	12/1/2021	JURY PAYMENT	11.12	11.12
1/18/2022	0046127	HART, ANDREW	DIST121757063	12/1/2021	JURY PAYMENT	30.16	30.16
1/18/2022	0046128	HECKMAN, VICKI	DIST121745814	12/1/2021	JURY PAYMENT	13.36	13.36
1/18/2022	0046129	HUGHES, CAROL	DIST121744763	12/1/2021	JURY PAYMENT	13.92	13.92
1/18/2022	0046130	HUGHES, DONNA	DIST121724018	12/1/2021	JURY PAYMENT	24.56	24.56
1/18/2022	0046131	INGRAHAM, MICHAEL	DIST121728840	12/1/2021	JURY PAYMENT	13.92	13.92
1/18/2022	0046132	JIMENEZ, JAMES	DIST121673143	12/1/2021	JURY PAYMENT	24.56	24.56
1/18/2022	0046133	MITCHELL, DAVID	DIST121760436	12/1/2021	JURY PAYMENT	18.96	18.96
1/18/2022	0046134	RUBIN, ALEXANDER	DIST121754666	12/1/2021	JURY PAYMENT	11.12	11.12
1/18/2022	0046135	BEAN, WANDA JANE	DIST121723508	12/1/2021	JURY PAYMENT	29.04	29.04
1/18/2022	0046136	SEELYE, NANCY	DIST121735778	12/1/2021	JURY PAYMENT	29.04	29.04
1/18/2022	0046137	SMITH, WENDE	DIST121750097	12/1/2021	JURY PAYMENT	30.16	30.16
1/18/2022	0046138	SOULE, JENNIFER	DIST121725248	12/1/2021	JURY PAYMENT	12.80	12.80
1/18/2022	0046139	WAGNER, CLAUDETTE	DIST121730665	12/1/2021	JURY PAYMENT	23.44	23.44
1/18/2022	0046140	WOOD, DONNA	DIST121751288	12/1/2021	JURY PAYMENT	31.28	31.28
1/18/2022	0046141	BECKER, JAMES	DIST121732191	12/1/2021	JURY PAYMENT	22.32	22.32
1/18/2022	0046142	BOLLING, RONALD	DIST121687193	12/1/2021	JURY PAYMENT	24.56	24.56
1/18/2022	0046143	BUSHY, KIMBERLY	DIST121750706	12/1/2021	JURY PAYMENT	29.04	29.04
1/18/2022	0046144	CLEGG, DARLA	DIST121760408	12/1/2021	JURY PAYMENT	23.44	23.44
1/18/2022	0046145	CROUCH, TODD	DIST121753946	12/1/2021	JURY PAYMENT	25.68	25.68
1/18/2022	0046146	CUNNINGHAM, JEFFREY	DIST121678675	12/1/2021	JURY PAYMENT	11.12	11.12
1/18/2022	0046147	DIECKHOFF, DONALD	DIST121716301	12/1/2021	JURY PAYMENT	26.80	26.80
Sub total for U S BANK:							538.40

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01/12/2022 8:53:22AM

Final Check List
CLALLAM COUNTY

District Court II

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/18/2022	0000593	FORKS, CITY OF	2162	1/7/2022	BUILDING RENTAL 1ST QUAR	7,829.95	7,829.95
1/18/2022	0001179	PACIFIC OFFICE EQUIPMENT	1093534	1/7/2022	CANON IR1025 MAINTENANC	27.13	27.13
1/18/2022	0001641	VERIZON WIRELESS	9895859448	1/7/2022	PROBATION OFFICER CELL -	54.47	54.47
1/18/2022	0028923	FORKS CHAMBER OF COMME	2022-3759	1/7/2022	ANNUAL DUES	100.00	100.00
Sub total for U S BANK:							8,011.55

HR

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/18/2022	0001113	OFFICE DEPOT, INC	216533467001	1/7/2022	216533467001	144.83	
			216538133001	1/7/2022	216538133001	27.07	171.90
1/18/2022	0001136	OLYMPIC MEDICAL CENTER	97120582345801	1/7/2022	97120582345800	348.00	348.00
1/18/2022	0001179	PACIFIC OFFICE EQUIPMENT	1092888	1/7/2022	INVOICE3 1092888	107.72	107.72
1/18/2022	0001297	PUBLIC SAFETY TESTING INC	2021-798	1/7/2022	INVOICE 2021-798	794.00	794.00
1/18/2022	0001641	VERIZON WIRELESS	9895776452	1/7/2022	INVOICE 9895776452	50.35	50.35
1/18/2022	0001680	WA COUNTIES RISK POOL	C202121113	1/7/2022	INVOICE C202121113	6,680.09	
			C20211101	1/7/2022	INVOICE C20211101	471.00	7,151.09
1/18/2022	0001734	WA ST PATROL	L22003761	1/7/2022	INVOICE L22003761	88.00	88.00
1/18/2022	0034245	CASTLE BRANCH INC	0821877	1/7/2022	INVOICE 0821877	291.00	291.00
1/18/2022	0042617	PROFESSIONAL DEVELOPME	13381	1/7/2022	INVOICE 13381	3,290.00	3,290.00
1/18/2022	0044157	HELMSMAN MANAGEMENT S	150660	1/7/2022	INVOICE 150660	4,436.48	4,436.48
1/18/2022	0044480	MINERT & ASSOCIATES	311075	1/7/2022	INVOICE 311075	765.00	765.00
1/18/2022	0044883	VERITONE INC	29210 PRR	1/7/2022	INVOICE 29210	1,200.00	1,200.00
1/18/2022	0045292	BATES, JERRY	00017	1/7/2022	INVOICE 17	375.00	375.00
1/18/2022	0045805	NEXTREQUEST	19288	1/7/2022	INVOICE 19288	738.14	738.14
Sub total for U S BANK:							19,806.68

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01/11/2022 4:23:10PM

Final Check List
CLALLAM COUNTY

HR Payroll

Page: 1

Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
	1/18/2022	0016373	WESTERN CONFERENCE OF,PENDEC21	1/10/2022	TEAMSTERS PENSION TRUS	8,875.10	8,875.10
Sub total for U S BANK:							8,875.10

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01/12/2022 7:34:42AM

Final Check List
CLALLAM COUNTY

Parks Fair Facilities

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	1/18/2022	0000332	CLALLAM CO AUDITORS TAX ,PFF Dec 2021	1/11/2022	PFF DEC 2021 EXCISE TAX	780.38	780.38
Sub total for U S BANK:							780.38

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/18/2022	0000091	ANGELES MILLWORKS & LUM	302519	1/6/2022	Propane purchase - PA 830	28.46	28.46
1/18/2022	0000172	BAXTER A/P OFFICE	15663-12443	12/21/2021	Zevo LED twin - PA 117	108.52	
			15663-12392	12/21/2021	5th Whl lube - PA	40.20	
			15663-12324	12/20/2021	Oil filter - PA 117	16.95	
			15663-12309	12/20/2021	5th wheel lube - PA	8.04	173.71
1/18/2022	0000917	LINCOLN INDUSTRIAL CORP	1160194	12/21/2021	Toggle switches - PA 242	16.47	16.47
1/18/2022	0001179	PACIFIC OFFICE EQUIPMENT	1093603	12/31/2021	Billable copies - Engineering	395.32	
			1093604	12/31/2021	Billable copies - Admin.	230.79	
			1093605	12/31/2021	Billable copies - ER&R	18.32	644.43
1/18/2022	0001187	PAPE MACHINERY INC	13223290	12/27/2021	Window - PA 855	498.31	
			13199180	12/16/2021	Window - PA 855	354.80	853.11
1/18/2022	0001300	PUBLIC UTILITY DISTRICT	21685/12202021	12/20/2021	Electric utility charges-51 Bedro	745.14	
			9896/122321	12/23/2021	Electric util.chgs, 160 Grant Rd	543.59	
			109032/1223202	12/23/2021	Electric utility charges-G.Pit Rd	63.35	1,352.08
1/18/2022	0001405	LES SCHWAB TIRE CENTERS	38000698149	12/21/2021	LT245/75R-17/10 tires - PA MP	1,305.23	1,305.23
1/18/2022	0001426	SEQUIM, CITY OF	1295.0	1/1/2022	Utility charges (water & sewer)	191.71	191.71
1/18/2022	0001551	TACOMA SCREW PRODUCTS	140029810-00	12/16/2021	Snow & Ice melt bags - SQ	66.75	66.75
1/18/2022	0001641	VERIZON WIRELESS	9895681848-E	12/22/2021	PA Sign Shop Laptop line - PA	80.02	80.02
1/18/2022	0001767	WEST WASTE & RECYCLING	235488	12/31/2021	Garbage collection, 51 Bedrock	72.00	
			235489	12/31/2021	Garbage collection 410 Frontier	36.00	108.00
1/18/2022	0004211	CENTURYLINK	0420753B/12162	12/16/2021	Phone services - ER&R 20-FIC	313.75	313.75
1/18/2022	0020849	U S BANK	6048-112216377	12/14/2021	H.Freight: cut.blades,multitool-	125.34	
			0328-1620025	12/27/2021	H.Depot: Teks plymetal screws-	11.48	136.82
1/18/2022	0022435	RACE STREET AUTO PARTS	566528	12/20/2021	Cabin air, oil, & fuel filters - PA	117.24	
			568045	1/4/2022	22" Exactfit wiper blades - PA 1	89.52	
			56690	12/22/2021	22" Tric/Titan wiper blades - PA	67.15	
			566613	12/20/2021	Oil & air filters - PA MP203	25.92	
			566467	12/20/2021	Air, cabin, & oil filters - PA 45	21.07	320.90
1/18/2022	0029108	WA ST DEPT OF LICENSING	0014086DD 21 C	12/31/2021	2021 Dyed Diesel Tax Q4	21.57	21.57
1/18/2022	0038262	WILDER AUTO CENTER	5099699	12/24/2021	Camera, rear view - PA 180	316.82	316.82
1/18/2022	0042872	PROPANE NORTHWEST	1505711456	12/27/2021	Propane delivery - SQ	661.66	
			1505619920	12/16/2021	Propane delivery - SQ	499.74	
			1505619919	12/17/2021	Propane delivery - LC	281.35	1,442.75

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<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
	1/18/2022	0043469	PETROCARD	434711-IN	12/28/2021 Unleaded fuel purchase - LC	3,460.00	
				434623-IN	12/21/2021 Shell Gadus S2 V460A - LC	165.96	3,625.96
Sub total for U S BANK:							10,998.54

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1/18/2022	0000099	A-1 AUTO PARTS	1357466	12/14/2021	MAINTENANCE SUPPLIES - S	81.72	81.72
1/18/2022	0000283	CASCADE SOFTWARE SYSTEMS	INV-001307-CS	1/1/2022	2022 SOFTWARE MAINTENANCE	23,573.27	
			INV-001308-CS	1/1/2022	2022 ISM BILLING	6,459.89	30,033.16
1/18/2022	0000331	CLALLAM COUNTY AUDITOR	21-138868	12/29/2021	QUIT CLAIM DEED	204.50	204.50
1/18/2022	0000332	CLALLAM CO AUDITORS TAX	12/21SUT-10101	12/31/2021	12/21 SALES AND USE TAX	140.70	140.70
1/18/2022	0000360	CLALLAM COUNTY ER&R	2021.325E	12/21/2021	12/21 EQUIPMENT RENT	130,113.10	130,113.10
1/18/2022	0000363	CLALLAM COUNTY SHERIFF	2022Q1TRAFFP	1/1/2022	2022 Q1 TRAFFIC POLICING	125,000.00	125,000.00
1/18/2022	0000546	EXPRESS SERVICES, INC	26515109-10101	12/21/2021	12/13/21~12/19/21 ROADS	3,523.08	
			26488687-12152	12/15/2021	12/06/21~12/12/21 ROADS	1,996.48	5,519.56
1/18/2022	0001138	OLYMPIC PENINSULA TITLE C	125133-TO-1	1/3/2022	PLANT INFORMATION GUARANTEE	2,720.00	2,720.00
1/18/2022	0001140	OLYMPIC PRINTERS INC	29270	12/17/2021	MAINTENANCE SUPPLIES - A	979.20	979.20
1/18/2022	0001148	OLYMPIC SPRINGS INC	344696	12/31/2021	MAINTENANCE SUPPLIES - L	17.25	17.25
1/18/2022	0001187	PAPE MACHINERY INC	212720701	12/16/2021	RENTAL EXCAVATOR - PA	3,520.00	3,520.00
1/18/2022	0001300	PUBLIC UTILITY DISTRICT	110606-121621	12/16/2021	11/12/21~12/13/21 SCENIC OVERLOOK	102.96	
			11816-121421	12/14/2021	11/08/21~12/09/21 OLD OLYMPIA	56.48	159.44
1/18/2022	0001540	SWAIN'S GENERAL STORE INC	288876	7/8/2021	MAINTENANCE SUPPLIES - E	48.54	
			294211	12/17/2021	ENGINEER SUPPLIES - RW	14.11	62.65
1/18/2022	0001551	TACOMA SCREW PRODUCTS	100036489-00	9/8/2021	MAINTENANCE SUPPLIES - S	161.54	161.54
1/18/2022	0001573	THOMAS BUILDING CENTER	130891931	12/13/2021	MAINTENANCE SUPPLIES - S	78.25	78.25
1/18/2022	0001641	VERIZON WIRELESS	9895681848-101	12/22/2021	DECEMBER 2021 CELL CHARGE	383.81	383.81
1/18/2022	0001713	WA ST DEPT OF NATURAL RESOURCES	0100157062/202	12/8/2021	2022 LAND RENT - ODT DKR	560.38	560.38
1/18/2022	0001721	WA ST DEPT OF TRANSPORTATION	03140CN DOSTI	12/28/2021	NHI LOAD CLASS - NICHOLAS	400.00	
			03140CN ODELI	12/28/2021	NHI LOAD CLASS - JASON O'LEARY	400.00	800.00
1/18/2022	0016373	WESTERN CONFERENCE OF TEAMSTERS	12/21TEAMPEN	12/31/2021	12/21 TEAMSTER PENSION (E)	296.00	296.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
1/18/2022	0017663	ARAMARK UNIFORM SVCS IN	512000065679	5/27/2021	LAUNDRY SERVICE - SQ	16.28		
			5120002106762	12/16/2021	LAUNDRY SERVICE - LC	16.28		
			512000042287	4/22/2021	LAUNDRY SERVICE - LC	16.27		
			512000042320	4/22/2021	LAUNDRY SERVICE - SQ	16.27		
			512000051863	5/6/2021	LAUNDRY SERVICE - LC	16.27		
			512000065627	5/27/2021	LAUNDRY SERVICE - LC	16.27		
			512000071044	6/3/2021	LAUNDRY SERVICE - LC	16.27		
			512000071083	6/3/2021	LAUNDRY SERVICE - SQ	16.27		
			5120002106762	12/16/2021	LAUNDRY SERVICE - LC	16.27		
			512000037360	4/15/2021	LAUNDRY SERVICE - SQ	15.64		
			51200012487	3/11/2021	LAUNDRY SERVICE - SQ	15.46	177.55	
			3953-12729941	1/3/2022	BLUEBEAM - ENGR SUPPLIES	651.71		
			0328-0611897	12/8/2021	HOME DEPOT - SQ MAINT SL	442.75		
			3953-0791-12/21	12/6/2021	CENTURYLINK - 300510791	327.55		
			3953-730321	1/4/2022	WCI*OLYMPIC - DPRA GARBA	260.04		
1/18/2022	0020849	U S BANK	0328-04144125	12/21/2021	HARBOR FREIGHT - SQ MAIN	246.93		
			3953-S15370	12/6/2021	MTO BATTERY - SURVEY SUP	209.45		
			3953-1356-12/21	12/6/2021	CENTURYLINK - 300561356	125.54		
			3953-0840223	11/29/2021	AMAZON - ACCT SUPPLIES	97.64		
			3953-2061492	12/16/2021	HOME DEPOT - ENGINEER SI	96.83		
			0328-2013551	12/26/2021	HOME DEPOT - SQ MAINT SL	86.87		
			3953-SPARKSL	12/29/2021	LSAW - SPARKS 2022 DUES	82.00		
			6048-0341022	12/10/2021	AMAZON - FACILITIES SUPPL	44.23		
			6048-40095	12/29/2021	SIM HERO - FAC SHOP SECU	39.99		
			7330-5749965	11/12/2021	AMAZON - PA MAINT SUPPLIE	38.03		
			6048-112216377	12/14/2021	HARBOR FREIGHT - FAC MAI	34.04		
			0328-4524278	12/14/2021	HOME DEPOT - SQ MAINT SL	28.76		
			0328-4510405	1/3/2022	HOME DEPOT - SQ MAINT SL	18.46		
			6048-0022625	12/10/2021	AMAZON - FACILITIES SUPPL	14.44		
1/18/2022	0021386	STAPLES ADVANTAGE	6048-043129	12/20/2021	CLALLAM COOP - FUEL	11.26		
			0328-CR5096	12/3/2021	AMAZON - SQ MAINT SUPPLI	-50.96	2,805.56	
			3495492207	12/16/2021	MAINTENANCE SUPPLIES - L	25.49		
			3495492205	12/16/2021	MAINTENANCE SUPPLIES - L	24.35		
1/18/2022	0021614	HAYES INSTRUMENT CO LLC	3495917276	12/16/2021	MAINTENANCE SUPPLIES - L	7.65	57.49	
			792802	12/17/2021	FIELD SUPPLIES - SURVEY	80.99	80.99	

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1/18/2022	0036144	PPI GROUP	INV153508	2/12/2021	FIELD SUPPLIES - SURVEY	328.72	328.72
1/18/2022	0037031	BEN'S CLEANER SALES INC	328318	12/20/2021	FIELD SUPPLIES - SURVEY	78.99	78.99
1/18/2022	0038551	JJC RESOURCES LLC	2112043-IN	12/11/2021	MAINTENANCE SUPPLIES - P	4,143.19	
			2112042-IN	12/11/2021	MAINTENANCE SUPPLIES - C	249.81	4,393.00
1/18/2022	0041654	CONSTRUCTION INSPECTION	1549	1/1/2022	CONSTRUCTION TESTING - C	1,241.23	1,241.23
Sub total for U S BANK:							309,994.79

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1/18/2022	0000332	CLALLAM CO AUDITORS TAX	12/21SUT-41401	12/31/2021	12/21 SALES AND USE TAX	390.24	390.24
1/18/2022	0000360	CLALLAM COUNTY ER&R	2021.327E	12/21/2021	12/21 EQUIPMENT RENT	704.60	704.60
1/18/2022	0046122	DUSTIN, COLE	DUSTIN123021	12/31/2021	MILEAGE EXPENSE REIMBUR	5.92	5.92
1/18/2022	0001300	PUBLIC UTILITY DISTRICT	23007-122221	12/22/2021	11/18/21~12/17/21 176 FRONT	732.26	
			23193-122821	12/28/2021	11/24/21~12/21/21 HWY 112	306.35	
			22991-122221	12/22/2021	11/18/21~12/17/21 15180 HWY	219.78	
			23221-122221	12/22/2021	11/18/21~12/17/21 12901 HWY	212.65	
			23040-122221	12/22/2021	11/18/21~12/17/21 FRONT ST	179.68	1,650.72
1/18/2022	0020849	U S BANK	6048-4597816	12/22/2021	AMAZON - FAC MAIN SUPPLI	433.98	
			3953-530866131	12/29/2021	NEWEGG - PERIPHERALS FC	380.79	
			3953-1116-12/21	12/6/2021	CENTURYLINK - 300561116	239.70	
			3953-5550644	12/7/2021	AMAZON - SOFTWARE	74.86	
			3953-4106629-1	1/7/2022	AMAZON - PERIPHERALS FO	46.16	1,175.49
1/18/2022	0001641	VERIZON WIRELESS	9895681848-414	12/22/2021	12/21 CELL CHARGES	66.27	66.27
1/18/2022	0001767	WEST WASTE & RECYCLING	0000235497	12/31/2021	12/21 GARBAGE SERVICE	36.00	36.00
1/18/2022	0020614	WOOD HAWK, INC	1941	12/4/2021	SEPTIC WASTE TRANSFER	1,435.00	1,435.00
1/18/2022	0004211	CENTURYLINK	4574719-121421	12/14/2021	360-457-4719 856B	76.17	76.17
1/18/2022	0000332	CLALLAM CO AUDITORS TAX	12/21SUT-42401	12/31/2021	12/21 SALES AND USE TAX	127.12	127.12
1/18/2022	0000360	CLALLAM COUNTY ER&R	2021.328E	12/21/2021	12/21 EQUIPMENT RENT	89.59	89.59
1/18/2022	0000361	CLALLAM COUNTY ROAD DEF	2021.090R	12/21/2021	11/16/21~12/15/21 EMPLOYEE	1,177.30	
			2021.079R	11/1/2021	09/16/21~10/15/21 EMPLOYEE	408.55	
			2021.085R	11/27/2021	10/16/21~11/15/21 EMPLOYEE	-90.21	1,495.64
1/18/2022	0001300	PUBLIC UTILITY DISTRICT	119587-121421	12/14/2021	11/08/21~12/08/21 971 CARLS	458.59	
			119586-122321	12/23/2021	11/17/21~12/16/21 1453 W WA	59.62	518.21
1/18/2022	0001426	SEQUIM, CITY OF	4405.0.1121 US	11/30/2021	11/21 REGIONAL SEWER USA	5,743.13	
			C21-11	11/30/2021	11/21 MONTHLY MAINTENANC	3,231.49	
			4405.0.1121 BS	11/30/2021	11/21 REGIONAL SEWER BAS	2,045.00	11,019.62
1/18/2022	0001641	VERIZON WIRELESS	9895801978	12/23/2021	12/21 CELL CHARGES	100.06	100.06
1/18/2022	0000546	EXPRESS SERVICES, INC	26488687-43401	12/15/2021	12/06/21~12/12/21 BBWA	573.44	
			26515109-43401	12/21/2021	12/13/21~12/19/21 BBWA	283.20	856.64
1/18/2022	0001300	PUBLIC UTILITY DISTRICT	24561-122221	12/22/2021	11/16/21~12/19/21 BULLMAN E	73.99	73.99
Sub total for U S BANK:							19,821.28

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1/18/2022	0000008	LEXIS NEXIS RISK MGMT INC	1035851-202112	12/31/2021	DATABASE INTERFACE FEE	54.40	54.40
1/18/2022	0000360	CLALLAM COUNTY ER&R	2021.332E	12/21/2021	RENTAL OF CHAIN GANG VEI	3,800.00	3,800.00
1/18/2022	0000546	EXPRESS SERVICES, INC	26488692	12/15/2021	CALL CENTER REPRESENTA	447.00	
			26515114	12/21/2021	CALL CENTER REPRESENTA	447.00	894.00
1/18/2022	0000593	FORKS, CITY OF	2128	1/3/2022	PRISONER BOARD BILL	1,563.60	1,563.60
1/18/2022	0000812	JIFFY CLEANERS	121421	12/14/2021	UNIFORM CLEANINGS	190.51	190.51
1/18/2022	0000844	KD&S ENVIRONMENTAL, INC.	21-6232-1	12/22/2021	SURVEYS AND TESTING OF F	1,675.00	1,675.00
1/18/2022	0000859	KITSAP COUNTY SHERIFF	2021-21	12/21/2021	EVOC WITH AND WITHOUT P	200.58	200.58
1/18/2022	0001179	PACIFIC OFFICE EQUIPMENT	1094045	12/31/2021	MAINTENANCE AGREEMENT	689.02	
			1094041	12/31/2021	MAINTENANCE AGREEMENT	453.64	
			1094043	12/31/2021	MAINTENANCE AGREEMENT	199.39	
			1092674	12/13/2021	TONER CARTRIDGES	143.59	
			1093100	12/22/2021	LASER CARTRIDGE	100.10	
			1094042	12/31/2021	MAINTENANCE AGREEMENT	91.41	
			1094051	12/31/2021	MAINTENANCE AGREEMENT	79.23	
			1094039	12/31/2021	MAINTENANCE AGREEMENT	62.45	
			1094046	12/31/2021	MAINTENANCE AGREEMENT	46.27	
			1094044	12/31/2021	MAINTENANCE AGREEMENT	41.04	
			1094040	12/31/2021	MAINTENANCE AGREEMENT	27.20	
			1094053	12/31/2021	MAINTENANCE AGREEMENT	26.20	
			1094047	12/31/2021	MAINTENANCE AGREEMENT	23.27	
			1094052	12/31/2021	MAINTENANCE AGREEMENT	17.75	
			1094050	12/31/2021	MAINTENANCE AGREEMENT	12.79	
			1094049	12/31/2021	MAINTENANCE AGREEMENT	11.06	
			1094048	12/31/2021	MAINTENANCE AGREEMENT	0.09	2,024.50
1/18/2022	0001211	PENINSULA DAILY NEWS	PD-575240-Jan2	12/9/2021	1 YEAR SUBSCRIPTION	156.00	156.00
1/18/2022	0001262	PORT OF PORT ANGELES	Year 2022	1/9/2022	LAUNCH RAMP PERMIT	60.00	60.00
1/18/2022	0001300	PUBLIC UTILITY DISTRICT	115366-Jan22	12/23/2021	UTILITIES - EDWARDS RD 1	377.29	
			88052-Jan22	12/13/2021	UTILITIES - KITFOX LANE 12	48.29	
			138358-Jan22	12/13/2021	POLE CAMERA	16.46	442.04
1/18/2022	0001428	SEQUIM GAZETTE	SG-521462-Jan2	12/23/2021	1 YR SUBSCRIPTION 2022	70.00	70.00

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1/18/2022	0001543	SWANSONS SERVICES CORP	1460093	6/17/2021	INDIGENT PACKS	58.00	
			1534754	12/9/2021	INDIGENT PACKS	46.42	
			1484669	8/12/2021	INDIGENT PACKS	43.00	
			1537218	12/16/2021	INDIGENT PACKS	30.21	177.63
1/18/2022	0001603	TYLER TECHNOLOGIES INC.	045-361332	12/1/2021	SUPPORT & UPDATE LICENS	8,731.31	8,731.31
1/18/2022	0001603	TYLER TECHNOLOGIES INC.	2132	1/6/2022	CONNECT 2022 REGISTRATI	1,099.00	
			1946	12/29/2021	CONNECT 2022 REGISTRATI	1,099.00	2,198.00
1/18/2022	0001697	WA ST CRIMINAL JUSTICE	201135776	12/16/2021	BASIC LE ACADEMY - BROOK	4,431.00	
			201135965	12/30/2021	FIELD TRAINING OFFICER AC	95.00	4,526.00
1/18/2022	0001714	WA ST DEPT OF NATURAL RE	4900/010015676	12/2/2021	ELLIS LOOKOUT SITE CONTI	6,881.03	6,881.03
1/18/2022	0001716	DEPT OF ENTERPRISE SVCS	16145806	1/4/2022	LESO/1033 PROGRAM ANNUA	600.00	600.00
1/18/2022	0001723	WSDOT/WA ST FERRIES	RK384682	12/31/2021	FERRY RECEIPTS	94.25	94.25
1/18/2022	0001734	WA ST PATROL	I22003639	1/4/2022	BACKGROUND CHECKS	410.75	410.75
1/18/2022	0001767	WEST WASTE & RECYCLING	0000237251	12/31/2021	DEBRI REMOVAL - NOVEMBE	766.69	
			0000235659	12/31/2021	GARBAGE DISPOSAL - SLIP F	72.00	838.69
1/18/2022	0001828	NIKOLA ENGINEERING INC	48644	12/15/2021	END POINTS DEC 2021	1,014.20	1,014.20
1/18/2022	0002588	IAPE, INTL ASSN FOR PROP &	M22-C93566	1/3/2022	MEMBERSHIP RENEWAL - DL	65.00	
			M22-C680381	1/3/2022	MEMBERSHIP RENEWAL - HC	65.00	130.00
1/18/2022	0003431	HI-TECH SECURITY, INC.	65019	12/30/2021	REPAIR PELCO ENCODER	1,229.44	
			65082	12/28/2021	CHANGE CODES AT SHERIFF	146.88	1,376.32
1/18/2022	0004211	CENTURYLINK	206-T30-9144-Je	12/23/2021	DATA CONNECTION 12/23/21	340.52	
			206-T01-0387-Je	12/16/2021	DATA CONNECTION 12/16/21	215.37	
			360-457-9044-Je	12/14/2021	TELEPHONE SERVICE 12/14/	66.03	
			360-457-2911-Je	12/14/2021	TELEPHONE SERVICE 12/14/	63.66	
			206-Z14-0050-Je	12/14/2021	TELEPHONE SERVICE 12/14/	63.42	
			206-T31-9138-Je	12/23/2021	DATA CONNECTION 12/23/21	55.17	804.17
1/18/2022	0006886	SYSTEMS FOR PUBLIC SAFE	139742	12/29/2021	INSTALLATION OF EQUIP IN F	19,056.25	19,056.25
1/18/2022	0014681	PROFORCE LAW ENFORCEM	470221	12/20/2021	TASER HOLSTERS AND POW	799.69	799.69
1/18/2022	0021923	FIRST RACE CAR WASH	123121	12/31/2021	CAR WASHES	88.00	88.00
1/18/2022	0024610	WAPRO	3522	12/9/2021	2022 WAPRO MEMBERSHIP -	25.00	
			010322	1/3/2022	2022 WAPRO MEMBERSHIP -	25.00	50.00
1/18/2022	0025654	ALPINE AUTO INC	60698	9/19/2021	TOWING	199.64	199.64
1/18/2022	0032392	D&C LOCK AND KEY	662	10/6/2021	REPLACE LOCK AT FORKS DI	705.25	705.25

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1/18/2022	0033486	LN CURTIS & SONS INC	INV555177	12/27/2021	UNIFORM - WATERHOUSE,J	228.48	
			INV553906	12/21/2021	UNIFORM - WATERHOUSE,J	48.80	
			INV553912	12/21/2021	UNIFORM - SAMPSON	48.80	
			INV553902	12/21/2021	UNIFORM - STOPPANI	48.80	374.88
1/18/2022	0037042	OFFICE DEPOT	218616594001	12/23/2021	OFFICE SUPPLIES	356.27	
			211527890001	12/14/2021	OFFICE SUPPLIES	81.55	
			216916877001	12/16/2021	OFFICE SUPPLIES	47.51	
			211258300001	12/14/2021	OFFICE SUPPLIES	34.89	
			216917886001	12/16/2021	OFFICE SUPPLIES	7.45	
			218616696001	12/27/2021	OFFICE SUPPLIES	5.07	
			213820641001	12/31/2021	CREDIT MEMO FOR 2 DRY EF	-323.77	208.97
1/18/2022	0039377	ONSOLVE LLC	15205702	11/30/2021	CODE RED SUBSCRIPTION 2	14,325.00	14,325.00
1/18/2022	0041605	HOME DEPOT PRO	659812564	12/22/2021	JAIL & KITCHEN SUPPLIES	733.63	
			657522033	12/9/2021	JAIL & KITCHEN SUPPLIES	657.03	
			659060172	12/17/2021	JAIL SUPPLIES	237.73	
			657246708	12/8/2021	JAIL SUPPLIES	123.49	1,751.88
1/18/2022	0044691	VERIZON CONNECT FLEET U	603000020502	1/3/2022	CHAIN GANG VEHICLE TRAC	99.88	99.88
Sub total for U S BANK:							76,572.42

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Final Check List
CLALLAM COUNTY

Sheriff Jail Med

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/18/2022	0001254	PORT ANGELES FIRE DEPAR	115-2021-000048	1/7/2022	INMATE MEDICAL	175.03	
			15-2021-000050	1/7/2022	INMATE MEDICAL	121.94	296.97
1/18/2022	0021555	HARRISON MEDICAL CENTER	H254105190	1/7/2022	INMATE MEDICAL	82.19	82.19
1/18/2022	0024978	CORRECTIONAL HEALTHCARE	INV0088481	1/3/2022	NURSING CONTRACT	27,432.70	27,432.70
1/18/2022	0025115	RADIA INC PS	Z8VJVZ6	1/7/2022	INMATE MEDICAL	38.66	
			Z8TRFQ9	1/7/2022	INMATE MEDICAL	27.92	
			Z8W5F08	1/7/2022	INMATE MEDICAL	20.70	
			Z8V0K59	1/7/2022	INMATE MEDICAL	4.88	92.16
1/18/2022	0039487	ALBERTSONS LLC	2111CCJMP010	12/2/2021	INMATE MEDICINE	301.69	301.69
1/18/2022	0041537	MCKESSON MEDICAL-SURGI	18909209	12/29/2021	CLINIC SUPPLIES	221.21	
			18843570	12/9/2021	CLINIC SUPPLIES	46.87	
			18650109	10/14/2021	CLINIC SUPPLIES	39.30	
			18908133	12/29/2021	CLINIC SUPPLIES	28.81	
			18687209	10/25/2021	CLINIC SUPPLIES	23.43	
			18878285	12/20/2021	CLINIC SUPPLIES	15.25	
			18895485	12/23/2021	CLINIC SUPPLIES	7.20	
			18888264	12/21/2021	CLINIC SUPPLIES	3.60	
			18899203	12/27/2021	CLINIC SUPPLIES	3.49	389.16
Sub total for U S BANK:							28,594.87

Clerk

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/18/2022	0001179	PACIFIC OFFICE EQUIPMENT	1093542	1/7/2022	CLERK'S OFFICE CONTRACT	65.79	
			1093541	1/7/2022	CLER'S OFFICE CONTRACT #	37.76	103.55
1/18/2022	0044361	MACDONALD, LISA	TRAVELMACD	1/7/2022	LISA MACDONALD TRAVEL DI	13.44	13.44
1/18/2022	0045815	FOUST, DAMON	06-1-00503-1	1/7/2022	BLAKE LFO REFUND	153.14	153.14
1/18/2022	0046091	TINOCO, REBECCA GAY	03-1-00286-0	1/7/2022	BLAKE LFO REFUND	190.00	190.00
1/18/2022	0046121	BALCH, GARY LEN	99-1-00363-1	1/7/2022	BLAKE LFO REFUND	2,835.00	
			04-1-00012-1	1/7/2022	BLAKE LFO REFUND	1,376.96	
			04-1-00121-7	1/7/2022	BLAKE LFO REFUND	555.00	4,766.96
1/18/2022	0046123	ONG DOC #931441, STEVEN	03-1-00223-1	1/7/2022	BLAKE LFO REFUND	3,700.49	3,700.49
1/18/2022	0046124	SLEZAK, MICHAEL	10-1-00340-1	1/7/2022	BLAKE LFO REFUND	1,315.00	1,315.00
Sub total for U S BANK:							10,242.58

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Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/18/2022	0000008	LEXIS NEXIS RISK MGMT INC	1382924-202112	1/10/2022	MONTHLY SUBSCRIPTION FE	115.43	115.43
1/18/2022	0001179	PACIFIC OFFICE EQUIPMENT	1093585	1/10/2022	COPY MAHCINE MAINTENAN	97.78	97.78
1/18/2022	0001211	PENINSULA DAILY NEWS	PD-575241-2022	1/10/2022	ANNUAL SUBSCRIPTION	156.00	156.00
1/18/2022	0029534	HARRIS GOVERN	TAMN00001278	1/10/2022	PACS COLLECTIONS SOFTW	6,817.88	6,817.88
1/18/2022	0040381	ACI PAYMENTS INC	1000060634	1/10/2022	ACH RETURNED PAYMENTS	52.00	52.00
Sub total for U S BANK:							7,239.09

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/18/2022	0000360	CLALLAM COUNTY ER&R	2021.330E	1/10/2022	ER&R VEHICLE #166 RENTAL	405.00	405.00
1/18/2022	0000546	EXPRESS SERVICES, INC	26515117	1/10/2022	EXPRESS SERVICES	494.91	494.91
1/18/2022	0001179	PACIFIC OFFICE EQUIPMENT	1093601	1/10/2022	PACIFIC OFFICE EQUIPMENT	115.90	115.90
1/18/2022	0001641	VERIZON WIRELESS	9895776454	1/10/2022	VERIZON	251.75	251.75
1/18/2022	0020849	U S BANK	usbank 12.2021	1/10/2022	US BANK DECEMBER 2021	536.18	536.18
1/18/2022	0045254	SLEDGEHAMMER MARKETIN	8	1/10/2022	SLEDGEHAMMER MARKETIN	1,020.00	1,020.00
Sub total for U S BANK:							2,823.74



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1/18/22

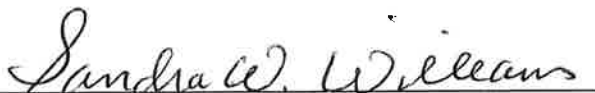
Payroll Ending: 12/31/2021

Gross Earnings:	\$1,619,456.35
Benefits Paid:	\$824,081.38
Total Expenditures:	\$2,443,537.73

STATE OF WASHINGTON)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 10th DAY OF January 2022


SANDRA L WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

BILL PEACH

(County Administrator)

COPY

Payroll and Benefits Paid for 3 Payrolls: January 10, 2022					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: December 2021					
General Fund	00100	753,931.77	290,645.30	137	1,044,577.07
Sheriff: Boating Safety/VRF	11003/04	308.54	46.66	1	355.20
Sheriff: OPNET	11008	5,401.74	2,271.86	1	7,673.60
Sheriff: OPSCAN	11065				0.00
Sheriff: Stonegarden	11068				0.00
Sheriff: Port Security	11069				0.00
HHS	11301	18,640.65	8,642.45	5	27,283.10
HHS-Alcohol/Drug	11321				0.00
HHS-Dev Disabilities	11331	8,935.89	4,031.58	2	12,967.47
Law Library	11401	514.10	44.96	1	559.06
Prosecutor-Local Crime Victim	11701				0.00
Treasurer- O&M	12201				0.00
Treasurer-REET Electronic Tech	12231				0.00
Auditor-Doc Preservation	12401	1,208.57	106.47	1	1,315.04
Noxious Weed Control	13001	6,061.83	2,653.61	1	8,715.44
Dist Court 1 - Probation	13501				0.00
DCD Lwr Dungeness Floodplain	30301	6,975.58	2,935.12	2	9,910.70
Dungeness Reservoir	30401				0.00
HR Risk Management	50401	7,071.70	647.26	5	7,718.96
Wellness Benefit/Transit Passes	50601				0.00
MONTHLY TOTALS		809,050.37	312,025.27		1,121,075.64
SEMI-MONTHLY: 12/16-31/2021					
General Fund	00100	534,975.50	343,544.94	188	878,520.44
HHS	11301	21,000.63	15,771.34	10	36,771.97
HHS-Homeless Task Force	11322				0.00
Chem Depend/Mental Health	11323				0.00
Prosecutor-Local Crime Victim	11701	4,797.61	3,352.45	2	8,150.06
Treasurer- O&M	12201	1,291.55	980.43	1	2,271.98
Auditor-Doc Preservation	12401	2,151.56	1,645.57	2	3,797.13
Noxious Weed Control	13001	1,902.60	1,601.52	1	3,504.12
Veterans Relief	19914	4,493.40	3,348.60	2	7,842.00
DCD Lwr Dungeness Floodplain	30301	576.97	386.30	1	963.27
HR-Risk Management	50401	12,120.77	6,805.27	4	18,926.04
HR-Worker's Compensation	50501	1,517.74	800.81	2	2,318.55
Wellness Benefit/Transit Passes	50601		147.00		147.00
SM TOTALS		584,828.33	378,384.23		963,212.56
ROADS: 12/16-31/2021 TOTALS					
PW - Roads	10101	186,713.51	110,281.67	63	296,995.18
PW - Flood Control	10135	3,952.86	2,209.02	3	6,161.88
PW - Solid Waste	40201	1,159.69	638.11	2	1,797.80
Clallam Bay/Sekiu Sewer	41401	9,382.60	5,168.88	6	14,551.48
PW - Carlsborg Sewer M&O	42401	683.93	396.84	4	1,080.77
ER&R	50301	23,685.06	14,977.36	16	38,662.42
Wellness Benefit/Transit Passes	50601				0.00
ROADS TOTALS		225,577.65	133,671.88		359,249.53
TOTALS		\$1,619,456.35	\$824,081.38		\$2,443,537.73

Prepared by:

Angi Klahn, Deputy Auditor

COPY

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Check Date: 01/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
12/01/2021 to 12/31/2021-1 Cycle m

Monthly

Page: 1

Fund Worked : 00100
Emps : 137

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	540,025.20	15,284.82	v	VACATION	50,880.70	1,484.06
h	HOLIDAY	38,621.21	1,062.60	fh	FLOATING HOLIDAY	28,740.47	839.45
o15s	OVERTIME X 1.5 - SHERIFF DEPT	27,308.67	464.00	s	SICK	20,558.45	639.08
covid	covid SICK	12,078.21	332.75	adml	ADMINISTRATIVE LEAVE PAID	5,678.62	166.00
vp	VACATION PAYOFF	4,851.01	155.97	cu	COMP USED	2,829.51	84.50
hazpay	HAZARD PAY	2,544.75		o15j	OVERTIME x 1.5 - JUV DETENTION	2,520.77	65.50
accred	ACCREDITATION PAY	2,442.82		oth	OVERTIME X 1.5 - HOURLY	2,272.36	198.00
bsba	BS/BA EDUCATION INCENTIVE	1,542.91		dont	DONATED TIME USED	1,511.87	56.72
ohjd	OT HOLIDAY - JUV DETENTION	1,496.74	42.00	aaas	AA/AS EDUCATION INCENTIVE	1,361.83	
aute	AUTO ALLOWANCE ELECTED	1,360.00		detpay	DETECTIVE PAY	1,252.70	
auto	AUTO ALLOWANCE CONTRACTUAL	1,020.00		swa	SICK - WA PART-TIME	676.60	13.50
flxu	FLEX TIME USED (NO RUN BAL)	668.78	17.00	phsm	PHONE STIPEND SMART PHONE	560.00	
aspd	SHERIFF ACTING SUP PAY DEPUTY	310.86	164.50	o10s	OVERTIME X 1.0 - SHERIFF DEPT	236.80	6.50
sprt	SICK PAYOFF RETIRE 25%	168.08	21.75	oc2	ON CALL NON-SHIFT DAY	109.29	1.00
wep	WEST END PAY	100.00		aspj	ACTING SUPERVISOR PAY JUVENILE	90.24	72.00
phns	PHONE STIPEND	40.00		asp	SHERIFF ACTING SUPERVISOR PAY	28.30	17.00
swapt	SICK PAYOFF - TERMINATION 10%	26.88	1.61	spt	SICK PAYOFF - TERMINATION 10%	17.14	4.90
				Totals:		753,931.77	21,195.21

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	70,287.64	socsec	SOCIAL SECURITY	44,834.57
pers2	PERS 2 RETIREMENT	20,854.71	leoff2	LEOFF 2 RETIREMENT	15,295.30
401a	401A DEFERRED COMPENSATION	14,498.31	icm457	ICMA DEFERRED COMP	13,848.40
medpre	HEALTH INSURANCE PRE TAX	11,222.32	medtx	MEDICARE TAX	10,485.54
psers	PSERS RETIREMENT	6,700.37	h457	MASSMUTUAL 457	5,813.11
pers3	PERS 3 RETIREMENT	3,824.46	fmlatx	WA Paid Family & Medical Leave	3,239.16
udteam	UNION DUES - TEAMSTERS	2,555.50	n457	NATIONWIDE 457	2,345.04
aflpre	AFLAC PRE TAX	988.03	udpd	UNION DUES - 1619 D	917.16
ltdshr	LTD - SHERIFF	892.76	l&i	L&I - SELF INSURED	829.58
genpre	SUN LIFE PRE TAX	647.71	udmp	UNION DUES - 1619 MP	532.99
udps	UNION DUES - 1619 S	486.01	hr125	HEALTH REIMBURSEMENT	482.00
udcd	UNION DUES - 1619 CD C	466.00	dshs	DSHS CHILD SUPPORT	400.00
udlc	UNION DUES - 1619 LC	349.50	pers1	PERS 1 RETIREMENT	342.22
aflaft	AFLAC POST TAX	305.85	n457rt	ROTH-NATIONWIDE 457	300.00
udcs	UNION DUES - 1619 CS	291.25	uw	UNITED WAY	157.50
colaft	COLONIAL LIFE INS. POST TAX	145.68	colpre	COLONIAL LIFE INS. PRE TAX	88.12
wsatf	1619CD WSATF DUES	60.00	shrcf	SHERIFF COFFEE FUND	46.00

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Labor Distribution Totals By Fund
CLALLAM COUNTY
12/01/2021 to 12/31/2021-1 Cycle m

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Fund Worked : 00100
Emps : 137

<u>Deduction Code and Description</u>	<u>Amount</u>
shrfd SHERIFF EMPLOYEE FUND	27.00

<u>Deduction Code and Description</u>	<u>Amount</u>
garnfe GARNISHMENT FEE	1.00
Totals:	234,560.79

<u>Benefit Code and Description</u>	<u>Amount</u>
medpre HEALTH INSURANCE PRE TAX	137,403.93
pers2 PERS 2 RETIREMENT	33,610.14
401a 401A DEFERRED COMPENSATION	13,317.36
medtx MEDICARE TAX	10,485.54
l&i L&I - SELF INSURED	8,315.30
fmlatx WA Paid Family & Medical Leave	1,184.78
pers1 PERS 1 RETIREMENT	584.63

<u>Benefit Code and Description</u>	<u>Amount</u>
socsec SOCIAL SECURITY	44,834.57
vebahr HRA VEBA	14,233.35
psers PSERS RETIREMENT	10,710.25
leoff2 LEOFF 2 RETIREMENT	9,503.52
pers3 PERS 3 RETIREMENT	5,446.73
unemp UNEMPLOYMENT	680.20
genpre SUN LIFE PRE TAX	335.00
Totals:	290,645.30

Gross Earnings by Fund:	753,931.77	21,195.21
Total Fund Deductions:	234,560.79	
Fund Net:	519,370.98	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
12/01/2021 to 12/31/2021-1 Cycle m

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Fund Worked : 11003
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
o15s	OVERTIME X 1.5 - SHERIFF DEPT	308.54	4.50				
				Totals:		308.54	4.50
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	44.28	leoff2	LEOFF 2 RETIREMENT	26.32		
socsec	SOCIAL SECURITY	19.04	401a	401A DEFERRED COMPENSATION	12.01		
medtx	MEDICARE TAX	4.45	icm457	ICMA DEFERRED COMP	3.86		
udps	UNION DUES - 1619 S	2.24	ltdshr	LTD - SHERIFF	1.44		
fmlatx	WA Paid Family & Medical Leave	1.36	l&i	L&I - SELF INSURED	0.27		
			Totals:		115.27		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
socsec	SOCIAL SECURITY	19.04	leoff2	LEOFF 2 RETIREMENT	16.35		
l&i	L&I - SELF INSURED	6.01	medtx	MEDICARE TAX	4.45		
fmlatx	WA Paid Family & Medical Leave	0.50	unemp	UNEMPLOYMENT	0.31		
			Totals:		46.66		
			Gross Earnings by Fund:		308.54		4.50
			Total Fund Deductions:		115.27		
			Fund Net:		193.27		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
12/01/2021 to 12/31/2021-1 Cycle m

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Fund Worked : 11008
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,106.26	143.00	h	HOLIDAY		459.44	16.00
fh	FLOATING HOLIDAY		459.44	16.00	s	SICK		258.45	9.00
o15s	OVERTIME X 1.5 - SHERIFF DEPT		65.31	1.50	accred	ACCREDITATION PAY		52.84	
					Totals:			5,401.74	185.50

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	431.92
socsec	SOCIAL SECURITY	329.32
medtx	MEDICARE TAX	77.02
fmlatx	WA Paid Family & Medical Leave	23.73
shrfnd	SHERIFF EMPLOYEE FUND	5.00

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	343.55
medpre	HEALTH INSURANCE PRE TAX	90.10
udlc	UNION DUES - 1619 LC	58.25
l&i	L&I - SELF INSURED	7.46
Totals:		1,366.35

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,275.00
socsec	SOCIAL SECURITY	329.32
l&i	L&I - SELF INSURED	22.76
unemp	UNEMPLOYMENT	5.40

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	553.68
medtx	MEDICARE TAX	77.02
fmlatx	WA Paid Family & Medical Leave	8.68
Totals:		2,271.86

Gross Earnings by Fund:	5,401.74	185.50
Total Fund Deductions:	1,366.35	
Fund Net:	4,035.39	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
12/01/2021 to 12/31/2021-1 Cycle m

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Fund Worked : 11301
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		14,941.14	563.40	h	HOLIDAY		1,388.10	54.40
v	VACATION		1,043.89	40.50	s	SICK		663.58	26.00
fh	FLOATING HOLIDAY		314.16	12.70	oh15	OVERTIME HOLIDAY X 1.5		289.78	8.00
					Totals:			18,640.65	705.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,553.62
pers2	PERS 2 RETIREMENT	855.25
medpre	HEALTH INSURANCE PRE TAX	619.20
udteam	UNION DUES - TEAMSTERS	229.00
fmlatx	WA Paid Family & Medical Leave	81.88

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	1,117.34
icm457	ICMA DEFERRED COMP	821.07
medtx	MEDICARE TAX	261.32
pers3	PERS 3 RETIREMENT	141.95
l&i	L&I - SELF INSURED	29.49
Totals:		5,710.12

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	5,040.00
socsec	SOCIAL SECURITY	1,117.34
pers3	PERS 3 RETIREMENT	291.01
l&i	L&I - SELF INSURED	185.90
unemp	UNEMPLOYMENT	18.64

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	1,378.35
401a	401A DEFERRED COMPENSATION	319.93
medtx	MEDICARE TAX	261.32
fmlatx	WA Paid Family & Medical Leave	29.96
Totals:		8,642.45

Gross Earnings by Fund:	18,640.65	705.00
Total Fund Deductions:	5,710.12	
Fund Net:	12,930.53	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
12/01/2021 to 12/31/2021-1 Cycle m

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Fund Worked : 11331
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,995.10	196.39	fh	FLOATING HOLIDAY		2,072.13	67.20
h	HOLIDAY		782.56	25.60	v	VACATION		64.58	2.25
s	SICK		21.52	0.75					
					Totals:				
									8,935.89 292.19
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		798.06	pers2	PERS 2 RETIREMENT		568.33		
socsec	SOCIAL SECURITY		538.09	h457	MASSMUTUAL 457		500.00		
medpre	HEALTH INSURANCE PRE TAX		257.15	icm457	ICMA DEFERRED COMP		187.51		
medtx	MEDICARE TAX		125.85	udteam	UNION DUES - TEAMSTERS		119.75		
fmlabx	WA Paid Family & Medical Leave		39.26	l&i	L&I - SELF INSURED		10.14		
				Totals:					
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,218.76	pers2	PERS 2 RETIREMENT		915.94		
socsec	SOCIAL SECURITY		538.09	401a	401A DEFERRED COMPENSATION		178.71		
medtx	MEDICARE TAX		125.85	l&i	L&I - SELF INSURED		30.93		
fmlabx	WA Paid Family & Medical Leave		14.36	unemp	UNEMPLOYMENT		8.94		
				Totals:					
				Gross Earnings by Fund:					
				Total Fund Deductions:					
				Fund Net:					

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Fund Worked : 11401
Emps : 1

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	514.10	27.25			
			Totals:	514.10	27.25
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
socsec SOCIAL SECURITY	31.87		fedtx FEDERAL WITHHOLDING TAX	15.16	
medtx MEDICARE TAX	7.46		fmlatx WA Paid Family & Medical Leave	2.26	
l&i L&I - SELF INSURED	1.41				
			Totals:	58.16	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
socsec SOCIAL SECURITY	31.87		medtx MEDICARE TAX	7.46	
l&i L&I - SELF INSURED	4.29		fmlatx WA Paid Family & Medical Leave	0.83	
unemp UNEMPLOYMENT	0.51				
			Totals:	44.96	
			Gross Earnings by Fund:	514.10	27.25
			Total Fund Deductions:	58.16	
			Fund Net:	455.94	

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Fund Worked : 12401
Emps : 1

Earnings Code & Description	Amount	Hours
r REGULAR	1,208.57	69.00

Earnings Code & Description	Amount	Hours
Totals:	1,208.57	69.00

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	74.93
fedtx FEDERAL WITHHOLDING TAX	12.94
l&i L&I - SELF INSURED	3.56

Deduction Code and Description	Amount
medtx MEDICARE TAX	17.52
fmlatx WA Paid Family & Medical Leave	5.31
Totals:	114.26

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	74.93
l&i L&I - SELF INSURED	10.87
unemp UNEMPLOYMENT	1.21

Benefit Code and Description	Amount
medtx MEDICARE TAX	17.52
fmlatx WA Paid Family & Medical Leave	1.94
Totals:	106.47

Gross Earnings by Fund:	1,208.57	69.00
Total Fund Deductions:	114.26	
Fund Net:	1,094.31	

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Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,273.20	72.00	v	VACATION		1,768.06	56.00
fh	FLOATING HOLIDAY		1,515.41	48.00	h	HOLIDAY		505.16	16.00
					Totals:			6,061.83	192.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
icm457	ICMA DEFERRED COMP		2,000.00	fedtx	FEDERAL WITHHOLDING TAX		638.75		
pers2	PERS 2 RETIREMENT		385.53	socsec	SOCIAL SECURITY		373.04		
401a	401A DEFERRED COMPENSATION		303.09	medtx	MEDICARE TAX		87.24		
udmp	UNION DUES - 1619 MP		58.25	medpre	HEALTH INSURANCE PRE TAX		45.10		
fmlatx	WA Paid Family & Medical Leave		26.63	l&i	L&I - SELF INSURED		8.26		
				Totals:			3,925.89		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,320.00	pers2	PERS 2 RETIREMENT		621.34		
socsec	SOCIAL SECURITY		373.04	401a	401A DEFERRED COMPENSATION		121.24		
l&i	L&I - SELF INSURED		89.95	medtx	MEDICARE TAX		87.24		
vebahr	HRA VEBA		25.00	fmlatx	WA Paid Family & Medical Leave		9.74		
unemp	UNEMPLOYMENT		6.06						
				Totals:			2,653.61		
				Gross Earnings by Fund:			6,061.83		192.00
				Total Fund Deductions:			3,925.89		
				Fund Net:			2,135.94		

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Fund Worked : 30301
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,941.86	143.99	fh	FLOATING HOLIDAY		1,418.40	40.50
h	HOLIDAY		606.57	17.60	s	SICK		8.75	0.31
Totals:							6,975.58	202.40	

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	535.43
pers3	PERS 3 RETIREMENT	284.38
h457	MASSMUTUAL 457	148.76
medpre	HEALTH INSURANCE PRE TAX	89.53
pers2	PERS 2 RETIREMENT	81.92
fmlatx	WA Paid Family & Medical Leave	30.63
udteam	UNION DUES - TEAMSTERS	15.75
uw	UNITED WAY	2.50

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	421.66
401a	401A DEFERRED COMPENSATION	284.38
medtx	MEDICARE TAX	98.62
hr125	HEALTH REIMBURSEMENT	85.00
udmp	UNION DUES - 1619 MP	49.51
icm457	ICMA DEFERRED COMP	25.76
l&i	L&I - SELF INSURED	8.84
Totals:		2,162.67

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,424.51
socsec	SOCIAL SECURITY	421.66
pers2	PERS 2 RETIREMENT	132.04
l&i	L&I - SELF INSURED	96.38
fmlatx	WA Paid Family & Medical Leave	11.22

Benefit Code and Description		Amount
pers3	PERS 3 RETIREMENT	582.96
401a	401A DEFERRED COMPENSATION	139.51
medtx	MEDICARE TAX	98.62
vebahr	HRA VEBA	21.25
unemp	UNEMPLOYMENT	6.97
Totals:		2,935.12

Gross Earnings by Fund:	6,975.58	202.40
Total Fund Deductions:	2,162.67	
Fund Net:	4,812.91	

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Fund Worked : 50401
Emps : 5

Earnings Code & Description	Amount	Hours
r REGULAR	7,071.70	259.05

Earnings Code & Description	Amount	Hours
Totals:	7,071.70	259.05

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	567.71
medtx MEDICARE TAX	102.54
l&i L&I - SELF INSURED	13.36

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	438.45
fmlatx WA Paid Family & Medical Leave	31.07
Totals:	1,153.13

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	438.45
l&i L&I - SELF INSURED	87.84
unemp UNEMPLOYMENT	7.07

Benefit Code and Description	Amount
medtx MEDICARE TAX	102.54
fmlatx WA Paid Family & Medical Leave	11.36
Totals:	647.26

Gross Earnings by Fund:	7,071.70	259.05
Total Fund Deductions:	1,153.13	
Fund Net:	5,918.57	

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Fund Worked : 65101
Emps : 2

Earnings Code & Description	Amount	Hours
r REGULAR	7,346.01	200.00

Earnings Code & Description	Amount	Hours
bhp BENEFIT HOURS PAID - TAX DIST	1,536.50	40.00
Totals:	8,882.51	240.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	646.74
fd1457 DRS 457 DEFERRED COMP FIRE 1	400.00
socsec SOCIAL SECURITY	74.40
fmlf1 WA Paid Family & Medical Leave	39.02

Deduction Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	524.26
medtx MEDICARE TAX	128.80
l&i1 L&I - FIRE 1	64.92
Totals:	1,878.14

Benefit Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	325.74
socsec SOCIAL SECURITY	74.40

Benefit Code and Description	Amount
medtx MEDICARE TAX	128.80
Totals:	528.94

Gross Earnings by Fund:	8,882.51	240.00
Total Fund Deductions:	1,878.14	
Fund Net:	7,004.37	

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Fund Worked : 65151
Emps : 12

Earnings Code & Description	Amount	Hours
r REGULAR	7,560.15	162.00

Earnings Code & Description	Amount	Hours
Totals:	7,560.15	162.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	562.03
medtx MEDICARE TAX	109.64

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	468.74
fmlf5 WA Paid Family & Medical Leave	33.22
Totals:	1,173.63

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	468.74

Benefit Code and Description	Amount
medtx MEDICARE TAX	109.64
Totals:	578.38

Gross Earnings by Fund:	7,560.15	162.00
Total Fund Deductions:	1,173.63	
Fund Net:	6,386.52	

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Fund Worked : 65171
Emps : 10

Earnings Code & Description	Amount	Hours
r REGULAR	12,798.52	296.08

Earnings Code & Description	Amount	Hours
Totals:	12,798.52	296.08

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	873.40
socsec SOCIAL SECURITY	269.25
l&lf4 L&I - FIRE 4	78.80

Deduction Code and Description	Amount
leof#4 LEOFF 2 RETIREMENT FIRE 4	721.30
medtx MEDICARE TAX	185.60
fmlf4 WA Paid Family & Medical Leave	56.22
Totals:	2,184.57

Benefit Code and Description	Amount
leof#4 LEOFF 2 RETIREMENT FIRE 4	448.17
medtx MEDICARE TAX	185.60

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	269.25
Totals:	903.02

Gross Earnings by Fund:	12,798.52	296.08
Total Fund Deductions:	2,184.57	
Fund Net:	10,613.95	

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Fund Worked : 67101
Emps : 3

Earnings Code & Description		Amount	Hours
r	REGULAR	5,247.80	249.50
bhu	BENEFIT HOURS USED - TAX DIST	880.00	40.00

Earnings Code & Description		Amount	Hours
ott	OVERTIME - TAXING DIST	957.00	29.00
Totals:		7,084.80	318.50

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	630.64
pers2	PERS 2 RETIREMENT	318.32
l&iagn	L&I - AGNEW	76.16

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	439.26
medtx	MEDICARE TAX	102.73
Totals:		1,567.11

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	513.01
medtx	MEDICARE TAX	102.73

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	439.26
fmlagn	WA Paid Family & Medical Leave	31.13
Totals:		1,086.13

Gross Earnings by Fund:	7,084.80	318.50
Total Fund Deductions:	1,567.11	
Fund Net:	5,517.69	

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Fund Worked : 67121
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,510.00	69.00					
					Totals:			2,510.00	69.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		155.62		medtx	MEDICARE TAX		36.40	
fmlcn	WA Paid Family & Medical Leave		11.03						
					Totals:			203.05	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		155.62		medtx	MEDICARE TAX		36.40	
					Totals:			192.02	
					Gross Earnings by Fund:			2,510.00	69.00
					Total Fund Deductions:			203.05	
					Fund Net:			2,306.95	

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Fund Worked : 67141
Emps : 2

Earnings Code & Description	Amount	Hours
r REGULAR	3,950.40	180.00

Earnings Code & Description	Amount	Hours
Totals:	3,950.40	180.00

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	244.93
fedtx FEDERAL WITHHOLDING TAX	116.63
l&ihig L&I - HIGHLAND IRRIGATION	45.44

Deduction Code and Description	Amount
pers2h PERS 2 RETIREMENT - HIGHLAND	225.81
medtx MEDICARE TAX	57.28
fmlhig WA Paid Family & Medical Leave	17.36
Totals:	707.45

Benefit Code and Description	Amount
pers2h PERS 2 RETIREMENT - HIGHLAND	363.92
medtx MEDICARE TAX	57.28

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	244.93
Totals:	666.13

Gross Earnings by Fund:	3,950.40	180.00
Total Fund Deductions:	707.45	
Fund Net:	3,242.95	

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Fund Worked : 67701
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,859.00	223.50					
					Totals:			5,859.00	223.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
socsec	SOCIAL SECURITY		363.26	fedtx	FEDERAL WITHHOLDING TAX		125.00		
medtx	MEDICARE TAX		84.96	fmlbld	WA Paid Family & Medical Leave		25.74		
				Totals:			598.96		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		363.26	medtx	MEDICARE TAX		84.96		
				Totals:			448.22		
				Gross Earnings by Fund:			5,859.00	223.50	
				Total Fund Deductions:			598.96		
				Fund Net:			5,260.04		

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Fund Worked : 67731
Emps : 9

Earnings Code & Description		Amount	Hours
r	REGULAR	32,292.16	1,108.00
ott	OVERTIME - TAXING DIST	3,208.95	77.25

Earnings Code & Description		Amount	Hours
bhu	BENEFIT HOURS USED - TAX DIST	6,406.69	236.00
Totals:		41,907.80	1,421.25

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	3,213.44
socsec	SOCIAL SECURITY	2,598.28
medsun	HEALTH INSURANCE SUNLAND	365.47
fmlsun	WA Paid Family & Medical Leave	184.11

Deduction Code and Description		Amount
pers2s	PERS 2 RETIREMENT - SUNLAND	2,598.94
medtx	MEDICARE TAX	607.66
l&isun	L&I - SUNLAND	225.14
Totals:		9,793.04

Benefit Code and Description		Amount
medsun	HEALTH INSURANCE SUNLAND	10,188.28
socsec	SOCIAL SECURITY	2,598.28

Benefit Code and Description		Amount
pers2s	PERS 2 RETIREMENT - SUNLAND	4,188.55
medtx	MEDICARE TAX	607.66
Totals:		17,582.77

Gross Earnings by Fund:	41,907.80	1,421.25
Total Fund Deductions:	9,793.04	
Fund Net:	32,114.76	

Fund Worked : - Totals -
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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		658,641.17	19,246.98	v	VACATION		53,757.23	1,582.81
h	HOLIDAY		42,363.04	1,192.20	fh	FLOATING HOLIDAY		34,520.01	1,023.85
o15s	OVERTIME X 1.5 - SHERIFF DEPT		27,682.52	470.00	s	SICK		21,510.75	675.14
covid	covid SICK		12,078.21	332.75	bhu	BENEFIT HOURS USED - TAX DIST		7,286.69	276.00
adml	ADMINISTRATIVE LEAVE PAID		5,678.62	166.00	vp	VACATION PAYOFF		4,851.01	155.97
ott	OVERTIME - TAXING DIST		4,165.95	106.25	cu	COMP USED		2,829.51	84.50
hazpay	HAZARD PAY		2,544.75		o15j	OVERTIME x 1.5 - JUV DETENTION		2,520.77	65.50
accred	ACCREDITATION PAY		2,495.66		oth	OVERTIME X 1.5 - HOURLY		2,272.36	198.00
bsba	BS/BA EDUCATION INCENTIVE		1,542.91		bhp	BENEFIT HOURS PAID - TAX DIST		1,536.50	40.00
dont	DONATED TIME USED		1,511.87	56.72	ohjd	OT HOLIDAY - JUV DETENTION		1,496.74	42.00
aaas	AA/AS EDUCATION INCENTIVE		1,361.83		aute	AUTO ALLOWANCE ELECTED		1,360.00	
detpay	DETECTIVE PAY		1,252.70		auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00	
swa	SICK - WA PART-TIME		676.60	13.50	flxu	FLEX TIME USED (NO RUN BAL)		668.78	17.00
phsm	PHONE STIPEND SMART PHONE		560.00		aspd	SHERIFF ACTING SUP PAY DEPUTY		310.86	164.50
oh15	OVERTIME HOLIDAY X 1.5		289.78	8.00	o10s	OVERTIME X 1.0 - SHERIFF DEPT		236.80	6.50
sprt	SICK PAYOFF RETIRE 25%		168.08	21.75	oc2	ON CALL NON-SHIFT DAY		109.29	1.00
wep	WEST END PAY		100.00		aspi	ACTING SUPERVISOR PAY JUVENILE		90.24	72.00
phns	PHONE STIPEND		40.00		asp	SHERIFF ACTING SUPERVISOR PAY		28.30	17.00
swapt	SICK PAYOFF - TERMINATION 10%		26.88	1.61	spt	SICK PAYOFF - TERMINATION 10%		17.14	4.90
					Totals:			899,603.55	26,042.43

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		81,053.39	socsec	SOCIAL SECURITY		52,792.05
pers2	PERS 2 RETIREMENT		23,407.61	icm457	ICMA DEFERRED COMP		16,886.60
leoff2	LEOFF 2 RETIREMENT		15,845.88	401a	401A DEFERRED COMPENSATION		15,097.79
medtx	MEDICARE TAX		12,580.63	medpre	HEALTH INSURANCE PRE TAX		12,323.40
psers	PSERS RETIREMENT		6,700.37	h457	MASSMUTUAL 457		6,461.87
pers3	PERS 3 RETIREMENT		4,250.79	fmlatx	WA Paid Family & Medical Leave		3,481.29
udteam	UNION DUES - TEAMSTERS		2,920.00	pers2s	PERS 2 RETIREMENT - SUNLAND		2,598.94
n457	NATIONWIDE 457		2,345.04	aflpre	AFLAC PRE TAX		988.03
udpd	UNION DUES - 1619 D		917.16	l&i	L&I - SELF INSURED		912.37
ltdshr	LTD - SHERIFF		894.20	leof#4	LEOFF 2 RETIREMENT FIRE 4		721.30
genpre	SUN LIFE PRE TAX		647.71	udmp	UNION DUES - 1619 MP		640.75
hr125	HEALTH REIMBURSEMENT		567.00	udps	UNION DUES - 1619 S		488.25
udcd	UNION DUES - 1619 CD C		466.00	udlc	UNION DUES - 1619 LC		407.75
dshs	DSHS CHILD SUPPORT		400.00	fd1457	DRS 457 DEFERRED COMP FIRE 1		400.00
medsun	HEALTH INSURANCE SUNLAND		365.47	pers1	PERS 1 RETIREMENT		342.22

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Deduction Code and Description		Amount
aflaft	AFLAC POST TAX	305.85
udcs	UNION DUES - 1619 CS	291.25
l&isun	L&I - SUNLAND	225.14
uw	UNITED WAY	160.00
colpre	COLONIAL LIFE INS. PRE TAX	88.12
l&iagn	L&I - AGNEW	76.16
wsatf	1619CD WSATF DUES	60.00
shrfcf	SHERIFF COFFEE FUND	46.00
fmlf1	WA Paid Family & Medical Leave	39.02
shrfnd	SHERIFF EMPLOYEE FUND	32.00
fmlhig	WA Paid Family & Medical Leave	17.36
garnfe	GARNISHMENT FEE	1.00

Deduction Code and Description		Amount
n457rt	ROTH-NATIONWIDE 457	300.00
pers2h	PERS 2 RETIREMENT - HIGHLAND	225.81
fmlsun	WA Paid Family & Medical Leave	184.11
colaft	COLONIAL LIFE INS. POST TAX	145.68
l&if4	L&I - FIRE 4	78.80
l&i1	L&I - FIRE 1	64.92
fmlf4	WA Paid Family & Medical Leave	56.22
l&ihig	L&I - HIGHLAND IRRIGATION	45.44
fmlf5	WA Paid Family & Medical Leave	33.22
fmlbld	WA Paid Family & Medical Leave	25.74
fmlcln	WA Paid Family & Medical Leave	11.03

Totals: 270,416.73

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	148,682.20
pers2	PERS 2 RETIREMENT	37,724.50
401a	401A DEFERRED COMPENSATION	14,076.75
psers	PSERS RETIREMENT	10,710.25
leoff2	LEOFF 2 RETIREMENT	9,845.61
pers3	PERS 3 RETIREMENT	6,320.70
fmlatx	WA Paid Family & Medical Leave	1,273.37
pers1	PERS 1 RETIREMENT	584.63
pers2h	PERS 2 RETIREMENT - HIGHLAND	363.92
fmlagn	WA Paid Family & Medical Leave	31.13

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	52,792.05
vebahr	HRA VEBA	14,279.60
medtx	MEDICARE TAX	12,580.63
medsun	HEALTH INSURANCE SUNLAND	10,188.28
l&i	L&I - SELF INSURED	8,850.23
pers2s	PERS 2 RETIREMENT - SUNLAND	4,188.55
unemp	UNEMPLOYMENT	735.31
leof#4	LEOFF 2 RETIREMENT FIRE 4	448.17
genpre	SUN LIFE PRE TAX	335.00

Totals: 334,010.88

Grand Total Gross Earnings: 899,603.55 26,042.43

Grand Total Deductions: 270,416.73

Grand Total Net: 629,186.82

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Fund Worked : 00100
Emps : 188

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		343,761.91	11,367.08	h	HOLIDAY		73,945.59	2,399.42
v	VACATION		49,202.18	1,565.09	fh	FLOATING HOLIDAY		24,466.24	904.10
o15s	OVERTIME X 1.5 - SHERIFF DEPT		12,082.78	242.50	s	SICK		12,061.12	437.20
covid	covid SICK		10,829.76	402.66	cu	COMP USED		1,104.57	42.55
accred	ACCREDITATION PAY		994.10		o15j	OVERTIME x 1.5 - JUV DETENTION		943.25	25.00
hazpay	HAZARD PAY		802.70		auto	AUTO ALLOWANCE CONTRACTUAL		680.00	
aute	AUTO ALLOWANCE ELECTED		680.00		oth	OVERTIME X 1.5 - HOURLY		653.40	48.00
ohjd	OT HOLIDAY - JUV DETENTION		643.25	18.00	fl	FUNERAL LEAVE		594.06	24.00
bsba	BS/BA EDUCATION INCENTIVE		557.31		phsm	PHONE STIPEND SMART PHONE		280.00	
aaas	AA/AS EDUCATION INCENTIVE		172.77		adml	ADMINISTRATIVE LEAVE PAID		163.93	6.00
uapr	URINE ANALYSIS PREMIUM		148.00		stby	STANDBY PAY		107.58	3.00
asp	SHERIFF ACTING SUPERVISOR PAY		71.00	48.00	phns	PHONE STIPEND		30.00	
					Totals:		534,975.50	17,532.60	

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	43,138.20	socsec	SOCIAL SECURITY	30,916.22
medpre	HEALTH INSURANCE PRE TAX	26,601.14	pers2	PERS 2 RETIREMENT	23,684.63
401a	401A DEFERRED COMPENSATION	9,696.29	icm457	ICMA DEFERRED COMP	7,865.19
medtx	MEDICARE TAX	7,230.52	leoff2	LEOFF 2 RETIREMENT	4,495.26
psers	PSERS RETIREMENT	3,412.03	pers3	PERS 3 RETIREMENT	3,298.35
h457	MASSMUTUAL 457	2,953.96	udteam	UNION DUES - TEAMSTERS	2,695.43
fmlatx	WA Paid Family & Medical Leave	2,332.09	aflpre	AFLAC PRE TAX	2,253.05
genpre	SUN LIFE PRE TAX	1,073.63	dc125	DEPENDENT CARE	832.74
n457	NATIONWIDE 457	811.41	dshs	DSHS CHILD SUPPORT	762.38
hr125	HEALTH REIMBURSEMENT	675.87	rth457	ROTH-ICMA DEFERRED COMP	661.31
l&i	L&I - SELF INSURED	633.41	ltdshr	LTD - SHERIFF	581.23
udpd	UNION DUES - 1619 D	424.56	pers1	PERS 1 RETIREMENT	384.95
aflaft	AFLAC POST TAX	384.20	udcd	UNION DUES - 1619 CD C	378.69
udlc	UNION DUES - 1619 LC	319.32	udmp	UNION DUES - 1619 MP	291.30
uw	UNITED WAY	235.00	colaft	COLONIAL LIFE INS. POST TAX	209.44
trnspp	TRANSIT PASS PREMIUM	147.00	udtint	TEAMSTERS INIT FEE or ADJ	100.00
colpre	COLONIAL LIFE INS. PRE TAX	96.80	udps	UNION DUES - 1619 S	34.88
shrfcf	SHERIFF COFFEE FUND	25.00	shrfnd	SHERIFF EMPLOYEE FUND	21.81
garnfe	GARNISHMENT FEE	1.00	Totals:		179,658.29

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Fund Worked : 00100
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Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	222,248.16
socsec SOCIAL SECURITY	30,916.22
401a 401A DEFERRED COMPENSATION	9,399.11
psers PSERS RETIREMENT	5,454.00
l&i L&I - SELF INSURED	4,600.47
fmlatx WA Paid Family & Medical Leave	852.99
unemp UNEMPLOYMENT	498.62

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	37,438.29
vebahr HRA VEDA	15,997.70
medtx MEDICARE TAX	7,230.52
pers3 PERS 3 RETIREMENT	5,014.38
leoff2 LEOFF 2 RETIREMENT	2,793.08
pers1 PERS 1 RETIREMENT	657.62
genpre SUN LIFE PRE TAX	443.78

Totals: 343,544.94

Gross Earnings by Fund: 534,975.50 17,532.60

Total Fund Deductions: 179,658.29

Fund Net: 355,317.21

Fund Worked : 11301
Emps : 10

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	12,601.21	499.95	h	HOLIDAY	3,513.73	140.80
fh	FLOATING HOLIDAY	2,174.77	93.60	covid	covid SICK	1,015.75	50.00
cu	COMP USED	584.84	18.92	v	VACATION	574.15	18.43
s	SICK	496.19	18.10	fl	FUNERAL LEAVE	27.61	1.50
oth	OVERTIME X 1.5 - HOURLY	12.38	1.00				
				Totals:		21,000.63	842.30

Deduction Code and Description		Amount	Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,570.92	pers2	PERS 2 RETIREMENT	1,335.66
fedtx	FEDERAL WITHHOLDING TAX	1,248.89	socsec	SOCIAL SECURITY	1,193.13
401a	401A DEFERRED COMPENSATION	737.97	icm457	ICMA DEFERRED COMP	616.04
medtx	MEDICARE TAX	279.04	udteam	UNION DUES - TEAMSTERS	189.70
afipre	AFLAC PRE TAX	117.91	fmlabx	WA Paid Family & Medical Leave	92.27
afiaft	AFLAC POST TAX	68.40	hr125	HEALTH REIMBURSEMENT	68.00
udmp	UNION DUES - 1619 MP	58.26	l&i	L&I - SELF INSURED	27.98
			Totals:		7,604.17

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	11,424.01	pers2	PERS 2 RETIREMENT	2,152.58
socsec	SOCIAL SECURITY	1,193.13	401a	401A DEFERRED COMPENSATION	419.28
medtx	MEDICARE TAX	279.04	l&i	L&I - SELF INSURED	198.53
vebahr	HRA VEBA	50.00	fmlatx	WA Paid Family & Medical Leave	33.75
unemp	UNEMPLOYMENT	21.02			
			Totals:		15,771.34
			Gross Earnings by Fund:		21,000.63
			Total Fund Deductions:		7,604.17
			Fund Net:		13,396.46
					842.30

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Fund Worked : 11701
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Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	3,838.55	160.00	h	HOLIDAY	767.72	32.00
fh	FLOATING HOLIDAY	191.34	8.00				
				Totals:		4,797.61	200.00

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	305.13
fedtx	FEDERAL WITHHOLDING TAX	268.61
401a	401A DEFERRED COMPENSATION	124.38
udmp	UNION DUES - 1619 MP	58.26
l&i	L&I - SELF INSURED	8.26

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	286.28
medpre	HEALTH INSURANCE PRE TAX	180.10
medtx	MEDICARE TAX	66.95
fmlatx	WA Paid Family & Medical Leave	21.08
Totals:		1,319.05

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	2,370.00
socsec	SOCIAL SECURITY	286.28
vebahr	HRA VEBA	50.00
l&i	L&I - SELF INSURED	25.20
unemp	UNEMPLOYMENT	4.80

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	491.76
medtx	MEDICARE TAX	66.95
401a	401A DEFERRED COMPENSATION	49.75
fmlatx	WA Paid Family & Medical Leave	7.71
Totals:		3,352.45

Gross Earnings by Fund:	4,797.61	200.00
Total Fund Deductions:	1,319.05	
Fund Net:	3,478.56	

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Fund Worked : 12201
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		491.06	21.90	v	VACATION		430.51	19.20
h	HOLIDAY		215.26	9.60	fh	FLOATING HOLIDAY		107.63	4.80
cu	COMP USED		26.91	1.20	s	SICK		20.18	0.90
					Totals:			1,291.55	57.60
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		122.88	pers2	PERS 2 RETIREMENT		82.14		
fedtx	FEDERAL WITHHOLDING TAX		76.46	socsec	SOCIAL SECURITY		72.46		
401a	401A DEFERRED COMPENSATION		38.76	medtx	MEDICARE TAX		16.94		
udteam	UNION DUES - TEAMSTERS		14.99	fmlatx	WA Paid Family & Medical Leave		5.68		
l&i	L&I - SELF INSURED		1.13	Totals:			431.44		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		726.00	pers2	PERS 2 RETIREMENT		132.38		
socsec	SOCIAL SECURITY		72.46	401a	401A DEFERRED COMPENSATION		25.83		
medtx	MEDICARE TAX		16.94	l&i	L&I - SELF INSURED		3.45		
fmlatx	WA Paid Family & Medical Leave		2.07	unemp	UNEMPLOYMENT		1.30		
				Totals:			980.43		
				Gross Earnings by Fund:			1,291.55	57.60	
				Total Fund Deductions:			431.44		
				Fund Net:			860.11		

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Fund Worked : 12401
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,760.24	78.75	h	HOLIDAY		358.59	16.00
s	SICK		32.73	1.25					
					Totals:			2,151.56	96.00

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	188.55
401a	401A DEFERRED COMPENSATION	146.26
pers3	PERS 3 RETIREMENT	124.32
pers2	PERS 2 RETIREMENT	43.81
udteam	UNION DUES - TEAMSTERS	25.38
fmlatx	WA Paid Family & Medical Leave	9.46

Deduction Code and Description		Amount
aflpre	AFLAC PRE TAX	162.82
fedtx	FEDERAL WITHHOLDING TAX	132.02
socsec	SOCIAL SECURITY	111.62
medtx	MEDICARE TAX	26.11
icm457	ICMA DEFERRED COMP	25.00
l&i	L&I - SELF INSURED	4.07
Totals:		999.42

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,226.25
socsec	SOCIAL SECURITY	111.62
401a	401A DEFERRED COMPENSATION	43.03
l&i	L&I - SELF INSURED	12.40
unemp	UNEMPLOYMENT	2.17

Benefit Code and Description		Amount
pers3	PERS 3 RETIREMENT	149.92
pers2	PERS 2 RETIREMENT	70.61
medtx	MEDICARE TAX	26.11
fmlatx	WA Paid Family & Medical Leave	3.46
Totals:		1,645.57

Gross Earnings by Fund:	2,151.56	96.00
Total Fund Deductions:	999.42	
Fund Net:	1,152.14	

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Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		832.39	42.00	fh	FLOATING HOLIDAY		753.11	38.00
h	HOLIDAY		317.10	16.00					
					Totals:			1,902.60	96.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		204.80		pers2	PERS 2 RETIREMENT		121.01	
socsec	SOCIAL SECURITY		105.26		401a	401A DEFERRED COMPENSATION		57.08	
medtx	MEDICARE TAX		24.62		fedtx	FEDERAL WITHHOLDING TAX		23.22	
udteam	UNION DUES - TEAMSTERS		22.50		fmlatx	WA Paid Family & Medical Leave		8.36	
l&i	L&I - SELF INSURED		2.17		Totals:			569.02	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,210.00		pers2	PERS 2 RETIREMENT		195.02	
socsec	SOCIAL SECURITY		105.26		401a	401A DEFERRED COMPENSATION		38.05	
medtx	MEDICARE TAX		24.62		l&i	L&I - SELF INSURED		23.61	
fmlatx	WA Paid Family & Medical Leave		3.06		unemp	UNEMPLOYMENT		1.90	
					Totals:			1,601.52	
					Gross Earnings by Fund:			1,902.60	96.00
					Total Fund Deductions:			569.02	
					Fund Net:			1,333.58	

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Fund Worked : 19914
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,115.52	128.00	h	HOLIDAY		804.57	33.00
v	VACATION		367.76	16.00	s	SICK		179.86	7.00
fh	FLOATING HOLIDAY		25.69	1.00					
					Totals:			4,493.40	185.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		285.78	socsec	SOCIAL SECURITY		278.59		
401a	401A DEFERRED COMPENSATION		180.54	fedtx	FEDERAL WITHHOLDING TAX		106.67		
medtx	MEDICARE TAX		65.16	udmp	UNION DUES - 1619 MP		29.13		
udteam	UNION DUES - TEAMSTERS		26.00	fmlatx	WA Paid Family & Medical Leave		19.74		
l&i	L&I - SELF INSURED		7.43	Totals:			999.04		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,395.00	pers2	PERS 2 RETIREMENT		460.57		
socsec	SOCIAL SECURITY		278.59	401a	401A DEFERRED COMPENSATION		89.87		
medtx	MEDICARE TAX		65.16	vebahr	HRA VEBA		25.00		
l&i	L&I - SELF INSURED		22.68	fmlatx	WA Paid Family & Medical Leave		7.23		
unemp	UNEMPLOYMENT		4.50	Totals:			3,348.60		
				Gross Earnings by Fund:			4,493.40	185.00	
				Total Fund Deductions:			999.04		
				Fund Net:			3,494.36		

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Fund Worked : 30301
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		261.44	8.70	v	VACATION		207.35	6.90
h	HOLIDAY		96.16	3.20	s	SICK		12.02	0.40
Totals:								576.97	19.20

Deduction Code and Description		Amount	Deduction Code and Description		Amount
icm457	ICMA DEFERRED COMP	60.00	fedtx	FEDERAL WITHHOLDING TAX	47.16
pers2	PERS 2 RETIREMENT	36.71	socsec	SOCIAL SECURITY	32.90
medpre	HEALTH INSURANCE PRE TAX	29.03	401a	401A DEFERRED COMPENSATION	17.31
aflpre	AFLAC PRE TAX	10.40	medtx	MEDICARE TAX	7.70
genpre	SUN LIFE PRE TAX	6.87	fmlatx	WA Paid Family & Medical Leave	2.53
l&i	L&I - SELF INSURED	0.83			
			Totals:		251.44

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	243.99	pers2	PERS 2 RETIREMENT	59.14
socsec	SOCIAL SECURITY	32.90	vebahr	HRA VEBA	25.00
401a	401A DEFERRED COMPENSATION	11.54	medtx	MEDICARE TAX	7.70
l&i	L&I - SELF INSURED	2.52	genpre	SUN LIFE PRE TAX	2.00
fmlatx	WA Paid Family & Medical Leave	0.93	unemp	UNEMPLOYMENT	0.58

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Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		9,541.19	248.19	h	HOLIDAY		1,967.60	52.00
v	VACATION		361.66	14.00	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
fh	FLOATING HOLIDAY		80.32	2.75					
					Totals:			12,120.77	316.94
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,258.78	h457	MASSMUTUAL 457		1,012.21		
socsec	SOCIAL SECURITY		742.65	medpre	HEALTH INSURANCE PRE TAX		461.47		
pers2	PERS 2 RETIREMENT		375.22	aflpre	AFLAC PRE TAX		222.32		
medtx	MEDICARE TAX		173.69	icm457	ICMA DEFERRED COMP		162.73		
401a	401A DEFERRED COMPENSATION		144.24	genpre	SUN LIFE PRE TAX		95.62		
fmlatx	WA Paid Family & Medical Leave		53.24	l&i	L&I - SELF INSURED		13.42		
shrfcf	SHERIFF COFFEE FUND		5.00	shrfrnd	SHERIFF EMPLOYEE FUND		1.00		
				Totals:			4,721.59		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		3,695.00	socsec	SOCIAL SECURITY		742.65		
h457	MASSMUTUAL 457		620.25	pers2	PERS 2 RETIREMENT		604.71		
vebahr	HRA VEBA		406.25	401a	401A DEFERRED COMPENSATION		360.05		
medtx	MEDICARE TAX		173.69	l&i	L&I - SELF INSURED		105.71		
genpre	SUN LIFE PRE TAX		65.51	fmlatx	WA Paid Family & Medical Leave		19.49		
unemp	UNEMPLOYMENT		11.96						
				Totals:			6,805.27		
				Gross Earnings by Fund:			12,120.77	316.94	
				Total Fund Deductions:			4,721.59		
				Fund Net:			7,399.18		

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Fund Worked : 50501
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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,093.99	27.68	h	HOLIDAY		233.78	5.60
v	VACATION		95.03	1.30	fh	FLOATING HOLIDAY		80.32	2.75
s	SICK		14.62	0.20					
Totals:								1,517.74	37.53

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		137.98	icm457	ICMA DEFERRED COMP		112.31
401a	401A DEFERRED COMPENSATION		102.49	pers2	PERS 2 RETIREMENT		95.36
socsec	SOCIAL SECURITY		90.34	medpre	HEALTH INSURANCE PRE TAX		53.81
medtx	MEDICARE TAX		21.14	genpre	SUN LIFE PRE TAX		12.07
fmlatx	WA Paid Family & Medical Leave		6.66	l&i	L&I - SELF INSURED		1.44
shrfnd	SHERIFF EMPLOYEE FUND		0.19				
Totals:							633.79

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	423.49	pers2	PERS 2 RETIREMENT	155.57
socsec	SOCIAL SECURITY	90.34	401a	401A DEFERRED COMPENSATION	51.42
vebahr	HRA VEBA	43.75	medtx	MEDICARE TAX	21.14
genpre	SUN LIFE PRE TAX	6.71	l&i	L&I - SELF INSURED	4.41
fmlatx	WA Paid Family & Medical Leave	2.44	unemp	UNEMPLOYMENT	1.54

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Fund Worked : 50601
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<u>Benefit Code and Description</u>	<u>Amount</u>
trnspp TRANSIT PASS PREMIUM	147.00

<u>Benefit Code and Description</u>	<u>Amount</u>
Totals:	147.00

Gross Earnings by Fund: 0.00

Total Fund Deductions:

Fund Net:

Fund Worked : - Totals -
Emps : 205

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		377,297.50	12,582.25	h	HOLIDAY		82,220.10	2,707.62
v	VACATION		51,238.64	1,640.92	fh	FLOATING HOLIDAY		27,879.42	1,055.00
s	SICK		12,816.72	465.05	o15s	OVERTIME X 1.5 - SHERIFF DEPT		12,082.78	242.50
covid	covid SICK		11,845.51	452.66	cu	COMP USED		1,716.32	62.67
accred	ACCREDITATION PAY		994.10		o15j	OVERTIME x 1.5 - JUV DETENTION		943.25	25.00
auto	AUTO ALLOWANCE CONTRACTUAL		850.00		hazpay	HAZARD PAY		802.70	
aute	AUTO ALLOWANCE ELECTED		680.00		oth	OVERTIME X 1.5 - HOURLY		665.78	49.00
ohjd	OT HOLIDAY - JUV DETENTION		643.25	18.00	fl	FUNERAL LEAVE		621.67	25.50
bsba	BS/BA EDUCATION INCENTIVE		557.31		phsm	PHONE STIPEND SMART PHONE		280.00	
aaas	AA/AS EDUCATION INCENTIVE		172.77		adml	ADMINISTRATIVE LEAVE PAID		163.93	6.00
uapr	URINE ANALYSIS PREMIUM		148.00		stby	STANDBY PAY		107.58	3.00
asp	SHERIFF ACTING SUPERVISOR PAY		71.00	48.00	phns	PHONE STIPEND		30.00	
					Totals:			584,828.33	19,383.17

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	46,437.99	socsec	SOCIAL SECURITY	33,829.45
medpre	HEALTH INSURANCE PRE TAX	29,412.70	pers2	PERS 2 RETIREMENT	26,365.45
401a	401A DEFERRED COMPENSATION	11,245.32	icm457	ICMA DEFERRED COMP	8,841.27
medtx	MEDICARE TAX	7,911.87	leoff2	LEOFF 2 RETIREMENT	4,495.26
h457	MASSMUTUAL 457	3,966.17	pers3	PERS 3 RETIREMENT	3,422.67
psers	PSERS RETIREMENT	3,412.03	udteam	UNION DUES - TEAMSTERS	2,974.00
aflpre	AFLAC PRE TAX	2,766.50	fmlatx	WA Paid Family & Medical Leave	2,551.11
genpre	SUN LIFE PRE TAX	1,188.19	dc125	DEPENDENT CARE	832.74
n457	NATIONWIDE 457	811.41	dshs	DSHS CHILD SUPPORT	762.38
hr125	HEALTH REIMBURSEMENT	743.87	l&i	L&I - SELF INSURED	700.14
rth457	ROTH-ICMA DEFERRED COMP	661.31	ltdshr	LTD - SHERIFF	581.23
aflaft	AFLAC POST TAX	452.60	udmp	UNION DUES - 1619 MP	436.95
udpd	UNION DUES - 1619 D	424.56	pers1	PERS 1 RETIREMENT	384.95
udcd	UNION DUES - 1619 CD C	378.69	udlc	UNION DUES - 1619 LC	319.32
uw	UNITED WAY	235.00	colaft	COLONIAL LIFE INS. POST TAX	209.44
trnspp	TRANSIT PASS PREMIUM	147.00	udtint	TEAMSTERS INIT FEE or ADJ	100.00
colpre	COLONIAL LIFE INS. PRE TAX	96.80	udps	UNION DUES - 1619 S	34.88
shrfcf	SHERIFF COFFEE FUND	30.00	shrfd	SHERIFF EMPLOYEE FUND	23.00
garufe	GARNISHMENT FEE	1.00			
			Totals:		197,187.25

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Labor Distribution Totals By Fund
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Fund Worked : - Totals -
Emps : 205

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	245,961.90
socsec SOCIAL SECURITY	33,829.45
401a 401A DEFERRED COMPENSATION	10,487.93
psers PSERS RETIREMENT	5,454.00
l&i L&I - SELF INSURED	4,998.98
fmlatx WA Paid Family & Medical Leave	933.13
h457 MASSMUTUAL 457	620.25
genpre SUN LIFE PRE TAX	518.00

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	41,760.63
vebahr HRA VEBA	16,597.70
medtx MEDICARE TAX	7,911.87
pers3 PERS 3 RETIREMENT	5,164.30
leoff2 LEOFF 2 RETIREMENT	2,793.08
pers1 PERS 1 RETIREMENT	657.62
unemp UNEMPLOYMENT	548.39
trnspp TRANSIT PASS PREMIUM	147.00

Totals: 378,384.23

Grand Total Gross Earnings: 584,828.33 19,383.17

Grand Total Deductions: 197,187.25

Grand Total Net: 387,641.08

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Labor Distribution Totals By Fund
CLALLAM COUNTY
12/16/2021 to 12/31/2021-1 Cycle s

Roads

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Fund Worked : 10101
Emps : 63

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		109,872.66	3,726.00	o15r	OVERTIME X 1.5 - ROADS DEPT		38,258.97	956.00
h	HOLIDAY		27,108.78	912.00	v	VACATION		10,471.13	331.50
fh	FLOATING HOLIDAY		6,525.68	220.00	s	SICK		3,335.36	113.50
cpr	COMP TIME PAID - PW ROADS		2,852.07	105.00	covid	covid SICK		938.69	32.00
cu	COMP USED		884.55	34.00	phns	PHONE STIPEND		690.00	
auto	AUTO ALLOWANCE CONTRACTUAL		170.00		c15r	COMP EARNED X 1.5 ROADS		-14,394.38	-364.50
					Totals:			186,713.51	6,065.50

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		18,493.24	pers2	PERS 2 RETIREMENT		11,271.83
socsec	SOCIAL SECURITY		11,213.02	medpre	HEALTH INSURANCE PRE TAX		6,854.26
icm457	ICMA DEFERRED COMP		3,087.58	medtx	MEDICARE TAX		2,622.42
401a	401A DEFERRED COMPENSATION		1,877.85	udteam	UNION DUES - TEAMSTERS		1,539.04
h457	MASSMUTUAL 457		944.80	fmlatx	WA Paid Family & Medical Leave		827.10
c13gar	CHAPTER 13 GARNISHMENT		538.00	afllpre	AFLAC PRE TAX		528.56
pers3	PERS 3 RETIREMENT		509.65	n457	NATIONWIDE 457		250.00
l&i	L&I - SELF INSURED		247.87	udmp	UNION DUES - 1619 MP		197.51
aflaft	AFLAC POST TAX		119.25	gatlaw	GORDON, AYLWORTH & TAMI, PC		110.25
hr125	HEALTH REIMBURSEMENT		100.00	uw	UNITED WAY		54.30
genpre	SUN LIFE PRE TAX		34.74	colpre	COLONIAL LIFE INS. PRE TAX		34.66
garnfe	GARNISHMENT FEE		10.50	perscu	PERS RETIREMENT CATCH UP		4.10
				Totals:			61,470.53

Benefit Code and Description			Amount	Benefit Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		70,014.06	pers2	PERS 2 RETIREMENT		18,006.04
socsec	SOCIAL SECURITY		11,120.85	l&i	L&I - SELF INSURED		3,500.32
401a	401A DEFERRED COMPENSATION		3,109.72	medtx	MEDICARE TAX		2,600.84
pers3	PERS 3 RETIREMENT		1,043.99	vebahr	HRA VEB		350.00
fmlatx	WA Paid Family & Medical Leave		299.99	unemp	UNEMPLOYMENT		185.99
genpre	SUN LIFE PRE TAX		42.57	perscu	PERS RETIREMENT CATCH UP		7.30
				Totals:			110,281.67
				Gross Earnings by Fund:			186,713.51
				Total Fund Deductions:			61,470.53
				Fund Net:			125,242.98

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 10135
Emps : 3

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	2,257.40	57.75	fh	FLOATING HOLIDAY	946.30	24.00
h	HOLIDAY	630.87	16.00	s	SICK	118.29	3.00
				Totals:		3,952.86	100.75

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	345.03
socsec	SOCIAL SECURITY	239.98
medpre	HEALTH INSURANCE PRE TAX	81.04
udmp	UNION DUES - 1619 MP	30.56
l&i	L&I - SELF INSURED	4.34
icm457	ICMA DEFERRED COMP	1.71
uw	UNITED WAY	1.13

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	251.33
401a	401A DEFERRED COMPENSATION	193.30
medtx	MEDICARE TAX	56.12
fmlatx	WA Paid Family & Medical Leave	17.37
h457	MASSMUTUAL 457	3.13
aflpre	AFLAC PRE TAX	1.26
Totals:		1,226.30

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,346.44
socsec	SOCIAL SECURITY	239.98
medtx	MEDICARE TAX	56.12
vebahr	HRA VEBA	25.00
unemp	UNEMPLOYMENT	3.96

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	405.17
401a	401A DEFERRED COMPENSATION	79.06
l&i	L&I - SELF INSURED	46.94
fmlatx	WA Paid Family & Medical Leave	6.35
Totals:		2,209.02

Gross Earnings by Fund:	3,952.86	100.75
Total Fund Deductions:	1,226.30	
Fund Net:	2,726.56	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 40201
Emps : 2

Earnings Code & Description	Amount	Hours
r REGULAR	1,159.69	31.75

Earnings Code & Description	Amount	Hours
Totals:	1,159.69	31.75

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	73.67
medpre HEALTH INSURANCE PRE TAX	58.33
medtx MEDICARE TAX	15.96
fmlatx WA Paid Family & Medical Leave	5.09
l&i L&I - SELF INSURED	1.48
uw UNITED WAY	1.34

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	68.19
fedtx FEDERAL WITHHOLDING TAX	55.63
udmp UNION DUES - 1619 MP	10.41
icm457 ICMA DEFERRED COMP	2.03
aflpre AFLAC PRE TAX	1.48
Totals:	293.61

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	423.90
socsec SOCIAL SECURITY	68.19
l&i L&I - SELF INSURED	6.11
fmlatx WA Paid Family & Medical Leave	1.87

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	118.87
medtx MEDICARE TAX	15.96
401a 401A DEFERRED COMPENSATION	2.05
unemp UNEMPLOYMENT	1.16
Totals:	638.11

Gross Earnings by Fund:	1,159.69	31.75
Total Fund Deductions:	293.61	
Fund Net:	866.08	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
12/16/2021 to 12/31/2021-1 Cycle s

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Fund Worked : 41401
Emps : 6

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		6,253.77	190.50	h	HOLIDAY		1,621.67	48.00
o15r	OVERTIME X 1.5 - ROADS DEPT		1,098.23	20.00	v	VACATION		368.93	10.00
phns	PHONE STIPEND		40.00						
					Totals:			9,382.60	268.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		651.12	pers2	PERS 2 RETIREMENT		593.84		
socsec	SOCIAL SECURITY		555.32	medpre	HEALTH INSURANCE PRE TAX		422.50		
medtx	MEDICARE TAX		129.88	udteam	UNION DUES - TEAMSTERS		75.48		
icm457	ICMA DEFERRED COMP		71.05	fmlatx	WA Paid Family & Medical Leave		41.23		
udmp	UNION DUES - 1619 MP		15.53	l&i	L&I - SELF INSURED		11.42		
401a	401A DEFERRED COMPENSATION		7.62	aflpre	AFLAC PRE TAX		3.31		
h457	MASSMUTUAL 457		2.00	aflaft	AFLAC POST TAX		0.46		
genpre	SUN LIFE PRE TAX		0.35	uw	UNITED WAY		0.21		
				Totals:			2,581.32		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		3,272.17	pers2	PERS 2 RETIREMENT		957.63		
socsec	SOCIAL SECURITY		555.32	l&i	L&I - SELF INSURED		150.76		
medtx	MEDICARE TAX		129.88	401a	401A DEFERRED COMPENSATION		78.27		
fmlatx	WA Paid Family & Medical Leave		15.08	unemp	UNEMPLOYMENT		9.34		
genpre	SUN LIFE PRE TAX		0.43						
				Totals:			5,168.88		
				Gross Earnings by Fund:			9,382.60	268.50	
				Total Fund Deductions:			2,581.32		
				Fund Net:			6,801.28		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 42401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		683.93	19.75					
					Totals:			683.93	19.75
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		47.29	pers2	PERS 2 RETIREMENT		43.31		
socsec	SOCIAL SECURITY		40.48	medpre	HEALTH INSURANCE PRE TAX		29.83		
401a	401A DEFERRED COMPENSATION		9.83	medtx	MEDICARE TAX		9.47		
icm457	ICMA DEFERRED COMP		6.77	udteam	UNION DUES - TEAMSTERS		3.85		
udmp	UNION DUES - 1619 MP		3.07	fmlatx	WA Paid Family & Medical Leave		3.01		
aflpre	AFLAC PRE TAX		1.14	aflaft	AFLAC POST TAX		1.11		
uw	UNITED WAY		1.03	l&i	L&I - SELF INSURED		0.75		
				Totals:			200.94		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		259.53	pers2	PERS 2 RETIREMENT		70.10		
socsec	SOCIAL SECURITY		40.48	medtx	MEDICARE TAX		9.47		
401a	401A DEFERRED COMPENSATION		8.49	l&i	L&I - SELF INSURED		6.98		
fmlatx	WA Paid Family & Medical Leave		1.10	unemp	UNEMPLOYMENT		0.69		
				Totals:			396.84		
				Gross Earnings by Fund:			683.93		19.75
				Total Fund Deductions:			200.94		
				Fund Net:			482.99		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 50301
Emps : 16

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	14,484.02	508.00	h HOLIDAY	3,090.00	112.00
s SICK	2,546.72	86.00	v VACATION	978.26	35.00
fh FLOATING HOLIDAY	897.01	33.00	o15r OVERTIME X 1.5 - ROADS DEPT	823.36	19.00
covid covid SICK	615.69	24.00	tlss TOOL STIPEND	150.00	
phns PHONE STIPEND	100.00				
			Totals:	23,685.06	817.00

Deduction Code and Description	Amount	Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	1,772.07	medpre HEALTH INSURANCE PRE TAX	1,319.84
socsec SOCIAL SECURITY	1,287.38	pers2 PERS 2 RETIREMENT	1,239.96
dshs DSHS CHILD SUPPORT	410.00	medtx MEDICARE TAX	301.07
icm457 ICMA DEFERRED COMP	282.65	udteam UNION DUES - TEAMSTERS	197.13
401a 401A DEFERRED COMPENSATION	132.30	pers3 PERS 3 RETIREMENT	119.06
fmlatx WA Paid Family & Medical Leave	97.21	udmp UNION DUES - 1619 MP	34.22
aflpre AFLAC PRE TAX	30.75	l&i L&I - SELF INSURED	26.05
colpre COLONIAL LIFE INS. PRE TAX	8.90	uw UNITED WAY	6.99
h457 MASSMUTUAL 457	3.49	perscu PERS RETIREMENT CATCH UP	1.27
garufe GARNISHMENT FEE	0.50		
		Totals:	7,270.84

Benefit Code and Description	Amount	Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	10,168.90	pers2 PERS 2 RETIREMENT	2,157.22
socsec SOCIAL SECURITY	1,379.55	401a 401A DEFERRED COMPENSATION	358.53
medtx MEDICARE TAX	322.65	l&i L&I - SELF INSURED	280.60
pers3 PERS 3 RETIREMENT	244.85	fmlatx WA Paid Family & Medical Leave	38.06
unemp UNEMPLOYMENT	23.45	perscu PERS RETIREMENT CATCH UP	3.55
		Totals:	14,977.36
		Gross Earnings by Fund:	23,685.06
		Total Fund Deductions:	7,270.84
		Fund Net:	16,414.22

Fund Worked : - Totals -
Emps : 68

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	134,711.47	4,533.75	o15r	OVERTIME X 1.5 - ROADS DEPT	40,180.56	995.00
h	HOLIDAY	32,451.32	1,088.00	v	VACATION	11,818.32	376.50
fh	FLOATING HOLIDAY	8,368.99	277.00	s	SICK	6,000.37	202.50
cpr	COMP TIME PAID - PW ROADS	2,852.07	105.00	covid	COVID SICK	1,554.38	56.00
cu	COMP USED	884.55	34.00	phns	PHONE STIPEND	830.00	
auto	AUTO ALLOWANCE CONTRACTUAL	170.00		tlss	TOOL STIPEND	150.00	
c15r	COMP EARNED X 1.5 ROADS	-14,394.38	-364.50				
				Totals:		225,577.65	7,303.25

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	21,364.38	pers2	PERS 2 RETIREMENT	13,473.94
socsec	SOCIAL SECURITY	13,404.37	medpre	HEALTH INSURANCE PRE TAX	8,765.80
icm457	ICMA DEFERRED COMP	3,451.79	medtx	MEDICARE TAX	3,134.92
401a	401A DEFERRED COMPENSATION	2,220.90	udteam	UNION DUES - TEAMSTERS	1,815.50
fmlatx	WA Paid Family & Medical Leave	991.01	h457	MASSMUTUAL 457	953.42
pers3	PERS 3 RETIREMENT	628.71	aflpre	AFLAC PRE TAX	566.50
c13gar	CHAPTER 13 GARNISHMENT	538.00	dshs	DSHS CHILD SUPPORT	410.00
l&i	L&I - SELF INSURED	291.91	udmp	UNION DUES - 1619 MP	291.30
n457	NATIONWIDE 457	250.00	aflaft	AFLAC POST TAX	120.82
gatlaw	GORDON, AYLWORTH & TAMI, PC	110.25	hr125	HEALTH REIMBURSEMENT	100.00
uw	UNITED WAY	65.00	colpre	COLONIAL LIFE INS. PRE TAX	43.56
genpre	SUN LIFE PRE TAX	35.09	garnfe	GARNISHMENT FEE	11.00
perscu	PERS RETIREMENT CATCH UP	5.37			
			Totals:		73,043.54

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	85,485.00	pers2	PERS 2 RETIREMENT	21,715.03
socsec	SOCIAL SECURITY	13,404.37	l&i	L&I - SELF INSURED	3,991.71
401a	401A DEFERRED COMPENSATION	3,636.12	medtx	MEDICARE TAX	3,134.92
pers3	PERS 3 RETIREMENT	1,288.84	vebahr	HRA VEB	375.00
fmlatx	WA Paid Family & Medical Leave	362.45	unemp	UNEMPLOYMENT	224.59
genpre	SUN LIFE PRE TAX	43.00	perscu	PERS RETIREMENT CATCH UP	10.85
			Totals:		133,671.88

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : - Totals -
Emps : 68

Grand Total Gross Earnings:	225,577.65	7,303.25
Grand Total Deductions:	73,043.54	
Grand Total Net:	152,534.11	



BOARD of CLALLAM COUNTY COMMISSIONERS
EMERGENCY MEETING
MINUTES for January 6, 2022

IC
1/18/22

EMERGENCY MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 1:30 p.m., Thursday, January 6, 2022. Also present were Commissioners Johnson and Peach and Administrator Sill. All appeared by video.

ADMINISTRATION

1a Resolution – Courthouse closure for COVID-19 Virus Event in Clallam County

ACTION TAKEN: CRJm to adopt, CBPs, mc

Meeting concluded at 1:47 p.m. and continued to 9 a.m., Monday, January 10, 2022.

There is no Zoom chat logs for January 6.

PASSED AND ADOPTED this 18th day of January 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of January 10 – 14, 2022

IC
1/10/22

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, January 10, 2022. Present were Commissioners Ozias, Johnson and Peach, and Administrator Sill. All appeared by video.

Items of discussion per the agenda published January 6 were:

- Calendar/Correspondence
- Resolution appointing Sandra Allen to the Homelessness Task Force
- Briefing and a notice of hearing to be held Tuesday, February 1, 2022 at 10:30 a.m. for an Ordinance repealing in its entirety Clallam County Code Chapter 5.24 – Check Processing Fee
- Discussion on Juneteenth as a legal holiday in Clallam County
- Clallam County Charter update Project
- Discussion on New 2022 COVID sick leave
- Resolution creating a new trust and agency fund – Fire District 2 fleet replacement
- Discussion on proposed budget revisions to be considered on January 25

Meeting adjourned at 10:06 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, January 11, 2022. Also present were Commissioners Johnson and Peach and Administrator Sill. All appeared by video.

- Reselection of Chair and Vice Chair for 2022
Reselection of Chair for 2022

ACTION TAKEN: CBPm to nominate CMO, CRJs, mc

Reselection of Vice Chair for 2022

ACTION TAKEN: CBPm to nominate CRJ, CRJs, mc

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Added: 3g Resolution establishing COVID sick leave policy for 2022

ACTION TAKEN: CRJm to adopt the agenda as modified, CBPs, mc

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on the Courthouse closure – COVID, Clallam County Charter discussion and reorganization of leadership.
- Ed Bowen, Clallam Bay, commented on the selection of the Chair and Vice Chair and update on COVID update.

CONSENT AGENDA

1a Approval of minutes for December 30 and the week of January 3

1b Letter of support to FEMA WA BRIC for the Dungeness Off-Channel Reservoir Project

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

REPORTS AND PRESENTATIONS

- Dr. Berry, Clallam County Health Officer, provided a COVID update.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of January 10 – 14, 2022
Page 2

HEARING(S)

H1 Resolution finding of adequacy to the periodic review of Shoreline Master Program required by RCW 90.58.080(4)

- Donella Clark, Department of Community Development, provided a staff report.

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - Sissi Bruch, Clallam County
 - Ed Bowen, Clallam Bay
 - Kenneth Reandeau, Port Angeles

ACTION TAKEN: CRJm to close the public hearing, CBPs, mc

ACTION TAKEN: No action taken. DCD will amend the resolution and bring back in next couple weeks.

REPORTS AND PRESENTATIONS

- CRJ commented on the Economic Development Council meeting regarding legislative issues, Olympic Area Agency on Aging and Department of Commerce homeless youth discussion.

CONTRACTS AND AGREEMENTS

2a Purchase order/ Contract with Codan Radio Communications to purchase radio system upgrade components

ACTION TAKEN: CRJm to approve, Cmos, mc

2b Agreement amendment with Department of Commerce for STOP Violence Against Women Formula Grant Program

ACTION TAKEN: CRJm to approve, CBPs, mc

2c Lease agreement with Olympic View Properties, Inc. for the Family Support Division Office

ACTION TAKEN: CRJm to approve, CBPs, mc

2d Agreement amendment 2 with Department of Ecology for the Dungeness River Floodplain Restoration Project

ACTION TAKEN: CRJm to approve, CBPs, mc

2e Agreement with Sequim High School for Mental Health and Wellness Program

ACTION TAKEN: CRJm to approve, CBPs, mc

2f Agreement with Reflections Counseling Services Group for Crisis Intervention Program

ACTION TAKEN: CRJm to approve, CBPs, mc

ADMINISTRATION

3a Resolution authorizing the Board of Equalization to convene

ACTION TAKEN: CRJm to adopt, CBPs, mc

3b Resolution appointing Rachel Weed as the Deputy Clerk of the Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

3c Resolution reappointing Alice Ryan and Katie Krueger to the North Pacific Coast Marine Resources Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of January 10 – 14, 2022
Page 3

3d Resolution appointing Amy Bundy to the Behavioral Health Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

3e Notice of hearing to be held Tuesday, January 25, 2022 at 10:30 a.m. for an Ordinance adding a chapter to the Clallam County Code Title 3 – Administration/Personnel Chapter 3.50 Bonds for Officials

ACTION TAKEN: CRJm to issue notice, CBPs, mc

3f Notice of hearing to be held Tuesday, January 25, 2022 at 10:30 a.m. for a Resolution authorizing a grant from the Opportunity Fund to the City of Forks – Waste Water Treatment Facility

ACTION TAKEN: CRJm to issue notice, CBPs, mc

3g Resolution establishing COVID sick leave policy for 2022

ACTION TAKEN: CRJm to issue notice, CMOs, mc

BUDGET

4a Notice that the following budget revisions will be adopted by Resolution on January 25:
NonDepartmental American Rescue Plan Act – Additional American Rescue Plan Act ARPA funding to be used for the purchase of body scanning security system/\$183,872

ACTION TAKEN: CRJm to issue notice, CBPs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on the North Pacific Coast Lead Entity.
- Kenneth Reandeau, commented on Opportunity Fund.

REPORTS AND PRESENTATIONS

- CBP commented on Board of Natural Resources Meeting, legislative session, Highway 112, Port of Port Angeles Timber Advisory Committee Meeting and traffic roundabouts in Sequim area.

Meeting concluded at 11:33 a.m. and continued to 9 a.m., Tuesday, January 18, 2022.

There are no Zoom chat logs for the week of January 10.

The Board of Commissioners attended WSAC Virtual COVID update, KONP Radio Show and KSQM Radio Show during the week of January 10.

PASSED AND ADOPTED this 18th day of January 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

29
1/10/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 1/10/22

REGULAR AGENDA ☒ Meeting Date: 1/18/22

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Homelessness Task Force due to a resignation. A press release was issued in October 2021 to solicit applications from interested citizens and public representatives. One application was received.

Kevin LoPiccolo – Health and Human Services Director recommends the appointment of Sandra Allen to the Homelessness Task Force.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Health and Human Resources Department

Relevant Departments: Board of Commissioners, Health and Human Services Department

Date submitted: 1-5-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE HOMELESSNESS TASK FORCE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Homelessness Task Force due to a resignation.
2. A press release was issued during the month of October 2021 soliciting applications from interested citizens. One new application was received.
3. The Health and Human Services Department Director endorses the appointment of Sandra Allen to the Homelessness Task Force.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Sandra Allen** is appointed as the Mental Health/Substance Use Providers representative for a term expiring December 31, 2024.

PASSED AND ADOPTED this 4th day of January, 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: A22.50
Appointee(s)
HHS



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2b
1/19/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 1-10-22

REGULAR AGENDA ☒ Meeting Date: 1-18-22

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☒ Notice of Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☒ Draft Ordinance | ☒ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

To continue the effort to keep the Clallam County Code up to date, the code section relating to Chapter 5.24 – Check Processing Fee
Review Ordinance and request a call for hearing to be held Tuesday, February 1, 2022 at 10:30 a.m.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

To continue the effort to keep the Clallam County Code up to date, the code section relating to Chapter 5.24 – Check Processing Fee
Review Ordinance and request a call for hearing to be held Tuesday, February 1, 2022 at 10:30 a.m.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: January 3, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC HEARING

An ordinance repealing in its entirety
Clallam County Code Chapter 5.24 – Check Processing Fee

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, February 1, 2022 at 10:30 a.m., or as soon thereafter. The public hearing is to consider the Ordinance listed above. The proposed Ordinance is available on the County website <http://www.clallam.net/bocc/drafts.html>

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Board of Commissioners meetings will be virtual only. The Board of Commissioners strongly encourages public comments to be submitted in writing.

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4, Port Angeles, WA 98362-3015
Telephone: 360.417.2256

FORMAL IDENTIFICATION: Clallam County Code Chapter 5.24 Check Processing Fee

SECTION-BY-SECTION SUMMARY OF PROPOSED CHANGES:

Section 5.24.010 – Purpose – Hereby repealed in its entirety

Section 5.24.020 – Check processing fee authorized – Hereby repealed in its entirety

Section 5.24.030 – Effective date – Hereby repealed in its entirety

Publish: January 21, 2022
Bill: Board of Commissioners

Loni Gores, CMC, Clerk of the Board

Ordinance _____

An ordinance repealing in its entirety
Clallam County Code Chapter 5.24, Check Processing Fee

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 5.24.010, Purpose, is:

~~Taxpayers' funds are being expended because of the time and effort on the part of County offices that it is necessary to expend when the County receives a non-negotiable check. It is a convenience to the public to be allowed to make payments in the form of a check. Charging a service fee on checks requiring reprocessing would be to the best interest of Clallam County.~~
Hereby repealed in its entirety

Section 5.24.020, Check processing fee authorized, is:

~~County offices are hereby authorized to make a charge of \$25 whenever it is necessary to reprocess a non-negotiable check.~~
Hereby repealed in its entirety

Section 5.24.030, Effective Date, is:

~~This chapter shall take effect ten (10) days after adoption.~~
Hereby repealed in its entirety

ADOPTED this _____ day of _____ 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2

Department: DCD

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: January 18, 2022

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Executive summary:

The state Shoreline Management Act requires that counties, cities, and towns periodically review their comprehensively-updated Shoreline Master Program (SMP) every eight years. Clallam County was due to conduct a periodic review in June 2020, but the Comprehensive Update was still underway. The purpose of the periodic review is to assure that the SMP complies with applicable law and guidelines in effect, to assure consistency with the local government's comprehensive plan and development regulations of RCW 36.70A, and provide a method for the SMP to be brought into compliance with requirements of the Shoreline Act.

The County Planning Commission held a public workshop November 17, 2021 in order to solicit comments from the Public and Stakeholders to determine if amendments are necessary or if a "Finding of Adequacy" is appropriate for the Periodic Review. The Planning Commission voted 6-2 at their December 1, 2021 meeting that the SMP remains consistent with applicable laws, rules and the County's Comprehensive Plan since its adoption, and that a "Finding of Adequacy" of the Clallam County's 2021 SMP is appropriate.

The Clallam County Commissioners held a public hearing on the "Finding of Adequacy" for the Periodic Review of the County's Shoreline Master Program. Commissioners requested that a line be added to the Resolution for the Finding of Adequacy regarding the commitment of the BOCC to review the SMP before the next required 8-year periodic review. Language has been added to the Resolution directing DCD to review the SMP in two years and the Board may now vote on the "Finding of Adequacy".

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Adoption of a Resolution for a "Finding of Adequacy" of the Periodic Review of the Shoreline Master Program as required by RCW 90.58.080(4).

County Official signature & print name: Lori Kennedy for Mary Ellen Winborn

Name of Employee/Stakeholder attending meeting: Donella Clark

Relevant Departments: Dept. of Community Development (DCD)

Date submitted: January 12, 2022

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

agendasummary_resolution
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256



FINDING OF ADEQUACY TO THE PERIODIC REVIEW OF SHORELINE MASTER PROGRAM
REQUIRED BY RCW 90.58.080(4)

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. RCW 90.58.080(4) requires Clallam County to periodically review and, if necessary, revise their Shoreline Master Program (SMP) on or before June 30, 2020, which was missed because the County was working on their comprehensive SMP update. Clallam County has not done a comprehensive update of the SMP since 1992.
2. The Washington Shoreline Management Act (SMA), RCW 90.58, requires the County to review and update the existing Clallam County SMP consistent with the SMA and state SMP guidelines under WAC 173-26. The review process is intended to bring the SMP into compliance with the act or state rules that have been added or changed since the last SMP update or amendment to ensure the SMP remains consistent with existing regulations.
3. Clallam County adopted a comprehensive SMP update as required by RCW 90.58.080(2), which became effective as of September 1, 2021.
4. Clallam County developed a public participation program for this periodic review in accordance with WAC 173-26-090(3)(a) to inform, involve, and encourage participation of interested persons and private entities, tribes, and applicable agencies having interests and responsibilities relating to shorelines.
5. Clallam County used Ecology's checklist of legislative and rule amendments to review changes to chapter 90.58 RCW and department guidelines to ensure the newly adopted SMP is in compliance with WAC 173-26-090(3)(b)(i). The SMP was reviewed for compliance with WAC 173-26-090(3)(b)(i) during the comprehensive update and included many changes from the previously adopted SMP to compliant with existing regulations.
6. The Clallam County Planning Commission held a Public Workshop on November 17, 2021 to discuss necessary changes proposed by the Public. The Planning Commission continued their discussion at their December 1, 2021 meeting and voted 6-2 that no SMP amendments are necessary to maintain compliance with the Act or applicable guidelines and recommend a Finding of Adequacy to the Board of County Commissioners.
7. Clallam County Board of County Commissioners published legal notice and conducted a public hearing on January 11, 2021 regarding the proposed Finding of Adequacy. The BOCC reviewed the public testimony and written comments, and affirmed no amendments were needed to maintain compliance with the Act or applicable guidelines.
8. Clallam County Commissioners are committed to reviewing the Shoreline Master Program before the next required 8 year Periodic Review, requesting that DCD conduct an additional interim review of the SMP in two years, engaging Stakeholders, Ecology, and the Public to determine adequacy of the plan in relation to best available science, legislative actions, and climate change.
9. Clallam County has determined a Finding of Adequacy is exempt from State Environmental Policy Act Review per WAC 197-11-800(19), which covers resolutions or ordinances "relating solely to governmental procedures, and containing no substantive standards respecting use or modification of the environment", or "text amendments resulting in no substantive changes respecting use or modification of the environment."
10. This Finding of Adequacy completes Clallam County's required process for periodic review in accordance with RCW 90.58.080(4) and applicable state guidelines (WAC 173-26).

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Hereby find that the review and evaluation required by RCW 90.58.080(4) have occurred, as described more particularly in the recitals above, and adopt a Finding of Adequacy that the shoreline master program is consistent with the Shoreline Management Act and relevant sections of the Washington Administration Code.
2. The Department of Community Development is directed to submit this Resolution adopting Findings of Adequacy to the Department of Ecology for final action. Once approved by the Department of Ecology, no further action is necessary for compliance with RCW 90.58.080(4) for the periodic review update due on June 30, 2020.

PASSED AND ADOPTED this _____ day of _____ 20

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

9
1/10/22
2d

Department: Human Resources

WORK SESSION ☒ **Meeting Date:** 1-18-22

REGULAR AGENDA ☒ **Meeting Date:** 1-18-22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The County is required to employ a County Road Engineer pursuant to RCW 36.08.010. Review and approve a Resolution appointing an acting County Engineer for an interim period.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Review and approve a Resolution appointing Joseph E. Donisi and the acting County Engineer for an interim period.

County Official signature & print name: Rich Sill, Human Resources

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Human Resources

Relevant Departments: Board of Commissioners and Human Resources

Date submitted: January 13, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Interim County Engineer Donisi - Tyler 1-18-22
Revised: 3-04-2019



RESOLUTION _____, 2022

APPOINTING AN ACTING COUNTY ENGINEER FOR AN INTERIM PERIOD,
NOT TO EXCEED SIX MONTHS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The County is required to employ a county road engineer pursuant to RCW 36.08.010.
2. The County Road Engineer Ross Tyler has an effective retirement date of February 1, 2022.
3. A resolution appointing an Acting County Road Engineer must be sent to the County Road Administration Board pursuant to WAC 136-12-030.
4. The Assistant County Engineer Joseph E. Donisi is a licensed professional engineer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact, that

1. Joseph E. Donisi is hereby appointed as the Acting County Road Engineer for a period not to exceed six months.

PASSED AND ADOPTED this _____ day of January 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3a
✓ 1/19/22

Department: BOCC/Finance

WORK SESSION ☒ Meeting Date: 1/10/2022

REGULAR AGENDA ☒ Meeting Date: 1/18/2022

Required Originals Approved and Attached? ☒

Will Be Provided On:

Item Summary:*

- ☐ Call for Hearing
- ☒ Resolution
- ☐ Draft Ordinance

- ☐ Contract/Agreement/MOU**
- ☐ Proclamation
- ☐ Final Ordinance

- Contract #
- ☐ Budget Item
- ☐ Other

Documents exempt from public disclosure attached: ☐

Executive Summary:

Fire District 2 has requested a new fund for capital expenditures. Creation of this new fund allows Fire District 2 to plan and account for capital expenditures, as well as, all accounting and reporting requirements. This resolution approves the creation of the new Fire District 2 Fleet Replacement fund (65128).

Budgetary Impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐

No budgetary impact.

Recommended Action: (Does the Board need to act? If so, what is the department's recommendation?)

Please review and approve.

County Official signature & print name: Debi Cook

A handwritten signature in black ink, appearing to read "Debi Cook", written over a horizontal line.

Name of Employee attending meeting: Debi Cook

Relevant Departments: BOCC, Finance

Date Submitted: 1/04/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

CREATION OF NEW TRUST AND AGENCY FUND – FIRE DISTRICT 2 FLEET
REPLACEMENT

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Fire District 2 has requested a new fund for capital expenditures.
2. Creation of this new fund allows Fire District 2 to plan and account for capital expenditures, as well as, all accounting and reporting requirements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Fire District 2 Fleet Replacement (65128), a Trust and Agency Fund, is now established.

PASSED AND ADOPTED this _____ day of January, 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, Clerk of the Board



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

49
1/18/22

Department: Clallam County Health and Human Services

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** 01.18.22

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 11323-22-23-LCSNW-HF | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The attached Contract is between Clallam County Health and Human Services and Lutheran Community Services NW (LCSNW) for the Healthy Families Project. The Healthy Families Project delivers three service components: family health, financial health and physical health directly to households experiencing crisis and hardship. Their integrated approach ensures that participants can access necessary services so they can: meet their basic needs, resolve family and personal crises, develop healthy habits, improve their standards of living and establish pathways out of poverty. This contract is effective January 1, 2022 through December 31, 2023 in the amount of \$95,000.00.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
Funds are in the HHS budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please approve and sign.

County Official signature & print name:  Jenny Oppelt

Name of Employee/Stakeholder attending meeting: Jenny Oppelt and Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: January 12, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PROVIDER AGREEMENT
BEHAVIORAL HEALTH FUND

This AMENDMENT is entered into and effective January 1, 2022 between CLALLAM COUNTY, STATE OF WASHINGTON, hereinafter referred to as "County", and LUTHERAN COMMUNITY SERVICES NORTHWEST, hereinafter referred to as "Contractor".

CLALLAM COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES

Address: 111 E 3rd Street
Port Angeles, WA 98362

Project Manager: Jenny Oppelt
Contact Phone: (360) 417-2431
Contact Fax: (360) 452-9605

Contractor: Lutheran Community Services Northwest
2610 S. Francis Street
Port Angeles, WA 98362

Phone: 360-452-5437
Fax: 360-406-6444

Contact Person: Lisa Lyon
Program Manager
llyon@lcsnw.org

This Agreement is comprised of:

- Special Terms and Conditions
- General Terms and Conditions
- Appendix A – Statement of Work and Budget

To provide Behavioral Health Services for HEALTHY FAMILIES. Appendix A, Statement of Work and Budget, attached for a maximum consideration of \$95,000.00.

IN WITNESS WHEREOF, the parties have entered into this Agreement on this _____ day of _____ 2022.

LUTHERAN COMMUNITY SERVICES NORTHWEST: BOARD OF CLALLAM COUNTY COMMISSIONERS:


Authorized Signature

Mark Ozias, Chair

Print name: David Duea

Title: President & CEO

Date: January 6, 2022

THIS CONTRACT HAS BEEN APPROVED AS TO FORM BY THE CLALLAM COUNTY PROSECUTING ATTORNEY

ATTEST:

Loni Gores, Clerk of the Board

**CLALLAM COUNTY
BEHAVIORAL HEALTH
PROGRAM FUND CONTRACT
SPECIAL TERMS AND CONDITIONS**

1. DEFINITIONS

The words and phrases listed below, as used in the Agreement, shall each have the following definitions:

- A. **Provider Agreement/Agreement** means the contract between Clallam County Department of Health and Human Services and the Contractor, and includes the Special Terms and Conditions, General Terms and Conditions, and any other documents attached or incorporated by reference.
- B. **Contractor** means the entity performing services pursuant to the Agreement and includes the Contractor's officers, employees and/or agents. For purposes of any permitted Subcontract, **Contractor** includes any Subcontractor and its owners, members, officers, directors, partners, employees, and/or agents.
- C. **County** means Clallam County and its appointed and/or elected officials, officers, employees and/or authorized agents.
- D. **Client or Patient** shall mean any individual applying for or receiving services under this Agreement.
- E. **Subcontract** means a separate Agreement or Contract between the Contractor and an individual or entity (Subcontractor) to perform all or a portion of the duties and obligations which the Contractor is obligated to perform pursuant to this Agreement.
- F. **RCW** means the Revised Code of Washington, as now or hereafter amended.
- G. **WAC** means the Washington Administrative Code, as now or hereafter amended.

2. TERM OF AGREEMENT

The Contractor will provide mental health and co-occurring mental health and substance use treatment services to individuals identified as the target population in Appendix A, unless terminated as provided elsewhere in the Agreement, from January 1, 2022 through December 31, 2023.

3. STATEMENT OF WORK

Services to be provided are as described in the Contractor's 2022 -2023 Statement of Work and budget (fee schedule), which is included as Appendix A to this Provider Agreement. Contractor shall provide services in compliance with all contractual requirements and state laws. Contractor will bill on the County provided billing form created for the program and **submit required quarterly reports**.

4. PROGRAM FUNDING

Total maximum consideration in this Agreement for the service descriptions set forth in the Statement of Work shall be **\$95,000.00**. Contractor shall match and account for services in the amounts designated in the Budget portion of the Statement of Work. Contractor shall bill for services at the rates designated in the Statement of Work and reflected on the County's billing form.

The Contractor is responsible for ensuring that adequate funds are available for all clients who enter the program with funds provided by this Contract.

5. MONITORING/EVALUATION VISITS

Over the duration of the contract, the County may make a minimum of one monitoring and/or evaluation visits to the Contractor for the purpose of fiscal and program review. During these visits, the Contractor will make all records and evaluation data available as requested by monitoring/evaluation personnel, as well as associated

staff. Evaluation visits will include interviews with relevant staff and may include observation of program activities. The Contractor will provide Release of Information forms for signature by monitoring/evaluation personnel to ensure that access to confidential material is legally authorized. The monitor will also require that all relevant billing information reimbursed by this contract is available for review.

6. PAYMENT, BILLING AND REPORTS

The Contractor must screen all clients for eligibility for any other public or private funding source that is capable of covering the program's services and such source(s) will always be considered primary. The funds covered by this Agreement shall be considered the billing source of last resort and may never supplant any other sources of available public or private funding for which the client is eligible.

A quarterly data report is required within 30 days of the end of each quarter (April 30, 2022, July 31, 2022, September 30, 2022, January 31, 2023, April 30, 2023, July 31, 2023, September 30, 2023, and January 31, 2024). The quarterly report will be recorded on a form created by the Kitsap Public Health District contracted Epidemiologist.

A. Quarterly electronic reports will be submitted to One Tenth Online in a form collaboratively developed with the County and/or Kitsap County Health District. This form will include a short narrative to summarize the Contractor's quarterly activities under this agreement including any problems, delays or adverse conditions which will materially affect the Contractor's ability to meet project objectives or time schedules together with a statement of action taken or proposed to resolve the situation.

B. Upon request, additional reports of activities and services provided to the County Project Manager.

Contractors are also to comply with County requirements concerning the collection and transmission of Client Satisfaction information.

The Contractor must bill no later than **45 days after month of service**. A pattern of failure to do so may result in forfeiture or withholding of funding for services that are not billed within this timeframe. Contractor will submit monthly invoices for payment of services provided under this Agreement and required back-up documentation to: **Clallam County Department of Health and Human Services**

**Attn: Behavioral Health Billing
111 E 3rd Street
Port Angeles, WA 98362**

Documentation of a pattern of failure to comply with billing and/or reporting obligations outlined above may result in corrective action requirements and/or the withholding of funds, and may result in the termination of this Agreement. A pattern of non-compliance with billing and/or reporting will be taken into consideration for future awarding of funds and/or grant cycles.

**CLALLAM COUNTY
BEHAVIORAL HEALTH
PROGRAM FUND CONTRACT
GENERAL TERMS AND CONDITIONS**

A. RELATIONSHIP OF THE PARTIES

The parties agree that an "Independent Contractor – County" relationship is created by this Agreement. The implementation of contracted activities and the results to be achieved are solely the responsibility of the Contractor. No agent, employee, servant, or representative of the Contractor shall be deemed to be an employee, agent, servant or representative of the County for any purpose and the employees of the Contractor are not entitled to any of the benefits the County provides for County employees, including vacation and medical benefits, holiday and sick leave pay, and any other rights and/or privileges afforded to Clallam County employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors, or otherwise during the performance of this Agreement. The Contractor shall assume full responsibility for payment of all federal, state, and local taxes or contributions imposed or required under, but not limited to, social security and income tax laws and business and occupation tax laws. In the performance of the contracted activities herein contemplated, the Contractor is an independent contractor with the responsibility and authority to control and direct the performance and the details of the work in accordance with the terms and conditions of this Agreement. However, the results of the work contemplated herein must meet the approval of the County and shall be subject to the County's general rights of examination, inspection and review to secure the satisfactory completion thereof. In the event that either the state or federal government determines that an employer-employee relationship exists rather than an independent contractor relationship such that the County is deemed responsible for federal withholding, social security contributions and the like, the Contractor agrees to reimburse the County for any payments made or required to be made by the County.

B. NON-COMPLIANCE

Recovery of Costs Claimed in Error: If the Contractor claims and is reimbursed for costs under a cost-reimbursement contract which the County later finds were (1) claimed in error or (2) not allowable costs under the terms of this Agreement, the Contractor agrees to cooperate fully in the recovery of these costs, including participation in auditing procedures and subsequent full reimbursement of applicable funds to the County.

- A. **Stop Placement:** The County may stop the placement of clients in a treatment program immediately upon finding that the Contractor or Subcontractor is not in compliance with provision of applicable Federal and State laws and regulations or these General Terms and Conditions.
- B. **Additional Remuneration Prohibited:** The Contractor shall not charge or accept additional remuneration from any client or relative, friend, payee, guardian or attorney of the client, or any other person, for services provided under this Agreement other than those specifically authorized by the County. In the event the Contractor charges or accepts prohibited remuneration, the County shall have the right to assert a claim against the Contractor on behalf of the client, for double the amount charged, and recoup reasonable attorney's fees incurred in connection with the claim. Any violation of this provision shall be deemed a material breach of this Agreement and shall constitute grounds for termination.
- C. In the event the Contractor fails to maintain its reporting obligations, the County reserves the right to withhold reimbursements to the Contractor in an amount proportional to the data estimated to be outstanding until such time that the data is current.

C. THE CONTRACTOR AND SUBCONTRACTOR(S)

The Contractor assumes all responsibility for the actions of any subcontractors.

The Contractor may enter into written subcontracts with persons, partnerships, corporations, "limited liability companies", or government entities, only upon notifying the County in writing of its intent to subcontract with such entities. County approval will be in writing.

In the event that the Contractor employs the use of any subcontractors with the written approval of the County, the subcontract between the Contractor and the subcontractor shall specify that the subcontractor is bound by the terms of this Contractor Agreement between the County and the Contractor. The Contractor shall ensure that in all subcontracts entered into, Clallam County is named as an express third-party beneficiary of such contracts with full rights as such.

Subcontractor Duplication of Work: The Contractor ensures that work to be performed under any subcontract does not duplicate work to be charged to the County under any other contract or agreement with the subcontractor.

4. AVOIDANCE OF CONFLICT OF INTEREST

The Contractor will avoid organizational conflicts of interest or the appearance of a conflict of interest in disbursing contract funds for any purpose and in the conduct of procurement activities. The Contract will ensure that its subcontractors, employees, agents or representatives avoid conflicts of interest or the appearance of a conflict of interest in disbursing contract funds for any purpose and in the conduct of procurement activities.

5. STAFFING AND CREDENTIALS

The Contractor is to inform the County immediately of staff vacancies and other changes in staffing to projects funded by this source, where such staff changes are a departure from staffing patterns outlined in the Contractor's proposal. In general, the Contractor is to inform the County immediately of any situation that would compromise the Contractor's ability to conduct the activities outlined in the Statement of Work within proposed time frames.

All Contractor personnel shall possess the necessary license/registration/certification as required by law and Health Care Authority policy and in accordance with WAC 182, WAC 246-341, RCW 71.24.037, and any successors as applicable.

6. DRUG-FREE WORKPLACE

The Contractor shall maintain a drug-free workplace in accordance with WAC 296-800-11025, with the following information articulated in the agency personnel manual:

- A. A philosophy of non-tolerance of illegal drug-related activity;
- B. Agency standards of prohibited conduct; and
- C. Actions to be taken in the event a staff member misuses alcohol or other drugs.

7. CLIENT ABUSE

The Contractor shall immediately report all instances of suspected client abuse to the Washington State Department of Social and Health Services in accordance with State and Federal laws, Health Care Authority and Washington State Department of Social and Health Services policies.

8. NON-DISCRIMINATION

The Contractor shall comply with all applicable federal, state, and local laws, regulations, rules, and ordinances relating to nondiscrimination.

9. CRIMINAL HISTORY BACKGROUND CHECK

Background Check (RCW 43.43, 388-877-0500 WAC, 246-341 WAC)

- A. The Contractor shall ensure a criminal background check is conducted for all staff members, case managers, outreach staff members, etc. or volunteers who have unsupervised access to children, adolescents, vulnerable adults and persons who have developmental disabilities. Said criminal background checks shall be renewed not less than every three years thereafter for all persons who have

unsupervised access to children, adolescents, vulnerable adults and persons who have developmental disabilities.

- B. When providing services to youth, the contractor shall ensure that requirements of WAC 388-06 are met.

10. BEHAVIORAL HEALTH TREATMENT REQUIREMENTS (if applicable)

If an organization is proposing to offer behavioral health treatment services, they must be authorized to provide these services, and/or subcontract with organizations authorized to provide these services.

Requirements for providing behavioral health treatment include:

- A. An agency must be licensed through the Washington State Department of Health or Health Care Authority as directed under House Bill 1388. An agency must meet the requirements of chapter 246-341 WAC and 388-877-065 WAC through 388-877-0680 WAC, 182 WAC, and 246-341 WAC applicable local and state rules, and state and federal statutes.

Or

- B. An individual must be licensed through the Washington State Department of Health as an advanced social worker, a licensed independent clinical social worker, a licensed mental health counselor, or a licensed marriage and family therapist. An individual must meet the requirements of 18.225 RCW and practice within their scope of work.

All licensed individuals and/or organizations must maintain their licensure through the duration of the project.

Mental health treatment services and substance use treatment services shall be delivered in accordance with:

- A. CFR 42, CFR 438, or any successors and Federal 1915(b) Mental Health Waiver, Medicaid State plan or any successors;
- B. Other provisions of Title XIX of the Social Security Act, or any successors;
- C. RCW 70.02, 71.05, 71.24, and 71.34 or any successors;
- D. Chapter 388-855 WAC, 388-875 WAC, 182 WAC, 246-341 WAC or any successors;
- E. Other applicable state and federal statutes and regulations, or any successors.

11. DEBARMENT CERTIFICATION

The Contractor, by virtue of signing this Agreement, certifies that the Contractor is not presently debarred, suspended, proposed for debarment or suspension, declared ineligible, or voluntarily excluded from participating in this Agreement or any Program Agreement by any Federal or State department or agency.

12. AUDITING AND COST RECOVERY CODE

- A. The Contractor shall perform and submit an independent financial audit, at a minimum on an annual basis. An audit report must be submitted to the County with a letter from management that addresses the adequacy of internal controls within the Contractor's organization.

In accordance with the Single Audit Act, and the State to County Basic Agreement, should the Contractor's total federal funds deem an audit level required by OMB A-133, this audit type is required. The Contractor must notify County of the Contractor's total federal funding and the determination of the applicability.

The audit must be in accordance with Generally Accepted Accounting Principles (GAAP) and include in the management letter to the County any audit findings. Contractors must take corrective action on any audit findings and provide the County documentation on the timely resolution of such findings. The audit and/or any corrective action will be at no cost to the County.

The Contractor shall establish and maintain an adequate system of internal controls to ensure the efficient use and proper processing of contract funds.

Documentation and records shall be maintained to support levels of service billed. These records and supportive materials shall be available to the County upon request. Annual monitoring by the County shall be conducted to determine compliance with the rules and regulations of each service modality.

Contractors are required to maintain client clinical and financial records for a minimum of six (6) years from the date of services. Failure to submit or failure to retain adequate documentation for services billed to the County may result in recovery of payments for services not adequately or correctly documented, and may result in termination of this Agreement.

An independent review may take the place of an audit if that process is able to reasonably assure the financial stability of the Contractor's operations. The review/audit should cover the entire operations of the Contractor. Any exceptions to this process must be granted by the County in writing.

Based upon findings of an audit, investigation, field visit, examination, or other proceeding, the County may order a repayment of excess payments.

B. Property: Property furnished to the Contractor by the County, or financed or prepaid by the County, or provided by the County, shall:

1. Be used only for the performance of this Agreement;
2. Be reasonably protected from damage or loss;
3. Be surrendered to County prior to settlement upon completion, termination, or cancellation of this Agreement.

13. CORRECTIVE ACTION PROCESS

If the County finds evidence of potential non-compliance during the monitoring process or learns that the Contractor or its subcontractors are out of compliance with any of the terms or conditions of this Agreement, the following process will be pursued:

- A. The Contract Project Manager named on the face sheet of this Agreement notifies in writing the appropriate Contractor staff of the potential non-compliance and an agreeable solution is reached.
- B. If the process described in (A) does not result in resolution, the County will establish a date when representatives of the County and the Contractor shall meet and discuss areas of contention and attempt to resolve the issues involved.
- C. The County will provide by registered mail to the Contractor Director and Board President a written summary of the areas of non-compliance or potential non-compliance.
- D. Within twenty (20) days of the date the written notification was mailed, a discussion between the County and the Contractor Director or Board designee regarding the areas of non-compliance or potential non-compliance shall be conducted.
- E. If the County and the Contractor cannot agree upon a resolution, the County shall withhold payments related to the area(s) of non-compliance or potential non-compliance, unless a written extension of the period to agree upon corrective action is issued by the County.

14. DEFEND, INDEMNIFY, AND HOLD HARMLESS

Defense and Indemnity Agreement: The Contractor agrees to defend, indemnify and hold harmless the County, its appointed and elected officers, agents and employees, from and against all loss or expense, including but not limited to claims, demands, actions, judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, whether such

injury to persons or damage to property is due to the negligence of the Contractor, his/her subcontractors, its successor or assigns, or its or their agent, servants, or employees, the County, its appointed or elected officers, employees or their agents, except only such injury or damage as shall have been occasioned by the sole negligence of the County, its appointed or elected officials or employees. It is further provided that no liability shall attach to the County by reason of entering into this contract, except as expressly provided herein.

15. MODIFICATION, TERMINATION, SANCTIONS AND RENEWAL

Any change in the Agreement or its attachments shall be approved in writing by a representative from each party and documented as a written amendment before becoming effective. Either party may request that the Agreement terms be renegotiated when circumstances, which were neither foreseen nor reasonably foreseeable, arise during the period of performance of this Agreement. Such circumstances must have a substantial and material impact upon the performance projected under this Agreement and must be outside of the control of either party.

Termination for Default: If the Contractor defaults by failing to perform any of the obligations of the Agreement or becomes insolvent or is declared bankrupt or makes an assignment for the benefit of creditors, the County may, by depositing written notice to the Contractor in the U.S. Mail, terminate the Agreement, and at the County's option, obtain performance of the work elsewhere. If the Agreement is terminated for default, the Contractor shall not be entitled to receive any further payments under the Agreement. Any extra cost or damage to the County resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor agrees to bear any extra expenses incurred by the County in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the County by reason of such default.

If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

Termination for Public Convenience: The County may terminate the Agreement in whole or in part whenever the County determines, in its sole discretion that such termination is in the interests of the County. Whenever the Agreement is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this Agreement by the County at any time during the term, whether for default or convenience, shall not constitute a breach of contract by the County.

Termination Due to Insufficient Funds: If sufficient funds for payment under this contract are not appropriated or allocated or are withdrawn, reduced, or otherwise limited, the County may terminate this Agreement upon five (5) days written notice to the Contractor. No penalty or expense shall accrue to the County in the event this provision applies.

Termination Procedure: The following provisions apply in the event that this Agreement is terminated:

- A. The Contractor shall cease to perform any services required hereunder as of the effective date of termination and shall comply with all reasonable instructions contained in the notice of termination, if any.
- B. The Contractor shall provide the County with an accounting of authorized services provided through the effective date of termination.
- C. If the Agreement has been terminated for default, the County may withhold a sum from the final payment to the Contractor that the County determines necessary to protect itself against loss or liability.

Nothing in this Agreement shall be construed to limit either party's legal remedies including, but not limited to, the right to sue for damages or specific performance should either party materially violate any of the terms of this Agreement. Failure to act on any default shall not constitute waiver of rights on such default or on any subsequent default.

Any civil action brought by any party under or pursuant to this Agreement shall be commenced and maintained in the Superior Court of Washington, Clallam County.

16. CLIENT RIGHTS

- A. Client eligibility will be determined by the definition of the client base for which these funds were approved, as indicated in the Statement of Work (Attachment A).
- B. Eligible clients requesting services must be responded to by the Contractor within 72 business hours of initial contact, and the initial intake/assessment appointment must be set up within two weeks or less of initial contact.
- C. The Contractor shall develop policies which specify how clients will be informed of their right to a hearing in the case of:
 - 1. Denial or termination of service; and/or
 - 2. Failure to act upon a request for services with reasonable promptness.

17. DATA SHARING ARRANGEMENT

The Contractor will share data with the County for program evaluation purposes and for back-up documentation of services billed, using the data elements and data collection mechanisms documented in the original proposal and Statement of Work. Output data is expected to accompany monthly billings and will be subject to inspection during County monitoring visits, while both output and outcome data are to be summarized and reported in progress and final reports. Documentation of a pattern of failure to comply with these expectations may result in corrective action requirements and/or the withholding of funds.

- A. Contractors will utilize the data collection system developed by the County and/or Kitsap Public Health District. These will be used to provide back-up data to all billings to the County, taking care to ensure that client data is kept confidential and that no client is reported by name. This data collection system will also be utilized to provide output data in progress and final reports.
- B. The Contractor shall take due care to protect said data from unauthorized physical and electronic access. The Contractor may use personal information and other information or data gained by reason of this Agreement only for the purpose of this Agreement. The Contractor shall maintain the confidentiality of all client information and other information gained by reason of this Agreement.
- C. No information that identifies an individual client is to be shared with any other agency (county, state, federal or other) unless the request is specifically approved in writing by the client or the sharing meets one of the exceptions described in CFR42 Part 2 and 45 CFR.

18. CLIENT RECORDS

The Contractor shall comply with all state and federal requirements regarding the confidentiality of client records including, but not limited to, the Federal Regulations for the Confidentiality of Alcohol and Drug Client Records, 42 CFR Part 2; and applicable provisions of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, codified in 42 USC 1320(d) et seq. and 45 CFR parts 160, 162, and 164. Other requirements related to mental health records must be complied with and include 45 CFR 431.300 through 431.307, 45 CFR part 164, and RCW 70.02, 71.24 and 71.34.

- A. All fiscal and clinical records pertaining to services delivered under the terms of this Agreement shall be maintained for a minimum of six years after the discharge or transfer of the client. Records must be retained for two years in the event of client death.
- B. Documentation and records as specified by WAC 246-341 and Mental Health Code must be maintained to support the services and levels of service billed. The records and supportive material must be available to the County during monitoring visits and upon written request. Monitoring visits will be conducted to determine compliance with the above rules and regulations.

19. INSURANCE

The Contractor shall purchase and maintain such insurance as will provide protection from claims set forth below which may arise out of or result from Contractor's operations under this Agreement whether such operations be by the Contractor or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- A. Claims under Workers' Compensation, disability benefit and similar employee benefit acts which are applicable to the work to be performed.
- B. Claims for damages because of bodily injury, occupational sickness or disease, or death of employees under any applicable employer's liability law.
- C. Claims for damages because of bodily injury or death of any person other than employees.
- D. Claims for damages insured by usual personal injury liability coverage.
- E. Claims for damages because of injury to or destruction of tangible property, including loss of use therefrom.
- F. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

The requirements of this section shall not limit Contractor's responsibility to defend and/or indemnify and/or hold harmless under Section 14 of this Agreement.

A. COVERAGE FORMS

1. With respect to Workers' Compensation insurance in the state of Washington, the Contractor shall secure its liability for industrial injury to its employees in accordance with the provisions of Title 51 of the Revised Code of Washington. If the Contractor is qualified as a self-insurer in accordance with Chapter 51.14 of the Revised Code of Washington, the Contractor shall so certify by a letter signed by a corporate officer. Such letter shall set forth the limits of any excess insurance covering its employees.

With respect to the performance of this Agreement as to claims against the County, its officers, elected and appointed officials, employees, agents, and volunteers, the Contractor expressly waives its immunity under RCW, Title 51, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to defend, indemnify and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. The County, its officers, elected and appointed officials, employees, agents and volunteers shall be named as additional insureds. As with other provisions of this Agreement, this provision was mutually negotiated between the parties to this Agreement.

2. General Liability insurance shall be written on an insurance industry standard Commercial General Liability Occurrence policy form, and shall provide insurance for bodily injury and property damage liability to include the following: premises and operations; blanket contractual liability insuring obligations assumed under this section; explosion, collapse and underground hazard perils; broad form property damage; and personal injury liability. In addition, the following coverage extensions shall also be included: Amendment of Contractual Liability for Personal Injury Liability, Per Project Aggregate limits, and Stop Gap Employers Liability.

The County, its officers, elected and appointed officials, employees, agents and volunteers shall be named as additional insureds with respect to work performed by or for Contractor on behalf of the County.

Contractor shall maintain product and completed operations liability coverage for a period of at least thirty-six months following completion of Contractor's work.

3. If automobiles are used in the rendering of services, auto liability insurance shall be written on an insurance industry standard Business Auto Liability policy form or equivalent. Covered autos shall be designated as "Symbol 1" - Any Auto.
4. Errors and Omissions liability insurance, providing coverage for claims for professional acts, errors or omissions arising out of services performed by Contractor, shall be written on a Professional Liability policy form appropriate to the Contractor's profession.

If such policy is written on a claims made form, the retroactive date shall be prior to or coincidental with the date of this Agreement. The policy shall state that coverage is provided on a claims made coverage basis, and shall also state the retroactive date.

- B. Contractor's liability insurance, as required by subparagraphs above shall be written for not less than the following limits of liability:

1. Workers' Compensation
Statutory Bodily Injury including Death by Accident or Disease
2. Stop Gap Employers' Liability
\$1,000,000 Bodily Injury including Death by Accident - Each Accident
\$1,000,000 Bodily Injury including Death by Disease - Policy Limit
\$1,000,000 Bodily Injury including Death by Disease - Each Employee
3. General Liability - Bodily Injury, Personal Injury & Property Damage
\$2,000,000 General Aggregate
\$2,000,000 Products and Completed Operations Aggregate
\$1,000,000 Personal Injury
\$1,000,000 Each Occurrence
4. Automobile Liability
\$1,000,000 Bodily Injury including Death and Property Damage - Per Accident
5. Professional Liability
\$ 2,000,000 Per Occurrence
\$ 2,000,000 Annual Aggregate
or
\$ 1,000,000 Per Occurrence
\$ 3,000,000 Annual Aggregate

- C. Certificates of Insurance evidencing the above coverages that identify the County as an additional insured must be filed with the County prior to commencement of the work. Such certificates shall state that the County, its officers, elected and appointed officials, employees, agents and volunteers have been named as additional insureds on all the liability policy forms, and that the general liability policy provides primary coverage as respects the County and any other insurance maintained by the County shall be excess and not contributing insurance with Contractor's insurance. In addition, such certificates shall provide the County with 30 days prior written notice in case of cancellation or non-renewal, except 10 days for non-payment of premium.

Acceptance by the County of deficient evidence of insurance does not constitute a waiver of contract requirements as provided by the conditions of this contract Agreement.

Any such policy of insurance the Provider is required to obtain and maintain pursuant to this Agreement shall be primary over any third party liability coverage provided to Clallam County by and through its membership in the Washington Counties Risk Pool or WCRP. The third party liability coverage provided by the WCRP to Clallam County shall be non-contributory with respect to any policy of insurance the Provider is required to obtain and maintain pursuant to this Agreement. The County shall have no obligation to report occurrences unless a claim or lawsuit is filed with it and the County has no obligation to pay any insurance premiums.

Evidence of primary insurance coverage shall be submitted to the listed County Contact Person within 20 days of the execution of this Agreement. The Agreement shall be void ab initio if the proof of coverage is not timely supplied.

If the proof of insurance or certificate of coverage indicating the county is an "additional insured" to a policy obtained by the Contractor in order to comply with this agreement refers to an endorsement (by number, abbreviation or name, but does not provide the full text of that endorsement, then it shall be the obligation of the Contractor to obtain the full text of that endorsement and forward that to the County within 30 days of the execution of this Agreement.

The coverage limits identified herein shall not limit the potential liability of the Provider and the Provider's duty to defend, indemnify, and hold harmless shall apply to any liability beyond the scope of insurance coverage.

Contractor's failure to obtain and maintain any and all required policies of insurance during the term of this Agreement shall be grounds for the County to withhold compensation otherwise due to the Contractor.

20. PROGRAM OUTREACH, CLIENT REFERRAL AND CARE COORDINATION

It is the responsibility of the Contractor to conduct outreach activities to inform the public and relevant providers of the availability of services.

When a client is determined to be in need of services other than or in addition to the services provided by this Contractor, it is the responsibility of the Contractor to direct the client to such services and to conduct appropriate care coordination.

Referrals, case consultation, and all care management activities are always to be documented in the client's clinical chart.

21. ASSESSMENT REQUIREMENTS (if applicable)

Mental health providers and ARNPs are required to incorporate formalized substance use screening into assessment activities. Substance use treatment providers are required to incorporate formal mental health screening into assessment activities. Screening tools and results are to be included in the client's chart. Where indicated, all providers must make referrals as needed to substance use or mental health services and to conduct follow-up co-consultation activities. These activities are to be documented in the clinical chart.

22. CO-OCCURRING DISORDERS TREATMENT REQUIREMENTS

Contractors with clients diagnosed with co-occurring disorders must conduct the following clinical activities:

- A. Documentation of current substance use and mental health psychosocial assessment in the client chart that includes all diagnoses;
- B. Documentation of treatment plan in the chart that integrates findings of both the substance use and mental health assessments and that has been co-developed by the substance use and mental health program staff;
- C. Evidence in the chart of care coordination with local substance use or mental health providers, or with dually-qualified staff on-site;
- D. Documentation in the chart of all co-occurring disorders treatment activities, including weekly clinical supervision, which is to include all agency staff routinely involved in the client care of clients who have co-occurring disorders.

23. CULTURAL COMPETENCY

All services provided by the Contractor shall be designed and delivered in a manner sensitive to the needs of people from diverse backgrounds including people of racial, ethnic and cultural minorities, immigrant and refugee communities, those in rural areas, those with disabilities, lesbian, gay, bisexual, transgender, and queer populations, and economically and socially disadvantaged groups.

24. REQUIREMENT OF MEDICAID TITLE XIX ELIGIBILITY REVIEW

- A. Contractors must screen all clients who are candidates for the funds under consideration for Medicaid eligibility, using the Title XIX Financial Eligibility Screening Processes. Those clients deemed potentially eligible for Title XIX funded services must be referred to the DSHS Community Services Office (CSO) to apply for financial assistance.
- B. Charging for services rendered to clients eligible for Title XIX services to the funds made available by this Agreement shall constitute an overpayment.

25. DISPUTE RESOLUTION

The parties to this Agreement shall resolve all disputes at the most relevant level. The Contractor shall bear responsibility for resolving any dispute that occurs between a client and the Contractor.

Differences between the Contractor and the County, arising under and by virtue of the contract documents, shall be brought to the attention of the County Contracts Manager at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The records, orders, rulings, instructions, and decision of the County Contracts Manager shall be final thirty (30) days from the date of mailing unless the Contractor mails or otherwise furnishes to the County Contracts Manager a written notice of appeal. The notice of appeal shall include facts, law, and argument as to why the conclusions of the County Contracts Manager are in error, and a brief statement of the relief sought. The County will have an opportunity to respond in writing to the appeal, and its response shall include facts, laws, and argument as to why the conclusion of the County Contracts Manager should be affirmed.

If an appeal of the County Contracts Manager decision is timely received, the County and the Contractor shall convene a dispute resolution board comprised of one member nominated separately by each party, and a third member identified and agreed upon by the two members. If the two members together cannot agree upon the third member, the Contractor and County are to petition the Clallam County Superior Court to designate a third member.

The Dispute Resolution Board will resolve the dispute based upon the written appellate materials submitted by the Contractor and responsive written materials provided to the Board and served on the Contractor by the County Contracts Manager. Live testimony will not be permitted and oral argument will be permitted only if requested by the Board. If oral argument is requested it will be conducted in accordance with Rule 11.4 of the Washington Rules of Appellate Procedure. The Board will issue a written decision and serve it on both parties.

Review of any Dispute Resolution Board's determination may be brought in the Superior Court of Clallam County within fifteen (15) days of mailing of the Dispute Resolution Board's written decision. Pending a final decision in the Superior Court of Clallam County, the Contractor shall proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

Notice of Potential Claims: The Contractor shall not be entitled to additional compensation or to extension of time for (1) any act or failure to act by the County Contracts Manager or the County, or (2) the happening of any event or occurrence, unless the Contractor has given the County a written Notice of Potential Claim within ten (10) days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the County. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall keep full and complete daily records of the work performed, labor and material used, and all costs and additional time claimed to be additional.

Detailed Claim: The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within thirty (30) days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the County, the Contractor has given the County a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

26. SEVERABILITY

If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

27. SURVIVAL

Without being exclusive, Sections 14, 15, 25 and 26 above shall survive any re-negotiation, termination, expiration, or determination of invalidity of this Agreement in whole or in part. Any other Sections of this Agreement which, by their sense and context, are intended to survive shall also survive.

**APPENDIX A
STATEMENT OF WORK AND BUDGET**

The Healthy Families Project delivers three service components – family health, financial health and physical health – directly to households experiencing crisis and hardship. This year, the contractor will be adding a new Evidence Based Practice called NEAR (Neurobiology, Epigenetics, ACEs, and Resiliency) which will further support community understanding about the need for and benefits of Mental Health Care.

The primary goal of the Healthy Families program is for all families and individuals in Clallam County to have access to the strength-based supports, wrap-around services and community based resources necessary for them to achieve and sustain healthy, stable households free of abuse, neglect, illness, isolation, hunger, and homelessness.

Program Goals:

- Improve financial literacy, financial self-sufficiency and debt reconciliation.
- Increase knowledge of local resources for food insecurity and learn to maximize nutrition values in foods consumed.
- Increase access to Behavioral Health – 40 families will receive NEAR training and 100 referred to behavioral health systems.
- Increase knowledge of community services for stabilization and self-sufficiency – Navigation of services for basic needs including food, housing, medical, behavioral health, utilities.

Background checks will be for volunteers to ensure participant safety.

Supplies and printing will be utilized for class materials and meals.

Mileage will be reimbursed based on the current federal rate (\$0.56 per mile).

Maximum consideration for this contract is \$95,000.00.

In addition, **quarterly reporting** is required per section 6. **PAYMENT, BILLING AND REPORTS** in the Special Terms and Conditions. All monthly billings will be submitted on the county provided invoice, accompanied with an original signature, and required to include backup for reimbursement that supports all services being billed.

**BUDGET/FEE SCHEDULE
January 1, 2022 – December 31, 2022**

SERVICE	MAXIMUM REIMBURSED BY COUNTY
Program Manager	\$14,959.00
Program Assistant	\$18,615.00
Indirect on Salaries	\$3,357.00
Benefits	\$9,883.00
Communications (Phone/Internet)	\$1,070.00
Supplies/Printing	\$312.00
Mileage	\$1,804.00
TOTAL	\$50,000.00

SERVICE	MAXIMUM REIMBURSED BY COUNTY
Program Manager	\$13,151.00
Program Assistant	\$16,115.00
Indirect on Salaries	\$2,927.00
Benefits	\$9,925.00
Communications (Phone/Internet)	\$1,070.00
Supplies/Printing	\$312.00
Mileage	\$1,500.00
TOTAL	\$45,000.00

Backup requires ID # or tracking that will enable the county to match records to billings when the county is onsite for monitoring visit(s).

Funding will be provided during two separate funding periods as documented above. Each funding period will not exceed the designated funding amount for that period. No funding may be carried over to the succeeding period nor may future funding be accessed in a prior funding period.

Funds will not be moved between individual line items within the current funding period unless approved in writing by the county project manager. Requests to move funds between individual line items within the current funding period cannot exceed 10% of the total budget for that funding period. Funds will not be carried over to future funding cycles.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4b
1/18/22

Department: Clallam County Health and Human Services

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 01.18.22

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 11323-22-23-LCSNW-CC | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The attached Contract is between Clallam County Health and Human Services and Lutheran Community Services NW (LCSNW) for the Child Check Program. The Child Check program provides ALL parents with parenting support and resource referrals to Clallam County services with a focus on helping families learn more about the social, emotional and behavioral development of their children and to encourage the adoption of effective parenting practices. This contract is effective January 1, 2022 through December 31, 2023 in the amount of \$45,000.00.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
Funds are in the HHS budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please approve and sign.

County Official signature & print name:  , Jenny Oppelt

Name of Employee/Stakeholder attending meeting: Jenny Oppelt and Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: January 12, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PROVIDER AGREEMENT BEHAVIORAL HEALTH FUND

This AMENDMENT is entered into and effective January 1, 2022 between CLALLAM COUNTY, STATE OF WASHINGTON, hereinafter referred to as "County", and LUTHERAN COMMUNITY SERVICES NORTHWEST, hereinafter referred to as "Contractor".

CLALLAM COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES

Address: 111 E 3rd Street
Port Angeles, WA 98362

Project Manager: Jenny Oppelt
Contact Phone: (360) 417-2431
Contact Fax: (360) 452-9605

Contractor: Lutheran Community Services Northwest
2610 S. Francis Street
Port Angeles, WA 98362

Phone: 360-452-5437
Fax: 360-406-6444

Contact Person: Lisa Lyon
Program Manager
llyon@lcsnw.org

This Agreement is comprised of:

Special Terms and Conditions

General Terms and Conditions

Appendix A – Statement of Work and Budget

To provide Behavioral Health Services for CHILD CHECK Appendix A, Statement of Work and Budget, attached for a maximum consideration of \$45,000.00.

IN WITNESS WHEREOF, the parties have entered into this Agreement on this _____ day of 2022.

LUTHERAN COMMUNITY SERVICES NORTHWEST: BOARD OF CLALLAM COUNTY COMMISSIONERS:

D. J. Dunn

Authorized Signature

Mark Ozias, Chair

Print name: David Duea

Title: President & CEO

Date: January 6, 2022

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

ATTEST:

Loni Gores, Clerk of the Board

**CLALLAM COUNTY
BEHAVIORAL HEALTH
PROGRAM FUND CONTRACT
SPECIAL TERMS AND CONDITIONS**

1. DEFINITIONS

The words and phrases listed below, as used in the Agreement, shall each have the following definitions:

- A. **Provider Agreement/Agreement** means the contract between Clallam County Department of Health and Human Services and the Contractor, and includes the Special Terms and Conditions, General Terms and Conditions, and any other documents attached or incorporated by reference.
- B. **Contractor** means the entity performing services pursuant to the Agreement and includes the Contractor's officers, employees and/or agents. For purposes of any permitted Subcontract, **Contractor** includes any Subcontractor and its owners, members, officers, directors, partners, employees, and/or agents.
- C. **County** means Clallam County and its appointed and/or elected officials, officers, employees and/or authorized agents.
- D. **Client or Patient** shall mean any individual applying for or receiving services under this Agreement.
- E. **Subcontract** means a separate Agreement or Contract between the Contractor and an individual or entity (Subcontractor) to perform all or a portion of the duties and obligations which the Contractor is obligated to perform pursuant to this Agreement.
- F. **RCW** means the Revised Code of Washington, as now or hereafter amended.
- G. **WAC** means the Washington Administrative Code, as now or hereafter amended.

2. TERM OF AGREEMENT

The Contractor will provide mental health and co-occurring mental health and substance use treatment services to individuals identified as the target population in Appendix A, unless terminated as provided elsewhere in the Agreement, from January 1, 2022 through December 31, 2023.

3. STATEMENT OF WORK

Services to be provided are as described in the Contractor's 2022 -2023 Statement of Work and budget (fee schedule), which is included as Appendix A to this Provider Agreement. Contractor shall provide services in compliance with all contractual requirements and state laws. Contractor will bill on the County provided billing form created for the program and **submit required quarterly reports**.

4. PROGRAM FUNDING

Total maximum consideration in this Agreement for the service descriptions set forth in the Statement of Work shall be **\$45,000.00**. Contractor shall match and account for services in the amounts designated in the Budget portion of the Statement of Work. Contractor shall bill for services at the rates designated in the Statement of Work and reflected on the County's billing form.

The Contractor is responsible for ensuring that adequate funds are available for all clients who enter the program with funds provided by this Contract.

5. MONITORING/EVALUATION VISITS

Over the duration of the contract, the County may make a minimum of one monitoring and/or evaluation visits to the Contractor for the purpose of fiscal and program review. During these visits, the Contractor will make all records and evaluation data available as requested by monitoring/evaluation personnel, as well as associated

staff. Evaluation visits will include interviews with relevant staff and may include observation of program activities. The Contractor will provide Release of Information forms for signature by monitoring/evaluation personnel to ensure that access to confidential material is legally authorized. The monitor will also require that all relevant billing information reimbursed by this contract is available for review.

6. PAYMENT, BILLING AND REPORTS

The Contractor must screen all clients for eligibility for any other public or private funding source that is capable of covering the program's services and such source(s) will always be considered primary. The funds covered by this Agreement shall be considered the billing source of last resort and may never supplant any other sources of available public or private funding for which the client is eligible.

A quarterly data report is required within 30 days of the end of each quarter (April 30, 2022, July 31, 2022, September 30, 2022, January 31, 2023, April 30, 2023, July 31, 2023, September 30, 2023, and January 31, 2024). The quarterly report will be recorded on a form created by the Kitsap Public Health District contracted Epidemiologist.

A. Quarterly electronic reports will be submitted to One Tenth Online in a form collaboratively developed with the County and/or Kitsap County Health District. This form will include a short narrative to summarize the Contractor's quarterly activities under this agreement including any problems, delays or adverse conditions which will materially affect the Contractor's ability to meet project objectives or time schedules together with a statement of action taken or proposed to resolve the situation.

B. Upon request, additional reports of activities and services provided to the County Project Manager.

Contractors are also to comply with County requirements concerning the collection and transmission of Client Satisfaction information.

The Contractor must bill no later than **45 days after month of service**. A pattern of failure to do so may result in forfeiture or withholding of funding for services that are not billed within this timeframe. Contractor will submit monthly invoices for payment of services provided under this Agreement and required back-up documentation to: **Clallam County Department of Health and Human Services**

**Attn: Behavioral Health Billing
111 E 3rd Street
Port Angeles, WA 98362**

Documentation of a pattern of failure to comply with billing and/or reporting obligations outlined above may result in corrective action requirements and/or the withholding of funds, and may result in the termination of this Agreement. A pattern of non-compliance with billing and/or reporting will be taken into consideration for future awarding of funds and/or grant cycles.

CLALLAM COUNTY BEHAVIORAL HEALTH PROGRAM FUND CONTRACT GENERAL TERMS AND CONDITIONS

A. RELATIONSHIP OF THE PARTIES

The parties agree that an "Independent Contractor – County" relationship is created by this Agreement. The implementation of contracted activities and the results to be achieved are solely the responsibility of the Contractor. No agent, employee, servant, or representative of the Contractor shall be deemed to be an employee, agent, servant or representative of the County for any purpose and the employees of the Contractor are not entitled to any of the benefits the County provides for County employees, including vacation and medical benefits, holiday and sick leave pay, and any other rights and/or privileges afforded to Clallam County employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors, or otherwise during the performance of this Agreement. The Contractor shall assume full responsibility for payment of all federal, state, and local taxes or contributions imposed or required under, but not limited to, social security and income tax laws and business and occupation tax laws. In the performance of the contracted activities herein contemplated, the Contractor is an independent contractor with the responsibility and authority to control and direct the performance and the details of the work in accordance with the terms and conditions of this Agreement. However, the results of the work contemplated herein must meet the approval of the County and shall be subject to the County's general rights of examination, inspection and review to secure the satisfactory completion thereof. In the event that either the state or federal government determines that an employer-employee relationship exists rather than an independent contractor relationship such that the County is deemed responsible for federal withholding, social security contributions and the like, the Contractor agrees to reimburse the County for any payments made or required to be made by the County.

B. NON-COMPLIANCE

Recovery of Costs Claimed in Error: If the Contractor claims and is reimbursed for costs under a cost-reimbursement contract which the County later finds were (1) claimed in error or (2) not allowable costs under the terms of this Agreement, the Contractor agrees to cooperate fully in the recovery of these costs, including participation in auditing procedures and subsequent full reimbursement of applicable funds to the County.

- A. Stop Placement: The County may stop the placement of clients in a treatment program immediately upon finding that the Contractor or Subcontractor is not in compliance with provision of applicable Federal and State laws and regulations or these General Terms and Conditions.
- B. Additional Remuneration Prohibited: The Contractor shall not charge or accept additional remuneration from any client or relative, friend, payee, guardian or attorney of the client, or any other person, for services provided under this Agreement other than those specifically authorized by the County. In the event the Contractor charges or accepts prohibited remuneration, the County shall have the right to assert a claim against the Contractor on behalf of the client, for double the amount charged, and recoup reasonable attorney's fees incurred in connection with the claim. Any violation of this provision shall be deemed a material breach of this Agreement and shall constitute grounds for termination.
- C. In the event the Contractor fails to maintain its reporting obligations, the County reserves the right to withhold reimbursements to the Contractor in an amount proportional to the data estimated to be outstanding until such time that the data is current.

C. THE CONTRACTOR AND SUBCONTRACTOR(S)

The Contractor assumes all responsibility for the actions of any subcontractors.

The Contractor may enter into written subcontracts with persons, partnerships, corporations, "limited liability companies", or government entities, only upon notifying the County in writing of its intent to subcontract with such entities. County approval will be in writing.

In the event that the Contractor employs the use of any subcontractors with the written approval of the County, the subcontract between the Contractor and the subcontractor shall specify that the subcontractor is bound by the terms of this Contractor Agreement between the County and the Contractor. The Contractor shall ensure that in all subcontracts entered into, Clallam County is named as an express third-party beneficiary of such contracts with full rights as such.

Subcontractor Duplication of Work: The Contractor ensures that work to be performed under any subcontract does not duplicate work to be charged to the County under any other contract or agreement with the subcontractor.

4. AVOIDANCE OF CONFLICT OF INTEREST

The Contractor will avoid organizational conflicts of interest or the appearance of a conflict of interest in disbursing contract funds for any purpose and in the conduct of procurement activities. The Contractor will ensure that its subcontractors, employees, agents or representatives avoid conflicts of interest or the appearance of a conflict of interest in disbursing contract funds for any purpose and in the conduct of procurement activities.

5. STAFFING AND CREDENTIALS

The Contractor is to inform the County immediately of staff vacancies and other changes in staffing to projects funded by this source, where such staff changes are a departure from staffing patterns outlined in the Contractor's proposal. In general, the Contractor is to inform the County immediately of any situation that would compromise the Contractor's ability to conduct the activities outlined in the Statement of Work within proposed time frames.

All Contractor personnel shall possess the necessary license/registration/certification as required by law and Health Care Authority policy and in accordance with WAC 182, WAC 246-341, RCW 71.24.037, and any successors as applicable.

6. DRUG-FREE WORKPLACE

The Contractor shall maintain a drug-free workplace in accordance with WAC 296-800-11025, with the following information articulated in the agency personnel manual:

- A. A philosophy of non-tolerance of illegal drug-related activity;
- B. Agency standards of prohibited conduct; and
- C. Actions to be taken in the event a staff member misuses alcohol or other drugs.

7. CLIENT ABUSE

The Contractor shall immediately report all instances of suspected client abuse to the Washington State Department of Social and Health Services in accordance with State and Federal laws, Health Care Authority and Washington State Department of Social and Health Services policies.

8. NON-DISCRIMINATION

The Contractor shall comply with all applicable federal, state, and local laws, regulations, rules, and ordinances relating to nondiscrimination.

9. CRIMINAL HISTORY BACKGROUND CHECK

Background Check (RCW 43.43, 388-877-0500 WAC, 246-341 WAC)

- A. The Contractor shall ensure a criminal background check is conducted for all staff members, case managers, outreach staff members, etc. or volunteers who have unsupervised access to children, adolescents, vulnerable adults and persons who have developmental disabilities. Said criminal background checks shall be renewed not less than every three years thereafter for all persons who have

unsupervised access to children, adolescents, vulnerable adults and persons who have developmental disabilities.

- B. When providing services to youth, the contractor shall ensure that requirements of WAC 388-06 are met.

10. BEHAVIORAL HEALTH TREATMENT REQUIREMENTS (if applicable)

If an organization is proposing to offer behavioral health treatment services, they must be authorized to provide these services, and/or subcontract with organizations authorized to provide these services.

Requirements for providing behavioral health treatment include:

- A. An agency must be licensed through the Washington State Department of Health or Health Care Authority as directed under House Bill 1388. An agency must meet the requirements of chapter 246-341 WAC and 388-877-065 WAC through 388-877-0680 WAC, 182 WAC, and 246-341 WAC applicable local and state rules, and state and federal statutes.

Or

- B. An individual must be licensed through the Washington State Department of Health as an advanced social worker, a licensed independent clinical social worker, a licensed mental health counselor, or a licensed marriage and family therapist. An individual must meet the requirements of 18.225 RCW and practice within their scope of work.

All licensed individuals and/or organizations must maintain their licensure through the duration of the project.

Mental health treatment services and substance use treatment services shall be delivered in accordance with:

- A. CFR 42, CFR 438, or any successors and Federal 1915(b) Mental Health Waiver, Medicaid State plan or any successors;
- B. Other provisions of Title XIX of the Social Security Act, or any successors;
- C. RCW 70.02, 71.05, 71.24, and 71.34 or any successors;
- D. Chapter 388-855 WAC, 388-875 WAC, 182 WAC, 246-341 WAC or any successors;
- E. Other applicable state and federal statutes and regulations, or any successors.

11. DEBARMENT CERTIFICATION

The Contractor, by virtue of signing this Agreement, certifies that the Contractor is not presently debarred, suspended, proposed for debarment or suspension, declared ineligible, or voluntarily excluded from participating in this Agreement or any Program Agreement by any Federal or State department or agency.

12. AUDITING AND COST RECOVERY CODE

- A. The Contractor shall perform and submit an independent financial audit, at a minimum on an annual basis. An audit report must be submitted to the County with a letter from management that addresses the adequacy of internal controls within the Contractor's organization.

In accordance with the Single Audit Act, and the State to County Basic Agreement, should the Contractor's total federal funds deem an audit level required by OMB A-133, this audit type is required. The Contractor must notify County of the Contractor's total federal funding and the determination of the applicability.

The audit must be in accordance with Generally Accepted Accounting Principles (GAAP) and include in the management letter to the County any audit findings. Contractors must take corrective action on any audit findings and provide the County documentation on the timely resolution of such findings. The audit and/or any corrective action will be at no cost to the County.

The Contractor shall establish and maintain an adequate system of internal controls to ensure the efficient use and proper processing of contract funds.

Documentation and records shall be maintained to support levels of service billed. These records and supportive materials shall be available to the County upon request. Annual monitoring by the County shall be conducted to determine compliance with the rules and regulations of each service modality.

Contractors are required to maintain client clinical and financial records for a minimum of six (6) years from the date of services. Failure to submit or failure to retain adequate documentation for services billed to the County may result in recovery of payments for services not adequately or correctly documented, and may result in termination of this Agreement.

An independent review may take the place of an audit if that process is able to reasonably assure the financial stability of the Contractor's operations. The review/audit should cover the entire operations of the Contractor. Any exceptions to this process must be granted by the County in writing.

Based upon findings of an audit, investigation, field visit, examination, or other proceeding, the County may order a repayment of excess payments.

- B. Property: Property furnished to the Contractor by the County, or financed or prepaid by the County, or provided by the County, shall:
1. Be used only for the performance of this Agreement;
 2. Be reasonably protected from damage or loss;
 3. Be surrendered to County prior to settlement upon completion, termination, or cancellation of this Agreement.

13. CORRECTIVE ACTION PROCESS

If the County finds evidence of potential non-compliance during the monitoring process or learns that the Contractor or its subcontractors are out of compliance with any of the terms or conditions of this Agreement, the following process will be pursued:

- A. The Contract Project Manager named on the face sheet of this Agreement notifies in writing the appropriate Contractor staff of the potential non-compliance and an agreeable solution is reached.
- B. If the process described in (A) does not result in resolution, the County will establish a date when representatives of the County and the Contractor shall meet and discuss areas of contention and attempt to resolve the issues involved.
- C. The County will provide by registered mail to the Contractor Director and Board President a written summary of the areas of non-compliance or potential non-compliance.
- D. Within twenty (20) days of the date the written notification was mailed, a discussion between the County and the Contractor Director or Board designee regarding the areas of non-compliance or potential non-compliance shall be conducted.
- E. If the County and the Contractor cannot agree upon a resolution, the County shall withhold payments related to the area(s) of non-compliance or potential non-compliance, unless a written extension of the period to agree upon corrective action is issued by the County.

14. DEFEND, INDEMNIFY, AND HOLD HARMLESS

Defense and Indemnity Agreement: The Contractor agrees to defend, indemnify and hold harmless the County, its appointed and elected officers, agents and employees, from and against all loss or expense, including but not limited to claims, demands, actions, judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, whether such

injury to persons or damage to property is due to the negligence of the Contractor, his/her subcontractors, its successor or assigns, or its or their agent, servants, or employees, the County, its appointed or elected officers, employees or their agents, except only such injury or damage as shall have been occasioned by the sole negligence of the County, its appointed or elected officials or employees. It is further provided that no liability shall attach to the County by reason of entering into this contract, except as expressly provided herein.

15. MODIFICATION, TERMINATION, SANCTIONS AND RENEWAL

Any change in the Agreement or its attachments shall be approved in writing by a representative from each party and documented as a written amendment before becoming effective. Either party may request that the Agreement terms be renegotiated when circumstances, which were neither foreseen nor reasonably foreseeable, arise during the period of performance of this Agreement. Such circumstances must have a substantial and material impact upon the performance projected under this Agreement and must be outside of the control of either party.

Termination for Default: If the Contractor defaults by failing to perform any of the obligations of the Agreement or becomes insolvent or is declared bankrupt or makes an assignment for the benefit of creditors, the County may, by depositing written notice to the Contractor in the U.S. Mail, terminate the Agreement, and at the County's option, obtain performance of the work elsewhere. If the Agreement is terminated for default, the Contractor shall not be entitled to receive any further payments under the Agreement. Any extra cost or damage to the County resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor agrees to bear any extra expenses incurred by the County in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the County by reason of such default.

If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

Termination for Public Convenience: The County may terminate the Agreement in whole or in part whenever the County determines, in its sole discretion that such termination is in the interests of the County. Whenever the Agreement is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this Agreement by the County at any time during the term, whether for default or convenience, shall not constitute a breach of contract by the County.

Termination Due to Insufficient Funds: If sufficient funds for payment under this contract are not appropriated or allocated or are withdrawn, reduced, or otherwise limited, the County may terminate this Agreement upon five (5) days written notice to the Contractor. No penalty or expense shall accrue to the County in the event this provision applies.

Termination Procedure: The following provisions apply in the event that this Agreement is terminated:

- A. The Contractor shall cease to perform any services required hereunder as of the effective date of termination and shall comply with all reasonable instructions contained in the notice of termination, if any.
- B. The Contractor shall provide the County with an accounting of authorized services provided through the effective date of termination.
- C. If the Agreement has been terminated for default, the County may withhold a sum from the final payment to the Contractor that the County determines necessary to protect itself against loss or liability.

Nothing in this Agreement shall be construed to limit either party's legal remedies including, but not limited to, the right to sue for damages or specific performance should either party materially violate any of the terms of this Agreement. Failure to act on any default shall not constitute waiver of rights on such default or on any subsequent default.

Any civil action brought by any party under or pursuant to this Agreement shall be commenced and maintained in the Superior Court of Washington, Clallam County.

16. CLIENT RIGHTS

- A. Client eligibility will be determined by the definition of the client base for which these funds were approved, as indicated in the Statement of Work (Attachment A).
- B. Eligible clients requesting services must be responded to by the Contractor within 72 business hours of initial contact, and the initial intake/assessment appointment must be set up within two weeks or less of initial contact.
- C. The Contractor shall develop policies which specify how clients will be informed of their right to a hearing in the case of:
 - 1. Denial or termination of service; and/or
 - 2. Failure to act upon a request for services with reasonable promptness.

17. DATA SHARING ARRANGEMENT

The Contractor will share data with the County for program evaluation purposes and for back-up documentation of services billed, using the data elements and data collection mechanisms documented in the original proposal and Statement of Work. Output data is expected to accompany monthly billings and will be subject to inspection during County monitoring visits, while both output and outcome data are to be summarized and reported in progress and final reports. Documentation of a pattern of failure to comply with these expectations may result in corrective action requirements and/or the withholding of funds.

- A. Contractors will utilize the data collection system developed by the County and/or Kitsap Public Health District. These will be used to provide back-up data to all billings to the County, taking care to ensure that client data is kept confidential and that no client is reported by name. This data collection system will also be utilized to provide output data in progress and final reports.
- B. The Contractor shall take due care to protect said data from unauthorized physical and electronic access. The Contractor may use personal information and other information or data gained by reason of this Agreement only for the purpose of this Agreement. The Contractor shall maintain the confidentiality of all client information and other information gained by reason of this Agreement.
- C. No information that identifies an individual client is to be shared with any other agency (county, state, federal or other) unless the request is specifically approved in writing by the client or the sharing meets one of the exceptions described in CFR42 Part 2 and 45 CFR.

18. CLIENT RECORDS

The Contractor shall comply with all state and federal requirements regarding the confidentiality of client records including, but not limited to, the Federal Regulations for the Confidentiality of Alcohol and Drug Client Records, 42 CFR Part 2; and applicable provisions of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, codified in 42 USC 1320(d) et.seq. and 45 CFR parts 160, 162, and 164. Other requirements related to mental health records must be complied with and include 45 CFR 431.300 through 431.307, 45 CFR part 164, and RCW 70.02, 71.24 and 71.34.

- A. All fiscal and clinical records pertaining to services delivered under the terms of this Agreement shall be maintained for a minimum of six years after the discharge or transfer of the client. Records must be retained for two years in the event of client death.
- B. Documentation and records as specified by WAC 246-341 and Mental Health Code must be maintained to support the services and levels of service billed. The records and supportive material must be available to the County during monitoring visits and upon written request. Monitoring visits will be conducted to determine compliance with the above rules and regulations.

19. INSURANCE

The Contractor shall purchase and maintain such insurance as will provide protection from claims set forth below which may arise out of or result from Contractor's operations under this Agreement whether such operations be by the Contractor or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- A. Claims under Workers' Compensation, disability benefit and similar employee benefit acts which are applicable to the work to be performed.
- B. Claims for damages because of bodily injury, occupational sickness or disease, or death of employees under any applicable employer's liability law.
- C. Claims for damages because of bodily injury or death of any person other than employees.
- D. Claims for damages insured by usual personal injury liability coverage.
- E. Claims for damages because of injury to or destruction of tangible property, including loss of use therefrom.
- F. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

The requirements of this section shall not limit Contractor's responsibility to defend and/or indemnify and/or hold harmless under Section 14 of this Agreement.

A. COVERAGE FORMS

1. With respect to Workers' Compensation insurance in the state of Washington, the Contractor shall secure its liability for industrial injury to its employees in accordance with the provisions of Title 51 of the Revised Code of Washington. If the Contractor is qualified as a self-insurer in accordance with Chapter 51.14 of the Revised Code of Washington, the Contractor shall so certify by a letter signed by a corporate officer. Such letter shall set forth the limits of any excess insurance covering its employees.

With respect to the performance of this Agreement as to claims against the County, its officers, elected and appointed officials, employees, agents, and volunteers, the Contractor expressly waives its immunity under RCW, Title 51, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to defend, indemnify and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. The County, its officers, elected and appointed officials, employees, agents and volunteers shall be named as additional insureds. As with other provisions of this Agreement, this provision was mutually negotiated between the parties to this Agreement.

2. General Liability insurance shall be written on an insurance industry standard Commercial General Liability Occurrence policy form, and shall provide insurance for bodily injury and property damage liability to include the following: premises and operations; blanket contractual liability insuring obligations assumed under this section; explosion, collapse and underground hazard perils; broad form property damage; and personal injury liability. In addition, the following coverage extensions shall also be included: Amendment of Contractual Liability for Personal Injury Liability, Per Project Aggregate limits, and Stop Gap Employers Liability.

The County, its officers, elected and appointed officials, employees, agents and volunteers shall be named as additional insureds with respect to work performed by or for Contractor on behalf of the County.

Contractor shall maintain product and completed operations liability coverage for a period of at least thirty-six months following completion of Contractor's work.

3. If automobiles are used in the rendering of services, auto liability insurance shall be written on an insurance industry standard Business Auto Liability policy form or equivalent. Covered autos shall be designated as "Symbol 1" - Any Auto.
4. Errors and Omissions liability insurance, providing coverage for claims for professional acts, errors or omissions arising out of services performed by Contractor, shall be written on a Professional Liability policy form appropriate to the Contractor's profession.

If such policy is written on a claims made form, the retroactive date shall be prior to or coincidental with the date of this Agreement. The policy shall state that coverage is provided on a claims made coverage basis, and shall also state the retroactive date.

B. Contractor's liability insurance, as required by subparagraphs above shall be written for not less than the following limits of liability:

1. Workers' Compensation
Statutory Bodily Injury including Death by Accident or Disease
2. Stop Gap Employers' Liability
\$1,000,000 Bodily Injury including Death by Accident - Each Accident
\$1,000,000 Bodily Injury including Death by Disease - Policy Limit
\$1,000,000 Bodily Injury including Death by Disease – Each Employee
3. General Liability - Bodily Injury, Personal Injury & Property Damage
\$2,000,000 General Aggregate
\$2,000,000 Products and Completed Operations Aggregate
\$1,000,000 Personal Injury
\$1,000,000 Each Occurrence
4. Automobile Liability
\$1,000,000 Bodily Injury including Death and Property Damage - Per Accident
5. Professional Liability
\$ 2,000,000 Per Occurrence
\$ 2,000,000 Annual Aggregate
or
\$ 1,000,000 Per Occurrence
\$ 3,000,000 Annual Aggregate

C. Certificates of Insurance evidencing the above coverages that identify the County as an additional insured must be filed with the County prior to commencement of the work. Such certificates shall state that the County, its officers, elected and appointed officials, employees, agents and volunteers have been named as additional insureds on all the liability policy forms, and that the general liability policy provides primary coverage as respects the County and any other insurance maintained by the County shall be excess and not contributing insurance with Contractor's insurance. In addition, such certificates shall provide the County with 30 days prior written notice in case of cancellation or non-renewal, except 10 days for non-payment of premium.

Acceptance by the County of deficient evidence of insurance does not constitute a waiver of contract requirements as provided by the conditions of this contract Agreement.

Any such policy of insurance the Provider is required to obtain and maintain pursuant to this Agreement shall be primary over any third party liability coverage provided to Clallam County by and through its membership in the Washington Counties Risk Pool or WCRP. The third party liability coverage provided by the WCRP to Clallam County shall be non-contributory with respect to any policy of insurance the Provider is required to obtain and maintain pursuant to this Agreement. The County shall have no obligation to report occurrences unless a claim or lawsuit is filed with it and the County has no obligation to pay any insurance premiums.

Evidence of primary insurance coverage shall be submitted to the listed County Contact Person within 20 days of the execution of this Agreement. The Agreement shall be void ab initio if the proof of coverage is not timely supplied.

If the proof of insurance or certificate of coverage indicating the county is an "additional insured" to a policy obtained by the Contractor in order to comply with this agreement refers to an endorsement (by number, abbreviation or name, but does not provide the full text of that endorsement, then it shall be the obligation of the Contractor to obtain the full text of that endorsement and forward that to the County within 30 days of the execution of this Agreement.

The coverage limits identified herein shall not limit the potential liability of the Provider and the Provider's duty to defend, indemnify, and hold harmless shall apply to any liability beyond the scope of insurance coverage.

Contractor's failure to obtain and maintain any and all required policies of insurance during the term of this Agreement shall be grounds for the County to withhold compensation otherwise due to the Contractor.

20. PROGRAM OUTREACH, CLIENT REFERRAL AND CARE COORDINATION

It is the responsibility of the Contractor to conduct outreach activities to inform the public and relevant providers of the availability of services.

When a client is determined to be in need of services other than or in addition to the services provided by this Contractor, it is the responsibility of the Contractor to direct the client to such services and to conduct appropriate care coordination.

Referrals, case consultation, and all care management activities are always to be documented in the client's clinical chart.

21. ASSESSMENT REQUIREMENTS (if applicable)

Mental health providers and ARNPs are required to incorporate formalized substance use screening into assessment activities. Substance use treatment providers are required to incorporate formal mental health screening into assessment activities. Screening tools and results are to be included in the client's chart. Where indicated, all providers must make referrals as needed to substance use or mental health services and to conduct follow-up co-consultation activities. These activities are to be documented in the clinical chart.

22. CO-OCCURRING DISORDERS TREATMENT REQUIREMENTS

Contractors with clients diagnosed with co-occurring disorders must conduct the following clinical activities:

- A. Documentation of current substance use and mental health psychosocial assessment in the client chart that includes all diagnoses;
- B. Documentation of treatment plan in the chart that integrates findings of both the substance use and mental health assessments and that has been co-developed by the substance use and mental health program staff;
- C. Evidence in the chart of care coordination with local substance use or mental health providers, or with dually-qualified staff on-site;
- D. Documentation in the chart of all co-occurring disorders treatment activities, including weekly clinical supervision, which is to include all agency staff routinely involved in the client care of clients who have co-occurring disorders.

23. CULTURAL COMPETENCY

All services provided by the Contractor shall be designed and delivered in a manner sensitive to the needs of people from diverse backgrounds including people of racial, ethnic and cultural minorities, immigrant and refugee communities, those in rural areas, those with disabilities, lesbian, gay, bisexual, transgender, and queer populations, and economically and socially disadvantaged groups.

24. REQUIREMENT OF MEDICAID TITLE XIX ELIGIBILITY REVIEW

- A. Contractors must screen all clients who are candidates for the funds under consideration for Medicaid eligibility, using the Title XIX Financial Eligibility Screening Processes. Those clients deemed potentially eligible for Title XIX funded services must be referred to the DSHS Community Services Office (CSO) to apply for financial assistance.
- B. Charging for services rendered to clients eligible for Title XIX services to the funds made available by this Agreement shall constitute an overpayment.

25. DISPUTE RESOLUTION

The parties to this Agreement shall resolve all disputes at the most relevant level. The Contractor shall bear responsibility for resolving any dispute that occurs between a client and the Contractor.

Differences between the Contractor and the County, arising under and by virtue of the contract documents, shall be brought to the attention of the County Contracts Manager at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The records, orders, rulings, instructions, and decision of the County Contracts Manager shall be final thirty (30) days from the date of mailing unless the Contractor mails or otherwise furnishes to the County Contracts Manager a written notice of appeal. The notice of appeal shall include facts, law, and argument as to why the conclusions of the County Contracts Manager are in error, and a brief statement of the relief sought. The County will have an opportunity to respond in writing to the appeal, and its response shall include facts, laws, and argument as to why the conclusion of the County Contracts Manager should be affirmed.

If an appeal of the County Contracts Manager decision is timely received, the County and the Contractor shall convene a dispute resolution board comprised of one member nominated separately by each party, and a third member identified and agreed upon by the two members. If the two members together cannot agree upon the third member, the Contractor and County are to petition the Clallam County Superior Court to designate a third member.

The Dispute Resolution Board will resolve the dispute based upon the written appellate materials submitted by the Contractor and responsive written materials provided to the Board and served on the Contractor by the County Contracts Manager. Live testimony will not be permitted and oral argument will be permitted only if requested by the Board. If oral argument is requested it will be conducted in accordance with Rule 11.4 of the Washington Rules of Appellate Procedure. The Board will issue a written decision and serve it on both parties.

Review of any Dispute Resolution Board's determination may be brought in the Superior Court of Clallam County within fifteen (15) days of mailing of the Dispute Resolution Board's written decision. Pending a final decision in the Superior Court of Clallam County, the Contractor shall proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

Notice of Potential Claims: The Contractor shall not be entitled to additional compensation or to extension of time for (1) any act or failure to act by the County Contracts Manager or the County, or (2) the happening of any event or occurrence, unless the Contractor has given the County a written Notice of Potential Claim within ten (10) days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the County. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall keep full and complete daily records of the work performed, labor and material used, and all costs and additional time claimed to be additional.

Detailed Claim: The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within thirty (30) days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the County, the Contractor has given the County a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

26. SEVERABILITY

If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

27. SURVIVAL

Without being exclusive, Sections 14, 15, 25 and 26 above shall survive any re-negotiation, termination, expiration, or determination of invalidity of this Agreement in whole or in part. Any other Sections of this Agreement which, by their sense and context, are intended to survive shall also survive.

APPENDIX A STATEMENT OF WORK AND BUDGET

Child Check program will provide free screening to children between the ages of 18 months and 5 years of age for autism spectrum disorders, developmental delays in motor, speech and cognition, as well as Adverse Childhood Experiences (ACES). Parents and caregivers will receive parental coaching and information about parenting resources available in the county, specifically parenting classes. Parent coaching will be available to participating parents for three months following the screening. Parents and children will be connected to community professionals/services for further evaluation whenever appropriate.

Program Goals:

- Increase knowledge of community services for stabilization and self-sufficiency – navigation of services for basic needs including food, housing, medical, behavioral health, utilities.
- Increase access to Behavioral Health – Increase behavioral health knowledge and understanding of benefits of mental health services. 10 families will receive NEAR training. 30 families referred to behavioral health systems.
- Identify social, emotional and behavioral challenges in children ages 18mo. To 5yrs. – 150 children screened, 40 parents receive follow-up phone & in-person parent coaching, 100% of parents receive relevant information about growth, development, health, and school readiness.

Background checks will be for volunteers to ensure participant safety.

Supplies and printing will be utilized for class materials and meals.

Mileage will be reimbursed based on the current federal rate (\$0.56 per mile).

Maximum consideration for this contract is \$45,000.00.

In addition, **quarterly reporting** is required per section 6. **PAYMENT, BILLING AND REPORTS** in the Special Terms and Conditions. All monthly billings will be submitted on the county provided invoice, accompanied with an original signature, and required to include backup for reimbursement that supports all services being billed.

BUDGET/FEE SCHEDULE January 1, 2022 – December 31, 2022

SERVICE	MAXIMUM REIMBURSED BY COUNTY
Program Manager	\$8,975.00
Program Assistant	\$8,273.00
Indirect on Salaries	\$1,725.00
Benefits	\$4,999.00
Communications (Phone/Internet)	\$535.00
Supplies/Printing	\$156.00
Mileage	\$337.00
TOTAL	\$25,000.00

January 1, 2023 – December 31, 2023

SERVICE	MAXIMUM REIMBURSED BY COUNTY
Program Manager	\$6,965.00
Program Assistant	\$5,992.00
Indirect on Salaries	\$1,296.00
Benefits	\$4,756.00
Communications (Phone/Internet)	\$535.00
Supplies/Printing	\$156.00
Mileage	\$300.00
TOTAL	\$20,000.00

Backup requires ID # or tracking that will enable the county to match records to billings when the county is onsite for monitoring visit(s).

Funding will be provided during two separate funding periods as documented above. Each funding period will not exceed the designated funding amount for that period. No funding may be carried over to the succeeding period nor may future funding be accessed in a prior funding period.

Funds will not be moved between individual line items within the current funding period unless approved in writing by the county project manager. Requests to move funds between individual line items within the current funding period cannot exceed 10% of the total budget for that funding period. Funds will not be carried over to future funding cycles.