WORK SESSION AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Tuesday, January 19, 2021 – 8:00 a.m.

****ATTENTION****
In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation which prohibits in-person attendance at meetings, the Board of Commissioners strongly encourages the public to take advantage of remote options for attending open public meetings.

This meeting can be viewed on a live stream at this link: http://www.clallam.net/features/meetings.html

If you would like to participate in the meeting by phone call 408-419-1715 and use Meeting ID: 875 561 784.

If you would like to participate via video conference, visit www.bluejeans.com and join the Work Session with Meeting ID: 875 561 784.

No in-person attendance will be allowed until Governor's Proclamation is lifted.

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

Administration – 9 a.m.

1. Calendar/Correspondence

2. Resolution establishing a position in support of proposition 1 Quillayute Valley School District 402 replacement educational programs and operation levy

   Resolution

3. Resolution establishing a position in support of proposition 1 Sequim School District 323 replacement educational programs and operation levy AND Resolution in support of proposition 2 capital projects levy

   Resolution

   Corrected Resolution added to agenda packet on 1/14/21 for Prop. 2

4. Update on property tax refunds

   Update

5. Resolution canceling uncollectible personal property taxes

   Resolution

6. Resolution for amendment of HRV/VEBA for County Officials, Charter Exempt and all Non-Represented Employees

   Resolution

7. Purchase order for purchase of grant-reimbursable I.T. equipment

   Purchase order

Public Works

8. Agreement amendment 1 with Interwest Construction, Inc. for emergency pump repair and replacement for Sekiu Lift Station (6a)*

   Agreement amendment 1

Board of Commissioners

9. Resolution appointing Charles Bruce Hanify District Court II Judge (3c)*

   Resolution

10. Resolution appointing Pamela Dahl and Donya Alward to the Lodging Tax Advisory Committee

    Resolution

11. Resolution appointing Ian Mill and Bert Caldwell to the North Olympic Library System Board of Trustees

    Resolution

Budget

12. Discussion of proposed budget emergencies to be considered on February 2 (4b)*

    Budget emergencies

General Discussion/Items for Future Agendas

A. NODC update (January 25)

B. Wake Boat Discussion (January 25 at 10 a.m.)

C. CRC recommendation discussion (March 15)

D. Noise Ordinance (TBD)

EXECUTIVE SESSION
The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.
- Copies of public documents from Board meetings are available by contacting the Public Records Department.

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1/19/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 1/19/21**

REGULAR AGENDA ☒ **Meeting Date: 1/26/21**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
Resolution Supporting Quillayute Valley School District Levy.
Quillayute Valley School District will be placing a levy on the ballot for a February special election. BOCC will be reviewing a resolution for Proposition 1 in support of this levy.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Reviewing and recommending approval of a resolution in support of Quillayute Valley School District Levy.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: January 13, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Questions? Call Loni Gores, Clerk of the Board, ext 2256

RESOLUTION __________, 2021

ESTABLISHING A POSITION IN SUPPORT OF PROPOSITION 1
QUILLAYUTE VALLEY SCHOOL DISTRICT 402 REPLACEMENT EDUCATIONAL PROGRAMS AND OPERATION LEVY (RESOLUTION 03-2020/21)

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. RCW 42.17A.555 permits the members of an elected legislative body to express a collective decision to support a ballot proposition.

2. The Clallam County Board of Commissioners has complied with the procedural requirements of that statute and wishes to express a collective decision in support of a ballot proposition.

3. The Quillayute Valley School District 402 has placed a replacement educational programs and operation levy on the ballot which is necessary to maintain the high academic and activity standards of the District.

4. Under Washington State's system of financing education, the levy currently provides about 13 percent of the District's operating budget and helps support the local community's share of the cost of providing a quality education for our children; the state and federal dollars provide only 87 percent of the total cost.

5. The estimated levy rate for 2022 is $1.25 per $1,000 of assessed property valuation.

6. A property tax exemption is available for qualifying seniors and low-income homeowners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Establish a position in support of Proposition 1 – Quillayute Valley School District 402 replacement maintenance and operation levy (Resolution 03-2020/21) for the 2022-2025 school years.

PASSED AND ADOPTED this twenty-sixth day of January, 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

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Mark Ozias, Chair

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Randy Johnson

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Bill Peach

ATTEST:

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Loni Gores, Clerk of the Board

c: Quillayute Valley School

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402
CLALLAM AND JEFFERSON COUNTIES, WASHINGTON

REPLACEMENT EDUCATIONAL PROGRAMS AND OPERATION LEVY

RESOLUTION NO. 03-2020/21

A RESOLUTION of the Board of Directors of Quillayute Valley School District No. 402, Clallam and Jefferson Counties, Washington, providing for the submission to the voters of the District at a special election to be held on February 9, 2021, of a proposition authorizing an excess tax levy to be made annually for four years commencing in 2021 for collection in 2022 of $714,304, in 2022 for collection in 2023 of $714,304, in 2023 for collection in 2024 of $714,304, and in 2024 for collection in 2025 of $714,304, for the District's General Fund to pay expenses of educational programs and operation; designating the Secretary to the Board and special counsel to receive notice of the ballot title from the Auditor of Clallam County, Washington; and providing for other matters properly related thereto.

ADOPTED: NOVEMBER 23, 2020

This document prepared by:

FOSTER GARVEY P.C.
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
(206) 447-5339

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402
CLALLAM AND JEFFERSON COUNTIES, WASHINGTON

RESOLUTION NO. 03-2020/21

A RESOLUTION of the Board of Directors of Quillayute Valley School District No. 402, Clallam and Jefferson Counties, Washington, providing for the submission to the voters of the District at a special election to be held on February 9, 2021, of a proposition authorizing an excess tax levy to be made annually for four years commencing in 2021 for collection in 2022 of $714,304, in 2022 for collection in 2023 of $714,304, in 2023 for collection in 2024 of $714,304, and in 2024 for collection in 2025 of $714,304, for the District's General Fund to pay expenses of educational programs and operation; designating the Secretary to the Board and special counsel to receive notice of the ballot title from the Auditor of Clallam County, Washington; and providing for other matters properly related thereto.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402, CLALLAM AND JEFFERSON COUNTIES, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Quillayute Valley School District No. 402, Clallam and Jefferson Counties, Washington (the "District"), takes note of the following facts and makes the following findings and determinations:

(a) Calendar year 2021 is the last year of collection of the District's current four-year General Fund maintenance and operation tax levy, which was authorized pursuant to Resolution No. 04-16/17, adopted by the Board on December 13, 2016, and approved by the voters at a special election held and conducted within the District on February 14, 2017.

(b) With the expiration of the District's current four-year General Fund maintenance and operation tax levy, it appears certain that the money in the District's General Fund for the school years 2021-2022, 2022-2023, 2023-2024, 2024-2025 and 2025-2026 will be insufficient to permit the District to meet the educational needs of its students and pay expenses of educational programs and operation support not funded by the State of Washington (the "State"), all as more particularly set forth in Section 3 of this resolution, during such school years, and that it is necessary that a replacement excess tax levy of $714,304 be made in 2021 for collection in 2022, $714,304 be made in 2022 for collection in 2023, $714,304 be made in 2023 for collection in 2024, and $714,304 be made in 2024 for collection in 2025 for the District's General Fund to provide the money required to meet those expenses.

(c) The District's proposed four-year General Fund educational programs and operation tax levy authorized in this resolution provides for approximately the same educational programs and operation purposes as the District's expiring four-year General Fund maintenance and operation tax levy.

(d) Pursuant to Article VII, Section 2(a) of the Washington Constitution and Revised Code of Washington ("RCW") 84.52.053, the District may submit to its voters at a special election, for their approval or rejection, a proposition authorizing the District to levy annual excess property taxes for support of the District's educational programs and operation expenses.

(e) The District has received approval of its educational programs and operation tax levy expenditure plan from the Office of the Superintendent of Public Instruction under RCW 28A.505.240 as required by RCW 84.52.053(4), a copy of which is on file with the District.

Section 2. Calling of Election. The Auditor of Clallam County, Washington, as *ex officio* Supervisor of Elections (the "Auditor"), and the proper officer of the county to which the District belongs pursuant to chapter 28A.323 RCW, is requested to call and conduct a special election in the manner provided by law to be held in the District on February 9, 2021, for the purpose of submitting to the District's voters, for their approval or rejection, the proposition authorizing a replacement General Fund educational programs and operation tax levy on all of the taxable property within the District (the assessed value of such representing 100% of true and fair value unless specifically provided otherwise by law) to be made annually for four years commencing in 2021 for collection in 2022 of $714,304, the estimated dollar rate of tax levy required to produce such an amount being $1.25 per $1,000 of assessed value, in 2022 for collection in 2023 of $714,304, the estimated dollar rate of tax levy required to produce such an amount being $1.22 per $1,000 of assessed value, in 2023 for collection in 2024 of $714,304, the estimated dollar rate of tax levy required to produce such an amount being $1.19 per $1,000 of assessed value, and in 2024 for collection in 2025 of $714,304, the estimated dollar rate of tax levy required to produce such an amount being $1.16 per $1,000 of assessed value, all in excess of the maximum tax levy specified by law for school districts without voter approval. The exact tax levy rate and amount to be collected may be adjusted based upon the actual assessed value of the taxable property within the District and the limitations imposed by law at the time of the tax levy.

Section 3. Use of Taxes. If the proposition authorized by this resolution is approved by the requisite number of voters, the District will be authorized to levy the excess property taxes up to the amounts provided in this resolution to meet the educational needs of its students and pay expenses of educational programs and operation support not funded by the State during the school years 2021-2022, 2022-2023, 2023-2024, 2024-2025 and 2025-2026, all as may be authorized by law and determined necessary by the Board. Pending the receipt of those taxes, the District may issue short-term obligations pursuant to chapter 39.50 RCW or contract indebtedness pursuant to RCW 28A.530.080. Upon receipt, the District may use those taxes to repay such short-term obligations or indebtedness, all as may be authorized by law and determined necessary and advisable by the Board.

[Remainder of page intentionally left blank]

Section 4. Form of Ballot Title. Pursuant to RCW 29A.36.071, the Clallam County Prosecuting Attorney, as the county prosecuting attorney of the county within which the majority area of the District is located, is requested to prepare the concise description of the aforesaid proposition for the ballot title in substantially the following form:

PROPOSITION 1

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402

REPLACEMENT EDUCATIONAL PROGRAMS AND OPERATION LEVY

The Board of Directors of Quillayute Valley School District No. 402 adopted Resolution No. 03-2020/21, concerning a proposition for a replacement levy for education. This proposition would authorize the District to meet the educational needs of its students by levying the following excess taxes, in place of an expiring levy, on all taxable property within the District, for support of the District's educational programs and operation expenses not funded by the State:

Collection Year	Estimated Levy Rate/$1,000 Assessed Value	Levy Amount
2022	$1.25	$714,304
2023	$1.22	$714,304
2024	$1.19	$714,304
2025	$1.16	$714,304

all as provided in Resolution No. 03-2020/21. Should this proposition be approved?

LEVY . . . YES ☐ LEVY . . . NO ☐

Section 5. Authorization to Deliver Resolution to Auditor and Perform Other Necessary Duties. The Secretary to the Board (the "Secretary") or the Secretary's designee is directed to: (a) present a certified copy of this resolution to the Auditor and the Auditor of Jefferson County, Washington, no later than December 11, 2020; and (b) perform such other duties as are necessary or required by law to submit to the District's voters at the aforesaid special election, for their approval or rejection, the proposition authorizing the District to levy excess property taxes for support of the District's educational programs and operation expenses.

Section 6. Notices Relating to Ballot Title. For purposes of receiving notice of the exact language of the ballot title required by RCW 29A.36.080, the Board hereby designates (a) the Secretary (Diana C. Reaume), telephone: 360.374.6262 (ext. 350); email: diana.reaume@qvschools.org; and (b) special counsel, Foster Garvey P.C. (Jim McNeill), telephone: 206.447.5339; email: jim.mcneill@foster.com, as the individuals to whom the Auditor and the Auditor of Jefferson County, Washington, shall provide such notice. The Secretary is authorized to approve changes to the ballot title, if any, determined necessary by the Auditor or the Clallam County Prosecuting Attorney.

Section 7. General Authorization and Ratification. The Secretary, the District's Director of Finance, the President of the Board, other appropriate officers of the District and special counsel, Foster Garvey P.C., are severally authorized and directed to take such actions and to execute such documents as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 8. Severability. If any provision of this resolution is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution, or of the levy or collection of excess property taxes authorized herein.

Section 9. Effective Date. This resolution takes effect from and after its adoption.

ADOPTED by the Board of Directors of Quillayute Valley School District No. 402, Clallam and Jefferson Counties, Washington, at a regular open public meeting held this 23rd day of November, 2020, the following Directors being present and voting in favor of the resolution.

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402
CLALLAM AND JEFFERSON COUNTIES, WASHINGTON

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President and Director

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Vice President and Director

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Director

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Director

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Director

ATTEST:

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DIANA C. REAUME
Secretary to the Board of Directors

CERTIFICATION

I, DIANA C. REAUME, Secretary to the Board of Directors of Quillayute Valley School District No. 402, Clallam and Jefferson Counties, Washington (the "District"), hereby certify as follows:

1. The foregoing Resolution No. 03-2020/21 (the "Resolution") is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board of Directors of the District (the "Board") held on November 23, 2020 (the "Meeting"), as that Resolution appears on the minute book of the District, and the Resolution is now in full force and effect;

2. Pursuant to various proclamations and orders issued by the Governor of the State of Washington, (a) the Meeting was not conducted in person and (b) options were provided for the public to attend the Meeting remotely, including by telephonic access and, as available, internet access, which options provided the ability for all persons attending the Meeting remotely to hear each other at the same time; and

3. The Meeting was duly convened and held in all respects in accordance with law, the public was notified of the access options for remote attendance, a quorum was present throughout the meeting through telephonic and/or internet means of remote access, and a sufficient number of members of the Board so present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of November, 2020.

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402
CLALLAM AND JEFFERSON COUNTIES, WASHINGTON

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DIANA C. REAUME
Secretary to the Board of Directors

3
1/19/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 1/19/21**

REGULAR AGENDA ☒ **Meeting Date: 1/26/21**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
Two resolutions supporting Sequim School Levies:
Sequim School District will be placing levies on the ballot for a February special election. BOCC will be reviewing two resolutions for Proposition 1 and 2 in support for these levies.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Reviewing and recommending approval of two resolutions for Proposition 1 and 2 in support of Sequim School Levies.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: January 13, 2021

RESOLUTION __________, 2021

ESTABLISHING A POSITION IN SUPPORT OF PROPOSITION 1
SEQUIM SCHOOL DISTRICT 323 REPLACEMENT EDUCATIONAL PROGRAMS AND OPERATION LEVY (RESOLUTION 02-2020/2021)

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. RCW 42.17A.555 permits the members of an elected legislative body to express a collective decision to support a ballot proposition.

2. The Clallam County Board of Commissioners has complied with the procedural requirements of that statute and wishes to express a collective decision in support of a ballot proposition.

3. The Sequim School District 323 has placed a 4 year replacement educational programs and operation levy on the ballot which is necessary to maintain the high academic and activity standards of the District.

4. Under Washington State's system of financing education, the levy currently provides about 17 percent of the District's operating budget and helps support the local community's share of the cost of providing a quality education for our children.

5. The estimated levy rate for 2022 is $1.23 per $1,000 of assessed property valuation; a slight decrease from the existing rate of $1.29 per $1,000 valuation.

6. A property tax exemption is available for qualifying seniors and low-income homeowners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Establish a position in support of Proposition 1 – Sequim School District 323 replacement educational programs and operations levy (Resolution 02-2020/2021) for the 2022-2025 school years.

PASSED AND ADOPTED this twenty-sixth day of January 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

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Mark Ozias, Chair

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Randy Johnson

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Bill Peach

ATTEST:

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Loni Gores, Clerk of the Board

c: Sequim School District

RESOLUTION __________, 2021

ESTABLISHING A POSITION IN SUPPORT OF PROPOSITION 2
SEQUIM SCHOOL DISTRICT 323 CAPITAL PROJECTS LEVY
(RESOLUTION 02-2016/2017)

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. RCW 42.17A.555 permits the members of an elected legislative body to express a collective decision to support a ballot proposition.

2. The Clallam County Board of Commissioners has complied with the procedural requirements of that statute and wishes to express a collective decision in support of a ballot proposition.

3. The Sequim School District 323 has placed a 3 year capital projects levy on the ballot for repurposing school buildings, and for critical safety and technology infrastructure repairs and replacements. The levy would replace aging roofs, modernize science classrooms, upgrade utility connections, upgrade phone and network systems, and improve security throughout the district facilities.

4. The estimated levy rate for 2018 is $0.16, 2019 is $0.36, and 2020 is $0.81 per $1,000 of assessed property valuation.

5. A property tax exemption is available for qualifying seniors and low-income homeowners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Establish a position in support of Proposition 2 – Sequim School District 323 capital projects levy (Resolution 02-2016/2017) for the 2018-2020 school years.

PASSED AND ADOPTED this twenty-sixth day of January 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

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Mark Ozias, Chair

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Randy Johnson

ATTEST:

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Loni Gores, Clerk of the Board

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Bill Peach

c: Sequim School District

Corrected resolution added to the agenda packet on 1/14/21 for proposition 2

RESOLUTION ______, 2021

ESTABLISHING A POSITION IN SUPPORT OF PROPOSITION 2
SEQUIM SCHOOL DISTRICT 323 CAPITAL PROJECTS LEVY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. RCW 42.17A.555 permits the members of an elected legislative body to express a collective decision to support a ballot proposition.

2. The Clallam County Board of Commissioners has complied with the procedural requirements of that statute and wishes to express a collective decision in support of a ballot proposition.

3. The Sequim School District 323 has placed a 4-year capital projects levy on the ballot for repurposing school buildings, and for critical safety and technology infrastructure repairs and replacements. The levy would replace aging roofs, modernize science classrooms, upgrade utility connections, upgrade phone and network systems, and improve security throughout the district facilities.

4. The estimated levy rate for 2022 is $0.63, 2023 is $0.63, 2024 is $0.63 and 2025 is $0.63 per $1,000 of assessed property valuation.

5. A property tax exemption is available for qualifying seniors and low-income homeowners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Establish a position in support of Proposition 2 – Sequim School District 323 capital projects levy (Resolution 03-2020/2021) for the 2022-2025 school years.

PASSED AND ADOPTED this twenty-sixth day of January 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

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Mark Ozias, Chair

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Randy Johnson

ATTEST:

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Loni Gores, Clerk of the Board

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Bill Peach

c: Sequim School District

4
1/19/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Treasurer

WORK SESSION ☒ **Meeting Date: 01/19/2021**

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing	☐ Contract/Agreement/MOU - Contract #	
☐ Resolution	☐ Proclamation	☐ Budget Item
☐ Draft Ordinance	☐ Final Ordinance	☒ Other 2020 Refunds, 2020 Refund Levy

Documents exempt from public disclosure attached: ☐

Executive summary:

- Property taxes may be refunded on the order of the county treasurer before or after delinquency if the property taxes were paid pursuant to one of the sixteen circumstances listed in RCW 84.69.020, see (1) attached.
- Each year, on or before the first Monday in February, the county treasurer must report to the county legislative authority a list of all refunds made during the previous year pursuant to the RCW 84.69.020. This list includes the name of the person receiving the refund, the amount of the refund, and the reason for the refund. See document (2) attached entitled "Refunds Paid" for all such refunds made from November 1, 2019 through October 31, 2020.
- According to RCW 84.55.070, taxing districts may then re-levy such refunded tax revenues, to be added to the tax rolls during a subsequent year.
- Attached document (3) entitled "2020 Refund Petitions for the 2021 Levy" lists the amounts that the various taxing districts refunded as a result of the "Refunds Paid" and that would have been available for re-levying during 2021 with the exception of miscellaneous districts (fire patrol, stormwater, weed, irrigation).

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None, as refunds have currently been re-levied, consistent with BOCC's annual tax levy resolutions.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
No further action is required.

County Official signature & print name: Teresa Marchi Teresa Marchi, Treasurer

Name of Employee/Stakeholder attending meeting: Jennifer White, Deputy Treasurer

Relevant Departments: Treasurer

Date submitted: January 11, 2021

RCW 84.69.020

ATTACHMENT 1

Grounds for refunds—Determination—Payment—Report.

On the order of the county treasurer, ad valorem taxes paid before or after delinquency must be refunded if they were:

(1) Paid more than once;

(2) Paid as a result of manifest error in description;

(3) Paid as a result of a clerical error in extending the tax rolls;

(4) Paid as a result of other clerical errors in listing property;

(5) Paid with respect to improvements which did not exist on assessment date;

(6) Paid under levies or statutes adjudicated to be illegal or unconstitutional;

(7) Paid as a result of mistake, inadvertence, or lack of knowledge by any person exempted from paying real property taxes or a portion thereof pursuant to RCW 84.36.381 through 84.36.389, as now or hereafter amended;

(8) Paid as a result of mistake, inadvertence, or lack of knowledge by either a public official or employee or by any person with respect to real property in which the person paying the same has no legal interest;

(9) Paid on the basis of an assessed valuation which was appealed to the county board of equalization and ordered reduced by the board;

(10) Paid on the basis of an assessed valuation which was appealed to the state board of tax appeals and ordered reduced by the board: PROVIDED, That the amount refunded under subsections (9) and (10) of this section shall only be for the difference between the tax paid on the basis of the appealed valuation and the tax payable on the valuation adjusted in accordance with the board's order;

(11) Paid as a state property tax levied upon property, the assessed value of which has been established by the state board of tax appeals for the year of such levy: PROVIDED, HOWEVER, That the amount refunded shall only be for the difference between the state property tax paid and the amount of state property tax which would, when added to all other property taxes within the one percent limitation of Article VII, section 2 of the state Constitution equal one percent of the assessed value established by the board;

(12) Paid on the basis of an assessed valuation which was adjudicated to be unlawful or excessive: PROVIDED, That the amount refunded shall be for the difference between the amount of tax which was paid on the basis of the valuation adjudged unlawful or excessive and the amount of tax payable on the basis of the assessed valuation determined as a result of the proceeding;

(13) Paid on property acquired under RCW 84.60.050, and canceled under RCW 84.60.050(2);

(14) Paid on the basis of an assessed valuation that was reduced under RCW 84.48.065;

(15) Paid on the basis of an assessed valuation that was reduced under RCW 84.40.039; or

(16) Abated under RCW 84.70.010.

No refunds under the provisions of this section shall be made because of any error in determining the valuation of property, except as authorized in subsections (9), (10), (11), and (12) of this section nor may any refunds be made if a bona fide purchaser has acquired rights that would preclude the assessment and collection of the refunded tax from the property that should properly have been charged with the tax. Any refunds made on delinquent taxes must include the proportionate amount of interest and penalties paid. However, no refunds as a result of an incorrect payment authorized under subsection (8) of this section made by a third party payee shall be granted. The county treasurer may deduct from moneys collected for the benefit of the state's levies, refunds of the state's levies including interest on the levies as provided by this section and chapter 84.68 RCW.

The county treasurer of each county must make all refunds determined to be authorized by this section, and by the first Monday in February of each year, report to the county legislative authority a list of all refunds made under this section during the previous year. The list is to include the name of the person receiving the refund, the amount of the refund, and the reason for the refund.

[2017 3rd sp.s. c 13 § 310; 2005 c 502 § 9; 2002 c 168 § 11; 1999 sp.s. c 8 § 2. Prior: 1998 c 306 § 2; 1997 c 393 § 18; 1996 c 296 § 2; 1994 c 301 § 55; 1991 c 245 § 31; 1989 c 378 § 17; 1981 c 228 § 1; 1975 1st ex.s. c 291 § 21; 1974 ex.s. c 122 § 2; 1972 ex.s. c 126 § 2; 1971 ex.s. c 288 § 14; 1969 ex.s. c 224 § 1; 1961 c 15 § 84.69.020; prior: 1957 c 120 § 2.]

NOTES:

Application—Tax preference performance statement and expiration—2017 3rd sp.s. c 13 §§ 301-314: See notes following RCW 84.52.065.

Intent—2017 3rd sp.s. c 13: See note following RCW 28A.150.410.

Effective date—2005 c 502: See note following RCW 1.12.070.

Severability—Effective date—1999 sp.s. c 8: See notes following RCW 84.70.010.

Applicability—1981 c 228: "Section 1(12) of the [this] amendatory act applies to only those taxes which first become due and payable subsequent to January 1, 1981: PROVIDED, HOWEVER, That this section shall not apply to any taxes which were paid under protest and which were timely paid." [1981 c 228 § 4.]

Effective dates—Severability—1975 1st ex.s. c 291: See notes following RCW 82.04.050.

Purpose—1974 ex.s. c 122: "The legislature recognizes that the operation of the provisions of RCW 84.52.065 and 84.48.080, providing for adjustments in the county-determined assessed value of property for purposes of the state property tax for schools, may, with respect to certain properties, result in a total regular property tax payment in excess of the one percent limitation provided for in Article 7, section 2 (Amendment 59) of the state Constitution. The primary purpose of this 1974 amendatory act is to provide a procedure for administrative relief in such cases, such relief to be in addition to the presently existing procedure for judicial relief through a refund action provided for in RCW 84.68.020." [1974 ex.s. c 122 § 1.]

Severability—Savings—1971 ex.s. c 288: See notes following RCW 84.40.030.

REFUNDS PAID

11/1/2019 - 10/31/2020

Pet No.	PID	Name	Year	Amt of Ref		Interest	Total Paid	Total Check	Check	Date	Reason	
		From 11/01/2019										
2020-001	21441	Fairclough	2019	$ 917.34	$ -	$ -	$ -					
	21441	Fairclough	2016	$ 13.02	$ 930.36	$ 0.77	$ 931.13		6973	11/12/2019	Senior	
2020-002	59239	Soderling	2019	$ 922.42	$ 922.42	$ 3.80	$ 926.22		6975	11/12/2019	Senior	
2020-003	54604	Kruger	2019	$ 545.48	$ 545.48	$ 6.90	$ 552.38		6976	11/12/2019	Senior	
2020-004	37773	Nelson	2019	$ 1,378.29	$ 1,378.29	$ 5.49	$ 1,383.78		6977	11/12/2019	Senior	
2020-005	28616	Oliver	2019	$ 270.13	$ 270.13	$ 1.76	$ 271.89		6978	11/12/2019	Senior	
2020-006	26490	Gauderman	2019	$ 1,194.44	$ 1,194.44	$ 4.55	$ 1,198.99		6979	11/12/2019	Senior	
2020-007	21384	Peterson	2019	$ 1,127.27	$ 1,127.27	$ 4.66	$ 1,131.93		6980	11/12/2019	Senior	
2020-008	79618	Church	2019	$ 230.04	$ -	$ -	$ -					
	79618	Church	2018	$ 234.89	$ -	$ -	$ -					
	79618	Church	2017	$ 185.53	$ 650.46	$ 4.32	$ 654.78		6981	11/12/2019	Manifest Error	
2020-009	4191	Clark	2019	$ 543.41	$ 543.41	$ 4.70	$ 548.11		6982	11/19/2019	Senior	
2020-010	18621	Albertson	2019	$ 650.68	$ 650.68	$ 4.64	$ 655.32		6983	11/19/2019	Senior	
2020-011	19777	Frenette	2019	$ 431.04	$ 431.04	$ -	$ 431.04					
	19777	Frenette	2018	$ 434.60	$ 434.60	$ 8.99	$ 443.59	$ 874.63	6984	11/19/2019	Senior	
2020-012	22164	Harrison	2019	$ 792.53	$ 792.53	$ 5.41	$ 797.94		6985	11/19/2019	Senior	
2020-013	23497	Hwang	2019	$ 1,663.84	$ 1,663.84	$ 7.02	$ 1,670.86		6986	11/19/2019	Senior	
2020-014	25918	Springhorn	2019	$ 1,403.24	$ 1,403.24	$ 1.49	$ 1,404.73		6987	11/19/2019	Senior	
2020-015	29867	Tennyson/Grey	2019	$ 515.52	$ 515.52	$ 1.26	$ 516.78		6988	11/19/2019	Senior	
2020-016	33645	Kruse	2019	$ 3,309.44	$ 3,309.44	$ 9.33	$ 3,318.77		6989	11/19/2019	Senior	
2020-017	34633	Machenheimer	2019	$ 423.96	$ 423.96	$ 2.92	$ 426.88		6990	11/19/2019	Senior	
2020-018	38562	Johnson	2019	$ 1,186.20	$ 1,186.20	$ 1.88	$ 1,188.08		6991	11/19/2019	Senior	
2020-019	59596	Kellum	2019	$ 656.94	$ 656.94	$ 2.97	$ 659.91		6992	11/19/2019	Senior	
2020-020	70467	Bright	2019	$ 906.77	$ 906.77	$ -	$ 906.77					
	70467	Bright	2018	$ 1,011.46	$ 1,011.46	$ 16.01	$ 1,027.47	$ 1,934.24	6993	11/19/2019	Senior	
2020-021	83259	Maruniak/Jensen	2019	$ 1,735.51	$ 1,735.51	$ 7.06	$ 1,742.57		6994	11/19/2019	Senior	
2020-022	7086	Holmes	2019	$ 708.37	$ 708.37	$ 9.59	$ 717.96		6995	11/19/2019	Senior	
2020-023	7806	Omalley	2019	$ 250.17	$ 250.17	$ -	$ 250.17					
	7806	Omalley	2018	$ 293.53	$ 293.53	$ -	$ 293.53					
	7806	Omalley	2017	$ 298.78	$ 298.78	$ 6.02	$ 304.80	$ 848.50	6996	11/19/2019	Manifest Error	
2020-024	14398	Gloor	2018	$ 19.81	$ 19.81	$ -	$ 19.81					
	14398	Gloor	2017	$ 47.87	$ 47.87	$ -	$ 47.87					
	14398	Gloor	2016	$ 44.69	$ 44.69	$ 1.25	$ 45.94	$ 113.62	6997	11/19/2019	Senior	
2020-025	57040	Bryant	2019	$ 1,083.26	$ 1,083.26	$ 15.67	$ 1,098.93		7014	11/22/2019	Senior	
2020-026	58273	Johnson	2019	$ 793.31	$ 793.31	$ 1.43	$ 794.74		7015	11/22/2019	Senior	
2020-027	23013	Gerber	2019	$ 2,336.41	$ 2,336.41	$ 9.44	$ 2,345.85		7016	11/22/2019	Senior	
2020-028	34773	Wolt	2018	$ 1,993.82	$ 1,993.82	$ -	$ 1,993.82					
	34773	Wolt	2017	$ 1,522.38	$ 1,522.38	$ -	$ 1,522.38					
	34773	Wolt	2016	$ 1,567.09	$ 1,567.09	$ 40.92	$ 1,608.01	$ 5,124.21	7017	11/22/2019	Senior	
2020-029	70311	Diamond Divide Ranch	2019	$ 388.54	$ 388.54	$ 5.99	$ 394.53		7018	11/26/2019	Manifest Error	
2020-030	65318	Collins	2019	$ 292.17	$ 292.17	$ -	$ 292.17					
	65318	Collins	2018	$ 112.55	$ 112.55	$ 3.06	$ 115.61	$ 407.78	7019	11/26/2019	Manifest Error	
2020-031	52461	Spurr	2019	$ 29.84	$ 29.84	$ -	$ 29.84					
	52461	Spurr	2018	$ 44.05	$ 44.05	$ 0.62	$ 44.67	$ 74.51	7020	11/26/2019	Manifest Error	
2020-032	50352	Forrester	2019	$ 25.85	$ 25.85	$ -	$ 25.85					
	50352	Forrester	2018	$ 21.39	$ 21.39	$ 0.43	$ 21.82	$ 47.67	7021	11/26/2019	Manifest Error	
2020-033	84445	Spencer	2019	$ 1,006.22	$ 1,006.22	$ 4.03	$ 1,010.25		7022	11/27/2019	Senior	
2020-034	60142	Ortiz	2019	$ 632.99	$ 632.99	$ 3.49	$ 636.48		7023	11/27/2019	Senior	
2020-035	59958	Ross	2019	$ 747.85	$ 747.85	$ 2.02	$ 749.87		7024	11/27/2019	Senior	
2020-036	36040	Vadala	2019	$ 1,137.25	$ 1,137.25	$ 5.14	$ 1,142.39		7025	11/27/2019	Senior	
2020-037	83744	JVR Investments	2019	$ 44.16	$ 44.16	$ 0.46	$ 44.62		7026	12/2/2019	Destroyed Property	
2020-038	28381	Tucker/Creel	2019	$ 103.59	$ 103.59	$ -	$ 103.59					
	28381	Tucker/Creel	2018	$ 191.20	$ 191.20	$ -	$ 191.20					
	28381	Tucker/Creel	2017	$ 106.23	$ 106.23	$ 4.67	$ 110.90	$ 405.69	7027	12/2/2019	Destroyed Property	
2020-039	61875	Houk	2019	$ 384.97	$ 384.97	$ 3.26	$ 388.23		7034	12/6/2019	Senior	
2020-040	39458	Patnode	2019	$ 690.12	$ 690.12	$ 3.85	$ 693.97		7035	12/6/2019	Senior	
2020-041	77769	Nelson Trust	2019	$ 793.91	$ 793.91	$ -	$ 793.91					
	77769	Nelson Trust	2018	$ 850.39	$ 850.39	$ -	$ 850.39					
	77769	Nelson Trust	2017	$ 997.81	$ 997.81	$ 22.23	$ 1,020.04	$ 2,664.34	7041	12/17/2019	Manifest Error	
2020-042	73224	Roebuck	2019	$ 743.09	$ 743.09	$ 10.78	$ 753.87		7043	12/20/2019	Destroyed Property	
2020-043	81861	Hampton	2019	$ 626.37	$ 626.37	$ 5.44	$ 631.81		7044	12/20/2019	Senior	
2020-044	36049	Jungshik/Shin	2019	$ 2,238.38	$ 2,238.38	$ 33.36	$ 2,271.74		7045	12/20/2019	Senior	
2020-045	42823	Keeting	2019	$ 1,057.39	$ 1,057.39	$ 4.26	$ 1,061.65		7046	12/20/2019	Senior	
2020-046	71296	Tobin	2019	$ 1,929.32	$ 1,929.32	$ -	$ 1,929.32					
	71296	Tobin	2018	$ 2,270.93	$ 2,270.93	$ 45.11	$ 2,316.04	$ 4,245.36	7047	12/20/2019	Senior	
2020-047	65218	Vanous	2019	$ 1,498.51	$ 1,498.51	$ -	$ 1,498.51					
	65218	Vanous	2018	$ 1,678.09	$ 1,678.09	$ 33.74	$ 1,711.83	$ 3,210.34	7048	12/20/2019	Senior	
2020-048	19177	Goulding	2019	$ 134.57	$ 134.57	$ -	$ 134.57					
	19177	Goulding	2018	$ 139.01	$ 139.01	$ -	$ 139.01					
	19177	Goulding	2017	$ 139.26	$ 139.26	$ 3.40	$ 142.66	$ 416.24	7049	12/20/2019	Manifest Error	
2020-049	5549	Pearson	2018	$ 270.15	$ 270.15	$ 4.88	$ 275.03		7050	12/20/2019	Destroyed Property	**check applied to 2019 taxes
2020-050	59462	Brownlee	2015	$ 185.46	$ 185.46	$ 0.46	$ 185.92		7052	12/24/2019	Senior	
2020-051	83371	Reichl	2019	$ 4,732.05	$ 4,732.05	$ 38.34	$ 4,770.39		7056	1/13/2020	Senior	
2020-052	68507	Nelson	2019	$ 2,776.45	$ 2,776.45	$ 30.13	$ 2,806.58		7058	1/13/2020	Senior	
2020-053	39529	Boik	2019	$ 990.41	$ 990.41	$ 6.96	$ 997.37		7060	1/13/2020	Senior	
2020-051	20020	Yanez	2019	$ 14.06	$ 14.06	$ 0.05	$ 14.11		7061	1/16/2020	Destroyed Property	
2020-052	25768	Taft	2019	$ 23.75	$ 23.75	$ 0.01	$ 23.76		7062	1/16/2020	Destroyed Property	
2020-053	45801	Blevins	2019	$ 12.62	$ 12.62	$ 0.05	$ 12.67		7063	1/16/2020	Destroyed Property	
2020-054	69961	Boeckermann	2019	$ 1,682.70	$ 1,682.70	$ 11.87	$ 1,694.57		7064	1/16/2020	Destroyed Property	Balanced
2020-055	68495	Veblen	2019	$ 1,031.71	$ 1,031.71	$ 10.71	$ 1,042.42		7097	3/6/2020	Senior	
2020-056	44209	Brice	2019	$ 59.92	$ 59.92	$ 0.47	$ 60.39		7098	3/6/2020	Senior	
2020-057	78174	Schmidt	2019	$ 1,309.16	$ 1,309.16	$ 9.36	$ 1,318.52		7099	3/6/2020	Senior	
2020-058	67943	Case	2019	$ 879.75	$ 879.75	$ 8.58	$ 888.33		7104	3/6/2020	Senior	
2020-059	69054	Andersen	2019	$ 140.40	$ 140.40	$ 1.22	$ 141.62		7105	3/6/2020	Manifest Error	
2020-060	26111	Squier	2019	$ 22.24	$ 22.24	$ -	$ 22.24					
	26111	Squier	2018	$ 15.41	$ 15.41	$ -	$ 15.41					
	26111	Squier	2017	$ 13.31	$ 13.31	$ 0.50	$ 13.81	$ 51.46	7110	3/6/2020	Manifest Error	
2020-061	47903	Center for Whale	2020	$ 38.71	$ 38.71	$ -	$ 38.71		7111	3/6/2020	Exempt	
2020-062	66570	Joseph Cammack	2020	$ 65.85	$ 65.85	$ -	$ 65.85		7112	3/6/2020	Exempt	
2020-063	76012	Smith Ward & Kelley	2017	$ 20.89	$ 20.89	$ -	$ 20.89					
	76012	Smith Ward & Kelley	2018	$ 22.24	$ 22.24	$ -	$ 22.24					
	76012	Smith Ward & Kelley	2019	$ 22.40	$ 22.40	$ 1.24	$ 23.64	$ 66.77	7121	4/1/2020	Double Assessment	
2020-064	76118	Harris	2019	$ 364.00	$ 364.00	$ 3.81	$ 367.81		7122	4/1/2020	Destroyed Property	
2020-065	4677	Fuller	2017	$ 67.66	$ 67.66	$ -	$ 67.66					

	4677	Fuller	2018	$ 81.04	$ 81.04	$ -	$ 81.04					
	4677	Fuller	2019	$ 80.72	$ 80.72	$ 2.73	$ 83.45	$ 232.15	7123	4/1/2020	Manifest Error	
2020-066	29205	Jamestown Tribe	2017	$ 143.24	$ 143.24	$ -	$ 143.24					
	29205	Jamestown Tribe	2018	$ 161.94	$ 161.94	$ -	$ 161.94					
	29205	Jamestown Tribe	2019	$ 175.44	$ 175.44	$ 5.66	$ 181.10	$ 486.28	7124	4/1/2020	Manifest Error	
2020-067	67943	Case	2018	$ 1,346.75	$ 1,346.75	$ -	$ 1,346.75					
	67943	Case	2019	$ 124.22	$ 124.22	$ 25.14	$ 149.36	$ 1,496.11	7126	4/1/2020	Senior	
2020-068	7263	Wing	2017	$ 280.75	$ 280.75	$ -	$ 280.75					
	7263	Wing	2018	$ 385.32	$ 385.32	$ -	$ 385.32					
	7263	Wing	2019	$ 359.23	$ 359.23	$ 12.79	$ 372.02	$ 1,038.09	7127	4/1/2020	Senior	
2020-0681	56891	City of Port Angeles	2020	$ 49.03	$ 49.03	$ 1.09	$ 50.12		7152	4/15/2020	Exempt	
2020-069	36439	Pedersen	2020	$ 471.83	$ 471.83	$ 1.46	$ 473.29		7153	4/15/2020	Senior	
2020-070	7929	Krabbe	2020	$ 741.93	$ 741.93	$ 1.63	$ 743.56		7154	4/15/2020	Senior	
2020-071	5575	Browning	2019	$ 74.95	$ 74.95	$ 1.47	$ 76.42		7155	4/15/2020	Destroyed Property	
2020-072	39564	Frogge	2020	$ 382.61	$ 382.61	$ 1.12	$ 383.73		7156	4/15/2020	Senior	
2020-073	33904	Davis	2020	$ 423.69	$ 423.69	$ 1.20	$ 424.89		7157	4/15/2020	Senior	
2020-074	77411	Laferney	2019	$ 3,213.14	$ 3,213.14	$ 40.32	$ 3,253.46		7158	4/15/2020	Senior	
2020-075	23138	Sequim Townhome LLC	2017	$ 458.12	$ 458.12	$ -	$ 458.12					
	23138	Sequim Townhome LLC	2018	$ 495.61	$ 495.61	$ -	$ 495.61					
	23138	Sequim Townhome LLC	2019	$ 486.17	$ 486.17	$ -	$ 486.17					
	23138	Sequim Townhome LLC	2020	$ 250.88	$ 250.88	$ 23.10	$ 273.98	$ 1,713.88	7160	4/15/2020	Manifest Error	
2020-076	62538	Olympic Medical Center	2019	$ 577.19	$ 577.19	$ 6.04	$ 583.23		7161	4/15/2020	Exempt	
2020-077	22653	Vollenweider	2020	$ 1,519.72	$ 1,519.72	$ 3.66	$ 1,523.38		7162	4/15/2020	Senior	
2020-078	57747	Grosz	2019	$ 361.46	$ 361.46	$ 4.04	$ 365.50		7163	4/15/2020	Senior	
2020-079	4656	Windle	2019	$ 1,005.00	$ 1,005.00	$ 11.77	$ 1,016.77		7235	5/14/2020	BOE	
2020-080	43265	Millar	2019	$ 311.99	$ 311.99	$ 3.62	$ 315.61		7236	5/14/2020	BOE	
2020-081	58289	Standley	2020	$ 78.28	$ 78.28	$ 0.12	$ 78.40		7237	5/14/2020	Senior	
2020-082	57443	Gardner	2020	$ 250.41	$ 250.41	$ 0.39	$ 250.80		7238	5/14/2020	Senior	
2020-083	39812	Robuck	2018	$ 195.05	$ 195.05	$ -	$ 195.05					
	39812	Robuck	2019	$ 597.25	$ 597.25	$ 18.35	$ 615.60	$ 810.65	7239	5/14/2020	Senior	
2020-084	49134	Alton	2017	$ 316.89	$ 316.89	$ -	$ 316.89					
	49134	Alton	2018	$ 333.60	$ 333.60	$ -	$ 333.60					
	49134	Alton	2019	$ 299.16	$ 299.16	$ 12.08	$ 311.24	$ 961.73	7240	5/14/2020	Manifest Error	
2020-085	49139	Johnson	2017	$ 1,089.53	$ 1,089.53	$ -	$ 1,089.53					
	49139	Johnson	2018	$ 1,142.34	$ 1,142.34	$ -	$ 1,142.34					
	49139	Johnson	2019	$ 981.38	$ 981.38	$ 42.39	$ 1,023.77	$ 3,255.64	7241	5/14/2020	Manifest Error	
2020-086	70409	Criss	2020	$ 373.75	$ 373.75	$ 0.27	$ 374.02		7242	5/14/2020	Senior	
2020-087	23021	Fischer	2020	$ 1,404.21	$ 1,404.21	$ 0.79	$ 1,405.00		7243	5/14/2020	Senior	
2020-088	45212	Shults	2013-2016	$ 1,746.06	$ 1,746.06	$ 74.36	$ 1,820.42		7245	5/14/2020	Error Correction	
2020-089	83152	Lopez	2020	$ 55.99	$ 55.99	$ 0.11	$ 56.10		7246	5/19/2020	BOE	
2020-090	6710	Larrechea	2018	$ 12.02	$ 12.02	$ -	$ 12.02					
	6710	Larrechea	2019	$ 11.32	$ 11.32	$ 0.39	$ 11.71					
2020-091	6709	Larrechea	2018	$ 43.18	$ 43.18	$ -	$ 43.18					
	6709	Larrechea	2019	$ 37.41	$ 37.41	$ 1.38	$ 38.79	$ 105.70	7247	5/19/2020	Destroyed Property	
2020-092	4272	Kain	2019	$ 100.80	$ 100.80	$ 1.17	$ 101.97		7248	5/19/2020	Manifest Error	
2020-093	84173	Thomas	2018	$ 410.98	$ 410.98	$ -	$ 410.98					
	84173	Thomas	2019	$ 407.21	$ 407.21	$ 11.80	$ 419.01	$ 829.99	7249	5/19/2020	Manifest Error	
2020-094	73883	Bucher	2020	$ 79.94	$ 79.94	$ 0.16	$ 80.10		7254	5/28/2020	Senior	
2020-095	37071	Heilman	2020	$ 540.81	$ 540.81	$ 0.83	$ 541.64		7255	5/28/2020	Senior	
2020-096	22845	Contreras	2020	$ 602.16	$ 602.16	$ 1.38	$ 603.54		7256	5/28/2020	Senior	Balanced
2020-097	43791	Dunlap	2017	$ 26.26	$ 26.26	$ -	$ 26.26					
	43791	Dunlap	2018	$ 28.40	$ 28.40	$ -	$ 28.40					
	43791	Dunlap	2019	$ 27.91	$ 27.91	$ -	$ 27.91					
	43791	Dunlap	2020	$ 28.89	$ 28.89	$ 1.65	$ 30.54	$ 113.11	7258	6/3/2020	Error Correction	
2020-98	31572	Hughes & Tietjen	2017	$ 13.24	$ 13.24	$ -	$ 13.24					
	31572	Hughes & Tietjen	2018	$ 14.78	$ 14.78	$ -	$ 14.78					
	31572	Hughes & Tietjen	2019	$ 13.79	$ 13.79	$ 0.48	$ 14.27	$ 42.29	7259	6/3/2020	Manifest Error	
2020-99	29990	Mcaleer	2017	$ 140.59	$ 140.59	$ -	$ 140.59					
	29990	Mcaleer	2018	$ 151.06	$ 151.06	$ -	$ 151.06					
	29990	Mcaleer	2019	$ 71.94	$ 71.94	$ 5.73	$ 77.67	$ 369.32	7260	6/3/2020	Destroyed Property	
2020-100	78585	Johnston Land Surveying	2020	$ 50.87	$ 50.87	$ -	$ 50.87		7264	6/8/2020	Manifest Error	
2020-101	7496	Celigoy	2017	$ 309.39	$ 309.39	$ 3.15	$ 312.54		7265	6/8/2020	Senior	
2020-102	77930	McCue	2017	$ 304.04	$ 304.04	$ -	$ 304.04					
	77930	McCue	2018	$ 168.47	$ 168.47	$ -	$ 168.47					
	77930	McCue	2019	$ 162.29	$ 162.29	$ 8.04	$ 170.33	$ 642.84	7266	6/8/2020	Manifest Error	
2020-103	65905	Mutz	2020	$ 53.36	$ 53.36	$ 0.23	$ 53.59		7275	6/17/2020	Destroyed Property	
2020-104	40690	Prosser & Squaglia	2020	$ 820.37	$ 820.37	$ -	$ 820.37					
	40689	Prosser & Squaglia	2020	$ 1,081.31	$ 1,081.31	$ -	$ 1,081.31					
	40688	Prosser & Squaglia	2020	$ 556.36	$ 556.36	$ 13.72	$ 570.08	$ 2,471.76	7276	6/17/2020	BOE	
2020-105	57155	Bauman	2020	$ 31.43	$ 31.43	$ 0.43	$ 31.86		7277	6/17/2020	Senior	
2020-106	63694	Hanson	2019	$ 156.95	$ 156.95	$ 2.07	$ 159.02		7278	6/17/2020	BOE	
2020-107	42594	Cunningham Trust	2020	$ 217.84	$ 217.84	$ 0.78	$ 218.62		7282	7/1/2020	Senior	
2020-108	26742	Boss	2020	$ 610.20	$ 610.20	$ 3.45	$ 613.65		7283	7/1/2020	Senior	
2020-109	29910	Conway	2020	$ 309.72	$ 309.72	$ 1.37	$ 311.09		7284	7/1/2020	Senior	
2020-110	29917	Snow	2019	$ 730.38	$ 730.38	$ -	$ 730.38					
	29917	Snow	2020	$ 945.04	$ 945.04	$ 0.45	$ 945.49	$ 1,675.87	7285	7/1/2020	Senior	
2020-111	41488	Schmaus	2018	$ 1,510.29	$ 1,510.29	$ -	$ 1,510.29					
	41488	Schmaus	2019	$ 1,687.91	$ 1,687.91	$ -	$ 1,687.91					
	41488	Schmaus	2020	$ 674.69	$ 674.69	$ 66.84	$ 741.53	$ 3,939.73	7286	7/1/2020	Senior	
2020-112	65861	List	2020	$ 42.39	$ 42.39	$ 0.82	$ 43.21		7287	7/1/2020	Senior	
2020-113	81970	Baughman	2020	$ 670.65	$ 670.65	$ 2.40	$ 673.05		7288	7/1/2020	Senior	
2020-114	8051	Micheau	2018	$ 284.70	$ 284.70	$ -	$ 284.70					
	8051	Micheau	2019	$ 253.30	$ 253.30	$ -	$ 253.30					
	85049	Micheau	2020	$ 230.41	$ 230.41	$ 12.42	$ 242.83	$ 780.83	7289	7/1/2020	Senior	
2020-115	52659	Reid	2020	$ 81.00	$ 81.00	$ -	$ 81.00					
	52666	Reid	2020	$ 2.43	$ 2.43	$ 0.21	$ 2.64	$ 83.64	7290	7/2/2020	BOE	
2020-116	84173	Thomas	2017	$ 355.36	$ 355.36	$ 3.27	$ 358.63		7292	7/13/2020	Manifest Error	
2020-117	10403	Dunn	2020	$ 354.31	$ 354.31	$ 2.76	$ 357.07		7293	7/14/2020	Destroyed Property	
2020-118	10397	Cross	2019	$ 48.05	$ 48.05	$ -	$ 48.05					
	10397	Cross	2020	$ 176.74	$ 176.74	$ 1.52	$ 178.26	$ 226.31	7294	7/14/2020	Destroyed Property	
2020-119	73743	Brown/Johnson	2020	$ 160.08	$ 160.08	$ 0.85	$ 160.93		7295	7/14/2020	Senior	
2020-120	57502	Derousie	2017	$ 172.33	$ 172.33	$ -	$ 172.33					
	57502	Derousie	2018	$ 163.55	$ 163.55	$ 4.79	$ 168.34	$ 340.67	7296	7/14/2020	Senior	
2020-121	4698	King	2018	$ 366.57	$ 366.57	$ 11.24	$ 377.81		7297	7/14/2020	Senior	
2020-122	52657	Willson	2020	$ 482.89	$ 482.89	$ 2.52	$ 485.41		7304	7/24/2020	Senior	
2020-123	51477	Winters	2019	$ 17.12	$ 17.12	$ -	$ 17.12					

	51477	Winters	2018	$ 20.84	$ 20.84	$ -	$ 20.84					
	51477	Winters	2017	$ 19.68	$ 19.68	$ 0.92	$ 20.60	$ 58.56	7305	7/24/2020	Manifest Error	
2020-124	61959	Merritt	2019	$ 933.85	$ 933.85	$ -	$ 933.85					
	61959	Merritt	2020	$ 1,370.69	$ 1,370.69	$ 25.51	$ 1,396.20	$ 2,330.05	7306	7/24/2020	Senior	
2020-125	26036	Weatherly	2017	$ 75.48	$ 75.48	$ -	$ 75.48					
	26036	Weatherly	2018	$ 99.13	$ 99.13	$ -	$ 99.13					
	26036	Weatherly	2019	$ 143.86	$ 143.86	$ 6.12	$ 149.98	$ 324.59	7307	7/24/2020	Senior	
2020-126	83128	Forsberg	2018	$ 33.64	$ 33.64	$ -	$ 33.64					
	83128	Forsberg	2019	$ 27.68	$ 27.68	$ -	$ 27.68					
	83128	Forsberg	2020	$ 28.24	$ 28.24	$ 1.78	$ 30.02	$ 91.34	7309	7/24/2020	Manifest Error	
2020-127	83127	Forsberg	2018	$ 55.28	$ 55.28	$ -	$ 55.28					
	83127	Forsberg	2019	$ 45.47	$ 45.47	$ -	$ 45.47					
	83127	Forsberg	2020	$ 46.35	$ 46.35	$ 2.92	$ 49.27	$ 150.02	7310	7/24/2020	Manifest Error	
2020-128	10557	Greene	2018	$ 54.54	$ 54.54	$ -	$ 54.54					
	10557	Greene	2019	$ 53.03	$ 53.03	$ -	$ 53.03					
	10557	Greene	2020	$ 55.02	$ 55.02	$ 3.20	$ 58.22	$ 165.79	7311	8/10/2020	Destroyed Property	
2020-129	9687	Byrnes	2017	$ 52.15	$ 52.15	$ -	$ 52.15					
	9687	Byrnes	2018	$ 48.80	$ 48.80	$ -	$ 48.80					
	9687	Byrnes	2019	$ 50.19	$ 50.19	$ 2.39	$ 52.58	$ 153.53	7312	8/10/2020	Destroyed Property	
2020-130	83246	CC Roads	2019	$ 2.98	$ 2.98	$ -	$ 2.98					
	83246	CC Roads	2020	$ 5.41	$ 5.41	$ 0.12	$ 5.53					
	83240	CC Roads	2019	$ 26.08	$ 26.08	$ -	$ 26.08					
	83240	CC Roads	2020	$ 47.44	$ 47.44	$ 1.12	$ 48.56	$ 83.15	7313	8/11/2020	Error Correction	
2020-131	83442	Oconnor	2019	$ 197.02	$ 197.02	$ 4.90	$ 201.92		7314	8/11/2020	Senior	
2020-132	23659	Pedi	2020	$ 618.54	$ 618.54	$ 4.27	$ 622.81		7332	8/20/2020	Senior	
2020-133	51870	McHaffie	2019	$ 12.94	$ 12.94	$ -	$ 12.94					
	51870	McHaffie	2020	$ 10.36	$ 10.36	$ 0.27	$ 10.63	$ 23.57	7333	8/20/2020	Senior	
2020-134	48859	Tucker	2019	$ 1,160.99	$ 1,160.99	$ 23.27	$ 1,184.26		7334	8/20/2020	Senior	
2020-135	15657	Cinti & Nakamoto	2020	$ 384.04	$ 384.04	$ 3.45	$ 387.49		7338	8/28/2020	Senior	
2020-136	20795	Desai	2019	$ 73.98	$ 73.98	$ -	$ 73.98					
	20795	Desai	2020	$ 1,269.77	$ 1,269.77	$ 8.14	$ 1,277.91	$ 1,351.89	7339	8/28/2020	Senior	
2020-137	41742	Gray	2020	$ 187.19	$ 187.19	$ 1.60	$ 188.79		7340	9/4/2020	Senior	
2020-138	76571	Howell	2020	$ 230.97	$ 230.97	$ 1.83	$ 232.80		7341	9/4/2020	Senior	
2020-139	58588	A &N Adventures	2020	$ 486.86	$ 486.86	$ 3.51	$ 490.37		7342	9/4/2020	Manifest Error	
2020-140	4821	Weston	2020	$ 471.55	$ 471.55	$ 2.41	$ 473.96		7343	9/4/2020	Destroyed Property	
2020-141	83221	City of Port Angeles	2020	$ 426.28	$ 426.28	$ 3.24	$ 429.52		7344	9/4/2020	Exempt	
2020-142	44721	Blake Trucking Company	2020	$ 163.92	$ 163.92	$ 1.34	$ 165.26		7345	9/4/2020	BOE	
2020-143	32455	Kragh	2020	$ 61.41	$ 61.41	$ -	$ 61.41					
2020-143	32455	Kragh	2019	$ 54.25	$ 54.25	$ 1.80	$ 56.05	$ 117.46	7346	9/4/2020	Destroyed Property	
2020-144	30792	LaBelle	2018	$ 37.42	$ 37.42	$ -	$ 37.42					
2020-144	30792	LaBelle	2019	$ 30.85	$ 30.85	$ 1.97	$ 32.82	$ 70.24	7347	9/11/2020	Destroyed Property	
2020-145	30997	Swagerty	2020	$ 76.63	$ 76.63	$ -	$ 76.63		7348	9/11/2020	Manifest Error	Balanced TM 9/14/2020
2020-146	38719	Chien Noir Cottage	2019	$ 258.80	$ 258.80		$ 258.80					
	38719	Chien Noir Cottage	2018	$ 239.37	$ 239.37	$ -	$ 239.37					
	38719	Chien Noir Cottage	2017	$ 176.71	$ 176.71	$ 12.05	$ 188.76	$ 686.93	7352	9/29/2029	Manifest Error	
2020-147	8636	Davis et al	2019	$ 46.69	$ 46.69		$ 46.69					
		Davis et al	2018	$ 47.32	$ 47.32	$ 1.94	$ 49.26	$ 95.95	7353	9/29/2020	Manifest Error	Balanced TM 9/28/2020
2020-148	45032	Giancola	2020	$ 200.19	$ 200.19	$ 2.58	$ 202.77		7366	10/13/2020	BOE	
2020-149	28843	Spady	2020	$ 230.33	$ 230.33	$ 1.84	$ 232.17		7367	10/13/2020	Senior	
2020-150	65705	Fisher	2020	$ 99.39	$ 99.39		$ 99.39					
	65705	Fisher	2019	$ 98.34	$ 98.34	$ 4.11	$ 102.45		7368	10/13/2020	Manifest Error	
2020-151	62687	Sparks	2020	$ 107.41	$ 107.41	$ 1.24	$ 108.65		7369	10/13/2020	Manifest Error	
2020-152	62685	Hill	2020	$ 107.41	$ 107.41	$ 1.30	$ 108.71		7370	10/13/2020	Manifest Error	
2020-153	49934	Shearer	2020	$ 307.85	$ 307.85		$ 307.85					
		Shearer	2019	$ 259.68	$ 259.68		$ 259.68					
		Shearer	2018	$ 212.00	$ 212.00	$ 14.41	$ 226.41	$ 793.94	7371	10/13/2020	Manifest Error	
2020-154	41112	Jamestown	2020	$ 153.42	$ 153.42	$ 0.17	$ 153.59				Exempt	
2020-155	41114	Jamestown	2020	$ 153.42	$ 153.42	$ 0.17	$ 153.59				Exempt	
2020-156	41123	Jamestown	2020	$ 435.03	$ 435.03	$ 0.48	$ 435.51				Exempt	
2020-157	41138	Jamestown	2020	$ 281.26	$ 281.26	$ 0.29	$ 281.55	$ 1,024.24	7372	10/13/2020	Exempt	
2020-158	5086	Breithaupt	2020	$ 620.86	$ 620.86		$ 620.86				Destroyed Property	
	5086	Breithaupt	2019	$ 709.69	$ 709.69	$ 20.63	$ 730.32	$ 1,351.18	7373	10/13/2020	Destroyed Property	
2020-159	73760	Hansen	2019	$ 113.66	$ 113.66	$ 2.26	$ 115.92		7374		Manifest Error	Balanced 10/13/2020 TM
2020-160	28130	Serrell	2020	$ 1,152.30	$ 1,152.30	$ 11.34	$ 1,163.64		7381	10/22/2020	Senior	
2020-161	8938	McGuire	2020	$ 22.08	$ 22.08	$ 3.11	$ 25.19		7382	10/22/2020	Senior	balances
2020-162	4143	Oleary	2020	$ 57.31	$ 57.31		$ 57.31				Manifest Error	
	4143	Oleary	2019	$ 56.36	$ 56.36	$ 1.19	$ 57.55	$ 114.86	7414	10/29/2020	Manifest Error	
2020-163	4144	Anderson	2020	$ 66.08	$ 66.08		$ 66.08				Manifest Error	
	4144	Anderson	2019	$ 64.81	$ 64.81		$ 64.81				Manifest Error	
	4144	Anderson	2018	$ 63.55	$ 63.55	$ 2.84	$ 66.39	$ 197.28	7415	10/29/2020	Manifest Error	
2020-164	4154	Maye	2020	$ 68.96	$ 68.96		$ 68.96				Manifest Error	
	4154	Maye	2019	$ 67.60	$ 67.60		$ 67.60				Manifest Error	
	4154	Maye	2018	$ 67.18	$ 67.18	$ 3.01	$ 70.19	$ 206.75	7416	10/29/2020	Manifest Error	
2020-165	4155	Kautzman	2020	$ 62.17	$ 62.17		$ 62.17				Manifest Error	
	4155	Kautzman	2019	$ 61.05	$ 61.05	$ 1.30	$ 62.35	$ 124.52	7417	10/29/2020	Manifest Error	
2020-166	13082	Johnson	2020	$ 19.98	$ 19.98		$ 19.98				Manifest Error	
2020-166	13082	Johnson	2019	$ 16.76	$ 16.76		$ 16.76				Manifest Error	
2020-166	13082	Johnson	2018	$ 15.52	$ 15.52	$ 0.78	$ 16.30	$ 53.04	7418	10/29/2020	Manifest Error	
2020-167	17803	Berry	2020	$ 603.37	$ 603.37	$ 6.25	$ 609.62		7419	10/29/2020	Senior	
2020-168	17945	Degrado	2020	$ 469.30	$ 469.30		$ 469.30				Senior	
2020-169	17945	Degrado	2019	$ 485.60	$ 485.60	$ 10.36	$ 495.96	$ 965.26	7420	10/29/2020	Senior	
2020-170	25785	Karnath	2020	$ 508.18	$ 508.18	$ 5.73	$ 513.91		7421	10/29/2020	Senior	
2020-171	35022	Gunn	2020	$ 1,838.06	$ 1,838.06		$ 1,838.06				Senior	
2020-171	35022	Gunn	2019	$ 1,621.87	$ 1,621.87	$ 49.07	$ 1,670.94	$ 3,509.00	7422	10/29/2020	Senior	
2020-172	35405	Anderson	2018	$ 307.27	$ 307.27		$ 307.27				Senior	
2020-172	35405	Anderson	2017	$ 326.36	$ 326.36	$ 10.29	$ 336.65	$ 643.92	7423	10/29/2020	Senior	
2020-172	43154	Granum	2020	$ 589.21	$ 589.21	$ 6.13	$ 595.34	$ 595.34	7424	10/29/2020	Senior	
2020-173	4145	Anderson	2020	$ 66.08	$ 66.08		$ 66.08				Manifest Error	
2020-176	4145	Anderson	2019	$ 64.81	$ 64.81		$ 64.81				Manifest Error	
2020-173	4145	Anderson	2018	$ 63.55	$ 63.55	$ 2.84	$ 66.39	$ 197.28	7425	10/19/2020	Manifest Error	balances 10/29/2020
2020-174	5297	Rand	2020	$ 1,470.15	$ 1,470.15		$ 1,470.15				Senior	
	5297	Rand	2019	$ 253.97	$ 253.97	$ 16.88	$ 270.85	$ 1,741.00	7426	10/31/2020	Senior	
2020-175	25785	Karnath	2017	$ 553.75	$ 553.75	$ 6.69	$ 560.44		7427	10/31/2020	Senior	
2020-176	59168	Wilson	2020	$ 429.04	$ 429.04	$ 4.48	$ 433.52	$ 433.52	7428	10/31/2020	Senior	BALANCES WITH REPORT
					$ -							

REFUNDS PAID

11/1/2019 - 10/31/2020

		$ 134,914.04	$ 134,914.04	$ 1,290.07	$ 136,204.11		
Adjustments		$ -	$ -	$ -	$ -		NSF Return
					$ 136,204.11		
					$ 1.31		Fire Patrol Fee
					$ 406.22		Stormwater
					$ 1.86		Weed
Adjusted Balance		$ 134,914.04	$ 134,914.04	$ 1,290.07	$ 135,794.72	balances	10/31/2020
DIFFERENCE		$ -	$ -	$ -	$ -		

ATTACHMENT 3

Clallam County Treasurer
2020 Refund Petitions for the 2021 Levy

CITY	
CITY OF FORKS	$1,014.49
CITY OF PORT ANGELES	$4,676.44
CITY OF SEQUIM	$2,208.91
COUNTY	
COUNTY	$13,686.17
DEVELOPMENT DISABILITIES	$285.51
LAND ASSESSMENT	$13.60
VETERAN'S RELIEF	$128.54
ROADS	$9,654.36
CONSERVATION FUTURE	$65.23
FIRE	
FIRE DIST #1	$699.66
FIRE DIST #2	$940.11
FIRE DIST #3 BOND	$2,944.53
FIRE DIST #3	$9,252.32
FIRE DIST #4	$862.07
FIRE DIST #5	$52.36
FIRE DIST #6	$11.89
HOSPITAL	
HOSPITAL #1 EMS BOND	$229.68
HOSPITAL #1	$656.60
HOSPITAL #2	$5,340.49
LIBRARY	
LIBRARY	$5,347.29
OTHER CP & BONDS	
PORT CAPITAL IMPROVEMENT	$1,962.81
QUILLAYUTE VALLEY P&R BOND	$537.22
SCHOOL	
SCHOOL DIST #121	$10,432.84
SCHOOL DIST #313 CP	$65.58
SCHOOL DIST #313	$2,397.17
SCHOOL DIST #323 CP	$4,162.20
SCHOOL DIST #323	$15,177.68
SCHOOL DIST #323 BOND	$26.03
SCHOOL DIST #401 BOND	$111.47
SCHOOL DIST #401	$149.39
SCHOOL DIST #402 BOND	$2,199.97
SCHOOL DIST #402	$1,558.29
STATE	
STATE LEVY - STATE PT 2	$15,073.32
STATE LEVY - STATE SCH	$22,794.72
POOL	
WILLIAM SHORE MET PARK	$1,075.78

TOTAL REFUNDS **$135,794.72**

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1/19/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Treasurer

WORK SESSION ☒ **Meeting Date: 1/19/2021**

REGULAR AGENDA ☒ **Meeting Date: 1/26/2021**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #
☒ Resolution ☐ Proclamation ☐ Budget Item
☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:

RCW 84.56.240 states: "If the county treasurer is unable, for the want of goods or chattels whereupon to levy, to collect by distress or otherwise, the taxes, or any part thereof, which may have been assessed upon the personal property of any person or corporation, or an executor or administrator, guardian, receiver, accounting officer, agent or factor, the treasurer shall file with the county legislative authority, on the first day of February following, a list of such taxes, with an affidavit of the treasurer or of the deputy treasurer entrusted with the collection of the taxes, stating that the treasurer had made diligent search and inquiry for goods and chattels wherewith to make such taxes, and was unable to make or collect the same. The county legislative authority shall cancel such taxes as the county legislative authority is satisfied cannot be collected."
As indicated in the attached affidavit, the Treasurer's office has diligently sought to collect the taxes reflected in the attached list.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
All these taxes were due in prior years and cancelling them does not impact the current year budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
That the BOCC cancel the taxes reflected on the attached list.

County Official signature & print name: Teresa Marchi Teresa Marchi, Treasurer

Name of Employee/Stakeholder attending meeting: Jennifer White, Deputy Treasurer

Relevant Departments: Treasurer

Date submitted: January 11, 2021

Clallam County Treasurer's Office
Teresa Marchi, Treasurer
223 E 4th St, Suite 3
Port Angeles, WA 98362
Phone: (360) 417-2344 / Fax: (360) 417-2252
web_treasurer@co.clallam.wa.us

AFFIDAVIT OF UNCOLLECTIBLE PERSONAL PROPERTY TAXES

I hereby declare as follows:

1. I am the Deputy Treasurer entrusted with the collection of personal property taxes.
2. The Treasurer's office has made diligent search and inquiry for goods and chattels wherewith to make such personal property taxes as outlined in the attached list, consisting of the following:
   - The personal property which is the basis for the taxes cannot be located, and:
   - Multiple letters and notices were sent; and
   - The taxes were incurred by a corporate or limited liability entity, which is now inactive, or
   - The taxes were incurred by a sole proprietor, who cannot be located, or who has moved out of state, and/or who has no real property against which to attach a lien, or
   - The cost to collect is starting to exceed the amount owed.
3. Despite such diligent efforts, the Treasurer's office has been unable to make or collect the same.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Dated January 11, 2021.

M. Orsborn, Dep.

Mary Orsborn, Deputy Treasurer

January 2021
Clallam County Treasurer's Office requests that the following Personal Property Taxes be cancelled.

Year	Number	Name	Base Amount*	Taxing District	Type	Reason for Cancellation
		Personal Property Accounts				
2018	46955	Lisa Delguzzi & Rian Anderson	$ 477.67	10	IOLL	Building deconstructed and moved to exempt in 2018
2019	46955	Lisa Delguzzi & Rian Anderson	$ 788.10	10	IOLL	
2019	70626	Cornerhouse Restaurant and Lounge	$ 328.61	10	COMM	Restaurant demolished, cannot locate equipment
2020	70626	Cornerhouse Restaurant and Lounge	$ 588.94	10	COMM	
2020	78246	The Downtown Hotel	$ 44.92	10	COMM	Hotel demolished, business closed
		Total to be Cancelled	$ 2,228.24	Collection Fees, Penalty & Interest - NOT INCLUDED		

RESOLUTION __________, 2021

CANCELING UNCOLLECTIBLE PERSONAL PROPERTY TAXES

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to the requirement of RCW 84.56.240, the Treasurer submitted a list of personal property taxes the Treasurer's Office has been unable to collect, together with an affidavit of the Deputy Treasurer outlining the diligent efforts that were made to collect the same.

2. Based on the information provided, the Board of County Commissioners is satisfied that the personal property taxes included in the submitted list cannot be collected.

3. The Board of County Commissioners is further satisfied that Treasurer Marchi is diligently and aggressively pursuing the collection of personal property taxes, and specifically finds that she is not willfully refusing or neglecting to collect personal property taxes.

4. Pursuant to RCW 84.56.240, the county legislative authority shall cancel such taxes as the county legislative authority is satisfied cannot be collected.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. That Treasurer Marchi is diligently and aggressively pursuing the collection of personal property taxes.

2. That the personal property taxes outlined in the attached list is canceled as uncollectible.

PASSED AND ADOPTED this ______________________ day of ______________________ 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

____

Mark Ozias, Chair

ATTEST:

____

Randy Johnson

____

Loni Gores, Clerk of the Board

____

Bill Peach

6
1/19/21

AGENDA ITEM SUMMARY
(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Human Resources

WORK SESSION ☒ **Meeting Date: 1/25/2021**

REGULAR AGENDA ☒ **Meeting Date: 2/2/2021**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing	☐ Contract/Agreement/MOU - Contract #	
☒ Resolution	☐ Proclamation	☐ Budget Item
☐ Draft Ordinance	☐ Final Ordinance	☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:

The County has established a HRA/VEBA Plan for the benefit of County Officials, Charter Exempt and all non-represented employees in which the County makes a monthly contribution. Plan provisions also provide for specified tax free separation and retirement cash-outs into the HRA/VEBA Plan at percentages determined by employee group input. The cash out categories of sick-leave and vacation leave time have been identified and proposed for approval by the BOCC.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Cash-out hours subject to HRA/VEBA disbursement reduce County Social Security liability by 6.2% and Medicare liability by 1.45% on the dollar.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

That the BOCC approve the non-represented employee cash-out provision of HRA/VEBA at the recommended levels.

County Official signature & print name: Rich Sill

Name of Employee/Stakeholder attending meeting: Rich Sill

Relevant Departments: All Departments

Date submitted: 1/12/2021

RESOLUTION __________, 2021

AMENDMENT OF HRA\VEBA FOR COUNTY OFFICIALS, CHARTER EXEMPT AND ALL NON-REPRESENTED EMPLOYEES

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The County maintains a compensation plan to provide for equitable pay for its employees. The compensation plan includes, but is not limited to classification descriptions, salary schedules, labor agreements, and resolutions establishing salary and benefits. The County Administrator, in consultation with the Director, is responsible to administer the compensation plan (County Policy 220 Classification, Work Hours and Compensation, Section .20 Compensation).

2. County Officials, Charter Exempt and all Non-Represented employees shall receive the medical benefit plan consisting of medical, dental and vision insurance as may be selected and approved by the County Commissioners.(County Policy 225 Employee Benefits, Section .72 Medical Benefits).

3. The County has established a HRA VEBA Plan for the benefit of employee groups who elect to participate. The HRA VEBA is subject to the provisions of IRC Section 501(c)(9) and allows participants to reimburse eligible out-of-pocket medical expenses in a tax-free status. Subject to the Voluntary Employees' Beneficiary Association for Public Employees in the Northwest, funds are held in trust for participants and each participating employee group establishes the parameters of their group plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Hereby approves the HRA VEBA provision of sick leave and vacation leave cash-out rights to County Officials, Charter Exempt and all Non-Represented employees up to the limits established per Clallam County policy 220 Classification, Work Hours and Compensation, Section .44 Compensation Upon Termination), upon separation from service or retirement in the listed designated amounts towards the medical benefits of County Officials, Charter Exempt and all Non-represented employees via the previously established and approved HRA VEBA plan.

Sick Leave cash-out	100%
Vacation Leave cash-out	50%

2. Hereby further directs any further cash-out election percentages for Sick Leave and Vacation accrued hours be based on future employee input that can be evaluated again for further direction as the result of a review by administration for recommendation to the Board.

PASSED AND ADOPTED this second day of February 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

____
Mark Ozias, Chair

____
Randy Johnson

____
Bill Peach

ATTEST:

____
Loni Gores, Clerk of the Board

C:\Users\agores\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\W1UXPCGU\HRA VEBA Exempts Cash Out 2021.docx

7
1/19/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: IT

WORK SESSION ☒ **Meeting Date: 1/19/21**

REGULAR AGENDA ☒ **Meeting Date: 1/26/21**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Contract/Agreement/MOU - Contract #
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☒ Other **Grant Reimbursed Purchase**

Documents exempt from public disclosure attached: ☐

Executive summary:
Sheriff's department has asked to complete purchase of Grant-reimbursable I.T. equipment. Sheriff's department has completed acquisition of three bids (see attached). Equipment has been reviewed by I.T. department and is approved for purchase. With BOCC approval, I.T. will submit purchase order on Sheriff's behalf. Upon receipt of equipment, I.T. will prepare equipment for use and deployment on the County network.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
No long term impact. Items will be purchased from Sheriff's department budget and Sheriff's department will submit for reimbursement from the Grant.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
I.T. approves equipment selection and recommends BOCC approve the purchase and sign the attached purchase order.

County Official signature & print name: ____________________
GREG HELWICK, INTERIM I.T. DIRECTOR

Name of Employee/Stakeholder attending meeting: ALICE HOFFMAN OR JOHN KEEGAN

Relevant Departments: I.T. AND SHERIFF

Date submitted: JANUARY 11, 2021

CLALLAM COUNTY
Information Technology Department
223 East Fourth Street, Suite13 Port Angeles, WA 98362-3015 360.417.2346
Greg Helwick,Interim

01/08/2021

BRITE Computers (044890)

7647 MAIN STREET FISHERS
VICTORIA, NY 14564
SALESINFO@BRITE.COM
Phn: 800-333-0498
Fax: 585-758-0222

P.O.#..... **SHER20210108**
Budget#... 11068.811.59421.64.0010
SRF#...... N/A
Dept...... Sheriff
For....... Grant-reimbursed technology purchase

Grant-reimbursed technology purchase for Sheriff's department. (see quote attached)

Dear Ladies and Gentlemen:

Please place on-order for Clallam County the following:

Mfg Part#	Description	Price	Qty	Extension
GET-SLNTYWASUL	S410 G3 PERFORMANCE CORE i7, 14-INCH WIN 10, 16GB RAM, 256 SSD	3,860.58	10	38,605.80
GET-DFVPGK	S410 GAMER JOHN VEHICLE DOCK	772.66	10	7,726.60
GET-GE-SVSRNFW3Y	SERVICE, GETAC, SEMI-RUGGED (2 SERIES) BUMPER TO BUMPER WARRANTY 3 YEARS	313.59	10	3,135.90

Subtotal:	49,468.30
8.8% Tax:	4,353.21
Shipping:	0.00
Total:	**53,821.51**

Please apply any additional bid discounts and confirm the availability. **Please bill and ship to the Information Technology Department. Do not ship partial. Please ship complete unless otherwise notified.**

Thank you.

Sincerely,

Greg Helwick, Interim
Information Technology Director

Rich Sill, Interim
Clallam County Administrator

Xc: Alice Hoffman, John Keegan

Brite

7647 Main Street Fishers
Victor, NY 14564
Toll Free: 1-800-333-0498
FAX: 585-758-0222
salesinfo@brite.com

Quote #1

Quote

No. #Q87257
Date 1/4/2021

Bill To:
Clallam County Sheriff's Office
223 E 4th St #12
Port Angeles WA 98362

Ship To:
Clallam County Sheriff's Office
223 E 4th St #12
Port Angeles WA 98362

Quote Expiration Date	Contract Number	Sales Rep	Shipping Via
3/31/2021	* NCPA SYNNEX 01-97 *	James Means	

Qty	Item Number	Unit Price	Extended
10	**GET-SL4NTYWASULJ** S410 G3 Performance - Intel Core i7-8565U Processor 1.8 GHz, 14" With FHD Webcam, Microsoft Windows 10 Pro x64 with 16GB RAM, 256GB SSD (main) + LF / HF RFID, Sunlight Readable (Full HD IPS + Touchscreen) + Discrete VGA GTX-1050, US KBD+US Power cord, Membrane Backlit KBD (RED Light), WIFI + BT + GPS + 4G LTE (EM7511) + Pass-through, 2nd Battery, RS232+VGA Port, w/z 120W AC Adapter, SD Card Reader, 3 Year Limited Warranty	$3,860.58	$38,605.80
10	**GET-GDVPGK** S410 Gamber Johnson Vehicle Dock w/z RF (include 120W vehicle adapter)	$772.66	$7,726.60
10	**GET-GE-SVSRNFW3Y** Service, Getac, Semi Rugged (S Series), Bumper-to-Bumper Warranty, 3, Years	$313.59	$3,135.90
	*** NCPA CONTRACT FEE $0.8% ***		

Sales Information:
James Means
541-361-9166
jmeans@brite.com

SubTotal:	**$49,468.30**
Tax Total:	**$0.00**
Total:	**$49,468.30**

Brite

7647 Main Street Fishers
Victor, NY 14564
Toll Free: 1-800-333-0498
FAX: 585-758-0222
salesinfo@brite.com

Quote

No. #Q87257
Date 1/4/2021

Terms and Conditions

- Agreed upon payment terms: NET 30
- Any changes to the orders after acceptance may result in additional fees.
- Any returns must be accompanied by a return authorization and will be subject to restocking fees.
- All services will be invoiced upfront and efforts debited against the units described above.
- All hardware and accessories will be invoiced when shipped.
- All software will be invoiced upon delivery of license.
- All subscriptions will be invoiced when activated.
- Terms and conditions listed within a Master Services Agreement or Statement of Work supersede any listed here.
- Travel costs will be billed separately unless otherwise stated.
- All support is considered manufacturers depot warranty support unless otherwise stated.

Customer Signature

The signature below certifies that I am authorized to purchase the goods and services listed within this quote, have reviewed it for accuracy and the terms and conditions are acceptable.

Signature:______________________________

Date: ______________________________

Print Name: ______________________________

Title: ______________________________

Keegan, John

Quote #2

From: Danny Higgins <dannhig@cdwg.com>
Sent: Thursday, January 7, 2021 1:20 PM
To: Danny Higgins
Subject: CDW-G Quote Confirmation: Quote #LVSK561/P.O. Ref. GETAC

Thank you for choosing CDW-G. We have received your quote. | **View in browser**

CDW G PEOPLE WHO GET IT

Hardware Software Services IT Solutions Brands Tech Library

Review and Complete Purchase

Chris Clark,

Thank you for considering CDW-G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

Quote #	Quote Date	Quote Reference	Customer #
LVSK561	01/7/2021	GETAC	11742092

IMPORTANT — PLEASE READ:

Account Manager Notes: Thanks!

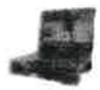
Quote Details

Item	Qty	CDW #	Unit Price	Ext. Price
GETAC S410 G3 I7-8565U 256/16 W10P Mfg. Part#: SL4NTYWASULJ Contract: Sourcewell 081419-CDW Tech Catalog (081419#CDW)	10	6385838	$4,033.00	$40,330.00

This email was sent by CDW Government LLC. All information and offers are subject to the CDW•G Terms and Conditions, and CDW•G policies.

This email was sent to dannhig@cdwg.com. Please add cdwsales@cdwemail.com to your address book.

SPS-QC:001 | SPS 1 | Customer#: 11742092 | SPS7228b8fd-c1b7-4535-86e6-55cee500ccaf



Getac S410 Gamber Johnson Vehicle Dock Mfg. Part#: GDVPGK Contract: Sourcewell 081419-CDW Tech Catalog (081419#CDW)	10	4647544	$750.00	$7,500.00

Subtotal	$47,830.00
Sales Tax	$4,209.04
Grand Total	**$52,039.04**

Shipping Details

Shipped To:
Clallam County Sheriffs Dept
223 E 4th St Ste 12, Port Angeles, WA 98362-3000

Phone: (360) 417-2260

Shipping Method DROP SHIP-GROUND

Payment Terms Net 30 Days-Govt State/Local

Sales Contact Info

Danny Higgins | (877) 625-7671 | dannhig@cdwg.com

Need Help?

My Account Support Call 800.800.4239

Customer's use of iCloud, the Products or either of their incumbent software or functionality is subject to compliance with all end user licenses agreements ("EULAs"), Product terms and conditions, and iCloud terms and conditions (available at www.apple.com/legal/internet-services/icloud/en/terms.html) and any other terms and conditions provided by Apple.

DuraTech USA, Inc.

Quote
#3

UOTE

Public Safety Technology Integrator

Mailing:
6765 Westminster Bl. #314
Westminster, CA 92683
www.DuraTechUSA.com

Phone # 714-898-2171

FEIN# 20-2777132

Quote #
010621CCSD

Customer Information

Clallam County Sheriff's Dept.
Sgt. John Keegan
223 E. 4th Street, Suite 12
Port Angeles, WA 98362-3015

Certified 8(a),SBE #19486, DBE #40914, OCTA# 39991, CUCP#35922, MBE & WBE, LACounty #128985 LSBE/PPE# 088381, POLB # 250398, METRO# 7881

Rep	Project Delivery Date	Terms	Customer E-mail
	2/19/2021	Net 30	JKeegan@co.Clallam.wa.us

Item	Description	Qty	Cost	Total
SL4NTLWASULJ	S410 G3 Performance - Intel Core i7-8565U Processor 1.8 GHz, 14" With FHD Webcam, Microsoft Windows 10 Pro x64 with 16GB RAM, 1TB SSD (main) + LF / HF RFID, Sunlight Readable (Full HD IPS + Touchscreen) + Discrete VGA GTX-1050, US KBD+US Power cord, Membrane Backlit KBD (RED Light), WIFI + BT + GPS + 4G LTE (EM7511) + Pass-through, 2nd Battery, RS232+VGA Port, w/z 120W AC Adapter, SD Card Reader, 3 Year Limited Warranty	1	5,500.77	5,500.77T
			Total	

Delivery Lead time 4-6 weeks (unless otherwise noted) from date of purchase unliess otherwise noted.
Prices are good for 30 days and may be subject to change without notice
**Some Options & Upgrade costs applicable to time of original purchase only
NET 30 Terms for Govt Orders. Due to highly discounted prices quoted, there will be a 3% service charge for any orders placed with a credit card.
Prepaid Company check or bank wire transfer with PO or Net30 OAC. VISA, M/C, American Express Cards Accepted (Discounts not applicable with credit card orders)
All International Orders -Prepaid Wire Transfer ($30 Wire Fee Applies)
All California purchases require $5 LCD Disposal Fee per unit & applicable sales taxes
All Customs Fee, Duties & Taxes & shipping costs are the responsibility of purchaser
Please check specifications carefully! Due to Customization -All Sales are final! Send Orders to: PO@DuraTechUSA.com

DuraTech USA, Inc.

Public Safety Technology Integrator

Mailing:
6765 Westminster Bl. #314
Westminster, CA 92683
www.DuraTechUSA.com

Phone # 714-898-2171

FEIN# 20-2777132

Certified 8(a),SBE #19486, DBE #40914, OCTA# 39991, CUCP#35922, MBE & WBE, LACounty #128985 LSBE/PPE# 088381, POLB # 250398, METRO# 7881

QUOTE

Date	Quote #
1/6/2021	010621CCSD

Customer Information

Clallam County Sheriff's Dept.
Sgt. John Keegan
223 E. 4th Street, Suite 12
Port Angeles, WA 98362-3015

Rep	Project Delivery Date	Terms	Customer E-mail
	2/19/2021	Net 30	JKeegan@co.Clallam.wa.us

Item	Description	Qty	Cost	Total
SL4NTYWASULJ	S410 G3 Performance - Intel Core i7-8565U Processor 1.8 GHz, 14" With FHD Webcam, Microsoft Windows 10 Pro x64 with 16GB RAM, 256GB SSD (main) + LF / HF RFID, Sunlight Readable (Full HD IPS + Touchscreen) + Discrete VGA GTX-1050, US KBD+US Power cord, Membrane Backlit KBD (RED Light), WIFI + BT + GPS + 4G LTE (EM7511) + Pass-through, 2nd Battery, RS232+VGA Port, w/z 120W AC Adapter, SD Card Reader, 3 Year Limited Warranty	1	4,673.04	4,673.04T
GDOFUP	GETAC : S410 - OFFICE DOCK WITH AC ADAPTER (US)	1	299.00	299.00T
GDVPGK	7170-0537KIT: Getac S410 TRI RF dock (7160-0790-03) and 120W Getac power adapter (#17057)	1	841.33	841.33T
			Total	

Delivery Lead time 4-6 weeks (unless otherwise noted) from date of purchase unliess otherwise noted.
Prices are good for 30 days and may be subject to change without notice
**Some Options & Upgrade costs applicable to time of original purchase only
NET 30 Terms for Govt Orders. Due to highly discounted prices quoted, there will be a 3% service charge for any orders placed with a credit card.
Prepaid Company check or bank wire transfer with PO or Net30 OAC. VISA, M/C, American Express Cards Accepted (Discounts not applicable with credit card orders)
All International Orders -Prepaid Wire Transfer ($30 Wire Fee Applies)
All California purchases require $5 LCD Disposal Fee per unit & applicable sales taxes
All Customs Fee, Duties & Taxes & shipping costs are the responsibility of purchaser
Please check specifications carefully! Due to Customization -All Sales are final! Send Orders to: PO@DuraTechUSA.com

DuraTech USA, Inc.

Public Safety Technology Integrator

Mailing:
6765 Westminster Bl. #314
Westminster, CA 92683
www.DuraTechUSA.com

Phone # 714-898-2171

FEIN# 20-2777132

Certified 8(a),SBE #19486, DBE #40914, OCTA# 39991, CUCP#35922, MBE & WBE, LACounty #128985 LSBE/PPE# 088381, POLB # 250398, METRO# 7881

QUOTE

Date	Quote #
1/6/2021	010621CCSD

Customer Information

Clallam County Sheriff's Dept.
Sgt. John Keegan
223 E. 4th Street, Suite 12
Port Angeles, WA 98362-3015

Rep	Project Delivery Date	Terms	Customer E-mail
	2/19/2021	Net 30	JKeegan@co.Clallam.wa.us

Item	Description	Qty	Cost	Total
590GBL000241	Airgain-AP-GTC-MMF-CWG-Q-WH-19, Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt) OPTIONAL EXTENDED WARRANTIES:	1	158.91	158.91T
GE-SVSREXT1Y	Service, Getac, Semi Rugged (S Series), Extended Warranty, 1, Years	1	179.00	179.00T
GE-SVSREXT2Y	Service, Getac, Semi Rugged (S Series), Extended Warranty, 2, Years (Year 1 & 2)	1	299.00	299.00T
GE-SVSRNFW3YGE-SV...	Bumper to Bumper - Semi-Rug Laptop (Year 1,2 & 3)	1	359.00	359.00T
GE-SVSRNFX4Y	Service, Getac, Semi Rugged (S Series), Bumper-to-Bumper+Extended Warranty, 4, Years (Year 1,2,3 &4)	1	799.00	799.00T
GE-SVSRNFX5Y	Getac (Bumper to Bumper) + Extended Warranty - Semi Rug Laptop (Year 1,2,3,4 &5)	1	1,099.00	1,099.00T
4-6 Weeks ARO	4-6 Weeks After Receipt of Order		0.00	0.00T
Shipping	NOTE: DIRECT SIGNATURE REQUIRED ON ALL ORDERS	1	0.00	0.00
	Out-of-state sale, exempt from sales tax		0.00%	0.00
			Total	**$14,208.05**

Delivery Lead time 4-6 weeks (unless otherwise noted) from date of purchase unliess otherwise noted.
Prices are good for 30 days and may be subject to change without notice
**Some Options & Upgrade costs applicable to time of original purchase only
NET 30 Terms for Govt Orders. Due to highly discounted prices quoted, there will be a 3% service charge for any orders placed with a credit card.
Prepaid Company check or bank wire transfer with PO or Net30 OAC. VISA, M/C, American Express Cards Accepted (Discounts not applicable with credit card orders)
All International Orders -Prepaid Wire Transfer ($30 Wire Fee Applies)
All California purchases require $5 LCD Disposal Fee per unit & applicable sales taxes
All Customs Fee, Duties & Taxes & shipping costs are the responsibility of purchaser
Please check specifications carefully! Due to Customization -All Sales are final! Send Orders to: PO@DuraTechUSA.com

8
1/19/21
69

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☒ **Meeting Date:1/19/21**

REGULAR AGENDA ☒ **Meeting Date:1/19/21**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing ☒ Contract/Agreement/MOU - Contract # 101-20-029a

☐ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
An emergency pump repair and replacement is underway at the Sekiu Lift Station. The initial internal estimate for work has been exceeded due to the need to replace of 50 year old controls and other factors. The current estimate of the work, confirmed by the contractor, invoices received to date and purchase orders is $250,000. This amendment will increase the Not To Exceed Amount to $250,000.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☒
A debatable emergency is needed to meet this funding need. The finance office has submitted the debatable emergency form.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please sign the amendment to increase the Not To Exceed Amount.

County Official signature & print name: ____________________Ross Tyler______

Name of Employee/Stakeholder attending meeting: __Meggan Uecker__________________

Relevant Departments: ____

Date submitted: 1/13/21

Contract __101-20-029a_

PERSONAL SERVICES AGREEMENT
AMENDMENT _1_

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Interwest Construction, Inc.

Address: 609 North Hill Blvd.

Burlington, WA 98233

Phone Nº: 360-757-7574

(hereinafter called "Contractor") and changes the following attachments to the agreement entered into on month, day, year.

This Amendment is comprised of:

☒ Attachment A – Scope of Work

☒ Attachment B – Compensation

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Amendment shall commence on the 19th day of January 2021 and shall, unless terminated as provided elsewhere in the Agreement, end on the 30th day of April 2021.

IN WITNESS WHEREOF, the parties have executed this Agreement on this day of 20 .

CONTRACTOR

____

Print name: ______________________

Title: ___________________________

Date: ______________________ 20

CLALLAM COUNTY BOARD OF COMMISSIONERS

____

Mark Ozias, Chair

Originals: BOCC
Vendor
Initiating Department

THIS CONTRACT HAS BEEN APPROVED AS TO FORM BY THE CLALLAM COUNTY PROSECUTING ATTORNEY

SCOPE OF WORK

Work described in Notice to Proceed Dated December 15, 2020 included in original contract and additional site work required due to changed conditions.

Contract is subject to state Prevailing Wages and 5 % retainage per State law.

Contractor and Subcontractors shall submit a statement of intent to pay prevailing wages.

County will withhold 5% payment per RCW.

COMPENSATION

1. ☐a. **FIXED FEE FOR SERVICE:** For services rendered, the County shall pay to the Contractor a fixed fee of DOLLARS ($) for the completed work set forth in Attachment A. Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) .

Each request for payment shall be supported by an invoice specifying the tasks completed up to the request for payment and the payment amount requested. In no event shall payment be sought in an amount which represents a percentage of the fee greater than the percentage of completed tasks.

OR

☒ **b. HOURLY RATES:** For services rendered, the County shall compensate the Contractor at the following hourly rates:

Name/Position	***Hourly Rate***

Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐quarterly; ☐semi-annually;
☐ annually; ☐at completion of project; ☐ other (specify) .

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested; other (specify) .

In no event shall Contractor be compensated in excess of TWO HUNDRED AND FIFTY THOUSAND DOLLARS ($250,000) for the completed work set forth in Attachment "A."

2. AND

☒**a.** The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers and the like.

OR

☐ **b.** The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers and computer. Reimbursement for airfare, mileage, meals, and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

☐ **c.** Other (specify):

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

a
1/19/21
3C

Department: BOCC

WORK SESSION ☒ **Meeting Date: 1/19/2021**

REGULAR AGENDA ☒ **Meeting Date: 1/19/2021**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
Elected District Court II Judge Erik Rohrer has tendered his resignation effective 1/31/2021. Clallam County Code (CCC) 3.32 designates the BOCC appoint a judge to fill the unexpired term. A screening committee was formed, interviews by the board were conducted, all applicants qualification were discussed in executive session and a unanimous decision was reached by the board on November 23, 2020, to appoint Charles B. Hanify as the District Court II Judge.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
Position budgeted in 2021.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please approve the resolution appointing Charles B. Hanify to the District Court II Judge position effective February 1, 2021.

County Official signature & print name: [signature] Rich Sill

Name of Employee/Stakeholder attending meeting: [signature] Rich Sill

Relevant Departments: **District Court II**

Date submitted: 1/13/2021

RESOLUTION __________, 2021

APPOINTING CHARLES BRUCE HANIFY DISTRICT COURT II JUDGE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Erik Rohrer, duly elected District Court II Judge, has submitted a resignation effective January 31, 2021. District Court II Judge is a non-partisan office.

2. Revised Code of Washington 3.34.100 and Article VII, Section 7.50 of the Clallam County Charter require that the Board of Clallam County Commissioners fill the resulting vacancy in the District Court II judge office by appointment. The process for filling the vacancy is set forth in Clallam County Code (CCC) 3.32 *et seq*.

3. A Screening Committee was established pursuant to CCC 3.32.080 and recommended four qualified candidates for appointment to the position of District Court II judge to the Board of Clallam County Commissioners. The Board conducted interviews of the recommended candidates on November 23, 2020.

4. The Clallam County Commissioners require that the applicant selected to fill the vacancy in office be able to satisfactorily demonstrate that they are a registered voter of the District Court II judicial district as of the effective date of the appointment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Following the interviews conducted via Zoom on November 23, 2020 the Board convened in Executive Session to discuss the applicants' qualifications. The Board then reconvened in open session and voted unanimously to appoint Charles B. Hanify to fill the unexpired term vacated by District Court II Judge Erik Rohrer.

2. Clallam County is in receipt of a Certificate of Voter Registration from Charles B. Hanify and has confirmed that he has met all other requirements for the position.

3. The Board of Clallam County Commissioners therefore confirms the appointment of Charles B. Hanify as Judge of District Court II effective February 1, 2021.

PASSED AND ADOPTED this nineteenth day of January 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

____
Mark Ozias, Chair

ATTEST:

____
Randy Johnson

____
Loni Gores, CMC, Clerk of the Board

____
Bill Peach

10
1/19/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 01-19-21**

REGULAR AGENDA ☒ **Meeting Date: 01-26-21**

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
Vacancies exist on the Lodging Tax Advisory Committee due to the addition of positions and a resignation. A press release was issued during the month of November 2020 soliciting applications from interested citizens. Two applications were received.

Commissioner Johnson reviewed the applications submitted and forwarded his recommendations to the Board of Commissioners to appoint Pamela Dahl and Donya Alward to the Lodging Tax Advisory Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution appointing Pamela Dahl and Donya Alward to the Lodging Tax Advisory Committee.

County Official signature & print name: Morgann Halencak Morgann Halencak, Deputy Clerk

Name of Employee/Stakeholder attending meeting: Commissioner Johnson

Relevant Departments: BOCC

Date submitted: 01-13-21

RESOLUTION __________, 2021

APPOINTING MEMBERS TO THE
LODGING TAX ADVISORY COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Vacancies exist on the Lodging Tax Advisory Committee due to the addition of positions and a resignation.

2. A press release was issued during the month of November 2020 soliciting applications from interested citizens. Two applications were received.

3. Commissioner Johnson reviewed the applications submitted and forwarded his recommendations to the Board of Commissioners to appoint Pamela Dahl and Donya Alward to the Lodging Tax Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Pamela Dahl** is appointed to the category representing a collector of tax for a term expiring December 31, 2022.

2. **Donya Alward** is appointed to the category representing a collector of tax for a term expiring December 31, 2021.

PASSED AND ADOPTED this twenty-sixth of January 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

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Mark Ozias, Chair

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Randy Johnson

____
Bill Peach

ATTEST:

____
Loni Gores, Clerk of the Board

cc: A22.161
Appointee (s)
BOCC

11
1/19/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 01-19-21**

REGULAR AGENDA ☒ **Meeting Date: 01-26-21**

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
Vacancies exist on the North Olympic Library System Board of Trustees due to resignations. A notice of the vacancies was issued to the press in November 2020 in order for interested citizens to apply for appointment. Two applications were received.

The Executive Director of the North Olympic Library System reviewed the applications and endorses the appointments of Ian Miller and Bert Caldwell to the North Olympic Library System Board of Trustees.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution appointing Ian Miller and Bert Caldwell to the North Olympic Library System Board of Trustees.

County Official signature & print name: Morgann Halencak Morgann Halencak, Deputy Clerk

Name of Employee/Stakeholder attending meeting: Noah Glaude, Library Director

Relevant Departments: NOLS/BOCC

Date submitted: 01-13-21

RESOLUTION __________, 2021

APPOINTING MEMBERS TO THE
NORTH OLYMPIC LIBRARY SYSTEM BOARD OF TRUSTEES

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Vacancies exist on the North Olympic Library System Board of Trustees due to resignations.

2. A notice of the vacancies was issued to the press in November 2020 in order for interested citizens to apply for appointment. Two applications were received.

3. The Executive Director of the North Olympic Library System reviewed the applications and endorses the appointments of Ian Miller and Bert Caldwell to the North Olympic Library System Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Ian Mill** is appointed for a term ending December 31, 2025.

2. **Bert Caldwell** is appointed for a term ending December 31, 2022.

PASSED AND ADOPTED this twenty-sixth day of January 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

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Mark Ozias, Chair

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Randy Johnson

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Bill Peach

ATTEST:

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Loni Gores, Clerk of the Board

c: A22.165
Appointee (s)
NOLS

DRAFT

12
1/19/21
4b

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 1/19/21**

REGULAR AGENDA ☒ **Meeting Date: 1/19/21**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☒ Other - Notice

Documents exempt from public disclosure attached: ☐

Executive summary:
Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on February 2, 2021
Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
Park & Facilities – REET - $180,000
Public Works – Clallam Bay/Sekiu Sewer - $180,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: January 13, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Debatables 01-19-21.docx
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

BUDGET RESOLUTION __________, 2021

CALL FOR HEARING FOR DEBATABLE EMERGENCIES IN THE FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, the following facts constitute a public emergency that could not reasonably have been foreseen at the time of making the budget:

   Parks & Facilities - REET – Transfer funding from Parks and Facilities REET 1 to Clallam Bay/Sekiu Sewer for an emergency repair of a failed pump at the Sekiu Pump Station (1 of 2)/$180,000
   Public Works – Clallam Bay/Sekiu Sewer – Transfer of funding from Parks & Facilities REET 1 to Clallam Bay/Sekiu Sewer for an emergency repair of a failed pump at the Sekiu Pump Station (2 of 2)/$180,000

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the debatable emergencies listed above will be held February 2, 2021 at 10:30 a.m. in Room 160 of the Clallam County Courthouse.
2. A copy of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

PASSED AND ADOPTED this nineteenth day of January 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

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Mark Ozias, Chair

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Randy Johnson

ATTEST:

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Loni Gores, CMC, Clerk of the Board

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Bill Peach

Publish: January 24, 2021
Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 1/13/2021 **Budget Hearing/Meeting Date:** 2/02/2021

__ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

__ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

__ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30101.911	**Budget Name**	Parks & Facilities - REET

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911	Parks & Facilities - REET	50800.00.0000	Ending Fund Balance	180,000
Total				180,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911	Parks & Facilities - REET	59735.00.0070	Transfer to Clallam Bay/Sekiu Sewer	180,000
Total				180,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Transfer of funding from Parks & Facilities REET 1 to Clallam Bay/Sekiu Sewer for an emergency repair of a failed pump at the Sekiu Pump Station. (1 of 2) BASED ON A REVISED COST ESTIMATE.

County Official Approval: ____________________

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

12

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 1/13/2021 **Budget Hearing/Meeting Date:** 2/02/2021

__ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

__ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

__ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	41401.611	Budget Name	PW – Clallam Bay/Sekiu Sewer

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
41401.611	PW – Clallam Bay/Sekiu Sewer	39735.00.0070	Transfer from REET 1	180,000
Total				180,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
41401.611	PW – Clallam Bay/Sekiu Sewer	59430.41.7777	PW Other Services and Charges	180,000
Total				180,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Transfer of funding from Parks & Facilities REET 1 to Clallam Bay/Sekiu Sewer for an emergency repair of a failed pump at the Sekiu Pump Station. (2 of 2)

BASED ON A REVISED COST ESTIMATE.

County Official Approval: ______________________

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)