



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of January 24 – 28, 2022

10
2/1/22

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, January 24, 2022. Present were Commissioners Ozias, Johnson and Peach, and Administrator Sill. All appeared by video.

Items of discussion per the agenda published January 20 were:

- Calendar/Correspondence
- Contract with Salish Behavioral Health Administrative Services Organization for substance use disorder outpatient services
- Agreement with OlyPen, Inc. for internet access for the courthouse
- Contract with CivicPlus to architect a new Clallam County website
- Agreement with Washington State Military Department and the U.S. Department of Homeland Security for funds to assist Clallam County Emergency Management in preparing for all hazards/\$14,225
- Agreement with Washington State Military Department and the U.S. Department of Homeland Security for funds to assist Clallam County Emergency Management in preparing for all hazards/\$41,792
- Agreement with Olympic Unitarian Universalist Fellowship for use of their facilities in emergencies
- Resolution declaring the temporary closure of East Beach Road No. 92210
- Briefing and notice of hearing to be held Tuesday, February 15th, 2022 at 10:30 a.m. for an Ordinance amending Title 31, Comprehensive Plan Map, and Title 33, Zoning Map of the Clallam County Code
- Review of Clallam Economic Development Council annual contract
- Briefing and notice of hearing to be held Tuesday, February 15th, 2022 at 10:30 a.m. for an Ordinance titled Farm Waste Line Facility Franchise
- Clallam County Charter Update – Working group
- Briefing and notice of hearing to be held Tuesday, February 15th, 2022 at 10:30 a.m. for a Resolution Amending Clallam County Policy 225 Employee Benefits
- Affordable Housing discussion and next steps
- Review and finalize list of topics for joint meeting with Representative Kilmer
- Appointing Jeannie Dickinson to the Homelessness Task Force
- Appointing Brandon Janisse to the Boundary Review Board
- Appointing Rachel Anderson to the Solid Waste Advisory Committee

Meeting adjourned at 11:20 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, January 25, 2022. Also present were Commissioners Johnson and Peach and Administrator Sill. All appeared by video.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on Agenda item 6a - East Beach Road, County Charter Review
- Kenneth Reandeau, Port Angeles, commented on County Charter Review
- Patricia Colwell, Port Angeles, commented on old Humane Society property

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CONSENT AGENDA

1a Approval of vouchers for the week of January 17

1b Approval of minutes for the week of January 17

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

REPORTS AND PRESENTATIONS

- Dee Boughton, commented on Open Public Meeting Act
- CRJ commented on Legislative Steering Committee, Bill 1838, Bill 1948, pre-judgment interest bill, attended Healthy Youth Coalition
- CBP commented on Legislative Steering Committee, Citizens for Responsible Forestry
- CMO commented on PUD Commissioner's meeting, State Parks meeting, Washington State Association of Counties (WSAC) meeting, working with Dr. Berry to build plan for hybrid meetings (COVID), Coffee with Colleen

CONTRACTS AND AGREEMENTS

2a Agreement with Washington Association of Sheriffs and Police Chiefs for Clallam's 24/7 Sobriety Program

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement amendment 1 with Kitsap Public Health District for Youth Marijuana Prevention and Education Program AND Commercial Tobacco Prevention Program

ACTION TAKEN: CRJm to approve, CBPs, mc

2c Contract amendment A with Salish Behavioral Health Organization for therapeutic courts

ACTION TAKEN: CRJm to approve, CBPs, mc

BIDS AND AWARDS

3a Request for qualifications to be received no later than 10 a.m., Tuesday, February 22, 2022 for Qualifications – 2022 Architecture/Engineering Consulting Services

ACTION TAKEN: CRJm to issue notice, CBPs, mc

ADMINISTRATION

4a Resolution canceling uncollectible personal property taxes

ACTION TAKEN: CRJm to adopt, CBPs, mc

BUDGET

5a Resolution adopting the following Budget Revisions:

NonDepartmental American Rescue Plan Act – Additional American Rescue Plan Act ARPA funding to be used for the purchase of body scanning security system/\$183,872

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC WORKS

6a Resolution declaring the temporary closure of East Beach Road No. 92210

ACTION TAKEN: CRJm to adopt, CBPs, mc

HEARING(S) – Beginning at 10:30 a.m.

H1 Ordinance adding a Chapter to the Clallam County Code Title 3 – Administration/Personnel Chapter 3.50 Bonds for Officials

- ARS, provided a staff report

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- CMO noted no one spoke

ACTION TAKEN: CRJm to close the public hearing and adopt, CBPs, mc

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H2 Resolution for proposed grant from the Opportunity Fund for the City of Forks Waste Water Treatment Facility

- ARS, provided a staff report

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - Audrey Grafstrom, City of Forks Clerk (see attached)
 - Kenneth Reandeau, Port Angeles
 - Ed Bowen, Clallam Bay

ACTION TAKEN: CRJm to close the public hearing and adopt, CBPs, mc

Meeting concluded at 10:59 a.m. and continued to 9 a.m., Monday, January 31, 2022.

There are no Zoom chat logs for the week of January 24.

The Board of Commissioners attended a WSAC Virtual COVID update, joint meeting with Representative Kilmer, William Shore Memorial Pool District meeting, Prevention Works! meeting, and Miller Peninsula Park updated during the week of January 24.

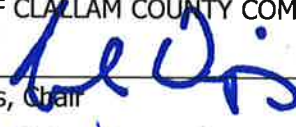
PASSED AND ADOPTED this 1st day of February 2022.

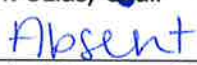
ATTEST:


Loni Gores, CMC, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias, Chair


Randy Johnson


Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded

Clallam County Commissioners Meeting January 25, 2022
Comments for Public Hearing Agenda Item H2

Opportunity Fund Application
Forks Wastewater Treatment Facility Improvements
Supplemental Information

Additional questions have been raised regarding the City's Opportunity Fund Application:
Why isn't the City of Forks paying for these improvements? Can the Opportunity Fund afford such a large grant award? What other funding has been pursued for this project? How is the rate structure being revised to support the needs of the system moving forward?

The City of Forks has invested in the sewer system over the years and is committed to its long term viability, financial sustainability, and expansion. In 2002, the City was notified by the Department of Ecology to cease previously approved land application of biosolids. We made the decision to install the FKC screw press at a cost of \$600,000, which was nearly all of the sewer fund balance. More recent improvements include a new micro-screen at a cost of \$42,000 (engineer's estimate was \$262,000), a composite sampler and pump at \$14,000, and the comprehensive plan at \$74,000. Forks City Council declared by resolution that 94.5% or \$1,023,500 of its ARPA funds are designated for sewer system improvements.

Mark Lane, Clallam County CFO provided a thorough financial analysis of the Opportunity Fund with projections assuming approval of this grant to the City of Forks and that tax revenues would sunset in 2032. After allowing for existing commitments and debt service through 2048, over \$10M remained in potential appropriations.

Sewer systems are by far the largest category of projects having received Opportunity Fund assistance. This confirms the situation that nearly all small rural sewer districts face. That is, providing the same level of service as larger districts, but with a smaller user base. There is very little "economies of scale" benefit. Many of the needed improvements could be deemed unfunded mandates from the Department of Ecology and Department of Health, such as the redundant clarifier, the double lined lagoon, and the air gap system.

Most of the funding sources available are either in the form of a loan or a combination grant/loan program. The City met with representatives from Ecology, Commerce (CDBG, PWTF), and USDA on March 23, 2021. Using various loan calculation scenarios, City staff determined paying for the necessary capital improvements through one of the loan programs available would increase the rates by 36-40% depending on the term and rate – which represents an untenable increase. A smaller user base coupled with a large percentage of moderate to very low income users, limit the City's ability to service even low interest rate loans. The rate structure already has a

substantially higher base rate for commercial users. Allocating substantial increases primarily to the commercial users was also considered in the options evaluated. Due to the limited commercial base, the increases required to pay off a loan would still fall primarily on the low-income residential customers. The City also submitted requests to Senator Murray and Representative Kilmer for funding under their Community Project Funding Initiatives. We have yet to hear of any appropriations from these initiatives or the IJA legislation.

In 2012 the Forks City Council approved annual increases to sewer rates based on the CPI-U. That amounts to a 5.5% increase for 2022. The City's comprehensive sewer plan called for untenable rate increases to fund needed improvements. If the improvements were made with Opportunity Funds and ARPA Funds, it would "level the playing field" and position the sewer district to implement a manageable rate structure. The City has a commitment from the Rural Communities Assistance Corp (RCAC) to begin a rate study this summer. The goal will be to establish rates that will maintain reserves at an appropriate level for operations, repairs, and replacement of major components.

Respectfully Submitted,
Audrey Grafstrom, Clerk/Treasurer
City of Forks