



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, February 8, 2022 – 9:00 a.m.

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Board of Commissioners meetings will be virtual only. The Board of Commissioners strongly encourages public comments to be submitted in writing.

This meeting can be viewed on a live stream at this link:
<http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a. Approval of vouchers for the week of January 31

Approval of vouchers 

- 1b. Approval of minutes for the week of January 31

Approval of minutes 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Contract amendment 4 with Washington State Department of Corrections to extend the period of performance and increase per diem

Contract amendment 

BUDGET

- 3a. Notice that the following budget revisions will be adopted by Resolution on February 22:
Non Departmental - Hotel/Motel Tax - Reallocation of funds for approved Hotel/Motel Tax Fund applications/\$1,000,000
Non Departmental - American Rescue Plan Act ARPA
• Reallocation of ARPA funding for IT software and equipment to be used by the new Deputy Prosecuting Attorney and assistant/\$7,500
• Reallocation of ARPA funding for the BOCC Board Room technology upgrade project/\$134,000

Budget revisions

- 3b. Notice that the following supplemental appropriations will be adopted by Resolution on February 22:
Department of Community Development – Long Range Planning – Restructuring to administer the Shoreline Master Plan SMP/\$85,000
Juvenile Services – Community Prevention Wellness Initiative grand funds/\$109,033
Sheriff – Operations – Receipt of funding from the Department of Justice Less than Letha Equipment Grant/\$21,418
Sheriff – Emergency Services – Receipt and expenditure of Washington State Military grant/\$14,255

Supplemental appropriations

- 3c. Resolution calling for a hearing to be held February 22 at 10:30 a.m. for the following debatable emergencies:
Non Departmental – Hotel/Motel Tax – Additional funds for approved Hotel/Motel Tax Fund applications/\$300,150
Non Departmental – Opportunity Fund – Additional funding for Opportunity Fund grant to the City of Forks for their waste water treatment facility/\$2,375,610
BOCC Operations – Funding for additional hours for part time to full time for BOCC Analysis position American Rescue Plan Act/\$46,505

Budget emergencies

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners February 7 - 11:

Monday, February 7:

9:00 a.m. Work Session

12:00 p.m. WSAC Virtual COVID Update

Tuesday, February 8:

10:00 a.m. Board Meeting

Thursday, February 10:

1:00 p.m. KONP Radio Show

Friday, February 11:

4:00 p.m. KSQM Radio Show

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



1a
2/8/22

Date of report: February 2, 2022

General	\$1,931,981.04
Other	\$819,343.49
Total	\$2,751,324.53

STATE OF WASHINGTON)
County of Clallam)

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2022.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS; Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

January 31 - February 4, 2022

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	9,718.94			
00100.241/291	Commissioners (BOCC)	1,769,051.67			
19914.291	BOCC - Veterans Relief		1,480.89		
19925.291	BOCC - Hotel/Motel		288,550.00		
00100.331-334	Dept. of Community Develop't (DCD)	862.45			
11301.511	Health & Human Services (HHS)		15,094.89		
00100.511	HHS - Environmental Health	1,671.80			
11322.511	HHS - Homeless Task Force		55,005.30		
11323.511	HHS - Chem Dep/Mental Hlth		73,432.54		
11324.511	HHS - Affordable Housing		2,967.25		
11331.511	HHS - Developmental Disabilities		63,449.25		
00100.461	Human Resources (HR)	1,010.91			
50401.461	HR - Risk Management		4,857.02		
50501.461	HR - Workers Compensation		27,837.64		
00100.411	Information Technology (IT)	1,805.28			
30701.411	IT - Capital Projects		2,416.09		
00100.851	Juvenile Services	3,022.02			
00100.911/912	Parks Fair Facilities (PFF)	13,646.68			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		65,359.69		
	Public Works (PW)				
10101.611	PW - Roads		204,588.02		
41401.611	PW - Clallam/Seki Sewer		1,280.00		
42401.611	PW - Carlsborg Sewer		255.80		
43401.611	PW - Bullman Beach Water System		4,304.50		
50301.611	PW - ER&R (Equip't Rental & Revolving)		6,349.30		
00100.811-815,817	Sheriff	86,845.18			
11008.811	Sheriff - OPNET Drug		42.08		
11065.811	Sheriff - OPSCAN Operations		1,598.73		
11080.811	Sheriff - Inmate Commissary		270.00		
00100.891	Superior Court Clerk	1,718.38			
00100.231	Treasurer	42,627.73			
12201.231	Treasurer - O&M (Operation & Maintenance)		204.50		
Total		1,931,981.04	819,343.49	-	-

Report Reconciliation		Totals			
Total	2,751,324.53	General Fund	1,931,981.04		
Final Check Lists	2,751,324.53	Other	819,343.49		
Difference	-	Total	2,751,324.53	Use Tax	-

COPY

Prepared by:

Sara DeBiddle, Clallam County Auditor's Office

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/8/2022	0029534 HARRIS GOVERN	TAMN00001014	1/25/2022	MTC FOR PACS MOBILE SER	9,718.94	9,718.94
Sub total for U S BANK:							9,718.94

0.*

2,751,324.53*+

1,480.89+

42,832.23+

1,718.38+

88,755.99+

5,840.30+

204,588.02+

6,349.30+

79,006.37+

3,022.02+

4,221.37+

27,837.64+

5,867.93+

211,621.03+

862.45+

2,057,601.67+

9,718.94+

0.*

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/8/2022	0000328	CLALLAM BAY - SEKIU, CHAM	Res 88, 2021	1/26/2022	ANNUAL PMT PER CONTRAC	12,000.00	12,000.00
2/8/2022	0000368	CLALLAM PUBLIC DEFENDER	Pub Def 1/2022	1/26/2022	1ST QUARTER PAYMENT PEF	401,311.72	401,311.72
2/8/2022	0001113	OFFICE DEPOT, INC	217967552001	1/26/2022	KEYBOARD	41.61	41.61
2/8/2022	0001364	CLALLAM CO RISK MANAGEM	Risk 2022	1/26/2022	RISK MGMT INSURANCE & AI	1,366,204.00	1,366,204.00
2/8/2022	0002527	PORT ANGELES CHAMBER OI	Res 88, 2021a	1/26/2022	WINTER ICE VIILLAGE #1992	60,000.00	
			Res 88, 2021b	1/26/2022	JAZZ IN THE OLYMPICS #199	25,000.00	85,000.00
2/8/2022	0002584	MUNICIPAL CLERKS, INTERN	LG/RW 1/26/202	1/26/2022	LONI GORES/RACHEL WEED	355.00	355.00
2/8/2022	0024169	PEACH, WILLIAM	CPB 11/16/2021	1/26/2022	CBP - 2021 WSAC CONFERE	1,002.08	
			CPB 10/05/2021	1/26/2022	CBP BOARD OF NATURAL RE	137.26	1,139.34
2/8/2022	0027978	JUAN DE FUCA FOUNDATION	Res 88, 2021	1/26/2022	2022 JUAN DE FUC FESTIVAL	7,000.00	7,000.00
2/8/2022	0044164	DUNGENESS CRAB & SEAFO	Res 88, 2021	1/26/2022	SERVICES PER CONTRACT 1	15,550.00	15,550.00
2/8/2022	0044165	LINCOLN PARK BMX ASSOCIAR	Res 88, 2021	1/26/2022	SERVICES PER CONTRACT 1	100,000.00	100,000.00
2/8/2022	0046308	PENINSULA ADVENTURE SPC	Res 88, 2021	1/26/2022	SERVICES PER CONTRACT #	9,000.00	9,000.00
2/8/2022	0046317	PORT ANGELES BASEBALL	Res 88, 2021	1/26/2022	SERVICES PER CONTRACT #	60,000.00	60,000.00

Sub total for U S BANK: 2,057,601.67

DCD

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/8/2022	0000546	EXPRESS SERVICES, INC	26643138	1/19/2022	CE PRO SVC. JAN 16 2022 8 I	300.40
	2/8/2022	0001113	OFFICE DEPOT, INC	221804427001	1/17/2022	ADMIN OFFICE SUPPLY	116.95
				221804183001	1/17/2022	CE OPERATING SUPPLY	42.93
				221804428001	1/15/2022	ADMIN OPERATING SUPPLY	2.17
	2/8/2022	0046120	JOYCE, DAVID ALLAN	3	1/25/2022	CE PROFESSIONAL SERVICE	400.00
Sub total for U S BANK:							862.45

Final Check List
CLALLAM COUNTY

HHS

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/8/2022	0000336	CLALLAM CONSERVATION DIST	NEP21-OSS#8	1/6/2022	OSS-NEP PIC OSS COST SH/	630.94	
			EPA22-PIC1	1/6/2022	WQ-DECEMBER 2021 PIC IMF	322.73	953.67
2/8/2022	0000700	HACH COMPANY	12831385	1/13/2022	WLAB-LAB SUPPLIES	400.07	400.07
2/8/2022	0023460	MORRISON EXCAVATING INC	012122-REFUND	1/21/2022	OSS-REFUND OF 2022 INSTA	159.00	159.00
2/8/2022	0001641	VERIZON WIRELESS	9895715913	1/25/2022	OSS-JANINE REED CELL PHC	159.06	159.06
2/8/2022	0000296	CENTURYLINK	CL 1-6-22	1/6/2022	HOPS - FORKS OFFICE PHON	286.76	286.76
2/8/2022	0000360	CLALLAM COUNTY ER&R	2022.002E	1/3/2022	HOPS - PH VEHICLE RENTAL	136.78	136.78
2/8/2022	0034728	CONTROL SOLUTIONS INC	CS225350	1/24/2022	HOPS - 2-POINT REFRIGERA	120.44	120.44
2/8/2022	0000546	EXPRESS SERVICES, INC	26611081	1/11/2022	HOPS - EXTRA HELP EMPLO	2,685.68	
			26569589	12/28/2021	HOPS - EXTRA HELP EMPLO	1,904.11	
			26579929	1/5/2022	HOPS - EXTRA HELP EMPLO	1,776.19	6,365.98
2/8/2022	0000595	FORKS COMMUNITY HOSPITAL	1010-2	12/27/2021	HOPS - FORKS COVID CLINIC	5,613.60	5,613.60
2/8/2022	0000599	FORKS OUTFITTERS	FO 12-31-21	12/31/2021	HOPS - FORKS SUPPLIES - K	9.10	9.10
2/8/2022	0021279	KITSAP COUNTY HEALTH DIS	KPHD 1-11-22	1/11/2022	HOPS - EPIDEMIOLOGY SER	45.00	45.00
2/8/2022	0042813	LAW, LISA	LL BT 1-12-22	1/12/2022	HOPS - BUSINESS MILEAGE	73.13	73.13
2/8/2022	0001324	RH FAMILY LLC	FR 01-2022	1/14/2022	HOPS - FORKS OFFICE RENT	800.00	
			FR 02-2022	1/14/2022	HOPS - FORKS OFFICE RENT	800.00	1,600.00
2/8/2022	0001433	SERENITY HOUSE OF CLALLAM	SH012022	1/14/2022	HOPS - SEQUIM WIC RENT -	200.00	200.00
2/8/2022	0001508	STERICYCLE, INC	3005845542	12/31/2021	HOPS - SYRINGE DISPOSAL	295.80	295.80
2/8/2022	0001641	VERIZON WIRELESS	9896134097	12/28/2021	HOPS - A UNTHANK CELL PH	348.30	348.30
2/8/2022	0000224	BOYS & GIRLS CLUB OF OLYMPIA	11322-21-BGCO	1/10/2022	HTF - LIFE SKILLS TRAINING	1,142.51	1,142.51
2/8/2022	0000396	CONCERNED CITIZENS	11322-21-CC 12	1/6/2022	HTF - A FOOT FORWARD-SNI	3,680.40	3,680.40
2/8/2022	0000591	FORKS ABUSE PROGRAM	11322-21-FAP 1	1/4/2022	HTF - WEST END HOPE - NO	2,435.83	2,435.83
2/8/2022	0000723	HEALTHY FAMILIES OF CLALLAM	11322-21-HFCC	1/13/2022	HTF - SAFELY HOME PROJEC	6,580.28	6,580.28
2/8/2022	0000938	LUTHERAN COMMUNITY SERVICES	11322-21-LCSN	1/7/2022	HTF - HEALTHY FAMILIES - N	5,837.04	
			11322-21-LCSN	1/7/2022	HTF - HEALTHY FAMILIES - O	5,686.23	11,523.27
2/8/2022	0001127	OLYMPIC COMMUNITY ACTION	11322-21-OLYC	1/21/2022	HTF - SEQUIM WARMING CEI	5,146.76	5,146.76
2/8/2022	0001433	SERENITY HOUSE OF CLALLAM	11322-21-SHSO	1/11/2022	HTF - SHELTER FUNDING FO	23,963.75	
			11322-21-SHCM	1/11/2022	HTF - FAMILY SHELTER CASE	532.50	24,496.25
2/8/2022	0035484	ADVANCED COMPUTER TECH	66163	1/1/2022	CD/MH - HOSTING & MAINTEN	4,000.00	4,000.00
2/8/2022	0000363	CLALLAM COUNTY SHERIFF	MHP 4th Qtr 202	12/29/2021	CD/MH - MHP 4TH QUARTER	18,037.71	18,037.71
2/8/2022	0000365	CLALLAM COUNTY SUPERIOR COURT	CCSCA 1-13-22	1/13/2022	CD/MH - DRUG COURT - DEC	15,063.17	
			CCSCA 11-15-21	11/15/2021	CD/MH - LIFT COURT - SEPT	450.00	15,513.17
2/8/2022	0000333	CLALLAM COUNTY SUPERIOR COURT	CCC-TCS Q4 20	1/11/2022	CD/MH - THERAPEUTIC COU	334.42	334.42

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/8/2022	0001509	CORDANT HEALTH SOLUTION	TC-9901211231	1/25/2022	CD/MH - LIFT COURT - DECEI	223.76	223.76
2/8/2022	0000577	FIRST STEP FAMILY SUPPOR	11323-21-FSFS	1/13/2022	CD/MH - PARENTS AS TEACH	15,047.11	15,047.11
2/8/2022	0021279	KITSAP COUNTY HEALTH DIS	KPHD 1-11-22 2	1/11/2022	CD/MH - CD/MH SERVICES - I	220.00	220.00
2/8/2022	0000938	LUTHERAN COMMUNITY SER	11323-21-LCSN	1/10/2022	CD/MH - HEALTHY FAMILIES -	6,761.15	
			11323-21-LCSN	1/10/2022	CD/MH - CHILD CHECK - NOV	2,974.17	9,735.32
2/8/2022	0001209	PENINSULA BEHAVIORAL HE	11323-21-PBH 1	1/13/2022	CD/MH - ACCESS TO BH SER	4,919.59	
			11323-21-PBH-F	12/11/2021	CD/MH - PATH OUTREACH SE	1,263.31	
			11323-21-PBH-F	1/22/2022	CD/MH - PATH OUTREACH SE	1,250.15	7,433.05
2/8/2022	0001433	SERENITY HOUSE OF CLALL	11323-21-SH-HA	1/11/2022	CD/MH - ADMINISTRATION OI	2,888.00	2,888.00
2/8/2022	0000723	HEALTHY FAMILIES OF CLALL	11324-21-HFCC	1/11/2022	CD/MH - EMERGENCY HOUSI	2,967.25	2,967.25
2/8/2022	0000396	CONCERNED CITIZENS	12/21-STATE	1/18/2022	DDD-DECEMBER 2021 STATE	25,929.75	
			11331-20-CCEC	1/12/2022	DDD-ENHANCED CHILDFIND	3,328.50	29,258.25
2/8/2022	0001017	MORNINGSIDE INC	S-INV102819	1/13/2022	DDD-JOHN LUND TRAINING I	2,250.00	2,250.00
2/8/2022	0017530	PIERCE JONES & ASSOCIATE	12/21-STATE	1/12/2022	DDD-DECEMBER 2021 STATE	31,941.00	31,941.00
Sub total for U S BANK:							211,621.03

HR

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/8/2022	0000087	ANGELES ELECTRIC INC	18119	1/27/2022	CHANGE ORDER - HUMAN RI	890.63	890.63
	2/8/2022	0001179	PACIFIC OFFICE EQUIPMENT	1093579	1/27/2022	INVOICE 1093579	104.76	
				1093578	1/27/2022	INVOICE 1093578	7.02	111.78
	2/8/2022	0001680	WA COUNTIES RISK POOL	C20211114	1/27/2022	INVOICE C20211114	1,175.00	1,175.00
	2/8/2022	0020849	U S BANK	PRA DEEP DIVE	1/27/2022	REGISTRATION - PRA DEEP I	35.00	35.00
	2/8/2022	0025115	RADIA INC PS	60004698030	1/27/2022	60004698030	35.00	
				60010508530	1/27/2022	60010508530	35.00	
				60003286805	1/27/2022	60003286805	35.00	
				DOS11232021	1/27/2022	DOS 11232021	35.00	140.00
	2/8/2022	0039492	MASON, DAWN	12422	1/27/2022	INVOICE 12422	420.00	420.00
	2/8/2022	0040001	HILL, MARY ELEANOR	EHILL POSTAGE	1/27/2022	POSTAGE FOR BEN/DED CHE	15.52	15.52
	2/8/2022	0044328	PETEK & ASSOCIATES	1053	1/27/2022	INVOICE 1053	1,540.00	
				1083	1/27/2022	INVOICE 1083	1,540.00	3,080.00
Sub total for U S BANK:							5,867.93	

apChkLst
02/01/2022 3:25:24PM

Final Check List
CLALLAM COUNTY

HR Payroll

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/8/2022	0001707	WA ST DEPT OF, LABOR & INI4Q21L&I	1/31/2022	4TH QTR 2021 L&I (WORKER:	27,837.64	27,837.64
					Sub total for U S BANK:		27,837.64

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/8/2022	0000674	GOVCONNECTION, INC.	7232996	1/27/2022	IT20220101B - SURFACE PRO	1,717.07	
				72197915	1/27/2022	IT20211208A - LAPTOP	543.95	
				72318791	1/27/2022	IT20220111A - HP THIN CLIEN	367.07	
				72247025	1/27/2022	IT20220101B - TYPE COVER	246.76	
				72323399	1/27/2022	IT20220112B - WIRELESS MIC	232.18	
				72292127	1/27/2022	IT20220101B - HUB	85.19	3,192.22
	2/8/2022	0001828	NIKOLA ENGINEERING INC	48651	1/27/2022	FORKS FIBER	205.70	
				48652	1/27/2022	BLYN JUSTICE CENTER	55.00	260.70
	2/8/2022	0004211	CENTURYLINK	3604574863-012	1/27/2022	JUVIE FAX LINES	284.81	
				3604574397-012	1/27/2022	JUVIE COURTROOM FAX	66.67	
				3604576843-012	1/27/2022	JUVIE PHONE SWITCH	60.42	
				3604570323-012	1/27/2022	PA SHOP PHONE SWITCH	60.42	472.32
	2/8/2022	0020849	U S BANK	1139471610862	1/27/2022	IT20220127 - ETHERNET CAB	61.83	61.83
	2/8/2022	0043864	ZOOM VIDEO COMMUNICATIO	INV128545697	1/27/2022	IT20220118A - ZOOM	234.30	234.30
Sub total for U S BANK:							4,221.37	

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/8/2022	0000628	GALLS LLC	020172866	1/11/2022	UNIFORMS & CLOTHING	139.28	
				020152503	1/7/2022	UNIFORMS & CLOTHING	126.01	
				020172870	1/11/2022	UNIFORMS & CLOTHING	58.03	323.32
	2/8/2022	0023367	DERRY, ALICE	123121AD	1/14/2022	CAP VOL-MILEAGE	168.90	
				113021AD	1/14/2022	CAP VOL-MILEAGE	42.22	211.12
	2/8/2022	0041147	AMERIGAS PROPANE LP	3131610596	1/15/2022	UTILITIES PROPANE	2,136.91	2,136.91
	2/8/2022	0041537	MCKESSON MEDICAL-SURGI	18962250	1/14/2022	DET SUPPLIES-CR	258.10	258.10
	2/8/2022	0041605	HOME DEPOT PRO	662521590	1/11/2022	DET SUPPLIES	92.57	92.57
Sub total for U S BANK:							3,022.02	

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/8/2022	0000041	ALDERGROVE CONSTRUCTI	2009FAC Pay Ac	1/27/2022	2009FAC PAY APP 3 CH VAV F	62,356.03	62,356.03
2/8/2022	0000042	ALDERGROVE CONST RETAI	2009FAC Pay Ac	1/27/2022	2009FAC PAY APP 3 RETAIN C	3,003.66	3,003.66
2/8/2022	0000091	ANGELES MILLWORKS & LUM	303158	1/27/2022	CH OUTLET COVER BLANK V	23.03	
			303127	1/27/2022	FG PVC CEMENT FOR WATEI	9.78	32.81
2/8/2022	0000094	ANGELES PLUMBING INC	35078	1/27/2022	CH REPLACE 1" 2" PRV 2" DIA	413.45	413.45
2/8/2022	0000172	BAXTER A/P OFFICE	23975	1/27/2022	SMPK HEATER HOSE/WATER	17.76	17.76
2/8/2022	0000290	CED/STUSSER - SEATTLE	5948-101274	1/27/2022	CB RESTROOM HEATER REP	233.62	233.62
2/8/2022	0000374	CLEANTECH CARPET CARE	220	1/27/2022	CH DISTRICT CT CARPET CL	635.00	
			227	1/27/2022	3RD ST CARPET CLEANING 1	425.00	1,060.00
2/8/2022	0000546	EXPRESS SERVICES, INC	26643139	1/27/2022	CH COVID WK END 1/16/22 M	3,270.24	3,270.24
2/8/2022	0001179	PACIFIC OFFICE EQUIPMENT	1086174	1/27/2022	ADM COPIER SERVICE	292.43	
			1089758	1/27/2022	ADM COPIER SERVICE	235.54	
			1087937	1/27/2022	ADM COPIER SERVICE	231.47	
			1093577	1/27/2022	ADM COPIER SERVICE	222.86	982.30
2/8/2022	0001187	PAPE MACHINERY INC	13254140	1/27/2022	CH V BELTS AND MOWER BL	652.89	
			13265359	1/27/2022	CH INV 13254140 SHIPPING V	32.48	685.37
2/8/2022	0001198	PART WORKS INC, THE	INV76216	1/27/2022	JAIL PLUMBING CARTRIDGE	729.70	729.70
2/8/2022	0001253	PORT ANGELES SOLID WAST	1004374	1/27/2022	3RD ST DUMP FEE	131.91	
			1008609	1/27/2022	3RD ST DUMP FEE	85.35	
			1005280	1/27/2022	3RD ST DUMP FEE	15.52	232.78
2/8/2022	0001331	RAINBOW SWEEPERS, INC.	43359	1/27/2022	CH 98 BAGS OF ROCK SALT I	1,146.21	1,146.21
2/8/2022	0001540	SWAIN'S GENERAL STORE IN	295392	1/27/2022	CH DEER NET FENCING	78.30	78.30
2/8/2022	0001573	THOMAS BUILDING CENTER I	30896742	1/27/2022	DRA AIR FILTERS, SERVICE K	639.34	639.34
2/8/2022	0026936	SITKUM TREE SERVICE	653	1/27/2022	SMPK PT WILLIAMS HAZARD	3,472.00	3,472.00
2/8/2022	0046291	DE LUNA'S ENTERPRISES	063	1/27/2022	RH HAZARD TREE REMOVAL	652.80	652.80
Sub total for U S BANK:							79,006.37

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/8/2022	0000848	PAPE KENWORTH NORTHWE	11022852	1/11/2022	Headlamp assys - PA 242	616.87	616.87
2/8/2022	0000877	L & L TOOL SPECIALTIES INC	18901	1/10/2022	Reapir kit CA131501 - PA	104.83	104.83
2/8/2022	0001255	PRICE FORD LINCOLN MERC	15041777	1/21/2022	CB: Link Asy - front - PA 101	323.96	323.96
2/8/2022	0001300	PUBLIC UTILITY DISTRICT	21685/01202022	1/20/2022	Electric utility charges-51 Bedro	1,153.16	1,153.16
2/8/2022	0001551	TACOMA SCREW PRODUCTS	140030697-01	1/25/2022	Binder chain with hooks - PA	227.67	227.67
2/8/2022	0004211	CENTURYLINK	0420753B/01162	1/16/2022	Phone services - ER&R 20-FIC	316.48	316.48
2/8/2022	0022435	RACE STREET AUTO PARTS	570066	1/20/2022	Battery, core deposit - PA CDP2	184.95	
			569177	1/13/2022	Oil & fuel filters - PA 205	93.47	
			570691	1/25/2022	Air/cabin air filters; lube filt-PA E	29.75	
			570751	1/25/2022	Air/oil/cabin air filters - PA S302	28.41	
			570523	1/24/2022	Air and oil filters - PA 111	25.82	
			570114	1/20/2022	Battery tray - PA CDP2	22.02	
			570607	1/24/2022	Lubgrd assemblee goo - PA 172	10.11	
			570752	1/25/2022	Oil filter - PA S308	5.17	
			569928	1/19/2022	Aluminum rivets - PA 242	3.09	402.79
2/8/2022	0025256	FIRE CHIEF EQUIPMENT CO.	905572	1/3/2022	Fire extinguishers, buildings - L	356.69	356.69
2/8/2022	0030725	SOLID WASTE SYSTEMS INC	139426-IN	1/14/2022	Actuator, 4: 1200 lb bear - PA 4	1,389.60	
			139429-IN	1/14/2022	Filter, elbow, valve, bushing - P	300.29	1,689.89
2/8/2022	0038943	SIX ROBBLEES INC	2-770726	1/18/2022	Base, Air PTO-hoist B-series - I	272.62	272.62
2/8/2022	0042872	PROPANE NORTHWEST	1505943186	1/19/2022	Propane delivery - SQ	697.85	
			1505933521	1/14/2022	Propane delivery - LC	186.49	884.34
Sub total for U S BANK:							6,349.30

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/8/2022	0000023	ADVANCED TRAVEL	DONIS010622	1/6/2022	DONISI TRAVEL REIMBURSE	599.15	599.15
2/8/2022	0000091	ANGELES MILLWORKS & LUM	303405	1/25/2022	MAINTENANCE SUPPLIES - C	10.41	10.41
2/8/2022	0000114	ARROW SEPTIC PUMPING SECC	0122	1/24/2022	DPRA PUMPING	2,278.50	2,278.50
2/8/2022	0000244	BRUCH & BRUCH CONSTRUCT	0220111-IN	1/17/2022	MAINTENANCE SUPPLIES - L	3,868.21	3,868.21
2/8/2022	0000360	CLALLAM COUNTY ER&R	2022.009E	1/27/2022	01/22 EQUIPMENT RENT	189,943.97	189,943.97
2/8/2022	0000546	EXPRESS SERVICES, INC	26643138-10101	1/19/2022	01/10/22~01/16/22 ROADS	1,404.21	1,404.21
2/8/2022	0000709	HARBOR SAW & SUPPLY	627586	11/11/2020	MAINTENANCE SUPPLIES - L	70.24	70.24
2/8/2022	0001187	PAPE MACHINERY INC	212720702	1/13/2022	RENTAL EXCAVATOR - PA	3,520.00	3,520.00
2/8/2022	0001300	PUBLIC UTILITY DISTRICT	110606-011822	1/18/2022	12/13/21~01/13/22 SCENIC OV	104.18	104.18
2/8/2022	0001551	TACOMA SCREW PRODUCTS	140031849-01	1/25/2022	MAINTENANCE SUPPLIES - P	16.12	16.12
2/8/2022	0001635	UTILITIES UNDERGROUND LC	1120247	12/31/2021	12/21 EXCAVATION NOTIFICA	188.34	188.34
2/8/2022	0004323	DONISI, JOSEPH E.	DONISI010622	1/6/2022	TRAVEL EXPENSE REIMBURS	15.94	15.94
2/8/2022	0014532	TRUE SURVEY SUPPLY, INC.	2201-001087	1/26/2022	SURVEY SUPPLIES - C1257, C	1,262.12	1,262.12
2/8/2022	0017663	ARAMARK UNIFORM SVCS IN	512000240037	1/27/2022	LAUNDRY SERVICE - LC	16.28	
			512000240089	1/27/2022	LAUNDRY SERVICE - SQ	16.27	32.55
2/8/2022	0033811	BECK, ED	080414-EBECK	1/12/2022	CDL PHYSICAL REIMBURSEM	175.00	175.00
2/8/2022	0038943	SIX ROBBLEES INC	2-771101	1/19/2022	MAINTENANCE SUPPLIES - P	99.14	99.14
2/8/2022	0040272	MATT'S TOOLS USA LLC	123326	1/25/2022	MAINTENANCE SUPPLIES - P	999.94	999.94
Sub total for U S BANK:							204,588.02

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/8/2022	0000360	CLALLAM COUNTY ER&R	2022.011E	1/27/2022	01/22 EQUIPMENT RENT	694.25	694.25
2/8/2022	0000594	DECKER CITY HARDWARE, TI	690725	1/22/2022	MAINTENANCE SUPPLIES - V	320.78	320.78
2/8/2022	0021386	STAPLES ADVANTAGE	7348626656	1/21/2022	MAINTENANCE SUPPLIES - V	264.97	264.97
2/8/2022	0004211	CENTURYLINK	4574719-011422	1/14/2022	360-457-4719 856B	76.75	76.75
2/8/2022	0000360	CLALLAM COUNTY ER&R	2022.2021012E2	1/27/2022	01/22 EQUIPMENT RENT	78.75	78.75
2/8/2022	0000361	CLALLAM COUNTY ROAD DEF	2022.005R	1/26/2022	12/16/21~01/15/22 EMPLOYEE	100.30	100.30
2/8/2022	0000361	CLALLAM COUNTY ROAD DEF	2022.001R	1/24/2022	2021 Q4 PAYROLL EXPENSE I	3,591.84	3,591.84
2/8/2022	0000546	EXPRESS SERVICES, INC	26643138-43401	1/19/2022	01/10/22~01/16/22 BBWA	559.54	559.54
2/8/2022	0041605	HOME DEPOT PRO	663048676	1/13/2022	MAINTENANCE SUPPLIES - B	153.12	153.12
Sub total for U S BANK:							5,840.30

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/8/2022	0000366	CLALLAM COUNTY TREASUR	SH PRIS 1221	1/24/2022	2021 BANK ACTIVITY CHARGE	728.40	
				SH BILL 1221	1/24/2022	2021 BANK ACTIVITY CHARGE	291.54	1,019.94
	2/8/2022	0000546	EXPRESS SERVICES, INC	26643143	1/19/2022	CALL CENTER REPRESENTA	1,501.72	1,501.72
	2/8/2022	0001165	ORKIN PEST CONTROL INC	222567979	1/25/2022	PEST CONTROL - SLIP POINT	132.37	132.37
	2/8/2022	0001252	PORT ANGELES, CITY OF	74457	1/18/2022	PENCOM DISPATCH SERVICE	68,750.00	
				74458	1/18/2022	FIRING RANGE FEES - 2022	2,600.00	71,350.00
	2/8/2022	0001603	TYLER TECHNOLOGIES INC.	045-366191	1/12/2022	EXECUTIME TRAINING SERV	320.00	
				045-367354	1/26/2022	EXECUTIME TRAINING SERV	160.00	480.00
	2/8/2022	0001641	VERIZON WIRELESS	9897422704	1/15/2022	CELL PHONE SERVICE	3,723.87	3,723.87
	2/8/2022	0001697	WA ST CRIMINAL JUSTICE	201136013	1/11/2022	REGISTRATION - STOPPANI -	350.00	350.00
	2/8/2022	0001828	NIKOLA ENGINEERING INC	48653	1/17/2022	ENDPOINTS - JAN 2022	1,289.20	1,289.20
	2/8/2022	0004211	CENTURYLINK	206-T01-0387-Je	1/16/2022	TELEPHONE SERVICE 1/16/2	215.37	
				360-457-2911-Je	1/14/2022	TELEPHONE SERVICE 1/14/2	66.67	
				360-457-9044-Je	1/14/2022	TELEPHONE SERVICE 1/14/2	66.67	
				206-Z14-0050-Je	1/14/2022	TELEPHONE SERVICE 1/14/2	64.09	412.80
	2/8/2022	0004212	KING, BRIAN	090121	9/1/2021	FOOD FOR SEARCHERS OF /	184.57	184.57
	2/8/2022	0006886	SYSTEMS FOR PUBLIC SAFE	141051	1/18/2022	GAS FOR DELIVERY OF PATF	20.19	20.19
	2/8/2022	0014681	PROFORCE LAW ENFORCEM	472730	1/19/2022	TASER CARTRIDGES, TASER	4,390.49	4,390.49
	2/8/2022	0020817	ALEXANDER, JOHN	09270	1/21/2022	CUTLERY	8.31	8.31
	2/8/2022	0023942	BERNSTEN, SUSAN	425732	12/4/2022	UNIFORM	236.40	236.40
	2/8/2022	0024409	ULINE	143654044	1/12/2022	DISPOSABLE FACE MASKS -	80.73	80.73
	2/8/2022	0033486	LN CURTIS & SONS INC	INV561030	1/19/2022	UNIFORM - PARKER	1,374.14	
				INV561015	1/19/2022	UNIFORM - SAMPSON	228.48	1,602.62
	2/8/2022	0037247	HAIR BY NICOLE	012522	1/25/2022	INMATE HAIR CUTS	270.00	270.00
	2/8/2022	0041605	HOME DEPOT PRO	662521558	1/11/2022	JAIL SUPPLIES	733.58	
				664297785	1/20/2022	JAIL SUPPLIES	673.34	
				664034980	1/19/2022	KITCHEN SUPPLIES	173.43	
				663768059	1/18/2022	JAIL & KITCHEN SUPPLIES	122.43	1,702.78
Sub total for U S BANK:							88,755.99	

Clerk

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/8/2022	0004977	JUDICIAL CONFERENCE REG	SPRINGCONF	1/27/2022	CLERK'S SPRING CONFEREN	75.00	75.00
2/8/2022	0046309	GROSS, MICHAEL	19-1-00404-05	1/27/2022	BLAKE LFO REFUND	1,100.00	1,100.00
2/8/2022	0046312	MESSENGER, MATTHEW	06-1-00445-0	1/27/2022	BLAKE LFO REFUND	125.00	125.00
2/8/2022	0046313	NELSON, PATRICK	95-1-00150-4	1/27/2022	BLAKE LFO REFUND	418.38	418.38
Sub total for U S BANK:							1,718.38

Treasurer

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/8/2022	0000331	CLALLAM COUNTY AUDITOR 22-139622	1/26/2022	DFL REMOVAL RECORDING 2	204.50	204.50
	2/8/2022	0028820	US BANK, TREASURY MGMT 0122 USB7622	1/26/2022	CUSTOMER ANALYSIS BILLIN	42,465.61	42,465.61
	2/8/2022	0037042	OFFICE DEPOT 219322590001	1/26/2022	OFFICE SUPPLIES	81.49	
			219402811001	1/26/2022	OFFICE SUPPLIES	32.63	114.12
	2/8/2022	0040381	ACI PAYMENTS INC 1000058610	1/26/2022	ONLINE PAYMENT RETURNS	28.00	
			1000062209	1/26/2022	ONLINE PAYMENT RETURNS	20.00	48.00
Sub total for U S BANK:							42,832.23

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1/26/2022	0001300	PUBLIC UTILITY DISTRICT	TB7322 1/26/22	1/26/2022	UTILITIES	228.29	
			KG7898 1/26/22	1/26/2022	UTILITIES	102.60	330.89
2/1/2022	0020849	U S BANK	PJ0264 1/26/22	1/26/2022	FUEL	250.00	
			BR4125 1/26/22	1/26/2022	FOOD	150.00	
			HJ3974 1/26/22	1/26/2022	FOOD	150.00	
			HJ8531 1/26/22	1/26/2022	FUEL	150.00	
			NW3421 1/26/22	1/26/2022	FOOD	150.00	
			PJ0264 1/26/22	1/26/2022	FOOD	150.00	
			JJ9950 1/26/22	1/26/2022	FOOD	100.00	
			JJ9950 1/26/22	1/26/2022	FUEL	50.00	1,150.00
Sub total for U S BANK:							1,480.89



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of January 31 – February 4, 2022

16
2/8/22

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, January 31, 2022. Present were Commissioners Ozias, and Peach, and Administrator Sill. All appeared by video. Commissioner Johnson was excused.

Items of discussion per the agenda published January 27 were:

- Calendar/Correspondence
- Contract amendment 4 with Washington State Department of Corrections to extend the period of performance and increase per diem
- Purchase order for Sheriff's Department equipment GETAC
- Certification of the 2022 Road Levy & Estimated Revenue Produced/County Road Administration Board
- Briefing on Washington State Department of Transportation regarding a pre-design study of US 101 corridor in Sequim between the Simdars Road and Palo Alto Road
- Letter to Clallam County PUD Commission requesting stakeholder engagement
- Agreement with Port Angeles Food Bank for American Rescue Plan Act (ARPA) direct grant assistance
- Agreement with Sequim Open Air Market for American Rescue Plan Act (ARPA) direct grant assistance
- Agreement with Forks Community Food Bank for American Rescue Plan Act (ARPA) direct grant assistance
- Agreement with West Olympic Peninsula Betterment Association for American Rescue Plan Act (ARPA) direct grant assistance
- Review the "How Did We Do" reports comparing each month's actual performance against the 2022 Annual Budget

Meeting adjourned at 10:57 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, February 1, 2022. Also present were Commissioner Peach and Administrator Sill. All appeared by video. Commissioner Johnson was excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CBPm to adopt the agenda as presented, CMOs, mc

CONSENT AGENDA

- 1a Approval of vouchers for the week of January 24
- 1b Approval of payroll for the period ending January 15
- 1c Approval of minutes for the week of January 24

ACTION TAKEN: CBPm to adopt the consent agenda, CMOs, mc

REPORTS AND PRESENTATIONS

- Dr. Berry, Clallam County Health Officer, provided a COVID update.
- CBP commented on Legislative Steering Committee update, assistance for road construction funds
- CMO commented on Washington State Association of Counties Board Meeting, Carlsborg Transfer Station hearing, Coffee with Colleen update

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of January 31 – February 4, 2022
Page 2

CONTRACTS AND AGREEMENTS

2a Contract with Salish Behavioral Health Administrative Services Organization for substance use disorder outpatient services

ACTION TAKEN: CBPm to approve, CMOs, mc

2b Agreement with OlyPen, Inc. for internet access for the courthouse

ACTION TAKEN: CBPm to approve, CMOs, mc

2c Contract with CivicPlus to architect a new Clallam County website

ACTION TAKEN: CBPm to approve, CMOs, mc

2d Agreement with Washington State Military Department and the U.S. Department of Homeland Security for funds to assist Clallam County Emergency Management in preparing for all hazards/\$41,792

ACTION TAKEN: CBPm to approve, CMOs, mc

2e Agreement with Washington State Military Department and the U.S. Department of Homeland Security for funds to assist Clallam County Emergency Management in preparing for all hazards/\$14,225

ACTION TAKEN: CBPm to approve, CMOs, mc

2f Agreement with Olympic Unitarian Universalist Fellowship for use of their facilities in emergencies

ACTION TAKEN: CBPm to approve, CMOs, mc

2g Contract with Clallam Economic Development Council for 2022 Personal Services Agreement

ACTION TAKEN: CBPm to approve, CMOs, mc

2h Agreement with Port Angeles Food Bank for American Rescue Plan Act (ARPA) direct grant assistance

ACTION TAKEN: CMOM to approve, CBPs, mc

2i Agreement with Sequim Open Air Market for American Rescue Plan Act (ARPA) direct grant assistance

ACTION TAKEN: CBPm to approve, CMOs, mc

2j Agreement with Forks Community Food Bank for American Rescue Plan Act (ARPA) direct grant assistance

ACTION TAKEN: CBPm to approve, CMOs, mc

2k Agreement with West Olympic Peninsula Betterment Association for American Rescue Plan Act (ARPA) direct grant assistance

ACTION TAKEN: CBPm to approve, CMOs, mc

ADMINISTRATION

3a Notice of hearing to be held Tuesday, February 15, 2022 at 10:30 a.m. for an Ordinance titled Farm Waste Line Facility Franchise

ACTION TAKEN: CBPm to issue, CMOs, mc

3b Notice of hearing to be held Tuesday, February 15, 2022 at 10:30 a.m. for a Resolution Amending Clallam County Policy 225 Employee Benefits

ACTION TAKEN: CBPm to issue, CMOs, mc

3c Resolution appointing Jeannie Dickinson to the Homelessness Task Force

ACTION TAKEN: CBPm to adopt, CMOs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of January 31 – February 4, 2022
Page 3

3d Resolution appointing Brandon Janisse to the Boundary Review Board

ACTION TAKEN: CBPm to adopt, CMOs, mc

3e Resolution appointing Rachel Anderson to the Solid Waste Advisory Committee

ACTION TAKEN: CBPm to adopt, CMOs, mc

3f Purchase order for Sheriff's Department equipment GETAC

ACTION TAKEN: CBPm to adopt, CMOs, mc

COMMUNITY DEVELOPMENT

4a Notice of hearing to be held Tuesday, February 15, 2022 at 10:30 a.m. for an Ordinance amending Title 31, Comprehensive Plan Map, and Title 33, Zoning Map of the Clallam County Code

ACTION TAKEN: CBPm to issue, CMOs, mc

PUBLIC WORKS

5a Certification of the 2022 Road Levy & Estimated Revenue Produced/County Road Administration Board

ACTION TAKEN: CBPm to approve, CMOs, mc

HEARING(S)

H1 Ordinance repealing in its entirety Clallam County Code Chapter 5.24, Check Processing Fee

- ARS read the agenda item summary into the record

ACTION TAKEN: CBPm to open the public hearing, CMOs, mc

- CMO noted no one spoke

ACTION TAKEN: CBPm to close the public hearing and adopt, CMOs, mc

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on COVID case rates

Meeting concluded at 10:35 a.m. and continued to 9 a.m., Monday, February 7, 2022.

There are no Zoom chat logs for the week of January 31.

The Board of Commissioners attended a WSAC Virtual COVID update during the week of January 31.

PASSED AND ADOPTED this 8th day of February 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CBP Commissioner Bill Peach

m	moved
mc	motion carried
s	seconded



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2a
2/8/22

Department: Sheriff

WORK SESSION ☒ **Meeting Date:** 01/31/22

REGULAR AGENDA ☒ **Meeting Date:** 02/08/22

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 815-16-01 Amendment 4 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Amendment 4 to the Washington State Department of Corrections jail bed Interagency Contract with the Clallam County Jail. This Amendment extends the contract from 01/01/22 through 06/30/24 and increases the compensation amount payable to the County by 5% each calendar year.

Budgetary impact: If a budget action is required, has it been submitted and a copy attached? ☐
No budget action is required as this time.

Recommended action:

Recommend approval by the Board and signature by the Chair

County Official signature & print name: W.L. Benedict W.L. Benedict, Sheriff

Name of Employee/Stakeholder attending meeting: Don Wenzl, Chief Corrections Deputy

Relevant Departments: Sheriff's Office

Date submitted: 01/26/22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



**Washington State
Department of Corrections**

**Contract No. K9433
Amendment No. 4**

This Amendment is made by the state of Washington, Department of Corrections, hereinafter referred to as Department, and Clallam County, hereinafter referred to as the County, for the purpose of amending the above-referenced Contract, heretofore entered into between the Department and the County.

WHEREAS the purpose of this Contract Amendment is to extend the period of performance and increase the per diem rate of compensation.

NOW THEREFORE, in consideration of the terms and conditions contained herein, or attached and incorporated and made a part hereof, the Department and County agree as follows:

The following sections are amended, in part, as follows:

ARTICLE II, SECTION 2.1 TERM is hereby amended, in part, as follows:

Section 2.1 Term. This Agreement supersedes all previous oral and written contracts and agreements between the parties relating to the confinement, care, and treatment of Department offenders. This Contract commences on January 1, 2016 and continues through ~~((December 31, 2021))~~ June 30, 2024, unless terminated by either party pursuant to this Contract.

ARTICLE II, SECTION 2.4 PER DIEM BILLING is hereby amended, in part, as follows:

Section 2.4 Per Diem Billing. The per diem rate is \$85.00 per Department offender, for January 1, 2019 through December 31, 2020. Effective January 1, 2021 through December 31, 2021, the per diem rate is \$89.25 per Department offender. Beginning January 1, 2022 through December 31, 2022, the per diem rate is ninety-three dollars and seventy-one cents (\$93.71) per Department offender. Beginning January 1, 2023 through June 30, 2024, the per diem rate is ninety-eight dollars and thirty-nine cents (\$98.39) per Department offender. [. . .]

Additions to this text are shown by underline and deletions by ~~((strikeout))~~. All other terms and conditions remain in full force and effect. The effective date of this amendment is **January 1, 2022**.

THIS CONTRACT AMENDMENT, consisting of two (2) pages, is executed by the persons signing below who warrant that they have the authority to execute the contract.

CLALLAM COUNTY SHERIFF'S OFFICE

WASHINGTON STATE DEPARTMENT OF
CORRECTIONS

Bill Benedict, Date
Sheriff

Daryl A. Huntsinger, Date
Contracts Administrator

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

Mark Ozias, Chair Date

ATTEST (Clerk):

Alanna Gores, Clerk of the Board Date

Bert D. Boughton

Approved as to form by:

Contractor's Attorney

Approved as to Form: This Amendment format was
approved by the office of the Attorney General.
Approval on file.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3a
2/8/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 02/07/22

REGULAR AGENDA ☒ Meeting Date: 02/08/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on February 22, 2022.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

NonDepartmental – Hotel/Motel Tax – Reallocation of funds for approved Hotel/Motel Tax Fund applications/\$1,000,000

NonDepartmental – American Rescue Plan Act ARPA

- Reallocation of ARPA funding for IT software and equipment to be used by the new Deputy Prosecuting Attorney and assistant/\$7,500
- Reallocation of ARPA funding for the BOCC Board Room technology upgrade project/\$134,300

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: February 2, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF BUDGET REVISION MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget revision shown below on February 22, 2022 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

NonDepartmental – Hotel/Motel Tax – Reallocation of funds for approved Hotel/Motel Tax Fund applications/\$1,000,000

NonDepartmental – American Rescue Plan Act ARPA

- Reallocation of ARPA funding for IT software and equipment to be used by the new Deputy Prosecuting Attorney and assistant/\$7,500
- Reallocation of ARPA funding for the BOCC Board Room technology upgrade project/\$134,300

A copy of the budget change forms may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: February 8, 2022

Mark Ozias, Chair

Publish: February 13 and 20

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/04/2022 ✓

Budget Hearing/Meeting Date: 2/22/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19925.291 ✓	Budget Name	NonDept – Hotel/Motel Tax
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.49.0230 ✓	Unanticipated Projects	1,000,000 ✓
Total				1,000,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.41.0121 ✓	Olympic Peninsula Visitor Bureau	650,000
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.41.5120 ✓	Public Works	250,000
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.49.0175 ✓	Lincoln Park BMX Association	100,000
Total				1,000,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of funds for approved Hotel/Motel Tax Fund applications.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

[Signature]

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/04/2022 ✓

Budget Hearing/Meeting Date: 2/22/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19961.291 ✓	Budget Name	NonDept – American Rescue Plan Act
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291 ✓	NonDept – American Rescue Plan Act ✓	51420.49.0225 ✓	Unanticipated Services	7,500 ✓
Total				7,500 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291 ✓	NonDept – American Rescue Plan Act ✓	51535.31.5500 ✓	Information Technology Software	3,000
19961.291 ✓	NonDept – American Rescue Plan Act ✓	51535.35.5500 ✓	Information Technology Equipment	4,500
Total				7,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of ARPA funding for IT software and equipment to be used by the new Deputy Prosecuting Attorney and assistant.

County Official Approval:
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/19/2022 ✓

Budget Hearing/Meeting Date: 2/22/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19961.291 ✓	Budget Name	NonDept – American Rescue Plan Act ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291 ✓	NonDept – ✓ American Rescue Plan Act	51420.49.0225 ✓	Unanticipated Services	134,300 ✓
Total				134,300 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291	NonDept – ✓ American Rescue Plan Act	59411.64.5500 ✓	Information Technology Capital	134,300
Total				134,300 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of ARPA funding for the BOCC Board Room technology upgrade to improve the audio, video and videoconferencing quality.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

Two handwritten signatures in black ink, one above the other, located in the bottom right corner of the page.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3b
2/8/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 2/7/22

REGULAR AGENDA ☒ Meeting Date: 2/8/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on February 22, 2022
Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Department of Community Development – Long Range Planning – Restructuring to administer the Shoreline Master Plan SMP/\$85,000

Juvenile Services – Community Prevention Wellness Initiative grant funds/\$109,033

Sheriff – Operations – Receipt of funding from the Department of Justice Less than Letha Equipment Grant/\$21,418

Sheriff – Emergency Services – Receipt and expenditure of Washington State Military grant/\$14,255

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached notice of supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF SUPPLEMENTAL APPROPRIATIONS BUDGET MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board, the supplemental budget appropriations in the following funds pursuant to RCW 36.40.100, at 10 a.m. on February 22, 2022 in the Commissioners' Meeting Room (160) of the Clallam County Courthouse.

Department of Community Development – Long Range Planning – Restructuring to administer the Shoreline Master Plan SMP/\$85,000

Juvenile Services – Community Prevention Wellness Initiative grant funds/\$109,033

Sheriff – Operations – Receipt of funding from the Department of Justice Less than Letha Equipment Grant/\$21,418

Sheriff – Emergency Services – Receipt and expenditure of Washington State Military grant/\$14,255

Copies of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: February 8, 2022

Mark Ozias, Chair

Publish: February 13 and 20
Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

JAN 10 2022



Date Submitted: 1/10/2022

Budget Hearing/Meeting Date: 2-22-22 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.334 ✓	Budget Name	DCD – Long Range Planning ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.334 ✓	DCD – Long Range Planning ✓	36991.00.0060 ✓	PSP Agreement (SMP Effectiveness Study)	85,000
Total				85,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.334	DCD – Long Range Planning ✓	55311.41.0020 ✓	Professional Services	85,000
Total				85,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

After re-evaluation and re-structuring, DCD will be able to administer the SMP Shoreline Effectiveness Study grant now and in the future.

County Official Approval:
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

4

CLALLAM COUNTY BUDGET CHANGE FORM

1/31/2022 ✓

JAN 31 2022
2/22/2022 ✓



Date Submitted: 02/22/2022 Budget Hearing/Meeting Date: 01/31/2022

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.851 ✓	Budget Name	Juvenile Services
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.851 ✓	Juvenile Services ✓	34630.00.0055 ✓	HCA CPWI	109,033
Total				109,033 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	6,933
00100.851 ✓	Juvenile Services ✓	52760.10.0010 ✓	Regular Time	61,937
00100.851 ✓	Juvenile Services ✓	52760.20.0020 ✓	Benefits	27,250
00100.851 ✓	Juvenile Services ✓	52760.41.4410 ✓	Advertising	4,013
00100.851 ✓	Juvenile Services ✓	52760.43.0020 ✓	Training - Travel - Training	1,500
00100.851 ✓	Juvenile Services ✓	52760.41.0020 ✓	Professional Services	2,400
00100.851 ✓	Juvenile Services ✓	52760.31.0065 ✓	Food	1,000
00100.851 ✓	Juvenile Services ✓	52760.31.0020 ✓	Operating Supplies	4,000
Total				109,033 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Community Prevention Wellness Initiative(CPWI) grant funds will be used to increase the capacity to implement direct and environmental substance use disorder prevention services based on youth substance use in the community to prevent and reduce abuse of alcohol, tobacco, marijuana, opioids, and other drugs.

County Official Approval: John Jacobson
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

10

JAN 24 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 1/24/2022

Budget Hearing/Meeting Date: 02/22/22 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.811 ✓	Budget Name	Sheriff - Operations ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff – Operations ✓	33316.73.8020 ✓	DOJ Less Than Lethal Equipment Grant	21,418
Total				21,418 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff - Operations ✓	59421.64.0010 ✓	Machinery & Equipment	21,418
Total				21,418 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To receipt revenue and expend funding from a Department of Justice Less Than Lethal Equipment Program Grant to purchase tasers and accessories.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

JAN 31 2022



CLALLAM COUNTY BUDGET CHANGE FORM

1/31/2022

Date Submitted: 01/19/2022

Budget Hearing/Meeting Date: 02/22/22 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or revisions within departments
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.817 ✓	Budget Name	Sheriff – Emergency Services ✓
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REVENUE/SOURCE

BUDGET NUMBER	DEPT NAME	BARS NUMBER	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services ✓	33397.04.2050 ✓	Homeland Security ARPA Emergency Mgmt	14,255
				14,255

EXPENDITURES

BUDGET NUMBER	DEPT NAME	BARS NUMBER	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff –Emergency Services ✓	52510.31.0020 ✓	Operating Supplies	13,560
00100.817 ✓	Sheriff –Emergency Services ✓	52510.41.5130	Sheriff	522
00100.293 ✓	General Fund Reserves/ Indirects	50800.00.0000	Ending Fund Balance	173
				14,255

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Receipt and expenditure of Washington State Military Department FY2021 EMPG-ARPA grant #E22-227.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

30
2/8/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 2/7/22

REGULAR AGENDA ☒ Meeting Date: 2/8/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on February 22, 2022

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

NonDept – Hotel/Motel Tax – Additional funds for approved Hotel/Motel Tax Fund applications/\$300,150

NonDept – Opportunity Fund – additional funding for Opportunity Fund grant to the City of Forks for their waste water treatment facility/\$2,375,610

BOCC Operations – Funding for additional hours for part time to full time for BOCC Analysis position American Rescue Plan Act/\$46,505

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached notice of debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2022

CALL FOR HEARING FOR DEBATABLE EMERGENCIES IN THE FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, the following facts constitute a public emergency that could not reasonably have been foreseen at the time of making the budget:

NonDept – Hotel/Motel Tax – Additional funds for approved Hotel/Motel Tax Fund applications/\$300,150

NonDept – Opportunity Fund – additional funding for Opportunity Fund grant to the City of Forks for their waste water treatment facility/\$2,375,610

BOCC Operations – Funding for additional hours for part time to full time for BOCC Analysis position American Rescue Plan Act/\$46,505

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the debatable emergencies listed above will be held February 22, 2022 at 10:30 a.m. in Room 160 of the Clallam County Courthouse.
2. A copy of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

PASSED AND ADOPTED this 8th day of February 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

Publish: February 13, 2022

Bill: Commissioners

c: Budget Director

Treasurer

Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/18/2022 ✓

Budget Hearing/Meeting Date: 2/22/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19925.291 ✓	Budget Name	NonDept – Hotel/Motel Tax ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	50800.00.0000 ✓	Ending Fund Balance	300,150
Total				300,150 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.41.0116 ✓	Clallam Bay-Sekiu Chamber of Commerce	12,000
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.41.0117 ✓	Chambers of Commerce	1,600
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.41.5110 ✓	Parks/Fair/Facilities	60,000
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.49.0160 ✓	PA Chamber of Commerce	85,000
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.49.0171 ✓	Port Angeles Baseball	60,000
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.49.0172 ✓	Peninsula Adventure Sports	9,000
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.49.0173 ✓	Dungeness Crab & Seafood Festival	15,550
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55730.49.0180 ✓	Juan de Fuca Festival	7,000
19925.291 ✓	NonDept – Hotel/Motel Tax ✓	55760.49.0230 ✓	Unanticipated Projects	50,000
Total				300,150 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funds for approved Hotel/Motel Tax Fund applications, as well as, Chambers of Commerce dues and additional unanticipated projects.

County Official Approval: [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]
5

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/26/2022 ✓

Budget Hearing/Meeting Date: 2/22/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19941.291 ✓	Budget Name	NonDept – Opportunity Fund ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19941.291 ✓	NonDept – Opportunity Fund ✓	50800.00.0000 ✓	Ending Fund Balance	2,375,610
Total				2,375,610 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19941.291 ✓	NonDept – Opportunity Fund ✓	55210.49.0163 ✓	City of Forks	2,375,610
Total				2,375,610 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding for the Opportunity Fund grant to the City of Forks for their waste water treatment facility.

County Official Approval:
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/31/2022 ✓

Budget Hearing/Meeting Date: 2/22/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.241 ✓	Budget Name	BOCC Operations ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	46,505
Total				46,505 ✓

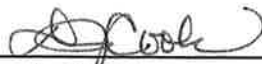
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.241 ✓	BOCC Operations ✓	51160.10.0010 ✓	Regular Time	38,604
00100.241 ✓	BOCC Operations ✓	51160.20.0020 ✓	Benefits	7,901
Total				46,505 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Funding for additional hours from Part Time to Full Time, for BOCC Analysis position to provide analysis and grant functions originating from the BOCC. These additional hours will be reimbursed by the American Rescue Plan Act.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

