



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, February 28, 2023 – 10:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT ? Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA ? Any Commissioner may remove items for discussion

1a. Approval of vouchers for the week of February 20

Approval of vouchers 

1b. Approval of payroll for the period ending February 15

Approval of payroll 

1c. Approval of minutes for the week of February 20

Approval of minutes 

1d. Proclamation recognizing March as Developmental Disability Awareness Month

Proclamation 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

2a. Agreement with Sebris Busto James for legal counsel and representation

Agreement 

2b. Agreement with Olympic Consortium for workforce development

Agreement 

2c. Agreement with Clallam Conservation District for resource conservation planning and implementation

Agreement 

ADMINISTRATION

3a. Resolution appointing Rachel Anderson to the Housing Solutions Committee

Resolution 

3b. Resolution appointing Vicki Lowe to the Homeless Task Force

Resolution 

3c. Call for hearing to be held Tuesday, March 14, 2023 at 10:30 a.m. regarding sale of surplus property

Call for hearing 

BUDGET

4a. Resolution adopting the following Budget Revisions:

NonDepartmental ? American Rescue Plan Act

* Reallocation of American Rescue Plan Act ARPA Funding based on project status/\$1,055,383

* Reallocation of American Rescue Plan Act ARP Funding for Black Diamond Water District/\$49,388

NonDepartmental ? Affordable Housing Sales Tax ? Reallocation of funds to cover car allowance benefit for the Housing / Grant Resources Director/\$4,080

Sheriff ? Jail ? Contracted costs for Norpoint Services to provide Courthouse security/\$16,335

Resolution 

4b. Resolution adopting the following Budget Reductions:

Sheriff ? Operation ? Code Enforcement Budget moving from Sheriff's Department to the Department of Community Development/\$311,989

Superior Court ? Conflict attorney contracts are required to move from Superior Court to NonDepartmental Indigent Defense Fund/\$200,200

District Court I ? Conflict attorney contracts from District Court I to NonDepartmental Indigent Defense fund/\$24,000

Resolution 

4c. Resolution adopting the following Supplemental Appropriations:

HHS ? Operations ? Funding received for Prescription Drug Overdose Prevention Grant for providing harm reduction services/\$129,489

Department of Community Development ? Environmental Quality ? Marine Resources Committee will enhance substrate for recruitment of the Olympia oyster populations in Sequim Bay/\$94,600

Sheriff ? Emergency Services ? reimburse expenditures for consultant to design and implement training exercise/\$3,334

Sheriff ? Operations ? reimburse expenditures for training costs for patrol deputies, management and administration costs/\$16,417
Parks & Facilities ? Fair ? New sponsorship program for Fair Rodeo & Logging Show/\$70,000
Superior Court
* Salish Behavioral Associated Health Organization for Criminal Justice Treatment Account/\$21,718
* Funding support for the Parents for Parents Program/\$15,000
* Reimbursement funds for court interpreter and language services/\$6,008

Resolution 

HEARING(S) ? Beginning at 10:30 a.m.

- H1. Consideration of resolution adopting the following Debatable Emergencies:
NonDepartmental ? Conservation Futures ? Unused 2022 funds to be used toward purchase of conservation easements/\$400,000
BOCC Operations ? Funds to be used for costs associated with the Washington Association of County Commissioners and Council Clerks Annual Conference/\$6,000
General Funds Reserves
* Funds need to cover increased overtime costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$15,000 (1 of 2)
* Funds need to cover increased overtime costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$5,000 (1 of 2)
Prosecuting Attorney ? Local Crime Victim Compensation - Funds need to cover increased costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$15,000 (2 of 2)
NonDepartmental ? Veterans Relief - Funds need to cover increased overtime costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$5,000 (2 of 2)
NonDepartmental Indigent Defense
* Funding needed for the 2023 Clallam Public Defender contract/\$45,354
* Conflict attorney contracts moved from Superior Court to NonDepartmental Indigent Defense fund/\$200,200
* Conflict attorney contracts moved from District Court I to NonDepartmental Indigent Defense/\$24,000
Informational Technology ? Capital Projects ? Rollover of unused 2022 allocated funds to process payment of remaining 2022 invoices due to supply chain issues/\$23,500
Parks and Facilities ? REET
* Variable Air Volume System Project and Park Trail Project invoices/\$505,000
* Courthouse access control system project/\$185,067
Department of Community Development ? Administration - Code Enforcement budget from the Sheriff's Department to the Department of Community Development/\$311,989
Department of Community Development ? Permit Center ? Tyler Technologies Planning Permit System/\$15,166
Sheriff ? Jail Medical ? Inmate Health Care ? Correctional Healthcare Companies to provide emergency nursing staff until regular positions could be filled/\$83,050

Resolution 

PUBLIC COMMENT ? Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners February 27 - March 3:

Monday, February 27:
9:00 a.m. Work Session
12:00 p.m. WSAC Virtual Update

Tuesday, February 28:
10:00 a.m. Board Meeting
10:30 a.m. Hearing(s) - See Agenda
3:00 p.m. William Shore Memorial Pool District Meeting

Wednesday, March 1:
8:00 a.m. Coffee with Colleen
11L30 a.m. Forks Chamber of Commerce Meeting

Friday, March 3:
9:00 a.m. Housing Solutions Committee Meeting
3:00 p.m. North Olympic Healthcare Network Ribbon Cutting Ceremony

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



1a
FEB 28 2023

Date of report: February 22, 2023

General	\$323,098.63
Other	\$364,834.61
Total	\$687,933.24

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2023.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

MIKE FRENCH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

February 20 - 24, 2023

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.221	Auditor	2,216.52			
00100.241/291	Commissioners (BOCC)	48,005.51			
19914.291	BOCC - Veterans Relief		1,960.27		
19925.291	BOCC - Hotel/Motel		5,000.00		
19951.291	BOCC - Affordable Housing Sales Tax		3,250.00		
00100.331-334	Dept. of Community Develop't (DCD)	1,756.25			
30301.331	DCD - Lower Dungeness Floodplain		60,005.79		
00100.871	District Court I	431.36			
11301.511	Health & Human Services (HHS)		16,412.79		
00100.513	HHS - Admin	379.79			
11322.511	HHS - Homeless Task Force		19,824.97		
11323.511	HHS - Chem Dep/Mental Hlth		43,197.69		
11324.511	HHS - Affordable Housing		1,599.20		
50401.461	Human Resources (HR) - Risk Mgmt.		9,126.06		
00100.411	Information Technology (IT)	51,507.85			
00100.851	Juvenile Services	6,003.44			
00100.911/912	Parks Fair Facilities (PFF)	76,993.47			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		11,173.73		
30501.911	PFF - Capital Projects		21,173.38		
00100.841-843	Prosecuting Attorney	31,927.65			
	Public Works (PW)				
10101.611	PW - Roads		155,226.01		
41401.611	PW - Clallam/Sekiu Sewer		411.30		
50301.611	PW - ER&R (Equip't Rental & Revolving)		8,590.28		
00100.811-815,817	Sheriff	90,793.47		167.02	
00100.816	Sheriff - Jail Medical	6,449.82			
11003.811	Sheriff - Boating Safety		50.75		
11004.811	Sheriff - VRF Boating Program		222.88		
11008.811	Sheriff - OPNET Drug		1,108.15		19.27
11061.811	Sheriff - 911 Enhanced		3,161.58		
11065.811	Sheriff - OPSCAN Operations		1,848.26		10.47
11080.811	Sheriff - Inmate Commissary		192.20		4.58
00100.861	Superior Court	3,750.00			
12905.861	Superior Court - Dispute Resolution		785.00		
12911.861	Superior Court - Courthouse Facilitator		480.00		
00100.231	Treasurer	516.47			
00100.931	WSU Extension	2,200.01			
Total		322,931.61	364,800.29	167.02	34.32

Report Reconciliation		Totals			
Total	687,731.90	General Fund	323,098.63		
Final Check Lists	687,731.90	Other	364,834.61		
Difference	-	Total	687,933.24	Use Tax	201.34

COPY

Prepared by:

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
2/28/2023	SWANSONS SERVICES CORP.	1687579	jkoon	52.00	4.58	52.00
2/28/2023	U S BANK	0037-Feb23	jkoon2	1,464.79	128.90	4,945.39
2/28/2023	U S BANK	7275-Feb23	jkoon2	219.00	19.27	1,235.40
2/28/2023	U S BANK	6236-Feb23	jkoon2	552.16	48.59	1,201.36
Totals:				2,287.95	201.34	7,434.15

Auditor

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/28/2023	0000546	EXPRESS SERVICES, INC	28571901	2/1/2023	FRED PRATT	563.64
				28599379	2/8/2023	FRED PRATT	563.64
							1,127.28
	2/28/2023	0001140	OLYMPIC PRINTERS INC	31672	2/8/2023	AP CHECK ENVELOPES	935.68
							935.68
	2/28/2023	0001641	VERIZON WIRELESS	9926156144	1/24/2023	ANGI KLAHN CELL PHONE	65.46
							65.46
	2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	289788206001	1/26/2023	LABELS FOR DOL	65.26
				287506680001	1/31/2023	DOL STAMP	22.84
							88.10
Sub total for U S BANK:							2,216.52

0.*
2,216.52+
56,255.51+
61,762.04+
431.36+
81,414.44+
9,126.06+
51,507.85+
6,003.44+
109,340.58+
31,927.65+
8,590.28+
155,226.01+
411.30+
80,546.82+
16,830.47+
6,449.82+
5,015.00+
516.47+
1,960.27+
2,200.01+
687,731.90*+
0.*

BOCC

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0000546	EXPRESS SERVICES, INC	28599397	2/15/2023	RICH MEIER 2/05/2023	1,533.75	
			2869925	2/15/2023	RICH MEIER 2/12/2023	1,288.35	2,822.10
2/28/2023	0000842	IMAGINE IT FRAMED	30132	2/15/2023	ALICE & STEVE HOFFMAN	112.42	112.42
2/28/2023	0001243	PITNEY BOWES - RESERVE A	11125119 Feb 20	2/15/2023	CLALLAM COUNTY POSTAGE	30,000.00	30,000.00
2/28/2023	0001607	KAREN L UNGER, P.S.	Mar-23	2/15/2023	SUPERIOR COURT CONFLICT	4,000.00	4,000.00
2/28/2023	0001632	U S POSTMASTER	Jury 2-15-2023	2/15/2023	1,000 SUMMONS @ .493	493.00	493.00
2/28/2023	0002298	JOHN D BLACK, PLLC	Mar-23	2/15/2023	SUPERIOR COURT CONFLICT	700.00	700.00
2/28/2023	0021617	WOLFLEY LAW OFFICE P.S.	Mar-23	2/15/2023	SUPERIOR COURT CONFLICT	4,000.00	4,000.00
2/28/2023	0023383	PAYNE LAW, PS	Mar-23	2/15/2023	SUPERIOR COURT CONFLICT	4,000.00	4,000.00
2/28/2023	0039378	NORTH OLYMPIC PENINSULA	584	2/15/2023	BROADBAND COORDINATION	750.00	750.00
2/28/2023	0046342	NW LAW, PLLC	Mar-23	2/15/2023	DISTRICT COURT I CONFLICT	1,000.00	1,000.00
2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	1289423155001	2/15/2023	LEGAL PAD, PENS, HIGHLIGHT	127.99	127.99
2/28/2023	0047754	KNOXWORKS	3	2/15/2023	JAN/FEB SERVICES PER CONTRACT	3,250.00	3,250.00
2/28/2023	0048237	SASQUATCH THE LEGEND	Res 116.2022	2/21/2023	SERVICES PER CONTRACT 1	5,000.00	5,000.00
Sub total for U S BANK:							56,255.51

apChkLst
02/22/2023 8:36:44AM

Final Check List
CLALLAM COUNTY

DCID

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0001700	WA ST DEPT OF ECOLOGY	WC000001253	2/10/2023	G157 FBD JAN 2023 PRO SEF	12,990.00	12,990.00
2/28/2023	0004428	LEAR, CATHY	021023LEAR	2/10/2023	LEAR TRAVEL	471.91	471.91
2/28/2023	0019731	FEIRO MARINE LIFE CENTER	MDC002	2/2/2023	G145 TASK 1 2022 Q4 INTERN	1,224.46	1,224.46
2/28/2023	0036994	SHANNON & WILSON INC	136231	2/8/2023	FBD AMD 10 1-1-23 TO 1-21-2	44,013.00	44,013.00
2/28/2023	0038337	INSIDEOUT SOLUTIONS INC	98341	2/3/2023	G133 WORKSITE 3 PRO SER	25.00	25.00
2/28/2023	0044771	SHORE ROAD NURSERY	021123SHORE	2/11/2023	G157 FBD 8-20-22 TO 1-30-23	3,002.79	3,002.79
2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	290951832001	2/1/2023	BD 15.21 ADMIN 19.67 OFFICI	34.88	34.88
Sub total for U S BANK:							61,762.04

apChkLst
02/22/2023 8:39:53AM

Final Check List
CLALLAM COUNTY

District Court I

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0001140	OLYMPIC PRINTERS INC	31745	2/7/2023	BUSINESS CARDS - RORY M/	136.00	136.00
2/28/2023	0001509	CORDANT HEALTH SOLUTION	TC-1631001312	1/31/2023	RANDOM UAS PROBATION	261.11	261.11
2/28/2023	0021386	STAPLES ADVANTAGE	3529942993	2/4/2023	STAPLES - OFFICE SUPPLIES	34.25	34.25
Sub total for U S BANK:							431.36

HHS

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9905621	2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	289762653001	1/24/2023	HADM - BINDER CLIPS, STAP	119.19
				289771018001	1/23/2023	HADM - PRINTER STAND	112.05
				287871589001	1/27/2023	HADM - HANGING FOLDERS,	86.91
				289771021001	1/23/2023	HADM - FOOT REST	38.07
				289771017001	1/24/2023	HADM - STAPLE REMOVER &	23.57
							379.79
	2/28/2023	0000296	CENTURYLINK	CL 2-6-23	2/6/2023	HOPS - FORKS OFFICE PHON	334.06
	2/28/2023	0000546	EXPRESS SERVICES, INC	28571897	2/1/2023	HOPS - EXTRA HELP EMPLO	1,279.20
	2/28/2023	0041614	MCLANE, KARISSA	KM Reim 2-10-2	2/10/2023	HOPS - SAFEWAY - SPOONS,	34.41
	2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	289679560001	1/24/2023	HOPS - CORRECTION TAPE,	90.16
				289682669001	1/24/2023	HOPS - CHARGING LAMPS	70.71
				289682671001	1/23/2023	HOPS - SURGE PROTECTOR	45.77
				289682670001	1/23/2023	HOPS - USB CHARGERS (2)	43.52
							250.16
	2/28/2023	0015513	OLYMPIC PENINSULA COMM	LOPCC 123	2/7/2023	HOPS - HOTEL LEASING AND	6,350.76
				OPCC 123-2	2/2/2023	HOPS - SUDP JANUARY 2023	2,384.52
							8,735.28
	2/28/2023	0046988	RICHARDSON, SUMMER	SR BT 2-8-23	2/8/2023	HOPS - BUSINESS MILEAGE	30.00
	2/28/2023	0001433	SERENITY HOUSE OF CLALL	ASH 123	1/31/2023	HOPS - HOTEL LEASING AND	5,652.95
	2/28/2023	0001508	STERICYCLE, INC	3006344626	1/31/2023	HOPS - SYRINGE DISPOSAL	96.73
	2/28/2023	0000396	CONCERNED CITIZENS	11322-21-CC 12	1/10/2023	HTF - A FOOT FORWARD-SNI	3,390.47
	2/28/2023	0000591	FORKS ABUSE PROGRAM	11322-21-FAP 1	1/27/2023	HTF - WEST END HOPE - DEC	3,038.17
	2/28/2023	0032029	NORTH OLYMPIC REGIONAL,	11322-21-NORV	2/8/2023	HTF - SARGE'S PLACE - DECI	3,528.00
				11322-21-NORV	2/8/2023	HTF - SARGE'S PLACE - JANL	3,528.00
							7,056.00
	2/28/2023	0028699	SOUND PUBLISHING INC	PDN969682	1/13/2023	HTF - RFP HOMELESSNESS F	139.04
	2/28/2023	0026762	THE ANSWER FOR YOUTH	11322-21-SFO 1	2/1/2023	HTF - STAR FLEET OPERATIC	4,031.79
				11322-21-BTG 1	2/13/2023	HTF - BRIDGING THE GAP 10	2,169.50
							6,201.29
	2/28/2023	0035484	ADVANCED COMPUTER TEC	H70133	1/1/2023	CD/MH - HOSTING & MAINTEN	4,000.00
	2/28/2023	0025324	CEDAR GROVE COUNSELING	11323-22-23-CG	1/31/2023	CD/MH - RECOVERY SUPPOF	3,120.51
				11323-22-23-CG	1/24/2023	CD/MH - RECOVERY SUPPOF	704.00
							3,824.51
	2/28/2023	0001509	CORDANT HEALTH SOLUTION	TC-9901201312	1/31/2023	CD/MH - LIFT COURT - JANU	21.64
	2/28/2023	0000937	LUTHERAN COMMUNITY SER	113232223LCSN	1/19/2023	CD/MH - CHILD CHECK - DEC	3,323.65
	2/28/2023	0046310	OLYMPIC ANGELS	11323-22-23-TO	1/27/2023	CD/MH - DARE TO DREAM AN	2,107.47
	2/28/2023	0015513	OLYMPIC PENINSULA COMML	11323-22-23-OP	2/3/2023	CD/MH - REDISCOVERY	12,499.40
							12,499.40

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/28/2023	0001209	PENINSULA BEHAVIORAL HEA	113232223PBHL 1/19/2023	CD/MH - ACCESS TO SERVIC	11,836.22	
				113232223PBHL 2/6/2023	CD/MH - ACCESS TO BH SER	1,334.94	
				113232223PBHF 2/6/2023	CD/MH - PATH OUTREACH SE	1,172.13	
				113232223PBHF 1/19/2023	CD/MH - PATH OUTREACH SE	1,063.98	15,407.27
	2/28/2023	0001763	WEST END OUTREACH	11323-22-23-WE 2/1/2023	CD/MH - LOW INCOME BEHA	2,013.75	2,013.75
	2/28/2023	0032029	NORTH OLYMPIC REGIONAL	11324-21-NORV 2/8/2023	AH - SARGE'S PLACE AND CA	855.18	
				11324-21-NORV 2/8/2023	AH - SARGE'S PLACE AND CA	744.02	1,599.20
Sub total for U S BANK:							81,414.44

apChkLst
02/22/2023 9:03:51AM

Final Check List
CLALLAM COUNTY

HR

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0000674	GOVCONNECTION, INC.	73580859	2/16/2023	INV 73580859	655.48	655.48
2/28/2023	0001680	WA COUNTIES RISK POOL	C20230134	2/16/2023	INV C20230134	7,102.50	7,102.50
2/28/2023	0025324	CEDAR GROVE COUNSELING	16454	2/16/2023	INVOICE 16454	360.00	360.00
2/28/2023	0042031	LAW ENFORCEMENT SEMINA	2024949	2/16/2023	INVOICE 2024949	850.00	850.00
2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	290824123001	2/16/2023	INV 290824123001	158.08	158.08
Sub total for U S BANK:							9,126.06

apChkLst
02/22/2023 9:07:18AM

Final Check List
CLALLAM COUNTY

IT

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/28/2023	0000532	ESRI INC	94416691	2/28/2023	GIS20230215 - ESRI ANNUAL	43,520.00	43,520.00
	2/28/2023	0001828	NIKOLA ENGINEERING INC	48710	2/28/2023	IT20230215C BLYN JUSTICE C	1,564.20	1,564.20
	2/28/2023	0003410	LEMAY MOBILE SHREDDING	4780093S185	2/28/2023	SHREDDING	36.00	36.00
	2/28/2023	0024703	INSIGHT PUBLIC SECTOR INC	1101013613	2/28/2023	IT20220414 - MY SQL	1,697.28	1,697.28
	2/28/2023	0041047	ZOHO CORPORATION	2356367	2/28/2023	IT20221208 - AUDIT PLUS	4,690.37	4,690.37
Sub total for U S BANK:							51,507.85	

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0000363	CLALLAM COUNTY SHERIFF	C23-002	2/6/2023	DET MEALS	1,474.05	1,474.05
2/28/2023	0001547	SYSCO FOOD SERVICES OF	455763921	2/8/2023	DET FOOD-SYSCO	362.01	362.01
2/28/2023	0001723	WSDOT/WA ST FERRIES	*RK403209	1/1/2023	TRAVEL/BUSINESS	50.00	50.00
2/28/2023	0017787	DAIRY FRESH FARMS INC	8182304008	2/9/2023	DET MEALS	84.99	84.99
2/28/2023	0041147	AMERIGAS PROPANE LP	3146447641	1/31/2023	UTILITIES	3,533.61	3,533.61
2/28/2023	0042355	BRILEY, JUDITH	013123JB	2/1/2023	CAP VOL-MILEAGE	22.53	22.53
2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	288243875001	1/30/2023	OFFICE SUPPLIES	440.15	
			288259949001	1/27/2023	OFFICE SUPPLIES	27.42	
			288259948001	1/28/2023	OFFICE SUPPLIES	8.68	476.25
Sub total for U S BANK:							6,003.44

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0000034	AIR FLO HEATING CO	93329320	2/15/2023	3RD ST COMPRESOR REPAIF	3,531.10	
			92966952	2/15/2023	3RD ST HP2 SERVICE COMPI	380.80	
			92966824	2/15/2023	JAIL DUCTLESS SYSTEM SEF	380.80	4,292.70
2/28/2023	0000087	ANGELES ELECTRIC INC	19524	2/15/2023	CH 3RD ST ELECTRIAN SERV	6,559.67	
			19543	2/15/2023	CH ELECTRICIAN SERVICE A	2,952.88	9,512.55
2/28/2023	0000091	ANGELES MILLWORK & LUMB	3260053	2/15/2023	FG PRSSR TRT CDX FASTEN	73.94	
			325970	2/15/2023	JUV BITS NUTSETTERS SOCI	47.62	
			326190	2/15/2023	JUV WHI LOCK NUT	23.94	145.50
2/28/2023	0000196	BILLS PLUMBING & SANIKAN	53657952	2/15/2023	FWB SANIKAN	105.00	105.00
2/28/2023	0000290	CED/STUSSER - SEATTLE	5948-1032122	2/15/2023	FG SECPWRLT LIGHT POLES	4,165.95	
			5948-1032114	2/15/2023	FG SECPWRLT RV PANEL & F	3,590.40	
			5948-1032123	2/15/2023	FG SECPWRLT LIGHT POLES	2,056.32	
			5948-1032815	2/15/2023	FG SEC PWR LT PRJ CONDU	827.74	
			5948-1032504	2/15/2023	FG SECPWRLT PROJ ELECT	448.14	
			5948-1032586	2/15/2023	FG SEC PWR LIGHT PRJ STR	85.18	11,173.73
2/28/2023	0000359	CLALLAM COUNTY PUBLIC W	1480 Jan 2023	2/15/2023	CB JAN SEWER	113.00	113.00
2/28/2023	0000677	GRAINGER INC	9600035811	2/15/2023	CH MOP BUCKET, WHEELS &	874.52	
			9587984825	2/15/2023	CH WHEEL	78.18	952.70
2/28/2023	0000725	HEARTLINE, THE	A19055	2/15/2023	FG HEAT SHRINK ANTI CORR	68.96	
			A19052	2/15/2023	CB 5 BUCKETS TOP SOIL	15.00	83.96
2/28/2023	0001156	OLYPEN INC	230210-0016	2/15/2023	DRA DSL INTERNET	23.95	23.95
2/28/2023	0001179	PACIFIC OFFICE EQUIPMENT	1113417	2/15/2023	ADM D CRAWFORD OFFICE F	3,905.00	
			1109332	2/15/2023	FG SEPT COPIER SERV	124.62	
			111106	2/15/2023	FG OCT COPIER SERV	57.29	
			1116831	2/15/2023	CH GROMMET FORIT BOCC F	56.58	
			1112662	2/15/2023	FG NOV COPIER SERV	50.50	
			1115950	2/15/2023	FG JAN COPIER SERV	11.86	4,205.85
2/28/2023	0001198	PART WORKS INC, THE	INV89324	2/16/2023	DRA REPAIR KIT, VACUUM BF	410.13	
			INV89554	2/16/2023	FG TANK SYSTEM FLUSHMAI	206.99	617.12
2/28/2023	0001252	PORT ANGELES, CITY OF	63871-98716 1/2	2/16/2023	CH JAN UTIL & GARBAGE	20,850.59	
			63871-147906 1/	2/16/2023	CH JAN UTIL	3,653.21	
			60327-89776 1/2	2/15/2023	3RD ST JAN UTIL & GARBAGE	1,027.09	25,530.89
2/28/2023	0001253	PORT ANGELES SOLID WAST	1103176	2/16/2023	CH DUMP FEE	17.46	17.46
2/28/2023	0001258	PORT ANGELES POWER EQU	54676	2/15/2023	CH REPLC BCKPK BLOWER,	650.50	650.50

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/28/2023	0001300	PUBLIC UTILITY DISTRICT	22216 1/23	2/15/2023	CDJ JAN ELECT	461.78	
				25839 1/23	2/15/2023	DRA JAN ELECT	349.51	
				43120 1/23	2/15/2023	RH JAN ELECT	337.53	
				25837 1/23	2/15/2023	DRA JAN ELECT	303.20	
				25840 1/23	2/15/2023	DRA JAN ELECT	131.91	
				25838 1/23	2/15/2023	DRA JAN ELECT	51.40	
				67069 1/23	2/15/2023	SMPK CLINE UNMETERED LI	23.62	1,658.95
2/28/2023	0001540	SWAIN'S GENERAL STORE IN	308932	2/15/2023	M RAINGEAR FOR B IVY	249.96		
			308985	2/15/2023	FG M REYNOLDS WORK PAN	195.56		
			309159	2/15/2023	CH DRAIN UNCLOG HANG ST	52.40		
			308516	2/15/2023	SC SPRAY PAINT	19.52		
			308940	2/15/2023	CH BIMETAL	16.29		533.73
2/28/2023	0001573	THOMAS BUILDING CENTER I	30957913	2/15/2023	DRA STRAPS AND HARNES R	2.07		2.07
2/28/2023	0001576	THURMAN SUPPLY	843662	2/15/2023	JUV TRANSFER PUMP IRON I	160.24		
			843714	2/15/2023	JUV NIPPLE RETURN	-63.32		96.92
2/28/2023	0001686	WA RECREATION & PARK ASS	8190	2/15/2023	ADM 2023 ASSOCIATION DUE	875.00		875.00
2/28/2023	0003114	SEQUIM-DUNGENESS VALLE	16434	2/15/2023	FG CHMBR OF COMM MEMBI	195.00		195.00
2/28/2023	0003431	HI-TECH SECURITY, INC.	68491	2/15/2023	JUV COMMERCIAL FIRE ALAF	900.00		900.00
2/28/2023	0004950	FAIRCHILD FLOORS	3831	2/15/2023	CH ADHESIVE & CONE NOZZI	30.35		30.35
2/28/2023	0006434	WRAY, RIC	Autozone 81500	2/15/2023	2301UP JUV BLR RPR FUEL L	4.89		4.89
2/28/2023	0020849	U S BANK	CoPA48731-101	2/15/2023	VET NOV UTIL	534.04		
			PUD 43120 11/2	2/15/2023	RH NOV ELECT	519.32		
			Viasat CDJ	2/15/2023	CDJ SATELLITE INTERNET	96.19		
			Viasat SC	2/15/2023	SC SATELLITE INTERNET	71.18		
			amaz CH	2/15/2023	CH TONER FOR DESK TOP P	42.41		1,263.14
2/28/2023	0028699	SOUND PUBLISHING INC	pdn970042	2/15/2023	ADM RFQ PUBLICATION	271.76		271.76
2/28/2023	0034014	INTEGRITY PUMPS AND FILTF	11232	2/15/2023	CDJ REPLACED FAILED PRE	1,925.87		1,925.87
2/28/2023	0035842	CLALLAM CO PARKS CREDIT	WorldPay Jan 20	2/15/2023	DRA SC JAN 23 CC FEES	13,847.37		13,847.37
2/28/2023	0038074	SWETLOW, WILLIAM	GRCGR1000407	2/15/2023	CDJ 2023 WTR LICENSE REN	42.00		42.00
2/28/2023	0038174	COASTAL FARM & RANCH	2247	2/15/2023	DRA FENCING MATERIAL FO	499.74		
			2246	2/15/2023	SC PISTOL GRIP HAND GUN	39.16		538.90
2/28/2023	0038937	MOBILE PRESSURE CLEANIN	935701	2/15/2023	JUV CLEAN OVEN HOOD & F/	435.20		435.20
2/28/2023	0041504	IML SECURITY SUPPLY	3532099	2/15/2023	CH UNIVERSAL MORTISE	3,590.02		
			3478058	2/15/2023	CH KEYED PADLOCKS	277.85		3,867.87

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0041605	HOME DEPOT PRO	729835439	2/15/2023	CH 10K/14K PAC 115V	1,499.26	
			728866393	2/15/2023	DRA BLEACH, CLNSR, BATH	692.88	
			728499351	2/15/2023	DRA BROOM	37.92	2,230.06
2/28/2023	0041765	CALL LUKE LLC	3073	2/15/2023	FG MOLE BAIT PEST SERV	554.88	554.88
2/28/2023	0041995	CASCADIA WATER LLC	3401 1/23	2/15/2023	DRA DEC JAN WATER	482.00	482.00
2/28/2023	0044755	HERMANSON COMPANY LLP	8035680	2/15/2023	2301UP JUV BOILER RPR LAE	2,955.37	2,955.37
2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	290389413001	2/15/2023	FG DESK PADS, PLANNERS, I	74.46	
			290394622001	2/15/2023	FG MONITOR DOC CLIP	25.44	99.90
2/28/2023	0048297	JAMES MONROE LLC	012923A	2/15/2023	JUV 2 INTERCOM STATIONS	195.00	195.00
2/28/2023	0048301	OLD HICKORY SHEDS LLC	110823	2/15/2023	FG BLD IMPR NURSING LOU	18,213.12	18,213.12
2/28/2023	0048306	SERENE MOMENTS CREATIO	SMC23-004	2/15/2023	FG BRAND DESIGN	696.32	696.32
Sub total for U S BANK:							109,340.58

apChkLst
02/22/2023 9:16:10AM

Final Check List
CLALLAM COUNTY

Prosecutor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0000546	EXPRESS SERVICES, INC	28571910	2/16/2023	EXPRESS	453.32	453.32
2/28/2023	0000890	LANGUAGE LINE SERVICES, I	10737923	2/16/2023	LANGUAGE LINE	32.52	32.52
2/28/2023	0001672	WACME	2023DUES	2/16/2023	2023 CORONER DUES	250.00	250.00
2/28/2023	0004037	HARPER RIDGEVIEW CHAPEL	DECEMBERBILI	2/16/2023	CORONER	8,150.00	
			OCTOBERBILI	2/16/2023	CORONER	5,970.00	14,120.00
2/28/2023	0029872	SEQUIM VALLEY FUNERAL CH	01417	2/16/2023	CORONER FEES	8,460.00	
			NOVEMBERBILI	2/16/2023	CORONER	7,910.00	16,370.00
2/28/2023	0045696	THURSTON COUNTY CORON	CCC-02012023	2/16/2023	CORONER	450.00	450.00
2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	290338439001	2/16/2023	OFFICE SUPPLIES	118.57	
			288278198001	2/16/2023	OFFICE SUPPLIES	96.56	215.13
2/28/2023	0047008	CINCOTTO, KARI	CINCOTTO2/16/	2/16/2023	MILEAGE REIMBURSEMENT	36.68	36.68
Sub total for U S BANK:							31,927.65

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/28/2023	0000172	BAXTER A/P OFFICE	15663-39517	2/13/2023	Lithium battery - PA S358	8.69	8.69
	2/28/2023	0000848	PAPE KENWORTH NORTHWE	11731568	2/10/2023	Radiator - PA Stores	3,345.60	
				11731197	2/9/2023	Coolant - LC 207	76.10	
				11736134	2/13/2023	Clamps,Gasket,Bellow - PA 207	73.66	3,495.36
2/28/2023	0001064	NELSON TRUCK EQUIPMENT	740792	2/13/2023	Floorliner - PA S360	163.28	163.28	
2/28/2023	0001187	PAPE MACHINERY INC	14196981	2/6/2023	Oil Filter - PA Stores	67.86	67.86	
2/28/2023	0001255	PRICE FORD LINCOLN MERCI	5047248	2/17/2023	Wrench-Wheel Nut - PA S321,	187.66		
			5047158	2/11/2023	Seat Belt Asys - PA S324	184.19		
			5047247	2/17/2023	Fuel Injector Sensor - PA S358	71.86	443.71	
2/28/2023	0001405	LES SCHWAB TIRE CENTERS	38000781264	2/16/2023	Tire repair - PA 207	51.67	51.67	
2/28/2023	0001551	TACOMA SCREW PRODUCTS	140068635-00	2/7/2023	Drill Bits,Spray,Rags - PA	1,451.94		
			140068632-00EF	2/7/2023	Assorted Drill Bits - SQ	110.47	1,562.41	
2/28/2023	0004211	CENTURYLINK	4766812B/02052	2/5/2023	Phone service 812B - CH 20-FI	96.05	96.05	
2/28/2023	0005032	OWEN EQUIPMENT COMPAN	00109375	2/3/2023	Pressure Hose - SQ 401	1,023.19		
			00109432	2/7/2023	Filter Housing - PA 417	139.61	1,162.80	
2/28/2023	0006886	SYSTEMS FOR PUBLIC SAFE	743338	1/20/2023	Vehicle Deliveries & fuel- PA S3	688.84	688.84	
2/28/2023	0017663	ARAMARK UNIFORM SVCS IN	5120187349	2/16/2023	Laundry Services - SQ	16.34		
			5120185261	2/14/2023	Laundry Services - PA	16.31		
			5120187254	2/16/2023	Laundry Services - WE	16.30	48.95	
2/28/2023	0022435	RACE STREET AUTO PARTS	620304-23	2/14/2023	Fog Lamps - PA 177	172.60		
			620165-23	2/13/2023	Filters:Oil,Fuel - PA Stores	90.17		
			620420-23	2/15/2023	Washer Fluid, OilFlt,FuelFlt - PA	64.37		
			620600-23	2/16/2023	Oil Filters - PA Stores	23.20		
			620599-23	2/16/2023	Ventwrap - PA	9.77	360.11	
2/28/2023	0024409	ULINE	159832302	2/9/2023	Green Crates - PA	76.18	76.18	
2/28/2023	0040272	MATT'S TOOLS USA LLC	131877	2/14/2023	Nitrile Gloves - PA	54.40	54.40	
2/28/2023	0042561	ALL BATTERY SALES & SERVI	22074793	2/14/2023	MTP-65 Batteries - PA Stores	309.97	309.97	
Sub total for U S BANK:							8,590.28	

apChkLst
02/22/2023 9:57:01AM

Final Check List
CLALLAM COUNTY

Public Works Roads Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0000091	ANGELES MILLWORK & LUMB	326188	2/13/2023	MAINTENANCE SUPPLIES	37.50	
			326252	2/14/2023	MAINTENANCE SUPPLIES- FI	36.49	73.99
2/28/2023	0000196	BILLS PLUMBING & SANIKAN	IS3657678	2/1/2023	ODT SANIKANS 2/1-3/1	310.00	
			S3656724	12/15/2022	SQ SHOP SANIKAN 12/15-1/15	100.00	410.00
2/28/2023	0000283	CASCADE SOFTWARE SYSTE	INV-007802	2/1/2023	CASCADE SOFTWARE SYSTE	25,577.00	
			INV-007789	2/1/2023	CASCADE SOFTWARE SYSTE	7,008.98	32,585.98
2/28/2023	0000360	CLALLAM COUNTY ER&R	2023.055E	1/15/2023	01/2023 GRAVEL USED	80,453.04	
			2023.056E	2/15/2023	01/2023 MONTHLY TRUCK RE	13,924.08	
			2023.054E	1/23/2023	01/2023 RENTAL OF FACILITIE	8,000.00	
			2023.053E	2/15/2023	01/2023 SIGNS USED FROM II	7,443.05	
			2023.043E	2/15/2023	ITEMS FROM ER&R FUEL	3,216.75	
			2023.050E	2/15/2023	01/2023 WORK OF ROAD ITEI	66.00	113,102.92
2/28/2023	0000546	EXPRESS SERVICES, INC	28571888-10101	2/1/2023	EXPRESS EMPLOYMENT- 01/	1,620.22	
			28599366-10101	2/8/2023	EXPRESS EMPLOYMENT 12/3	1,317.26	2,937.48
2/28/2023	0000709	HARBOR SAW & SUPPLY	740506	2/9/2023	MAINTENANCE SUPPLIES- PA	570.19	570.19
2/28/2023	0000772	INDUSTRIAL HYDRAULICS IN	A342174	2/10/2023	MAINTENANCE SUPPLIES-PA	84.97	84.97
2/28/2023	0001156	OLYPEN INC	230211-0011	2/13/2023	02/22/23-03/22/23 MLS/OLS DI	40.50	40.50
2/28/2023	0001258	PORT ANGELES POWER EQU	98006572	2/7/2023	SUPPLIES - FIELD	133.52	133.52
2/28/2023	0001300	PUBLIC UTILITY DISTRICT	30702-020623	2/6/2023	PUD-66 LOWER DAM RD	53.56	53.56
2/28/2023	0001551	TACOMA SCREW PRODUCTS	140068632-00-R	2/7/2023	MAINTENANCE SUPPLIES-SC	509.77	
			140068781-00	2/7/2023	MAINTENANCE SUPPLIES-PA	127.06	
			140068779-00	2/7/2023	MAINTENANCE SUPPLIES-PA	21.35	658.18
2/28/2023	0001721	WA ST DEPT OF TRANSPORT	03174CN	2/13/2023	LTAP CLASS -JASON O'DELL	700.00	700.00
2/28/2023	0004211	CENTURYLINK	6812667-020723	2/7/2023	CENTURYLINK -360-681-2667	200.47	200.47
2/28/2023	0004912	KRAZAN & ASSOCIATES OF WJ	603754-13093	1/31/2023	CONSTRUCTION AND LABOR	656.50	656.50
2/28/2023	0017663	ARAMARK UNIFORM SVCS IN	5120187346	2/16/2023	LAUNDRY SERVICE-SQ	25.09	
			5120185263	2/14/2023	LAUNDRY SERVICE -PA	16.32	
			5120187249	2/16/2023	LAUNDRY SERVICE- LC	16.29	57.70
2/28/2023	0021386	STAPLES ADVANTAGE	8069253736	2/11/2023	OFFICE SUPPLIES	130.51	130.51
2/28/2023	0028699	SOUND PUBLISHING INC	8091600	1/31/2023	SOUND PUBLISHING ADVERT	97.96	97.96
2/28/2023	0033609	INTERWEST CONSTRUCTION	WA7301	2/15/2023	Miscellaneous Supplies	2,731.58	2,731.58
Sub total for U S BANK:							155,226.01

apChkLst
02/22/2023 10:01:10AM

Final Check List
CLALLAM COUNTY

Public Works

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/28/2023	0000360	CLALLAM COUNTY ER&R	2023.045E	2/15/2023	01/2023 FUEL USED	69.21	69.21
	2/28/2023	0025256	FIRE CHIEF EQUIPMENT CO.,	0911189	10/4/2022	MAINTENANCE SUPPLIES -W	342.09	342.09
Sub total for U S BANK:							411.30	

Sheriff(1)

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0000159	BOB BARKER CO INC	#INV1864116	1/20/2023	SHOWER CURTAINS	236.18	
			#INV1867290	1/27/2023	SHOWER CURTAINS	157.46	
			#INV1870706	2/6/2023	SHOWER CURTAINS	78.72	472.36
2/28/2023	0000296	CENTURYLINK	406092135-Feb2	2/6/2023	DATA CONNECTION	1,236.30	1,236.30
2/28/2023	0000296	CENTURYLINK	300421654Feb2	2/6/2023	DATA CONNECTION	226.88	226.88
2/28/2023	0000354	CLALLAM COUNTY SEWER DI	1481-Feb23	2/13/2023	GARBAGE DISPOSAL - SLIP F	56.50	56.50
2/28/2023	0000403	COPY CAT GRAPHICS & SIGN	556	2/3/2023	VEHICLE GRAPHICS	1,042.56	1,042.56
2/28/2023	0000628	GALLS LLC	023291535	1/20/2023	UNIFORM & DUTY GEAR - GR	585.49	
			023278666	1/19/2023	UNIFORM - ERSKINE, GRANL	48.81	
			023393972	1/30/2023	UNIFORM - ERSKINE, GRANL	48.80	683.10
2/28/2023	0000674	GOVCONNECTION, INC.	73580861	12/7/2022	LICENSES FOR ADOBE PREM	655.48	655.48
2/28/2023	0001252	PORT ANGELES, CITY OF	76689	7/18/2022	SEX OFFENDER ADDRESS VI	4,646.91	
			78445	12/7/2022	E911 REIMBURSEMENT NOV	3,161.58	
			79282	12/31/2022	2022 ESCHAT LICENSES	1,095.00	
			82495-151160 -F	2/7/2023	UTILITIES - FRONT ST	480.72	9,384.21
2/28/2023	0001298	PUBLIC UTILITY DISTRICT NO	14741000-Feb23	2/3/2023	UTILITIES - OPSCAN TOWER	44.54	44.54
2/28/2023	0001300	PUBLIC UTILITY DISTRICT	88052 -Feb23	2/9/2023	UTILITIES - KITFOX LN	50.75	50.75
2/28/2023	0001543	SWANSONS SERVICES CORP	1687579	2/2/2023	INDIGENT PACK	52.00	52.00
2/28/2023	0001603	TYLER TECHNOLOGIES INC.	130-134033	2/1/2023	TYLER SOFTWARE MAINTEN	39,464.68	39,464.68
2/28/2023	0004211	CENTURYLINK	360-417-5383-F	2/2/2023	INTERNET SERVICE	65.00	65.00
2/28/2023	0014681	PROFORCE LAW ENFORCEM	508222	2/7/2023	HANDGUN SIGHTS	1,940.39	1,940.39
2/28/2023	0025829	BARNARD, MICHAELLE	020423	2/4/2023	WEIGHT SCALE - DART	103.35	103.35
2/28/2023	0028699	SOUND PUBLISHING INC	PDN970581	2/3/2023	COUNTY NOTICE OF SURPLI	129.56	129.56
2/28/2023	0041605	HOME DEPOT PRO	727250094	1/19/2023	JAIL & KITCHEN SUPPLIES	1,160.09	
			727701484	1/23/2023	JAIL SUPPLIES	828.29	1,988.38
2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	287910658001	1/27/2023	OFFICE SUPPLIES - JAIL	84.78	84.78
2/28/2023	0048307	COMBAT FIRST AID -, FOREM	2EV85805PS977	1/31/2023	RIFLE PLATES FOR BULLETP	22,866.00	22,866.00
Sub total for U S BANK:							80,546.82

apChkLst
02/22/2023 12:29:11PM

Final Check List
CLALLAM COUNTY

Sheniff(2)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0003046	LEY, JOSHUA	012323	1/23/2023	TRAVEL - BELLEVUE	375.25	375.25
2/28/2023	0020849	U S BANK	0037-Feb23	2/6/2023	VINYL FIRE,EPROMOS,QUALI	4,945.39	
			6528-Feb23	2/6/2023	HOME DEPOT, LAQUINTA INN	2,600.19	
			8739-Feb23	2/6/2023	TOO MANY TO LIST	2,386.35	
			6730-Feb23	2/6/2023	CCAPTAIN T'S, NAVIGATE360	2,289.40	
			0097-Feb23	2/6/2023	AMAZON, WATAI, CCOAST BE	1,754.23	
			7275-Feb23	2/6/2023	AMAZON,PSI SRV,COMPLETE	1,235.40	
			6236-Feb23	2/6/2023	DATA CONNECT, USPS, ACD	1,201.36	
			7400-Feb23	2/6/2023	SIMPLISAFE	30.40	
			4738-Feb23	2/6/2023	CLALLAM COUNTY TREASUR	12.50	16,455.22
Sub total for U S BANK:							16,830.47

apChkLst
02/22/2023 10:05:52AM

Final Check List
CLALLAM COUNTY

Sheriff Jail Med

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0001123	OLYMPIC AMBULANCE SERVICE	23-22557	2/16/2023	INMATE MEDICAL	547.08	547.08
2/28/2023	0001254	PORT ANGELES FIRE DEPARTMENT	15-2023-000000	2/16/2023	INMATE MEDICAL	175.04	175.04
2/28/2023	0004826	OLYMPIC MEDICAL PHYSICIAN	171230910601	2/16/2023	INMATE MEDICAL	27.69	27.69
2/28/2023	0017535	COST LESS SENIOR SERVICE	18765-Feb23	2/1/2023	INMATE MEDICINE	5,290.41	5,290.41
2/28/2023	0025115	RADIA INC PS	ZADUYDH	2/16/2023	INMATE MEDICAL	19.23	
			ZADUYE9	2/16/2023	INMATE MEDICAL	6.21	25.44
2/28/2023	0041537	MCKESSON MEDICAL-SURGICAL	20269926	1/31/2023	CLINIC SUPPLIES	95.79	
			20297864	2/8/2023	CLINIC SUPPLIES	73.66	
			20262965	1/30/2023	CLINIC SUPPLIES	12.18	
			20289661	2/6/2023	CLINIC SUPPLIES	6.99	188.62
2/28/2023	0048022	SOUND INPATIENT PHYSICIAN	ZADPDD0	2/16/2023	INMATE MEDICAL	148.64	
			ZADPDCX	2/16/2023	INMATE MEDICAL	46.90	195.54
Sub total for U S BANK:							6,449.82

apChkLst
02/22/2023 10:10:22AM

Final Check List
CLALLAM COUNTY

Superior Court

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/28/2023	0000357	CLALLAM-JEFFERSON CO PRCF 03-23	2/16/2023	MARCH 2023 - COURT FACILI	3,750.00	3,750.00
	2/28/2023	0000357	CLALLAM-JEFFERSON CO PR01-23 CF	2/16/2023	JANUARY 2023 - COURT FACI	480.00	480.00
	2/28/2023	0001212	PENINSULA DISPUTE RESOL01-23 PDRC	2/16/2023	JANUARY 2023 - PDRC SURC	785.00	785.00
Sub total for U S BANK:							5,015.00

apChkLst
02/22/2023 10:15:11AM

Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0001149	OLYMPIC STATIONERS INC	97021	2/15/2023	OFFICE SUPPLIES	165.54	165.54
2/28/2023	0040381	ACI PAYMENTS INC	1000087759	2/15/2023	OPAY RETURN ACH	28.00	28.00
2/28/2023	0046683	ODP BUSINESS SOLUTIONS,	292086724001	2/15/2023	OFFICE SUPPLIES	260.67	
			292087001001	2/15/2023	OFFICE SUPPLIES	28.44	
			292087003001	2/15/2023	OFFICE SUPPLIES	28.28	
			292087002001	2/15/2023	OFFICE SUPPLIES	5.54	322.93
Sub total for U S BANK:							516.47

Veterans

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/15/2023	0000268	WAVE BUSINESS	WAVE 2/15/23	2/15/2023	VET CENTER PHONE	80.45	80.45
2/15/2023	0001036	MURREYS OLYMPIC DISPOSAMDC	2/15/23	2/15/2023	VET CENTER RECYCLE	39.96	39.96
2/15/2023	0001179	PACIFIC OFFICE EQUIPMENT POE	2/15/23	2/15/2023	VET CENTER PRINTER	73.12	73.12
2/15/2023	0001252	PORT ANGELES, CITY OF	KE7278 2/15/23	2/15/2023	UTILITIES	266.74	266.74
2/15/2023	0020849	U S BANK	LR0480 2/15/23	2/15/2023	FUEL	150.00	
			MA2952 2/15/23	2/15/2023	FOOD	150.00	
			MB8950 2/15/23	2/15/2023	FOOD	150.00	
			PD1598 2/15/23	2/15/2023	FOOD	150.00	
			DT6401 2/15/23	2/15/2023	FOOD	100.00	
			HJ5467 2/15/23	2/15/2023	FOOD	100.00	
			JJ2522 2/15/23	2/15/2023	FOOD	100.00	
			JJ9950 2/15/23	2/15/2023	FOOD	100.00	
			LR7552 2/15/23	2/15/2023	FOOD	100.00	
			RD5090 2/15/23	2/15/2023	FUEL	100.00	
			RK3318 2/15/23	2/15/2023	FOOD	100.00	
			RM1064 2/15/23	2/15/2023	FOOD	100.00	
			WK7511 2/15/23	2/15/2023	FOOD	100.00	1,500.00
Sub total for U S BANK:							1,960.27

apChkLst
02/22/2023 10:22:32AM

Final Check List
CLALLAM COUNTY

WSU Ext

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2/28/2023	0000360	CLALLAM COUNTY ER&R	2022.042E-1	2/28/2023	ER&R JANUARY 2023 VEHICL	175.01	175.01
2/28/2023	0045254	SLEDGEHAMMER MARKETIN(21		2/28/2023	SLEDGEHAMMER MARKETIN	2,025.00	2,025.00
Sub total for U S BANK:							2,200.01



10
FEB 28 2023

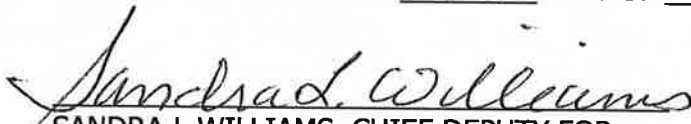
Payroll Ending: 2/15/2023

Gross Earnings:	\$862,935.03
Benefits Paid:	\$187,321.98
Total Expenditures:	\$1,050,257.01

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 21st DAY OF February 2023


SANDRA L WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

MIKE FRENCH

(County Administrator)

COPY

Payroll and Benefits Paid for semi-monthly payroll: February 24, 2023

Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employee s Paid by Fund #	Total Expenditures
COUNTY (Semi-Monthly)					
General Fund	00100	608,035.87	128,846.89	200	736,882.76
HHS	11301	25,954.38	5,636.65	11	31,591.03
Prosecutor-Local Crime Victim	11701	5,307.93	1,042.09	2	6,350.02
Treasurer- O&M	12201	1,243.90	260.09	1	1,503.99
Auditor-Doc Preservation	12401	1,662.95	327.57	2	1,990.52
Noxious Weed Control	13001	2,745.84	633.69	1	3,379.53
Veterans Relief	19914	4,516.52	936.12	2	5,452.64
Affordable Housing Sales Tax	19951	4,348.15	874.36	1	5,222.51
American Rescue Plan Act	19961				0.00
HR-Risk Management	50401	13,238.97	3,098.51	4	16,337.48
HR-Workers Compensation	50501	1,653.32	363.86	2	2,017.18
Wellness Benefit/Transit Passes	50601				0.00
		668,707.83	142,019.83	810,727.66	
ROADS					
PW - Roads	10101	153,812.65	36,232.78	63	190,045.43
PW - Flood Control	10135	4,693.59	1,036.74	4	5,730.33
PW - Solid Waste	40201	1,612.84	339.37	4	1,952.21
Clallam Bay/Sekiu Sewer	41401	10,817.11	2,428.30	11	13,245.41
PW - Carlsborg Sewer M&O	42401	667.73	143.19	7	810.92
ER&R	50301	22,623.28	5,121.77	14	27,745.05
Wellness Benefit/Transit Passes	50601				0.00
		194,227.20	45,302.15	239,529.35	
TOTALS		862,935.03	187,321.98	1,050,257.01	

Prepared by:

Angela D Klahn, Deputy Auditor

COPY

Semi-Monthly

pyLDFnd

02/21/2023

3:33:10PM

Check Date: 02/24/2023

Labor Distribution Totals By Fund

CLALLAM COUNTY

02/01/2023 to 02/15/2023-2 Cycle sc

Page: 1

Fund Worked : 00100

Emps : 200

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	517,114.95	15,741.16	s	SICK	28,416.50	835.35
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	14,395.93	177.25	fh	FLOATING HOLIDAY	12,095.12	333.00
o15s	OVERTIME X 1.5 - SHERIFF DEPT	10,605.21	200.55	v	VACATION	10,557.88	275.88
sc15	HHS SCANNING PROJ OT X 1.5	7,218.97	171.25	accred	ACCREDITATION PAY	1,127.21	
auto	AUTO ALLOWANCE CONTRACTUAL	850.00		cu	COMP USED	788.57	21.25
o20m	OT X 2.0 - CORR MANDATORY/SHRF	750.09	12.50	aute	AUTO ALLOWANCE ELECTED	680.00	
bsba	BS/BA EDUCATION INCENTIVE	616.89		oc1	ON CALL SHIFT DAY	605.08	16.00
oc2	ON CALL NON-SHIFT DAY	532.44	5.00	vp	VACATION PAYOFF	512.14	11.44
oth	OVERTIME X 1.5 - HOURLY	213.80	16.00	phsm	PHONE STIPEND SMART PHONE	200.00	
uapr	URINE ANALYSIS PREMIUM	164.25		detpay	DETECTIVE PAY	99.43	
spt	SICK PAYOFF - TERMINATION 10%	97.11	21.69	fto	FTO PREMIUM	87.38	48.00
asp	SHERIFF ACTING SUPERVISOR PAY	78.07	51.50	o10s	OVERTIME X 1.0 - SHERIFF DEPT	76.48	2.00
aspj	ACTING SUPERVISOR PAY JUVENILE	62.96	48.00	aaas	AA/AS EDUCATION INCENTIVE	58.04	
o15j	OVERTIME x 1.5 - JUV DETENTION	31.37	0.75				
				Totals:		608,035.87	17,988.57

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	52,545.14
pers2	PERS 2 RETIREMENT	26,677.25
icm457	ICMA DEFERRED COMP	8,820.68
leoff2	LEOFF 2 RETIREMENT	4,960.53
pers3	PERS 3 RETIREMENT	3,554.55
udteam	UNION DUES - TEAMSTERS	3,077.85
l&i	L&I - SELF INSURED	1,247.69
rth457	ROTH-ICMA DEFERRED COMP	842.06
udpd	UNION DUES - 1619 D	482.69
udcd	UNION DUES - 1619 CD C	370.56
evggar	EVERGREEN FIN GARNISHMENT	332.93
udtint	TEAMSTERS INIT FEE or ADJ	112.50
udcs	UNION DUES - 1619 CS	30.88

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	37,444.40
401a	401A DEFERRED COMPENSATION	11,403.74
medtx	MEDICARE TAX	8,757.13
psers	PSERS RETIREMENT	4,450.34
fmlatx	WA Paid Family & Medical Leave	3,514.64
h457	MASSMUTUAL 457	1,301.15
n457	NATIONWIDE 457	1,222.50
dshs	DSHS CHILD SUPPORT	637.38
pers1	PERS 1 RETIREMENT	426.52
udmp	UNION DUES - 1619 MP	339.68
udlc	UNION DUES - 1619 LC	305.80
udps	UNION DUES - 1619 S	73.26
garnfe	GARNISHMENT FEE	10.50

Totals: 172,942.35

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	42,825.48
l&i	L&I - SELF INSURED	10,782.23
medtx	MEDICARE TAX	8,757.13

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	37,444.40
401a	401A DEFERRED COMPENSATION	10,664.28
psers	PSERS RETIREMENT	7,167.78

pyLDFnd

02/21/2023

3:33:10PM

Check Date: 02/24/2023

Labor Distribution Totals By Fund

CLALLAM COUNTY

02/01/2023 to 02/15/2023-2 Cycle sc

Page:

2

Fund Worked : 00100

Emps : 200

Benefit Code and Description		Amount
pers3	PERS 3 RETIREMENT	5,492.40
fmlatx	WA Paid Family & Medical Leave	1,315.93
unemp	UNEMPLOYMENT	576.50

Benefit Code and Description		Amount
leoff2	LEOFF 2 RETIREMENT	3,082.16
pers1	PERS 1 RETIREMENT	738.60

Totals: 128,846.89

Gross Earnings by Fund: 608,035.87 17,988.57

Total Fund Deductions: 172,942.35

Fund Net: 435,093.52

Page:

2

pyLDFnd
02/21/2023 3:33:10PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle sc

Page: 3

Fund Worked : 11301
Emps : 11

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		23,407.64	789.25	sc15	HHS SCANNING PROJ OT X 1.5		1,381.85	37.75
s	SICK		694.60	25.49	fh	FLOATING HOLIDAY		421.34	19.26
v	VACATION		40.83	2.00	oth	OVERTIME X 1.5 - HOURLY		8.12	0.50
					Totals:				
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		2,013.85	pers2	PERS 2 RETIREMENT		1,650.70		
socsec	SOCIAL SECURITY		1,609.18	401a	401A DEFERRED COMPENSATION		688.76		
icm457	ICMA DEFERRED COMP		557.16	medtx	MEDICARE TAX		376.34		
udteam	UNION DUES - TEAMSTERS		252.25	fmlatx	WA Paid Family & Medical Leave		151.08		
rth457	ROTH-ICMA DEFERRED COMP		87.89	l&i	L&I - SELF INSURED		65.62		
udmp	UNION DUES - 1619 MP		61.76	Totals:					
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		2,696.67	socsec	SOCIAL SECURITY		1,609.18		
l&i	L&I - SELF INSURED		442.40	401a	401A DEFERRED COMPENSATION		429.55		
medtx	MEDICARE TAX		376.34	fmlatx	WA Paid Family & Medical Leave		56.56		
unemp	UNEMPLOYMENT		25.95	Totals:					
Gross Earnings by Fund:							25,954.38	874.25	
Total Fund Deductions:							7,514.59		
Fund Net:							18,439.79		

pyLDFnd
02/21/2023 3:33:10PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle sc

Page: 4

Fund Worked : 11701
Emps : 2

Earnings Code & Description		Amount	Hours
r	REGULAR	3,590.14	121.00
oth	OVERTIME X 1.5 - HOURLY	61.82	4.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	344.91
socsec	SOCIAL SECURITY	329.09
medtx	MEDICARE TAX	76.97
fmlatx	WA Paid Family & Medical Leave	30.89

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	551.50
medtx	MEDICARE TAX	76.97
l&i	L&I - SELF INSURED	15.72
unemp	UNEMPLOYMENT	5.31

Earnings Code & Description		Amount	Hours
s	SICK	1,655.97	55.00
Totals:		5,307.93	180.00

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	337.59
401a	401A DEFERRED COMPENSATION	129.83
udteam	UNION DUES - TEAMSTERS	67.50
l&i	L&I - SELF INSURED	9.57
Totals:		1,326.35

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	329.09
401a	401A DEFERRED COMPENSATION	51.93
fmlatx	WA Paid Family & Medical Leave	11.57
Totals:		1,042.09

Gross Earnings by Fund:	5,307.93	180.00
Total Fund Deductions:	1,326.35	
Fund Net:	3,981.58	

pyLDFnd
02/21/2023 3:33:10PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle sc

Page: 5

Fund Worked : 12201
Emps : 1

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	1,243.90	52.80			
			Totals:	1,243.90	52.80
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	145.26		pers2 PERS 2 RETIREMENT	79.11	
socsec SOCIAL SECURITY	77.12		401a 401A DEFERRED COMPENSATION	62.20	
medtx MEDICARE TAX	18.04		udteam UNION DUES - TEAMSTERS	15.90	
fmlatx WA Paid Family & Medical Leave	7.24		l&i L&I - SELF INSURED	4.18	
			Totals:	409.05	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	129.24		socsec SOCIAL SECURITY	77.12	
401a 401A DEFERRED COMPENSATION	24.88		medtx MEDICARE TAX	18.04	
l&i L&I - SELF INSURED	6.86		fmlatx WA Paid Family & Medical Leave	2.71	
unemp UNEMPLOYMENT	1.24				
			Totals:	260.09	
			Gross Earnings by Fund:	1,243.90	52.80
			Total Fund Deductions:	409.05	
			Fund Net:	834.85	

pyLDFnd
02/21/2023 3:33:10PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle sc

Page: 6

Fund Worked : 12401
Emps : 2

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	1,636.56	69.12	s SICK	26.39	0.87
			Totals:	1,662.95	69.99
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	105.77		socsec SOCIAL SECURITY	103.10	
fedtx FEDERAL WITHHOLDING TAX	101.97		udtint TEAMSTERS INIT FEE or ADJ	37.50	
icm457 ICMA DEFERRED COMP	25.00		medtx MEDICARE TAX	24.11	
fmlatx WA Paid Family & Medical Leave	9.68		udteam UNION DUES - TEAMSTERS	8.50	
l&i L&I - SELF INSURED	5.50				
			Totals:	421.13	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	172.77		socsec SOCIAL SECURITY	103.10	
medtx MEDICARE TAX	24.11		401a 401A DEFERRED COMPENSATION	13.27	
l&i L&I - SELF INSURED	9.03		fmlatx WA Paid Family & Medical Leave	3.62	
unemp UNEMPLOYMENT	1.67				
			Totals:	327.57	
			Gross Earnings by Fund:	1,662.95	69.99
			Total Fund Deductions:	421.13	
			Fund Net:	1,241.82	

pyLDFnd
02/21/2023 3:33:10PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle sc

Page: 7

Fund Worked : 13001
Emps : 1

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	2,013.60	66.00	v VACATION	732.24	24.00
			Totals:	2,745.84	90.00
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	213.65		pers2 PERS 2 RETIREMENT	174.64	
socsec SOCIAL SECURITY	170.24		401a 401A DEFERRED COMPENSATION	137.29	
medtx MEDICARE TAX	39.82		udmp UNION DUES - 1619 MP	30.88	
fmilatx WA Paid Family & Medical Leave	15.98		l&i L&I - SELF INSURED	6.33	
			Totals:	788.83	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	285.29		socsec SOCIAL SECURITY	170.24	
l&i L&I - SELF INSURED	74.69		401a 401A DEFERRED COMPENSATION	54.92	
medtx MEDICARE TAX	39.82		fmilatx WA Paid Family & Medical Leave	5.98	
unemp UNEMPLOYMENT	2.75				
			Totals:	633.69	
			Gross Earnings by Fund:	2,745.84	90.00
			Total Fund Deductions:	788.83	
			Fund Net:	1,957.01	

pyLDFnd

02/21/2023

3:33:10PM

Check Date: 02/24/2023

Labor Distribution Totals By Fund

CLALLAM COUNTY

02/01/2023 to 02/15/2023-2 Cycle sc

Page:

8

Fund Worked : 19914

Emps : 2

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	3,477.27	128.00	s SICK	1,039.25	32.00
			Totals:	4,516.52	160.00
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	287.26		socsec SOCIAL SECURITY	280.03	
fedtx FEDERAL WITHHOLDING TAX	267.05		401a 401A DEFERRED COMPENSATION	182.27	
medtx MEDICARE TAX	65.49		udteam UNION DUES - TEAMSTERS	64.50	
fmlatx WA Paid Family & Medical Leave	26.29		l&i L&I - SELF INSURED	10.12	
			Totals:	1,183.01	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	469.27		socsec SOCIAL SECURITY	280.03	
401a 401A DEFERRED COMPENSATION	90.33		medtx MEDICARE TAX	65.49	
l&i L&I - SELF INSURED	16.63		fmlatx WA Paid Family & Medical Leave	9.85	
unemp UNEMPLOYMENT	4.52				
			Totals:	936.12	
			Gross Earnings by Fund:	4,516.52	160.00
			Total Fund Deductions:	1,183.01	
			Fund Net:	3,333.51	

Page:

8

pyLDFnd
02/21/2023 3:33:10PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle sc

Page: 9

Fund Worked : 19951
Emps : 1

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	4,178.15	88.00	auto AUTO ALLOWANCE CONTRACTUAL	170.00	
			Totals:	4,348.15	88.00
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	579.69		socsec SOCIAL SECURITY	269.59	
pers2 PERS 2 RETIREMENT	265.73		401a 401A DEFERRED COMPENSATION	208.91	
medtx MEDICARE TAX	63.05		fmlatx WA Paid Family & Medical Leave	25.31	
l&i L&I - SELF INSURED	6.33				
			Totals:	1,418.61	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	434.11		socsec SOCIAL SECURITY	269.59	
401a 401A DEFERRED COMPENSATION	83.56		medtx MEDICARE TAX	63.05	
l&i L&I - SELF INSURED	10.39		fmlatx WA Paid Family & Medical Leave	9.48	
unemp UNEMPLOYMENT	4.18				
			Totals:	874.36	
			Gross Earnings by Fund:	4,348.15	88.00
			Total Fund Deductions:	1,418.61	
			Fund Net:	2,929.54	

pyLDFnd
02/21/2023 3:33:10PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle sc

Page: 10

Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		10,608.17	243.19	s	SICK		1,623.05	22.38
fh	FLOATING HOLIDAY		837.75	24.00	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
					Totals:			13,238.97	289.57
Deduction Code and Description			Amount				Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,720.11	socsec	SOCIAL SECURITY		864.86		
h457	MASSMUTUAL 457		557.41	pers2	PERS 2 RETIREMENT		406.39		
medtx	MEDICARE TAX		202.27	icm457	ICMA DEFERRED COMP		166.83		
401a	401A DEFERRED COMPENSATION		155.33	fmlatx	WA Paid Family & Medical Leave		77.06		
l&i	L&I - SELF INSURED		21.20				Totals:	4,171.46	
Benefit Code and Description			Amount				Amount		
socsec	SOCIAL SECURITY		864.86	h457	MASSMUTUAL 457		693.99		
pers2	PERS 2 RETIREMENT		663.87	401a	401A DEFERRED COMPENSATION		461.75		
medtx	MEDICARE TAX		202.27	l&i	L&I - SELF INSURED		169.84		
fmlatx	WA Paid Family & Medical Leave		28.86	unemp	UNEMPLOYMENT		13.07		
							Totals:	3,098.51	
							Gross Earnings by Fund:	13,238.97	289.57
							Total Fund Deductions:	4,171.46	
							Fund Net:	9,067.51	

pyLDFnd
02/21/2023 3:33:10PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle sc

Page: 11

Fund Worked : 50501
Emps : 2

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	1,367.55	28.78	s SICK	240.21	3.77
v VACATION	45.56	0.50			
			Totals:	1,653.32	33.05
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	201.22		401a 401A DEFERRED COMPENSATION	113.69	
icm457 ICMA DEFERRED COMP	112.78		pers2 PERS 2 RETIREMENT	104.11	
socsec SOCIAL SECURITY	102.82		medtx MEDICARE TAX	24.05	
fmlatx WA Paid Family & Medical Leave	9.64		l&i L&I - SELF INSURED	2.21	
			Totals:	670.52	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	171.78		socsec SOCIAL SECURITY	102.82	
401a 401A DEFERRED COMPENSATION	56.30		medtx MEDICARE TAX	24.05	
l&i L&I - SELF INSURED	3.64		fmlatx WA Paid Family & Medical Leave	3.61	
unemp UNEMPLOYMENT	1.66				
			Totals:	363.86	
			Gross Earnings by Fund:	1,653.32	33.05
			Total Fund Deductions:	670.52	
			Fund Net:	982.80	

pyLDFnd
02/21/2023 3:33:10PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle sc

Page: 12

Fund Worked : - Totals -
Emps : 219

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		568,637.93	17,327.30	s	SICK		33,695.97	974.86
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF		14,395.93	177.25	fh	FLOATING HOLIDAY		13,354.21	376.26
v	VACATION		11,376.51	302.38	o15s	OVERTIME X 1.5 - SHERIFF DEPT		10,605.21	200.55
sc15	HHS SCANNING PROJ OT X 1.5		8,600.82	209.00	auto	AUTO ALLOWANCE CONTRACTUAL		1,190.00	
accred	ACCREDITATION PAY		1,127.21		cu	COMP USED		788.57	21.25
o20m	OT X 2.0 - CORR MANDATORY/SHRF		750.09	12.50	aute	AUTO ALLOWANCE ELECTED		680.00	
bsba	BS/BA EDUCATION INCENTIVE		616.89		oc1	ON CALL SHIFT DAY		605.08	16.00
oc2	ON CALL NON-SHIFT DAY		532.44	5.00	vp	VACATION PAYOFF		512.14	11.44
oth	OVERTIME X 1.5 - HOURLY		283.74	20.50	phsm	PHONE STIPEND SMART PHONE		200.00	
uapr	URINE ANALYSIS PREMIUM		164.25		detpay	DETECTIVE PAY		99.43	
spt	SICK PAYOFF - TERMINATION 10%		97.11	21.69	fto	FTO PREMIUM		87.38	48.00
asp	SHERIFF ACTING SUPERVISOR PAY		78.07	51.50	o10s	OVERTIME X 1.0 - SHERIFF DEPT		76.48	2.00
aspj	ACTING SUPERVISOR PAY JUVENILE		62.96	48.00	aaas	AA/AS EDUCATION INCENTIVE		58.04	
o15j	OVERTIME x 1.5 - JUV DETENTION		31.37	0.75					
					Totals:			668,707.83	19,826.23
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		58,132.85	socsec	SOCIAL SECURITY		41,250.43		
pers2	PERS 2 RETIREMENT		30,088.55	401a	401A DEFERRED COMPENSATION		13,082.02		
icm457	ICMA DEFERRED COMP		9,682.45	medtx	MEDICARE TAX		9,647.27		
leoff2	LEOFF 2 RETIREMENT		4,960.53	psers	PSERS RETIREMENT		4,450.34		
fmlatx	WA Paid Family & Medical Leave		3,867.81	pers3	PERS 3 RETIREMENT		3,554.55		
udteam	UNION DUES - TEAMSTERS		3,486.50	h457	MASSMUTUAL 457		1,858.56		
l&i	L&I - SELF INSURED		1,378.75	n457	NATIONWIDE 457		1,222.50		
rth457	ROTH-ICMA DEFERRED COMP		929.95	dshs	DSHS CHILD SUPPORT		637.38		
udpd	UNION DUES - 1619 D		482.69	udmp	UNION DUES - 1619 MP		432.32		
pers1	PERS 1 RETIREMENT		426.52	udcd	UNION DUES - 1619 CD C		370.56		
evggar	EVERGREEN FIN GARNISHMENT		332.93	udlc	UNION DUES - 1619 LC		305.80		
udtint	TEAMSTERS INIT FEE or ADJ		150.00	udps	UNION DUES - 1619 S		73.26		
udcs	UNION DUES - 1619 CS		30.88	garnfe	GARNISHMENT FEE		10.50		
				Totals:			190,845.90		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		48,399.98	socsec	SOCIAL SECURITY		41,250.43		
401a	401A DEFERRED COMPENSATION		11,930.77	l&i	L&I - SELF INSURED		11,531.43		
medtx	MEDICARE TAX		9,647.27	psers	PSERS RETIREMENT		7,167.78		

Page: 12

pyLDFnd
02/21/2023 3:33:10PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle sc

Page: 13

Fund Worked : - Totals -
Emps : 219

Benefit Code and Description	Amount
pers3 PERS 3 RETIREMENT	5,492.40
fmlatx WA Paid Family & Medical Leave	1,448.17
h457 MASSMUTUAL 457	693.99

Benefit Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	3,082.16
pers1 PERS 1 RETIREMENT	738.60
unemp UNEMPLOYMENT	636.85
Totals:	142,019.83
Grand Total Gross Earnings:	668,707.83
Grand Total Deductions:	190,845.90
Grand Total Net:	477,861.93

19,826.23

Roads

pyLDFnd
02/17/2023 12:16:17PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle s

Fund Worked : 10101
Emps : 63

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		131,062.43	4,106.70	s	SICK		8,099.73	265.07
v	VACATION		6,174.35	193.68	o15r	OVERTIME X 1.5 - ROADS DEPT		3,581.65	81.00
adml	ADMINISTRATIVE LEAVE PAID		2,700.06	88.00	fh	FLOATING HOLIDAY		1,601.42	48.00
cu	COMP USED		1,319.47	46.75	cpr	COMP TIME PAID - PW ROADS		799.33	20.88
fl	FUNERAL LEAVE		795.63	22.75	auto	AUTO ALLOWANCE CONTRACTUAL		340.00	
c15r	COMP EARNED X 1.5 ROADS		-2,661.42	-57.25					
					Totals:			153,812.65	4,815.58
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		13,314.33	socsec	SOCIAL SECURITY		9,638.23		
pers2	PERS 2 RETIREMENT		9,221.86	icm457	ICMA DEFERRED COMP		3,026.93		
medtx	MEDICARE TAX		2,254.13	401a	401A DEFERRED COMPENSATION		2,193.54		
udteam	UNION DUES - TEAMSTERS		1,554.69	fmlatx	WA Paid Family & Medical Leave		904.33		
h457	MASSMUTUAL 457		669.42	c13gar	CHAPTER 13 GARNISHMENT		538.00		
pers3	PERS 3 RETIREMENT		502.86	l&i	L&I - SELF INSURED		330.28		
dshs	DSHS CHILD SUPPORT		262.00	udmp	UNION DUES - 1619 MP		168.94		
n457	NATIONWIDE 457		150.00	udtint	TEAMSTERS INIT FEE or ADJ		50.00		
garnfe	GARNISHMENT FEE		1.00	Totals:			44,780.54		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		14,926.51	socsec	SOCIAL SECURITY		9,542.29		
l&i	L&I - SELF INSURED		5,105.81	401a	401A DEFERRED COMPENSATION		2,918.39		
medtx	MEDICARE TAX		2,231.70	pers3	PERS 3 RETIREMENT		1,019.28		
fmlatx	WA Paid Family & Medical Leave		335.21	unemp	UNEMPLOYMENT		153.59		
				Totals:			36,232.78		
				Gross Earnings by Fund:			153,812.65	4,815.58	
				Total Fund Deductions:			44,780.54		
				Fund Net:			109,032.11		

pyLDFnd
02/17/2023 12:16:17PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle s

Page: 2

Fund Worked : 10135
Emps : 4

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	3,767.17	83.75	v VACATION	787.46	17.00
s SICK	138.96	3.00			
			Totals:	4,693.59	103.75
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	423.30		socsec SOCIAL SECURITY	291.04	
pers2 PERS 2 RETIREMENT	285.81		401a 401A DEFERRED COMPENSATION	204.40	
medtx MEDICARE TAX	68.06		udmp UNION DUES - 1619 MP	34.74	
fmlatx WA Paid Family & Medical Leave	27.32		icm457 ICMA DEFERRED COMP	13.75	
pers3 PERS 3 RETIREMENT	9.65		l&i L&I - SELF INSURED	7.43	
udteam UNION DUES - TEAMSTERS	0.25				
			Totals:	1,365.75	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	466.91		socsec SOCIAL SECURITY	291.04	
401a 401A DEFERRED COMPENSATION	95.87		l&i L&I - SELF INSURED	79.17	
medtx MEDICARE TAX	68.06		pers3 PERS 3 RETIREMENT	20.76	
fmlatx WA Paid Family & Medical Leave	10.23		unemp UNEMPLOYMENT	4.70	
			Totals:	1,036.74	
Gross Earnings by Fund:				4,693.59	103.75
Total Fund Deductions:				1,365.75	
Fund Net:				3,327.84	

pyLDFnd
02/17/2023 12:16:17PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle s

Page: 3

Fund Worked : 40201
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,612.84	39.75					
					Totals:			1,612.84	39.75
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		140.89	socsec	SOCIAL SECURITY		100.04		
pers2	PERS 2 RETIREMENT		85.11	401a	401A DEFERRED COMPENSATION		32.81		
medtx	MEDICARE TAX		23.40	pers3	PERS 3 RETIREMENT		13.27		
icm457	ICMA DEFERRED COMP		12.85	udmp	UNION DUES - 1619 MP		11.63		
fmlatx	WA Paid Family & Medical Leave		9.39	l&i	L&I - SELF INSURED		2.78		
udteam	UNION DUES - TEAMSTERS		0.17						
				Totals:			432.34		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		139.03	socsec	SOCIAL SECURITY		100.04		
401a	401A DEFERRED COMPENSATION		35.01	pers3	PERS 3 RETIREMENT		28.54		
medtx	MEDICARE TAX		23.40	l&i	L&I - SELF INSURED		8.23		
fmlatx	WA Paid Family & Medical Leave		3.51	unemp	UNEMPLOYMENT		1.61		
				Totals:			339.37		
				Gross Earnings by Fund:			1,612.84		39.75
				Total Fund Deductions:			432.34		
				Fund Net:			1,180.50		

pyLDFnd
02/17/2023 12:16:17PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle s

Page: 4

Fund Worked : 41401
Emps : 11

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		9,452.67	265.90	o15r	OVERTIME X 1.5 - ROADS DEPT		812.76	14.00
v	VACATION		551.68	16.00					
					Totals:			10,817.11	295.90
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		756.75	socsec	SOCIAL SECURITY		614.69		
pers2	PERS 2 RETIREMENT		595.50	medtx	MEDICARE TAX		143.78		
401a	401A DEFERRED COMPENSATION		110.32	udteam	UNION DUES - TEAMSTERS		80.34		
icm457	ICMA DEFERRED COMP		76.45	fmlatx	WA Paid Family & Medical Leave		57.70		
pers3	PERS 3 RETIREMENT		26.54	udmp	UNION DUES - 1619 MP		21.32		
l&i	L&I - SELF INSURED		19.83	h457	MASSMUTUAL 457		2.84		
				Totals:			2,506.06		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		1,066.81	socsec	SOCIAL SECURITY		670.76		
l&i	L&I - SELF INSURED		290.01	medtx	MEDICARE TAX		156.89		
401a	401A DEFERRED COMPENSATION		152.34	pers3	PERS 3 RETIREMENT		57.10		
fmlatx	WA Paid Family & Medical Leave		23.56	unemp	UNEMPLOYMENT		10.83		
				Totals:			2,428.30		
				Gross Earnings by Fund:			10,817.11		295.90
				Total Fund Deductions:			2,506.06		
				Fund Net:			8,311.05		

Labor Distribution Totals By Fund
CLALLAM COUNTY

02/01/2023 to 02/15/2023-2 Cycle s

Fund Worked : 42401

Emps : 7

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	667.73	19.55			
			Totals:	667.73	19.55
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	58.71		pers2 PERS 2 RETIREMENT	42.47	
socsec SOCIAL SECURITY	41.40		401a 401A DEFERRED COMPENSATION	17.10	
medtx MEDICARE TAX	9.68		icm457 ICMA DEFERRED COMP	7.54	
udteam UNION DUES - TEAMSTERS	4.24		fmlatx WA Paid Family & Medical Leave	3.89	
udmp UNION DUES - 1619 MP	3.04		h457 MASSMUTUAL 457	1.42	
l&i L&I - SELF INSURED	1.41				
			Totals:	190.90	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	69.39		socsec SOCIAL SECURITY	41.40	
401a 401A DEFERRED COMPENSATION	13.35		medtx MEDICARE TAX	9.68	
l&i L&I - SELF INSURED	7.23		fmlatx WA Paid Family & Medical Leave	1.46	
unemp UNEMPLOYMENT	0.68				
			Totals:	143.19	
			Gross Earnings by Fund:	667.73	19.55
			Total Fund Deductions:	190.90	
			Fund Net:	476.83	

pyLDFnd
02/17/2023 12:16:17PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle s

Page: 6

Fund Worked : 50301
Emps : 14

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		21,610.66	701.85	o15r	OVERTIME X 1.5 - ROADS DEPT		512.40	10.75
fh	FLOATING HOLIDAY		246.31	8.00	s	SICK		221.62	8.00
v	VACATION		32.29	1.00					
					Totals:			22,623.28	729.60
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,874.58	socsec	SOCIAL SECURITY		1,362.80		
pers2	PERS 2 RETIREMENT		1,284.96	medtx	MEDICARE TAX		318.71		
icm457	ICMA DEFERRED COMP		301.23	udteam	UNION DUES - TEAMSTERS		222.31		
401a	401A DEFERRED COMPENSATION		178.37	fmlatx	WA Paid Family & Medical Leave		127.92		
dshs	DSHS CHILD SUPPORT		102.00	pers3	PERS 3 RETIREMENT		88.85		
l&i	L&I - SELF INSURED		52.09	udmp	UNION DUES - 1619 MP		38.25		
garnfe	GARNISHMENT FEE		0.50	Totals:			5,952.57		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		2,143.93	socsec	SOCIAL SECURITY		1,402.67		
l&i	L&I - SELF INSURED		573.18	401a	401A DEFERRED COMPENSATION		395.35		
medtx	MEDICARE TAX		328.03	pers3	PERS 3 RETIREMENT		206.66		
fmlatx	WA Paid Family & Medical Leave		49.31	unemp	UNEMPLOYMENT		22.64		
				Totals:			5,121.77		
				Gross Earnings by Fund:			22,623.28	729.60	
				Total Fund Deductions:			5,952.57		
				Fund Net:			16,670.71		

pyLDFnd
02/17/2023 12:16:17PM
Check Date: 02/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
02/01/2023 to 02/15/2023-2 Cycle s

Page: 7

Fund Worked : - Totals -
Emps : 67

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		168,173.50	5,217.50	s	SICK		8,460.31	276.07
v	VACATION		7,545.78	227.68	o15r	OVERTIME X 1.5 - ROADS DEPT		4,906.81	105.75
adml	ADMINISTRATIVE LEAVE PAID		2,700.06	88.00	fh	FLOATING HOLIDAY		1,847.73	56.00
cu	COMP USED		1,319.47	46.75	cpr	COMP TIME PAID - PW ROADS		799.33	20.88
fl	FUNERAL LEAVE		795.63	22.75	auto	AUTO ALLOWANCE CONTRACTUAL		340.00	
c15r	COMP EARNED X 1.5 ROADS		-2,661.42	-57.25					
					Totals:			194,227.20	6,004.13
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		16,568.56	socsec	SOCIAL SECURITY		12,048.20		
pers2	PERS 2 RETIREMENT		11,515.71	icm457	ICMA DEFERRED COMP		3,438.75		
medtx	MEDICARE TAX		2,817.76	401a	401A DEFERRED COMPENSATION		2,736.54		
udteam	UNION DUES - TEAMSTERS		1,862.00	fmlatx	WA Paid Family & Medical Leave		1,130.55		
h457	MASSMUTUAL 457		673.68	pers3	PERS 3 RETIREMENT		641.17		
c13gar	CHAPTER 13 GARNISHMENT		538.00	l&i	L&I - SELF INSURED		413.82		
dshs	DSHS CHILD SUPPORT		364.00	udmp	UNION DUES - 1619 MP		277.92		
n457	NATIONWIDE 457		150.00	udtint	TEAMSTERS INIT FEE or ADJ		50.00		
garnfe	GARNISHMENT FEE		1.50	Totals:			55,228.16		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		18,812.58	socsec	SOCIAL SECURITY		12,048.20		
l&i	L&I - SELF INSURED		6,063.63	401a	401A DEFERRED COMPENSATION		3,610.31		
medtx	MEDICARE TAX		2,817.76	pers3	PERS 3 RETIREMENT		1,332.34		
fmlatx	WA Paid Family & Medical Leave		423.28	unemp	UNEMPLOYMENT		194.05		
				Totals:			45,302.15		
				Grand Total Gross Earnings:			194,227.20	6,004.13	
				Grand Total Deductions:			55,228.16		
				Grand Total Net:			138,999.04		



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of February 20 – 24, 2023

1C
FEB 28 2023

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Tuesday, February 21, 2023. Present were Commissioners Ozias, Johnson, and French and Deputy Administrator Reyes.

Items of discussion per the agenda published February 9 were:

- Calendar/Correspondence
- Agreement with Sebris Busto James for legal counsel and representation
- Call for hearing to be held Tuesday, March 14, 2023 at 10:30 a.m. regarding sale of surplus property
- Pre-application questionnaire with the Port of Seattle for 2023 Tourism Marketing Support Program 23-06 Grant
- Pre-application questionnaire with Olympic Peninsula Visitor's Bureau for the Olympic Peninsula Visitor's Bureau (OPVB) 2023 Tourism Enhancement Grant
- GIS update
- Resolution appointing Rachel Anderson to the Housing Solutions Committee
- Resolution appointing Vicki Lowe to the Homeless Task Force
- Agreement with Olympic Consortium for workforce development
- Legislative Session update

Meeting concluded at 10:00 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10:03 a.m., Tuesday, February 21, 2023. Also present were Commissioners Johnson and French and Administrator Sill.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as modified, CMFs, mc

CONSENT AGENDA

1a Approval of vouchers for the week of February 13

1b Approval of minutes for the week of February 13

1c Letter of support for Puget Sound to Pacific FY23 RAISE application

CMO noted that Commissioner Johnson was not present at the February 14 meeting and requested to amend the minutes to reflect he had an excused absence.

ACTION TAKEN: CRJm to adopt the consent agenda as modified, CMFs, mc

REPORTS AND PRESENTATIONS

- CMF commented on committee meetings, legislation, west end meetings
- CRJ commented on legislation, Washington State Association of Counties
- CMO commented on legislation,

CONTRACTS AND AGREEMENTS

2a Agreement with Amanda K. Sanders for Client Services Contract

ACTION TAKEN: CRJm to approve, CMFs, mc

2b Agreement amendment 3 with Norpoint Protective Services for security services

ACTION TAKEN: CRJm to approve, CMFs, mc

2c Agreement with Dale E. Jackson for the project manager for Joint Public Safety Facility JPSF Project

ACTION TAKEN: CRJm to approve, CMFs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of February 20-24, 2023
Page 2

2d Agreement with Port Angeles Waterfront Center for American Rescue Plan Act Funds
ACTION TAKEN: CRJm to approve, CMFs, mc

ADMINISTRATION

3a Resolution appointing Helle Andersen to the Marine Resources Committee
ACTION TAKEN: CRJm to adopt, CMFs, mc

Meeting concluded at 10:35 a.m. and continued to 9 a.m., Monday, February 27, 2023.

There are no Zoom chat logs for the week of February 20.

The Board of Commissioners attended Board of Health Meeting, Coffee with Colleen, and WSAC Legislative update during the week of February 20.

PASSED AND ADOPTED this 28th day of February 2023.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias

Randy Johnson

Mike French

ATTEST:

Loni Gores, MMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CMF Commissioner Mike French

m moved
mc motion carried
s seconded



PROCLAMATION
RECOGNIZING MARCH AS DEVELOPMENTAL DISABILITY AWARENESS MONTH

WHEREAS, developmental disability is a natural part of the human experience and affects close to 5 million Americans;
and

WHEREAS, hundreds of Clallam County residents and their families are successfully living their lives with developmental disabilities; and

WHEREAS, every person has valuable strengths, capacity to learn and the potential to make important contributions to their community; and

WHEREAS, people with developmental disabilities share with all citizens the desire to achieve personal success through education, meaningful work, and family and community ties; and

WHEREAS, Clallam County residents with and without developmental disabilities work together, play together, worship together, learn together and grow together and together enrich the fabric of our communities; and

WHEREAS, we respect, value and salute the daily accomplishments of all our citizens with or without developmental disabilities; and

WHEREAS, no disabilities need keep individuals from realizing their full potential nor diminish their right to enjoy and participate within their community; and

WHEREAS, the citizens of Clallam County recognize that their community can grow closer through education, awareness and understanding by recognizing individual abilities, commonalities and differences.

NOW, THEREFORE BE IT PROCLAIMED the Board of Clallam County Commissioners hereby recognize March 2023 as

DEVELOPMENTAL DISABILITY AWARENESS MONTH

and recognize that together we accomplish more and everyone benefits. We also call upon all citizens, government agencies, public and private institutions, business and schools in Clallam County to recognize the ability of individuals with developmental disabilities to make significant contributions to their communities and to take time to become acquainted with citizens with developmental disabilities and what they have to offer, and to unite the voices of all citizens, with and without developmental disabilities into a strong and inclusive Clallam County.

Signed this twenty-eighth day of February 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French



2a
FEB 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Human Resources

WORK SESSION ☒ Meeting Date: 2/21/2023

REGULAR AGENDA ☒ Meeting Date: 2/28/2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 461.23.01 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

This is a continuation of the PSA with Sebris Busto James (SBJ) (2017 to present), the new agreement will have the effective dates of 1/1/2023 – 12/31/2024.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
The estimated costs for these services have been allocated in the 2023 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please review and sign if approved.

County Official signature & print name:  Rich Sill

Name of Employee/Stakeholder attending meeting: Rich Sill/Tom Reyes

Relevant Departments: Human Resources/County-Wide

Date submitted: 2/14/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



PERSONAL SERVICES AGREEMENT

THIS AGREEMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Sebris Busto James
Address: 15375 SE 30th Place, Suite 310
Bellevue, WA 98007
Phone Nº: 425.454.4233

(hereinafter called "Contractor").

This Agreement is comprised of:

- ☒ Attachment A - Scope of Work
- ☒ Attachment B – Compensation
- ☒ Attachment C - General Conditions
- ☒ Attachment D - Special Terms and Conditions
- ☐ Attachment E (specify)

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Agreement shall commence on the 1st day of January 2023 and shall, unless terminated as provided elsewhere in the Agreement, terminate on the 31st day of December 2024.

IN WITNESS WHEREOF, the parties have executed this Agreement on this day of 20 .

CONTRACTOR

BOARD OF CLALLAM COUNTY COMMISSIONERS


Matthew W. Lynch

Mark Ozias, Chair

Print name: Matthew W. Lynch

Title: Shareholder

Date: February 13, 2023

ATTEST:

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

Loni Gores, Clerk of the Board

Originals: BOCC
Vendor
Initiating Department
Copies: 5

SCOPE OF WORK

The Contractor shall provide legal counsel and representation of the political subdivision known as Clallam County and the County's elected officials and other personnel with respect to and in the course of labor negotiations with the collective bargaining units listed below and as requested by the Clallam County Board of County Commissioners [(or the Board's authorized designee (s))] periodically, except insofar as such action of representation is inconsistent with RCW 36.32.220. Contractor is retained pursuant to the terms of this Personal Services Agreement based, in part, on the expertise, experience and knowledge of Matthew W. Lynch, a shareholder of the Contractor.

- International Brotherhood of Teamsters Local 589
- The American Federation of State, County and Municipal Employees/Washington State ("AFSCME-WA") Council 2, Local 1619-S (Sheriff's Patrol Sergeants)
- AFSCME-WA, Council 2, Local 1619-CS (Corrections Sergeants)
- AFSCME-WA, Council 2, Local 1619-LC (Sheriff's Employees)
- AFSCME-WA, Council 2, Local 1619-C (Corrections Deputies)
- AFSCME WA, Council 2, Local 1619-D (Sheriff's Patrol Deputies)
- AFSCME-WA, Council 2, Local 1619-MP (Management and Professional Employees) and the
- Prosecuting Attorneys Association

As well as any other collective bargaining units either certified by the Public Employment Relations Commission (PERC) or voluntarily recognized by the County during the term of this Contract.

The services requested of the Contractor and to be provided by the Contractor may also include employment related risk management, pre-loss legal advice, consultation and representation if authorized by the County Administrator or the Director of Human Resources & Risk Management.

Matthew W. Lynch shall whenever possible be the lead counsel providing legal representation to the County under the terms and obligations of this Agreement. However, Mr. Lynch shall have full discretion to delegate specific tasks to other persons employed by or engaged (e.g., experts) by his law firm.

All services provided by or through Matthew W. Lynch and/or the Sebris Busto James law firm may be directed, overseen and/or managed collaboratively by the Clallam County Prosecuting Attorney as the statutory legal counsel for and of the County on such basis as the Contractor, the Prosecuting Attorney, the County Administrator and/or Human Resources Director may define and refine periodically.

Contract may communicate with and contact the Bullard Law Firm and/or C. Akin Blitz with respect to background information, Institutional knowledge, records, documents or other data relating to the legal representation Bullard Law firm provided to the County prior to execution of this Agreement and the Bullard Law Firm shall comply with all reasonable requests for information, records, documents, documents or data that the Contractor may make of it. Nothing in this program shall be deemed to be a waiver of the attorney-client privilege with respect to any information, records, documents or data transmitted or forwarded from Bullard Law to the Contractor.

COMPENSATION

1. ☐ **a. FIXED FEE FOR SERVICE:** For services rendered, the County shall pay to the Contractor a fixed fee of _____ DOLLARS (\$) for the completed work set forth in Attachment A. Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying the tasks completed up to the request for payment and the payment amount requested. In no event shall payment be sought in an amount which represents a percentage of the fee greater than the percentage of completed tasks.

OR

☒ **b. HOURLY RATES:** For services rendered, the County shall compensate the Contractor at the following hourly rates:

<i>Name/Position</i>	<i>Hourly Rate</i>
Jeffrey A. James	\$425
Judd H. Lees	\$415
M. Edward Taylor	\$395
Jillian Barron	\$380
Darren A. Feider	\$380
Matthew W. Lynch	\$300
Jennifer Parda-Aldrich	\$335
Jason Rossiter	\$330
Tina M. Aiken	\$305
Adam Vergne	\$305
Matt Kelly	\$265
Mariya Khilyuk	\$265
Tana Daugherty	\$180
Christy Kirchmeier	\$170

Payments for completed tasks shall be made no more frequently than ☒ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested; other (specify) _____.

In no event shall Contractor be compensated in excess of _____ DOLLARS (\$) for the completed work set forth in Attachment "A."

2. AND

☐ **a.** The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers, and the like.

OR

☐ **b.** The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers, and computer. Reimbursement for airfare, mileage, meals and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

☐ **c.** Other (specify):

GENERAL CONDITIONS

1. **Scope of Contractor's Services.** The Contractor agrees to provide to the County services and any materials set forth in the project narrative identified as Attachment A during the agreement period. No material, labor, or facilities will be furnished by the County, unless otherwise provided for in the Agreement.
2. **Accounting and Payment for Contractor Services.** Payment to the Contractor for services rendered under this Agreement shall be as set forth in Attachment B. Unless specifically stated in Attachment B, the County will not reimburse the Contractor for any costs or expenses incurred by the Contractor in the performance of this contract.

The County shall compensate the Contractor through the County voucher system for the Contractor's service pursuant to the fee schedule set forth in Attachment B.

3. **Delegation and Subcontracting.** Contractor's services are deemed personal and no portion of this contract may be delegated or subcontracted to any other individual, firm or entity without the express and prior written approval of the County Project Manager.
4. **Independent Contractor.** The Contractor's services shall be furnished by the Contractor as an independent contractor and nothing herein contained shall be construed to create a relationship of employer/employee or master/servant.

The Contractor acknowledges that the entire compensation for this Agreement is specified in Attachment B and the Contractor is not entitled to any county benefits including, but not limited to: vacation pay, holiday pay, sick leave pay, medical, dental or other insurance benefits, or any other rights or privileges afforded to Clallam County employees. The Contractor represents that it maintains a separate place of business, serves clients other than the County, will report all income and expense accrued under this contract with the Internal Revenue Service on a business tax schedule, and has a tax account with the State of Washington Department of Revenue for payment of all sales and use and Business and Occupation taxes collected by the State of Washington.

In the event that either the state or federal government determines that an employer/employee or master/servant relationship exists rather than an independent contractor relationship such that Clallam County is deemed responsible for federal withholding, social security contributions, workers compensation and the like, the Contractor agrees to reimburse Clallam County for any payments made or required to be made by Clallam County. Should any payments be due to the Contractor pursuant to this Agreement, the Contractor agrees that reimbursement may be made by deducting from such future payments a pro rata share of the amount to be reimbursed.

Notwithstanding any determination by the state or federal government that an employer/employee or master/servant relationship exists, the Contractor, its officers, employees and agents, shall not be entitled to any benefits that Clallam County provides to its employees.

5. **No Guarantee of Employment.** The performance of all or part of this contract by the Contractor shall not operate to vest any employment rights whatsoever and shall not be deemed to guarantee any employment of the Contractor or any employee of the Contractor or any subcontractor or any employee of any subcontractor by the County at the present time or in the future.
6. **Regulations and Requirements.** This Agreement shall be subject to all federal, state, and local laws, rules, and regulations.
7. **Right to Review.** This contract is subject to review by any federal or state auditor. The County shall have the right to review and monitor the financial and service components of this program by whatever means are deemed expedient by the County Project Manager. Such review may occur with or without notice, and may include, but is not limited to, on-site inspection by County agents or employees, inspection of all records or other materials that the County deems pertinent to the

Agreement and its performance, and any and all communications with or evaluations by service recipients under this Agreement. The Contractor shall preserve and maintain all financial records and records relating to the performance of work under this Agreement for three (3) years after contract termination, and shall make them available for such review, within Clallam County, State of Washington, upon request, during reasonable business hours.

8. Modifications. Either party may request changes in the Agreement. Any and all agreed modifications shall be in writing, signed by each of the parties.
9. Termination for Default. If the Contractor defaults by failing to perform any of the obligations of the contract or becomes insolvent or is declared bankrupt or makes an assignment for the benefit of creditors, the County may, by depositing written notice to the Contractor in the U.S. Mail, postage prepaid, terminate the contract, and at the County's option, obtain performance of the work elsewhere. If the contract is terminated for default, the Contractor shall not be entitled to receive any further payments under the contract. Any extra cost or damage to the County resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor agrees to bear any extra expenses incurred by the County in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the County by reason of such default.

If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

10. Termination for Public Convenience. The County may terminate the contract in whole or in part whenever the County determines, in its sole discretion that such termination is in the interests of the County. Whenever the contract is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this contract by the County at any time during the term, whether for default or convenience, shall not constitute a breach of contract by the County.
11. Termination Due to Insufficient Funds. If sufficient funds for payment under this contract are not appropriated or allocated or are withdrawn, reduced, or otherwise limited, the County may terminate this contract upon five (5) days written notice to the Contractor. No penalty or expense shall accrue to the County in the event this provision applies.
12. Termination Procedure. The following provisions apply in the event that this Agreement is terminated:
 - (a) The Contractor shall cease to perform any services required hereunder as of the effective date of termination and shall comply with all reasonable instructions contained in the notice of termination, if any.
 - (b) The Contractor shall provide the County with an accounting of authorized services provided through the effective date of termination.
 - (c) If the Agreement has been terminated for default, the County may withhold a sum from the final payment to the Contractor that the County determines necessary to protect itself against loss or liability.
13. Defense and Indemnity Agreement.
 - (a) The Contractor agrees to hold harmless, indemnify and defend the County, its officers, officials, employees and agents, from and against any and all claims, actions, suits, liability,

loss, expenses, damages and judgments of any nature whatsoever, including reasonable costs and attorneys' fees in defense thereof, for injury, sickness, disability or death to persons or damage to property (including loss of use thereof) or business (including economic loss), caused by or arising out of the Contractor's acts, errors or omissions in the performance of the Contract. Provided, however, that the Contractor's obligation under this provision will not extend to injury, sickness, disability, death or damage caused by or arising out of the sole negligence of the County, its officers, officials, employees or agents.

(b) With regard to any claim against the County, its officers, officials, employees and agents by any employee of the Contractor, subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this Section will not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts. It is clearly agreed and understood by the parties to the Contract that the Contractor expressly waives any immunity the Contractor might have had under such laws. By executing the Contract, the Contractor acknowledges that the foregoing waiver has been mutually negotiated by the parties as is required by RCW 4.24.115, and that the provisions of this Section will be incorporated, as relevant, into any contract the Contractor makes with any subcontractor or agent performing work under the Contract.

(c) The Contractor's obligations under these provisions include, but are not limited to, investigating, adjusting, and defending all claims alleging loss from action, error or omission, or breach of any common law, statutory or other delegated duty by the Contractor, the Contractor's employees, agents or subcontractors.

14. Industrial Insurance Waiver. With respect to the performance of this Agreement and as to claims against the County, its appointed and elected officers, agents and employees, the Contractor expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. Along with the other provisions of this Agreement, this waiver is mutually negotiated by the parties to this Agreement.
15. Venue and Choice of Law. In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action shall be in the courts of the State of Washington in and for the County of Clallam. This Agreement shall be governed by the law of the State of Washington.
16. Withholding Payment. In the event the County Project Manager determines that the Contractor has failed to perform any obligation under this Agreement within the times set forth in this Agreement, then the County may withhold from amounts otherwise due and payable to Contractor the amount determined by the County as necessary to cure the default, until the County Project Manager determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Contractor to termination or damages, provided that the County promptly gives notice in writing to the Contractor of the nature of the default or failure to perform, and in no case more than ten (10) days after it determines to withhold amounts otherwise due. A determination of the County Project Manager set forth in a notice to the Contractor of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Contractor acts within the times and in strict accord with the provision of the Disputes clause of this Agreement. The County may act in accordance with any determination of the County Project Manager which has become conclusive under this clause, without prejudice to any other remedy under the Agreement, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Contractor, (3) to set off any amount paid or incurred from amounts due or to become due the Contractor. In the event the Contractor obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to the Contractor by reason of good faith withholding by the County under this clause.

17. Rights and Remedies. The duties and obligations imposed by this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.
18. Contractor Commitments, Warranties and Representations. Any written commitment received from the Contractor concerning this Agreement shall be binding upon the Contractor, unless otherwise specifically provided herein with reference to this paragraph. Failure of the Contractor to fulfill such a commitment shall render the Contractor liable for damages to the County. A commitment includes, but is not limited to any representation made prior to execution of this Agreement, whether or not incorporated elsewhere herein by reference, as to performance of services or equipment, prices or options for future acquisition to remain in effect for a fixed period, or warranties.
19. Patent/Copyright Infringement. Contractor will defend, indemnify and save harmless County, its appointed and elected officers, agents and employees from and against all loss or expense, including but not limited to claims, demands, actions, judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of the Contractor's alleged infringement on any patent or copyright. The Contractor will pay those costs and damages attributable to any such claims that are finally awarded against the County, its appointed and elected officers, agents and employees in any action. Such defense and payments are conditioned upon the following:
- (a) That Contractor shall be notified promptly in writing by County of any notice of such claim.
 - (b) Contractor shall have the right, hereunder, at its option and expense, to obtain for the County the right to continue using the information, in the event such claim of infringement, is made, provided no reduction in performance or loss results to the County.
20. Disputes:
- (a) General. Differences between the Contractor and the County, arising under and by virtue of the contract documents shall be brought to the attention of the County at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The records, orders, rulings, instructions, and decision of the County Project Manager shall be final and conclusive 30 days from the date of mailing unless the Contractor mails or otherwise furnishes to the County Administrator a written notice of appeal. The notice of appeal shall include facts, law, and argument as to why the conclusions of the County Project Manager are in error.
- In connection with any appeal under this clause, the Contractor and County shall have the opportunity to submit written materials and argument and to offer documentary evidence in support of the appeal. Oral argument and live testimony will not be permitted. The decision of the County Administrator for the determination of such appeals shall be final and conclusive. Reviews of the appellate determination shall be brought in the Superior Court of Clallam County within 15 days of mailing of the written appellate determination. Pending final decision of the dispute, the Contractor shall proceed diligently with the performance of this Agreement and in accordance with the decision rendered.
- (b) Notice of Potential Claims. The Contractor shall not be entitled to additional compensation or to extension of time for (1) any act or failure to act by the County Project Manager or the County, or (2) the happening of any event or occurrence, unless the Contractor has given the County a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the County. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall

keep full and complete daily records of the work performed, labor and material used, and all costs and additional time claimed to be additional.

(c) Detailed Claim. The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the County, the Contractor has given the County a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

21. Ownership of Items Produced. All writings, programs, data, art work, music, maps, charts, tables, illustrations, records or other written, graphic, analog or digital materials prepared by the Contractor and/or its consultants or subcontractors, in connection with the performance of this Agreement shall be the sole and absolute property of the County and constitute "work made for hire" as that phrase is used in federal and/or state intellectual property laws and Contractor and/or its agents shall have no ownership or use rights in the work.
22. Recovery of Payments to Contractor. The right of the Contractor to retain monies paid to it is contingent upon satisfactory performance of this Agreement, including the satisfactory completion of the project described in the Scope of Work (Attachment A). In the event that the Contractor fails, for any reason, to perform obligations required of it by this Agreement, the Contractor may, at the County Project Manager's sole discretion, be required to repay to the County all monies disbursed to the Contractor for those parts of the project that are rendered worthless in the opinion of the County Project Manager by such failure to perform.

Interest shall accrue at the rate of 12 percent (12%) per annum from the time the County Project Manager demands repayment of funds.

23. Project Approval. The extent and character of all work and services to be performed under this Agreement by the Contractor shall be subject to the review and approval of the County Project Manager. For purposes of this Agreement, the County Project Manager is:

Name: Rich Sill

Title: County Administrator | HR Director

Address: 223 E 4th Street, Suite 4, Port Angeles, WA 98362

Telephone: 360.417.2242

E-mail: rich.sill@clallamcountywa.gov

Fax: 360.417.2550

In the event there is a dispute with regard to the extent and character of the work to be done, the determination of the County Project Manager as to the extent and character of the work to be done shall govern subject to the Contractor's right to appeal that decision as provided herein.

24. Non-Discrimination. The Contractor shall not discriminate against any person on the basis of race, creed, political ideology, color, national origin, sex, marital status, sexual orientation, age, or the presence of any sensory, mental or physical handicap.
25. Subcontractors. In the event that the Contractor employs the use of any subcontractors, the contract between the Contractor and the subcontractor shall provide that the subcontractor is bound by the terms of this Agreement between the County and the Contractor. The Contractor shall insure that in all subcontracts entered into, Clallam County is named as an express third-party beneficiary of such contracts with full rights as such.

26. No Third Party Beneficiaries. This agreement is intended for the benefit of only the County and Contractor. This agreement does not confer any benefits, rights, or privileges upon any third party.
27. Standard of Care. The Contractor shall perform its duties hereunder in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession as the Contractor currently practicing under similar circumstances. The Contractor shall, without additional compensation, correct those services not meeting such a standard.
28. Time is of the Essence. Time is of the essence in the performance of this contract unless a more specific time period is set forth in either the Special Terms and Conditions or Scope of Work.
29. Notice. Except as set forth elsewhere in the Agreement, for all purposes under this Agreement, except service of process, any notices shall be given by the Contractor to the County Project Manager. Notice to the Contractor for all purposes under this Agreement shall be given to the person executing the Agreement on behalf of the Contractor at the address identified on the signature page.
30. Severability. If any term or condition of this contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this contract are declared severable.
31. Precedence. In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order:
 - (a) Applicable federal, state, and local statutes, ordinances, and regulations;
 - (b) Scope of Work (Attachment A) and Compensation (Attachment B);
 - (c) Special Terms and Conditions (Attachment D); and
 - (d) General Conditions (Attachment C).
32. Waiver. Waiver of any breach or condition of this contract shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this contract shall be held to be waived, modified, or deleted except by an instrument, in writing, signed by the parties hereto.
33. Attorney Fees. In the event that litigation must be brought to enforce the terms of this agreement, the prevailing party shall be entitled to be paid reasonable attorney fees.
34. Construction. This agreement has been mutually reviewed and negotiated by the parties and should be given a fair and reasonable interpretation and should not be construed less favorably against either party.
35. Survival. Without being exclusive, Paragraphs 4, 7, 13-19, 21-22 and 31-35 of these General Conditions shall survive any termination, expiration, or determination of invalidity of this Agreement in whole or in part. Any other Paragraphs of this Agreement which, by their sense and context, are intended to survive shall also survive.
36. Entire Agreement. This written contract represents the entire Agreement between the parties and supersedes any prior statements, discussions or understandings between the parties except as provided herein.

SPECIAL TERMS AND CONDITIONS

1. **Reporting.** The Contractor shall submit written progress reports to the County Project Manager as set forth below:

- ☐ With each request for payment.
- ☒ Monthly.
- ☐ Quarterly.
- ☐ Semi-annually.
- ☐ Annually.
- ☐ Project completion.
- ☐ Other (specify):

Progress reports shall include, at a minimum, the following:

Reports shall include any problems, delays or adverse conditions which will materially affect the Contractor's ability to meet project objectives or time schedules together with a statement of action taken or proposed to resolve the situation. Reports shall also include recommendations for changes to the Scope of Work, if any. Payments may be withheld if reports are not submitted.



2. **Insurance.** The Contractor shall maintain in full force and effect during the term of this Agreement, and until final acceptance of the work, public liability and property damage insurance with companies or through sources approved by the state insurance commissioner pursuant to RCW Title 48, as now or hereafter amended. The County, its appointed and elected officials, agents and employees, shall be specifically named as additional insureds in a policy with the same company which insures the Contractor or by endorsement to an existing policy or with a separate carrier approved pursuant to RCW Title 48, as now or hereafter amended, and the following coverages shall be provided:

**COMMERCIAL GENERAL LIABILITY:**

Bodily injury, including death	\$1,000,000 per occurrence
	\$2,000,000 aggregate
Property damage	\$1,000,000 per occurrence
	\$1,000,000 aggregate



ERRORS AND OMISSIONS or PROFESSIONAL LIABILITY with an Extended Reporting Period Endorsement (two year tail)

\$1,000,000 per occurrence



WORKERS COMPENSATION:

Statutory amount

- ☒ **AUTOMOBILE:** coverage on owned, non-owned, rented and hired vehicles
- | | |
|---|----------------------------|
| Bodily injury, liability, including death | \$1,000,000 per occurrence |
| | \$2,000,000 aggregate |
| Property damage liability | \$1,000,000 per occurrence |
| | \$2,000,000 aggregate |
- ☐ **BUSINESS AUTOMOBILE LIABILITY:** \$ per occurrence

If the Errors and Omissions or Professional Liability insurance obtained is an occurrence policy as opposed to a claims-made policy, the Extended Reporting Period Endorsement is not required.

Any such policy of insurance the Contractor is required to obtain and maintain pursuant to this Agreement shall be primary over any third party liability coverage provided to Clallam County by and through its membership in the Washington Counties Risk Pool or WCRP. The third party liability coverage provided by the WCRP to Clallam County shall be non-contributory with respect to any policy of insurance the Contractor is required to obtain and maintain pursuant to this Agreement. The County shall have no obligation to report occurrences unless a claim or lawsuit is filed with it and the County has no obligation to pay any insurance premiums.

Evidence of primary insurance coverage shall be submitted to the County Project Manager within 20 days of the execution of the Agreement. The Agreement shall be void ab initio if the proof of coverage is not timely supplied.

If the proof of insurance or certificate of coverage indicating the County is an "additional insured" to a policy obtained by the Consultant in order to comply with this agreement refers to an endorsement (by number, abbreviation or name) but does not provide the full text of that endorsement, then it shall be the obligation of the Consultant to obtain the full text of that endorsement and forward that full text to the County within 30 days of the execution of this Agreement.

The coverage limits identified herein shall not limit the potential liability of the Contractor and the Contractor's duty to defend, indemnify, and hold harmless shall apply to any liability beyond the scope of insurance coverage.

- ☐ 3. Liquidated Damages. For delays in timely completion of the work to be done or missed milestones of the work in progress, the Contractor shall be assessed _____ Dollars (\$) per day as liquidated damages and not as a penalty because the County finds it impractical to calculate the actual cost of delays. Liquidated damages will not be assessed for any days for which an extension of time has been granted. No deduction or payment of liquidated damages will, in any degree, release the Contractor from further obligations and liabilities to complete the entire project.
- ☐ 4. Other (specify):.



26
FEB 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 2-21-23

REGULAR AGENDA ☒ **Meeting Date:** 2-28-23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing

☒ Contract/Agreement/MOU - Contract # 000.22.002-1

☐ Resolution

☐ Proclamation

☐ Budget Item

☐ Draft Ordinance

☐ Final Ordinance

☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:

Olympic Consortium amended agreement:

Clallam County participates in the Olympic Consortium along with Jefferson and Kitsap Counties. The Olympic Consortium is tasked with administering the Workforce Development Council and general oversight for the delivery of unified workforce development services across the three-county region. Prosecuting Attorney's Office reviewed and approved of the amended agreement.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approval of Olympic Consortium amended agreement.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 2-14-23

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Olympic Consortium Agreement 2-28-23
Revised: 3-04-2019

000.22.002-1

Revision 1/27/23
KC-514-22-A
CFDA: NA

FIRST AMENDMENT TO RESTATED OLYMPIC CONSORTIUM AGREEMENT (DECEMBER 2022)

This First Amendment to Restated Olympic Consortium Agreement (December 2022) (the "Agreement") is entered into between Clallam, Jefferson and Kitsap counties in their capacities as the members of the Olympic Consortium.

Effective upon full execution, the parties enter this amendment for the purpose of removing Section IV(F) of the Agreement and then superseding the original form of the Agreement with the form attached hereto to reflect that removal.

**Superseding Restated Olympic Consortium
Agreement**

Pursuant to the
Workforce Innovation and Opportunity Act of 2014
Between

Clallam County, Washington
Jefferson County, Washington
Kitsap County, Washington

December 2022/Superseded February 2023

Table of Contents

RESTATED CHARTER..... 3

ARTICLE I 3

ARTICLE II 4

ARTICLE III 4

ARTICLE IV 4

ARTICLE V 5

ARTICLE VI 5

ARTICLE VII 6

ARTICLE VIII 6

ARTICLE IX 7

ARTICLE X 7

ARTICLE XI 7

ARTICLE XII 7

RESTATED CHARTER

RECITALS

WHEREAS, Clallam, Jefferson, and Kitsap Counties (collectively, the “Parties”), established the Olympic Consortium in 1983 pursuant to the Job Training Partnership Act of 1982 (JTPA); and

WHEREAS, Clallam, Jefferson, and Kitsap Counties reaffirmed the Olympic Consortium in May 2000, pursuant to the Workforce Investment Act of 1998 (WIA); and

WHEREAS, the Congress of the United States enacted the Workforce Innovation and Opportunity Act of 2014 (WIOA), replacing WIA effective July 1, 2015; and

WHEREAS, under 29 U.S.C.A. § 3122(c)(B)(i) and 20 C.F.R. § 679.310(e), when a local workforce area includes more than one unit of general local government, the chief elected officials of such units may execute an agreement that specifies the respective roles of the individual chief elected officials, and, under chapter 39.34 RCW, any two or more public agencies may enter into an agreement with one another for joint or cooperative action; and

WHEREAS, the Parties wish to update and restate their May 2015 Consortium Agreement to reflect current program requirements;

NOW, THEREFORE, the Parties reaffirm a WIOA Consortium to be governed by the following articles:

ARTICLE I

NAME - The Parties reaffirm the Olympic Consortium (the “Consortium”) as a consortium pursuant to the WIOA.

PURPOSE - The purpose of the Consortium is to:

- A. Affirm the local Workforce Development Council (WDC) for the three-county area;
- B. Appoint members to the local WDC;
- C. Focus on strategic operational and governing principles for the local areas noted in the U.S. Department of Labor’s Training and Employment Guidance Letter (TEGL) 19-14;
- D. Oversee, together with the WDC, the area’s One-Stop system for the delivery of unified workforce development services; and
- E. Perform all other workforce development-related services delegated to the Consortium by the federal government, the State of Washington, or by the Parties.

ARTICLE II

COMPOSITION – The Consortium is composed of the following three counties: Clallam County; Jefferson County; and Kitsap County.

ARTICLE III

SERVICE AREA – The area and population to be served consists of:

- A. Clallam County
- B. Jefferson County
- C. Kitsap County

The Parties will take all steps necessary to ensure that the three-county area is designated a Workforce Development Area pursuant to WIOA.

ARTICLE IV

CONSORTIUM BOARD – The Consortium Board (the “Board”) constitutes the governing body of the Consortium. The Board will exercise all powers, functions, and responsibilities necessary or appropriate to govern the Consortium. The Board may establish rules and procedures (including by-laws) as it deems necessary or appropriate.

- A. **Membership** – The Board is composed of three elected Commissioners from each of the three counties, for a total of nine members.
- B. **Voting** – Each member of the Board has one vote. All decisions of the Board will be made by no less than a majority vote of a quorum at a meeting where a quorum is present.
- C. **Quorum** – A quorum consists of a total of no less than three of the nine members, provided that at least one member from each county is present. Any business affecting a member’s county must be approved by the board of commissioners of the county affected.
- D. **Chair, Vice Chair, and Second Vice Chair** – The Board will elect a Chair, a Vice Chair, and a Second Vice Chair by a majority vote, at a meeting where a quorum is present, for a term of service not to exceed one year. Officers of the Board will consist of one elected member from each county, and officers will rotate annually through ascension.
- E. **Meetings** – The Board will meet at such times and places as may be designated by the Chair. In the absence of the Chair, the Vice Chair will preside over meetings. In the absence of the Chair and Vice Chair, the Second Vice Chair will preside over meetings. In the absence of the Chair, Vice Chair, and Second Vice Chair, a Chair pro-tempore will be elected by a majority of the members present to preside for that meeting only.

- F. **WDC Agreement** – The Board will enter into an agreement with the WDC establishing respective roles of the Board and the WDC.

ARTICLE V

- A. **WDC Appointments** – The members of the WDC will be appointed to fixed and staggered terms by the Board, utilizing nomination and appointment procedures established by the WIOA, the State of Washington, and by the Board.
- B. **Consensus and Voting on Appointments** – The business representatives on the WDC shall be recommended for appointment by the Board member in whose county the business member is employed. Non-business representatives on the WDC may be recommended by any Board member. Taken as a whole, WDC membership must reasonably reflect the respective populations of the three counties. The Board will reach consensus on each WDC appointment. If consensus cannot be reached on a given nominee, an alternative nominee will be considered. If the Board cannot reach consensus on the appointment of the alternative nominee for a given position, the Board will vote to determine the appointment.
- C. **Resignation** – Any WDC member may resign by submitting written notice to the WDC Chair, and to the Board. Members must offer their resignations when they retire or otherwise leave a position of optimum policy-making authority in the sector they were appointed to represent.
- D. **Removal** – The WDC may request the Board to remove a WDC member, with or without cause, by a majority vote, provided that at least 15 calendar days' notice of the proposed action has been provided to the member, the WDC, and to the Board. Unexcused absences from three consecutively scheduled WDC meetings may be deemed good cause for removing a member from the WDC.

ARTICLE VI

GRANT RECIPIENT – Kitsap County is the grant recipient for the Consortium and the WDC. As such, Kitsap County will:

- A. Exercise those duties and responsibilities as grant recipient as set forth in federal and state law or as established by the Board; and
- B. Comply with WIOA in respect to property management and procurement; and
- C. Ensure all conditions of grant approval are met, including, but not limited to, compliance with applicable laws, monitoring and reporting requirements, and management of subgrants and contracts.

ADMINISTRATIVE EXECUTIVE DIRECTOR AND STAFF – Kitsap County is the designated entity for employment of administrative executive director and staff that service the Board and WDC.

- A. **Hiring** – Although the administrative executive director assigned to the Board and the WDC will remain an employee of Kitsap County, the WDC in collaboration with the Board shall have authority in the selection and performance review of the administrative executive director.
- B. **Responsibilities** – The administrative executive director and staff are responsible for developing procedures for program planning, fiscal management, evaluating program performance, initiating necessary corrective action for subgrantees and subcontractors, determining whether there is need to reallocate resources, and modifying grants. The administrative executive director and staff will perform their duties consistent with goals and policies developed by the Board and the WDC.
- C. **Conflict of Interest** – The administrative executive director and staff must avoid conflicts of interest by not being the service provider and following the conflict-of-interest policies on all issues where any potential conflict could arise. There is no evident conflict of interest between these two roles.

ARTICLE VII

ALLOCATION OF FUNDS – All funds granted to the Consortium must be allocated and expended among the Parties for programs and services for which they are intended according to state and federal formula, approved plans, grants, and all pertinent laws and regulations.

ARTICLE VIII

LIABILITY – The Parties agree that any liability accruing under WIOA, or related grant agreements, overseen by the Board, will be addressed as follows:

- A. WIOA and other programs overseen and administered by the Consortium will observe the highest standards of grant administration and accounting in order to minimize disallowed costs;
- B. Waivers or offset against future grant revenues will considered in lieu of any cash prepayment of disallowed costs; and
- C. As a last resort, cash liabilities which cannot be discharged in any other manner will be borne by the Parties. Payments will be made by the Parties in proportion to the allocation of all WIOA funds in each of the three counties in the year in which the event causing cash liability occurred.

ARTICLE IX

HOLD HARMLESS AND INSURANCE REQUIREMENTS

- A. Each Party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions, or those of its officers, agents, or employees, to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other Parties harmless from any such liability.
- B. In the case of negligence of more than one Party, damages allowed will be levied in proportion to the percentage of negligence attributable to each Party. Each Party agrees to maintain CGL insurance or coverage by the Washington Counties Risk Pool of at least \$2,000,00 per occurrence.

ARTICLE X

DURATION, AMENDMENT, WITHDRAWAL, AND TERMINATION OF AGREEMENT

- A. This agreement will take effect upon the date of its execution and will remain in effect indefinitely, unless terminated by the Parties.
- B. This agreement may be amended from time to time upon the affirmative vote of not less than a majority of members present, provided there must be a minimum of two Board members from each county present at a meeting duly called pursuant hereto.
- C. Any Party hereto has the right to withdraw from the Consortium effective July 1 of any year, provided that the remaining members of the Consortium have been given written notification of that Party's intent to withdraw by December 15 of the preceding year.

ARTICLE XI

NO SEPARATE LEGAL ENTITY CREATED – This agreement does not create a separate legal entity.

PROPERTY ACQUISITION AND DISPOSITION – Any real or personal property acquired in connection with this agreement will be held on behalf of the Consortium by Kitsap County in its capacity as fiscal agent. Upon partial or complete termination of this agreement, any such property will be disposed of in accordance with federal, state, and local law.

ARTICLE XII

CERTIFICATION OF AUTHORITY – The Parties, by signatures, certify that they possess full legal authority to enter into this agreement.

Approved as to Form

Legal Counsel

KATHERINE T. WALTERS, Commissioner

Dana Daniels, Clerk of the Board

Approved as to Form

**BOARD OF COUNTY COMMISSIONERS
CLALLAM COUNTY, WASHINGTON**

A handwritten signature in blue ink, appearing to read "Elyse O'Neil", is written over a horizontal line.

Legal Counsel

MARK OZIAS, Chair

RANDY JOHNSON, Commissioner

Mike French, Commissioner

Approved as to Form

BOARD OF COUNTY COMMISSIONERS

JEFFERSON COUNTY, WASHINGTON

Legal Counsel

HEIDI EISENHOUR, Chair

KATE DEAN, Commissioner

GREG BOTHERTON,
Commissioner

• • • • •



26
FEB 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** 2/28/2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 291.23.002 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

2023 Memorandum of Agreement between Clallam County and the Clallam Conservation District. This contract provides for renewable resource conservation planning and implementation in the amount of \$125,000.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Funding for this contract is included in the 2023 Budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please review and sign the contract.

County Official signature & print name: Debi Cook

A handwritten signature in cursive script, appearing to read "Debi Cook", written over a horizontal line.

Name of Employee/Stakeholder attending meeting: Mark Ozias, Randy Johnson

Relevant Departments: BOCC

Date submitted: 2/16/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

MEMORANDUM OF AGREEMENT
Between
CLALLAM COUNTY
and
CLALLAM CONSERVATION DISTRICT

This Memorandum of Agreement is between Clallam County (herein referred to as "the County"), and the Clallam Conservation District (herein referred to as "District"), for the purpose of providing operational funds to the District to implement ongoing renewable resource conservation activities in Clallam County in order to support and enhance the environmental and economic sustainability of the county and its citizens. It is mutually agreed that:

The County's Responsibilities:

The County shall provide to the District \$125,000 for the calendar year 2023. This funding is for the purpose of implementing the District's program for renewable resource conservation as outlined in the Clallam Conservation District's 2023 plan and budget. It is contemplated that an equal amount of funding will be provided yearly for the years 2022 through 2024 providing the Conservation District's next five year plan meets similar goals and objectives.

The District's Responsibilities:

The District shall use the County funds to supplement grant funding in order to implement its renewable resource conservation programs, including:

- Preparing, assisting with, and supporting grant proposals and outreach efforts for priority projects including, but not limited to:
 1. The Dungeness Off-Channel Reservoir.
 2. Aquifer recharge.
 3. Support the conservation of farmland through easements, purchase of development rights and other alternative means.
 4. Provide financial assistance to home owners with failing septic systems.
 5. Maintain successful programs such as sustainable landscaping, native plant sales and irrigation efficiency grants.
- District administrative functions and expenses, including basic overhead expenses, such as office rent, utilities, insurance, audits, and state association dues.
- Board member and staff training and participation in state and regional conservation district programs.
- Preparing grant proposals, and when necessary, contributing required matching funds.

The District shall submit an annual progress report and give an annual presentation to the Board of Commissioners in August of each year. The report and presentation shall provide an accounting of the use of County funds and accomplishments during the previous year.

This agreement will cover the period from January 1, 2023 through December 31, 2023.

AGREED this 14th day of March, 2023

CLALLAM CONSERVATION DISTRICT

Christy Cox, Chair

ATTEST:

Loni Gores
Clerk of the Board

CLALLAM COUNTY BOARD OF COMMISSIONERS

Mark Ozias, Chair

Approved as to form:

Elizabeth Stanley
Prosecuting Attorney



3a

AGENDA ITEM SUMMARY

FEB 28 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 2-21-23

REGULAR AGENDA ☒ **Meeting Date:** 2-28-23

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

A vacancy exists on the Housing Solutions Committee due to a resignation.

The City of Sequim made a recommendation to appoint Rachel Anderson to the Housing Solutions Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution appointing.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 2-14-23

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Housing Solutions Committee Anderson 2-28-23

Revised: 3-04-2019



RESOLUTION _____, 2023

APPOINTING A MEMBER TO THE HOUSING SOLUTIONS COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Housing Solutions Committee due to a resignation.
2. The City of Sequim made a recommendation to appoint Rachel Anderson to the Housing Solutions Committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Rachel Anderson** is appointed to serve as the City of Sequim representative for a standing term.

PASSED AND ADOPTED this 28th day of February, 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, CMC, Clerk of the Board



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda) FEB 28 2023

Department: BOCC

WORK SESSION ☒ Meeting Date: 2-21-23

REGULAR AGENDA ☒ Meeting Date: 2-28-23

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Executive summary:

A vacancy exists on the Homelessness Task Force due to a resignation.

The City of Sequim made a recommendation to appoint Vicki Lowe to the Homelessness Task Force.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution appointing.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Health & Human Services Department

Relevant Departments: Board of Commissioners, Health & Human Services Department

Date submitted: 2-14-23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2023

APPOINTING A MEMBER TO THE HOMELESSNESS TASK FORCE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Homelessness Task Force due to a resignation.
2. The City of Sequim made a recommendation to appoint Vicki Lowe to the Homelessness Task Force.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Vicki Lowe** is appointed to serve as the City government - Sequim representative to complete the term expiring December 31, 2023 and an additional three-year term ending December 31, 2026.

PASSED AND ADOPTED this 28th day of February, 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Mike French



3L
FEB 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff

WORK SESSION ☒ **Meeting Date: 2/21/23**

REGULAR AGENDA ☒ **Meeting Date: 2/28/23**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

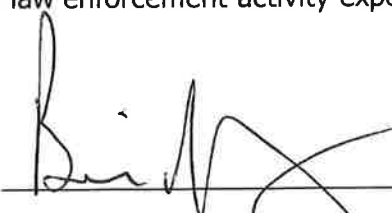
Pursuant to the Clallam County Superior Court judgement granting ownership of the real property located at 4803 Nicholas Rd in Port Angeles WA, also known in the Clallam County records as Assessor's Parcel Number 0630095900900 and Property ID Number 64326, to Clallam County on September 30, 2022, case #21-2-00151-05 and the requirements on property disposition seized via RCW 69.50.505, the Sheriff's Office would like to declare surplus the aforementioned property as they have no use for it. The process for declaring property surplus and disposing of surplus property is set forth in Chapter 36.34 RCW and Clallam County Administrative Policy 455.

Budgetary impact:

RCW 69.50.505 requires a portion of the sale of a forfeited asset to be remitted to the state, and the remainder to be retained by the seizing law enforcement agency for improving or expanding its controlled substance related law enforcement activity. This funding will be deposited into the Sheriff's Office Drug Task Force budget for their future law enforcement activity expenditures.

Recommended action:

Board approval of the Call for Hearing.

County Official signature & print name:  Brian King, Sheriff

Name of Employee/Stakeholder attending meeting: Chief Deputy Bundy, Admin Specialist Waknitz

Relevant Departments: Sheriff's Office

Date submitted: 2/15/23

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Nicholas Rd property call for hearing 2023
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019



COPY

RESOLUTION _____, 2023

CALL FOR HEARING ON THE PROPOSED SALE OF SURPLUS PROPERTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Sheriff's Office Drug Task Force seized the real property located at 4308 Nicholas Rd in Port Angeles WA, also known in the Clallam County records as Assessor's Parcel Number 0630095900900 and Property ID Number 64326, according to RCW 69.50.505.
2. The Clallam County Superior Court passed judgement granting ownership of said property to Clallam County on September 30, 2022 , case #21-2-00151-05.
3. The Sheriff's Office desires to sell this property at auction since they have no use for it. RCW 69.50.505 requires a portion of the sale of a forfeited asset to be remitted to the state, and the remainder to be retained by the seizing law enforcement agency for improving or expanding its controlled substance related law enforcement activity.
4. Pursuant to Chapter 36.34 RCW and Clallam County Administrative Policy 455, the Board of Clallam County Commissioners has the responsibility to declare property surplus and to approve sale of this property after holding a public hearing to determine the propriety and advisability of such proposed action.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. That a public hearing on the proposed disposal by sale at public auction be held in the Commissioners' meeting room, 223 East 4th Street, Room 160, Port Angeles, Washington at 10:30 a.m. on March 14, 2023.

PASSED AND ADOPTED this _____ day of _____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Mike French

Publish: March 3 and March 7, 2023

Bill: Sheriff's Office



46
FEB 28 2023
FEB 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 2-28-23**

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on February 28, 2023.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached Resolution – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

ADOPTING A BUDGET REVISION FOR THE DEPARTMENT/FUND LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, the following facts create a need for the budget revision shown below:

NonDepartmental – American Rescue Plan Act

- Reallocation of American Rescue Plan Act ARPA Funding based on project status/\$1,055,383
- Reallocation of American Rescue Plan Act ARP Funding for Black Diamond Water District/\$49,388

NonDepartmental – Affordable Housing Sales Tax – Reallocation of funds to cover car allowance benefit for the Housing / Grant Resources Director/\$4,080

Sheriff – Jail – Contracted costs for Norpoint Services to provide Courthouse security/\$16,335

2. The Budget Director has verified the accounting method for the budget revision listed and approved them by numbering and initialing the attached Budget Change Form.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the revision within the fund, department, or program budget shown above, and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 28th day of February 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mike French

c: Budget Director
Treasurer
Affected Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/06/2023

Budget Hearing/Meeting Date: 2/28/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19961.291	Budget Name	NonDept – American Rescue Plan Act
---------------------------------	-----------	--------------------	------------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291	NonDept – ARPA	51420.49.0225	Unanticipated Services	775,937
19961.291	NonDept – ARPA	51420.41.0581	Black Ball Transportation, Inc. ARPA	279,446
Total				1,055,383

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291	NonDept – ARPA	51420.41.0592	Sequim Food Bank	85,950
19961.291	NonDept – ARPA	51420.41.0594	Forks Community Food Bank	51,000
19961.291	NonDept – ARPA	51420.41.0598	United Way of Clallam County	2,054
19961.291	NonDept – ARPA	51420.41.0599	Olympic Peninsula YMCA	360,000
19961.291	NonDept – ARPA	51420.49.0176	Port Angeles Waterfront Center	300,000
19961.291	NonDept – ARPA	52360.10.0220	Recruitment/Retention/Referral Bonuses	217,208
19961.291	NonDept – ARPA	52360.20.0020	Benefits	39,171
Total				1,055,383

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of ARPA funding based on updated project status.

County Official Approval: [Signature]

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/02/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19961.291 ✓	Budget Name	NonDept – American Rescue Plan Act ✓
---------------------------------	-------------	--------------------	--------------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291 ✓	NonDept – American Rescue Plan Act ✓	51420.49.0225 ✓	Unanticipated Services	49,388
Total				49,388 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291 ✓	NonDept – American Rescue Plan Act	51420.41.0591 ✓	Black Diamond Water District	49,388
Total				49,388 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of ARPA funding to allow additional funds for the Black Diamond Water District contract amendment.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)




21

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/06/2023

Budget Hearing/Meeting Date: 2/28/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19951.291	Budget Name	NonDept – Affordable Housing Sales Tax
---------------------------------	-----------	--------------------	--

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291	NonDept – Affordable Housing Sales Tax	56540.49.0230	Unanticipated Projects	4,080
Total				4,080

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291	NonDept – Affordable Housing Sales Tax	56540.10.0100	Premiums	4,080
Total				4,080

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of funds to cover car allowance benefit for the Housing/Grant Resources Director.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

FEB 08 2023



Date Submitted: 2/2/23

Budget Hearing/Meeting Date: 2/28/23

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.815	Budget Name	Sheriff – Jail
---------------------------------	-----------	--------------------	----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815	Sheriff - Jail	52360.10.0010	Regular Time	16,335
Total				16,335

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815	Sheriff - Jail	52360.41.0020	Professional Services	16,335
		52360.41.1030	Personnel Services	
Total				16,335

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Contracted costs for Norpoint Services to provide Courthouse security for the month of January 2023 total \$16,335. These costs are not budgeted, so we need to transfer budget from our staff salary lines into the professional services line. The staff salary lines have extra budget based on open positions that we are currently in the process of filling.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

27

4b

FEB 28 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 2-28-23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget reductions on February 28, 2023.

Budget reductions – a reduction in revenues and/or expenditures.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached resolution – Budget reduction.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

ADOPTING THE BUDGET REDUCTION IN THE FUND LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, in open, public meeting, after proper notice, the following facts create the need for the budget reduction shown below:

Sheriff – Operation – Code Enforcement Budget moving from Sheriff's Department to the Department of Community Development/\$311,989

Superior Court – Conflict attorney contracts are required to move from Superior Court to NonDepartmental Indigent Defense Fund/\$200,200

District Court I – Conflict attorney contracts from District Court I to NonDepartmental Indigent Defense fund/\$24,000

2. The Budget Director has verified the accounting method for these budget reductions and approved it by numbering and initialing the attached Budget Change Forms.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts a reduction within the funds, departments, or programs budgets as set forth in the attached Budget Change Forms.

PASSED AND ADOPTED this 28th day of February 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, MMC, Clerk of the Board

Mike French

c: Budget Director
Treasurer
Affected Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/31/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- X ✓ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.811✓	Budget Name	Sheriff - Operations ✓
---------------------------------	------------	--------------------	------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811	Sheriff - Operations	55866.10.0010	Regular Time	✓ 186,107
00100.811	Sheriff - Operations	55866.10.0500	Overtime	✓ 500
00100.811	Sheriff - Operations	55866.20.0020	Benefits	✓ 69,867
00100.811	Sheriff - Operations	55866.31.0010	Office Supplies	✓ 1,000
00100.811	Sheriff - Operations	55866.31.0020	Operating Supplies	✓ 1,200
00100.811	Sheriff - Operations	55866.31.0026	Uniforms	✓ 1,000
00100.811	Sheriff - Operations	55866.35.0010	Small Tools and Minor Equipment	✓ 150
00100.811	Sheriff - Operations	55866.41.0020	Professional Services	✓ 21,640
00100.811	Sheriff - Operations	55866.41.0590	Vessel Information Processing System	✓ 35
00100.811	Sheriff - Operations	55866.42.0015	Cellular Phone	✓ 751
00100.811	Sheriff - Operations	55866.42.0020	Postage	✓ 99
00100.811	Sheriff - Operations	55866.43.0020	Travel – Training	✓ 1,500
00100.811	Sheriff - Operations	55866.45.0015	Vehicle Rental/Lease	✓ 6,300
00100.811	Sheriff - Operations	55866.45.0030	Equipment/Office Machine Rental	✓ 500
00100.811	Sheriff - Operations	55866.47.0041	Landfill Disposal	✓ 20,000
00100.811	Sheriff - Operations	55866.49.0040	Dues	✓ 230
00100.811	Sheriff - Operations	55866.49.0060	Registration	✓ 960
00100.811	Sheriff - Operations	55866.49.9163	Vaccinations	✓ 150
Total				311,989 ✓

EXPENDITURES

BUDGET NUMBER XXXXX.XXX.	DEPT NAME	BARS NUMBER XXXXX.XX.XXXX	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserve	50800.00.0000	Ending Fund Balance	311,989
Total				311,989

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The 2023 Code Enforcement budget is moving from the Sheriff Department back to the Dept. of Community Development. This requires a Budget Reduction in the Sheriff Operations budget and a Debatable Emergency in the DCD Administration budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/06/2023 **Budget Hearing/Meeting Date:** 2/28/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- X **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.861	Budget Name	Superior Court
---------------------------------	-----------	--------------------	----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.861	Superior Court	51591.41.0140	Civil Contempt/Paternity	7,200
00100.861	Superior Court	51591.41.0141	Adult Felony	144,000
00100.861	Superior Court	51591.41.0142	Juvenile Offender	8,400
00100.861	Superior Court	51591.41.0144	Juvenile Dependency Consortium	28,000
00100.861	Superior Court	51591.41.0145	Truancy	12,600
Total				200,200

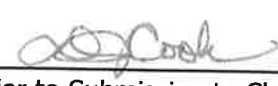
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserve	50800.00.0000	Ending Fund Balance	200,200
Total				200,200

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Due to the Supreme Court decision in June 2022, conflict attorney contracts are required to move from Superior Court. Budgeted funding for these contracts in Superior Court is being reduced in order to budget for them in the NonDept – Indigent Defense fund 00100.831.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/07/2023 Budget Hearing/Meeting Date: 2/28/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- X **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.871	Budget Name	District Court I
--------------------------	-----------	-------------	------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.871	District Court I	51240.41.0065	Court Appointed Attorney	24,000
Total				24,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserve	50800.00.0000	Ending Fund Balance	24,000
Total				24,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Due to the Supreme Court decision in June 2022, conflict attorney contracts are required to move from District Court I. Budgeted funding for these contracts in District Court I is being reduced in order to budget for them in the NonDept – Indigent Defense fund 00100.831.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)




34

4C



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

FEB 28 2023

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 2-28-23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on February 28, 2023.
Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution - supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

ADOPTING A SUPPLEMENTAL BUDGET FOR DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, in open, public meeting, after proper notice, the following facts create a need for the Supplemental Budget Appropriations listed below:

HHS – Operations – Funding received for Prescription Drug Overdose Prevention Grant for providing harm reduction services/\$129,489

Department of Community Development – Environmental Quality – Marine Resources Committee will enhance substrate for recruitment of the Olympia oyster populations in Sequim Bay/\$94,600

Sheriff – Emergency Services – reimburse expenditures for consultant to design and implement training exercise/\$3,334

Sheriff – Operations – reimburse expenditures for training costs for patrol deputies, management and administration costs/\$16,417

Parks & Facilities – Fair – New sponsorship program for Fair Rodeo & Logging Show/\$70,000

Superior Court

- Salish Behavioral Associated Health Organization for Criminal Justice Treatment Account/\$21,718
- Funding support for the Parents for Parents Program/\$15,000
- Reimbursement funds for court interpreter and language services/\$6,008

2. The Budget Director has verified the accounting method for the supplemental appropriations and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the Supplemental Budget Appropriations for unanticipated state or federal funds shown above, and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 28 day of February 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, MMC, Clerk of the Board

c: Budget Director
Treasurer
Affected Department(s)

JAN 24 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1-23-23 Budget Hearing/Meeting Date: 2/28/23 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511 ✓	Budget Name	HHS - Operations ✓
--------------------------	-------------	-------------	--------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	33393.13.6000 ✓	DOH Prescription Drug Overdose Prev.	129,489
Total				129,489 ✓

EXPENDITURES

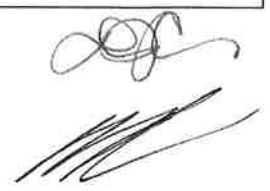
BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	59462.64.0040 ✓	Vehicle	40,521
11301.511 ✓	HHS Operations ✓	56210.31.0087 ✓	Public Health Clinic Supplies	16,024
11301.511 ✓	HHS Operations ✓	56210.31.0010 ✓	Office Supplies	15,965
11301.511 ✓	HHS Operations ✓	56210.31.0020 ✓	Operating Supplies	15,965
11301.511 ✓	HHS Operations ✓	56210.41.4410 ✓	Advertising	20,000
11301.511 ✓	HHS Operations ✓	50800.00.0000 ✓	Ending Fund Balance	21,014
Total				129,489 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding is being received from the Washington State Department of Health under the DOH Prescription Drug Overdose Prevention grant. Funding will be used for providing harm reduction services.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



12

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

JAN 26 2023



Date Submitted: 1-25-23

Budget Hearing/Meeting Date: 2-28-23

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.332	Budget Name	DCD Env Quality
--------------------------	-----------	-------------	-----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.332	DCD Env Quality	33311.46.9000	NOAA Olympic Oyster Restoration	94,600
Total				94,600

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.332	DCD Env Quality	55490.41.0020	Professional Services	50,100
00100.332	DCD Env Quality	55490.31.0020	Operating Supplies	44,500
Total				96,000

Revenue/Source and Expenditure totals must agree.

94,600

REASON FOR BUDGET ACTION:

This is a one-time 2023 NOAA Congressionally Directed Spending funding being administered through WA Ecology Northwest Straits Marine Conservation Initiative 1Y22. Clallam County Marine Resource Committee (MRC) will enhance substrate for recruitment of the Olympia oyster populations in Sequim Bay.

County Official Approval: Bruce W. Emery

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

15

JAN 26 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/25/23

Budget Hearing/Meeting Date: 2/28/23 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.817 ✓	Budget Name	Sheriff - Emergency Services ✓
--------------------------	-------------	-------------	--------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services ✓	33320.70.3000	HAZ/MAT Emergency Preparedness	3,334
Total				3,334 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services ✓	52510.41.0020 ✓	Professional Services	3,334
Total				3,334 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Revenue from Washington State Military Department will reimburse expenditures from the County for hiring a consultant to design and implement a training exercise on our local hazardous materials emergency plan, as per state contract E23-166. Total amount of this contract to be expended and reimbursed is \$3,334.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

16

CLALLAM COUNTY BUDGET CHANGE FORM

JAN 26 2023



Date Submitted: 1/25/23

Budget Hearing/Meeting Date: 2/28/23 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.811 ✓	Budget Name	Sheriff - Operations ✓
--------------------------	-------------	-------------	------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff - Operations ✓	33316.58.2020 ✓	STOP - Grant	16,417
Total				16,417 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff – Operations ✓	52122.41.0510 ✓	Port Angeles Police Dept.	4,604
00100.811 ✓	Sheriff – Operations ✓	52122.41.0515 ✓	Sequim Police Dept.	2,600
00100.811 ✓	Sheriff – Operations ✓	52122.43.0023 ✓	Travel/Training - Patrol	6,880
00100.811 ✓	Sheriff - Operations ✓	52123.10.0500 ✓	Overtime (Support Services)	1,809
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	524
Total				16,417 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Revenue from Washington State Commerce Department, state contract F22-31103-071, will reimburse expenditures from the County for training costs for patrol deputies, management and administration costs, as well as indirect fees. It also provides reimbursement to Port Angeles and Sequim Police Departments for training costs their officers incur in support of the STOP mission. The total awarded budget is \$16,417.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

FEB 03 2023



Date Submitted: 2/03/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- X **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.912 ✓	Budget Name	Parks & Facilities – Fair ✓
---------------------------------	-------------	--------------------	-----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.912 ✓	Parks & Facilities Fair ✓	36700.00.0060 ✓	Rodeo Purse Sponsorships	50,000
00100.912 ✓	Parks & Facilities – Fair ✓	36700.00.0070 ✓	Logging Show Purse Sponsorships	20,000
Total				70,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.912 ✓	Parks & Facilities Fair ✓	57370.49.0420 ✓	Rodeo Purse Sponsorship Payouts	50,000
00100.912 ✓	Parks & Facilities – Fair ✓	57370.49.0430 ✓	Logging Show Purse Sponsorship Payouts	20,000
Total				70,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

A new sponsorship program has been created for the Fair Rodeo & Logging Show. Sponsorship contributions will be received and used for purse payouts.

County Official Approval: RMP [Signature]

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

29

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE



Date Submitted: 2/01/2023 Budget Hearing/Meeting Date: 2/28/23 FEB 01 2023

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.861	Budget Name	Superior Court
--------------------------	-----------	-------------	----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.861	Superior Court	33700.00.0040	SBHO Criminal Justice Treatment Account (CJTA)	\$21,718
Total				\$21,718

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.861	Superior Court	56692.49.0083	Recovery Support Services	\$21,718
Total				\$21,718

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Superior Court has entered into a contract renewal with the Salish Behavioral Associated Health Organization for Criminal Justice Treatment Account (CJTA) funds set aside by the State of Washington for the betterment of therapeutic courts. This contract renewal period is from January 1, 2023, through December 31, 2023, in the total amount of \$196,106 to be split between (6) entities with the agreement that \$20,800.00 will be set aside for in-jail service leaving a balance of \$175,306 to be distributed equally to each of the (6) entities) in the amount of \$29,218 each. In addition, \$7,500 of the Superior Court funds will be allocated to Cedar Grove to use for pro social activities. Therefore, the total funds for Superior Court are \$21,718. The County approved this contract on 1/31/2023 and we are asking that these funds be entered into our 2023 Budget for use.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

25

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

JAN 31 2023



Date Submitted: 1/25/23

Budget Hearing/Meeting Date: 2/28/23

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.861	Budget Name	Superior Court
--------------------------	-----------	-------------	----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.861	Superior Court	34630.00.0050	CHSW Parents for Parents Program	\$15,000
Total				\$15,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.861	Superior Court	51222.10.0600	Extra Help	\$8,500
00100.861	Superior Court	51222.20.0020	Benefits	2,000
00100.861	Superior Court	51222.43.0104	Travel/Training - Grant	1,500
00100.861	Superior Court	51222.31.0103	Food – Grant	1,500
00100.861	Superior Court	51222.31.0102	Furnishings – Grant	500
00100.861	Superior Court	51222.31.0101	Supplies – Grant	500
00100.861	Superior Court	51222.42.0015	Cellular Phone - Grant	100
00100.861	Superior Court	51222.49.0116	Registration - Grant	400
Total				\$15,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Superior Court has received additional grant funding from The Children's Home Society of Washington in support of the Parents for Parents program in the amount of \$15,000. Please add these funds to our current 2023 budget.

County Official Approval: Burt Burt
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

24

CLALLAM COUNTY BUDGET CHANGE FORM

JAN 31 2023



Date Submitted: 1/31/23 ✓

Budget Hearing/Meeting Date: 2/28/23 ✓

- X ✓ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.861 ✓	Budget Name	Superior Court ✓
---------------------------------	-------------	--------------------	------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.861 ✓	Superior Court ✓	33401.20.0090 ✓	AOC Interpreter Grant	\$6,008
Total				\$6,008 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.861 ✓	Superior Court ✓	51591.49.0026 ✓	Translator/Interpreter Services	\$6,008
Total				\$6,008 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Superior Court has entered into an agreement with the Administrative Office of the Court on 11/29/22 for reimbursement of funds used for the purpose of providing court interpreter and language access services during court proceedings. The grant is for the period of 7/01/22 through 6/30/23. Please add the revenue line to our 2023 budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

23



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

41
FEB 28 2023

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 2/28/23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on February 28, 2023.

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached forms.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached Resolution - debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

ADOPTING BUDGET EMERGENCIES FOR THE DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, after a public hearing on February 28, the following constitute public emergencies, which could not reasonably have been foreseen at the time of budget preparation:

NonDepartmental – Conservation Futures – Unused 2022 funds to be used toward purchase of conservation easements/\$400,000

BOCC Operations – Funds to be used for costs associated with the Washington Association of County Commissioners and Council Clerks Annual Conference/\$6,000

General Funds Reserves

- Funds need to cover increased overtime costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$15,000 (1 of 2)
- Funds need to cover increased overtime costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$5,000 (1 of 2)

Prosecuting Attorney – Local Crime Victim Compensation - Funds need to cover increased costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$15,000 (2 of 2)

NonDepartmental – Veterans Relief - Funds need to cover increased overtime costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$5,000 (2 of 2)

NonDepartmental Indigent Defense

- Funding needed for the 2023 Clallam Public Defender contract/\$45,354
- Conflict attorney contracts moved from Superior Court to NonDepartmental Indigent Defense fund/\$200,200
- Conflict attorney contracts moved from District Court I to NonDepartmental Indigent Defense/\$24,000

Informational Technology – Capital Projects – Rollover of unused 2022 allocated funds to process payment of remaining 2022 invoices due to supply chain issues/\$23,500

Parks and Facilities – REET

- Variable Air Volume System Project and Park Trail Project invoices/\$505,000
- Courthouse access control system project/\$185,067

Department of Community Development – Administration - Code Enforcement budget from the Sheriff's Department to the Department of Community Development/\$311,989

Department of Community Development – Permit Center – Tyler Technologies Planning Permit System/\$15,166
Sheriff – Jail Medical – Inmate Health Care – Correctional Healthcare Companies to provide emergency nursing staff until regular positions could be filled/\$83,050

2. The Budget Director has reviewed the accounting method for the debatable emergencies and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Commissioners, in consideration of the above findings of fact:

1. The amount of money required to meet the public emergency listed above is authorized for expenditure provided that no expenditure is made or liability incurred pursuant to the resolution under RCW 36.40.150 until a period of five days, exclusive of the date this resolution is signed, have elapsed.
2. The Treasurer is authorized and requested to make any necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 28 day of February 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Mike French

c: Budget Director, Treasurer, Affected Department

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/12/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19910.291 ✓	Budget Name	NonDept – Conservation Futures ✓
---------------------------------	-------------	--------------------	----------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19910.291 ✓	NonDept – Conservation Futures ✓	50800.00.0000 ✓	Ending Fund Balance	400,000
Total				400,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19910.291 ✓	NonDept – Conservation Futures ✓	59453.61.0010 ✓	Conservation Easement Purchases	400,000
Total				400,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding will be used toward the purchase of conservation easements.

UNUSED 2022 CARRY OVER

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/24/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.241 ✓	Budget Name	BOCC Operations
---------------------------------	-------------	--------------------	-----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	6,000
Total				6,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.241 ✓	BOCC Operations ✓	51160.31.0065 ✓	Food	1,000
00100.241 ✓	BOCC Operations ✓	51160.49.0085 ✓	Conference Expenses	5,000
Total				6,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Clallam County will be hosting the Washington Association of County Commissioners and Council Clerks Annual Conference scheduled for May 4th and 5th this year. Additional funds are needed to cover the costs associated with the conference.

County Official Approval: [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/24/2023

Budget Hearing/Meeting Date: 2/28/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.293	Budget Name	General Fund Reserves
---------------------------------	-----------	--------------------	-----------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserves	50800.00.0000	Ending Fund Balance	15,000
Total				15,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserves	59712.00.0030	Transfer to Local Crime Victim Comp	15,000
Total				15,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The WA St L&I minimum salary requirements have changed. Employees that meet these requirements have been reclassified from salary to hourly and are therefore eligible for overtime pay. Additional funds are needed to cover these increased overtime costs given the number of felony trials scheduled. (1 of 2)

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/24/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.293 ✓	Budget Name	General Fund Reserves ✓
---------------------------------	-------------	--------------------	-------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	5,000
Total				5,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	59771.00.0000 ✓	Transfer to Veterans Relief	5,000
Total				5,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The WA St L&I minimum salary requirements have changed. Employees that meet these requirements have been reclassified from salary to hourly and are therefore eligible for overtime pay. Additional funds are needed to cover these increased overtime costs. (1 of 2)

County Official Approval: [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/24/2023

Budget Hearing/Meeting Date: 2/28/2023

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11701.841	Budget Name	Pros Attny – Local Crime Victim Compensation
--------------------------	-----------	-------------	--

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11701.841	Pros Attny – Local Crime Victim Compensation	39712.00.0030	Transfer from General Fund Reserves	15,000
Total				15,000

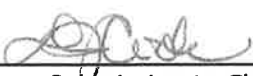
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11701.841	Pros Attny – Local Crime Victim Compensation	51570.10.0500	Overtime	15,000
Total				15,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The WA St L&I minimum salary requirements have changed. Employees that meet these requirements have been reclassified from salary to hourly and are therefore eligible for overtime pay. Additional funds are needed to cover these increased overtime costs given the number of felony trials scheduled. (2 of 2)

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/24/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19914.291 ✓	Budget Name	NonDept – Veterans Relief ✓
---------------------------------	-------------	--------------------	-----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19914.291 ✓	NonDept – Veterans Relief ✓	39771.00.0000 ✓	Transfer from General Fund Reserves	5,000
Total				5,000

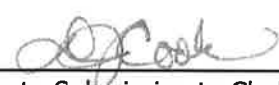
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19914.291 ✓	NonDept – Veterans Relief ✓	56520.10.0500 ✓	Overtime	5,000
Total				5,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The WA St L&I minimum salary requirements have changed. Employees that meet these requirements have been reclassified from salary to hourly and are therefore eligible for overtime pay. Additional funds are needed to cover these increased overtime costs. (2 of 2)

County Official Approval: 
 (Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/01/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.831 ✓	Budget Name	NonDept – Indigent Defense ✓
--------------------------	-------------	-------------	------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	45,354
Total				45,354 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.831 ✓	NonDept – Indigent Defense ✓	51591.41.0062 ✓	Indigent Defense - Superior Court	24,491
00100.831 ✓	NonDept – Indigent Defense ✓	51591.41.0063 ✓	Indigent Defense - District Court	20,863
Total				45,354 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding needed in 2023 for the new Clallam Public Defender contract. This new contract will run from 1/01/2023 to 6/30/2024.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

A handwritten signature in black ink, appearing to be "J. Cook", written over a horizontal line.

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/06/2023 Budget Hearing/Meeting Date: 2/28/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.831	Budget Name	NonDept – Indigent Defense
--------------------------	-----------	-------------	----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserve	50800.00.0000	Ending Fund Balance	200,200
Total				200,200

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.831	NonDept – Indigent Defense	51591.41.0140	Civil Contempt/Paternity	7,200
00100.831	NonDept – Indigent Defense	51591.41.0141	Adult Felony	144,000
00100.831	NonDept – Indigent Defense	51591.41.0142	Juvenile Offender	8,400
00100.831	NonDept – Indigent Defense	51591.41.0144	Juvenile Dependency Consortium	28,000
00100.831	NonDept – Indigent Defense	51591.41.0145	Truancy	12,600
Total				200,200

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Due to the Supreme Court decision in June 2022, conflict attorney contracts are required to move from Superior Court. Budgeted funding for these contracts in Superior Court were reduced in order to budget for them in the NonDept – Indigent Defense fund 00100.831.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/07/2023 Budget Hearing/Meeting Date: 2/28/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.831	Budget Name	NonDept – Indigent Defense
---------------------------------	-----------	--------------------	----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserve	50800.00.0000	Ending Fund Balance	24,000
Total				24,000

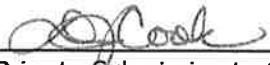
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.831	NonDept – Indigent Defense	51240.41.0065	Court Appointed Attorney	24,000
Total				24,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Due to the Supreme Court decision in June 2022, conflict attorney contracts are required to move from District Court I. Budgeted funding for these contracts in District Court I is being reduced in order to budget for them in the NonDept – Indigent Defense fund 00100.831.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

JAN 17 2023



Date Submitted: 1/20/2023

Budget Hearing/Meeting Date: 2/28/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30701.411	Budget Name	Info Tech – Capital Projects
--------------------------	-----------	-------------	------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30701.411.	Info Tech	50800.00.0000	Ending Fund Balance	0 23,500
Total				0 23,500 ✓

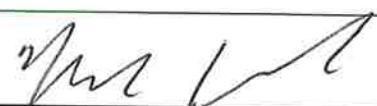
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30701.411	Info Tech	59418.64.3200	Copier Replacement	23,500
Total				23,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Clarification of receiving guidelines and shortfall in capital fund due to cost overruns from supply chain issues precluded processing of several invoices for 2022. Request rollover of unused 2022 allocated funds to process payment of remaining 2022 invoices.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)


20

CLALLAM COUNTY BUDGET CHANGE FORM

JAN 26 2023



Date Submitted: 1/26/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30101.911 ✓	Budget Name	Parks & Facilities - REET ✓
---------------------------------	-------------	--------------------	-----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities - REET ✓	50800.00.0000 ✓	Ending Fund Balance	505,000
Total				505,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities - REET ✓	59419.62.1325 ✓	Replace Courthouse VAV Air System Boxes	500,000
30101.911 ✓	Parks & Facilities - REET ✓	59419.63.0813 ✓	Park Trail Projects	5,000
Total				505,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding for:
VAV Air System project was not completed in 2022 and is carried over into 2023.
2022 Park Trail Projects invoices not received until 2023.

County Official Approval: Rick McL... 01/26/2023
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]
[Handwritten signature]
17

CLALLAM COUNTY BUDGET CHANGE FORM

FEB 03 2023



Date Submitted: 2/03/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30101.911 ✓	Budget Name	Parks & Facilities – REET ✓
---------------------------------	-------------	--------------------	-----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities – REET ✓	50800.00.0000 ✓	Ending Fund Balance	185,067
Total				185,067

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities – REET ✓	59419.63.2125 ✓	Courthouse Access Control Systems	185,067
Total				185,067

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The Courthouse Access Control Systems project was not completed in 2022 and is carried over into 2023.

County Official Approval: RMS [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

26

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 1/31/2023 ✓

Budget Hearing/Meeting Date: 2/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.331 ✓	Budget Name	DCD - Administration ✓
---------------------------------	-------------	--------------------	------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund ✓ Reserves	50800.00.0000	Beginning Fund Balance	311,989
Total				311,989 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.331	DCD - Administration	55866.10.0010	Regular Time	186,107
00100.331	DCD - Administration	55866.10.0500	Overtime	500
00100.331	DCD - Administration	55866.20.0020	Benefits	69,867
00100.331	DCD - Administration	55866.31.0010	Office Supplies	1,000
00100.331	DCD - Administration	55866.31.0020	Operating Supplies	1,200
00100.331	DCD - Administration	55866.31.0026	Uniforms	1,000
00100.331	DCD - Administration	55866.35.0010	Small Tools and Minor Equipment	150
00100.331	DCD - Administration	55866.41.0020	Professional Services	21,640
00100.331	DCD - Administration	55866.41.0590	Vessel Information Processing System	35
00100.331	DCD - Administration	55866.42.0015	Cellular Phone	751
00100.331	DCD - Administration	55866.42.0020	Postage	99
00100.331	DCD - Administration	55866.43.0020	Travel – Training	1,500
00100.331	DCD - Administration	55866.45.0015	Vehicle Rental/Lease	6,300
00100.331	DCD - Administration	55866.45.0030	Equipment/Office Machine Rental	500

00100.331	DCD - Administration	55866.47.0041	Landfill Disposal	20,000
00100.331	DCD - Administration	55866.49.0040	Dues	230
00100.331	DCD - Administration	55866.49.0060	Registration	960
00100.331	DCD - Administration	55866.49.9163	Vaccinations	150
Total				311,989

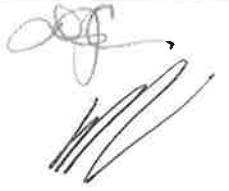
Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The 2023 Code Enforcement budget is moving from the Sheriff Department back to the Dept. of Community Development. This requires a Budget Reduction in the Sheriff Operations budget and a Debatable Emergency in the DCD Administration budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



JAN 26 2023



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 1-25-23

Budget Hearing/Meeting Date: 2-28-23 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.333 ✓	Budget Name	DCD Permit Center ✓
---------------------------------	-------------	--------------------	---------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserve ✓	50800.00.000 ✓	Ending Fund Balance	15,166
Total				15,166

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.333 ✓	DCD Permit Center ✓	55850.31.0040 ✓	Computer Software	15,166
Total				15,166

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Include the tax and annual fee to the amount budgeted for Tyler Technologies. PLANNING PERMIT SYSTEM.County Official Approval: Bruce W. Emery
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

14

FEB 03 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/2/23

Budget Hearing/Meeting Date: 2/28/23

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.816	Budget Name	Sheriff – Jail Medical
--------------------------	-----------	-------------	------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserves	50800.00.0000	Ending fund Balance	83,050
Total				83,050

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.816	Sheriff's - Jail Medical	52360.41.0020	Professional Services	83,050
Total				83,050

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

These costs were previously approved in the 2022 budget, but the vendor did not invoice for them until 2023. \$53,055 of these costs are for the increased monthly contract payments approved with County contract 816-14-01, Amendment 12 to the Agreement for Inmate Health Care, for August – December 2022. With this contract the County also agreed to pay for the additional costs incurred for Correctional Healthcare Companies to provide emergency nursing staff until regular positions could be filled. These costs were calculated and paid for July – Sept 2022 during 2022, but the remainder of these costs for the period of Oct – Dec 2022 are only now being invoiced for a total of \$29,995 in 2023.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)