



WORK SESSION AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Monday, March 28, 2022 – 8:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

Administration – 9 a.m.

1. [Calendar/Correspondence](#)
2. [Agreement appendix A with Washington State University Extension to provide educational programs](#)

[Agreement appendix A](#) 

3. [Agreement with Washington State Administrative Office of the Courts for court security equipment](#)

[Agreement](#) 

Public Works

4. [Annual certification for Road Fund expenditures for fish passage barrier removal and traffic law enforcement \(6c\)*](#)

[Certification](#) 

5. [Agreement amendment 2 with Anchor QEA, LLC for Dungeness Off-channel Reservoir Project](#)

[Agreement amendment 2](#) 

Board of Commissioners

6. [Letter of support to Senator Murray for North Olympic Regional Veteran's Housing Network funding request \(1e\)*](#)

Letter of support 

7. Resolution appointing Allyce R. Miller to the Marine Resources Committee

Resolution 

8. Resolution appointing Jack Graham, Jaycie Wakefield, Cherish Cronmiller and Johnny Ankrom to the Homelessness Task Force

Resolution 

9. Discussion and next steps for the draft Joint Resolution with the City of Sequim for affordable housing tax

Discussion and Next Steps - Resolution 

10. Agreement with Peninsula Daily News as the Official County Newspaper

Agreement 

Makah Tribal Council Joint Meeting - 1:30 p.m.

- **Rural Broadband Expansion update**
- **Housing in Neah Bay discussion**
- **Highway 112 discussion**

Agenda 

General Discussion/Items for Future Agendas

- a. **Joint Meeting with the Makah Tribal Council (March 28 at 1:30 p.m.)**
- b. **National Park update (April 11 at 10:30 a.m.)**
- c. **Continued Work Session - Cancelled (April 11)**
- d. **Joint Meeting with the Port of Port Angeles (April 25 at 11 a.m. at Port)**

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.
- Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2
3/28/22

Department: WSU Extension

WORK SESSION X Meeting Date: 3.28.22

REGULAR AGENDA X Meeting Date: 4.5.22

Required originals approved and attached? Y
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | X Contract/Agreement/MOU - Contract # 100931.22.002 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Appendix A of the existing MOA between WSU and Clallam County is being updated to reflect new budget amounts for 2022. This is the annual formalization of the long-standing relationships between WSU Extension and Clallam County. It is the intent of the Memorandum of Agreement to provide clientele in Clallam County with educational programs in the Extension program areas of Food and Farms, Community Health, Master Gardeners, 4-H/Youth Development, and Waste Reduction.

At this work session, I would also like to briefly introduce 2 new employees to the Board:

- Community Health Agent, Danielle Carson
- Animal Programs Agent, Dan McCarty

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

These expenditures have been approved in the 2022 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Consider for approval on March 28.

County Official signature & print name: Clea Rome

A handwritten signature in cursive script, appearing to read "Clea Rome".

Name of Employee/Stakeholder attending meeting: Clea Rome, Danielle Carson, Dan McCarty
Relevant Departments: WSU Extension

Date submitted: 3-22-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

29
4/13/21

INTERAGENCY AGREEMENT

Between

WASHINGTON STATE UNIVERSITY EXTENSION

And

CLALLAM COUNTY

I. Mission Statement

Washington State University Extension engages people, organizations and communities to advance knowledge, economic well-being and quality of life by fostering inquiry, learning, and the application of research. This mission is carried out using research and experience-based educational programs from colleges and departments dispersed throughout the WSU system, which address important issues and needs of individuals and communities in all 39 counties in the state of Washington. WSU Extension is enabled for this task as the Land Grant Institution for Washington through partnerships with county, state, and federal governments.

II. Purpose

The purpose of this agreement is to formalize the longstanding relationships between Washington State University Extension and County Government. This also continues a longstanding, joint funding relationship for county/area Extension faculty and designated support staff. This agreement conforms to the standards for interagency agreements set forth in RCW 39.34.130.

III. Under terms of this Interagency Agreement, Washington State University Extension agrees to:

- A. Recruit, employ and establish salaries for county/area Extension Educators and designated WSU support staff for Clallam County ("County"). Employment concurrence will be sought from County Commissioners before an individual is hired and assigned to the County.
- B. Assure that salary increase monies will be available for Extension Educators and designated support staff based on criteria established by the Washington State Legislature and Washington State University President.
- C. Supplement the funds received from the county professional services contract and pay salary and fringe benefits for each county/area Extension Educator and designated staff members.

- D. Submit to County at the beginning of each month an invoice for the actual reimbursement amount that occurred during the month of the professional services contract appearing in Appendix A of this agreement.
- E. In cases where position vacancies occur due to separations during a contract period, the County will be invoiced to cover the County portion of annual leave and sick leave payout.
- F. Provide fringe benefits to county/area Extension Educators as outlined in the WSU Faculty Manual and provide fringe benefits to support staff as specified by the applicable agreement, policy, or law.
- G. Grant annual leave, sick leave, professional leave, other leave and holidays as outlined in the WSU Faculty Manual for county/area Extension Educators or by the applicable agreement, policy, or law for jointly funded or fully WSU funded support staff.
- H. Provide in-service education for county/area Extension faculty members.

IV. Under terms of this Interagency Agreement, County agrees to:

- A. Pay the amount agreed upon monthly, or as mutually agreed upon, to Washington State University for Extension education services to be rendered in County. This professional services contract, known as a reimbursable "Appendix A" to this agreement, shall be for a term of one calendar year.
- B. Promptly pay the invoice voucher from Washington State University. Current month invoice to be billed by the 10th and payable on the 25th of the month, or on a schedule mutually agreed upon between WSU Extension and County. The invoice will be for the actual monthly reimbursement of the contract amount.
- C. Pay the "county portion" of accumulated leave payments for contracted personnel due to separation.
- D. Contingent upon approval of the Board of County Commissioners or County Executive, the County will continue to support contracted personnel on professional or retraining leave.
- E. Furnish office facilities for faculty and support staff.
- F. Provide an adequate operating budget to carry out Extension educational programs for citizens of the County. This budget will cover secretarial and support staff salaries not covered by this Agreement and telephone, office equipment, teaching and office supplies and travel costs.

V. Washington State University and County jointly agree that:

- A. Additional program support staff positions may be employed and fully funded by either party to assist in carrying out Extension educational programs in the County.

- B. This Interagency Agreement is effective upon being signed by appropriate representatives of the two organizations. It may be periodically reviewed and amended or supplemented as may be mutually agreed upon in writing.

VI. Terms of Modification or Termination of this Agreement:

- A. This Interagency Agreement may be modified by the parties when mutually agreed upon in writing. This Agreement shall continue in effect until terminated following mutual discussion and agreement. Should the parties be unable to agree on the level of support for professional services of Extension Educators and jointly funded staff in an upcoming contract period specified in Appendix A to this document, either party may terminate the contract. However, written notice of termination must be received before October 1 for termination effective January 1 of the next year.

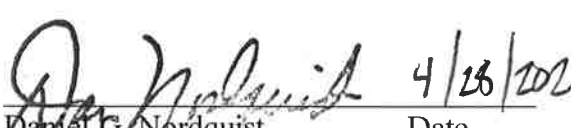
VII. Records Retention

- A. Both Washington State University and the County will maintain records which are sufficient and properly reflect all costs incurred under terms of this Interagency Agreement. These records will be retained as set forth in the applicable retention schedule.

VIII. Non-Discrimination

- A. There will be no discrimination in the performance of this Agreement on the basis of race, religion, creed, color, national origin, sex, marital status, sexual orientation (including gender identity), age, genetic history, honorably discharged veteran or military status, the presence of any sensory, mental, or physical disability, or any other protected status, in compliance with applicable federal and state law. This includes Title VI of the Civil Rights Act of 1964 (Pub. L. No. 88-352), as amended; the Civil Rights Restoration Act of 1987 (Pub. L. No. 100-259); Presidential Executive Order 11246, as amended, including the Equal Opportunity Clause contained therein; Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans Readjustment Act of 1974, as amended, and the Affirmative Action Clauses contained therein; the Americans with Disabilities Act of 1990, as amended; and applicable non-discrimination laws of the state of Washington.

APPROVED:

 _____ Dr. Vicki McCracken Associate Dean and Director WSU Extension	 _____ Chair of the Board of County Commissioners	 _____ Daniel G. Nordquist Associate Vice President Office of Research Support and Operations
Date 4/27/2021	Date 4/13/21	Date 4/16/2021

INTERAGENCY AGREEMENT
Between
WASHINGTON STATE UNIVERSITY EXTENSION
And
CLALLAM COUNTY

APPENDIX A

The following funds will be provided under this Memorandum of Agreement for the period January 1, 2022 through December 31, 2022 to provide an Extension program.

Federal Funds \$0.00 Non-Federal Funds \$212,598

TOTAL FUNDS \$212,598

It is understood that non-Federal funds provided by the County in support of this agreement may be identified by WSU as match for Federal capacity program (Hatch Act, Smith-Lever Act, etc.) funds received by WSU to support Extension activities.

County Extension Director	\$25,498 (General Fund)
4-H Program Manager	\$39,100 (General Fund)
Master Gardener Program Manager	\$50,000 (Road Fund)
Community Health Agent	\$43,000 (General Fund)
Animal Agriculture Agent	\$55,000 (General Fund)

Dr. Vicki McCracken Date
Associate Dean and Director
WSU Extension

Chair of the Board of
County Commissioners Date

Daniel G. Nordquist Date
Associate Vice President
Office of Research Support and Operations



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3
3/28/22

Department: Superior Court

WORK SESSION ☒ Meeting Date: 3/28/22,

REGULAR AGENDA ☒ Meeting Date: 4/05/22,

Required originals approved and attached? ☒

Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract #861.22.008 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Superior Court is asking for the Board to approve the attached award and contract dated 3/10/22 in the amount of \$35,007 from the Administrative Office of the Court (AOC) for Court Security Equipment in compliance with GR 36 (courthouse security). The funds requested for this grant are for the purchase of security cameras and security items (doors/access) for the courthouse, not including labor and installation costs or duress/emergency broadcast system equipment.

The grant time period for this grant is approved for March 10, 2022, through December 31, 2022, with reimbursement requests due to AOC by January 31, 2023.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Superior Court is asking for funds in the amount of \$35,007 to be placed in our budget to purchase equipment in support of the above security equipment award from AOC).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

We are asking for your support and approval of funds needed for this grant.

County Official signature & print name: Brian Paul

Name of Employee/Stakeholder attending meeting: Lacey Fors

Relevant Departments: Superior Court, Facilities, IT

Date submitted: 3/23/22

Grant Agreement CSE22003

(861.22.008)

I agree that all monies awarded will be used for the purchase of security equipment for the Courthouse(s) located at 223 E 4th St, STE 8, Port Angeles, WA 98362.

I acknowledge that this is a reimbursement and I will have to purchase the equipment up front before being reimbursed by the Administrative Office of the Courts. Only items purchased after March 10, 2022 will be reimbursed.

The funds provided by Administrative Office of the Courts (AOC) will be spent for the identified equipment awarded as outlined in the grant application. I agree to provide AOC with receipts for products and services purchased. I understand that I have been approved for an amount totaling \$35,007, and this amount may be used to purchase any combination of items within the approved categories.

I agree that a duress/emergency broadcast system is not approved for reimbursement unless an application is resubmitted with quotes and approved by the Review Team.

I agree to retain and assure accessibility for all supporting documentation regarding expenditures and requests for state and/or federal audit purposes.

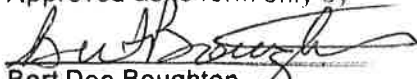
I agree that labor and installation costs completed by county/state employees will not be paid out of this grant money.

I agree that security items will be purchased and received by December 31, 2022, and reimbursement requests will be submitted to Administrative Office of the Courts by January 31, 2023.

I acknowledge that I have read this agreement and understand the process laid out within it.

Presiding Judge	BRENT BASDEN
Signature 	Date 3.17.2022
Board of Clallam County Commissioners	

Approved as to form only by


Bert Dee Boughton
Civil Deputy Prosecuting Attorney
Clallam County

X _____
Commissioner

X _____
Date



WASHINGTON COURTS

ADMINISTRATIVE OFFICE OF THE COURTS

Dawn Marie Rubio, J.D.
State Court Administrator

Date: 3/10/2022

To:
Clallam County Superior Court Administrator
223 E 4th St, STE 8
Port Angeles, WA 98362

Subject: Award letter for Court Security Equipment Grant [grant number CSE22003]

We are pleased to inform you that the Administrative Office of the Courts (AOC) has reviewed your recent grant application, and is awarding you a grant in the amount of \$35,007.

The amount awarded may differ from the amount you requested due to available funding. If you have any questions about how your award was recalculated, please reach out to Kyle Landry at kyle.landry@courts.wa.gov.

It is the intention that the grant be used to assist Clallam County Superior Court in complying with GR36 minimum requirements through the purchase of security equipment. This Award letter explains the responsibilities and expectations of grant recipients.

A Grant Agreement formalizing the terms of your award and a blank A-19 form are attached. Grant recipients must sign the Grant Agreement and return it to kyle.landry@courts.wa.gov as soon as possible. Once the Grant Agreement, accompanying A-19 form and receipt for items purchased are signed and returned to AOC, the award monies will be disbursed as a reimbursement. When submitting your A19 and supporting documentation for reimbursement, please clearly reference grant number CSE22003.

Award Disbursement

The funds provided by Administrative Office of the Courts (AOC) will be spent for the identified equipment awarded as outlined in the grant application. You must provide AOC with receipts for products and services purchased. You have been approved for an amount totaling \$35,007, and this amount may be used to purchase any combination of items within the approved categories. Approved equipment in the "Security Items" category will be listed.

Magnetometer	X-Ray Machine	Security Cameras	Duress and/or Emergency System	Security Items	Total Award
Not approved	Not approved	Approved	Not approved	Approved items: Doors	\$35,007.00

Security items must be purchased and received by December 31, 2022, and reimbursement requests must be submitted to Administrative Office of the Courts by January 31, 2023.

Your award will be provided as a reimbursement for the approved items below and your equipment has been purchased. Security Items will only be reimbursed if purchased after March 10, 2022 and the Grant Agreement has been received, signed and returned.

Reporting Requirements

Award Recipients will be required to provide receipts for equipment and installation costs to AOC.

Please retain and assure accessibility for all supporting documentation regarding expenditures and requests for state and/or federal audit purposes.

Completed A19 form and receipts should be submitted to kyle.landry@courts.wa.gov.

If you have any questions regarding the terms expressed in this letter, please contact Jeanne Englert at jeanne.englert@courts.wa.gov.

Respectfully,

Christopher Stanley
Chief Financial and Management Officer

cc:
Kyle Landry

STATE OF WASHINGTON
INVOICE VOUCHER

AGENCY USE ONLY		
AGENCY NO.	LOCATION CODE	P.R. OR AUTH. NO.
0550		

AGENCY NAME
Administrative Office of the Courts
VENDOR OR CLAIMANT (Warrant is to be payable to)

INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.

Vendor's Certificate: I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status.

BY

(SIGN IN INK)

(TITLE)

(DATE)

[illegible]



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4
3/28/22
bc

Department: Public Works/Road

WORK SESSION ☒ **Meeting Date:** 03/28/2022

REGULAR AGENDA ☒ **Meeting Date:** 03/29/2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation |
| ☐ Draft Ordinance | ☐ Budget Item |
| | ☒ Other Certifications |
- Documents exempt from public disclosure attached: ☐

Executive Summary:

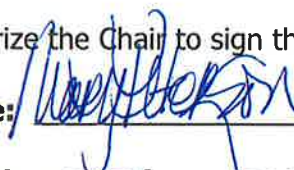
This item is the Annual Certification for 2021, Certification of Road Fund Expenditures for Fish Passage Barrier Removal and Certification of Road Fund Expenditures for Traffic Law Enforcement as required by the County Road Administration Board (CRAB) by April 1st of each year.

Budgetary Impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐

There is no monetary impact other than the time it takes to fill out the form.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

That the Commissioners review, and authorize the Chair to sign this certification.

County Official signature & print name: , Mary Peterson for Joe Donisi

Name of Employee/Stakeholder attending meeting: Joe Donisi

Relevant Departments: Public Works/Road Dept.

Date submitted: 03/23/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**Clallam County
Reports for 2021
Digital Submittal Certification
for Forms Due April 1st**

The documents checked below are hereby submitted from Clallam County for the review and acceptance of the County Road Administration Board.

2021 RAP Certification of Diversion and Road Fund Expenditures for Traffic Law Enforcement

I hereby certify that the above report is true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with WAC 136.

Signed: _____ Date: _____
County Sheriff

Signed: _____ Date: _____
County Auditor

Signed: _____ Date: _____
Chair / Executive

2021 Certification of Road Fund Expenditures for Fish Passage Barrier Removal

2021 Annual Certification

I hereby certify that the Fish Passage Removal and Annual Certifications are true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with WAC 136.

Signed: _____ Date: _____
Chair / Executive

Signed: _____ Date: _____
County Engineer

2021 County Ferry System Operations Report

2021 Annual Construction Report

2021 County Arterial Preservation Report

2021 Certification of Road Fund Expenditures for Marine Navigation and Moorage

2021 Maintenance Management Annual Certification

I hereby certify that the County Ferry System Operations Report, Annual Construction Report, County Arterial Preservation Report, Marine Navigation and Moorage Certification, and Maintenance Management Certification are true and accurate and that I have reviewed, approved, and submitted said reports to the County Road Administration Board in accordance with WAC 136.

Signed: _____ Date: _____
County Engineer

Clallam County Annual Certification For Calendar Year 2021

WAC 136-04

MANAGEMENT AND ADMINISTRATION

A. During **2021** the County Engineer performed the duties and had the responsibilities specified in RCW 36.80.030.

Yes

Explanation:

B. At any time during **2021** was there a vacancy/change in the position of County Engineer? If so, were the procedures in WAC 136-12 followed?

Explanation:

C. The processing of County Road Accident Reports during **2021** complied with WAC 136-28.

Yes

Explanation:

D. Priority Programming techniques were applied to the ranking of all potential projects on the arterial road system in **2021** per WAC 136-14-020.

Yes

Explanation:

E. As of December 31, **2021** the management of the county road department was in accordance with policies set by the county legislative authority including, but not limited to, the following specific policies required by WAC 136-50-050:

*Has your agency sent the most recently adopted version to CRAB WAC 136-50-051?

POLICY	WAC	DATE OF CURRENT VERSION
Re: Organization	136-50-051	01/12/2010
Re: Personnel Practices	136-50-052	04/10/2012
Re: Complaint Handling	136-50-053	05/15/2007
Re: Work for Others	136-50-054	12/06/1983
Re: Utility Accommodation	136-50-055	08/15/2006
Re: Priority Programming	136-14-030	06/22/2020

Explanation:

F. The following were submitted to CRAB in a timely manner:

DOCUMENT	WAC	DUE DATE	DATE OF ADOPTION / PREPARATION	DATE SENT TO CRAB
'21 Six-Year Program	136-15-050	31-DEC-20	11/24/2020	12/18/2020
'21 Annual Construction Program	136-16-040	31-DEC-20	12/01/2020	12/18/2020
'21 CAPP Program	136-300-060	31-DEC-20	12/28/2020	12/30/2020
'21 Road Fund Budget		31-DEC-20	12/01/2020	12/18/2020
'21 Maintenance Management Work Plan & Budget	136-11-040	31-DEC-20	12/28/2020	12/30/2020
'21 Road Levy	136-150-021	01-FEB-21	02/09/2021	01/28/2021
'20 Certification of Diversion and Road Fund Exp. For Traffic Law Enforcement	136-150-022	01-APR-21	03/24/2021	03/30/2021
'20 Engineer's Certification of Fish Barrier Removal Costs	136-150-023	01-APR-21	03/24/2021	03/30/2021
'20 Certification of Road Fund Exp. for Marine Navigation and Moorage	136-150-025	01-APR-21		
'20 Annual Construction Report	136-16-050	01-APR-21	03/26/2021	03/31/2021
'20 CAPP Report	136-300-090	01-APR-21	03/24/2021	03/30/2021
'20 Maintenance Management Certification	136-11-050	01-APR-21	03/24/2021	03/30/2021
'20 Annual Certification	136-04-030	01-APR-21	03/26/2021	03/31/2021
'20 Road Log Update	136-60-030	01-MAY-21	04/29/2021	04/29/2021
'21 PMS Certification for CAPA Eligibility	136-70-070	31-DEC-21	12/20/2021	12/21/2021

Explanation:

G. Projects to which construction expenditures were charged were all on the originally adopted **2021** Annual Program or as amended per WAC 136-16-042 - Attach Amendments. (If No, please attach a brief explanation.)

Yes

Explanation:

H. The County's construction by county forces limit for **2021** computed in accordance with RCW 36.77.065:

\$1,268,022.50

I. The actual expenditure for construction by county forces as reported in the **2021** Annual Const. Report:

\$25,036.52

J. As required by WAC 136-20-060, a written Bridge and Inspection Report for **2021** was furnished to the legislative authority on (attach a copy):

11/10/2020

of NBI Bridges as of December 31, **2021**: 26

FISH PASSAGE CERTIFICATION

WAC 136-150-023

Submitting County: **Clallam**Budget Year: **2021****Fish Passage Barrier Removal Projects**

Project Name	Total Project Cost	Cost Outside of ROW	% of Total Cost (25% Allowed by WAC)
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Total Expenditures for Fish Passage Barrier Removal Outside County Rights-of-Way

Total Annual Road Construction Budget:	\$5,846,000.00
--	----------------

X 0.005

1/2% of Total Annual Road (Limit of "Outside of Right-of-Way" expense)	=\$29,230.00
--	--------------

Total Expenditure for Fish Passage Barrier Removal Outside County Right-of-Way	\$0.00
--	--------

RCW 36.79.140 provides that only those counties that during the preceding twelve months have spent all revenues collected for road purposes only for such purposes, including removal of barriers to fish passage and accompanying streambed and stream bank repair as specified and limited by RCW 36.82.070, as are allowed by Article II, Section 40 of the Washington State Constitution, are eligible to receive funds from the Rural Arterial Trust Account.

Clallam County 2021
**CERTIFICATION OF DIVERSION AND ROAD FUND EXPENDITURES FOR TRAFFIC LAW
 ENFORCEMENT**
 WAC 136-150-022

Total Road Levy:

Budgeted Road Levy revenue (as listed on the Road Levy Certification - WAC 136-150-021): \$7,768,340.00

Actual Road Levy revenue produced: \$7,848,277.00

Road Levy Diversion:

Budgeted Road Levy Diversion (as listed on the Road Levy Certification - WAC 136-150-021): \$0.00

Actual amount of Diverted Road Levy:

Was Diverted Road Levy deposited in a specific and identifiable account (RCW 36.82.040): N/A

Traffic Law Enforcement Paid by Road Fund Expenditures:

Budgeted cost reimbursements and/or operating transfers from the Road Fund: \$500,000.00

Actual total amount of cost reimbursements and/or operating transfers from the Road Fund: \$500,000.00

Total Road Portion Traffic Law Enforcement Expenditures:

\$500,000.00

Total Traffic Law Enforcement Expense (ALL COUNTY FUNDS):

RCW 36.79.140 provides that only those counties that during the preceding twelve months have spent all revenues collected for road purposes only for such purposes, including traffic law enforcement, as are allowed by Article II, Section 40 of the Washington State Constitution, are eligible to receive funds from the Rural Arterial Trust Account.

This form must be reviewed and certified (on the "Engineer's Certification Form") by:

- County Sheriff
- County Auditor OR Charter designated Chief Financial Officer
- Chair, Board of County Commissioners OR County Executive



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5
3/28/22

Department: Public Works

WORK SESSION ☒ **Meeting Date: 3-28-22**

REGULAR AGENDA ☒ **Meeting Date: 4-5-22**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 304-21-001B | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Anchor QEA, an engineering consulting firm, has been providing design services for the Dungeness Off-channel Reservoir project for the County. Work originally began under contract 304-21-001. This extends the time needed to complete the tasks provided in the Scope of Works for PSA 304-21-001 and Amendment A (304-21-001A). This is a no-cost extension with no change in scope of work or cost for the project

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

This is a no-cost extension.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please approve the extension and sign the PSA.

County Official signature & print name: *Joe Domin*

Name of Employee/Stakeholder attending meeting: Carol Creasey

Relevant Departments: Public Works

Date submitted: March 17, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Anchor extension(3-17-22)

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019



**PERSONAL SERVICES AGREEMENT
AMENDMENT NO. 2**

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Anchor QEA, LLC
Address: 1201 3rd Ave., Suite 2600
Seattle, WA 98101
Phone N^o: 206-287-9130

(hereinafter called "Contractor") and changes the following attachments to the agreement entered into on July 13, 2021.

This Amendment is comprised of:

- ☒ Attachment A – Scope of Work
☐ Attachment B – Compensation

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Amendment shall commence on the 17th day of March 2022 and shall, unless terminated as provided elsewhere in the Agreement, end on the 31st day of December 2022.

IN WITNESS WHEREOF, the parties have executed this Agreement on this 17th day of March 2022.

CONTRACTOR

CLALLAM COUNTY BOARD OF COMMISSIONERS

David N. Rice
Anchor QEA, LLC

Mark Ozias, Chair

Print name: David Rice

Title: Member, LLC

Date: March 17th 2022

Originals: BOCC
Vendor
Initiating Department

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

SCOPE OF WORK

There is no change to the Scope of Work. The purpose of this amendment is to extend the contract time until December 31, 2022



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4
3/28/22
1e

Department: BOCC

WORK SESSION ☒ Meeting Date: 3-28-22

REGULAR AGENDA ☒ Meeting Date: 3-29-22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other – Letter of support |

Documents exempt from public disclosure attached: ☐

Executive summary:

North Olympic Regional Veteran's Housing Network (NORVHN) has requested a letter of support for an appropriation request being submitted to Senator Murray. NORVHN wishes to take the 7-bedroom group home Hobucket House concept and create the same house in Sequim. This will be for disabled low income Veterans.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve a letter of support to Senator Murray.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and North Olympic Regional Veteran's Housing Network – Cheri Tinker

Relevant Departments: Board of Commissioners

Date submitted: March 23, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

North Olympic Regional Veterans's HOusing Network 3-29-22
Revised: 3-04-2019



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@co.clallam.wa.us

RICH SILL, County Administrator

March 29, 2022

Senator Patty Murray
950 Pacific Avenue, Suite 650
Tacoma, WA 99201

RE: Appropriation Request for North Olympic Regional Veteran's Housing Network
Sequim 7-Bedroom Group Home

Dear Senator Murray:

This letter is in support of North Olympic Regional Veteran's Housing Network's (NORVHN) purposed project of a 7-bedroom group home to be located in Sequim, Washington.

We have worked closely with NORVHN in the past and know that they are providing the housing and on-going therapeutic support for our local homeless Veterans. They have developed Hobucket House in Forks, a 7-bedroom group home, and wish to mirror that same project for Sequim. Our agency has been supportive of NORVHN and their work over the last 10 years and we see this home as being an integral part of aiding the homeless within our County and providing compassionate and supportive care to low income and disabled Veterans.

There are currently no permanent supportive housing projects in Sequim specifically for Veterans. With nearly 12% of Sequim's population being Veterans, we see this as a benefit to the people of that region.

If you have any questions, please do not hesitate to contact us at the number listed above.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

7
3/28/22

Department: BOCC

WORK SESSION ☒ **Meeting Date: 3-28-22**

REGULAR AGENDA ☒ **Meeting Date: 4-5-22**

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

A vacancy exists on the Marine Resources Committee due to a new position.

A press release was issued during January 2022 soliciting applications from interested citizens. One application was received for the Lower Elwha Klallam Tribe Alternate position.

Lower Elwha Klallam Tribe forwarded their recommendation to fill the Lower Elwha Klallam Tribe Alternate (Allyce R. Miller).

The Director of the Department of Community Development endorses the appointments.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: BOCC and DCD

Relevant Departments: BOCC and DCD

Date submitted: 3-15-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE MARINE RESOURCES COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Marine Resources Committee due to a new position.
2. A press release was issued during January 2022 soliciting applications from interested citizens.
3. The Lower Elwha Klallam Tribe forwarded their recommendation to appoint Allyce R. Miller to the Lower Elwha Klallam Tribe Alternate position.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Allyce R. Miller** is appointed to serve as the Lower Elwha Klallam Tribe Alternate for a standing term.

PASSED AND ADOPTED this 5 day of April 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

A22.164
Appointee
DCD



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

8
3/28/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 3/28/22

REGULAR AGENDA ☒ Meeting Date: 4/5/22

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Vacancies exist on the Homelessness Task Force.

A press release was issued during the month of January 2022 soliciting applications.

- Washington State Department of Social and Health Services forwarded their recommendation to fill the Department of Social and Health Services Alternate position.
- United Way of Clallam County forwarded their recommendation to fill the United Way Alternate position.
- Olympic Community Action Programs forwarded their recommendation to fill the Olympic Community Actions Programs Alternate position.
- WorkSource of Clallam County forwarded their recommendation to fill the WorkSource representative.

Health and Human Services Department Director endorses the appointments listed below.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Health and Human Resources Department

Relevant Departments: Board of Commissioners, Health and Human Services Department

Date submitted: 3-23-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING MEMBERS TO THE HOMELESSNESS TASK FORCE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Vacancies exist on the Homelessness Task Force.
2. A press release was issued during the month of January 2022 soliciting applications.
3. Washington State Department of Social and Health Services forwarded their recommendation to fill the Department of Social and Health Services Alternate position.
4. United Way of Clallam County forwarded their recommendation to fill the United Way Alternate position.
5. Olympic Community Action Programs forwarded their recommendation to fill the Olympic Community Actions Programs Alternate position.
6. WorkSource of Clallam County forwarded their recommendation to fill the WorkSource representative.
7. Health and Human Services Department Director endorses the appointments listed below.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Jack Graham** is appointed to the Washington State Department of Social and Health Services Alternate position for a term expiring December 31, 2024.
2. **Jaycie Wakefield** is appointed to the United Way of Clallam County Alternate position for a term expiring December 31, 2024.
3. **Cherish Cronmiller** is appointed to the Olympic Community Action Programs Alternate position for a term expiring December 31, 2024.
4. **Johnny Ankrom** is appointed to the WorkSource representative position for a term expiring December 31, 2024.

PASSED AND ADOPTED this 5 day of April 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: A22.50
Appointee(s) / HHS



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

9
3/28/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 3-28-22

REGULAR AGENDA ☒ Meeting Date: 4-5-22

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution - joint | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Resolution with City of Sequim:

The City of Sequim Council has determined that it would be most beneficial for the county to administer funding derived via adoption of the 1/10 of 1% sales tax to support affordable housing and has drafted a Joint Resolution for our mutual consideration to help structure our efforts moving forward. The Commissioners will review the draft Joint Resolution and discuss next steps.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Review the draft joint Resolution and discuss next steps.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and City of Sequim

Relevant Departments: Board of Commissioners

Date submitted: March 17, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy House Bill 1590 sales tax affordable housing city of Sequim 4-5-22
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019



152 W. Cedar Street, Sequim, WA 98382
PH (360) 683-1139 FAX (360) 681-3448

March 17, 2022

Board of Clallam County Commissioners
Attn: Loni Gores, Clerk of the Board
223 East 4th Street
Port Angeles WA 98362

By email transmission only to: agores@co.clallam.wa.us

Re: Joint Resolution regarding House Bill 1590 (Affordable Housing Tax)

Dear Ms. Gores:

Enclosed is a proposed Joint Resolution that we ask the County Commissioners to consider entering into with the Sequim City Council. This Resolution would memorialize our agencies' intention to execute an interlocal agreement regarding House Bill 1590's affordable housing sales and use tax enacted in RCW 82.14.530 in lieu of the City of Sequim passing its own sales tax. If the Board does not wish to pass this proposed Joint Resolution this item will be brought back to the City Council on March 28, 2022 for reconsideration.

We are happy to revise this document, if necessary. If no changes are needed, please let us know when you anticipate being able to present it to the Board.

Once it is signed by the Commissioners, please send it back to us right away so we can get City Council approval and the Mayor's signature. We will then send you a fully executed copy for your records.

I look forward to hearing back from you.

Kind regards,

Matthew Huish
City Manager

MH:elh
Encl: as stated

**JOINT RESOLUTION
OF THE SEQUIM CITY COUNCIL AND THE
CLALLAM COUNTY BOARD OF COMMISSIONERS**

IN THE MATTER OF HOUSE BILL 1590 AUTHORIZING A SALES TAX TO SUPPORT AFFORDABLE HOUSING AND RELATED SERVICES	Clallam County Board of Commissioners Resolution No. _____ Sequim City Council Resolution No. _____
--	--

WHEREAS, in 2015 the Washington State legislature passed a law pursuant to House Bill 1590 (RCW 82.14.530) in which counties may adopt a .1% increase in sales tax to support affordable housing and related services before October 9, 2015; and

WHEREAS, RCW 82.14.530 allows cities to pass the sales tax if counties have not already done so; and

WHEREAS, Clallam County has not yet passed the tax as of March 14, 2022; and

WHEREAS, RCW 82.14.530(3) requires counties to consult with cities before spending any of the funds within the cities' jurisdictions; and

WHEREAS, RCW 82.14.530(4) requires counties and cities to enter into interlocal agreements to determine spending and allocation of funds if cities pass the tax before counties; and

WHEREAS, the Sequim City Council reviewed its options regarding HB 1590 at its March 14, 2022 meeting and determined that it would be more beneficial to have the County administer this tax; and

WHEREAS, the Sequim City Council has also determined that it is important for the City and the Clallam County Commissioners to work together to determine how to best expend the funds; and

WHEREAS, the Sequim City Council has determined it is in the City's best interests that, in lieu of passing its own sales tax, it ask the County to enter into an interlocal agreement, though it is not required under the statute; and

WHEREAS, that interlocal would encompass much of the same detail as required under the statute as if the City of Sequim did pass the tax, but without the additional administrative burden on the County and the City as required under the statute; and

WHEREAS, interagency cooperation provides the best opportunity for the City Council and the County Commissioners to expend funds in a responsible, efficient, and reasonable manner; and

WHEREAS, the Sequim City Council formally requests that the Clallam County Commissioners enter into an interlocal agreement in lieu of the City of Sequim passing its own tax as authorized under HB 1590; and

NOW THEREFORE it is hereby resolved that the Sequim City Council and the Clallam County Commissioners agree to enter into an interlocal agreement in which the County and the City address funding and allocations within Sequim in lieu of the City passing its own sales tax.

Section 1: The Sequim City Council and the Clallam County Board of Commissioners resolve to enter into an interlocal agreement regarding HB 1590 in lieu of the City passing its own tax. Such interlocal agreement should be completed as soon as practicable, but will not prevent the County from adopting its own tax under HB 1590.

CLALLAM COUNTY BOARD OF COMMISSIONERS

ADOPTED by the Board of County Commissioners on this ____ day of _____, 2022.

_____ COMMISSIONER MARK OZIAS	ATTEST: _____ Loni Gores, Clerk of the Board
_____ COMMISSIONER RANDY JOHNSON	
_____ COMMISSIONER BILL PEACH	

CITY COUNCIL OF SEQUIM, WASHINGTON

Adopted by the Sequim City Council on this ____ day of _____, 2022.

Thomas Ferrell, Mayor

ATTEST:

APPROVED AS TO FORM:

, City Clerk

Kristina Nelson-Gross, City Attorney



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

10
3/28/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 3-28-22

REGULAR AGENDA ☒ Meeting Date: 4-5-22

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract #100241.22.001 |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

RCW 36.72.071 stipulates that all county officers use the "official county newspaper" as designated by the county legislative authority for all legal notices and delinquent tax lists advertisements. RCW 36.72.075 outlines a process for determining the "official county newspaper" that includes a notice of bids and a contract award at the first Board meeting in April for a contract to run July 1 through June 30. The process includes provisions if there are two or more legal newspapers. There is only one legal newspaper within the County as published by Sound Publishing who owns the *Peninsula Daily News*, *Sequim Gazette*, and *Forks Forum*. Since the County only has one legal newspaper, bidding for the "official county newspaper" is unnecessary. Sound Publishing did notify the County that there will be a slight increase in advertising fees for the *Peninsula Daily News* to \$7.90 per a column inch (previous years \$7.80). The contract has been sent to the Prosecuting Attorney for review and approval as to form. It will be before the Board for approval on April 5.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
The *Peninsula Daily News* is willing to continue providing legal advertising at \$7.90 per column inch.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Enter into a legal advertising agreement with the *Peninsula Daily News* as the "official county newspaper" at the rate of \$7.90 per column inch; duplicate notices in the *Sequim Gazette* will be \$2.75 per column inch; and \$3 per column inch in the *Forks Forum*. Contract to run from July 1, 2022 through June 30, 2023.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: March 15, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Legal Advertising contract
Revised: 3-04-2019

LEGAL ADVERTISING AGREEMENT
Contract 100241.22.001

The Clallam County Commissioners hereby designate the *Peninsula Daily News* as the "**Official County Newspaper**" for printing of Clallam County legal publications during the year beginning July 1, 2022 and ending June 30, 2023.

RCW 36.72.071 stipulates that all County Officers use the "official county newspaper" as designated by the County legislative authority for all legal notices and delinquent tax lists advertisements. RCW 36.72.075 outlines a process for determining the "official county newspaper" that includes a notice of bids and contact award at the first Board meeting in April for a contact to run July 1 through June 30. The process includes provisions if there are two or more legal newspapers. There is only one legal newspaper with in the County as published by Sound Publishing who owns the Peninsula Daily News, Sequim Gazette, and Forks Forum. Since the County only has one legal newspaper, bidding for the "official county newspaper" is unnecessary.

The rate for legal advertising is **\$7.90** per column inch and applies to all county departments and offices publishing in the *Peninsula Daily News*. The rates for duplicate legal notices which first appear in the *Peninsula Daily News*, appearing in the *Sequim Gazette* will be \$2.75 per column inch; and \$3 per column inch for the *Forks Forum* and applies to all county departments and offices. The rate for the *Peninsula Daily News* is conditioned upon the advertising copy reaching the newspaper office at 305 West First Street in Port Angeles not later than 2 p.m. three business days prior to the publication date. For duplicate advertising first appearing in the *Peninsula Daily News*, advertising copy must reach the *Sequim Gazette* or *Forks Forum* the Friday prior to the publishing date. Legal advertisements shall be addressed to the Legal Advertising Department, legals@peninsuladailynews.com.

Re-publication of legal advertisements required due to errors or omissions in printing attributable to the publisher shall be without charge to the county.

Statements are due and payable on the first of the month following service. Clallam County assumes liability for the content of advertisements authorized for publication in the *Peninsula Daily News*, *Sequim Gazette*, and *Forks* and for any claims that arise therefrom that may be made against the publisher except for those claims arising from advertisements erroneously printed by the publisher.

IN WITNESS WHEREOF, the parties have executed this agreement on April 5, 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS *PENINSULA DAILY NEWS*

Mark Ozias, Chair

Terry R. Ward, Publisher

ATTEST:

Approved to form:

Loni Gores, CMC, Clerk of the Board

Clallam County Prosecuting Attorney's Office



3/28/22
@ 130pm
Joint
meeting

**JOINT MEETING AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
AND
Makah Tribal Council**

**March 28, 2022 – 1:30 p.m.
Commissioners' Meeting Room
223 East 4th Street, Room 160, Port Angeles**

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

- I. CALL TO ORDER / PLEDGE OF ALLEGIANCE**
- II. PUBLIC COMMENT SESSION (Total session up to 15 minutes)**
- III. TOPICS**
 - A. Rural Broadband Expansion update
 - B. Housing in Neah Bay discussion
 - C. Highway 112 discussion
- IV. PUBLIC COMMENT SESSION (Total session up to 15 minutes)**
- V. ADJOUR**