



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, March 28, 2023 – 10:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Modification - item 5a updated on 3-27-23 

PUBLIC COMMENT ? Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA ? Any Commissioner may remove items for discussion

1a. Approval of vouchers for the week of March 20

Approval of vouchers 

1b. Approval of payroll for the period ending March 15

Approval of payroll 

1c. Approval of minutes for the week of March 20

Approval of minutes 

1d. Recognizing March 30 as Welcome Home Vietnam Veterans Day

Proclamation 

1e. Letter of support for the Slip Point Light Station

Letter of support 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Agreement amendment #1 with Washington State Administrative Office of the Courts for technology and retreat

Agreement amendment 1 

- 2b. Agreement amendment 1 with United Way of Clallam County for American Rescue Plan Act Funds ARPA

Agreement 

- 2c. Land purchase agreement with Sue and Thomas Bond for the Emergency Operations Center

Agreement 

ADMINISTRATION

- 3a. Resolution closing the Noxious Weed Control Board Petty Cash Fund

Resolution 

- 3b. Approval of request for waiver Bid/RFP/Quote Requirement with Pacific Office Equipment for HHS office furniture

Request 

- 3c. Resolution and certification / designation form a designating Clallam Economic Development Council as the Associate Development Organization for Clallam County

Resolution 

- 3d. Resolution appointing Francis Maybury to the Heritage Advisory Board

Resolution 

COMMUNITY DEVELOPMENT

- 4a. Notice of hearing to be held Tuesday, April 11, 2023 at 10:30 a.m. for an Ordinance title Signs

Notice of hearing 

PUBLIC WORKS

- 5a. Call for hearing to be held on Tuesday, April 11, 2023 regarding a Resolution adopting a new County Policy titled "Survey Monument Preservation Policy"

Resolution 

5a updated documents added on 3-27-23 

- 5b. Resolution establishing the organizational structure of the Public Works Department

Resolution 

- 5c. Closing date extension addendum with Mark and EA Matthews to purchase property for the Emergency Operations Center

extension 

- 5d. Annual certification for Road Fund expenditures for fish passage barrier removal and traffic law enforcement

Certification 

BUDGET

- 6a. Resolution adopting the following Budget Revisions:
Sheriff ? Jail ? Contracted costs for Norpoint Services to provide courthouse security for the month of February 2023/\$19,140
Parks & Facilities ? Capital Projects ? Reallocation of funds for the repair project at Lake Pleasant/\$50,000

Resolution 

- 6b. Resolution adopting the following Supplemental Appropriations:
Sheriff ? Emergency Services ? Expenditures and reimbursement revenue received from state contract E23-186 Emergency Management Preparedness Grant FY22/\$46,132
Sheriff ? Jail ? Funds made available by the Washington State Legislature to assist law enforcement agencies with training costs/\$7,191
Sheriff ? Operations - Funds made available by the Washington State Legislature to assist law enforcement agencies with training costs/\$14,381
Superior Court ? Funding from Health Resources & Services Administration (HRSA) grant to for a full-time Early Childhood Court Coordinator position/\$85,000

Resolution 

HEARING(S) ? Beginning at 10:30 a.m.

- H1. Consideration of resolution adopting the following Debatable Emergencies:
DCD Administration ? Additional funding for a full-time Administrative Assistant II to Code Enforcement, ER&R vehicle lease/rent for additional employees, and training/\$44,127
Prosecuting Attorney ? Coroner ? Funding approved in 2022 budget for a copier dedicated to the Coroner Division/\$13,370
NonDepartmental ? Funding for Greenhous Gas Inventory/\$25,717

Resolution 

PUBLIC COMMENT ? Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners March 27 - 31:

Monday, March 27:

9:00 a.m. Work Session

12:00 p.m. WSAC Virtual Update

5:00 p.m. Joint Meeting with City of Sequim

Tuesday, March 28:

10:00 a.m. Board Meeting

10:30 a.m. Hearing(s) - See Agenda

3:00 p.m. William Shore Memorial Pool District Meeting

Wednesday, March 29:

8:00 a.m. Coffee with Colleen

3:00 p.m. Serenity House Open House

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.

MEMORANDUM

LONI GORES
Clerk of the Board

March 28, 2023



TO: Board of Commissioners, Administrator Sill

RE: Agenda Modification(s)

FILE: A14.09.18

- The following item has been amended on the March 28, 2023 regular agenda:

PUBLIC WORKS

5a Resolution adopting a policy regarding survey monument preservation

AMENDED TO:

5a Call for hearing to be held on Tuesday, April 11, 2023 regarding a Resolution adopting a new County Policy titled "Survey Monument Preservation Policy"



19

MAR 28 2023

Date of report: March 22, 2023

General	\$300,350.86
Other	\$768,362.92
Total	\$1,068,713.78

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2023.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

MIKE FRENCH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

March 20 - 24, 2023

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	420.60			
00100.221	Auditor	956.28			
00100.241/291	Commissioners (BOCC)	21,517.88			
19914.291	BOCC - Veterans Relief		1,299.00		
19951.291	BOCC - Affordable Housing Sales Tax		582.62		
19961.291	BOCC - American Rescue Plan Act		466,300.85		
00100.331-334	Dept. of Community Develop't (DCD)	1,756.73			
30301.331	DCD - Lower Dungeness Floodplain		31,548.00		
00100.881	District Court II	157.03			
11301.511	Health & Human Services (HHS)		4,518.53		61.19
11322.511	HHS - Homeless Task Force		66,595.76		
11323.511	HHS - Chem Dep/Mental Hlth		26,873.25		
11324.511	HHS - Affordable Housing		3,567.25		
00100.411	Information Technology (IT)	11,726.12			
30701.411	IT - Capital Projects		697.68		
00100.851	Juvenile Services	9,130.04			
00100.911/912	Parks Fair Facilities (PFF)	41,889.56			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		9,308.46		
30201.911	PFF - REET 2 (Real Estate Excise Tax)		742.50		
30501.911	PFF - Capital Projects		28,052.53		
00100.841-843	Prosecuting Attorney	33,750.07			
	Public Works (PW)				
10101.611	PW - Roads		56,989.99		
41401.611	PW - Clallam/Seki Sewer		2,362.94		
43401.611	PW - Bullman Beach Water System		1,254.63		
50301.611	PW - ER&R (Equip't Rental & Revolving)		54,628.32		
00100.811-815,817	Sheriff	41,297.02		88.08	
00100.816	Sheriff - Jail Medical	8,786.75			
11003.811	Sheriff - Boating Safety		806.79		
11004.811	Sheriff - VRF Boating Program		71.79		
11008.811	Sheriff - OPNET Drug		2,858.86		
11061.811	Sheriff - 911 Enhanced		6,770.54		
11065.811	Sheriff - OPSCAN Operations		1,509.01		
11080.811	Sheriff - Inmate Commissary		550.53		2.90
00100.861	Superior Court	22,571.46			
00100.861	Superior Court Jury	1,847.83			
00100.891	Superior Court Clerk	12,213.30			
00100.231	Treasurer	90,257.31			
12201.231	Treasurer - O&M (Operation & Maintenance)		409.00		
00100.931	WSU Extension	1,984.80			
Total		300,262.78	768,298.83	88.08	64.09

Report Reconciliation		Totals			
Total	1,068,561.61	General Fund	300,350.86		
Final Check Lists	1,068,561.61	Other	768,362.92		
Difference	-	Total	1,068,713.78	Use Tax	152.17

COPY

Prepared by: _____

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
3/28/2023	SWANSONS SERVICES CORP.	1697661	jkoon	33.00	2.90	33.00
3/28/2023	U S BANK	4318 2-6-23	jdansere	695.33	61.19	-564.07
3/28/2023	U S BANK	0037-Mar23	jkoon2	840.62	73.98	2,530.64
3/28/2023	U S BANK	8739-Mar23	jkoon2	61.72	5.43	811.72
3/28/2023	U S BANK	6730-Mar23	jkoon2	98.50	8.67	774.06
Totals:				1,729.17	152.17	3,585.35

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	3/28/2023	0004681	RUSHTON, PAMELA	PR TR TX REIM	3/16/2023	REIMBURSEMENT FOR PACS	270.60	270.60
	3/28/2023	0018681	WSACA - EDUCATION FUND	1534	3/16/2023	REGISTRATIONS FOR MATTI-	150.00	150.00
Sub total for U S BANK:							420.60	

0.*
1,068,561.61*+
1,984.80+
1,299.00+
90,666.31+
1,847.83+
12,213.30+
22,571.46+
8,786.75+
14,304.04+
39,560.50+
2,362.94+
1,254.63+
56,989.99+
54,628.32+
33,750.07+
79,993.05+
9,130.04+
12,423.80+
1,493.91+
100,060.88+
157.03+
33,304.73+
442,725.45+
45,675.90+
956.28+
420.60+
0.*

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03/22/2023 7:56:38AM

Final Check List
CLALLAM COUNTY

Auditor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000546	EXPRESS SERVICES, INC	28690257	3/1/2023	FRED PRATT	456.28	456.28
3/28/2023	0036103	WSACA	70331209	3/9/2023	SARA DEBIDDLE FINANCE CO	250.00	
			70334456	3/9/2023	KAREN WAHLSTEN FINANCE	250.00	500.00
Sub total for U S BANK:							956.28

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03/15/2023 2:57:04PM

Final Check List
CLALLAM COUNTY

BOCC expedited

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	3/15/2023	0015513	OLYMPIC PENINSULA COMML	ARPA OPCC 11/	3/15/2023	ARPA - HHS MEDICAL RESPIT	12,049.64	
				ARPA OPCC 01/	3/15/2023	ARPA - HHS MEDICAL RESPIT	11,874.96	
				ARPA OPCC 02/	3/15/2023	ARPA - HHS MEDICAL RESPIT	11,475.08	
				ARPA OPCC 12/	3/15/2023	ARPA - HHS MEDICAL RESPIT	10,276.22	45,675.90
						Sub total for U S BANK:		45,675.90

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Final Check List
CLALLAM COUNTY

BOCC

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000546	EXPRESS SERVICES, INC	28725334	3/16/2023	RICH MEIER 3/05/2023	1,687.13	
			28750472	3/16/2023	RICH MEIER 3/12/2023	1,042.95	2,730.08
3/28/2023	0001300	PUBLIC UTILITY DISTRICT	15232	3/16/2023	ARPA CONTRACT #19961.21.0	34,956.12	34,956.12
3/28/2023	0001607	KAREN L UNGER, P.S.	Apr-23	3/16/2023	SUPERIOR COURT CONFLIC	4,000.00	4,000.00
3/28/2023	0001615	UNITED WAY OF CLALLAM CC	United Way Feb	3/16/2023	PERSONNEL SUPPORT FOR	1,590.95	
			United Way Feb	3/16/2023	PERSONNEL SUPPORT FOR	1,000.00	2,590.95
3/28/2023	0001641	VERIZON WIRELESS	9928540832	3/16/2023	CELL PHONE - TIMOTHY DAL	582.62	582.62
3/28/2023	0002298	JOHN D BLACK, PLLC	Apr-23	3/16/2023	SUPERIOR COURT CONFLIC	700.00	700.00
3/28/2023	0015513	OLYMPIC PENINSULA COMM	ARPA OPCC 10/	3/16/2023	ARPA - HHS MEDICAL RESPIT	7,683.51	7,683.51
3/28/2023	0021617	WOLFLEY LAW OFFICE P.S.	Jan/Apr-23	3/16/2023	SUPERIOR COURT CONFLIC	4,200.00	
			Apr-23	3/16/2023	SUPERIOR COURT CONFLIC	4,000.00	8,200.00
3/28/2023	0023383	PAYNE LAW, PS	Apr-23	3/16/2023	SUPERIOR COURT CONFLIC	4,000.00	4,000.00
3/28/2023	0044646	FORKS FOOD BANK	ARPA 0223	3/16/2023	ARPA CONTRACT 19961.22.0	75,394.37	75,394.37
3/28/2023	0046342	NW LAW, PLLC	Apr-23	3/16/2023	DISTRICT COURT I CONFLIC	1,000.00	1,000.00
3/28/2023	0046882	PORT ANGELES WATERFRON	338	3/16/2023	ARPA CONTRACT 19961.23.0	300,000.00	300,000.00
3/28/2023	0047087	TURNER, REBECCA	RT 3/15/2023	3/16/2023	AIRFARE FOR REBECCA TUR	657.80	
			RT3/16/2023	3/16/2023	CPA RENEWAL	230.00	887.80
Sub total for U S BANK:							442,725.45

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Final Check List
CLALLAM COUNTY

DCD

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000196	BILLS PLUMBING & SANIKAN	IS3658436	3/10/2023	G145 TASK 2 PRO SERVICES	160.00	160.00
3/28/2023	0001252	PORT ANGELES, CITY OF	128166-030823	3/8/2023	CE LANDFILL FEB 2023	116.39	116.39
3/28/2023	0001700	WA ST DEPT OF ECOLOGY	WC000001289	3/10/2023	G146 FBD PRO SERVICES FE	4,242.00	4,242.00
3/28/2023	0001716	DEPT OF ENTERPRISE SVCS	731121607	3/2/2023	CE 53.67 BDI 53.67 OP SUPPL	107.34	107.34
3/28/2023	0002623	WA ST DEPT OF LICENSING, IBURKHARDT 20		3/14/2023	CE NOTARY BURKHARDT 202	40.00	40.00
3/28/2023	0028740	REBEKAH BROOKS CONTRAC	332-32-002-001	3/8/2023	G133 RCOLE-S PRO SERVICE	300.00	300.00
3/28/2023	0036994	SHANNON & WILSON INC	137033	3/14/2023	FBD G146 T2 PRO SERV 1-23	27,136.00	27,136.00
3/28/2023	0037682	LUKE, MICHAEL	REF121922	3/9/2023	REFUND BPT2022-01079	1,033.00	1,033.00
3/28/2023	0039090	GUSSMAN, JOHN	2111	2/3/2023	FBD G146 TASK 2 PRO SERV	170.00	170.00
Sub total for U S BANK:							33,304.73

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03/22/2023 8:14:51AM

Final Check List
CLALLAM COUNTY

District Court II Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	3/28/2023	0001509	CORDANT HEALTH SOLUTIONs-t47058022823	3/28/2023	PROBATION UA TESTING	102.60	102.60
	3/28/2023	0001641	VERIZON WIRELESS 9928540827	3/28/2023	PROBATION OFFICER CELL	54.43	54.43
Sub total for U S BANK:							157.03

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03/22/2023 8:21:40AM

Final Check List
CLALLAM COUNTY

HHS(1) Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000296	CENTURYLINK	CL 3-6-23	3/6/2023	HOPS - FORKS OFFICE PHON	333.60	333.60
3/28/2023	0000396	CONCERNED CITIZENS	11322-21-CC 1-2	2/9/2023	HTF - A FOOT FORWARD-SNI	3,554.89	3,554.89
3/28/2023	0000591	FORKS ABUSE PROGRAM	11322-21-FAP 1-	2/27/2023	HTF - WEST END HOPE - JAN	3,657.58	3,657.58
3/28/2023	0000723	HEALTHY FAMILIES OF CLALL	11322-21-HFCC	3/2/2023	HTF - SAFELY HOME PROJEC	5,079.44	5,079.44
3/28/2023	0000723	HEALTHY FAMILIES OF CLALL	11324-21-HFCC	3/2/2023	AH - EMERGENCY HOUSING	2,967.25	
			11324-22-HFCC	3/2/2023	AH - EMERGENCY HOUSING	600.00	3,567.25
3/28/2023	0000937	LUTHERAN COMMUNITY SER	113232223LCSN	2/16/2023	CD/MH - HEALTHY FAMILIES -	5,013.02	
			113232223LCSN	2/16/2023	CD/MH - CHILD CHECK - JANI	2,995.98	8,009.00
3/28/2023	0000938	LUTHERAN COMMUNITY SER	11322-21-LCSN\	2/16/2023	HTF - HEALTHY FAMILIES - JA	3,517.56	3,517.56
3/28/2023	0001252	PORT ANGELES, CITY OF	11323-22-23-PA	3/3/2023	CD/MH - COMMUNITY PARAM	8,493.12	8,493.12
3/28/2023	0001433	SERENITY HOUSE OF CLALLA	11322-21-SH	2/24/2023	HTF - SHELTER FUNDING FO	25,088.25	
			11322-21-SH	2/13/2023	HTF - SHELTER FUNDING FO	21,732.50	
			11322-21-SHCM	2/24/2023	HTF - FAMILY SHELTER CASE	2,073.00	48,893.75
3/28/2023	0001433	SERENITY HOUSE OF CLALLA	11322-22-SH 2-2	3/3/2023	HOPS - HOTEL LEASING AND	2,691.02	2,691.02
3/28/2023	0001433	SERENITY HOUSE OF CLALLA	113232223SHH	2/24/2023	CD/MH - ADMINISTRATION OI	1,520.00	1,520.00
3/28/2023	0025324	CEDAR GROVE COUNSELING	11323-22-23-CG	2/28/2023	CD/MH - RECOVERY SUPPOF	4,898.51	4,898.51
3/28/2023	0026762	THE ANSWER FOR YOUTH	11322-21-BTG 2	3/3/2023	HTF - BRIDGING THE GAP 10	1,892.54	1,892.54
3/28/2023	0046310	OLYMPIC ANGELS	11323-22-23-TO	3/1/2023	CD/MH - DARE TO DREAM AN	3,952.62	3,952.62

Sub total for U S BANK: 100,060.88

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03/22/2023 12:45:57PM

Final Check List
CLALLAM COUNTY

HHS (2) Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	3/28/2023	0020849	U S BANK	4326-030623	3/6/2023	HOPS-WALMART-COLD WEA	1,908.08	
				4318-030623	3/6/2023	HOPS-CANVA- DESIGN SUBS	149.90	
				4318 2-6-23	2/6/2023	HOPS - BTNX BENZODIAZEPI	-564.07	1,493.91
						Sub total for U S BANK:		1,493.91

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03/22/2023 8:47:42AM

Final Check List
CLALLAM COUNTY

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Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000268	WAVE BUSINESS	103951201-001C	3/28/2023	CPI COMBINED FIBER	3,642.26	3,642.26
3/28/2023	0000296	CENTURYLINK	406289122-031E	3/28/2023	FORKS SHERIFF #2	313.26	
			300511193-031E	3/28/2023	FORKS COURTROOM FAX	71.30	
			406493163-031E	3/28/2023	PENCOM RINGDOWN	70.33	
			300561295-031E	3/28/2023	CLALLAM BAY DISPATCH	66.58	521.47
3/28/2023	0000674	GOVCONNECTION, INC.	73861511	3/28/2023	IT20230208	697.68	697.68
3/28/2023	0004211	CENTURYLINK	3604527831-031	3/28/2023	MAIN COURTHOUSE	1,441.03	
			206T313736-031	3/28/2023	COURTHOUSE T-1	490.14	
			3604172850-031	3/28/2023	DID ROLLOVER	430.64	
			3604529079-031	3/28/2023	PUBLIC HEALTH	349.45	
			3604521625-031	3/28/2023	TELEPHONE SWITCH MAINT	63.70	
			206T414008-031	3/28/2023	SHERIFF COURTHOUSE LINE	56.84	
			206T413216-031	3/28/2023	JUVIE COURT	41.17	
			206T415684-031	3/28/2023	ALARMS	4.38	2,877.35
3/28/2023	0023718	AT&T	0306024016001-	3/28/2023	WEST END TOLL FREE LINE	25.63	25.63
3/28/2023	0041386	FRESCH SOLUTIONS USA C	INV00019908	3/28/2023	IT20230308B	2,352.88	2,352.88
3/28/2023	0045293	LUMEN	632063198	3/28/2023	LEVEL 3 COMM TRUNK 1	2,306.53	2,306.53
Sub total for U S BANK:							12,423.80

apChkLst
03/22/2023 8:52:27AM

Final Check List
CLALLAM COUNTY

Juv Svcs

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0001547	SYSCO FOOD SERVICES OF	455817466	3/8/2023	DET FOOD	654.88	654.88
3/28/2023	0002030	WAJCA, ANGIE HOLLIS TREAS	WAJCA-SPRING	3/15/2023	REGISTRATION	100.00	100.00
3/28/2023	0002271	JACOBSEN, JODY	013175	3/10/2023	FOOD	21.90	21.90
3/28/2023	0017787	DAIRY FRESH FARMS INC	8182306807	3/9/2023	DET FOOD	170.97	170.97
3/28/2023	0022041	THOMAS SHERRY, M.S.	4792	2/28/2023	PRO SVCS-SSODA	300.00	
			4793	2/28/2023	PRO SVCS-SSODA	300.00	
			4794	2/28/2023	PRO SVCS-SSODA	300.00	
			4795	2/28/2023	PRO SVCS-SSODA	300.00	
			4796	2/28/2023	PRO SVCS-SSODA	300.00	
			4797	2/28/2023	PRO SVCS-SSODA	300.00	1,800.00
3/28/2023	0026600	JEFFERSON COUNTY PUBLIC	02282023	3/9/2023	PRO SVCS	293.69	293.69
3/28/2023	0041147	AMERIGAS PROPANE LP	3148038158	3/14/2023	UTILITIES	3,183.62	
			3147918406	3/10/2023	UTILITIES	2,756.27	5,939.89
3/28/2023	0041605	HOME DEPOT PRO	734973035	3/9/2023	DET SUPPLIES	31.53	31.53
3/28/2023	0041818	GRAUL, ROBERT	03312023RG	3/14/2023	CAP VOL-MILEAGE	100.87	100.87
3/28/2023	0046683	ODP BUSINESS SOLUTIONS	L293149986001	2/27/2023	OFFICE SUPPLIES	16.31	16.31
Sub total for U S BANK:							9,130.04

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000087	ANGELES ELECTRIC INC	19639	3/16/2023	CH SUP CT RM #2 ELECTRIC	2,578.55	2,578.55
3/28/2023	0000091	ANGELES MILLWORK & LUMB	327574	3/16/2023	FG SEC LT PWR CONDUITS	72.79	
			327887	3/16/2023	2301CH RSTR JUV BLD BITS	64.66	
			327863	3/16/2023	CH PAINT FOR IT	46.66	
			327746	3/16/2023	FG CAULK, PAINT DRYWALL	32.30	
			327782	3/16/2023	FG PAINT	21.22	
			k64861	3/16/2023	DRA FASTENERS HEX BIT SC	12.68	250.31
3/28/2023	0000094	ANGELES PLUMBING INC	37410	3/16/2023	2301CH RSTR JUV PLUMBING	4,352.00	4,352.00
3/28/2023	0000196	BILLS PLUMBING & SANIKAN	s3658588	3/16/2023	SMPK FWB SANIKAN	105.00	
			s3658431	3/16/2023	SMPK RDG SANIKAN	100.00	
			s3658395	3/16/2023	RH SANIKAN	100.00	
			s3658778	3/16/2023	DRA SANIKAN	100.00	405.00
3/28/2023	0000290	CED/STUSSER - SEATTLE	5948-1028136	3/16/2023	SC MID VOKJHAAT	1,111.94	
			5948-1034092	3/16/2023	FG SEC LT PWR ELECTRICIA	27.46	1,139.40
3/28/2023	0000366	CLALLAM COUNTY TREASUR	210-247039	3/16/2023	SMPK CLINE SPT 2023 PROP	146.53	
			210-18289	3/16/2023	ADM 2023 PROPERTY TAX	43.98	
			210-18287	3/16/2023	ADM 2023 PROPERTY TAX	25.39	215.90
3/28/2023	0000374	CLEANTECH CARPET CARE	463	3/16/2023	CH AUDITOR CARPET CLEAN	325.00	325.00
3/28/2023	0000555	FASTENAL COMPANY	wapor92304	3/16/2023	2301CH RSTR JUV BLD BURF	9.13	9.13
3/28/2023	0000677	GRAINGER INC	9632121209	3/16/2023	CH PLIER MULTI BIT SCREWI	218.36	218.36
3/28/2023	0000714	HARTNAGEL BLDG SUPPLY IN	850027	3/16/2023	2302UP RH STORM DMG FLA	92.03	92.03
3/28/2023	0001156	OLYPEN INC	230310-0014	3/16/2023	DRA DSL INTERNET	23.95	23.95
3/28/2023	0001187	PAPE MACHINERY INC	716053	3/16/2023	CH MACHINERY REPAIR	870.40	870.40
3/28/2023	0001198	PART WORKS INC, THE	INV90865	3/16/2023	2301UP JV BLR - LOCHINVAR	17,677.28	
			INV90866	3/16/2023	2301UP JV BOILER TRUCK SH	1,305.60	
			INV90984	3/16/2023	CH SQAUD ROOM TOILETS &	1,291.37	
			INV91034	3/16/2023	2301CH RST JV WAX SEAL G.	39.26	20,313.51
3/28/2023	0001252	PORT ANGELES, CITY OF	63871-98716 2/2	3/16/2023	CH FEB UTIL & GARBAGE	21,415.36	
			63871-147906 2/	3/16/2023	CH FEB UTIL	3,599.23	
			60327-89776 2/2	3/16/2023	3RD ST FEB UTIL & GARBAGI	1,075.90	
			48731-101384 2/	3/16/2023	VET FEB UTIL & GARBAGE	536.74	26,627.23
3/28/2023	0001253	PORT ANGELES SOLID WAST	1108803	3/16/2023	CH DUMP FEE	32.98	
			1109864	3/16/2023	SMPK AGNEW DUMP FEE	19.40	52.38

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0001300	PUBLIC UTILITY DISTRICT	25839 2/23	3/16/2023	DRA FEB ELECT	413.01	
			25837 2/23	3/16/2023	DRA FEB ELECT	337.43	
			25840 2/23	3/16/2023	DRA FEB ELECT	180.53	
			25838 2/23	3/16/2023	DRA FEB ELECT	51.55	
			67069 2/23	3/16/2023	SMPK CLINE SPIT UNMETERI	23.62	1,006.14
3/28/2023	0001540	SWAIN'S GENERAL STORE IN	310208	3/16/2023	CH BOOT SHOE BRUSH SHEI	21.62	
			310262	3/16/2023	JAIL DOOR PARTS	7.82	29.44
3/28/2023	0001576	THURMAN SUPPLY	847447	3/16/2023	JV LIGHT PANEL FOR PADDE	41.78	
			847706	3/16/2023	JAIL ABS PARTS FOR KITCHE	41.04	
			847595	3/16/2023	FG SCREEN DOOR PULL	6.62	89.44
3/28/2023	0024320	LEO'S FLOORING	Leo Flooring 2/21	3/16/2023	2007FAC CH FLOORING CARI	762.30	762.30
3/28/2023	0026957	LEITZ FARMS INC	65001	3/16/2023	2302UP RH STM DMG LAWN	469.12	469.12
3/28/2023	0032999	PLATT	st398616	3/16/2023	2301CH RST JV PLUGS	5.14	5.14
3/28/2023	0033438	AHBL INC	137490	3/16/2023	1710CH LANDSCAPE BIDDING	742.50	742.50
3/28/2023	0035842	CLALLAM CO PARKS CREDIT	WorldPay Feb 21	3/16/2023	DRA SC FEB 2023 CC FEES	2,477.56	2,477.56
3/28/2023	0037225	JACKSON, DALE	817-23-01 2/23	3/16/2023	2006FAC EOC RELOCATE PR	8,008.50	8,008.50
3/28/2023	0038174	COASTAL FARM & RANCH	2290	3/16/2023	JUV MOUSE STATION	14.13	14.13
3/28/2023	0041504	IML SECURITY SUPPLY	3565142	3/16/2023	2301CH RST JV BLD DOOR LI	3,245.44	
			3562809	3/16/2023	2301CH RSTR JV BLD DOOR	298.02	3,543.46
3/28/2023	0041605	HOME DEPOT PRO	735176083	3/16/2023	SC TRIGGER SPRAYER BATH	1,684.29	
			735382145	3/16/2023	CH PAPER TOWEL BATH TISS	1,042.36	
			734586647	3/16/2023	CIB MOP & SUPPLIES	679.24	
			732961883	3/16/2023	CH LED LIGHTBULBS	629.82	
			732964440	3/16/2023	CH GAS PRESSURE WASHER	404.20	
			734508559	3/16/2023	2301CH RSTR JV BLD HND TI	365.09	
			732341250	3/16/2023	2301CH RSTR JV HI CAP TP I	67.17	4,872.17
3/28/2023	0048418	K & L VENTURES	1050	3/16/2023	FG MOVE NEW FIRST AID BLI	500.00	500.00
Sub total for U S BANK:							79,993.05

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Final Check List
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Prosecutor

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000084	ANGELES COMMUNICATIONS	34472	3/16/2023	NETWORKING	1,317.50	1,317.50
3/28/2023	0000546	EXPRESS SERVICES, INC	28690265	3/16/2023	EXPRESS SERVICES	744.74	
			28725325	3/16/2023	EXPRESS	453.32	1,198.06
3/28/2023	0000890	LANGUAGE LINE SERVICES, I	10952248	3/16/2023	LANGUAGE LINE	90.05	90.05
3/28/2023	0001179	PACIFIC OFFICE EQUIPMENT	1117669	3/16/2023	POE CONTRACT	420.01	
			1117670	3/16/2023	POE CONTRACT	395.05	
			1117314	3/16/2023	POE FURNITURE	390.59	
			1117671	3/16/2023	POE CONTRACT	168.07	
			1117672	3/16/2023	POE CONTRACT	67.91	1,441.63
3/28/2023	0004037	HARPER RIDGEVIEW CHAPEL	01470	3/16/2023	CORONER	7,051.28	7,051.28
3/28/2023	0041230	LEGAL FILES SOFTWARE INC	14456	3/16/2023	LEGAL FILES ANNUAL MAINT	19,149.00	19,149.00
3/28/2023	0045455	SWAN, BRANDY	SWAN3/16/23	3/16/2023	MILEAGE REIMBURSEMENT	51.09	51.09
3/28/2023	0045735	PACIFIC NW FORENSIC PATH	2023-CO-059	3/16/2023	AUTOPSY	2,100.00	2,100.00
3/28/2023	0046683	ODP BUSINESS SOLUTIONS	L295262720001	3/16/2023	OFFICE SUPPLIES	55.09	
			293970393002	3/16/2023	OFFICE SUPPLIES	39.41	
			295258813001	3/16/2023	OFFICE SUPPLIES	11.96	106.46
3/28/2023	0047010	HAMLIN, ROBERT	20232	3/16/2023	HAMLIN/PROCESS SERVER	1,245.00	1,245.00
Sub total for U S BANK:							33,750.07

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000091	ANGELES MILLWORK & LUMB	327906	3/15/2023	Propane - PA 831	23.60	23.60
3/28/2023	0000099	A-1 AUTO PARTS	1422910	3/3/2023	Multi Purpose Fo - SQ 846	19.59	19.59
3/28/2023	0000592	FORKS AUTO ELECTRIC	933140	2/23/2023	Switches- LC 203	21.56	21.56
3/28/2023	0000594	DECKER CITY HARDWARE, TI	760426	3/15/2023	Propane - LC 910	87.89	
			760361	3/15/2023	Bolts - LC 910	31.44	
			756913	3/6/2023	Propane - LC 831	20.36	139.69
3/28/2023	0000599	FORKS OUTFITTERS	0117	3/15/2023	Tiedown - LC 415	21.71	21.71
3/28/2023	0000772	INDUSTRIAL HYDRAULICS INC	A342361	2/23/2023	Motors:Sander Augers & Spinn	2,641.98	
			A342454	3/3/2023	Panel Mount Nut - PA	22.25	2,664.23
3/28/2023	0000848	PAPE KENWORTH NORTHWE	11786727	3/9/2023	Chv Delo Syntra - PA 206	374.67	
			11788888	3/9/2023	Slack Adj - PA Stores	281.25	
			11781100	3/7/2023	Centerbearing,Locknut - PA 238	117.11	
			11774129	3/2/2023	Wrench Filter - LC 20-SMTOOL	48.44	
			11769566	3/1/2023	Wrench Bowl - LC 20-SMTOC	45.54	867.01
3/28/2023	0001080	NORSTAR INDUSTRIES INC	60896	3/14/2023	Auger and Sprockets - LC 1768	1,646.73	1,646.73
3/28/2023	0001187	PAPE MACHINERY INC	14230608	2/23/2023	Coil Kit - PA FH117	678.26	
			14235965	2/24/2023	Axles - LC 415	627.39	
			14243153	3/6/2023	Filters - PA FG117	290.09	1,595.74
3/28/2023	0001252	PORT ANGELES, CITY OF	52934/4358 032	3/10/2023	Utility charges - PA	4,050.92	
			1109638	3/13/2023	Tire Recycling - PA	208.46	
			1110025	3/15/2023	Tire Recycling - PA	160.50	4,419.88
3/28/2023	0001255	PRICE FORD LINCOLN MERC	5047568	3/11/2023	Gaskets, Nuts, Studs, Washers	260.73	
			5047558	3/10/2023	Valve Assembly - PA 183	36.14	296.87
3/28/2023	0001300	PUBLIC UTILITY DISTRICT	22716/03022023	3/2/2023	Elect. utility chg, 384 Frontier-C	166.62	166.62
3/28/2023	0001385	SAFETY-KLEEN CORP	2300232627	3/9/2023	Solvent - PA	272.98	272.98
3/28/2023	0001551	TACOMA SCREW PRODUCTS	140069905-01	2/28/2023	Air Brake Fitting - PA	27.30	27.30
3/28/2023	0001641	VERIZON WIRELESS	9928358955-503	2/22/2023	PA Sign Shop Laptop line - PA	80.02	80.02
3/28/2023	0001646	VERMEER NORTHWEST SALE	093665	3/9/2023	Kife Assy - PA 698	982.16	
			093666	3/9/2023	Frieght - PA 698	97.05	1,079.21

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0001781	WHITEHEADS AUTO PARTS	IN250621	3/7/2023	Mics, Atennas - LC 203	143.53	
			250633	3/7/2023	5w20 - LC 147	59.30	
			250493	3/6/2023	Holesaw,AdjWrench,Wrenches	57.32	
			250695	3/8/2023	Blister Pack Capsules - LC 119	28.58	
			250632	3/7/2023	Oil Filter - LC Stores	21.59	
			250323	3/3/2023	Connector and Adapter - LC 4	21.52	
			251139	3/13/2023	Hold Down Nuts - LC 240	20.59	
			250498	3/6/2023	Grease Fitting Box - LC	20.25	
			250837	3/9/2023	1/4DR T25 - LC 20-SMTOOL 10	13.13	
			250606	3/7/2023	Lisle Funnel - LC	10.85	
			250716	3/8/2023	Connector Kit - LC 155	5.71	402.37
3/28/2023	0001871	AMB TOOLS & EQUIPMENT, INC.	INT332757	3/6/2023	Burner Ignitor, Electrode Kit - P	191.93	191.93
3/28/2023	0003431	HI-TECH SECURITY, INC.	68387	1/3/2023	Alarm Monitoring Services - PA	783.36	
			68891	3/9/2023	Commercial Fire Alarm Testing	275.00	1,058.36
3/28/2023	0004211	CENTURYLINK	4766812B/03052	3/5/2023	Phone Service 812B - CH 20-FI	96.05	96.05
3/28/2023	0004448	DAREN'S POINT S TIRE & AUTO	0092539	3/13/2023	245/55R18/UG - PA Stores	1,757.55	
			0092362	3/13/2023	Tire Purchase - PA 180	238.19	1,995.74
3/28/2023	0017663	ARAMARK UNIFORM SVCS INC	5120204965	3/16/2023	Laundry Services - SQ	16.34	
			5120203029	3/14/2023	Laundry Servivces - PA	16.31	
			5120204899	3/16/2023	Laundry Services - WE	16.30	48.95
3/28/2023	0022435	RACE STREET AUTO PARTS	623486-23	3/10/2023	Calipers,Core Deposits - PA S3	353.51	
			624317	3/17/2023	Premium AGM - PA 11	241.57	
			623988-23	3/15/2023	Battery - PA S333	169.68	
			622465-23	3/3/2023	FuelFilter,BlockSeal,Degreaser	125.19	
			623012-23	3/7/2023	Rear Brake Pads -PA 20-BILL S	93.92	
			623491-23	3/10/2023	Disk Brake Pad -PA S338	88.61	
			624026-23	3/15/2023	Toggle LEDs - PA 242	27.18	
			623978-23	3/15/2023	Beam Wiper - PA MP196	25.52	
			623995-23	3/15/2023	RainX - PA 402	9.24	
			624022-23	3/15/2023	Core Deposit Return - PA S333	-19.58	
			623502-23	3/10/2023	Core Dpeosit Credit - PA S338	-181.33	933.51
3/28/2023	0042872	PROPANE NORTHWEST	1509617056	3/3/2023	Propane - SQ	465.76	
			1509725581	3/14/2023	Propane - SQ	438.13	903.89
3/28/2023	0043469	PETROCARD	0478670-IN	3/16/2023	UL and DD purchase - PA	33,935.53	
			0478369-IN	3/13/2023	Bulk S4 Txm bydraulic, 15w40 -	1,719.25	35,654.78

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Final Check List
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Public Works Roads

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000196	BILLS PLUMBING & SANIKAN	IS3658339	3/1/2023	ODT SANIKANS 3/1-4/1	310.00	310.00
3/28/2023	0000283	CASCADE SOFTWARE SYSTE	INV-001304	1/31/2023	CASCADE SOFTWARE SYSTE	320.00	320.00
3/28/2023	0000360	CLALLAM COUNTY ER&R	2023.085E	3/17/2023	02/2023 RENTAL OF FACILITIE	8,000.00	
			2023.076E	3/17/2023	02/2023 ITEMS FROM ER&R II	4,382.60	
			2023.084E	3/17/2023	02/2023 SIGNS USED FROM II	4,200.12	
			2023.086E	3/17/2023	02/2023 GRAVEL USAGE	3,626.03	20,208.75
3/28/2023	0000363	CLALLAM COUNTY SHERIFF	2023Q1CHNGN	3/15/2023	2023 Q1 CHAIN GANG	10,549.96	10,549.96
3/28/2023	0000546	EXPRESS SERVICES, INC	28690249-10101	3/1/2023	EXPRESS EMPLOYMENT 02/2	1,587.56	
			28725304-10101	3/8/2023	EXPRESS 2/27-03/05	1,587.56	3,175.12
3/28/2023	0000594	DECKER CITY HARDWARE, TI	760183-031423	3/14/2023	MAINTENANCE SUPPLIES-LC	5.41	5.41
3/28/2023	0000709	HARBOR SAW & SUPPLY	744031	3/9/2023	MAINTENANCE SUPPLIES-LC	454.78	
			742951	3/1/2023	MAINTENANCE SUPPLIES-LC	35.07	489.85
3/28/2023	0000714	HARTNAGEL BLDG SUPPLY IN	849878	3/10/2023	MAINTENANCE SUPPLIES-PA	14.10	14.10
3/28/2023	0001156	OLYPEN INC	230311-0011	3/11/2023	PA OLS DUES 3/23-4/23	40.50	40.50
3/28/2023	0001300	PUBLIC UTILITY DISTRICT	30702-030723	3/7/2023	PUD 66 LOWER DAM RD	50.34	50.34
3/28/2023	0001641	VERIZON WIRELESS	9928358955-101	3/15/2023	CELL CHARGES JAN- FEB 20	383.22	383.22
3/28/2023	0004029	COOPER, RAYMOND	COOPER33733	3/10/2023	COOPER-REIMBURSEMENT (	180.00	180.00
3/28/2023	0004211	CENTURYLINK	6812667-030723	3/7/2023	360-681-2667 726B	200.47	
			6835282-030823	3/8/2023	360-683-5282 747B	134.69	335.16
3/28/2023	0017663	ARAMARK UNIFORM SVCS IN	5120203031	3/14/2023	LAUNDRY SERVICE-PA	16.32	
			5120204897	3/16/2023	LAUNDRY SERVICE-LC	16.29	
			5120204962	3/16/2023	LAUNDRY SERVICE-SQ	16.29	48.90
3/28/2023	0022435	RACE STREET AUTO PARTS	622464-030323	3/3/2023	MAINTENANCE SUPPLIES-SC	54.38	54.38
3/28/2023	0040830	HOARD, ED	HOARDJE441DI	2/21/2023	HOARD- REIMB FOR COM DF	136.00	136.00
3/28/2023	0048345	NORTON, DAVE L	NORTONPAYME	3/14/2023	LAND PURCHASE AGREEME	9,556.80	9,556.80
3/28/2023	0048423	BOUCHER, MICHELLE A	BOUCHERPMT2	3/17/2023	BOUCHER LAND PURCHASE-	11,131.50	11,131.50
Sub total for U S BANK:							56,989.99

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Final Check List
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Public Works (1)

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000348	CLALLAM COUNTY DEPT OF,	23-0154	3/2/2023	WATER TESTING BBWA	99.00	99.00
3/28/2023	0000546	EXPRESS SERVICES, INC	28725304-43401	3/8/2023	EXPRESS 02/27-03/5 BULLMA	589.47	
			28690249-43401	3/1/2023	EXPRESS BULLMAN BEACH (	566.16	1,155.63
Sub total for U S BANK:							1,254.63

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Final Check List
CLALLAM COUNTY

Public Works(2)

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000074	AM TEST, INC.	132381	3/14/2023	SAMPLE TESTING-WWTP	590.00	
			132382	3/14/2023	SAMPLE TESTING-WWTP	500.00	1,090.00
3/28/2023	0000331	CLALLAM COUNTY AUDITOR	2023-1447839	3/14/2023	SATISFACTION OF LIEN -4840	18.00	18.00
3/28/2023	0001300	PUBLIC UTILITY DISTRICT	22718-030223	3/2/2023	01/26-03/02 410 FRONTIER ST	934.93	
			22602-030223	3/2/2023	PUD 01/26- 03/02BOGACHIEL	253.76	1,188.69
3/28/2023	0001641	VERIZON WIRELESS	9928358955-414	2/22/2023	VERIZON CELL PHONE CLALLAM	66.25	66.25
Sub total for U S BANK:							2,362.94

Sheriff(1)

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000179	BEERS, RICHARD B	Apr 2023	3/16/2023	RENTAL AGREEMENT	525.00	525.00
3/28/2023	0000296	CENTURYLINK	406092135-Mar2	3/6/2023	DATA CONNECTION	1,236.30	
			300421654-Mar2	3/6/2023	DATA CONNECTION	226.88	1,463.18
3/28/2023	0000354	CLALLAM COUNTY SEWER DI	1481-Mar23	3/13/2023	CLALLAM BAY/SEKIU SEWER	56.50	56.50
3/28/2023	0000360	CLALLAM COUNTY ER&R	2023.075E	3/7/2023	RENTAL OF ER&R VEHICLES	4.40	4.40
3/28/2023	0000593	FORKS, CITY OF	2536	3/3/2023	PRISONER BOARD BILL	11,566.96	11,566.96
3/28/2023	0001148	OLYMPIC SPRINGS INC	91766574	2/27/2023	WATER	204.49	
			355459	2/9/2023	WATER	146.06	
			356026	2/28/2023	WATER COOLER RENT	43.30	393.85
3/28/2023	0001252	PORT ANGELES, CITY OF	79539	12/31/2022	E-911 REIMBURSEMENT JAN	6,770.54	
			82495-151160-M	3/10/2023	UTILITIES - FRONT STREET	492.66	7,263.20
3/28/2023	0001298	PUBLIC UTILITY DISTRICT NO	14741000-ar23	3/3/2023	UTILITIES - OPSCAN TOWER	45.83	45.83
3/28/2023	0001300	PUBLIC UTILITY DISTRICT	22794-Mar23	3/2/2023	UTILITIES - #1 FRONTIER ST	188.56	
			96237-Mar23	3/2/2023	UTILITIES - #2 FRONTIER ST	52.27	
			65837-Mar23	3/2/2022	MORSE CREEK HOOKUP	50.34	291.17
3/28/2023	0001426	SEQUIM, CITY OF	Apr 2023	3/16/2023	LEASE AGREEMENT	1,100.00	1,100.00
3/28/2023	0001543	SWANSONS SERVICES CORP	1697661	3/2/2023	INDIGENT PACKS	33.00	33.00
3/28/2023	0001576	THURMAN SUPPLY	84448117	3/13/2023	20 AMP TWIN SINGLE POLE E	21.03	21.03
3/28/2023	0001579	TIME KEEPING SYSTEMS, INC	383019	3/8/2023	GUARD1 REAL TIME ONE YE/	9,995.00	9,995.00
3/28/2023	0020862	GERMAN, NANCY	Apr 2023	3/16/2023	LEASE AGREEMENT	2,388.15	2,388.15
3/28/2023	0021386	STAPLES ADVANTAGE	35304322785	2/11/2023	OFFICE SUPPLIES	708.40	
			35332378529	3/4/2023	OFFICE SUPPLIES	280.57	
			3532378531	3/4/2023	OFFICE SUPPLIES	230.76	
			3530432788	2/11/2023	OFFICE SUPPLIES	110.08	
			3530432787	2/11/2023	OFFICE SUPPLIES	44.54	
			3532378530	3/4/2023	OFFICE SUPPLIES	5.22	1,379.57
3/28/2023	0024819	QUILEUTE TRIBE	Apr2023	3/16/2023	LEASE AGREEMENT	1,200.00	1,200.00
3/28/2023	0028699	SOUND PUBLISHING INC	PDN972503	3/3/2023	PUBLICATION - SURPLUS PR	145.36	145.36
3/28/2023	0029266	NI GOVERNMENT SERVICES	I230229099221	3/7/2023	SATELLITE PHONE SERVICE	50.08	50.08
3/28/2023	0031772	WE PROMOTE YOU	41763983	2/14/2023	CRAYONS FOR KONP HOME	431.13	431.13
3/28/2023	0037247	HAIR BY NICOLE	0030723	3/7/2023	INMATE HAIRCUTS	260.00	
			031423	3/14/2023	INMATE HAIRCUTS	230.00	490.00
3/28/2023	0041605	HOME DEPOT PRO	733261796	2/28/2023	KITCHEN SUPPLIES	695.99	695.99
3/28/2023	0046683	ODP BUSINESS SOLUTIONS	L284213281001	12/20/2022	OFFICE SUPPLIES	21.10	21.10

39,920.50 Page: 1
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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0001439	SHERIFFS ADVANCED TRAVE	5321	2/5/2023	HECTOR EAGAN	333.00	
			5322	2/5/2023	CODY ANDERSON	333.00	666.00
3/28/2023	0004212	KING, BRIAN	020623	2/6/2023	TRAVEL - OLYMPIA	55.50	55.50
3/28/2023	0020849	U S BANK	0097-Mar23	3/6/2023	HAM RADIO, OWL LABS, AMA	4,937.40	
			0037-Mar23	3/6/2023	PRES VOL SRV,AGILITE,AMA	2,530.64	
			7275-Mar23	3/6/2023	SHREES,SAFEWYFUEL,GOOI	1,934.64	
			6528-Mar23	3/6/2023	CLALL TITLE,LEIRA,GALLS,GI	1,602.72	
			8739-Mar23	3/6/2023	RUBBER STAMP,OXFORD SU	811.72	
			6730-Mar23	3/6/2023	BADGE & WALLET, WALMAR	774.06	
			6236-Mar23	3/6/2023	MT PLEASANT 76, GOODTOG	261.25	
			4738-Mar23	3/6/2023	HAMPTON INN	157.96	
			7400-Mar23	3/6/2023	SIMPLISAFE	30.40	13,040.79
3/28/2023	0037714	HOBAN, SEAN	021923	2/19/2023	TRAVEL - SILVERDALE	191.75	191.75
3/28/2023	0046149	EDWARDS, HAROLD	021923	2/19/2023	TRAVEL - BREMERTON	132.75	132.75
3/28/2023	0048419	BROOKS, CODY	022023	2/20/2023	TRAVEL - KENT	217.25	217.25
Sub total for U S BANK:							14,304.04

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000815	JIM'S PHARMACY	Jims 022723	2/27/2023	INMATE MEDICINE	1,653.69	1,653.69
3/28/2023	0001123	OLYMPIC AMBULANCE SERVICE	23-43091	3/16/2023	INMATE MEDICAL	538.28	
			23-39856	3/16/2023	INMATE MEDICAL	454.68	992.96
3/28/2023	0001136	OLYMPIC MEDICAL CENTER	OMC 3.16.23	3/16/2023	INMATE MEDICAL	419.72	419.72
3/28/2023	0001508	STERICYCLE, INC	3006383891	2/28/2023	BIOHAZARD WASTE SERVICE	10.36	10.36
3/28/2023	0004826	OLYMPIC MEDICAL PHYSICIAN	71231014861	3/16/2023	INMATE MEDICAL	447.13	
			71231014871	3/16/2023	INMATE MEDICAL	88.22	535.35
3/28/2023	0017535	COST LESS SENIOR SERVICE	18765 March 20	3/16/2023	INMATE MEDICINE	5,027.62	5,027.62
3/28/2023	0025115	RADIA INC PS	ZAGBA0S	3/16/2023	INMATE MEDICAL	50.49	
			ZAH6B6J	3/16/2023	INMATE MEDICAL	12.23	
			ZAGB9Y2	3/16/2023	INMATE MEDICAL	5.05	67.77
3/28/2023	0048022	SOUND INPATIENT PHYSICIAN	ZAGWZL5	3/16/2023	INMATE MEDICAL	79.28	79.28
Sub total for U S BANK:							8,786.75

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000087	ANGELES ELECTRIC INC	19641	3/13/2023	1/31/23-COURTROOM 1 WIRII	3,124.84	3,124.84
3/28/2023	0000959	MCBRIDE PSYCHOLOGICAL	SMCB1837160	3/14/2023	22-8-00088-05, ST. V. ARECH/	5,000.00	5,000.00
3/28/2023	0001148	OLYMPIC SPRINGS INC	91761000	3/14/2023	2/01/23-WATER BOTTLES FOI	58.43	58.43
3/28/2023	0001179	PACIFIC OFFICE EQUIPMENT	1117687	3/14/2023	2/2023-CONTRACT COST RA1	98.44	
			1117690	3/14/2023	2/2023-CONTRACT COST RA1	32.80	
			1117689	3/14/2023	3/2023-CONTRACT BASE RAT	27.20	
			1117685	3/14/2023	3/2023-CONTRACT BASE RAT	27.20	
			1117688	3/14/2023	3/2023-CONTRACT BASE RAT	17.41	
			1117686	3/14/2023	2/2023-CONTRACT COST RA1	5.12	208.17
3/28/2023	0001203	PEN PRINT INC	39442	3/14/2023	2/28/23-BUSINESS CARDS FC	27.10	27.10
3/28/2023	0001764	WEST PAYMENT CENTER, TH	848009072	3/14/2023	MARCH 2023-LAW LIBRARY F	278.28	278.28
3/28/2023	0001806	WOOLDRIDGE, TAMMY L	WOO1837186	3/14/2023	22-2-00363-05, CITY OF PA V.	864.00	864.00
3/28/2023	0004977	JUDICIAL CONFERENCE REG	1836455CES	3/10/2023	2023 JUDICIAL SPRING CONF	335.00	
			1836456JBB	3/10/2023	2023 JUDICIAL SPRING CONF	335.00	
			1836457JLE	3/10/2023	2023 JUDICIAL SPRING CONF	335.00	
			1836458KC	3/10/2023	2023 SUPERIOR COURT ADM	185.00	1,190.00
3/28/2023	0025324	CEDAR GROVE COUNSELING	16421	3/14/2023	12/28/22-TRANSPORTATION (	458.12	
			16496	3/14/2023	2/08/23-TRANSPORTATION O	353.23	
			16486	3/14/2023	2/28/23-TRANSPORTATION O	210.00	1,021.35
3/28/2023	0026699	WATTS, JOHNNY	WAT1837812	3/14/2023	3/06/23-DC SUPPLIES	82.59	
			WAT1837184	3/14/2023	2/16/23-DC GRADUATION SUF	54.99	
			WAT1837183	3/14/2023	1/19/23-DC GRADUATION SUF	51.99	
			WAT1837185	3/14/2023	2/15/23-DR GRADUATION SUF	50.31	239.88
3/28/2023	0028699	SOUND PUBLISHING INC	PDN970950	3/14/2023	2/03/23-PUBLISH FEE FOR PC	56.88	
			PDN970929	3/14/2023	2/03/23-PUBLISH FEE FOR PC	55.30	112.18
3/28/2023	0029825	MARCOUX, ELIZABETH "BETTMAR	1837161	3/14/2023	22-4-00279-05, IN RE HAMMO	292.50	292.50
3/28/2023	0034723	HANEY INVESTIGATION SERVHAN	1837104	3/14/2023	22-8-00041-05, IN RE CREERY	1,869.00	1,869.00
3/28/2023	0039420	MUCKLEY, TIFFANY	MUC1837157	3/14/2023	FEBRUARY 2023 - MILEAGE F	227.94	227.94
3/28/2023	0041012	AP PSYCHOLOGY SERVICES	1006	3/14/2023	21-1-00165-05, ST. V. MARTIN	687.50	687.50
3/28/2023	0041841	OXFORD HOUSE SUNRISE HESUN	1837176	3/14/2023	FEB/MAR 2023-SOBER HOUS	780.50	780.50
3/28/2023	0045165	FREEMAN COURT SVCS LLC	1118	3/14/2023	22-4-00263-05, IN RE WARD, I	450.00	450.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0046114	ROWLAND, KRISTIN	ROW1837175	3/14/2023	22-4-00425-05, IN RE GUARDI	247.50	
			ROW1837173	3/14/2023	14-3-00212-0, IN RE WHITEHE	225.00	
			ROW1837174	3/14/2023	22-4-00329-05, IN RE GUARDI	225.00	
			ROW1837172	3/14/2023	21-3-00111-05, IN RE POWLES	180.00	877.50
3/28/2023	0046322	FABER FEINSON PLLC	4620	3/14/2023	22-4-00240-05, IN RE SINGLE	430.00	
			4621	3/15/2023	22-4-00557-05, IN RE O'CONN	380.00	810.00
3/28/2023	0046604	PLECHER, JOHN T	46047	3/14/2023	23-2-00076-05, DANIELS/SCHI	732.01	732.01
3/28/2023	0046625	KRISTIN DEVERIN INTERPRE	2023-1	3/14/2023	23-1-00069-05, ST. V. LINKER,	135.00	135.00
3/28/2023	0046965	WARREN, MICHELLE	WAR1837181	3/14/2023	FEBRUARY 2023-MILEAGE RE	19.65	19.65
3/28/2023	0046998	SCHIESS, NATELIE	230201	3/14/2023	22-4-00240-05, IN RE SINGLE	1,650.00	
			230202	3/14/2023	22-4-00145-05, IN RE WARD, U	1,225.00	2,875.00
3/28/2023	0047066	MUNOZ MCCORMICK, RACHEMUN	1837159	3/14/2023	1/26/23-MILEAGE REIMBURSE	95.63	95.63
3/28/2023	0048304	PARSONS, ANGELA	2023-07	3/14/2023	23-2-00076-05, DANIELS/SCHI	595.00	595.00
Sub total for U S BANK:							22,571.46

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0046273	BROOKS, RICHARD	99-1-00109-4	3/16/2023	BLAKE LFO REFUND	3,056.31	3,056.31
3/28/2023	0048333	ROMIG, JON	55415	3/16/2023	BLAKE LFO REFUND - DISTRI	250.00	250.00
3/28/2023	0048335	BATY, DONALD E	05-1-00172-0	3/16/2023	BLAKE LFO REFUND	193.61	193.61
3/28/2023	0048347	TEULECKE AKA KENNEDY, PA	98-1-00118-5	3/16/2023	BLAKE LFO REFUND	894.87	894.87
3/28/2023	0048348	WHEELER, WILLIAM	C1522	3/16/2023	BLAKE LFO REFUND	150.00	
			C3102	3/16/2023	BLAKE LFO REFUND	100.00	250.00
3/28/2023	0048349	CAYNOR, ENNIS	00-1-00261-0	3/16/2023	BLAKE LFO REFUND	503.80	503.80
3/28/2023	0048350	BERTELSON, DARIN	03-1-00280-1	3/16/2023	BLAKE LFO REFUND	3,060.00	
			01-1-00144-1	3/16/2023	BLAKE LFO REFUND	1,853.71	4,913.71
3/28/2023	0048351	SWEGLE, BARRY	10-1-00375-3	3/16/2023	BLAKE LFO REFUND	1,800.00	1,800.00
3/28/2023	0048420	STONE, LINDA	97-1-00069-5	3/16/2023	BLAKE LFO REFUND	351.00	351.00
Sub total for U S BANK:							12,213.30

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0027186	JENSEN, WILLIAM	SUPCT2381968	3/1/2023	JURY PAYMENT	28.34	28.34
3/28/2023	0030092	HANSEN, VICKI	SUPCT2379682	3/1/2023	JURY PAYMENT	23.93	23.93
3/28/2023	0039030	CARGO, NANCY	SUPCT2377733	3/1/2023	JURY PAYMENT	11.31	11.31
3/28/2023	0039587	JALBERT, RHONDA	SUPCT2377082	3/1/2023	JURY PAYMENT	11.31	11.31
3/28/2023	0048358	FICKAS, KARL	SUPCT2380031	3/1/2023	JURY PAYMENT	21.79	21.79
3/28/2023	0048359	ALTON, COREY	SUPCT2379953	3/1/2023	JURY PAYMENT	21.79	21.79
3/28/2023	0048360	FIELD, JUDITH	SUPCT2380452	3/1/2023	JURY PAYMENT	33.58	33.58
3/28/2023	0048361	FUNSTON, BRYAN	SUPCT2377333	3/1/2023	JURY PAYMENT	18.52	18.52
3/28/2023	0048362	GILCHRIST, JEFFREY	SUPCT2378230	3/1/2023	JURY PAYMENT	11.97	11.97
3/28/2023	0048363	GLOOR NELSON, MYLA	SUPCT2381773	3/1/2023	JURY PAYMENT	37.51	37.51
3/28/2023	0048364	GORDON, SUSAN	SUPCT2379137	3/1/2023	JURY PAYMENT	69.78	69.78
3/28/2023	0048365	GROSS, KATHLEEN	SUPCT2380656	3/1/2023	JURY PAYMENT	33.58	33.58
3/28/2023	0048366	HAMAKER, CLAIR	SUPCT2377166	3/1/2023	JURY PAYMENT	29.65	29.65
3/28/2023	0048367	HAWKS, ALETTE	SUPCT2378279	3/1/2023	JURY PAYMENT	36.20	36.20
3/28/2023	0048368	HAY, CHERYL	SUPCT2378618	3/1/2023	JURY PAYMENT	36.20	36.20
3/28/2023	0048369	BRYANT, JOHN	SUPCT2377428	3/1/2023	JURY PAYMENT	17.86	17.86
3/28/2023	0048370	HILL, AMANDA	SUPCT2380155	3/1/2023	JURY PAYMENT	11.97	11.97
3/28/2023	0048371	HILL, THERISA	SUPCT2381696	3/1/2023	JURY PAYMENT	10.00	10.00
3/28/2023	0048372	HORVATH, DAVID	SUPCT2380256	3/1/2023	JURY PAYMENT	29.65	29.65
3/28/2023	0048373	JONES, CRYSTAL	SUPCT2378675	3/1/2023	JURY PAYMENT	64.54	64.54
3/28/2023	0048374	KING, BONNIE	SUPCT2380545	3/1/2023	JURY PAYMENT	24.41	24.41
3/28/2023	0048375	KRONE, CHRISTIAN FRANC	SUPCT2378172	3/1/2023	JURY PAYMENT	11.31	11.31
3/28/2023	0048376	LOCHOW, JAMI	SUPCT2378080	3/1/2023	JURY PAYMENT	59.30	59.30
3/28/2023	0048377	LOWE, DALE	SUPCT2379890	3/1/2023	JURY PAYMENT	26.38	26.38
3/28/2023	0048378	BUCK, ROBERT	SUPCT2378879	3/1/2023	JURY PAYMENT	21.79	21.79
3/28/2023	0048379	LUCAS, SUSAN	SUPCT2380425	3/1/2023	JURY PAYMENT	30.96	30.96
3/28/2023	0048380	LYONS, CHARLES	SUPCT2380231	3/1/2023	JURY PAYMENT	20.00	20.00
3/28/2023	0048381	MATHIS, NATASHA	SUPCT2377902	3/1/2023	JURY PAYMENT	11.97	11.97
3/28/2023	0048382	NELSON, KATRINA	SUPCT2379975	3/1/2023	JURY PAYMENT	29.65	29.65
3/28/2023	0048383	OAKLEY, FREDERICK	SUPCT2377510	3/1/2023	JURY PAYMENT	23.10	23.10
3/28/2023	0048384	PARKINS, ROGER	SUPCT2379831	3/1/2023	JURY PAYMENT	13.28	13.28
3/28/2023	0048385	PETRIE, PATRICK	SUPCT2379814	3/1/2023	JURY PAYMENT	10.00	10.00
3/28/2023	0048386	PFEIFFER, ANNE	SUPCT2376945	3/1/2023	JURY PAYMENT	27.03	27.03
3/28/2023	0048387	PRIEST, GEORGE	SUPCT2380136	3/1/2023	JURY PAYMENT	64.54	64.54

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0048388	PRINCE, GARY	SUPCT2378160	3/1/2023	JURY PAYMENT	36.20	36.20
3/28/2023	0048389	RAYMOND, MICHAEL	SUPCT2382216	3/1/2023	JURY PAYMENT	35.55	35.55
3/28/2023	0048390	ROBERTS, KENNETH	SUPCT2377521	3/1/2023	JURY PAYMENT	35.55	35.55
3/28/2023	0048391	ROBINSON, ANDUL	SUPCT2377075	3/1/2023	JURY PAYMENT	10.00	10.00
3/28/2023	0048392	ROJERO-WILSON, ILIANA	SUPCT2382198	3/1/2023	JURY PAYMENT	23.93	23.93
3/28/2023	0048393	SAGE, LELAND	SUPCT2380939	3/1/2023	JURY PAYMENT	42.75	42.75
3/28/2023	0048394	SHILLINGTON, NICOLE	SUPCT2380531	3/1/2023	JURY PAYMENT	23.10	23.10
3/28/2023	0048395	SILLIMAN, JOSHUA	SUPCT2379735	3/1/2023	JURY PAYMENT	33.10	33.10
3/28/2023	0048396	SKERBECK, ANDREW	SUPCT2378033	3/1/2023	JURY PAYMENT	24.41	24.41
3/28/2023	0048397	SMITH, CONNIE	SUPCT2377898	3/1/2023	JURY PAYMENT	48.82	48.82
3/28/2023	0048398	STOCKMAN, BRADLEY	SUPCT2378454	3/1/2023	JURY PAYMENT	32.27	32.27
3/28/2023	0048399	COOK, JODY	SUPCT2381670	3/1/2023	JURY PAYMENT	61.09	61.09
3/28/2023	0048400	STOUT, SHERRY	SUPCT2378704	3/1/2023	JURY PAYMENT	24.41	24.41
3/28/2023	0048401	STREVA, KEVIN	SUPCT2379151	3/1/2023	JURY PAYMENT	17.21	17.21
3/28/2023	0048402	TANSKI, PAMELA	SUPCT2380945	3/1/2023	JURY PAYMENT	22.62	22.62
3/28/2023	0048403	THOMPSON, JENNIFER	SUPCT2379864	3/1/2023	JURY PAYMENT	38.82	38.82
3/28/2023	0048404	TURNER, RACHEAL	SUPCT2380831	3/1/2023	JURY PAYMENT	11.31	11.31
3/28/2023	0048405	VERNON COLE, MICHEL	SUPCT2377267	3/1/2023	JURY PAYMENT	29.65	29.65
3/28/2023	0048406	VOLKERS, AIDEN	SUPCT2380936	3/1/2023	JURY PAYMENT	16.55	16.55
3/28/2023	0048407	WARD, LISA	SUPCT2380034	3/1/2023	JURY PAYMENT	14.59	14.59
3/28/2023	0048408	WILLEY, WENDY	SUPCT2381569	3/1/2023	JURY PAYMENT	20.48	20.48
3/28/2023	0048409	WINGETT, RANDALL	SUPCT2377720	3/1/2023	JURY PAYMENT	19.17	19.17
3/28/2023	0048410	COTTON, MONTE	SUPCT2382000	3/1/2023	JURY PAYMENT	11.31	11.31
3/28/2023	0048411	WOOD, JASON	SUPCT2380236	3/1/2023	JURY PAYMENT	68.47	68.47
3/28/2023	0048412	ZAVISKI, LESTER	SUPCT2382181	3/1/2023	JURY PAYMENT	69.78	69.78
3/28/2023	0048413	DAVIES, RICHARD	SUPCT2381871	3/1/2023	JURY PAYMENT	28.34	28.34
3/28/2023	0048414	DOHMER, STEPHANIE	SUPCT2378808	3/1/2023	JURY PAYMENT	59.30	59.30
3/28/2023	0048415	EDWARDS, MATTHEW	SUPCT2379016	3/1/2023	JURY PAYMENT	55.85	55.85

Sub total for U S BANK: 1,847.83

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03/22/2023 9:54:12AM

Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3/28/2023	0000331	CLALLAM COUNTY AUDITOR	23-151775	3/10/2023	CURRENT USE REMOVAL RE	204.50	
			23-151776	3/10/2023	CURRENT USE REMOVAL RE	204.50	409.00
3/28/2023	0001252	PORT ANGELES, CITY OF	4THQTRPA	3/28/2023	4TH QTR REVENUE SHARING	68,900.00	68,900.00
3/28/2023	0021407	MASTER'S TOUCH, LLC, THE	85297	3/16/2023	TAX STATEMENT MAILING SE	13,349.93	
			E86071	3/16/2023	DELINQ TAX MAILING POSTA	1,155.00	
			P85297	3/16/2023	TAX STATEMENT POSTAGE C	-1,422.46	13,082.47
3/28/2023	0029534	HARRIS GOVERN	TAMN00002755	3/10/2023	QUARTERLY SOFTWARE SUF	7,407.63	7,407.63
3/28/2023	0041157	WHITE, JENNIFER	0323WHITEGIO	3/16/2023	GIOA CONFERENCE TRAVEL	362.57	362.57
3/28/2023	0046683	ODP BUSINESS SOLUTIONS	L294396419001	3/10/2023	OFFICE SUPPLIES	275.70	
			294396420001	3/10/2023	OFFICE SUPPLIES	45.36	
			294325963001	3/10/2023	OFFICE SUPPLIES	11.08	332.14
3/28/2023	0048421	NAGEL, SHAYLA	0323NAGELGIO	3/16/2023	GIOA CONFERENCE TRAVEL	172.50	172.50
Sub total for U S BANK:							90,666.31

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Final Check List
CLALLAM COUNTY

Veterans

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	3/16/2023	0020849	U S BANK	LA5106 3/16/23	3/16/2023 FUEL	150.00	
				SD0379 3/16/23	3/16/2023 FOOD	150.00	
				JJ2522 3/16/23	3/16/2023 FOOD	100.00	
				RA5095 3/16/23	3/16/2023 FUEL	100.00	
				RD5090 3/16/23	3/16/2023 FUEL	100.00	
				WD2380 3/16/23	3/16/2023 FOOD	100.00	700.00
	3/16/2023	0035808	HIGHLAND COMMONS	MT6122 3/16/23	3/16/2023 RENT	599.00	599.00
Sub total for U S BANK:							1,299.00

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Final Check List
CLALLAM COUNTY

WSU Ext

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	3/28/2023	0000360	CLALLAM COUNTY ER&R	2023.074E	3/28/2023	CAALALLAM COUNTY PUBLIC	19.80	19.80
	3/28/2023	0045254	SLEDGEHAMMER MARKETIN	22	3/28/2023	SLEDGEHAMMER MARKETIN	1,965.00	1,965.00
Sub total for U S BANK:							1,984.80	



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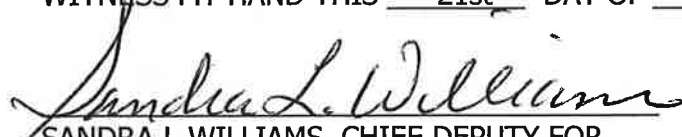
Payroll Ending: 3/15/2023

Gross Earnings:	\$859,461.52
Benefits Paid:	\$187,407.13
Total Expenditures:	\$1,046,868.65

STATE OF WASHINGTON)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 21st DAY OF March 2023


SANDRA L WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

MIKE FRENCH

(County Administrator)

Payroll and Benefits Paid for semi-monthly payroll: March 24, 2023

Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
COUNTY (Semi-Monthly)					
General Fund	00100	609,450.85	130,029.66	204	739,480.51
HHS	11301	22,588.69	4,884.97	12	27,473.66
Prosecutor-Local Crime Victim	11701	5,586.14	1,100.09	2	6,686.23
Treasurer- O&M	12201	1,243.90	260.09	1	1,503.99
Auditor-Doc Preservation	12401	1,919.40	400.07	2	2,319.47
Noxious Weed Control	13001	2,745.84	633.69	1	3,379.53
Veterans Relief	19914	4,516.51	931.95	2	5,448.46
Affordable Housing Sales Tax	19951	4,348.15	874.36	1	5,222.51
HR-Risk Management	50401	13,238.97	3,098.52	4	16,337.49
HR-Workers Compensation	50501	1,653.32	363.84	2	2,017.16
Wellness Benefit/Transit Passes	50601				0.00
		667,291.77	142,577.24		809,869.01
ROADS					
PW - Roads	10101	150,653.89	35,436.37	62	186,090.26
PW - Flood Control	10135	5,046.74	1,118.35	5	6,165.09
PW - Solid Waste	40201	754.94	167.62	5	922.56
Clallam Bay/Seki Sewer	41401	10,760.55	2,424.53	10	13,185.08
PW - Carlsborg Sewer M&O	42401	1,070.16	228.84	6	1,299.00
ER&R	50301	23,883.47	5,454.18	16	29,337.65
Wellness Benefit/Transit Passes	50601				0.00
		192,169.75	44,829.89		236,999.64
TOTALS		859,461.52	187,407.13		1,046,868.65

Prepared by:


Angela D Klann, Deputy Auditor

COPY

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03/21/2023 9:02:50AM
Check Date: 03/24/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2023 to 03/15/2023-2 Cycle sc

Semi-Monthly
Page: 1

Fund Worked : 00100
Emps : 204

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		526,757.39	15,938.40	s	SICK		26,205.67	744.61
v	VACATION		11,925.74	391.38	fh	FLOATING HOLIDAY		10,659.53	335.00
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF		9,207.10	117.25	o15s	OVERTIME X 1.5 - SHERIFF DEPT		6,548.34	124.50
sc15	HHS SCANNING PROJ OT X 1.5		6,289.63	152.25	vp	VACATION PAYOFF		1,693.54	73.68
fl	FUNERAL LEAVE		1,420.37	42.00	accred	ACCREDITATION PAY		1,156.32	
o15j	OVERTIME x 1.5 - JUV DETENTION		1,072.01	27.50	oth	OVERTIME X 1.5 - HOURLY		863.21	60.00
auto	AUTO ALLOWANCE CONTRACTUAL		850.00		aute	AUTO ALLOWANCE ELECTED		680.00	
bsba	BS/BA EDUCATION INCENTIVE		616.89		oc1	ON CALL SHIFT DAY		570.78	15.00
mil	MILITARY LEAVE		534.19	18.00	oc2	ON CALL NON-SHIFT DAY		511.70	5.00
cu	COMP USED		493.78	15.63	o20m	OT X 2.0 - CORR MANDATORY/SHRF		426.91	6.75
spt	SICK PAYOFF - TERMINATION 10%		252.73	109.93	phsm	PHONE STIPEND SMART PHONE		200.00	
uapr	URINE ANALYSIS PREMIUM		173.00		asp	SHERIFF ACTING SUPERVISOR PAY		117.35	74.00
detpay	DETECTIVE PAY		99.43		aspj	ACTING SUPERVISOR PAY JUVENILE		67.20	48.00
aaas	AAVAS EDUCATION INCENTIVE		58.04						
					Totals:			609,450.85	18,298.88

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	51,910.40
pers2	PERS 2 RETIREMENT	26,953.92
icm457	ICMA DEFERRED COMP	9,207.19
leoff2	LEOFF 2 RETIREMENT	4,757.58
pers3	PERS 3 RETIREMENT	3,562.32
udteam	UNION DUES - TEAMSTERS	3,271.42
l&i	L&I - SELF INSURED	1,276.12
rth457	ROTH-ICMA DEFERRED COMP	840.63
udpd	UNION DUES - 1619 D	519.82
udcd	UNION DUES - 1619 CD C	370.56
udlc	UNION DUES - 1619 LC	305.80
udps	UNION DUES - 1619 S	73.26
garufe	GARNISHMENT FEE	0.50

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	37,532.14
401a	401A DEFERRED COMPENSATION	11,943.54
medtx	MEDICARE TAX	8,777.73
psers	PSERS RETIREMENT	4,330.29
fmlatx	WA Paid Family & Medical Leave	3,522.86
h457	MASSMUTUAL 457	1,301.61
n457	NATIONWIDE 457	1,147.50
dshs	DSHS CHILD SUPPORT	637.38
pers1	PERS 1 RETIREMENT	435.30
udmp	UNION DUES - 1619 MP	339.68
udtint	TEAMSTERS INIT FEE or ADJ	200.00
udcs	UNION DUES - 1619 CS	30.88
Totals:		173,248.43

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	43,277.47
l&i	L&I - SELF INSURED	11,320.37
medtx	MEDICARE TAX	8,777.73

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	37,532.14
401a	401A DEFERRED COMPENSATION	11,037.16
psers	PSERS RETIREMENT	6,974.38

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2023 to 03/15/2023-2 Cycle sc

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Fund Worked : 00100
Emps : 204

Benefit Code and Description	Amount
pers3 PERS 3 RETIREMENT	5,505.03
fmlatx WA Paid Family & Medical Leave	1,318.99
unemp UNEMPLOYMENT	576.55

Benefit Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	2,956.04
pers1 PERS 1 RETIREMENT	753.80

Totals: 130,029.66

Gross Earnings by Fund: 609,450.85 18,298.88

Total Fund Deductions: 173,248.43

Fund Net: 436,202.42

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2023 to 03/15/2023-2 Cycle sc

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Fund Worked : 11301
Emps : 12

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	20,711.99	736.25	sc15	HHS SCANNING PROJ OT X 1.5	1,293.08	34.50
s	SICK	493.93	17.25	cu	COMP USED	61.06	1.88
v	VACATION	16.41	0.75	oth	OVERTIME X 1.5 - HOURLY	8.32	0.50
fh	FLOATING HOLIDAY	3.90	0.12				
				Totals:	22,588.69	791.25	
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	1,743.46	pers2	PERS 2 RETIREMENT	1,436.65		
socsec	SOCIAL SECURITY	1,400.52	401a	401A DEFERRED COMPENSATION	586.87		
icm457	ICMA DEFERRED COMP	569.86	medtx	MEDICARE TAX	327.54		
udteam	UNION DUES - TEAMSTERS	252.05	fmlatx	WA Paid Family & Medical Leave	131.50		
rth457	ROTH-ICMA DEFERRED COMP	87.39	l&i	L&I - SELF INSURED	62.15		
udmp	UNION DUES - 1619 MP	30.88					
			Totals:	6,628.87			
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
pers2	PERS 2 RETIREMENT	2,346.97	socsec	SOCIAL SECURITY	1,400.52		
l&i	L&I - SELF INSURED	374.09	401a	401A DEFERRED COMPENSATION	364.00		
medtx	MEDICARE TAX	327.54	fmlatx	WA Paid Family & Medical Leave	49.24		
unemp	UNEMPLOYMENT	22.61					
			Totals:	4,884.97			
				Gross Earnings by Fund:	22,588.69	791.25	
				Total Fund Deductions:	6,628.87		
				Fund Net:	15,959.82		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2023 to 03/15/2023-2 Cycle sc

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Fund Worked : 11701
Emps : 2

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	5,416.12	181.50	oth OVERTIME X 1.5 - HOURLY	170.02	11.00
			Totals:	5,586.14	192.50
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	402.73		pers2 PERS 2 RETIREMENT	355.28	
socsec SOCIAL SECURITY	346.34		401a 401A DEFERRED COMPENSATION	127.51	
medtx MEDICARE TAX	81.00		udteam UNION DUES - TEAMSTERS	67.50	
fmlatx WA Paid Family & Medical Leave	32.51		l&i L&I - SELF INSURED	14.36	
			Totals:	1,427.23	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	580.40		socsec SOCIAL SECURITY	346.34	
medtx MEDICARE TAX	81.00		401a 401A DEFERRED COMPENSATION	51.00	
l&i L&I - SELF INSURED	23.58		fmlatx WA Paid Family & Medical Leave	12.18	
unemp UNEMPLOYMENT	5.59				
			Totals:	1,100.09	
			Gross Earnings by Fund:	5,586.14	192.50
			Total Fund Deductions:	1,427.23	
			Fund Net:	4,158.91	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2023 to 03/15/2023-2 Cycle sc

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Fund Worked : 12201
Emps : 1

Earnings Code & Description	Amount	Hours
r REGULAR	1,243.90	52.80

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	145.26
socsec SOCIAL SECURITY	77.12
medtx MEDICARE TAX	18.04
fmlatx WA Paid Family & Medical Leave	7.24

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	129.24
401a 401A DEFERRED COMPENSATION	24.88
l&i L&I - SELF INSURED	6.86
unemp UNEMPLOYMENT	1.24

Earnings Code & Description	Amount	Hours
Totals:	1,243.90	52.80

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	79.11
401a 401A DEFERRED COMPENSATION	62.20
udteam UNION DUES - TEAMSTERS	15.90
l&i L&I - SELF INSURED	4.18
Totals:	409.05

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	77.12
medtx MEDICARE TAX	18.04
fmlatx WA Paid Family & Medical Leave	2.71
Totals:	260.09

Gross Earnings by Fund:	1,243.90	52.80
Total Fund Deductions:	409.05	
Fund Net:	834.85	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2023 to 03/15/2023-2 Cycle sc

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Fund Worked : 12401
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,698.49	71.87	s	SICK		116.11	5.40
v	VACATION		104.80	5.03					
					Totals:			1,919.40	82.30
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		126.27	pers2	PERS 2 RETIREMENT		122.08		
socsec	SOCIAL SECURITY		118.99	401a	401A DEFERRED COMPENSATION		37.68		
medtx	MEDICARE TAX		27.82	udteam	UNION DUES - TEAMSTERS		26.13		
icm457	ICMA DEFERRED COMP		25.00	fmlatx	WA Paid Family & Medical Leave		11.19		
l&i	L&I - SELF INSURED		5.70						
				Totals:			500.86		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		199.43	socsec	SOCIAL SECURITY		118.99		
401a	401A DEFERRED COMPENSATION		38.38	medtx	MEDICARE TAX		27.82		
l&i	L&I - SELF INSURED		9.36	fmlatx	WA Paid Family & Medical Leave		4.18		
unemp	UNEMPLOYMENT		1.91						
				Totals:			400.07		
				Gross Earnings by Fund:			1,919.40		82.30
				Total Fund Deductions:			500.86		
				Fund Net:			1,418.54		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2023 to 03/15/2023-2 Cycle sc

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Fund Worked : 13001
Emps : 1

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r	REGULAR	2,745.84			
		88.00			
			Totals:	2,745.84	88.00
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx	FEDERAL WITHHOLDING TAX	213.65	pers2	PERS 2 RETIREMENT	174.64
socsec	SOCIAL SECURITY	170.24	401a	401A DEFERRED COMPENSATION	137.29
medtx	MEDICARE TAX	39.82	udmp	UNION DUES - 1619 MP	30.88
fmlatx	WA Paid Family & Medical Leave	15.98	l&i	L&I - SELF INSURED	6.33
			Totals:	788.83	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2	PERS 2 RETIREMENT	285.29	socsec	SOCIAL SECURITY	170.24
l&i	L&I - SELF INSURED	74.69	401a	401A DEFERRED COMPENSATION	54.92
medtx	MEDICARE TAX	39.82	fmlatx	WA Paid Family & Medical Leave	5.98
unemp	UNEMPLOYMENT	2.75			
			Totals:	633.69	
			Gross Earnings by Fund:	2,745.84	88.00
			Total Fund Deductions:	788.83	
			Fund Net:	1,957.01	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2023 to 03/15/2023-2 Cycle sc

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Fund Worked : 19914
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,932.35	96.00	s	SICK		1,584.16	64.00
					Totals:			4,516.51	160.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
pers2	PERS 2 RETIREMENT		287.26		socsec	SOCIAL SECURITY		280.02	
fedtx	FEDERAL WITHHOLDING TAX		267.05		401a	401A DEFERRED COMPENSATION		182.27	
medtx	MEDICARE TAX		65.49		udteam	UNION DUES - TEAMSTERS		64.50	
fmlatx	WA Paid Family & Medical Leave		26.29		l&i	L&I - SELF INSURED		7.60	
					Totals:			1,180.48	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		469.27		socsec	SOCIAL SECURITY		280.02	
401a	401A DEFERRED COMPENSATION		90.33		medtx	MEDICARE TAX		65.49	
l&i	L&I - SELF INSURED		12.47		fmlatx	WA Paid Family & Medical Leave		9.85	
unemp	UNEMPLOYMENT		4.52		Totals:			931.95	
					Gross Earnings by Fund:			4,516.51	160.00
					Total Fund Deductions:			1,180.48	
					Fund Net:			3,336.03	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2023 to 03/15/2023-2 Cycle sc

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Fund Worked : 19951
Emps : 1

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	4,178.15	88.00	auto AUTO ALLOWANCE CONTRACTUAL	170.00	
			Totals:	4,348.15	88.00
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	579.69		socsec SOCIAL SECURITY	269.59	
pers2 PERS 2 RETIREMENT	265.73		401a 401A DEFERRED COMPENSATION	208.91	
medtx MEDICARE TAX	63.05		fmlatx WA Paid Family & Medical Leave	25.31	
l&i L&I - SELF INSURED	6.33				
			Totals:	1,418.61	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	434.11		socsec SOCIAL SECURITY	269.59	
401a 401A DEFERRED COMPENSATION	83.56		medtx MEDICARE TAX	63.05	
l&i L&I - SELF INSURED	10.39		fmlatx WA Paid Family & Medical Leave	9.48	
unemp UNEMPLOYMENT	4.18				
			Totals:	874.36	
Gross Earnings by Fund:				4,348.15	88.00
Total Fund Deductions:				1,418.61	
Fund Net:				2,929.54	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2023 to 03/15/2023-2 Cycle sc

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Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		10,398.39	253.88	v	VACATION		1,791.12	24.00
s	SICK		597.05	8.00	fh	FLOATING HOLIDAY		282.41	8.00
auto	AUTO ALLOWANCE CONTRACTUAL		170.00						
					Totals:			13,238.97	293.88
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,720.11	socsec	SOCIAL SECURITY		864.86		
h457	MASSMUTUAL 457		557.41	pers2	PERS 2 RETIREMENT		406.39		
medtx	MEDICARE TAX		202.27	icm457	ICMA DEFERRED COMP		166.83		
401a	401A DEFERRED COMPENSATION		155.33	fmlatx	WA Paid Family & Medical Leave		77.06		
l&i	L&I - SELF INSURED		21.20	Totals:			4,171.46		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		864.86	h457	MASSMUTUAL 457		693.99		
pers2	PERS 2 RETIREMENT		663.87	401a	401A DEFERRED COMPENSATION		461.76		
medtx	MEDICARE TAX		202.27	l&i	L&I - SELF INSURED		169.84		
fmlatx	WA Paid Family & Medical Leave		28.86	unemp	UNEMPLOYMENT		13.07		
				Totals:			3,098.52		
				Gross Earnings by Fund:			13,238.97		293.88
				Total Fund Deductions:			4,171.46		
				Fund Net:			9,067.51		

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Labor Distribution Totals By Fund
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Fund Worked : 50501
Emps : 2

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	1,562.73	35.92	s SICK	90.59	1.00
			Totals:	1,653.32	36.92
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	201.22		401a 401A DEFERRED COMPENSATION	113.70	
icm457 ICMA DEFERRED COMP	112.78		pers2 PERS 2 RETIREMENT	104.10	
socsec SOCIAL SECURITY	102.81		medtx MEDICARE TAX	24.04	
fmlatx WA Paid Family & Medical Leave	9.63		l&i L&I - SELF INSURED	2.20	
			Totals:	670.48	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	171.78		socsec SOCIAL SECURITY	102.81	
401a 401A DEFERRED COMPENSATION	56.31		medtx MEDICARE TAX	24.04	
l&i L&I - SELF INSURED	3.64		fmlatx WA Paid Family & Medical Leave	3.61	
unemp UNEMPLOYMENT	1.65				
			Totals:	363.84	
			Gross Earnings by Fund:	1,653.32	36.92
			Total Fund Deductions:	670.48	
			Fund Net:	982.84	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : - Totals -
Emps : 222

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		577,645.35	17,542.62	s	SICK		29,087.51	840.26
v	VACATION		13,838.07	421.16	fh	FLOATING HOLIDAY		10,945.84	343.12
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF		9,207.10	117.25	sc15	HHS SCANNING PROJ OT X 1.5		7,582.71	186.75
o15s	OVERTIME X 1.5 - SHERIFF DEPT		6,548.34	124.50	vp	VACATION PAYOFF		1,693.54	73.68
fl	FUNERAL LEAVE		1,420.37	42.00	auto	AUTO ALLOWANCE CONTRACTUAL		1,190.00	
accred	ACCREDITATION PAY		1,156.32		o15j	OVERTIME x 1.5 - JUV DETENTION		1,072.01	27.50
oth	OVERTIME X 1.5 - HOURLY		1,041.55	71.50	aute	AUTO ALLOWANCE ELECTED		680.00	
bsba	BS/BA EDUCATION INCENTIVE		616.89		oc1	ON CALL SHIFT DAY		570.78	15.00
cu	COMP USED		554.84	17.51	mil	MILITARY LEAVE		534.19	18.00
oc2	ON CALL NON-SHIFT DAY		511.70	5.00	o20m	OT X 2.0 - CORR MANDATORY/SHRF		426.91	6.75
spt	SICK PAYOFF - TERMINATION 10%		252.73	109.93	phsm	PHONE STIPEND SMART PHONE		200.00	
uapr	URINE ANALYSIS PREMIUM		173.00		asp	SHERIFF ACTING SUPERVISOR PAY		117.35	74.00
detpay	DETECTIVE PAY		99.43		aspi	ACTING SUPERVISOR PAY JUVENILE		67.20	48.00
aaas	AAVAS EDUCATION INCENTIVE		58.04						
					Totals:			667,291.77	20,084.53

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	57,309.84
pers2	PERS 2 RETIREMENT	30,185.16
icm457	ICMA DEFERRED COMP	10,081.66
leoff2	LEOFF 2 RETIREMENT	4,757.58
fmlatx	WA Paid Family & Medical Leave	3,859.57
pers3	PERS 3 RETIREMENT	3,562.32
l&i	L&I - SELF INSURED	1,406.17
rth457	ROTH-ICMA DEFERRED COMP	928.02
udpd	UNION DUES - 1619 D	519.82
udmp	UNION DUES - 1619 MP	401.44
udlc	UNION DUES - 1619 LC	305.80
udps	UNION DUES - 1619 S	73.26
garnfe	GARNISHMENT FEE	0.50

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	41,162.63
401a	401A DEFERRED COMPENSATION	13,555.30
medtx	MEDICARE TAX	9,626.80
psers	PSERS RETIREMENT	4,330.29
udteam	UNION DUES - TEAMSTERS	3,697.50
h457	MASSMUTUAL 457	1,859.02
n457	NATIONWIDE 457	1,147.50
dshs	DSHS CHILD SUPPORT	637.38
pers1	PERS 1 RETIREMENT	435.30
udcd	UNION DUES - 1619 CD C	370.56
udtint	TEAMSTERS INIT FEE or ADJ	200.00
udcs	UNION DUES - 1619 CS	30.88
Totals:		190,444.30

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	48,557.83
401a	401A DEFERRED COMPENSATION	12,262.30
medtx	MEDICARE TAX	9,626.80

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	41,162.63
l&i	L&I - SELF INSURED	12,005.29
psers	PSERS RETIREMENT	6,974.38

Fund Worked : - Totals -
Emps : 222

Benefit Code and Description		Amount	Benefit Code and Description		Amount		
pers3	PERS 3 RETIREMENT	5,505.03	leoff2	LEOFF 2 RETIREMENT	2,956.04		
fmlatx	WA Paid Family & Medical Leave	1,445.08	pers1	PERS 1 RETIREMENT	753.80		
h457	MASSMUTUAL 457	693.99	unemp	UNEMPLOYMENT	634.07		
			Totals:		142,577.24		
			Grand Total Gross Earnings:		667,291.77	20,084.53	
			Grand Total Deductions:		190,444.30		
			Grand Total Net:		476,847.47		

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Labor Distribution Totals By Fund
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Roads

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Fund Worked : 10101
Emps : 62

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		124,790.70	3,948.40	v	VACATION		10,390.69	320.00
s	SICK		6,562.41	189.00	adml	ADMINISTRATIVE LEAVE PAID		2,700.06	88.00
fh	FLOATING HOLIDAY		2,548.06	73.25	cu	COMP USED		2,294.85	83.50
o15r	OVERTIME X 1.5 - ROADS DEPT		2,009.59	47.00	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
cpr	COMP TIME PAID - PW ROADS		86.58	3.63	c15r	COMP EARNED X 1.5 ROADS		-899.05	-21.50
					Totals:			150,653.89	4,731.28
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		12,891.98	socsec	SOCIAL SECURITY		9,405.86		
pers2	PERS 2 RETIREMENT		9,065.23	icm457	ICMA DEFERRED COMP		3,007.61		
medtx	MEDICARE TAX		2,199.80	401a	401A DEFERRED COMPENSATION		2,022.24		
udteam	UNION DUES - TEAMSTERS		1,507.09	fmlatx	WA Paid Family & Medical Leave		882.46		
h457	MASSMUTUAL 457		802.92	c13gar	CHAPTER 13 GARNISHMENT		538.00		
pers3	PERS 3 RETIREMENT		439.82	l&i	L&I - SELF INSURED		321.62		
dshs	DSHS CHILD SUPPORT		284.02	udmp	UNION DUES - 1619 MP		183.52		
udtint	TEAMSTERS INIT FEE or ADJ		8.05	garnfe	GARNISHMENT FEE		1.10		
				Totals:			43,561.32		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		14,726.06	socsec	SOCIAL SECURITY		9,346.36		
l&i	L&I - SELF INSURED		4,925.71	401a	401A DEFERRED COMPENSATION		2,864.59		
medtx	MEDICARE TAX		2,185.87	pers3	PERS 3 RETIREMENT		909.23		
fmlatx	WA Paid Family & Medical Leave		328.30	unemp	UNEMPLOYMENT		150.58		
perscu	PERS RETIREMENT CATCH UP		-0.33						
				Totals:			35,436.37		
				Gross Earnings by Fund:			150,653.89	4,731.28	
				Total Fund Deductions:			43,561.32		
				Fund Net:			107,092.57		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 10135
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,046.74	110.75					
					Totals:			5,046.74	110.75
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		455.12	socsec	SOCIAL SECURITY		312.97		
pers2	PERS 2 RETIREMENT		291.81	401a	401A DEFERRED COMPENSATION		206.67		
medtx	MEDICARE TAX		73.20	udmp	UNION DUES - 1619 MP		35.27		
fmlatx	WA Paid Family & Medical Leave		29.38	icm457	ICMA DEFERRED COMP		22.28		
pers3	PERS 3 RETIREMENT		22.06	l&i	L&I - SELF INSURED		7.90		
h457	MASSMUTUAL 457		3.29	udteam	UNION DUES - TEAMSTERS		0.08		
					Totals:		1,460.03		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		476.92	socsec	SOCIAL SECURITY		312.97		
401a	401A DEFERRED COMPENSATION		106.06	l&i	L&I - SELF INSURED		85.70		
medtx	MEDICARE TAX		73.20	pers3	PERS 3 RETIREMENT		47.44		
fmlatx	WA Paid Family & Medical Leave		11.00	unemp	UNEMPLOYMENT		5.06		
					Totals:		1,118.35		
					Gross Earnings by Fund:		5,046.74		110.75
					Total Fund Deductions:		1,460.03		
					Fund Net:		3,586.71		

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Labor Distribution Totals By Fund
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Fund Worked : 40201
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		754.94	16.75					
					Totals:			754.94	16.75
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		66.55		socsec	SOCIAL SECURITY		46.87	
pers2	PERS 2 RETIREMENT		25.18		pers3	PERS 3 RETIREMENT		17.16	
icm457	ICMA DEFERRED COMP		12.11		401a	401A DEFERRED COMPENSATION		11.29	
medtx	MEDICARE TAX		10.96		h457	MASSMUTUAL 457		6.59	
fmlatx	WA Paid Family & Medical Leave		4.40		udmp	UNION DUES - 1619 MP		2.53	
l&i	L&I - SELF INSURED		1.13		udteam	UNION DUES - TEAMSTERS		0.08	
					Totals:			204.85	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		46.87		pers2	PERS 2 RETIREMENT		41.54	
pers3	PERS 3 RETIREMENT		36.91		401a	401A DEFERRED COMPENSATION		19.75	
medtx	MEDICARE TAX		10.96		l&i	L&I - SELF INSURED		9.19	
fmlatx	WA Paid Family & Medical Leave		1.64		unemp	UNEMPLOYMENT		0.76	
					Totals:			167.62	
					Gross Earnings by Fund:			754.94	16.75
					Total Fund Deductions:			204.85	
					Fund Net:			550.09	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 41401
Emps : 10

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		10,390.85	296.80	o15r	OVERTIME X 1.5 - ROADS DEPT		369.70	6.75
					Totals:			10,760.55	303.55
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		802.10		socsec	SOCIAL SECURITY		653.57	
pers2	PERS 2 RETIREMENT		641.32		medtx	MEDICARE TAX		152.85	
401a	401A DEFERRED COMPENSATION		144.51		udteam	UNION DUES - TEAMSTERS		86.74	
icm457	ICMA DEFERRED COMP		75.07		fmlatx	WA Paid Family & Medical Leave		61.35	
udmp	UNION DUES - 1619 MP		25.49		pers3	PERS 3 RETIREMENT		22.06	
l&i	L&I - SELF INSURED		21.75		h457	MASSMUTUAL 457		0.71	
					Totals:			2,687.52	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		1,070.58		socsec	SOCIAL SECURITY		667.22	
l&i	L&I - SELF INSURED		289.89		401a	401A DEFERRED COMPENSATION		159.14	
medtx	MEDICARE TAX		156.04		pers3	PERS 3 RETIREMENT		47.44	
fmlatx	WA Paid Family & Medical Leave		23.45		unemp	UNEMPLOYMENT		10.77	
					Totals:			2,424.53	
					Gross Earnings by Fund:			10,760.55	303.55
					Total Fund Deductions:			2,687.52	
					Fund Net:			8,073.03	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 42401
Emps : 6

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,070.16	29.80					
					Totals:			1,070.16	29.80
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		88.67		socsec	SOCIAL SECURITY		66.36	
pers2	PERS 2 RETIREMENT		63.22		401a	401A DEFERRED COMPENSATION		27.06	
medtx	MEDICARE TAX		15.52		icm457	ICMA DEFERRED COMP		8.57	
fmlatx	WA Paid Family & Medical Leave		6.24		udmp	UNION DUES - 1619 MP		5.67	
udteam	UNION DUES - TEAMSTERS		4.41		pers3	PERS 3 RETIREMENT		3.68	
l&i	L&I - SELF INSURED		2.08						
					Totals:			291.48	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		103.28		socsec	SOCIAL SECURITY		66.36	
401a	401A DEFERRED COMPENSATION		22.17		medtx	MEDICARE TAX		15.52	
l&i	L&I - SELF INSURED		10.18		pers3	PERS 3 RETIREMENT		7.91	
fmlatx	WA Paid Family & Medical Leave		2.34		unemp	UNEMPLOYMENT		1.08	
					Totals:			228.84	
					Gross Earnings by Fund:			1,070.16	29.80
					Total Fund Deductions:			291.48	
					Fund Net:			778.68	

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Labor Distribution Totals By Fund
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Fund Worked : 50301
Emps : 16

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	21,785.24	705.00	s SICK	1,074.54	40.00
v VACATION	475.53	17.00	o15r OVERTIME X 1.5 - ROADS DEPT	378.16	8.00
auto AUTO ALLOWANCE CONTRACTUAL	170.00				
			Totals:	23,883.47	770.00
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	1,845.96		socsec SOCIAL SECURITY	1,434.96	
pers2 PERS 2 RETIREMENT	1,298.09		medtx MEDICARE TAX	335.59	
icm457 ICMA DEFERRED COMP	317.40		udteam UNION DUES - TEAMSTERS	258.10	
401a 401A DEFERRED COMPENSATION	211.99		pers3 PERS 3 RETIREMENT	136.39	
fmlatx WA Paid Family & Medical Leave	134.76		dshs DSHS CHILD SUPPORT	79.98	
l&i L&I - SELF INSURED	53.91		udtint TEAMSTERS INIT FEE or ADJ	41.95	
udmp UNION DUES - 1619 MP	25.44		h457 MASSMUTUAL 457	10.17	
garnfe GARNISHMENT FEE	0.40				
			Totals:	6,185.09	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
pers2 PERS 2 RETIREMENT	2,180.43		socsec SOCIAL SECURITY	1,480.81	
l&i L&I - SELF INSURED	667.57		401a 401A DEFERRED COMPENSATION	419.83	
medtx MEDICARE TAX	346.33		pers3 PERS 3 RETIREMENT	283.42	
fmlatx WA Paid Family & Medical Leave	52.05		unemp UNEMPLOYMENT	23.74	
			Totals:	5,454.18	
Gross Earnings by Fund:				23,883.47	770.00
Total Fund Deductions:				6,185.09	
Fund Net:				17,698.38	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : - Totals -
Emps : 67

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		163,838.63	5,107.50	v	VACATION		10,866.22	337.00
s	SICK		7,636.95	229.00	o15r	OVERTIME X 1.5 - ROADS DEPT		2,757.45	61.75
adml	ADMINISTRATIVE LEAVE PAID		2,700.06	88.00	fh	FLOATING HOLIDAY		2,548.06	73.25
cu	COMP USED		2,294.85	83.50	auto	AUTO ALLOWANCE CONTRACTUAL		340.00	
cpr	COMP TIME PAID - PW ROADS		86.58	3.63	c15r	COMP EARNED X 1.5 ROADS		-899.05	-21.50
					Totals:			192,169.75	5,962.13
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		16,150.38	socsec	SOCIAL SECURITY		11,920.59		
pers2	PERS 2 RETIREMENT		11,384.85	icm457	ICMA DEFERRED COMP		3,443.04		
medtx	MEDICARE TAX		2,787.92	401a	401A DEFERRED COMPENSATION		2,623.76		
udteam	UNION DUES - TEAMSTERS		1,856.50	fmlatx	WA Paid Family & Medical Leave		1,118.59		
h457	MASSMUTUAL 457		823.68	pers3	PERS 3 RETIREMENT		641.17		
c13gar	CHAPTER 13 GARNISHMENT		538.00	l&i	L&I - SELF INSURED		408.39		
dshs	DSHS CHILD SUPPORT		364.00	udmp	UNION DUES - 1619 MP		277.92		
udtint	TEAMSTERS INIT FEE or ADJ		50.00	garnfe	GARNISHMENT FEE		1.50		
				Totals:			54,390.29		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		18,598.81	socsec	SOCIAL SECURITY		11,920.59		
l&i	L&I - SELF INSURED		5,988.24	401a	401A DEFERRED COMPENSATION		3,591.54		
medtx	MEDICARE TAX		2,787.92	pers3	PERS 3 RETIREMENT		1,332.35		
fmlatx	WA Paid Family & Medical Leave		418.78	unemp	UNEMPLOYMENT		191.99		
perscu	PERS RETIREMENT CATCH UP		-0.33						
				Totals:			44,829.89		
				Grand Total Gross Earnings:			192,169.75		5,962.13
				Grand Total Deductions:			54,390.29		
				Grand Total Net:			137,779.46		



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of March 20 – 24, 2023

1C
MAR 28 2023

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, March 20, 2023. Present were Commissioners Ozias, Johnson, and French and Administrator Sill.

Items of discussion per the agenda published March 16 were:

- Calendar/Correspondence
- Discussion on organizing Innovation Cluster Accelerator Program ICAP and Recompete
- Discussion and next steps for the Associate Development Organization designation
- Discussion regarding Slip Point Light Station
- Agreement amendment #1 with Washington State Administrative Office of the Courts for technology and retreat
- Resolution closing the Noxious Weed Control Board Petty Cash Fund
- Purchase order with CDW-G for Cisco technology needs
- Agreement amendment 1 with United Way of Clallam County for American Rescue Plan Act Funds ARPA
- Land purchase agreement with Sue and Thomas Bond for the Emergency Operations Center
- Emergency Operations Center update and next steps
- Request to lease 325 1/2 West 2nd Street, Port Angeles for the Harm Reduction Health Center Services
- Request for waiver Bid/RFP/Quote Requirement with Pacific Office Equipment for HHS office furniture
- Briefing and notice of hearing to be held Tuesday, April 11, 2023 at 10:30 a.m. for an Ordinance title Signs
- Dungeness Off-Channel Reservoir Project update
- Letter of support for House Bill 1628 Affordable Homes Act
- Legislative Session update

Meeting concluded at 12 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, March 21, 2023. Also present were Commissioners Johnson and French and Deputy Administrator Reyes. Administrator Sill was excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CMFs, mc

PUBLIC COMMENT

- Ed Telenick, Sequim, commented on harm reduction site, drug use, glass pipes
- Susan Blake, Port Angeles, commented on harm reduction site

CONSENT AGENDA

- 1a Approval of vouchers for the week of March 13
- 1b Approval of minutes for the week of March 13
- 1c Letter of support for House Bill 1628 Affordable Homes Act
- 1d Letter of support for North Olympic Library System Solar Plus Storage

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CMFs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of March 20 – 24, 2023
Page 2

REPORTS AND PRESENTATIONS

- CMO recognized Alice Hoffman for 40 years of service to Clallam County
 - Sheriff King recognized Hoffman for her service to Clallam County
 - Hoffman commented on her 40 years of service to Clallam County
- CMF commented on strategic planning, Clallam Bay / Sekiu Sewer Advisory Committee, short term rentals, County Administrator job description
- CRJ commented on WSU department staff meeting
- CMO commented on PUD joint meeting, Department of Natural Resources, Aldwell Timber sale, Highway 101 project, Hood Canal Bridge closure, Community Wildfire Protection Grant award to Clallam County

CONTRACTS AND AGREEMENTS

2a Settlement agreement for allocation of funds paid by certain settling opioid manufacturers/pharmacies
ACTION TAKEN: CRJm to approve, CMFs, mc

2b Agreement amendment 3 with Department of Ecology for Stormwater Discharge Phase I Project
ACTION TAKEN: CRJm to approve, CMFs, mc

2c Agreement with Department of Ecology for Puget Sound Nutrient Reduction Agreement regarding the Clallam Bay and Sekiu wastewater treatment plants
ACTION TAKEN: CRJm to approve, CMFs, mc

ADMINISTRATION

3a Exhibit A Certifications and Assurances document with Washington State Commerce Department for Solar Plus Storage for Resilient Communities Competitive Grant
ACTION TAKEN: CRJm to approve, CMFs, mc

COMMUNITY DEVELOPMENT

4a Notice to call for bids to be received no later than Tuesday, April 4, 2023 at 10 a.m. for the McDonald Creek Fish Passage and Irrigation Improvement Project
ACTION TAKEN: CRJm to approve, CMFs, mc

PUBLIC WORKS

4a Resolution establishing a small works and professional/engineering services roster process for Public Works contracts
ACTION TAKEN: CRJm to adopt, CMFs, mc

4b Request for proposals to be received no later than Tuesday, April 25, 2023 at 10 a.m. for Bullman Beach Water System Project
ACTION TAKEN: CRJm to approve, CMFs, mc

Meeting concluded at 10:54 a.m. and continued to 9 a.m., Thursday, March 23, 2023 for an executive session.

EXECUTIVE SESSION – March 23, 2023 at 9 a.m.

This executive session is being held to discuss pending litigation in Rushton v. Port Angeles Hardwood LLC # 100466 and Interfor US Inc. v. Ruston # 22-067.

This is a proper matter to be considered in executive session pursuant to RCW 42.30.110(1)(i), which allows for the use of an executive session "to discuss with legal counsel representing the agency litigation ... to which the agency, the governing body, or a member acting in an official capacity is, or is ... a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of March 20 – 24, 2023
Page 3

The Board may recess into executive session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The Board convened in open session at 9:02 a.m. to discuss pending litigation in Rushton v. Port Angeles Hardwood LLC # 100466 and Interfor US Inc. v. Ruston # 22-067. Present were Commissioners Ozias, Johnson, and French, Human Resources / Deputy Administrator / Risk Management Reyes, Prosecuting Attorney Nichols, Deputy Prosecuting Attorney Boughton, Assessor Rushton, Deputy Assessor Kuss, and Chief Appraiser Childress.

ACTION TAKEN: CRJm to recess to executive session for 20 minutes, CMFs, mc

Board recessed into executive session at 9:04 a.m.

Board convened in open session at 9:25 a.m.

ACTION TAKEN: CRJm, to have the Prosecuting Attorneys Office to enter into a services agreement with Menke, Jackson and Byer, LLP, CMFs, mc

Meeting concluded at 9:29 a.m. and continued to 9 a.m., Monday, March 27, 2023.

There are no Zoom chat logs for the week of March 20.

The Board of Commissioners attended WSAC Virtual update, Department of Natural Resources Meeting, Board of Health Meeting, Coffee with Colleen, KONP Radio Show, WSAC Legislative Update and Finance Committee Meeting during the week of March 20.

PASSED AND ADOPTED this 28th day of March 2023.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mike French

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CMF Commissioner Mike French

m moved
mc motion carried
s seconded



PROCLAMATION

RECOGNIZING MARCH 30 AS WELCOME HOME VIETNAM VETERANS DAY

WHEREAS, on February 2, 2010, Governor Gregoire signed a proclamation declaring every March 30 in Washington State as "Welcome Home Vietnam Veterans Day" after the tireless efforts of Vietnam Veteran Norman Goodin to have this day officially recognized; and

WHEREAS, March 30, 2023 represents the 50th anniversary of the end of the American involvement in the Vietnam conflict; and

WHEREAS, thousands of brave Americans served our country in this conflict with courage, honor, and valor; and

WHEREAS, more than 58,000 individuals made the ultimate sacrifice in Vietnam and more than 300,000 more were wounded in combat; and

WHEREAS, 1,584 Americans are still missing and unaccounted for from the Vietnam conflict, and their families, friends, and fellow veterans still endure uncertainty concerning their fate.

NOW, THEREFORE, WE THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby proclaim March 30 as

WELCOME HOME VIETNAM VETERANS DAY

in Clallam County and urge all citizens to join in this special observance and take the opportunity to honor and thank our Vietnam Veterans for all they have given in the service of our country.

Signed this 28th day of March 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

1e

MAR 28 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Parks, Fair, & Facilities

WORK SESSION ☒ Meeting Date: 3.13.23

REGULAR AGENDA ☒ Meeting Date: 3.19.23

Required originals approved and attached? ☐
Will be provided on:

Item Summary:

- ☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #
- ☐ Resolution ☐ Proclamation ☐ Budget Item
- ☐ Draft Ordinance ☐ Final Ordinance ☒ Other: Ltr of Support- Slip Point NRHP

Documents exempt from public disclosure are attached: ☐

Executive summary:

The United States Coast Guard has requested that the Clallam County Board of Commissioners submit a letter of support for the inclusion of Slip Point Light Station in Clallam County to the National Registry of Historic Places (NRHP) to proceed with the ultimate conveyance of said property to Clallam County.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The conveyance of the aforementioned property will encumber the county with significant financial capital costs associated with the renovation of the property structures and park development. Furthermore, additional annual operating and maintenance costs will be required.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Sign the attached letter of support for The United States Coast Guard's inclusion of Slip Point Light Station in Clallam County to the National Registry of Historic Places (NRHP).

County Official signature & print name:  Don Crawford, Director

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners and Parks, Fair & Facilities Department

Date submitted: 3.8.23

* Work Session Meeting - Submit 1 single sided/not stapled copy USCG Slip Point NRHP Ltr Agenda item summary-Ltr Support for Slip Point NRHP 3.233.13.23

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
MIKE FRENCH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

RICH SILL, County Administrator

File: A72

March 28, 2023

Kebby Kelley
Deputy Chief
Office of Environmental Management
U.S. Coast Guard
2703 Martin Luther King Jr. Ave. S.E.
U.S. Coast Guard STOP 7714
Washington D.C. 20593- 7714

RE: Slip Point Light Station in Clallam County, WA inclusion in the National Registry of Historic Places

Mr. Kelley,
After reviewing the eligibility of Slip Point Light Station in Clallam County, WA inclusion in the National Registry of Historic Places (NRHP) in accordance with National Historic Preservation Act Section 302104 (54 U.S.C. § 302104) and 36 CFR Part 60 – National Register of Historic Places, the U.S. Coast Guard, we the Clallam County, WA Board of Commissioners, support this nomination.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

U.S. Department of
Homeland Security

United States
Coast Guard



Commandant
United States Coast Guard

2703 Martin Luther King Jr. Ave SE
U.S. Coast Guard STOP 7714
Washington DC 20593-7714
Staff Symbol: CG-47
Phone: (202) 475-5690
Email: Kebby.Kelley@uscg.mil

5090

RECEIVED
CLALLAM CO. COMMISSIONERS

FEB 09 2023

Mr. Mark Ozias, Chair
Board of County Commissioners
Clallam County
223 E. 4th Street, Suite 4
Port Angeles, WA 98362

MAR 03 2023

1...2...3...A...

SUBJECT: NATIONAL REGISTER NOMINATION FOR THE SLIP POINT LIGHT
STATION IN CLALLAM COUNTY, WASHINGTON

Dear Mr. Ozias:

In accordance with National Historic Preservation Act Section 302104 (54 U.S.C. § 302104), and 36 CFR Part 60 - National Register of Historic Places, the U.S. Coast Guard (USCG) is nominating the Slip Point Light Station in Clallam County to the National Register of Historic Places (NRHP).

Based on information contained in the NRHP registration form, USCG has determined that this property is eligible for the NRHP. A summary of the NRHP nomination is enclosed (Enclosure (1)).

I request Clallam Board of County Commissioners review regarding the eligibility of this property for inclusion in the NRHP. If you wish to provide the USCG with comment regarding this NRHP nomination, please provide that to me within forty-five (45) days of receipt of this letter.

If you require any additional information, please contact Daniel Koski-Karell, Ph.D., at (202) 475-5683.

Sincerely,

A handwritten signature in blue ink that reads "Kebby Kelley".

K. KELLEY
Deputy Chief
Office of Environmental Management
U. S. Coast Guard

Enclosure: (1) Slip Point Light Station NRHP nomination summary.

Copy: CG CEU Oakland (w/o encl)

**NATIONAL REGISTER OF HISTORIC PLACES NOMINATION
SLIP POINT LIGHT STATION
CLALLAM COUNTY, WASHINGTON**

The Slip Point Light Station is under consideration for nomination to the National Register of Historic Places. It is located at Clallam Bay in Clallam County, Washington.

The National Historic Preservation Act of 1966 as amended (54 U.S.C. § 300101 et seq.) authorizes the Secretary of the Interior to expand and maintain a National Register of districts, sites, buildings, structures, and objects significant in American history, architecture, archaeology, engineering, and culture. Federal agencies are charged with identifying, evaluating, and nominating such properties under their control to the National Register of Historic Places (NRHP).

The U.S. Coast Guard has completed a draft NRHP registration form for this property. It has been sent to the Washington State Historic Preservation Officer (WA SHPO) for formal review and comment concerning the Coast Guard's position that the Slip Point Light Station is eligible for inclusion in the National Register. Pursuant to implementing regulations 36 CFR 60.9, we are notifying local officials and others who may have an interest in the property and inviting them to comment on the nomination. The comment period is forty-five (45) days. The property is described below:

Site name and location:

- Slip Point Light Station.
- Located at the Slip Point promontory in the northeastern part of Clallam Bay, approximately 42 miles west of the city of Port Angeles. The property's address is 663 Frontier Street in the community of Clallam Bay.

Point of contact:

- Commandant (CG-47)
Attn: Office of Environmental Management
U.S. Coast Guard Stop 7714
2703 Martin Luther King Jr. Avenue SE
Washington, DC 20593-7714

Summary statement of physical characteristics:

The Slip Point Light Station occupies a land parcel amounting to approximately 23.6 acres on the northern shore of the Olympic Peninsula and adjacent to the Strait of Juan de Fuca and Clallam Bay. It includes terrain that may be categorized into three environmental zones. One zone consists of approximately 7.6 acres of steeply sloping forested upland terrain associated with the Slip Point promontory. This zone is in the northern portion of the property and rises to an elevation of approximately 513 feet above sea level. Another zone amounting to

approximately four acres contains level to gently sloping terrain and lies south of the Slip Point promontory. It is largely clear and generally from 10 to 15 feet in elevation. The third environmental zone contains intermittently inundated tideland between the limits of high and low water. It amounts to approximately 12 acres and adjoins the shorelines of the other two zones.

All three environmental zones contain cultural resources that contribute to the Slip Point Light Station's history. The Slip Point Lighthouse archaeological site is designated number 45CA00830 in the Washington Department of Archaeology and Historic Preservation (DAHP) archaeological inventory. Features associated with it are situated in the Slip Point promontory and tideland environmental zones. They include ruins of the Slip Point Lighthouse (fog signal building built in 1904 and light tower built in 1916), a collapsed retaining wall, and concrete piers that supported an elevated walkway used to access the lighthouse. The property's southern environmental zone contains light station buildings. These include a duplex keepers dwelling built in 1905 and identified in the DAHP inventory as 45CA250, paint locker shed built in 1905, garage built in 1931, compressor building built in 1951, electronics shop building built in 1952, and flagpole built in 1956.

The light station property also contains a Native American Indian settlement location and graveyard associated with DAHP archaeological inventory site number 45CA00221. This predates the Federal government ownership of the property and was not in active use during the light station's period of operation. The settlement and graveyard are discussed in the Slip Point Light Station's NRHP nomination and designated as a non-contributing resource.

Summary statement of historical significance:

The Slip Point Light Station is associated with events that have contributed to Clallam County and Washington State history. It has historic significance as representative of the Federal government's long-term program to promote safe maritime navigation in regional waters. This property was established as an operating Federal aid to navigation in 1905 and was continuously manned by resident keepers until its aids to navigation were automated in 1977. The Slip Point Light Station provided a beacon light and visual landmark for Clallam Bay where vessels could find safe anchorage in inclement weather while also marking a hazardous submerged ledge that extends westward from Slip Point. The lighthouse's fog signal provided an audible warning when foggy conditions restricted visibility. The Slip Point Light Station retains integrity of location and natural setting, and its contributing resources possess original design, materials, and workmanship. This property also evokes feelings mindful of the dedication and commitment to duty characteristic of America's lighthouse keepers through the course of United States History.

Map enclosed: Property location.

Photographs:

1. Distant view of the property, camera facing northeast.
2. Slip Point Lighthouse ruins, camera facing southeast.
3. Duplex keepers dwelling (built 1905).

Map: Slip Point Light Station location

Slip Point Light Station

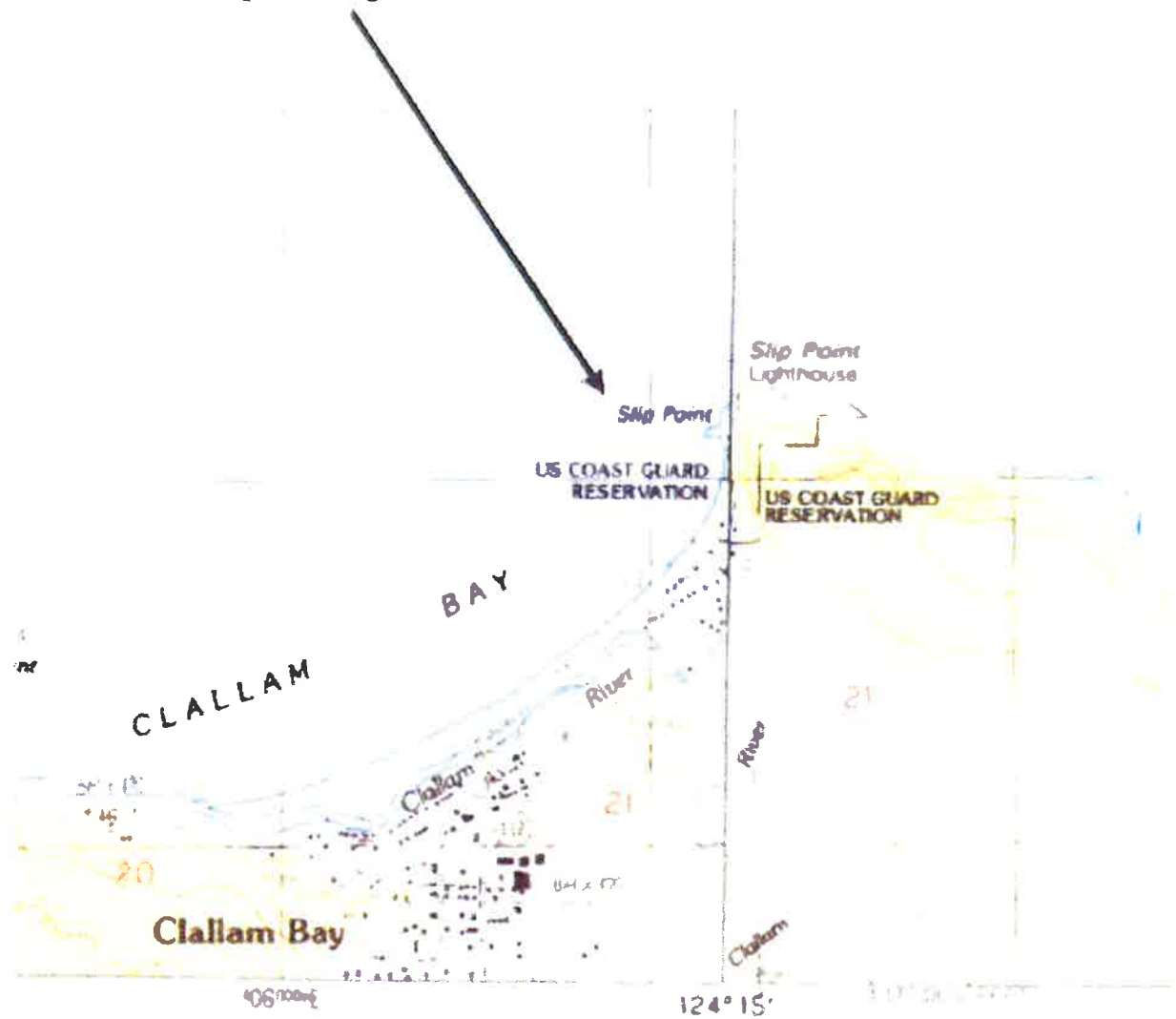


Photo 1: Distant view of the property, camera facing northeast.

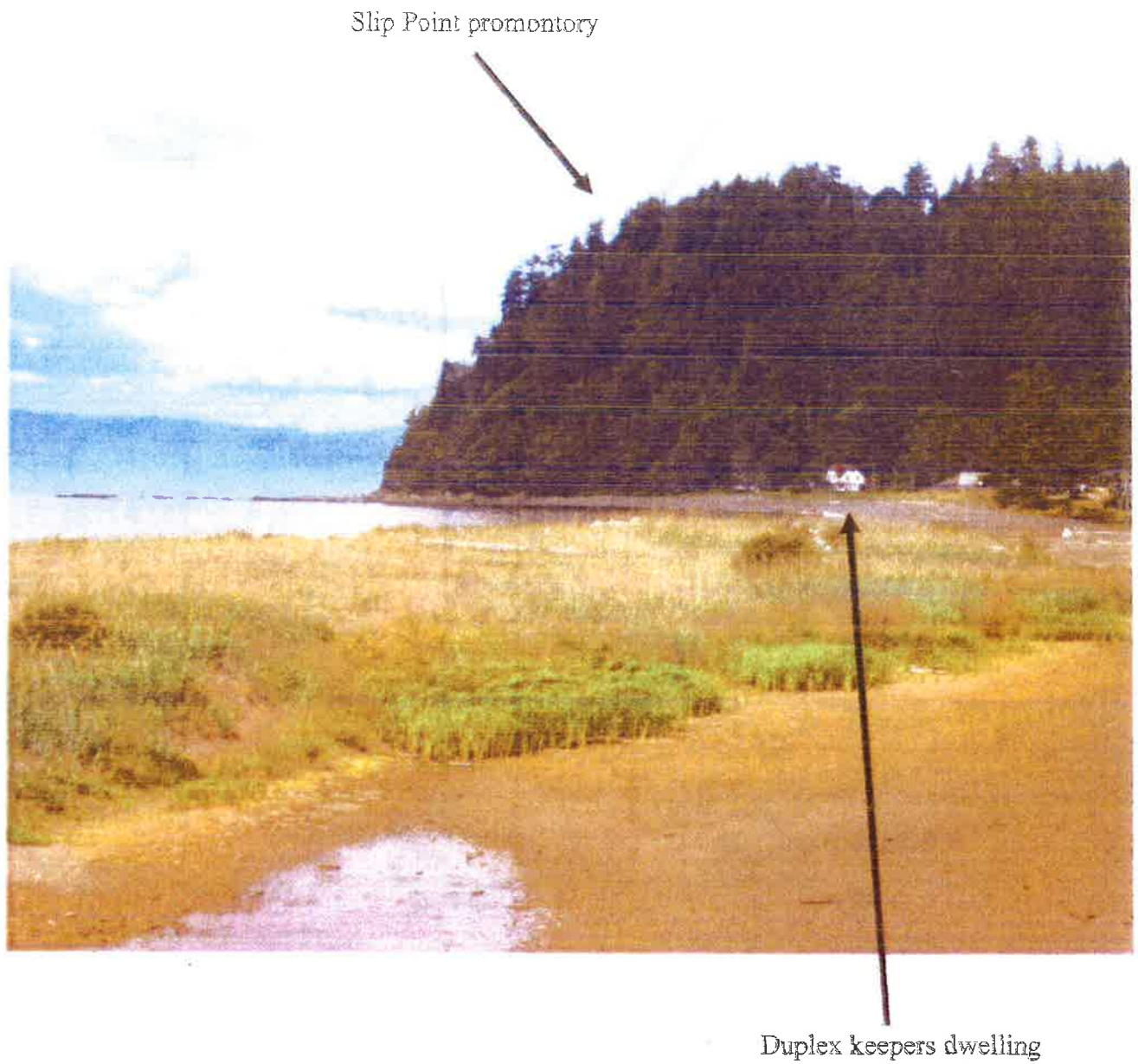


Photo 2: Slip Point Lighthouse ruins, camera facing southeast.



Photo 3: Duplex keepers dwelling (built 1905), camera facing south.





MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
MIKE FRENCH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

RICH SILL, County Administrator

File: A72

8 March 2023

Kebby Kelley
Deputy Chief
Office of Environmental Management
U.S. Coast Guard
2703 Martin Luther King Jr. Ave. S.E.
U.S. Coast Guard STOP 7714
Washington D.C. 20593- 7714

RE: Slip Point Light Station in Clallam County, WA inclusion in the National Registry of Historic Places

Mr. Kelley,
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Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2a
MAR 28 2023

Department: Superior Court

WORK SESSION ☒ Meeting Date: 3/20/23

REGULAR AGENDA ☒ Meeting Date: 3/28/23

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 861.22.010-A (Replaces 861.21.010) |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Superior Court has received additional funding in the amount of \$8,000 from the State of Washington Administrative Office of the Court (AOC) in support of the Clallam County Superior Court Family and Juvenile Court Improvement Plan (FJCIP) program for the purchase of technology needs and for hosting an implementation retreat. This is an ongoing grant since 2009 that has reimbursed the County for the cost of a fulltime FJCIP Coordinator for salary and benefits in the amount of \$96,164. With these additional funds of \$8,000, this will bring the grant total to \$104,164 for the period July 1, 2022, through June 30, 2023.

The FJCIP Coordinator works with the court's Family Law and Dependency dockets in the support, development and tracking of FJCIP programs to include reports, case processing indicators, and quarterly and yearly summaries of the court's activities and measureable outcomes on cases impacting families, juveniles or both.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

If these additional funds are approved, I will prepare a supplemental appropriation for April in the amount of \$8,000.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approval and support of these funds in support of the FJCIP program.

County Official signature & print name: _____

[Signature]

Name of Employee/Stakeholder attending meeting: _____

Lacey Halberg

Relevant Departments: _____

Superior Court

Date submitted: _____

3/10/23

AMENDMENT 1 ICA23860
BETWEEN
WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS
AND
CLALLAM COUNTY SUPERIOR COURT

(861.22.010-A) (FJCIP) (amends 861.22.010)

THIS Amendment to the Agreement is made by and between, **Washington State Administrative Office of the Courts (AOC)** and **Clallam County Superior Court (Court)**

PURPOSE This Amendment amount adds reimbursement for technology and hosting an implementation retreat for HB 1227. The Amendment One Amount is \$8,000

COMPENSATION

- a. AOC shall reimburse the Court a maximum of \$104,164 for FJCIP coordinator salary and benefits costs incurred during the term of this agreement.
- b. AOC shall reimburse the Court a one-time technology upgrade of up to \$5,000 to ensure that FJCIP Coordinators have the tools they need to conduct data analysis, facilitate virtual meetings and perform other tasks required for continuous quality improvement. Upgrades outside the below suggested items will be determined in consultation with the FJCIP Statewide Team. Purchases shall be made and must be received by June 30, 2023 the effective date of termination of this agreement. Receipts for purchased items shall be include with the invoice(s).

Below are suggested technology resources for FJCIP coordinators:

- Laptop with docking station
 - Examples that some courts are using:
 - Lenovo, T-15 gen 2 ThinkPad T-15 Gen 2 Intel Laptop.
 - Dell Latitude 5530 Laptop with docking station
 - Two monitors minimum at their work station(s)
 - Headset and webcams.
 - Wireless mouse and keyboard
 - Items to situate monitors and laptops to promote the ability to run meetings on Zoom and complete data reports and projects.
 - Paid Zoom account, if your court is not using a business license.
 - Other technology that would support the ability for your FJCIP Coordinator to do their work with your system partners.
- c. AOC shall reimburse the Court up to \$3,000 for expenses related to hosting an implementation retreat for the Keeping Families Together law (HB 1227). The retreat must occur before June 30, 2023, the effective date of termination of this agreement. Receipts for expenses shall be included with invoices. Pre-approval of food and beverage purchases is required. The Court shall work with the FJCIP Statewide Team to ensure proper reimbursement eligibility.
 - c. The Court shall submit invoices to AOC for expenditures no more frequently than monthly, and no less frequently than quarterly. Invoices shall be submitted on state form A-19.

- d. Before payment can be processed, properly-completed A-19 invoices must be submitted to payables@courts.wa.gov
- e. If this agreement is terminated, the Court shall only receive payment for performance rendered or costs incurred in accordance with the terms of this agreement prior to the effective date of termination.
- f. The Court shall maintain sufficient backup documentation of expenses under this agreement.
- g. Payments made by AOC within 30 days of receipt of a properly-completed A-19 invoice shall be deemed timely.
- h. AOC, in its sole discretion and upon notice, may initiate revenue sharing and reallocate funding among recipients of funding governed by the Family and Juvenile Court Improvement Plan legislation. If, in AOC's assessment, the Court is unlikely to expend the maximum agreement amount, AOC may reduce the maximum agreement amount. AOC may increase the maximum agreement amount if additional funds become available.

All other provisions of the original agreement stand as written and amended.

THIS AMENDMENT is executed by the persons signing below who warrant that they have the authority to execute it.

Administrative Office of the Courts

Court

Signature

Date

Dawn Marie Rubio

Name

State Court Administrator

Title

Signature

Date

Name

Name

Title

Title

Bert Dee Boughton
Individual Officer
3-3-23
Date

Approved as to form only by

Bert Dee Boughton
 Bert Dee Boughton
 Civil Deputy Prosecuting Attorney
 Clallam County

Commissioner

ICA23860

Date



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2b

MAR 28 2023

Department: Finance

WORK SESSION ☒ Meeting Date: March 20, 2023

REGULAR AGENDA ☒ Meeting Date: March 28, 2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 19961.22.008, Amendment #1 |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

ARPA DIRECT GRANT ASSISTANCE AGREEMENT AMENDMENT #1 – UNITED WAY OF CLALLAM COUNTY

Attached for your review and approval is an amendment to the ARPA Direct Grant Assistance Agreement with United Way of Clallam County, which was executed by the County on April 19, 2022. This amendment changes the language in the Scope of Work to provide the United Way of Clallam County – Clallam Resilience Project more flexibility for the eligible costs and removes the limitations from the original contract set dollar amount for the Collaborative Learning Academy, Community Meetings, personnel wages/salary, and supplies. This amendment does reduce the attendee stipends from \$36,000 to \$26,000.

On January 23, 2023 the Board of County Commissioners met to discuss this request and gave the preliminary approval for United Way of Clallam County to draft an amendment to their original contract.

All of the other terms and conditions of the original agreement are unchanged.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

* Work Session Meeting - Submit 1 single sided/not stapled copy ARPA Direct Grant Assistance Agreement Amendment 1 - United Way of Clallam County 3.28.23

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

We request the Commissioner's approval to execute this amendment during the March 28, 2023 BOCC Meeting.

County Official signature & print name: _____



Name of Employee/Stakeholder attending meeting:

Mark Lane, Clallam County Chief Financial Officer, and Chelsea Millar, BOCC

Minnie Whalen and Christy Smith, United Way of Clallam County

Relevant Departments: Finance, BOCC

Date submitted: 3/15/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy ARPA Direct Grant Assistance Agreement Amendment 1 - United Way of Clallam County 3.28.23

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256



ARPA DIRECT GRANT ASSISTANCE AGREEMENT AMENDMENT #1

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and United Way of Clallam County, a Washington State Non-Profit 501(c)(3) ("Recipient"), and changes the following attachments to the agreement entered into on April 19, 2022.

This Amendment is comprised of the text found on Attachment 1.

The term of this Amendment shall commence on the 28th day of March, 2023 and shall terminate as provided elsewhere in the Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on this 28th day of March 2023.

RECIPIENT

A handwritten signature in black ink, appearing to be "Christy Smith", written over a horizontal line.

Print name: Christy Smith

Title: Chief Executive Officer

Date: 3/9/ 2023

CLALLAM COUNTY BOARD OF COMMISSIONERS

, Chair

Originals: BOCC
United way of Clallam County
Finance Department

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY.

AMENDMENTS TO THE ORIGINAL AGREEMENT

Attachment D, Scope of Work, is amended to read as follows:

ATTACHMENT D**SCOPE OF WORK**

The Board of Commissioners are directing to provide the Recipient a total sum not to exceed \$59,000 of ARPA funds to support the Clallam Resilience Project in hosting no less than twelve cost-free Community Meetings, planning a Collaborative Learning Academy in 2022 and hosting the event no later than April 2023, and conducting activities and events in support of Resilience.

Expenses under this grant must meet the eligibility criteria outlined below:

1. Eligible Costs

Funds are to be used for the Community Meetings and to reestablish a Collaborative Learning Academy commencing no later than April 2023.

Such eligible costs incurred for the Clallam Resilience project may include:

- Collaborative Learning Academy supply costs, including:
 - o Curriculum binders;
 - o Agency and individual resilience building tools; and
 - o Other meeting supplies
- Attendee stipends of up to \$26,000 for the Collaborative Learning Academy allowing local agencies to participate
 - o Providing up to a \$100 per class financial stipend (with a 4-person limit per agency) as financial support to enable local agencies to attend the 9-month Collaborative Learning Academy
- Personnel wages/salary of staff support for Community Meetings and Collaborative Learning Academy costs, including:
 - o Supporting staff to host Community Meetings at a cost of up to \$1,000 per monthly meeting;
 - o Supporting staff to re-launch and conduct one or more Collaborative Learning Academies; and
 - o Other personnel, supplies and event-related costs incurred in support of Resilience Month

2. Program Funding and Award Amount

The County shall make \$59,000 of ARPA funds available under the IGA that will be paid to the Recipient on a reimbursement basis.

All funds are to be disbursed no later than December 31, 2024.

3. Reporting

The ARPA funding will be provided via reimbursement to the Recipient upon its submission to the County of expenditure details, together with copies of invoices, receipts and other supporting documentation for each expense for which reimbursement is requested, along with a signed certification by the Recipient that such expenses represent eligible expenses incurred by the Recipient based on the eligibility criteria outlined above and that such expenses have not been nor will be reimbursed under any other government or private entity program. The Recipient may only submit one request for Reimbursement per month.

This will ensure the eligibility of the expenditures consistent with the application requirements prior to payment.

Within 30 days of funds being fully depleted, the Recipient shall provide an executive summary narrative describing how the funds granted under this Agreement were utilized in support of the Clallam Resilience Projects cost-free Community Meetings and the Collaborative Learning Academy including; enrollment statistics, list of attending agencies, and other relevant information regarding program outcomes.



2C
MAR 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff / EM

WORK SESSION x Meeting Date: 3-20-23

REGULAR AGENDA x Meeting Date: 3-28-23

Required originals approved and attached? x
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | x Other: Property Procurement |

Documents exempt from public disclosure attached: ☐

Executive summary:

As part of the Property Acquisition for the new Joint Public Safety Facility (New EOC), a title search was conducted on the property on Edgewood Dr. The search disclosed a small parcel along right of way area owned by Sue and Thomas Bond. This property is part of the larger parcel being considered at this time and necessary to complete the boundary line adjustment.

The Bond's have agreed to quit claim the property to the county for \$500.

Attached is the land purchase agreement, a copy of the Quit Claim Deed and other supporting documents related to the action.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The \$500 for the property is within the "New EOC" budget and no specific action is required.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

If approved, the BOCC will confirm the property transfer with the signing of the Land Purchase Agreement.

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

County Official signature & print name:



Ron Cameron, Undersheriff

Name of Employee/Stakeholder attending meeting: Ron Cameron, Linda Capps

Relevant Departments: Sheriff/EM; Public Works; Finance

Date submitted: 3-15-23

-
- * Work Session Meeting - Submit 1 single sided/not stapled copy
 - ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Bonds Quit Claim
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

COUNTY ROAD NAME Emergency Operations Center CRP _____
PROPERTY OWNERS Sue and Thomas Bond NO. _____

CLALLAM COUNTY ROAD DEPARTMENT
Land Purchase Agreement

In exchange for deeded land in the matter of the above said County Project, Clallam County shall provide the following:

A portion of Parcel B of the Bond Large Lot Subdivision - \$500

The undersigned property owners hereby authorize and grant Clallam County the right to provide the above agreement, together with the right to enter upon their remaining lands as may be necessary to perform any of the above. There are no other agreements written or oral other than those stated herein.

Signed at _____, Washington this _____ day of _____, 20_____.

Sue M. Bond
Property Owner

as for Power of attorney for
Property Owner Thomas C. Bond

Sue M. Bond
Property Owner

Property Owner

Address; Street or Box No.

Address; Street or Box No.

City State Zip

City State Zip

[Signature]
R/W Agent or Witness

R/W Agent or Witness

Reviewed By:

Approved By:
BOARD OF CLALLAM COUNTY COMMISSIONERS

Assistant Engineer Date

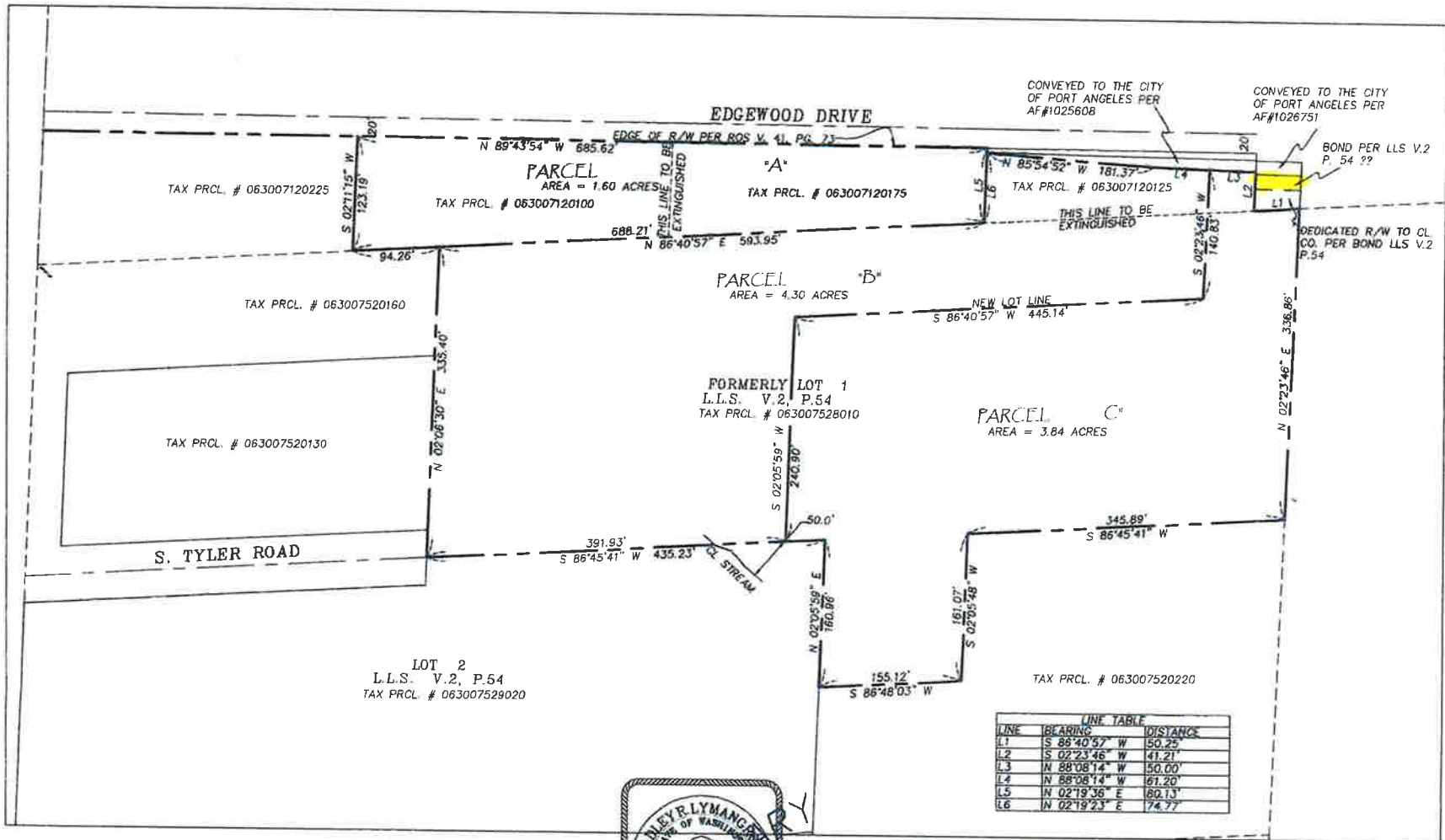
Mark Ozias, Chair Date

County Engineer Date

Randy Johnson Date

[Signature] 3/15/23
Deputy Prosecuting Attorney Date

Mike French Date



SCALE: 1" = 100'	FILE: SKETCH SHOWING PRELIMINARY LOT LAYOUT	
DATE: 12/12/22	MATTHEWS SHORT PLAT	
JOB NO: 22015	SECTION 7, T. 30 N., R. 6W., W.M.	
SHEET: 1 OF 1	CLIENT: MARK MATTHEWS P.O. BOX 357 PORT ANGELES, WA 98362	B.R. Lyman Land Surveying 35 1ST AVE. SE PORT ANGELES, WA 98362 PHONE: (360) 457-1281

WHEN RECORDED RETURN TO
Clallam County Public Works Department Road Division

Quit Claim Deed

THE GRANTOR Thomas C. Bond and Sue M. Bond, husband and wife

for and in consideration of \$10.00 and other valuable consideration conveys and quit claims to
**CLALLAM COUNTY, A POLITICAL SUBDIVISION, BY AND THROUGH ITS ROAD
DEPARTMENT**

all right, title and interest in the following described real estate, together with all after acquired
title of the grantor(s) therein, situate in the County of Clallam, State of Washington, being a
portion of Tax Parcel No: 063007-528010

The East 50 feet of that portion of the East half of the East half of the South half of Government
Lot 5 in Section 7, Township 30 North, Range 6 West, W.M., Clallam County, Washington, lying
South of State Route 112;

Except that portion conveyed to the City of Port Angeles as disclosed by Auditor's File No. 1999-
1026751.

Except that portion conveyed to Clallam County in the Bond Large Lot Subdivision, Volume 2,
Page 54.

Situate in County of Clallam, State of Washington.

Dated January 26 20 23

Sue M. Bond attorney for
GRANTOR:

Thomas C. Bond
GRANTOR:

STATE OF WASHINGTON)
) ss.
COUNTY OF CLALLAM)

On this day personally appeared before me

Thomas C. Bond to me known to be
the individual(s) described in and who executed the within and foregoing instrument, and acknowledged that
she signed the same as her free and voluntary act and deed, for the uses and purposes therein
mentioned.

Given under my hand and official seal this 26th day of January, 20 23.

Linda Caples
Notary Public in and for the State of Washington,
residing at Port Angeles, WA
My appointment expires: 5/23/23



RETURN ADDRESS

Thomas C Bend
2960 So. Tyler Rd
Fort Hughes, WA 98362

756830

Please print neatly in type information

Document Title(s)

Durable Power of Attorney

Reference Numbers(s) of related documents

Grantor(s) (Last, First and Middle Initial)

Sue M Bend

Additional Reference #'s on page _____

Grantee(s) (Last, First and Middle Initial)

Thomas C Bend

Additional grantors on page _____

Legal Description (abbreviated form: Lt, lot, block, plat or section, township, range, quarter/quarter)

Additional grantors on page _____

Assessor's Property Tax Parcel/Account Number

Additional legal is on page _____

The Auditor/Recorder will rely on the information provided on this form. The state will not read the documents to verify the accuracy or completeness of the indexing information provided herein.

Additional parcel #'s on page _____

BOOK 1190 PAGE 286

DURABLE POWER OF ATTORNEY
EFFECTIVE IMMEDIATELY

1. Designation. SUE M. BOND, residing and domiciled in the State of Washington, as principal, hereby designates my husband, THOMAS C. BOND, as attorney-in-fact, and hereby revokes and terminates all powers of attorney heretofore executed.

2. Effectiveness; Duration. This power of attorney shall become effective immediately and shall not be affected by disability or incompetency of the principal. This power of attorney shall continue until revoked or terminated notwithstanding any uncertainty as to whether the principal is dead or alive. Disability shall include the inability to manage property and affairs effectively for reasons such as mental illness, mental deficiency, physical illness or disability, advanced age, chronic use of drugs, chronic intoxication, confinement, detention by a foreign power or disappearance.

3. Powers. The attorney-in-fact shall have all powers of an absolute owner over the assets and liabilities of the principal, whether located within or without the State of Washington. These powers shall include, without limitation, the power and authority specified below.

3.1 Real Property. The attorney-in-fact shall have authority to purchase, take possession of, lease, sell, convey, exchange, mortgage, release and encumber real property or any interest in real property.

3.2 Personal Property. The attorney-in-fact shall have authority to purchase, receive, take possession of, lease, sell, assign, endorse, exchange, release, mortgage and pledge personal property or any interest in personal property.

3.3 Financial Accounts. The attorney-in-fact shall have authority to deal with accounts maintained by or on behalf of the principal with institutions (including, without limitation, banks, savings and loan associations, credit unions and securities dealers). This shall include the authority to maintain and close existing accounts, to

open, maintain and close other accounts and to make deposits, transfers and withdrawals with respect to all such accounts.

3.4 United States Treasury Bonds. The attorney-in-fact shall have the authority to purchase United States Treasury Bonds which may be redeemed at par value in payment of federal estate tax.

3.5 Moneys Due. The attorney-in-fact shall have authority to request, demand, recover, collect, endorse and receive all moneys, debts, accounts, gifts, bequests, dividends, annuities, rents and payments due the principal.

3.6 Claims Against Principal. The attorney-in-fact shall have authority to pay, settle, compromise or otherwise discharge any and all claims of liability or indebtedness against the principal and, in so doing, use any of the principal's funds or other assets or use funds or other assets of the attorney-in-fact and obtain reimbursement out of the principal's funds or other assets.

3.7 Legal Proceedings. The attorney-in-fact shall have authority to participate in any legal action in the name of the principal or otherwise. This shall include (a) actions for attachment, execution, eviction, foreclosure, indemnity and any other proceeding for equitable or injunctive relief and (b) legal proceedings in connection with the authority granted in this instrument.

3.8 Written Instruments. The attorney-in-fact shall have the power and authority to sign, seal, execute, deliver and acknowledge all written instruments and do and perform each and every act and thing whatsoever which may be necessary or proper in the exercise of the powers and authority granted to the attorney-in-fact as fully as the principal could do if personally present.

3.9 Safe Deposit Box. The attorney-in-fact shall have the authority to enter any safe deposit box in which the principal has a right of access.

3.10 Transfers to Trust. The attorney-in-fact shall have the authority to transfer assets of all kinds to the trustee of any trust which is for the sole benefit of the principal as to the principal's separate property

and which terminates at the principal's death as to the principal's property with the principal's property distributable to the personal representative of the principal's estate.

3.11 Disclaimer. The attorney-in-fact shall have the authority to disclaim any interest, as defined in RCW 11.86.010, in any property to which the principal would otherwise succeed.

3.12 Health Care Decisions. The attorney-in-fact shall have the authority to give informed consent on behalf of the principal to medical, surgical, health and/or nursing care and treatment or non-treatment, as provided in Chapter 7.70 RCW; provided, however, that the attorney-in-fact may not consent, without court approval, to any procedure referred to in RCW 11.92.043(5) that requires court approval before a guardian may consent to it.

4. Termination. This power of attorney may be terminated by

a. the principal by written notice to the attorney-in-fact and, if this power has been recorded, by recording the written instrument of revocation in the office of the recorder or auditor of the place where the power was recorded.

b. by a guardian of the estate of the principal after court approval of such revocation;

c. or by the death of the principal upon actual knowledge or receipt of written notice by the attorney-in-fact.

5. Accounting. Upon request of the principal or the guardian of the estate of the principal or the personal representative of the principal's estate, the attorney-in-fact shall account for all actions taken by the attorney-in-fact for or on behalf of the principal.

6. Reliance. Any person acting without negligence and in good faith in reasonable reliance on this power of attorney shall not incur any liability. Any action so taken, unless otherwise invalid or unenforceable, shall be

binding on the heirs and personal representatives of the principal.

7. Indemnity. The estate of the principal shall hold harmless and indemnify the attorney-in-fact from all liability for acts done in good faith and not in fraud of the principal.

8. Nomination of Guardian. The principal nominates those persons designated in paragraph 1 to act as co-guardians of the principal's estate and co-guardians of the principal's person if protective proceedings for the principal's person or estate are ever commenced.

9. Applicable Law. The laws of the State of Washington shall govern this power of attorney.

DATED this 21 day of November, 1995.

Sue M. Bond
SUE M. BOND

STATE OF WASHINGTON

COUNTY OF CLALLAM

On this 21st day of November, 1995, before me the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared SUE M. BOND, known to be the individual named in and who executed the within and foregoing instrument; and she acknowledged to me that she signed the same as her free and voluntary act and deed for the uses and purposes therein mentioned.

WITNESS my hand and official seal hereto affixed the day and year first above written.

NOTARY PUBLIC in and for the
State of Washington
My Commission Expires: 2-28-97

756830



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3a
MAR 28 2023

Department: Extension/Noxious Weed Control

WORK SESSION ☒ **Meeting Date:** 3-20-2023

REGULAR AGENDA ☒ **Meeting Date:** 3-28-2023

Required originals approved and attached? ☒

Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

This resolution closes the existing Noxious Weed Control Board's petty cash fund in the amount of \$100 that is no longer necessary.

Budgetary impact: The \$100.00 will be returned to the Treasurer.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Recommend approval to close the Noxious Weed petty cash fund.

County Official signature & print name: Christina St John 

Name of Employee/Stakeholder attending meeting: Christina St John, coordinator

Relevant Departments: Noxious Weed Control Board

Date submitted: 3-14-2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2023

CLOSING THE NOXIOUS WEED CONTROL BOARD PETTY CASH FUND

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Noxious Weed Control Board has a petty cash fund in the amount of \$100.00 that is no longer necessary and requests to have this fund terminated.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Close the Noxious Weed Control Board's petty cash fund with the \$100.00 balance to be returned to the Treasurer.

PASSED AND ADOPTED this _____ day of _____, 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, MMC, Clerk of the Board

Mike French



30

MAR 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date:** March 20, 2023

REGULAR AGENDA ☒ **Meeting Date:** March 28, 2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – Furniture Purchase |

Documents exempt from public disclosure attached: ☐

Executive summary:

Health and Human Services Department is requesting to utilize funds from Foundational Public Health Services (LifeCourse) to purchase furniture for six workstations for the Environmental Health Division. This request is part of the office space redesign between the Building Division and Environmental Health. The office space reconfiguration is now ready to move forward with the removal of the rolling filing cabinets (scanning project) have been removed, and an approved floor plan that can accommodate the needed office space for Environmental Health.

The proposed FPHS funding includes the following (quote attached):

- Office Desks, including setup, delivery & installation.
- Panel system, including setup, delivery & installation.

The quote attached is for \$49,575.

Health and Human Services Department is requesting a waiver of the BID/RFP/Quote Requirement, pursuant to Clallam County Code, Chapter 3.12, and Administrative Policy 560, for the purchase of office furniture/panel system from Pacific Office Equipment. (See attach Request for Waiver)

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

EH Furniture-POE - Work Session
Revised: 3-04-2019

Support staff's request.

County Official signature & print name:  KEVIN LoPiccolo

Name of Employee/Stakeholder attending meeting: Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: March 15, 2023

-
- * Work Session Meeting - Submit 1 single sided/not stapled copy
 - ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

EH Furniture-POE - Work Session
Revised: 3-04-2019



**REQUEST FOR WAIVER OF
BID/RFP/QUOTE REQUIREMENT**

Department: **HHS-Environmental Health**

Date: 3/14/2023

Contract Number: None

Pursuant to Clallam County Code Chapter 3.12, and Administrative Policy 560, a waiver of the Bid/RFP/Quote requirement for purchases of goods or services is requested.

Goods or Services to be Purchased: Office Furniture-Environmental Health Courthouse

Cost of Purchase: \$ 49,575.54 (\$23,006.40 furniture + \$22,559.35 panel system)

Vendor to be Awarded Contract:

Pacific Office Equipment-Port Angeles, WA

I certify that after diligent inquiry, to the best of my knowledge the vendor indicated above is the sole provider of the goods/services detailed in this document.

By: 
County Official Signature

Approved this _____ day of _____, 2023.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Memo: Per Clallam County Administrative Policy 560 – Purchasing, Bidding & Contracts Pacific Office Equipment is currently on the Clallam County vendor list.

(2) Solicitation of Informal Bids/Quotes Solicitation of informal bids may be made in person or by mail, telephone, fax, or e-mail. Responses must be in writing and may be fax, e-mail, or may be pages from published catalogs, published advertisements, or other written documents. Any solicitation must include at least 3 vendors, if available, from the County's Vendor List. Vendors not on the County's Vendor list may be solicited in addition.

I have attached three informal quotes from three different suppliers. The quotes are general in nature as most of the office furniture pieces had to be custom made.

.40 SOLE SOURCE PURCHASES Solicitation of formal bids, informal bids/quotes, and/or an RFP/RFQ may be dispensed with where the purchases are clearly and legitimately limited to a single source of supply or which involve special facilities or market conditions.

The office has unique dimensions and odd measurements that were are challenge. The area is 28'x19' to arrange seven workstations, panels, and file cabinets and copier. Much of the commercial furniture would not fit in the areas. Additionally, POE assembles and delivers the furniture. Other commercial office furniture vendors did not offer those services.

Sales Quote No: 1537

Date: 12/26/22

Account No: CLA045

Bill To: CLALLAM CO. HEALTH & HUMAN SERVICES
 111 E. 3RD STREET
 PORT ANGELES, WA 98362-3000

Ship To: CLALLAM CO. HEALTH & HUMAN SERVICES
 111 E. 3RD STREET
 PORT ANGELES, WA 98362-3000

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
NICK WRIGHT	HHS ENV HEALTH	DELIVERY	NET 30	1/15/23

Notes

ADD L-SHAPE SIT/STAND BASE FOR \$852/DESK.

Item No	Description	Quantity	UM	Price	Disc	Amount
FURNITURE	NORTH OFFICE DESKS - PRICING INCLUDES SETUP, DELIVERY AND INSTALLATION	1.00	EACH	\$28,758.00	0.20	\$23,006.40
FURNITURE	PANEL SYSTEM AS PRESENTED IN ATTACHED DRAWING. COLORS AND PAINT TBD BY CUSTOMER AT TIME OF ORDER. PRICING INCLUDES SETUP, DELIVERY, CONFIGURATION, INSTALLATION.	1.00	EACH	\$41,017.00	0.45	\$22,559.35

Pacific Office Equipment

"Your Local Solution Provider"

314 E 8th St Port Angeles, WA 98362

800-962-8714 360-417-3600

www.poeinc.com

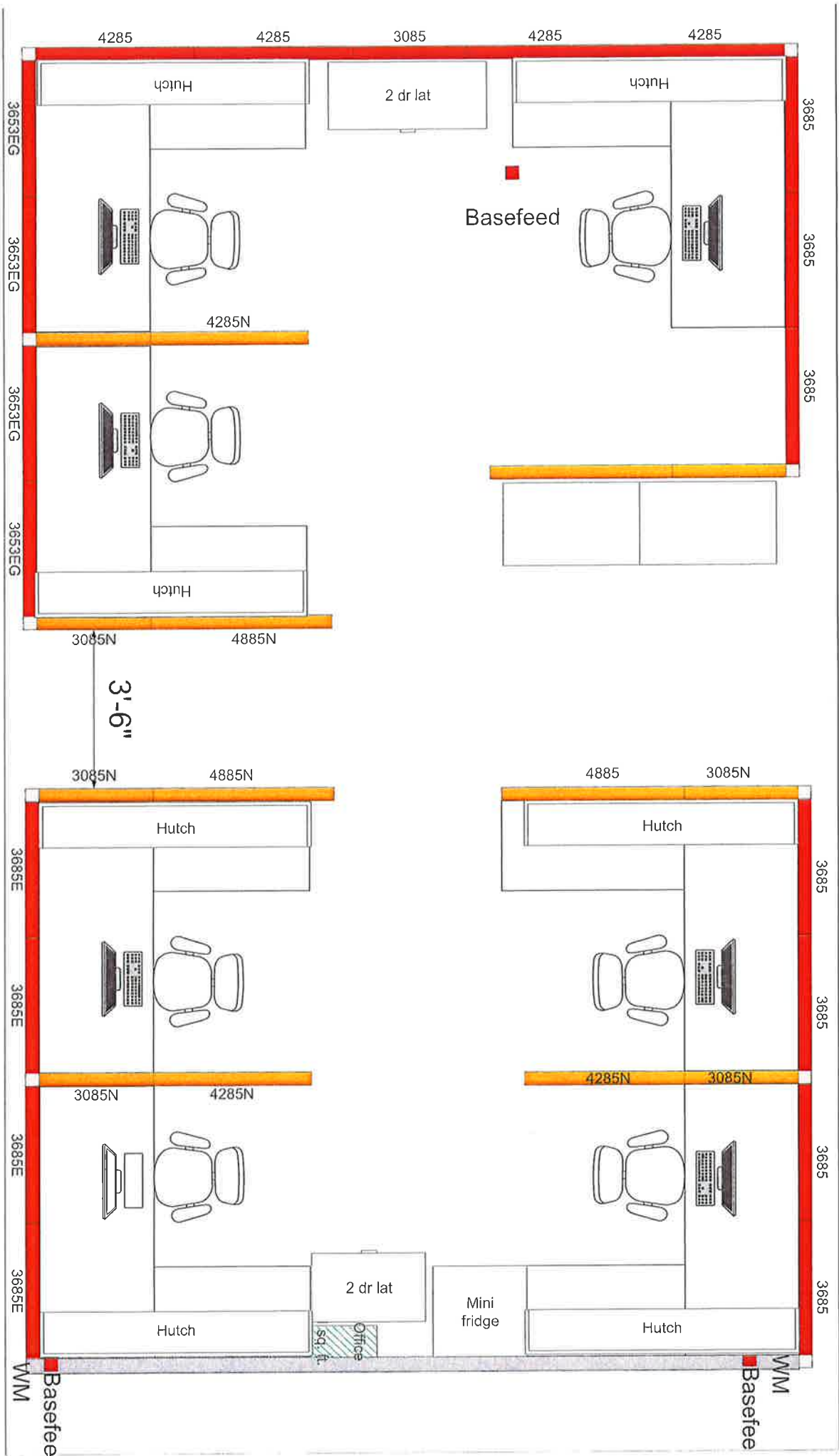
Subtotal \$45,565.75

Discount \$0.00

Freight \$0.00

Sales Tax \$4,009.79

Sales Order Total \$49,575.54



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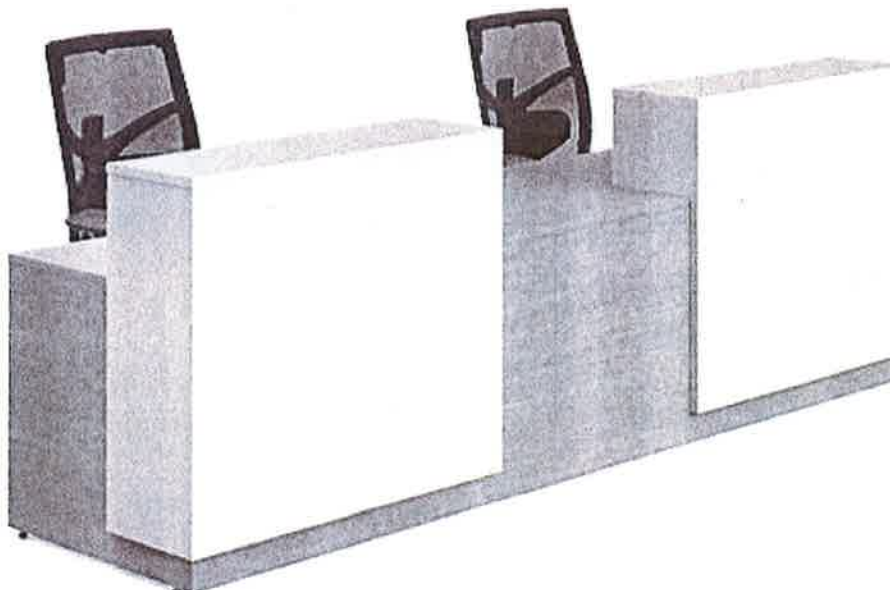
Search by keyword or item number

1-800-443-5117 8:30AM to 5PM M-F Central

FREE NATIONWIDE SHIPPING ON ALL ITEMS! 48 STATES!

Home / Reception Room / Custom Reception Desks / Contrasts Custom 2-Person Reception Desk w/Drawers - 10'W Desk

FREE SHIPPING



pedestals for plentiful and secure file storage. **10'W Desk sold above, other sizes and accessories below.**

10'W Contrasts Custom 2-Person Reception Desk measures 122"W x 31"D x 42"H overall. Left and right side desks measure 42"W. Center desk measures 36"W. Desk includes one file/file and one box/box/file pedestal under center desk. Reception desk ships unassembled, files ship assembled. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions). **Please allow 8-9 weeks for delivery.**

Desk Series Features:

- * Unique design will surely make an impression on clients.
- * All Contrasts desks are finished in durable, high pressure laminates throughout.
- * Choose to have your desk made in all one color, two-tone or multi-colored to your specification.
- * Desktops are 30"D with grommet access on the left and right side desks.
- * Center desk is made without reception cap for ADA accessibility.
- * Transaction counters on top of reception caps are 13"D and 42"H from the floor.
- * Underneath the transaction counters, paper sorter house important documents and keep desktops looking neat and clean.
- * Front panels of reception caps are perfect for mounting signage.
- * Each desk includes one locking box/box/file pedestal and one locking file/file pedestal. On 10' and 12' desks, files can install under center desk to allow maximum legspace on side desks.
- * Several cabinet storage options sold below.
- * **Need a custom size? Do you need a desk that is larger or smaller, or want to add or delete a section? Just email or fax us a rough sketch of**

Qty: 0

\$3,399.00

measure 66"W x 30"D and include grommets for wire management. Center desk also measures 60"W x 30"D. Counters of top of reception caps are 13"D and are 42"H from the floor. Measures 194"W x 31"D x 42"H overall. Reception desk ships unassembled, files ship assembled. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions).

Please allow 8-9 weeks for delivery.

Desk Color:

Dark Suede

Reception Cap Color:

Dark Suede

File Color:

Dark Suede

Drawer Pull:

Equinox Aluminum

Contrasts Custom 6'W Credenza

Y11379

Custom credenza includes a two-door cabinet with interior adjustable shelf and two lateral file drawers. File drawers accommodate both letter and legal hanging files. Both cabinet and lateral file include locks and keys. Measures 72"W x 21"D x 29"H overall. Ships assembled, just attach the top surface over both storage units. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions). **Please allow 8-9 weeks for delivery.**

Color:

Sea Gray Rift

Handle Style/Color:

Equinox Aluminum

Qty: 0

\$5,399.00

Contrasts Custom 120"W Credenza

Y11366

An essential fixture for any reception area. Custom made in several laminate colors, the Contrasts Custom Credenza offers ample file and cabinet storage. Includes two, 2-door cabinets with one interior adjustable shelf and

Qty:

\$2,499.00

Contrasts Custom 6'W Wall Mounted Hutch

Y11380

Features four, white painted glass doors for overhead storage. Doors are non-locking. Measures 72"W x 15"D x 29"H overall. Ships assembled. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions). **Please allow 8-9 weeks for delivery.**

Color:

Sea Gray Rift

Qty:

\$799.00

Contrasts Custom Box/Box/File Pedestal

Y11367

For use under any Contrasts Custom Reception Desk. Choose from several laminate colors and drawer pull styles. Locking box/box/file pedestal accommodates letter and legal size hanging folders. Unfinished top surface - not to be used as a freestanding file. Ships fully assembled. Measures 16"W x 18"D x 28"H overall. Shipping weight 62 lbs. **PRICE INCLUDES SHIPPING! Please allow 8-9 weeks for delivery.**

File Color:

Riviera Maple

Drawer Pull Style/Color:

Neo

Qty:

\$699.00

Contrasts Custom File/File Pedestal

Y11375

For use under any Contrasts Custom Reception Desk. Choose from several laminate colors and drawer pull styles. Locking file/file pedestal accommodates letter and legal size hanging folders. Unfinished top surface – not to be used as a freestanding file. Ships fully assembled. Measures 16"W x 18"D x 28"H overall. Shipping weight 62 lbs. **PRICE INCLUDES**

12'W Three-Person Contrasts Custom
Standing Height Reception Desk with Drawers

60"W Custom Reception Desk with Frosted
Glass Window

5'W Classic Custom Standing Height
Reception Desk

View All...

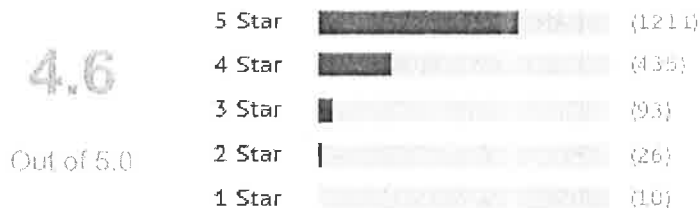
YOU MAY ALSO LIKE



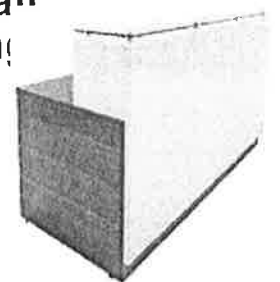
**Contrasts Custom L-
Shaped Lobby Desk,
Right Return**

\$4,999.00

We're currently collecting product reviews for this item. In the meantime, here are some reviews from our past customers sharing their overall shopping experience.



**Overall
Rating**



**Contrasts Custom
Reception Desks
w/Glass Counter - 5'W
Desk**

\$4,999.00

93%

of customers that
buy
from this merchant
give
them a 4 or 5-Star
rating.

March 9, 2023 by DJ (WA, United States)

"Easy to order; order was shipped promptly and no damage to shipping container purchase. The assembly instructions were easy to follow."



March 9, 2023 by Jed C. (TX, United States)

**Emerge Glass Top 2-
Person Reception
Desk w/Drawers &
LED Lights - 132"W**

Price: \$4,700.00

Your Price: \$2,699.00

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888-611-1892

LIFETIME GUARANTEE

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Corben Four Person Modular Workstation Cubicle Set - 280"W

Item#: 14984 Brand: [NBF Signature Series](#)

Collection: [Corben](#)

☆☆☆☆☆ 0.0 No Reviews [Write the First Review](#)

\$8,899.00

List: ~~\$34,042.58~~ You Save: 74%

Order Free Color Samples >

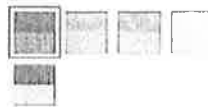
GSA

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Panel/Tackboard & Overhead Storage:

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Laminate Worksurface:

Buka Bark



Frame: Metallic Silver

Product Details

The Corben Four Person Modular Workstation Cubicle Set with P Legs offers an ample work surface and plenty of personal storage for your employees' work or belongings.

Each workstation contains a 66"W x 63"D L-shaped worksurface with a user curve. One mobile pedestal in each cube provides storage for supplies, as well as important documents. One overhead flipper door storage cabinet (30"Wx12"D) can hold personal belongings or additional work materials. Directly below, a 16"W x 30"H tackboard is perfect for pinning inspiration, messages or reminders. A toolbar with binder storage, as well as a diagonal and vertical paper tray holder, provides more space to store literature and other paper items. This set comes with P legs. The tallest panels measure 67"H.

Please note that this workstation set will be custom-made specifically for your order, and as such it is non-returnable. Assembly required. Professional installation strongly recommended for Open Plan items

Features:

- Includes: Four L-desk workstations

NBF's Government Sales Program

We are proud to process over 20,000 government orders each year; all backed by our lifetime guarantee. With more than 40 years of experience, we know the unique needs of government shoppers. Shop how you want and need, whether its directly from our website with live GSA contract pricing, on a government shopping portal or through one of our set-aside teaming partners, we are here for you, every step of the way.

Contracts: GSA Contract | Navy BPA | TXMAS | CMAS

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GSA Contract



Contract No: GS-27F-0024V

- [Contract Terms and Price List](#)
- [NBF Government Brochure \(pdf\)](#)

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- [GSAadvantage.gov](https://www.GSAadvantage.gov) - online shopping/ordering system
- [Set-Aside Purchases](#) - purchase NBF products, under contract, from several teaming partners who meet set-aside socioeconomic standards.

Department of Navy Furniture BPA



The U.S. Department of Navy (DON) has awarded National Business Furniture a Blanket Purchase Agreement. Spiral III of the Navy's Furniture BPA program went into effect October 1, 2017.

NOTE: NBF's Navy BPA product offering mirrors NBF's GSA Schedule contract (GS-27F-0024V). Applicable products are identified on the NBF website with a blue GSA icon: **GSA**

Contract No: N00189-17-A-0110

- [Contract Information and Support Documents](#)

How to Shop:

- [NBF.com/GSA](#) - Shop over 2,000 contract items. Sign in or create an account for live GSA pricing.

Available In 1 Option

Two-person L-desk Workstation Set

\$5,679.00

☆☆☆☆☆

Available In 3 Options

At Work Four Person Compact Workstation Set

\$3,994.15

~~\$6,892.00~~

☆☆☆☆☆

🚚 Ships Today!

Available In 1 Option

Element Two Person Workstation - 48"w

\$599.00

★★★★★

🚚 Ships Today!

Available In 1 Option

Element Two Person Workstation - 59"w

\$699.00

☆☆☆☆☆

Frequently Bought Together



Available In 10 Options

Corben Two Person Modular Workstation Cubicle Set

\$3,999.00

GSA

★★★★★



Available In 1 Option

Three-person L-desk Workstation Set

\$8,519.00

☆☆☆☆☆



Available In 10 Options

Corben Modular Workstation Cubicle Corner Desk

\$2,299.00

GSA

★★☆☆☆



Available In 3 Options

Straight Basic Workstation

\$1,579.00

☆☆☆☆☆



Zira Layout Shown

Absolute Acajou (ACJ)

Model	Description	List Price
Z2472T	24" Deep Prestanding Table	\$695
Z16L2E5+HQ	File, File Storage Shell	\$609
Z16L2BFS+HQ	Box, Box, File Storage Shell	\$702
Z72S42H+HQ	Open Hiter with Closed Back	\$1282
Z3072F23+HQ	Double Pedestal Desk	\$1882
Z36L2E	File, File Storage Module (\$1357 each)	\$2714
Total		\$7884

Components Shown



Z2472T Z16L2BFS+HQ Z16L2E5+HQ Z72S42H+HQ



Z3072F23+HQ Z36L2E+HQ



Seating shown: Factor 5541-8
with Cloud Frame (IC)
(page 6)

Available immediately
in the following finish:



ACJ Absolute Acajou



HQ Handle

www.officefurniturecenter.com/catalogs

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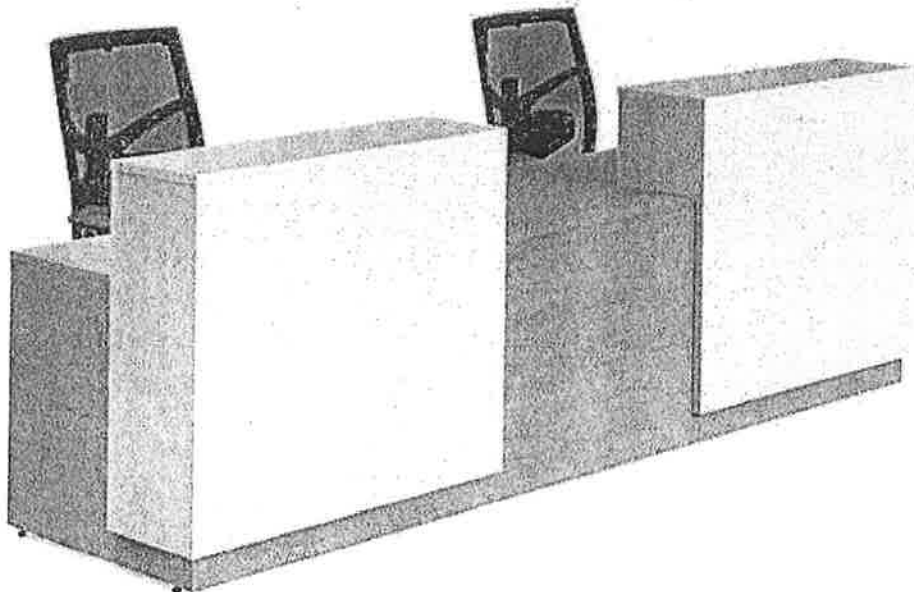
Search by keyword or item number

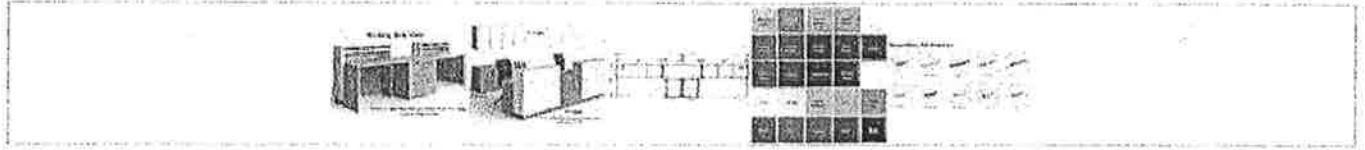
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Home / Reception Room / Custom Reception Desks / Contrasts Custom 2-Person Reception Desk w/Drawers - 10'W Desk

FREE SHIPPING





 [CLICK IMAGES TO ENLARGE](#)

Contrasts Custom 2-Person Reception Desk w/Drawers - 10'W Desk

Item #: Y12886

\$6,299.00

Desk Color: Sea Grey Rift

Reception Cap Color: White

File Color: Sea Grey Rift

Drawer Pull: Equinox Aluminum

Quantity: 0

ADD TO CART



FREE SHIPPING
ALL ITEMS

[Assembly Resources and Instructions](#)

PRODUCT DETAILS

Our Contrasts Custom 2-Person Reception Desks are modern, trendy and functional. Custom-made in your choice of many laminates, you can order your reception desk to match your lobby's décor. All desks include two file

pedestals for plentiful and secure file storage. **10'W Desk sold above, other sizes and accessories below.**

10'W Contrasts Custom 2-Person Reception Desk measures 122"W x 31"D x 42"H overall. Left and right side desks measure 42"W. Center desk measures 36"W. Desk includes one file/file and one box/box/file pedestal under center desk. Reception desk ships unassembled, files ship assembled. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions). **Please allow 8-9 weeks for delivery.**

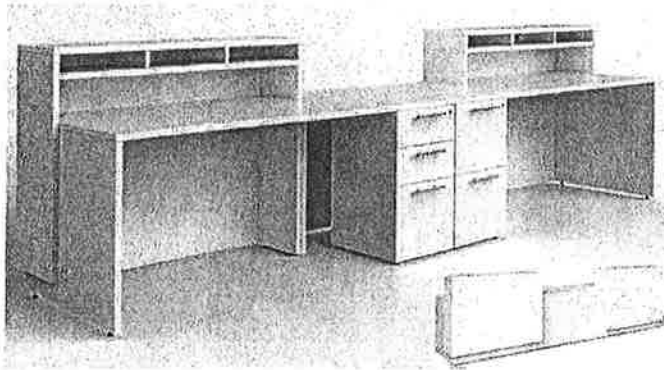
Desk Series Features:

- * Unique design will surely make an impression on clients.
- * All Contrasts desks are finished in durable, high pressure laminates throughout.
- * Choose to have your desk made in all one color, two-tone or multi-colored to your specification.
- * Desktops are 30"D with grommet access on the left and right side desks.
- * Center desk is made without reception cap for ADA accessibility.
- * Transaction counters on top of reception caps are 13"D and 42"H from the floor.
- * Underneath the transaction counters, paper sorter house important documents and keep desktops looking neat and clean.
- * Front panels of reception caps are perfect for mounting signage.
- * Each desk includes one locking box/box/file pedestal and one locking file/file pedestal. On 10' and 12' desks, files can install under center desk to allow maximum legspace on side desks.
- * Several cabinet storage options sold below.
- * **Need a custom size? Do you need a desk that is larger or smaller, or want to add or delete a section? Just email or fax us a rough sketch of**

the above desk showing your preferred dimensions and we'll respond with a customized proposal.

MORE SIZES & ACCESSORIES BELOW

+ ADD SELECTED ITEMS TO CART



Qty:

\$6,599.00

12'W Contrasts Custom 2-Person Reception Desk w/Drawers

Y12887

12'W Desk features high pressure laminate construction throughout, for excellent wear and cleanability. Includes two reception caps, a locking box/box/file and a locking file/file under the center desk. Left and right side desks each measure 48"W x 30"D and include grommets for wire management. Center desk also measures 48"W x 30"D. Counters of top of reception caps are 13"D and are 42"H from the floor. Measures 146"W x 31"D x 42"H overall. Reception desk ships unassembled, files ship assembled. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions). **Please allow 8-9 weeks for delivery.**

Desk Color:

White ▼

Reception Cap Color:

White ▼

File Color:

White ▼

Drawer Pull:

Equinox Aluminum ▼

Qty:

\$7,299.00

16'W Contrasts Custom 2-Person Reception Desk w/Drawers

Y12888

16'W Desk features high pressure laminate construction throughout, for excellent wear and cleanability. Includes two reception caps, a box/box/file and a file/file on the left and right side desks. Left and right side desks each

measure 66"W x 30"D and include grommets for wire management. Center desk also measures 60"W x 30"D. Counters of top of reception caps are 13"D and are 42"H from the floor. Measures 194"W x 31"D x 42"H overall. Reception desk ships unassembled, files ship assembled. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions).

Please allow 8-9 weeks for delivery.

Desk Color:

Dark Suede

Reception Cap Color:

Dark Suede

File Color:

Dark Suede

Drawer Pull:

Equinox Aluminum

Contrasts Custom 6'W Credenza

Y11379

Custom credenza includes a two-door cabinet with interior adjustable shelf and two lateral file drawers. File drawers accommodate both letter and legal hanging files. Both cabinet and lateral file include locks and keys. Measures 72"W x 21"D x 29"H overall. Ships assembled, just attach the top surface over both storage units. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions). **Please allow 8-9 weeks for delivery.**

Color:

Sea Gray Rift

Handle Style/Color:

Equinox Aluminum

Contrasts Custom 120"W Credenza

Y11366

An essential fixture for any reception area. Custom made in several laminate colors, the Contrasts Custom Credenza offers ample file and cabinet storage. Includes two, 2-door cabinets with one interior adjustable shelf and

Qty: 0

\$3,399.00

Qty: 0

\$5,399.00

two locking 2-drawer lateral files. 2-Piece top surface of credenza features squared off laminated edges to match the Contrasts Custom L-Desk. Finished back panel. Measures 120"W x 21"D x 30"H overall. Cabinets and files ship assembled, just attach the top surfaces. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions). **Please allow 8-9 weeks for delivery.**

Cabinet/File Color:

Mocha Walnut ▼

Top Surface/Edge Color:

Mocha Walnut ▼

Drawer Pull Style/Color:

Neo ▼

Contrasts Custom 5'W Wall Storage Unit

Y11374

This wall unit has it all, display and function! Top of wall unit features two, non-locking two-door cabinets with frosted glass doors set in aluminum frames. Each cabinet includes two adjustable height shelves. Underneath, two locking 2-drawer lateral files accept both legal and letter files. This wall unit is made to order in dozens of laminate colors. Upper glass door portion measures 60"W x 15"D x 35"H (outside measurements). Overall, this wall unit measures 60"W x 21"D x 64"H. Cabinets and files ship assembled! Just attach the top surface to the lateral files. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions). **Please allow 8-9 weeks for delivery.**

Color:

Stream Walnut ▼

Drawer Pull Style/Color:

Vista Aluminum ▼

Qty:

\$7,199.00

Qty:

\$2,499.00

Contrasts Custom 6'W Wall Mounted Hutch

Y11380

Features four, white painted glass doors for overhead storage. Doors are non-locking. Measures 72"W x 15"D x 29"H overall. Ships assembled. **PRICE INCLUDES SHIPPING!** (Truck shipment - see Terms & Conditions). **Please allow 8-9 weeks for delivery.**

Color:

Sea Gray Rift

Contrasts Custom Box/Box/File Pedestal

Y11367

For use under any Contrasts Custom Reception Desk. Choose from several laminate colors and drawer pull styles. Locking box/box/file pedestal accommodates letter and legal size hanging folders. Unfinished top surface - not to be used as a freestanding file. Ships fully assembled. Measures 16"W x 18"D x 28"H overall. Shipping weight 62 lbs. **PRICE INCLUDES SHIPPING! Please allow 8-9 weeks for delivery.**

File Color:

Riviera Maple

Drawer Pull Style/Color:

Neo

Contrasts Custom File/File Pedestal

Y11375

For use under any Contrasts Custom Reception Desk. Choose from several laminate colors and drawer pull styles. Locking file/file pedestal accommodates letter and legal size hanging folders. Unfinished top surface - not to be used as a freestanding file. Ships fully assembled. Measures 16"W x 18"D x 28"H overall. Shipping weight 62 lbs. **PRICE INCLUDES**

Qty:

\$799.00

Qty:

\$699.00

SHIPPING! Please allow 8-9 weeks for delivery.

File Color:

Mocha Walnut

Drawer Pull Style/Color:

Equinox/Brushed Stainless Steel

Qty: 0

\$399.00

Black Articulating Keyboard Tray

Y11368

Mounts to under any of the desk surfaces that make up the Contrasts Custom L-Shaped Lobby Desk. Keyboard tray can slide in and out, raise and lower and tilt. Available in black only. Measures 27"W x 11"D. Shipping weight 15 lbs. **PRICE INCLUDES SHIPPING! Please allow 8-9 weeks for delivery.**

Qty: 0

\$299.00

Matching Pencil Drawer

Y11369

Made in any laminate of your choice. Mounts to under any of the desk surfaces that make up the Contrasts Custom L-Shaped Lobby Desk. Includes a plastic tray insert. Measures 16"W x 14"D x 2-1/4"H. Shipping weight 5 lbs. **PRICE INCLUDES SHIPPING! Please allow 8-9 weeks for delivery.**

Color:

Mocha Walnut

RELATED LINKS

Contrasts Custom L-Shaped Lobby Desk,
Right Return

Contrasts Custom 2-Person Reception Desk
w/Drawers - 10'W Desk

5'W Contrasts Custom Standing Height
Reception Desk w/ Drawers

Contrasts Custom Reception Desks w/Glass
Counter - 5'W Desk

6' x 6' Small Office Contrasts Custom L-
Shaped Reception Desk w/ Right Return

8'W Two-Person Contrasts Custom Standing
Height Reception Desk with Drawers

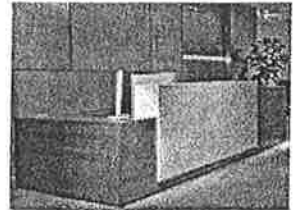
12'W Three-Person Contrasts Custom
Standing Height Reception Desk with Drawers

60"W Custom Reception Desk with Frosted
Glass Window

5'W Classic Custom Standing Height
Reception Desk

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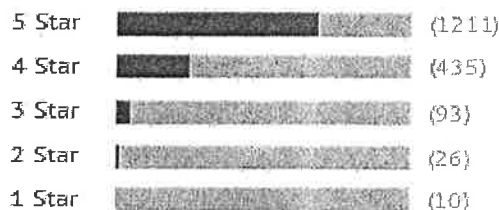
Contrasts Custom L-Shaped Lobby Desk, Right Return

~~\$4,999.00~~

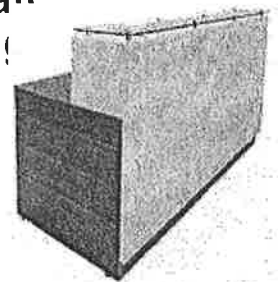
We're currently collecting product reviews for this item. In the meantime, here are some reviews from our past customers sharing their overall shopping experience.

4.6

Out of 5.0



Overall Rating



Contrasts Custom Reception Desks w/Glass Counter - 5'W Desk

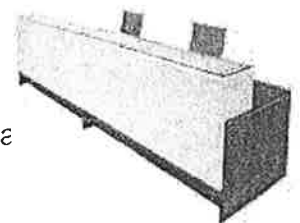
~~\$4,999.00~~

93%

of customers that
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from this merchant
give
them a 4 or 5-Star
rating.

March 9, 2023 by DJ (WA, United States)

"Easy to order; order was shipped promptly and no damage to shipping contents purchase. The assembly instructions were easy to follow."



Emerge Glass Top 2-Person Reception Desk w/Drawers & LED Lights - 132\"/>

Price: ~~\$4,700.00~~

Your Price: \$2,699.00

March 9, 2023 by Jed C. (TX, United States)

"I placed an order, they sent me what I ordered. There was a slight delay in shipping, but that was a force majeure issue with the weather. There was some minor cosmetic damage in shipping, but the packaging was good over all. I am sure if I had filed a claim sent me a replacement part, but I could not be bothered, since I use the chair garage/man cave."



~~Emerge Glass-Top 2-~~
~~Person-Shared~~
~~Peninsula Reception~~
~~Desk w/Drawers &~~
~~LED Lights~~

March 7, 2023 by Happy C. (WA, United States)

"Excellent!"

Price: \$5,000.00

Your Price: \$3,299.00



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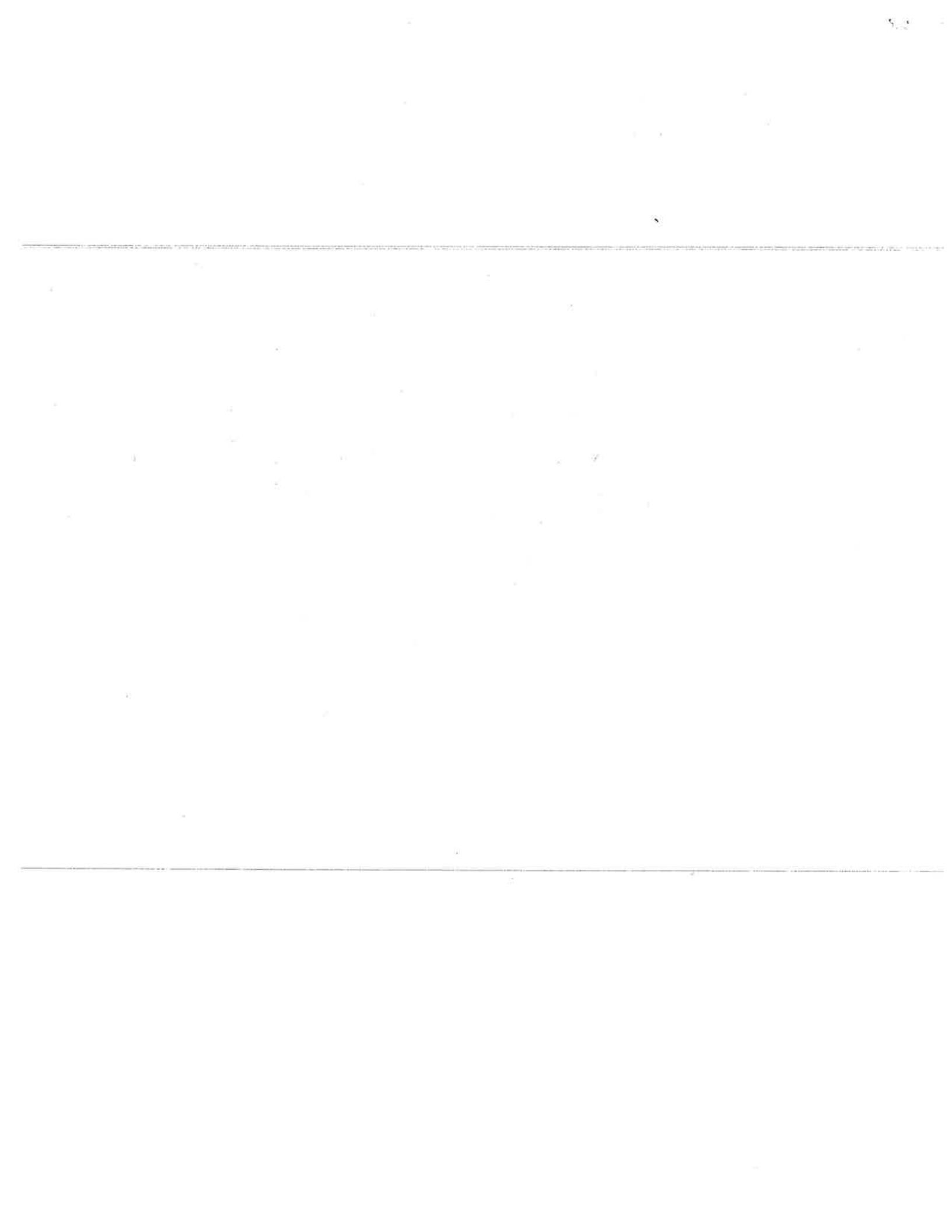
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AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3L
MAR 28 2023

Department: BOCC

WORK SESSION ☒ Meeting Date: 3-20-23

REGULAR AGENDA ☒ Meeting Date: 3-28-23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – Discussion and approval of designation |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Washington State Department of Commerce is directed by RCW 43.330.080 to contract with County-designated Associate Development Organizations (ADOs) to increase support for and coordination of community and economic development services. The process occurs every two years and in the past the County has designated the Economic Development Council.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Discuss designation of the Associate Development Organization (ADO) and take action no later than April 15, 2023.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 3-9-23

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Associate Development Organizations 3-28-23

Revised: 3-04-2019



RESOLUTION _____, 2023

Designating Clallam Economic Development Council
as the Associate Development Organization

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Washington State Department of Commerce is directed by RCW 43.330.80 to contract with County designated Associate Development Organizations to increase the support for and coordination of community and economic development services in communities or regional areas.
2. Every two years, the Washington State Department of Commerce begins the process of contracting with Associate Development Organizations by sending a letter to the Board of Commissioners requesting designation of an Associate Development Organization.
3. The Board of Commissioners met on March 20, 2021 to discuss the designation of the Associate Development Organization.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners in consideration of the above findings of fact:

1. Designates Clallam Economic Development Council as the County Associate Development Organization for the biennium July 1, 2023 through June 30, 2025.

PASSED AND ADOPTED this 28th day of March 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mike French



Associate Development Organization Certification/Designation Form

(For use by County officials)

affirms/ designates the

Clallam County

(Name of County)

Clallam Economic Development Council

(Name of ADO)

as the Associate Development Organization to coordinate economic development services for the county under contract with the Washington State Department of Commerce. Consistent with statutory requirements:

1. ☒ The prospective ADO is a **non-profit** organization.

OR

☐

A **public entity** that has formed an authority or committee with full operating authority to carry out the duties of the ADO. It is important to recognize that this group would have its own authority and budget, not just the power to recommend actions/plans/expenses.

2. Economic development is the **primary mission** of the prospective ADO, and not just a **secondary activity**. This can be demonstrated with a written mission statement in a brochure, web-page, newsletter, etc. It may also be documented in the organization's by-laws.
3. For economic interests in the county, this organization serves as a networking tool and resource hub for business retention, expansion, and relocation in Washington.
4. This organization has/will have the capacity during the period under contract with Commerce to carryout work activities as detailed in RCW 43.330.080

This designation is effective on the date signed below, and shall remain in effect for the 2023-2025 biennium (07/01/2023-06/30/2025). **Please provide documentation of the County executive or governing body's action designating the above-identified organization as the ADO.**

Signature

Mark Ozias

Print Name

Board of Commissioners, Chair

Title

March 28, 2023

Date

PLEASE SUBMIT THIS FORM AND DOCUMENTATION TO:

Diana Divens, ADO Program Manager at: ✉ diana.divens@commerce.wa.gov
Office of Economic Development and Competitiveness
Washington State Department of Commerce
Post Office Box 42525
Olympia, WA 98504-2525
Cell: (564) 999-3279

Revised (03/06/2023)



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MAR 09 2023

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March 3, 2023

The Honorable Mark Ozias, Chair
Clallam Board of County Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362

Dear Commissioner Ozias:

Every two years, the Department of Commerce begins the process of contracting with Associate Development Organizations (ADOs) by sending a letter to the Board of County Commissioners or County Executive in each county requesting designation of an ADO.

Commerce is directed by RCW 43.330.080 to contract with county-designated ADOs to increase the support for and coordination of community and economic development services in communities or regional areas.

As part of the contracting process, please complete the enclosed ADO Certification/Designation Form for the 2023-2025 Biennium, returning to Commerce by April 15, 2023. Your county can choose to re-designate the current ADO or make a new designation. Please see the enclosed Eligibility and Designation Guidelines.

Thank you for your consideration in helping to move the contracting process forward in a quick manner. I look forward to working with our ADO partners during the next biennium.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Green".

Chris Green
Assistant Director

Enclosures

cc w/enclosures: Clallam Economic Development Council



Washington State
Department of
Commerce

Associate Development Organizations

Eligibility & Designation Guidelines March 2023

2023-2025 biennium (07/01/2023-06/30/2025)

Overview

Washington's Department of Commerce (Commerce) maintains a contracted partnership with 34 Associate Development Organizations (ADOs), serving 39 counties, through both technical assistance and funding for local economic development activities. Each county in the state has designated an organization as their ADO to partner with Commerce and serve as the lead on local economic development activities in their county.

This guide is provided to assist county leaders in the process of designating the most effective organization to serve as the ADO for their county. The criteria that Commerce uses to approve and negotiate a contract with a county-designated ADO is also covered.

The origins of ADOs date back to Governor Booth Gardner's Team Washington strategy that was initiated in 1985 to develop public-private, and state-local partnerships across the state. At first the Local Economic Development Assistance Program (LEDA) provided administrative grants to 33 ADOs that served the state's 39 counties. ADOs were to become the principal contact for the department and all county economic development elements (chambers, towns, ports, businesses, etc.) would coordinate their efforts through their local ADO.

Expectations of ADOs

The broad role of an Associate Development Organization is that of advocacy and leadership, serving as the point of contact for local economic activities, recruiting/hosting new businesses, and coordinating business retention and expansion efforts within its service area. The ADO serves as the principal contact for Commerce regarding economic activity in their area. ADOs help Commerce gather data about community profiles, industrial sites, plans for business development and retention, reports on business activities, and proposals for other economic activities in their service areas.

ADOs are described in more detail in RCW 43.330.080, and a copy of that code is provided in the reference section of this guide.

Specific expectations of the ADO, as assessed by Commerce for contracting purposes include:

- 1) Partner with Commerce: The designated ADO organizations shall partner with Commerce as the lead local economic development organization in their service area to deliver economic development services at the local level. Through a contracted partnership, Commerce determines the scope of services delivered under the ADO grant/contract in collaboration with the ADO. The ADO works closely with Commerce to develop and carry out strategies and show potential for long-term sustainable growth.
- 2) Contracting Organizations (ADOs) in each Community or Regional Area Must Be "broadly representative of community and economic interests... capable of identifying key problems... and mobilizing broad support for recommended initiatives."

The code lists key players as:

- local governments
- chambers of commerce
- workforce development councils
- port districts
- labor groups
- institutions of higher education
- community action programs
- other appropriate private, public, or nonprofit community and economic development groups.

- 3) Best Practice Sharing: ADOs must meet and share best practices with other ADOs at least two times a year.
- 4) Resources and Services Provided to Local Businesses: ADOs shall provide direct assistance, including business planning, to companies throughout the county who need support to stay in business, expand, or relocate to Washington from out of state or other countries. Assistance must comply with business recruitment and retention protocols established in RCW 43.330.062.
- 5) Regional Planning: Support for regional economic research and regional planning efforts to implement target industry sector strategies and other economic development strategies including cluster-based strategies.
- 6) Reports to Commerce: ADOs report quarterly on activity outcomes; i.e., Business Retention and Expansion assistance; Business Recruitment, Entrepreneurial Business Start-ups, etc. They also provide information on how they coordinate and collaborate with other organizations and jurisdictions in their counties, as well as other significant accomplishments. Timelines for reporting are in each grant/contract.
- 7) Formal designation by County: The County's Board of Commissioners must formally designate an organization to serve as its ADO, providing Commerce with a signed statement of designation along with a certification of eligibility.

References

RCW 43.330.080

Coordination of community and economic development services — Contracts with county-designated associate development organizations — Scope of services — Business services training.

(1)(a) The department must contract with county-designated associate development organizations to increase the support for and coordination of community and economic development services in communities or regional areas. The contracting organizations in each community or regional area must:

- (i) Be broadly representative of community and economic interests;
- (ii) Be capable of identifying key economic and community development problems, developing appropriate solutions, and mobilizing broad support for recommended initiatives;
- (iii) Work closely with the department to carry out state-identified economic development priorities;
- (iv) Work with and include local governments, local chambers of commerce, workforce development councils, port districts, labor groups, institutions of higher education, community action programs, and other appropriate private, public, or nonprofit community and economic development groups; and
- (v) Meet and share best practices with other associate development organizations at least two times each year.

(b) The scope of services delivered under the contracts required in (a) of this subsection must include two broad areas of work:

(i) Direct assistance, including business planning, to companies throughout the county who need support to stay in business, expand, or relocate to Washington from out of state or other countries. Assistance must comply with business recruitment and retention protocols established in RCW 43.330.062, and includes:

(A) Working with the appropriate partners throughout the county including, but not limited to, local governments, workforce development councils, port districts, community and technical colleges and higher education institutions, export assistance providers, impact Washington, the Washington state quality award council, small business assistance programs, innovation partnership zones, and other federal, state, and local programs to facilitate the alignment of planning efforts and the seamless delivery of business support services within the entire county;

(B) Providing information on state and local permitting processes, tax issues, export assistance, and other essential information for operating, expanding, or locating a business in Washington;

(C) Marketing Washington and local areas as excellent locations to expand or relocate a business and positioning Washington as a globally competitive place to grow business, which may include developing and executing regional plans to attract companies from out of state;

(D) Working with businesses on site location and selection assistance;

(E) Providing business retention and expansion services throughout the county. Such services must include, but are not limited to, business outreach and monitoring efforts to identify and address challenges and opportunities faced by businesses, assistance to trade impacted businesses in applying for grants from the

federal trade adjustment assistance for firms program, and the provision of information to businesses on:

- (I) Resources available for microenterprise development;
 - (II) Resources available on the revitalization of commercial districts; and
 - (III) The opportunity to maintain jobs through shared work programs authorized under chapter 50.60 RCW;
- (F) Participating in economic development system-wide discussions regarding gaps in business start-up assistance in Washington;
- (G) Providing or facilitating the provision of export assistance through workshops or one-on-one assistance; and
- (H) Using a web-based information system to track data on business recruitment, retention, expansion, and trade; and
- (ii) Support for regional economic research and regional planning efforts to implement target industry sector strategies and other economic development strategies, including cluster-based strategies. Research and planning efforts should support increased living standards and increased foreign direct investment, and be aligned with the statewide economic development strategy. Regional associate development organizations retain their independence to address local concerns and goals. Activities include:
- (A) Participating in regional planning efforts with workforce development councils involving coordinated strategies around workforce development and economic development policies and programs. Coordinated planning efforts must include, but not be limited to, assistance to industry clusters in the region;
- (B) Participating with the state board for community and technical colleges as created in RCW 28B.50.050, and any community and technical colleges in the coordination of the job skills training program and the customized training program within its region;
- (C) Collecting and reporting data as specified by the contract with the department for statewide systemic analysis. In cooperation with other local, regional, and state planning efforts, contracting organizations may provide insight into the needs of target industry clusters, business expansion plans, early detection of potential relocations or layoffs, training needs, and other appropriate economic information;
- (D) In conjunction with other governmental jurisdictions and institutions, participating in the development of a countywide economic development plan.
- (2) The department must provide business services training to the contracting organizations, including but not limited to:
- (a) Training in the fundamentals of export assistance and the services available from private and public export assistance providers in the state; and
- (b) Training in the provision of business retention and expansion services as required by subsection (1)(b)(i)(E) of this section.

[2014 c 112 § 111; 2012 c 195 § 1; 2011 c 286 § 2; 2009 c 151 § 10; 2007 c 249 § 2; 1997 c 60 § 1; 1993 c 280 § 11.]

Notes:

Findings -- Intent -- 2007 c 249: "The legislature finds that economic development success requires coordinated state and local efforts. The legislature further finds that economic development happens at the local level. County-designated associate development organizations serve as a networking tool and resource hub for business retention, expansion, and relocation in Washington. Economic development success requires an adequately funded and coordinated state effort and an adequately funded and coordinated local effort. The legislature intends to bolster the partnership between state and local economic development efforts, provide increased funding for local economic development services, and increase local economic development service effectiveness, efficiency, and outcomes." [2007 c 249 § 1.]

RCW 43.330.082**Contracting associate development organizations — Performance measures and summary of best practices — Remediation plans — Report**

1)(a) Contracting associate development organizations must provide the department with measures of their performance and a summary of best practices shared and implemented by the contracting organizations. Annual reports must include the following information to show the contracting organization's impact on employment and overall changes in employment: Current employment and economic information for the community or regional area produced by the employment security department; the net change from the previous year's employment and economic information using data produced by the employment security department; other relevant information on the community or regional area; the amount of funds received by the contracting organization through its contract with the department; the amount of funds received by the contracting organization through all sources; and the contracting organization's impact on employment through all funding sources. Annual reports may include the impact of the contracting organization on wages, exports, tax revenue, small business creation, foreign direct investment, business relocations, expansions, terminations, and capital investment. Data must be input into a common web-based business information system managed by the department. Specific measures, data standards, and data definitions must be developed in the contracting process between the department and the contracting organization every two years. Except as provided in (b) of this subsection, performance measures should be consistent across regions to allow for statewide evaluation.

(b) In addition to the measures required in (a) of this subsection, contracting associate development organizations in counties with a population greater than one million five hundred thousand persons must include the following measures in reports to the department:

(i) The number of small businesses that received retention and expansion services, and the outcome of those services;

(ii) The number of businesses located outside of the boundaries of the largest city within the contracting associate development organization's region that received recruitment, retention, and expansion services, and the outcome of those services.

(2)(a) The department and contracting associate development organizations must agree upon specific target levels for the performance measures in subsection (1) of this section. Comparison of agreed thresholds and actual performance must occur annually.

(b) Contracting organizations that fail to achieve the agreed performance targets in more than one-half of the agreed measures must develop remediation plans to address performance gaps. The remediation plans

must include revised performance thresholds specifically chosen to provide evidence of progress in making the identified service changes.

(c) Contracts and state funding must be terminated for one year for organizations that fail to achieve the agreed upon progress toward improved performance defined under (b) of this subsection. During the year in which termination for nonperformance is in effect, organizations must review alternative delivery strategies to include reorganization of the contracting organization, merging of previous efforts with existing regional partners, and other specific steps toward improved performance. At the end of the period of termination, the department may contract with the associate development organization or its successor as it deems appropriate.

(3) The department must submit a final report to the legislature by December 31st of each even-numbered year on the performance results of the contracts with associate development organizations.

[2014 c 112 § 112; 2012 c 195 § 2; 2011 c 286 § 3; 2009 c 518 § 15; 2007 c 249 § 3.]

Notes:

Findings -- Intent -- 2007 c 249: See note following RCW 43.330.080.

3d

MAR 28 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 3-27-23

REGULAR AGENDA ☒ **Meeting Date:** 3-28-23

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Heritage Advisory Board for a representative of District I due to a resignation. A press release was issued during the month of January 2023 soliciting applications from interested citizens. One application was received.

Commissioner Mark Ozias endorses the appointment of Francis Maybury to the Heritage Advisory Board.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution appointing Paula Hunt to the Heritage Advisory Board.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: BOCC

Relevant Departments: BOCC

Date submitted: 3-22-23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2023

APPOINTING A MEMBER TO THE HERITAGE ADVISORY BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Heritage Advisory Board for a representative of District I due to a resignation.
2. A press release was issued during the month of January 2023 soliciting applications from interested citizens. One application was received.
3. Commissioner Mark Ozias endorses the appointment of Francis Maybury to the Heritage Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Francis Maybury** is appointed to the unexpired term to represent District I for a term expiring December 31, 2024.

PASSED AND ADOPTED this 28th day of March 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, MMC, Clerk of the Board

cc: Appointee
A22.161
BOCC



4a
MAR 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: DCD

WORK SESSION ☒ **Meeting Date:** 3-20-2023

REGULAR AGENDA ☒ **Meeting Date:** 3-28-2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☒ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Clallam County Planning Commission has completed its review and public hearing process regarding revisions to the Clallam County Sign Ordinance. The Planning Commission held a public hearing on March 1, 2023 and voted 6-0 that day to forward the Sign Ordinance to the Board of County Commissioners. The Board may now review the ordinance for adoption and move forward with their public hearing process. The changes to the ordinance include updates to the Goals and Intent of the sign code, adds 17 new definitions to help identify different types of signs previously undefined, revises Exempt and Prohibited signs to ensure content neutral standards, clarifies permitting requirements, adds standards for freestanding and façade signs, removes specific zones listed in code, clarifies nonconforming signs, and aims to streamline enforcement actions.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Discuss the proposed ordinance and approve a Call for Hearing.

County Official signature & print name: Bruce W. Emery Bruce Emery

Name of Employee/Stakeholder attending meeting: Donella Clark, Principal Planner

Relevant Departments: DCD

Date submitted: 3-15-2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC HEARING
Proposed Ordinance titled "Signs"

NOTICE IS HEREBY GIVEN that the Clallam County Board of Commissioners will conduct a public hearing on Tuesday, April 11, 2023 at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The hearing may also be attended by Zoom by going to <https://zoom.us/join> or by calling 253-215-8782 and then enter Meeting ID: 875 561 7844 Passcode: 12345. The purpose of the public hearing is to receive public testimony on proposed changes to the Clallam County Zoning code, amending and adding definitions to the Sign Ordinance.

SUMMARY OF PROPOSAL: Clallam County is proposing revisions to the Sign Ordinance in order to update the Goals and Intent of the sign code, add 17 new definitions to help identify different types of signs previously undefined, revise Exempt and Prohibited signs to ensure content neutral standards, clarify permitting requirements, add standards for freestanding and façade signs and prohibit new electronic signs, remove specific zones listed in code, clarify nonconforming signs, and add language to streamline enforcement actions.

HOW TO COMMENT: All persons wishing to comment are welcome to either submit their written comments before the hearing is commenced or present written and/or oral comments in person during the public hearing. Written comments should be sent to the Clallam County Board of Commissioners, 223 East 4th Street, Suite 4, Port Angeles, WA 98362-3015.

DOCUMENTS AND INFORMATION: Copy of the Ordinance is available for review at the Clallam County Department of Community Development located in the Clallam County Courthouse at 223 E. 4th Street, Port Angeles, WA or <https://www.clallamcountywa.gov/228/Comment-on-Proposed-Ordinances-Policies>.

In compliance with the Americans with Disabilities Act (ADA), appropriate aids and/or reasonable accommodations will be made available upon request. Requests must be received by the Commissioner's office (Phone: 360-417-2233; see address above) at least 7 days prior to the hearing. The facility is considered "barrier free" and accessible to those with physical disabilities.

Publish: March 31 and April 7

Bill: Dept. of Community Development

Loni Gores, Clerk of the Board

LETTER OF TRANSMITTAL

To: Clallam County Board of Commissioners

From: Clallam County Planning Commission

Subject: Transmittal to BOCC: Findings and Conclusions regarding revisions to Title 33.57 Signs

Dear Commissioners:

The Clallam County Planning Commission has completed its review and public hearing process regarding revisions to CCC 33.57 Signs. The Planning Commission completed its review and approved its final recommendations to forward to the BOCC at its meeting on March 1, 2023. As Chair of the Clallam County Planning Commission, having first received the authorization of the Commission, I am transmitting herewith the findings and recommendations of the Commission on this proposed Ordinance:

FINDINGS OF FACT:

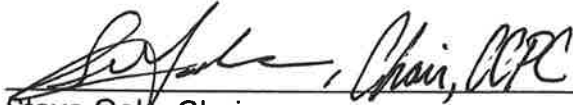
1. The Clallam County Planning Commission is proposing revisions to the Sign Ordinance, CCC 33.57.
2. DCD staff initiated discussion of the deficiency of the sign code to the Planning Commission in June 2022.
3. DCD met with the Planning Commission on August 17, 2022, September 21, 2022, October 19, 2022, November 16, 2022, December 14, 2022, January 4, 2023, January 18, 2023, February 1, 2023 to develop the ordinance.
4. During the August 17, 2022 meeting a presentation by the Northwest Sign Council was given on Electronic and Digital Signs.
5. Staff attended the Board of County Commissioners Work Session on January 30, 2023 to inform the Board of the proposed revisions and the upcoming stakeholder's meeting and public hearing.
6. Letters were sent to stakeholders inviting them to attend the February 1, 2023 to specifically discuss the revisions to the ordinance, however, nobody attended.
7. DCD issued a SEPA Threshold Determination of Non-Significance on February 10, 2023 with the comment period ending February 27, 2023.
8. Staff forwarded the proposed draft ordinance to the Jamestown S'Klallam and Elwha Tribes on February 22, 2023 and informed them of the public hearing.

9. Legal notice was published twice in the Peninsula Daily News, Sequim Gazette, and Forks Forum prior to public hearing.
10. A public hearing was conducted on March 1, 2023 regarding the proposed Ordinance. No comments were received from the public, other agencies, and there was nobody in attendance at the hearing.
11. The Planning Commission requested minor changes to the draft ordinance at the March 1, 2023 meeting and voted 6-0, with 2 members absent, for the amended ordinance to be forwarded to the BOCC for consideration.
12. Based on the above facts and findings, and the attached proposed revisions to CCC 33.57 Signs, the Planning Commission adopts and transmits the following conclusion to the Clallam County Board of Commissioners.

CONCLUSION: The Clallam County Planning Commission concludes that the proposed Ordinance shall be included in the zoning code to:

1. Update the Goals and Intent into a Purpose Section to better reflect the purpose of the sign code.
2. Add definitions (17) to help identify different types of signs previously undefined.
3. Review the list of Exempt and Prohibited signs to ensure content neutral standards.
4. Clarify permitting requirements and provisions to require inclusion of drawings and details of the proposed sign.
5. Addition of standards proposed for both commercial/industrial freestanding and façade signs, incorporating design standards to integrate a top, middle and base, requiring landscaping, integrating architectural features, and prohibiting electronic/digital signs.
6. Removal of specific zones listed in the code.
7. Clarify section regarding legal nonconforming signs and remove the section regarding special variance provisions. Variances are identified in a separate section of the Zoning code and are not specifically needed in the sign code.
8. Outline Enforcement action, clarifying the process in an effort to streamline the process to ensure compliance of the code.

The Planning Commission recommends approval by the BOCC and as Chair of the Commission, has directed me as its duly authorized agent to transmit this recommendation to the BOCC.


Steve Gale, Chair


Date

An ordinance amending Clallam County Code Chapter 33.57 Signs

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 33.57.010. ~~Goals and intent~~Purpose is amended to read as follows:

- ~~— (1) The goals of these sign regulations are:~~
- ~~(1a) To exempt certain signs from permitting requirements, prohibit specific signs as listed herein, and to establish minimum standards and permitting requirements for signs neither prohibited or allowed outright; encourage the effective use of signs as a means of communication in the County;~~
 - ~~(b) To maintain and enhance the visual environment and the County's ability to attract sources of economic development and growth;~~
 - ~~(2e) To minimize excessive lighting in rural Clallam County along designated scenic highways;~~
 - ~~(3d) To maintain and enhance not impede scenic views along the County scenic highways;~~
 - ~~(4e) To improve traffic and pedestrian safety and to eliminate minimize distractions to vehicle drivers;~~
 - ~~(5f) To minimize the potential adverse effects of signs on neighboring public and private property;~~
 - ~~(6) To prevent damage and personal injury from signs improperly constructed;~~
 - ~~(7g) To ensure compliance with the Scenic Vistas Act and the Growth Management Act; and~~
 - ~~(8h) To enable the fair and consistent enforcement of the sign regulations.~~

~~This chapter is adopted under the zoning authority of the County in furtherance of the more general purposes set forth in this title.~~

~~— (2) It is the intent of this chapter that signs may be erected, placed, established, painted, created or maintained in the County only in conformance with the standards, procedures, exemptions and other requirements of this chapter. The intent of this chapter, as more specifically set forth herein, is:~~

- ~~— (a) To permit a variety of types of signs in commercial and industrial zones and a limited variety of signs in other zones, subject to the standards of this chapter;~~
- ~~— (b) To permit certain signs which are small, unobtrusive, and incidental to the principal use of the lots on which they are located; provided, that these types of signs are not portable signs which often cause safety problems due to blockage of vehicle/pedestrian sight lines and are further subject to the substantive requirements of this chapter;~~
- ~~— (c) To bring existing, nonconforming signs which exceed an area/height/number cap set in this chapter into compliance with these standards after a set period of time in order to further the goals and intent set forth in this chapter;~~
- ~~— (d) To prohibit signs not expressly permitted by this chapter; and~~
- ~~— (e) To provide for monitoring and compliance with the provisions of this chapter. This chapter distinguishes between signs by their structural type and duration of use but to the maximum extent possible does not distinguish between signs by their content. Certain types of signs are classified as temporary if they are only up for a short and specified period of time. Signs required by law, public signs required for safety, and public signage, the purpose of which is to inform the traveling public of public roadside facilities, are exempt from the ordinance requirements.~~

Section 33.57.020. Definitions is amended to read as follows:

Except where specifically defined herein, all words used in this chapter shall carry their customary meanings. Words used in the present tense include the future, and the plural includes the singular. The word "shall" is mandatory; the word "may" denotes a use of administrative discretion in making a

decision. The words “used” or “occupied” shall be considered as though followed by the words “or intended, maintained, arranged or designated to be used or occupied.”

(1) “Abandoned sign” means a sign that, for a period of more than six (6) months, no longer correctly identifies, exhorts, or advertises any person, business, lessor, lessee owner, product or activity conducted or available on or off the premises on which the sign is located. Signage on a property which is continuously listed for sale or lease shall not be considered abandoned. ~~for a period of six (6) months after which it shall be considered abandoned and subject to conformance with this chapter.~~

(2) “Administrator” means the Director of the Clallam County Department of Community Development or ~~their~~ his/her designee.

(3) “Advertising” means to announce publicly by emphasizing a printed notice or to call public attention to desirable qualities so as to arouse a desire to patronize. This also includes logos, borders, backgrounds and accents.

~~(4) “A-frame sign” or “Sandwich Board sign” means two usually hinged boards not permanently attached to the ground and generally oriented to pedestrians.~~

~~(5) “Animation” means the manipulation of electronic images in order to create moving images; or a sign depicting action, motion, light, or color changes through electrical or mechanical means.~~

~~(6) “Awning” means a shelter extending from the exterior wall of a building and composed of nonrigid materials except for the supporting framework.~~

~~(7) “Backlit sign” means a sign whose face is illuminated from behind.~~

~~(8) “Banner sign” means a flexible substrate on which copy or graphics are displayed. These signs can be mounted to a structure with a cord, rope, cable, or a similar method, or that may be supported by stakes in the ground. These signs are considered a temporary sign unless affixed to a building.~~

~~(9) “Building frontage” means the building frontage of a building facing an abutting public or private street. When a building fronts on multiple streets, the building frontage shall be the one building front that would result in the greatest linear frontage.~~

~~(10) “Copy” means the words, logos, symbols, or message displayed on a sign.~~

~~(11) “Digital or Electronic components” means changeable copy that uses illumination (LED-light emitting diodes, LCD-light crystal display, plasma display, individual light bulbs) to display or project copy.~~

~~(12) “Exterior illuminated sign” means a sign illuminated by a light source that is directed toward and shines on the face of a sign.~~

~~(13) “Community event sign” means a temporary informational sign that pertains exclusively to a specific upcoming event sponsored by a nonprofit organization or by a governmental entity and is removed soon after the event.~~

~~(14) “Construction sign” means a temporary informational sign that identifies the architect, engineers, contractors, suppliers or grant agencies involved in construction project or announces the character of the building and is removed soon after completion of construction.~~

~~(15) “Election sign” means any sign which serves to influence, is intended to influence, or appears to be of the type which is commonly erected to influence, an election or ballot proposition.~~

(138) “Facade sign” means a sign which is attached parallel to and within nine (9) inches of the wall of a building, or vertical face of an awning or parapet which is supported by and confined within the limits of such wall, awning or parapet and which displays only one sign surface. “Facade sign” also includes signs affixed to (within nine (9) inches at one point) or painted on an awning, canopy or roof so long as they do not extend above the primary roofline or more than eight (8) feet

from the outside edge of the building. Soft drink dispensing machines will be considered a facade sign if located within nine (9) inches of the building.

(14) "Fade" means a mode of message transition on a digital sign accomplished by varying light intensity or color, where the first message gradually grows faint and disappears.

(15) "Feather, Flutter, Flag, or Blade sign" means a freestanding portable sign that contains a harpoon-style pole or staff driven into the ground for support that resembles a sail or flag made of fabric, or nylon, or a flexible material.

(169) "Flashing sign" means a sign or a portion thereof which changes light intensity or switches on and off in a repetitive pattern at less than one-minute intervals, or uses electrical energy to provide motion or the optical illusion of motion.

(1740) "Freestanding sign" means a sign which is supported by permanent uprights, pole or braces to the ground and which is not connected to a building.

(1844) "Grade" means the average elevation of the natural ground surface immediately below the sign before construction, exclusive of any filling, berming, mounding or excavating solely for the purpose of locating the sign; and provided, that where the elevation of the natural ground surface of a freestanding/monument sign is below the grade at the edge of the adjacent roadway, then the height of a freestanding or monument sign shall be measured from the grade at the outer edge of the roadway nearest the proposed sign location.

(1942) "Grand opening sign" means a temporary sign of no more than thirty (30) days' duration announcing the new opening of a store or a change in ownership or product line sold.

(2043) "Illuminated sign" means any sign illuminated in any manner by an on-site artificial light source. These signs include both exterior-illuminated and backlit signs.

(21) "Illegal sign" means any sign placed without proper approval or permits as required by any applicable zoning or building code and also any sign placed contrary to the terms of time limits of any permit, or out of compliance with any applicable code.

(22) "Legal Nonconforming sign" means any sign in existence within the County on the date of adoption of Ordinance 694 codified in the year 2000 which did not conform to all applicable laws in effect on the date the sign was originally erected. Also, those signs permitted under Ordinance 694 that do not conform to the standards herein.

(23) "Marquee" means a permanent, roof-like canopy with an integral sign that extends from part or all of the building face that may or may not project over a public right-of-way.

(24) "Memorial sign" means a sign memorializing a person, event, or significance related to a site, building, or structure.

(2514) "Monument sign" means a ground-related, freestanding sign which is attached to the ground or to a base on grade by a solid sign structure and which structure extends from the ground or base to the sign face at the same or greater width as the sign face. Banner signs on fences are considered a form of monument sign and are only allowed to be placed temporarily. Signs on fences are considered a form of monument sign.

(2615) "Multiple-business complex" means a group of structures housing at least two (2) separate businesses or agencies operating under separate State tax numbers, or a single structure containing more than one business with separating walls and at least one outside or inside access for each business which shares a common lot, access and/or parking facility operating under separate State tax numbers.

(16) "Multiple business complex sign" means a sign that is designated to identify a multiple business complex including directory signs for businesses within the complex.

(2717) "Mural" means an outdoor wall painting on a building which consists exclusively of paint applied to the wall or to framework attached within nine (9) inches of the wall and which contains no advertising.

(2818) "Noise" means any intended or unintended sound created by the sign or its installed equipment which exceeds forty (40) decibels as measured from the nearest point adjacent to the property or place of business, whichever is closer.

~~(19) "Nonconforming sign" means any sign in existence within the County on the date of adoption of the ordinance codified in this chapter which does not conform with the provisions of this chapter, but which did conform to all applicable laws in effect on the date the sign was originally erected.~~

~~(29) "Permanent sign" means a sign attached to a building, structure, or the ground, in a manner that enables the sign to resist environmental loads, such as wind, and precludes ready removal or movement of the sign.~~

~~(3029) "Portable sign" or "Movable sign" means any moveable sign which is not permanently affixed to the ground or a structure or building. This definition includes movable reader boards, outdoor soft drink dispensers located farther than nine (9) inches from a building and sandwich boards that are placed so as to be seen from public right-of-ways.~~

~~(3124) "Primary roofline" means the roofline under which a majority of the square footage of the business is located.~~

~~(3222) "Real estate sign" means a temporary sign advertising real estate for sale, rent or lease.~~

~~(33) "Rotating sign" means a moving sign that physically revolves about an axis.~~

~~(34) "Sidewalk sign" means a moveable sign not secured or attached to the ground or surfaces upon which it is located, supported by its own frame.~~

~~(3523) "Sign" means any object, device, structure, sign, board, banner, structure or portion thereof, including any letter, figure, design, symbol, trademark or device that uses any color, form, graphic, illumination, symbol or writing intended to advertise, announce the purpose of, or identify the purpose of a person or entity, or to attract attention to any message, activity, service, place, subject, person, firm, corporation, public performance, article, machine or merchandise or to communicate information of any kind to the public, and which is visible from any right-of-way open to the public. Lighting that highlights an architectural feature of a building and does not consist of lettering, symbols or graphics shall not be considered a sign.~~

~~(3624) "Sign area" means the entire face of the sign, including advertising surface, backlit surface, but does not include and any framing, trim or molding, or supporting structure, but does not include the supporting structure.~~ Sign area is measured by multiplying the maximum horizontal width by the maximum vertical width. The surface area of a sign painted on a wall, awning or roof shall be measured by multiplying the maximum width of the copy by the maximum length of the copy. Sign areas may also be calculated by measuring the smallest square, circle, rectangle, triangle or combination thereof which encompass the extreme limits of the advertising copy, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed, including an awning. Supportive framework which contains no written copy or other advertising and is clearly incidental to the display itself shall not be included in sign area calculations; provided, that the sign support structure shall be the minimum necessary to support the sign. For the purpose of this chapter the total sign area of any two (2) faced sign with parallel faces or V-type sign having an interior angle of forty-five (45) degrees or less shall be calculated as the area of the larger of the two (2) faces or one face if equal in size. All other multiple-faced or paneled signs shall be the total area of all faces or panels combined.

(3725) "Sign surface" means any surface of a sign upon which there is lettering, logos, symbols, or other advertising.

(3826) "Sign height" means the vertical distance from grade to the highest point of a sign or any projection thereof.

(3927) "Sign structure" means any structure that supports or is capable of supporting any sign as defined in this chapter. A sign structure may be a pole or poles, or may be an integral part of a building. Structures that perform a separate use, such as a telephone booth, bus shelter, recycling or used goods container, etc., shall not be considered a sign structure. Sign structures shall be the minimum necessary to support the sign and shall not depict any product being advertised.

(4028) "Street" means a public or private way open to the general public for the purpose of vehicular traffic, including all classes of roadways and easements.

(4129) "Temporary sign" means a nonpermanent sign intended for use for a short period of time, which includes election signs, construction signs, real estate signs, grand opening signs, community event signs and residential yard sale signs.

(4230) "Under common ownership" describes a situation where one person, corporation, legal entity or related legal entities owns contiguous properties occupied by closely related businesses in which case these businesses will be considered as one business, operating on the property for the purpose of applying this chapter (i.e., a car dealership may own multiple contiguous parcels and have several related businesses on these parcels but shall be considered to be "under common ownership" for the purpose of interpreting the provisions of this chapter).

(4331) "Vehicular signs" are signs affixed or painted on work vehicles, tractor-trailers, busses, vans or other vehicles.

(44) "Window sign" is any sign viewable through and/or affixed in any manner to a window or exterior glass that is intended to be viewable from the exterior. These signs count toward the square footage of façade signs.

Section 33.57.030060. Exempt signs is amended to read as follows:

The following types of signs shall be exempt from the standards established within this code and from the certificate of compliance requirements permitting requirements of this chapter; provided, that the any standards in this section are met.

(1) Official notices authorized by a court, public body or public safety official, provided they are removed within seven (7) days after conclusion of the subject of notification;

(2) Directional, warning or information signs authorized by federal, State or municipal governments or signs required by law not exceeding 200 square feet of sign area and twenty (20) feet in height. Directional signs located within State or County right-of-way shall be administered by State standards for directional signs and, if within Clallam County right-of-way, shall be administered by the Motorist Informational Sign Ordinance, Chapter 9.21 CCC;

(3) Memorial plaques, building identification signs and building cornerstones which are cut or carved into a masonry surface or when made of noncombustible material and made an integral part of the building or structure. Plaques, tablets, or inscriptions indicating the name of a building, its date of erection, or other commemorative information, which are an integral part of the building structure or are attached flat to the face of the building, and which are not illuminated, except incidentally from light sources used for other purposes;

(4) Sculptures, murals, landscape features, fountains, mosaics, religious symbols, and design features which do not incorporate advertising or identification;

(5) The flag of a recognized government or noncommercial institution such as a school;

(6) Traffic or pedestrian control signs or signals, or signs indicating scenic or historic points of interest which are erected by, or on the order of, a public officer in the performance of his/her public duty;

(7) Exterior signs or displays not visible from streets or ways open to the public;

(8) "No trespassing," "no dumping," "no parking," "private," and other informational warning signs which shall not exceed four (4) square feet in surface area and eight (8) feet maximum height above grade;

(9) Commercial or residential address signs with lettering not exceeding twelve (12) inches in height and newspaper boxes located within ten (10) feet of an existing commercial/industrial building; and

(10) Election signs no greater than thirty-two (32) square feet in area and five (5) feet in height above grade. Signs erected in anticipation of an election (for the purpose of advertising a candidate or proposal) shall be no greater than thirty-two (32) square feet in area and ten (10) feet in height above grade and shall be compliant with WAC 468-66-050 regarding removal;

(11) Replacement of legal nonconforming signs if not changed in height, shape, size, lighting/illumination and does not affect the structure of the sign;

(12) Painting, cleaning, refacing, or replacement of defective parts;

(13) Signs at a construction site, no more than three signs and no greater than 32 square feet each, that may identify the architect, engineers, contractors, supplies, or grant agencies involved in the construction project or announces the character of the building. Signs not permitted shall be removed fourteen days after construction is complete;

(14) Signs advertising real estate for sale, rent, or lease, no greater than thirty-two (32) square feet, and removed after the real estate transaction is complete;

(15) Grand opening or closing displays, such as temporary banners, flags, or balloons, are allowed to remain for a period of fourteen days from setup of the display, to announce the opening of a completely new business, new management, or closing of the business;

(16) Banner signs displayed for 3 months as a temporary monument sign used by businesses within commercial zones. Banner signs shall not be used as permanent monument signs. Banner signs affixed to a wall shall be required to be permitted as facade signs.

(17) Portable signs used to provide traffic and directional information during events or for agricultural businesses that do not block safety sign lines of motorists pulling into or out from a business or within safety sight triangles on corner lots, and are removed immediately upon conclusion of the event or the end of the harvest season.

Section 33.57.040070. Prohibited signs is amended to read as follows:

The following signs or displays are prohibited, except as otherwise specifically allowed within this chapter, and subject to enforcement action and/or removal by the County. Prohibited signs are subject to removal by the County at the owner's or user's expense.

(1) Signs which, by reason of their size, location, movement, content, coloring or manner of illumination may be confused with or construed as a traffic control sign, signal, or device, or the light of an emergency or radio equipment vehicle; or which obstruct the visibility of any street sign or signal device;

(2) Signs erected, altered or relocated without a permit issued by the County or any other governmental agency that requires a permit under law;

(3) Signs identifying activities, products, businesses or services which have been discontinued for more than six (6) months on the premises upon which the signs are located;

(4) Private signs on public utility poles;

(5) Any sign that interferes with safe sight distances (determined by the County Road Department) at an intersection or causes an intersection to be illuminated;

(64) Portable signs, except if placed as an exempt sign as listed in section 33.57.030, but that shall not due to fact that they are often placed where they block safety sight lines of motorists pulling into or out from a business or within safety sight triangles on corner lots;

(5) Signs erected, altered or relocated without a permit issued by the County or any other governmental agency that requires a permit under law;

(76) Signs that rotate or have a part or parts that move or revolve shall not be permitted in any zone except for the face of a clock less than six (6) square feet in size;

(87) Signs or advertising displays consisting of clusters of posters, banners not affixed to a building wall, pennants, ribbons, streamers, strings of lights other than holiday lights used exclusively for decorative purposes, spinners, twirlers or propellers, flashing signs, rotating or blinking lights, chasing or oscillating lights, light projections on other natural or manmade surfaces, television type video, flares, balloons, inflatable signs, bubble machines and similar devices of carnival nature, or containing elements creating sound greater than 40 decibels as measured from the nearest adjacent property or business boundary shall not be permitted in any zone;

(9) Banner signs that do not meet the exemption listed under 33.57.030;

(10) Pennants, ribbons, streamers, strings of lights other than holiday lights used exclusively for decorative purposes, spinners, twirlers or propellers, flashing signs, rotating or blinking lights, chasing or oscillating lights, light projections on other natural or manmade surfaces, television type video, flares, balloons, inflatable signs, bubble machines and similar devices of carnival nature, or containing elements creating sound greater than 40 decibels as measured from the nearest adjacent property or business boundary shall not be permitted in any zone;

(11) Parking of vehicles with the sole intent to remain stationary for more than three days for purposes of using the signage in or on the vehicle as advertising. Parking of registered vehicles on property with a company message is not considered intentionally advertising;

(812) Signs within the public right-of-way, unless erected by Clallam County or the State of Washington. These signs are subject to removal by the Clallam County Road Department.

(13) Electronic signs.

Section 33.050030 Permitting Certificate of compliance is amended to read as follows:

No sign may be erected, relocated, constructed, or altered within the areas of the County under Clallam County jurisdiction without a permit obtained from the Clallam County Department of Community Development. A certificate of compliance for a sign is used to track sign installations for record keeping and to ensure all signs erected after passage of this chapter are in conformance with the chapter. No sign may be erected within the areas of the County under Clallam County jurisdiction without a certificate of compliance obtained from the Clallam County Department of Community Development unless specifically it is a temporary sign or an exempt sign under this code (CCC 33.57.030 33.57.080). Painting, cleaning, refacing, or replacement of defective parts may be completed without a permit; however, replacement of the sign structure will need to be reviewed by the building department to determine if a building permit is required in accordance with the International Building Code. No nonconforming sign maintenance, except exchanging the area of existing advertising copy for a business not changing land use category or repainting to freshen faded or damaged advertising copy shown on the face of the sign for a business not changing land use category or changing lighting tubes/bulbs with bulbs of the same or lesser intensity, is allowed without a certificate of compliance.

The application for permitting a sign shall include drawings and details of the proposed sign, associated support structure and method of attachment, drawing of all exterior lighting (if any), a site plan with location of all proposed and existing signs, and dimensions of all existing signs.

Section 33.57.060040. Commercial and industrial sign standards is amended to read as follows:

The following standards shall apply to signs placed on property zoned commercial or industrial: There are only four (4) basic types of signs that are used by business and industry. Those four (4) types include signs that are attached to the building (facade), signs that are set apart from the building (freestanding/monument), vehicular signs and temporary signs that are needed when certain conditions are met. Any sign that cannot be configured to qualify as one of these four (4) sign types and is not an exempt sign is prohibited in all zones. The time, place, number and manner regulations of these four (4) types of signs is as follows:

— (1) The total area of signage attached to any face of the building(s) in one or more facade signs shall not exceed the square footage limit for a facade signage of one square foot of sign area for each linear foot of building frontage facing a single public or private road. No facade sign may extend above the primary roofline or project more than eight (8) feet from the roofline edge of the building. For multiple business complexes each business within a plaza may have one facade sign attached to the commercial structure that is limited to one square foot of sign area per linear foot of each businesses building frontage.

(12) FA freestanding sign, or monument signs, shall meet the following standards:

a. Shall be designed so they appear firmly anchored to the ground with a base width at least forty percent (40%) of the total sign width;

b. Integrates a top, middle, and base element;

c. One sign permitted for each business not part of a multiple-business complex; within a commercial or industrial zone shall be limited to one sign for each area of land under common ownership that is not the site of a multiple-business complex.

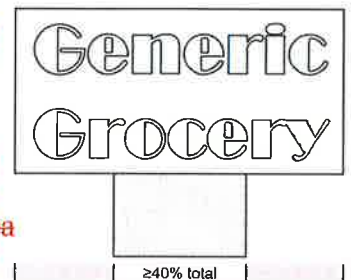
d. Shall be designed as an integrated architectural feature of the site and include durable high-quality materials that complement the design of on-site buildings;

e. Located outside of the public right-of-way;

f. Shall include one square foot of decorative landscaped area around the base of the sign per one square foot of sign area. Landscaping shall include ground cover and/or non-invasive shrubs, and encourage the use of native, drought-tolerant plantings;

g. This one sign (either freestanding or monument) shall not exceed thirty-two (32) square feet of sign area and shall not exceed ten (10) feet in height above grade. Except for multiple-business complexes advertising multiple businesses;

h. Multiple-business complex signs shall be limited to, one freestanding sign or one monument sign may be used to advertise the plaza or complex name and the businesses within the complex. This sign shall be limited to one sign not exceeding the signage area limit of 100 square feet and whose height shall not exceed ten (10) feet in height above grade shall be used to advertise the complex name and the businesses within the complex. The business complex name shall be distinct from the names of the tenants, and can be included on a distinctive sign cap. The sign may not be used entirely for only on tenant unless it is limited to 32 square feet. Individual tenants in a multiple-business complex may not erect individual freestanding signs.



- i. Sign copy shall not exceed fourteen (14) feet in height above grade and the structure shall be maximum fifteen (15) feet above grade;
- j. Sign may be internally or externally illuminated and shall have a steady, stationary, fully shielded light source with a brightness of no greater than 0.3 foot candles at the property line and shall contain no electronic/digital components, unless displaying a numeric price per unit of a fixed item, such as the current price of gasoline at a gas station;
- k. Illumination of a business's fleet or outside inventory shall be considered advertising and shall not exceed brightness of no greater than 0.3 foot candle at the property line.

(2) Façade sign(s) shall meet the following standards:

- a. The total area of signage attached to any face of the building(s) shall not exceed a total of one square foot of sign area for each linear foot of the building frontage facing a single public or private road. Banner signs affixed to a wall count toward the total square footage for façade signs. For multiple-business complexes each business within a plaza may have one façade sign attached to the commercial structure, limited to one square foot of sign area per linear foot of each businesses building frontage;
- b. Shall not extend above the building parapet soffit, eave line, or primary roofline of the building;
- c. The sign frame shall be concealed or integrated into the building's architectural character in terms of form, color, and materials;
- d. Marquee, awning, and window signs will be considered façade signs;
- e. Shall be placed a minimum of eight feet above a sidewalk or walkway;
- f. Sign may be internally or externally illuminated and shall have a steady, stationary, fully shielded light source with a brightness of no greater than 0.3 foot candles at the property line and shall contain no electronic/digital components, unless displaying a numeric price per unit of a fixed item, such as the current price of gasoline at a gas station.

~~(3) Vehicular signage visible from a State scenic and recreational highway shall be limited to thirty-two (32) square feet and vehicular signage shall be set back from the lot line or right of public use line that fronts on the State scenic and recreational highway a minimum of fifty (50) feet. Firm identification signage and other signage at the minimum sizes required by State or federal law on commercial/industrial vehicles shall not be calculated as part of the thirty-two (32) square foot signage limitation. Work vehicles making a delivery or making a service call away from the home base of the business are not subject to this provision, as the purpose of this provision is to prevent vehicular signs from being used as a form of long-term freestanding sign. Likewise, local franchise holders for national moving van companies are not subject to the square footage limitation of this provision, as the local franchise holder has no control over the size of signage on the vehicles.~~

~~(4) When the conditions for a temporary sign are met, one temporary sign may also be allowed on a commercial/industrial property. Conditions present to qualify for a temporary sign would include the sale of property/business, a grand opening, construction of a business, and when advertising a community event. Such signage is limited to one unlit thirty-two (32) square foot sign that shall not exceed five (5) feet in height above grade.~~

~~(5) Externally illuminated signs shall not exceed background area average illumination levels when measured five (5) feet beyond any vertical surface of the sign; lighting fixtures shall be carefully located, aimed and shielded so that light is only directed on to the sign surface with a light source that is not directly visible from the adjacent roadway. Internally illuminated signs using 800~~

~~milliamp ballasts shall not have lamps spaced closer than twelve (12) inches apart or if using 425 milliamp ballast shall not be closer than six (6) inches apart.~~

~~———— (6) Commercial/Industrial zoning includes the following zoning districts~~

~~———— Zone Name~~	~~Zoning Symbol~~
~~———— Light Industrial~~	~~LI~~
~~———— Industrial~~	~~M~~
~~———— Commercial~~	~~CC~~
~~———— Tourist Commercial~~	~~TC~~
~~———— Western Region Rural Center~~	~~WRC~~
~~———— Urban Center~~	~~UC~~
~~———— Urban Regional Commercial~~	~~URC~~
~~———— Urban Neighborhood Commercial~~	~~UNC~~
~~———— Rural Center~~	~~CEN~~
~~———— Rural Limited Commercial~~	~~RLC~~
~~———— Rural Neighborhood Commercial~~	~~RNC~~
~~———— Carlsborg Commercial~~	~~CC~~
~~———— Rural Village~~	~~RV~~
~~———— Rural Commercial~~	~~RC~~
~~———— Sequim General Retail District~~	~~S(GC)~~
~~———— Sequim Light Manufacturing~~	~~S(LM)~~
~~———— Sequim Bypass Commercial~~	~~S(BC)~~
~~———— Sequim Neighborhood Commercial~~	~~S(NC)~~

Section 33.57.~~0700~~50. Residential/Resource zoning district sign standards is amended to read as follows:

~~———— The following standards shall apply to signs placed on property zoned residential or resource: There are only four (4) basic types of signs that are used in residential/resource zones. Those four (4) types include signs that are attached to the building (facade), signs that are set apart from the building~~

(freestanding/monument), vehicular signs and temporary signs that are needed when certain conditions are met. Any sign that cannot be configured to qualify as one of these four (4) sign types and is not an exempt sign is prohibited in all zones. The time, place, number and manner regulations of these four types of signs is as follows:

(1) Freestanding, monument and facade signage in Residential/Resource zoning districts, regardless of use, is limited to one unlit sign freestanding or facade sign;

(2) Sign shall contain no electronic or digital components or be illuminated;

(3) Sign shall be no more than one type with a maximum of six (6) square feet of signage; on residentially zoned property and no more than and provided, that within a Commercial Forest zoning district (CF) the maximum sign size is twenty (20) square feet. Signage on resource zoned property; -

(42) Freestanding sign If the one sign allowed is a freestanding sign or monument sign, it shall not exceed five (5) feet in height above grade and shall be unlit. no facade sign may extend above the primary roofline.

(3) Vehicular signage visible from a County road or State scenic and recreational highway shall be limited to a total of thirty-two (32) square feet and vehicular signage shall be set back from the lot line or public right of use line that fronts on the State scenic and recreational highway a minimum of 100 feet. On parcels that predate the effective date of this chapter that cannot meet the 100-foot vehicular sign setback due to lack of lot depth, vehicular signs can be placed within twenty (20) feet of the lot line farthest from the scenic and recreational highway. Firm identification signage and other signage at the minimum sizes required by State or federal law on commercial/industrial vehicles shall not be calculated as part of the thirty-two (32) square foot signage limitation. Work vehicles making a delivery or making a service call away from the home base of the business are not subject to this provision, as the purpose of this provision is to prevent vehicular signs from being used as a form of long-term freestanding signs.

(4) When the conditions for a temporary sign are met, one temporary sign may also be allowed on a Residential/Resource property. Conditions present to qualify for a temporary sign would include property/home sale and when advertising a community event. Such signage is limited to one unlit six (6) square foot sign for a property/home sale, construction sign and community event and shall not exceed five (5) feet in height above grade.

(5) Residential/Resource Zoning includes the following zoning districts

<u>Zone Name</u>	<u>Zoning Symbol</u>
<u>Urban Moderate Density</u>	<u>MD</u>
<u>Urban Very Low/Urban Low Density</u>	<u>VLD/LD</u>
<u>Urban Low Density</u>	<u>LD</u>
<u>Urban Very Low Density</u>	<u>VLD</u>
<u>Urban Residential Low</u>	<u>URL</u>
<u>Urban Residential High</u>	<u>URH</u>

Zone Name	Zoning Symbol
Rural Low Mixed	RLM
Rural Character Conservation 3	RCC3
Rural Character Conservation 5	RCC5
Quillayute Residential	QR
Western Regional Rural	RW1
Rural	R1
Rural Suburban Community	RSC
Western Regional Rural Moderate	RW2
Rural Moderate	R2
Western Regional Rural Low	RW5
Rural Low	R5
Rural Very Low	R20
Commercial Forest/Mixed Use 5	CFM5
Commercial Forest/Mixed Use 20	CFM20
Commercial Forest	CF
Agricultural Retention	AR
Public Land	P
Airport Overlay District	AO
Open Space Overlay/Open Space Corridors	OS
Sequim Urban Residential I	S(R-I)
Sequim Urban Residential II	S(R-II)
Sequim Urban Residential III	S(R-III)
Sequim Urban Residential IV	S(R-IV)

Section 33.57.060. Exempt signs is amended to read as follows:

The following types of signs shall be exempt from the standards established within this code and from the certificate of compliance requirements of this chapter, provided, that any standards in this section are met:

- (1) Official notices authorized by a court, public body or public safety official, provided they are removed within seven (7) days after conclusion of the subject of notification;
- (2) Directional, warning or information signs authorized by federal, State or municipal governments or signs required by law not exceeding 200 square feet of sign area and twenty (20) feet in height. Directional signs located within State or County right-of-way shall be administered by State standards for directional signs and, if within Clallam County right-of-way, shall be administered by the Motorist Informational Sign Ordinance, Chapter 2.21 CCC;
- (3) Memorial plaques, building identification signs and building cornerstones which are cut or carved into a masonry surface or when made of noncombustible material and made an integral part of the building or structure. Plaques, tablets, or inscriptions indicating the name of a building, its date of erection, or other commemorative information, which are an integral part of the building structure or are attached flat to the face of the building and which are not illuminated, except incidentally from light sources used for other purposes;
- (4) Sculptures, murals, landscape features, fountains, mosaics, religious symbols, and design features which do not incorporate advertising or identification;
- (5) The flag of a government or noncommercial institution such as a school;
- (6) Traffic or pedestrian control signs or signals, or signs indicating scenic or historic points of interest which are erected by, or on the order of, a public officer in the performance of his/her public duty;
- (7) Exterior signs or displays not visible from streets or ways open to the public;
- (8) "No trespassing," "no dumping," "no parking," "private," and other informational warning signs which shall not exceed four (4) square feet in surface area and eight (8) feet maximum height above grade;
- (9) Commercial or residential address signs with lettering not exceeding twelve (12) inches in height and newspaper boxes located within ten (10) feet of an existing commercial/industrial building; and
- (10) Election signs no greater than thirty-two (32) square feet in area and five (5) feet in height above grade.

Section 33.57.070. Prohibited signs is amended to read as follows:

The following signs or displays are prohibited, except as otherwise specifically allowed within this chapter. Prohibited signs are subject to removal by the County at the owner's or user's expense:

- (1) Signs which, by reason of their size, location, movement, content, coloring or manner of illumination may be confused with or construed as a traffic control sign, signal, or device, or the light of an emergency or radio equipment vehicle; or which obstruct the visibility of any street sign or signal device;

- ~~———— (2) Signs identifying activities, products, businesses or services which have been discontinued for more than six (6) months on the premises upon which the signs are located;~~
- ~~———— (3) Private signs on public utility poles;~~
- ~~———— (4) Portable signs, due to fact that they are often placed where they block safety sight lines of motorists pulling into or out from a business or within safety sight triangles on corner lots;~~
- ~~———— (5) Signs erected, altered or relocated without a permit issued by the County or any other governmental agency that requires a permit under law;~~
- ~~———— (6) Signs that rotate or have a part or parts that move or revolve shall not be permitted in any zone except for the face of a clock less than six (6) square feet in size;~~
- ~~———— (7) Signs or advertising displays consisting of clusters of posters, banners not affixed to a building wall, pennants, ribbons, streamers, strings of lights other than holiday lights used exclusively for decorative purposes, spinners, twirlers or propellers, flashing signs, rotating or blinking lights, chasing or oscillating lights, light projections on other natural or manmade surfaces, television type video, flares, balloons, inflatable signs, bubble machines and similar devices of carnival nature, or containing elements creating sound greater than 40 decibels as measured from the nearest adjacent property or business boundary shall not be permitted in any zone;~~
- ~~———— (8) Signs within the public right of way unless erected by Clallam County or the State of Washington.~~

Section 33.57.080. Legal Nonconforming signs is amended to read as follows:

It is the intent of this section to ensure that nonconforming signs are brought into compliance with standards with the standards of this code. ~~of exceptional size and height are reduced in size and height in accord with this section and to ensure that nonconforming signs are retrofitted into conforming signs as expeditiously and fairly as possible while avoiding any unreasonable invasion of established property rights.~~ The following standards apply to nonconforming signs:

(1) ~~Residential/Resource Zones.~~ A nonconforming sign shall not be altered in height, shape, size, lighting/illumination, or affect the base or support without conforming with the provision of this chapter. No off-premise sign shall add electronic/digital components to a sign and existing electronic/digital signs shall be no greater than 0.3 foot candles above ambient light (includes day and night) and shall remain static for a minimum of 10 seconds, changing instantaneously to avoid startling flashing of lights, and shall transition without animation;

(2) A nonconforming sign may be maintained as long as the nonconformity of the sign is not increased.

(3) Properties with nonconforming signage shall only be allowed new or replacement signage requiring a permit after an equivalent number of nonconforming signs on the property are brought into conformance with standards of this chapter.

(a) ~~Existing, legally erected, nonconforming freestanding signs greater than 128 square feet in area and/or taller than fifteen (15) feet shall be reduced to this standard (128 square feet in area/fifteen (15) feet in height).~~

(b) ~~A property whose commercial use predates the existence of a zoning code in Clallam County shall be able to retain one existing, legally erected, nonconforming freestanding sign between thirty-two (32) square feet and 100 square feet in area and fifteen (15) feet in height but any sign larger than this standard shall be reduced to this standard. All existing, legally erected, nonconforming facade signage may be retained but shall not be enlarged in area or changed in location.~~

(c) ~~All existing, legally erected, nonconforming, freestanding signs not covered in subsections (1)(a) or (1)(b) of this section which are greater than twenty (20) square feet in area and/or taller than five (5) feet shall be reduced to this standard.~~

(2) ~~Commercial/Industrial Zones.~~

~~— (a) Existing, legally erected, nonconforming, freestanding signs greater than 128 square feet in area and/or taller than fifteen (15) feet shall be reduced to this standard (128 square feet in area/fifteen (15) feet in height).~~

~~— (b) A property with one or more existing, legally erected, nonconforming, freestanding sign(s) larger than 128 square feet covered by subsection (2)(a) of this section, that also has a secondary sign larger than thirty-two (32) square feet but smaller than 128 square feet may retain such secondary, existing nonconforming, freestanding sign; provided, that if it is greater than sixty-four (64) square feet in size and fifteen (15) feet in height then it must be reduced to this standard.~~

~~— (c) A property with no existing, legally erected, nonconforming, freestanding sign(s) larger than 128 square feet may retain one existing, legally erected, nonconforming freestanding sign between thirty-two (32) square feet and 100 square feet in size and fifteen (15) feet in height but any sign larger than this standard shall be reduced to this standard if a single sign or the standards below if more than one sign exceeds this standard.~~

~~— (d) All existing nonconforming, freestanding signs not covered in subsections (2)(a), (2)(b) or (2)(c) of this section shall be reduced to the new sign standard of thirty-two (32) square feet in area and ten (10) feet in height.~~

~~— (e) All existing, legally erected, nonconforming facade signage erected prior to the passage of the 1993 sign code may be retained but shall not be enlarged in area or changed in location.~~

~~— (3) Clallam County passed a comprehensive sign code in 1993. Since the 1993 sign code did not require nonconforming signs to come into compliance, all owners of legally erected, nonconforming signs have already had at least seven (7) years to amortize their signs. Nonconforming signs which must be brought into conformance with the area and/or height standards of this chapter may elect to do so after an amortization period that begins either, on the date of the original sign building permit and runs for a term of one year for every \$1,000 of project value claimed on the original sign building permit, or alternatively, two (2) years from the effective date of this chapter whichever is greater.~~

~~— (4) Any sign which was nonconforming under the sign code adopted in 1993 (formerly Chapter 9.26 CCC) or under this code that has been enlarged shall be subject to conformance with the standards of this code without the amortization periods provided in subsection (3) of this section for legally established nonconforming signs after the notice specified in this title is provided to the owner. If the enlarged portions of the sign are not removed within the period specified in the notice, the entire sign becomes a prohibited sign subject to immediate conformance with the area and height requirements of this code.~~

~~— (5) Any sign erected after the passage of the 1993 sign code (formerly Chapter 9.26 CCC) that was a prohibited sign under the 1993 sign code shall be subject to removal by the County after the notice specified in this title is provided to the owner.~~

~~— (6) Properties with nonconforming signage shall only be allowed to erect new or replacement signage requiring a certificate of compliance after bringing an equivalent number of nonconforming signs on the property into conformance with the standards of this chapter.~~

~~— (7) A change in commercial or industrial land use as determined from review of land uses listed for each zone or change in a conditional use or a change of use under Section 3405 of the Uniform Building Code shall require all signage to come into conformance with the new sign standards of this chapter.~~

~~— (8) Nonconforming signs which have had the entire sign face area taken down to the ground as a result of natural disaster or which are removed as a result of loss of lease or are removed as a result of a construction project shall not be re-erected without bringing them into conformance with this chapter. No work on an undamaged, existing nonconforming sign that brings such sign into greater conformance with this code shall be considered to be a sign removal requiring conformance with the standards for new signage.~~

~~— (9) A sign or sign structure removed by the County shall be held not less than thirty (30) days after notice to the owner by the County during which period it may be recovered by the owner upon paying the County for cost of removal and storage, and upon payment of any imposed fine. If not recovered within the thirty (30) day period, the sign or sign structure is hereby declared abandoned and title thereto shall be vested in the County for disposal in any manner permitted by law.~~

~~— (10) All existing illuminated signs, other than facade signs, located in Rural Commercial, Rural Limited Commercial and Rural Neighborhood Commercial zoning districts and which:~~

~~— (a) Are within 600 feet of the outer boundary of a designated scenic and recreational highway; and~~

~~— (b) Do not advertise a business that is open during the entire time the sign is illuminated, shall be allowed a five (5) year amortization period after which lighting to these signs must be set by timer to be off when the business closes in order to further the goal in CCC 33.57.010(1)(c).~~

~~— (11) To encourage the retrofit of nonconforming signs to the standards of this chapter, Clallam County establishes an incentive program to assist owners of such signs. The County will make available, on a competitive basis, the total sum of \$30,000 for a program to assist the owners of nonconforming signs to replace or retrofit such signs into a sign that meets the standards of this code. The \$30,000 County funding set aside for this program may also be used as a match to scenic byway grant funding available to remove outdoor advertising signs.~~

Section 33.57.090. Signage visible from a scenic highway is amended to read as follows:

A permit or other written approval is required from the Washington State Department of Transportation prior to review of certain types of sign permits by Clallam County for those areas within 600 feet of a designated scenic and recreational highway to show conformance with the Scenic Vistas Act and the Highway Advertising Control Act (Chapter 468-66 WAC).

Section 33.57.100. Variances is amended to read as follows:

~~— Applications for a variance from the standards established by this code shall be processed as Type III permits as set forth in Chapter 26.10 CCC and the review criteria outlined in Chapter 33.30 CCC, Variances. Variances shall not be permitted for modification to the number of signs and sign types specified in this chapter. Sign size variances shall not exceed 10 percent of the standard required unless it can be demonstrated that the sign qualifies as a community landmark sign and must show that the increase is required to allow the sign owner to purchase a standardized sign required by a national manufacturer who does not offer signs in a conforming size. A sign size (area) variance of less than 10 percent in area that meets the preceding criteria shall be processed as a Type II administrative variance as set forth in Chapter 26.10 CCC. Sign height variances over the 10 percent limit are available to those business owners that can demonstrate that their nonconforming sign qualifies as a community landmark sign. A community landmark sign must predate the effective date of this code by at least 20 years, have advertised the same business under the same name for all of that time, have become an important cultural landmark to County residents and would be difficult to retrofit to the nonconforming sign standard without destroying the unique character of the sign.~~

Section 33.57.~~100~~110. Review of Administrator's action (appeals) is amended to read as follows:

Any person aggrieved by the granting, denying or rescinding of a decision of the Administrator made under this chapter may seek review from the Hearing Examiner in accordance with Chapters 33.33 and 26.10 CCC. The request must be in writing setting forth the basis of the appeal and must be accompanied by the appropriate fees outlined in Chapter 5.100 CCC.

Section 33.57.110. Enforcement is amended to read as follows:

The provisions of this title are subject to enforcement and penalty provisions contained in CCC Title 20, Code Compliance, except to the extent preempted by State or Federal law, and except to the extent preempted by any contrary enforcement and penalty provisions contained in this title.

Upon identification of a noncomplying or abandoned sign by the Department of Community Development, a notice of violation will be sent to the violator and landowner (if different) requiring corrective action within 90-days. Failure to correct the violation on or before a specified date, which shall be 90 days after mailing of the notice of violation, will result in the accrual of fines. If the violation identified in the notice of violation have not been corrected by the specified date, a certified letter will be sent informing the violator and/or landowner that fines shall accrue at a rate of \$100 per day on residential property and \$250 per day on commercial/industrial property until the violations are corrected.

Section 33.57.120. Severability is amended to read as follows:

If any provision of this chapter or its application to any person or circumstance is held invalid, the remainder of this chapter or the application to other persons or circumstances shall not be affected.

ADOPTED this ____ day of _____ 2023

BOARD OF CLATSOP COUNTY COMMISSIONERS

Mark Ozias

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

French

5a
MAR 28 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☒ Meeting Date 03/27/2023

REGULAR AGENDA ☒ Meeting Date: 03/28/2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |
- Documents exempt from public disclosure attached: ☐

Executive summary:

WAC 136-50-050 requires that a "Survey Monument Preservation Policy" be approved and adopted by the County legislative authority.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The only budgetary impact is the cost to create the resolution.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

It is recommended that the Commissioners approve and sign this resolution.

County Official signature & print name: Mary Peterson, Mary Peterson for Joe Donisi

Name of Employee/Stakeholder attending meeting: Joe Donisi & Steve Gray

Relevant Departments: Public Works

Date submitted: 03/22/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2023

ADOPTING A POLICY REGARDING SURVEY MONUMENT PRESERVATION

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Survey monuments are public domain and belong to all the citizens of Washington State; and
2. RCW 58.24.040(8), RCW 36.86.050, and 332-120 WAC require county road departments to manage and protect survey monuments located within the county road rights of way; and
3. No survey monument shall be removed, destroyed, or have reasonable access impeded before a permit is obtained from the DNR; and
4. the County Engineer, as a licensed professional engineer in the State of Washington, can be held accountable for improper survey monument protection perpetrated by the county road department; and
5. 136-50-050 WAC requires that the Survey Monument Preservation Policy be adopted by the county legislative authority,

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. that the attached policy titled "Survey Monument Preservation Policy" be approved and adopted.

PASSED AND ADOPTED this _____ day of _____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Mike French



Clallam County Public Works Department

223 E. Fourth St., Suite 6

Port Angeles, WA 98362-3000

360-417-2404 Fax: 360-417-2513 E-mail: Joe.Donisi@clallamcountywa.gov

SURVEY MONUMENT PRESERVATION POLICY

PURPOSE

The purpose of this policy is to ensure that the Public Works Department understands its duty to protect and preserve survey monuments within the county road right of way when performing any type of work, but in particular construction projects and pavement preservation projects where there is a risk that monuments could be disturbed or covered.

TRAINING OF STAFF

Engineering, maintenance, and operations staff will be made aware of the importance of and the law regarding survey monuments and this policy on an annual basis. Maintenance staff will discuss this policy annually prior to commencing the chip-seal program.

SURVEY AND ENGINEERING COMMUNITY ENGAGEMENT

This policy will be mailed to surveyors known to be active in this county upon the policy's adoption, along with a letter requesting that they notify Public Works of any covered or disturbed survey monuments within county road right of way that they are aware of, and that they are encouraged to notify Public Works if they encounter any in the future. Clallam County has a duty to address legacy issues from past road department practices once identified.

Clallam County will locate survey monuments known or visible within the county road right of way and record such information in our GIS system. Priority shall be given to locating monuments within the road surface.

PROCEDURES FOR MONUMENT IDENTIFICATION FOR ROAD MAINTENANCE PROJECTS

Each year, the County Engineer or designated staff member shall prepare a report of planned preservation projects for the current year. This report shall be submitted to the Washington State Department of Natural Resources, Public Land Survey Office.

A designated staff member will inspect the subject roads and locate, mark, and make record of any known or visible survey monuments. This person will note and keep a record of whether the monument is in a monument case or should have a monument case installed or whether the monument was not visible. Monuments discovered through research or visual verification shall be cross-checked with those recorded in the GIS system, and updates made to the GIS system if needed.

The County Engineer shall prepare a report of project completion and monument recovery for the previous year's completed preservation projects. This report shall be submitted to the Washington State Department of Natural Resources, Public Land Survey Office.

PROCEDURES FOR MONUMENT PRESERVATION DURING ROAD PRESERVATION PROJECTS

During chip-seal, overlay and patching projects, monuments shall be preserved in one of the following ways:

- i) Existing Monument in Case - If the survey monument is already protected in a monument case, it may only be necessary to temporarily cover the lid with tar paper or similar during chip sealing and then remove the covering after the chip seal work is completed. Staff shall ensure that the covering is removed after chip sealing and make a written record that this was accomplished. If the monument case lid is already more than 1.5 inches below the surrounding pavement surface or will become more than 1.5 inches below the pavement surface after the work is completed, a riser ring should be added to the monument case. Take care to ensure that the rings are never higher than the surrounding pavement so they will not be damaged by snow plowing.
- ii) Existing Monument Not in Case - If a survey monument is not protected by an existing monument case, it may be possible to temporarily cover it and then remove this covering after the chip seal work as described in the paragraph above. If, however, this will leave an unacceptably deep or large hole in the road, then a monument case should be installed. This work shall be performed under the direction of a licensed surveyor or the County Engineer.
- iii) Existing Monument Not Visible at the Surface - In the case of survey monuments that exist, but are not visible on the surface, the Department will map the location and make efforts to uncover these monuments and install monument cases. This work shall be performed under the direction of a licensed surveyor or the County Engineer.

PROCEDURES FOR MONUMENT PRESERVATION DURING CONSTRUCTION PROJECTS

For construction projects either contracted or by County Forces, monuments shall be preserved by the following method:

- i) Public Works staff, consultant, or contractor will research Record of Surveys, Long Plats, Short Plats, Land Corner Records and Right of Way Plans depicting the possible existence and locations of survey monuments on and within the right of way of these roads where the planned work is to be performed.
- ii) Public Works staff, consultant, or contractor shall perform a field search to attempt to locate any monuments that were identified to be within the planned work area.
- iii) For all discovered monuments identified to be within the planned work area, their location shall be preserved or permitted as outlined within WAC 332-120. This work shall be under the direction of a Licensed Land Surveyor the within the State of Washington or the County Engineer as necessary.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

(updated) 11 3/27/23 GA

Document was submitted after the agenda and packet were posted on

updated 3/27/23

Department: Road Department

WORK SESSION ☒ **Meeting Date:** 3-27-23

REGULAR AGENDA ☒ **Meeting Date:** 3-28-23

Required originals approved and attached? ☐ **Will be provided on:**

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution – New Policy | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Executive summary: UPDATE AGENDA ITEM SUMMARY AND RESOLUTION/POLICY:

Survey monuments are a public domain and belong to all the citizens of Washington State. RCW 58.24.040 (8), RCW 36.86.050 and WAC 332-120 requires the County Road Department to manage and protect survey monuments located within the County Road Rights of Way.

WAC 136-50-050 requires that a "Survey Monument Preservation Policy" be adopted by the County legislative authority by April 1. Joel Donisi – County Engineer/Deputy Director contacted CRAB regarding an extension to allow for the Board of Commissioners time to approve a new Policy titled "Survey Monument Preservation Policy". CRAB approved the extension to April 18, 2023.

Requesting the BOCC to approve a notice of hearing to be held on Tuesday, April 11, 2023 at 10:30 a.m. to approve a Resolution creating a new Policy titled "Survey Monument Preservation Policy".

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve a notice of hearing to be held on Tuesday, April 11, 2023 at 10:30 a.m. to approve a Resolution creating a new Policy titled "Survey Monument Preservation Policy".

County Official signature & print name: Joe Donisi Joe Donisi

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Steve Gray & Joe Donisi – Road Department

Relevant Departments: Board of Commissioners, Road Department

Date submitted: 3-28-23

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Survey Monument Preservation Policy
Revised: 3-04-2019

PUBLIC HEARING

CREATING A NEW COUNTY POLICY TITLED "SURVEY MONUMENT PRESERVATION POLICY"

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, April 11, 2023 at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The public hearing is to consider the policy listed above. All proposed policies are available on the County website <https://www.clallamcountywa.gov/228/Comment-on-Proposed-Ordinances-Policies>

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Telephone: 360.417.2233

FORMAL IDENTIFICATION: Creating a new County Policy titled "Survey Monument Preservation Policy"

SUMMARY OF PROPOSED SECTIONS:

- .1 Purpose
- .2 Training of Staff
- .3 Survey and engineering community engagement
- .4 Procedures for monument identification for road maintenance projects
- .5 Procedures for monument preservation during road preservation projects
- .6 Procedures for monument preservation during construction projects

<https://www.clallamcountywa.gov/228/Comment-on-Proposed-Ordinances-Policies>

Publish: March 31, 2023

Bill: Clallam County Road Department

Loni Gores, MMC, Clerk of the Board



RESOLUTION _____, 2023

ADOPTING A POLICY REGARDING SURVEY MONUMENT PRESERVATION

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Survey monuments are public domain and belong to all the citizens of Washington State.
2. RCW 58.24.040(8), RCW 36.86.050, and 332-120 WAC require county road departments to manage and protect survey monuments located within the county road rights of way.
3. No survey monument shall be removed, destroyed, or have reasonable access impeded before a permit is obtained from the DNR.
4. The County Engineer, as a licensed professional engineer in the State of Washington, can be held accountable for improper survey monument protection perpetrated by the county road department.
5. 136-50-050 WAC requires that the Survey Monument Preservation Policy be adopted by the county legislative authority.
6. Formal policies and procedures were developed and implemented in 2004 to ensure accountability in government and consistency of process.
7. The proposed policy was posted on the internet to allow the public and staff time to review and comment. The Prosecuting Attorney's Office reviewed the policy.
8. A public hearing was held April 11, 2023 to solicit testimony.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Policy 818 Survey Monument Preservation Policy are adopted for inclusion in the Clallam County Administrative Policy Manual.

PASSED AND ADOPTED this 11th day of April 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, MMC, Clerk of the Board

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SURVEY MONUMENT PRESERVATION POLICY
Policy 818

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.5 PROCEDURES FOR MONUMENT PRESERVATION DURING ROAD PRESERVATION PROJECTS... 2

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DRAFT

SURVEY MONUMENT PRESERVATION POLICY

.1 PURPOSE

The purpose of this policy is to ensure that the Public Works Department understands its duty to protect and preserve survey monuments within the county road right of way when performing any type of work, but in particular construction projects and pavement preservation projects where there is a risk that monuments could be disturbed or covered.

.2 TRAINING OF STAFF

Engineering, maintenance, and operations staff will be made aware of the importance of and the law regarding survey monuments and this policy on an annual basis. Maintenance staff will discuss this policy annually prior to commencing the chip-seal program.

.3 SURVEY AND ENGINEERING COMMUNITY ENGAGEMENT

This policy will be mailed to surveyors known to be active in this county upon the policy's adoption, along with a letter requesting that they notify Public Works of any covered or disturbed survey monuments within county road right of way that they are aware of, and that they are encouraged to notify Public Works if they encounter any in the future. Clallam County has a duty to address legacy issues from past road department practices once identified.

Clallam County will locate survey monuments known or visible within the county road right of way and record such information in our GIS system. Priority shall be given to locating monuments within the road surface.

.4 PROCEDURES FOR MONUMENT IDENTIFICATION FOR ROAD MAINTENANCE PROJECTS

Each year, the County Engineer or designated staff member shall prepare a report of planned preservation projects for the current year. This report shall be submitted to the Washington State Department of Natural Resources, Public Land Survey Office.

A designated staff member will inspect the subject roads and locate, mark, and make record of any known or visible survey monuments. This person will note and keep a record of whether the monument is in a monument case or should have a monument case installed or whether the monument was not visible. Monuments discovered through research or visual verification shall be cross-checked with those recorded in the GIS system, and updates made to the GIS system if needed.

The County Engineer shall prepare a report of project completion and monument recovery for the previous year's completed preservation projects. This report shall be submitted to the Washington State Department of Natural Resources, Public Land Survey Office.

.5 PROCEDURES FOR MONUMENT PRESERVATION DURING ROAD PRESERVATION PROJECTS

During chip-seal, overlay and patching projects, monuments shall be preserved in one of the following ways:

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- ii) Public Works staff, consultant, or contractor shall perform a field search to attempt to locate any monuments that were identified to be within the planned work area.
- iii) For all discovered monuments identified to be within the planned work area, their location shall be preserved or permitted as outlined within WAC 332-120. This work shall be under the direction of a Licensed Land Surveyor within the State of Washington or the County Engineer as necessary.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5b
MAR 28 2023

Department: Public Works

WORK SESSION ☒ **Meeting Date 03/27/2023**

REGULAR AGENDA ☒ **Meeting Date: 03/28/2023**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |
- Documents exempt from public disclosure attached: ☐

Executive summary:

When there is a structural change to the Public Works Department, the County Road Administration Board (CRAB) requires a resolution to be adopted by the Board of Commissioners notifying them of this change.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The only budgetary impact is the cost to create the resolution and chart.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

It is recommended that the Commissioners approve and sign this resolution.

County Official signature & print name: Mary Peterson Mary Peterson for Joe Donisi

Name of Employee/Stakeholder attending meeting: Joe Donisi & Steve Gray

Relevant Departments: Public Works

Date submitted: 03/22/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2023

ESTABLISHING THE ORGANIZATIONAL STRUCTURE OF THE PUBLIC WORKS
DEPARTMENT

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Historically, Clallam County has provided public works services to the citizens of the County through the existence of one single department, the Department of Public Works.
2. Administrative efficiency will be maintained by continuing to function as one department with one Department Head. There will also be two Deputy Public Works Directors managing different divisions of the department to ensure success in building a unified team.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. The restructure and organization of the department is adopted as of January 1, 2023.
2. The Public Works Director and Deputy Directors are appointed by the Clallam County Administrator as delegated by the Board of County Commissioners. The Department Head will hire and supervise staff as described in Exhibit "A".

PASSED AND ADOPTED this _____ day of _____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

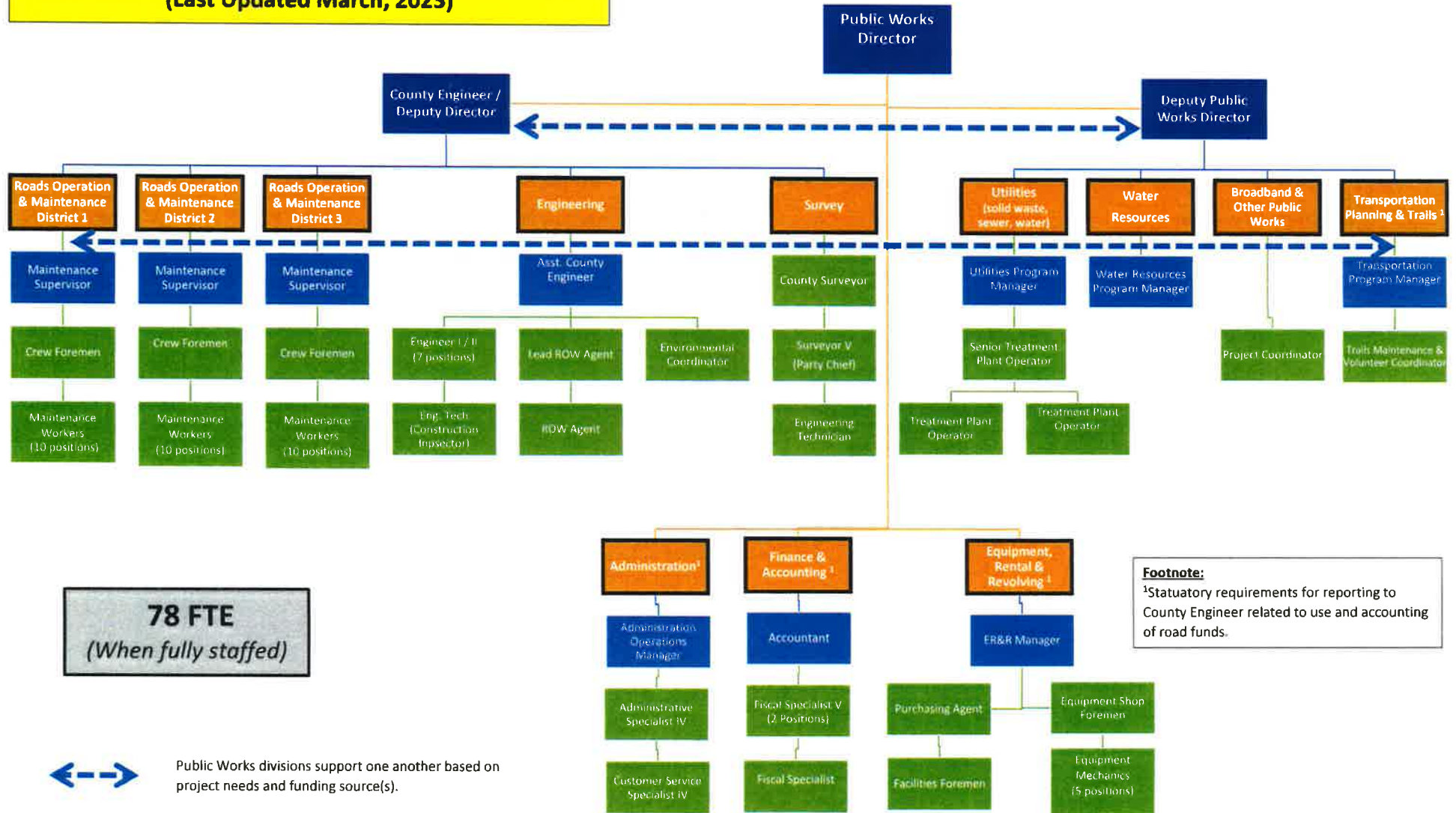
Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Mike French

2023 Public Works Organizational Chart (Last Updated March, 2023)





AGENDA ITEM SUMMARY

MAR 28 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Parks/Roads/Sheriff

WORK SESSION ☒ **Meeting Date:** 03/27/2023

REGULAR AGENDA ☒ **Meeting Date:** 03/28/2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam County wishes to purchase property for the Emergency Operations Center. Property is currently under contract. Closing date needs to be extended to allow time for both City and County governments to finalize joint ownership.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve

County Official signature & print name: Don Crawford

A handwritten signature in dark ink, appearing to read "Don Crawford".

Name of Employee/Stakeholder attending meeting: Don Crawford, Ron Cameron, Linda Capps

Relevant Departments: Roads, Parks, Sheriff

Date submitted: 03/22/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

CLOSING DATE EXTENSION ADDENDUM

On March 9 2023 this Closing Date Extension Addendum ("Addendum") is entered hereto between a business entity known as Clallam County ("Buyer") and 2 individual(s) known as Mark & EA Matthews ("Seller") that amends the Purchase Agreement signed on November 17 2022 for the Property located at South Tyler Road, Ptn 063007528010, PORT ANGELES, Washington, 98363.

All of the terms, conditions, and provisions in the Purchase Agreement shall remain in full force and effect and are hereby incorporated by the reference herein and are unchanged except as expressly amended hereby.

The Closing Date agreed to under the Purchase Agreement shall be hereby extended to May 1 2023.

This Amendment is void and of no effect if it is not signed by the Buyer and returned to the Seller or the Seller's Agent within twenty-four (24) hours from the time it was sent to Buyer or the Buyer's representative.

Buyer's Signature _____ **Date** _____
Clallam County

Print Name _____

Seller's Signature Mark Matthews **Date** 3-22-23

Print Name MARK MATTHEWS

Seller's Signature Elizabeth A. Matthews **Date** 3-22-23

Print Name ELIZABETH A. MATTHEWS



sd
MAR 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☒ **Meeting Date: 03/27/2023**

REGULAR AGENDA ☒ **Meeting Date: 03/28/2023**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | ☐ Budget Item |
| ☐ Resolution | ☐ Proclamation | ☒ Other Certifications |
| ☐ Draft Ordinance | ☐ Final Ordinance | |
- Documents exempt from public disclosure attached: ☐

Executive Summary:

This item is the Annual Certification for 2022, Certification of Road Fund Expenditures for Fish Passage Barrier Removal and Certification of Road Fund Expenditures for Traffic Law Enforcement as required by the County Road Administration Board (CRAB) by April 1st of each year.

Budgetary Impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐

There is no monetary impact other than the time it takes to fill out the form.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

That the Commissioners review, and authorize the Chair to sign this certification.

County Official signature & print name: Mary Peterson for Joe Donisi

Name of Employee/Stakeholder attending meeting: Joe Donisi

Relevant Departments: Public Works

Date submitted: 03/22/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Clallam County 2022
**CERTIFICATION OF DIVERSION AND ROAD FUND EXPENDITURES FOR TRAFFIC LAW
ENFORCEMENT**
WAC 136-150-022

Total Road Levy:

Budgeted Road Levy revenue (as listed on the Road Levy Certification - WAC 136-150-021):	\$7,947,365.00
Actual Road Levy revenue produced:	\$7,953,773.00

Road Levy Diversion:

Budgeted Road Levy Diversion (as listed on the Road Levy Certification - WAC 136-150-021):	\$0.00
Actual amount of Diverted Road Levy:	\$0.00
Was Diverted Road Levy deposited in a specific and identifiable account (RCW 36.82.040):	N/A

Traffic Law Enforcement Paid by Road Fund Expenditures:

Budgeted cost reimbursements and/or operating transfers from the Road Fund:	\$500,000.00
Actual total amount of cost reimbursements and/or operating transfers from the Road Fund:	\$500,000.00

Total Road Portion Traffic Law Enforcement Expenditures:

\$500,000.00

Total Traffic Law Enforcement Expense (ALL COUNTY FUNDS):

\$1,154,766.00

RCW 36.79.140 provides that only those counties that during the preceding twelve months have spent all revenues collected for road purposes only for such purposes, including traffic law enforcement, as are allowed by Article II, Section 40 of the Washington State Constitution, are eligible to receive funds from the Rural Arterial Trust Account.

This form must be reviewed and certified (on the "Engineer's Certification Form") by:

- **County Sheriff**
- **County Auditor OR Charter designated Chief Financial Officer**
- **Chair, Board of County Commissioners OR County Executive**

FISH PASSAGE CERTIFICATION

WAC 136-150-023

Submitting County: **Clallam** Budget Year: **2022**

Fish Passage Barrier Removal Projects

Project Name	Total Project Cost	Cost Outside of ROW	% of Total Cost (25% Allowed by WAC)
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Total Expenditures for Fish Passage Barrier Removal Outside County Rights-of-Way

Total Annual Road Construction Budget:	\$4,476,640.00
--	----------------

X 0.005

1/2% of Total Annual Road (Limit of "Outside of Right-of-Way" expense)	=\$22,383.20
--	--------------

Total Expenditure for Fish Passage Barrier Removal Outside County Right-of-Way	\$0.00
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RCW 36.79.140 provides that only those counties that during the preceding twelve months have spent all revenues collected for road purposes only for such purposes, including removal of barriers to fish passage and accompanying streambed and stream bank repair as specified and limited by RCW 36.82.070 , as are allowed by Article II, Section 40 of the Washington State Constitution, are eligible to receive funds from the Rural Arterial Trust Account.

Clallam County Annual Certification For Calendar Year 2022

WAC 136-04

MANAGEMENT AND ADMINISTRATION

A. During **2022** the County Engineer performed the duties and had the responsibilities specified in RCW 36.80.030. Yes

Explanation:

B. At any time during **2022** was there a vacancy/change in the position of County Engineer? If so, were the procedures in WAC 136-12 followed? Yes

Explanation:

Resolution 13, 2022 was emailed to CRAB on 2/1/22 appointing Joe Donisi as Acting County Road Engineer for a period not to exceed 6 months. Resolution 127, 2022 was emailed to CRAB on 12/6/2022 appointing Joe Donisi as County Road Engineer.

C. The processing of County Road Accident Reports during **2022** complied with WAC 136-28. Yes

Explanation:

D. Priority Programming techniques were applied to the ranking of all potential projects on the arterial road system in **2022** per WAC 136-14-020. Yes

Explanation:

E. As of December 31, **2022** the management of the county road department was in accordance with policies set by the county legislative authority including, but not limited to, the following specific policies required by WAC 136-50-050:

*Has your agency sent the most recently adopted version to CRAB WAC 136-50-050, 136-14-030, 136-600-070?

POLICY	WAC	DATE OF CURRENT VERSION
Re: Organization	136-50-050(1)	03/28/2023
Re: Complaint Handling	136-50-050(2)	05/15/2007
Re: Work for Others	136-50-050(3)	12/06/1983
Re: County Road Standards	136-50-050(4)	05/28/1996
Re: Survey Monument Preservation	136-50-050(5)	03/28/2023
Re: Priority Programming	136-14-030	06/22/2020
Re: ER & R Policy	136-600-070	03/07/2003
Re: ER & R (Adopted Rates)	136-600-070	
Re: ER & R (Adopting Resolution)	136-600-070	

Explanation:

F. The following were submitted to CRAB in a timely manner:

DOCUMENT	WAC	DUE DATE	DATE OF ADOPTION / PREPARATION	DATE SENT TO CRAB
'22 Six-Year Program	136-15-050	31-DEC-21	11/23/2021	12/27/2021
'22 Annual Construction Program	136-16-040	31-DEC-21	12/07/2021	12/21/2021
'22 CAPP Program	136-300-060	31-DEC-21	12/15/2021	12/30/2021
'22 Road Fund Budget		31-DEC-21	12/07/2021	12/21/2021
'22 Maintenance Management Work Plan & Budget	136-11-040	31-DEC-21	12/07/2021	12/22/2021
'22 Road Levy	136-150-021	01-FEB-22	01/15/2021	02/01/2022
'21 Certification of Diversion and Road Fund Exp. For Traffic Law Enforcement	136-150-022	01-APR-22	03/15/2022	03/31/2022
'21 Engineer's Certification of Fish Barrier Removal Costs	136-150-023	01-APR-22	03/01/2022	03/31/2022
'21 Certification of Road Fund Exp. for Marine Navigation and Moorage	136-150-025	01-APR-22		
'21 Annual Construction Report	136-16-050	01-APR-22	03/15/2022	04/01/2022
'21 CAPP Report	136-300-090	01-APR-22	03/15/2022	03/31/2022
'21 Maintenance Management Certification	136-11-050	01-APR-22	03/03/2022	03/31/2022
'21 Annual Certification	136-04-030	01-APR-22	03/25/2022	03/31/2022
'21 Road Log Update	136-60-030	01-MAY-22	04/26/2022	05/01/2022
'22 PMS Certification for CAPA Eligibility	136-70-070	31-DEC-22	12/20/2022	12/27/2022
'22 ER & R Submittals: Adopted Rates	136-600-070	31-DEC-22	10/18/2022	03/31/2023
'22 ER & R Submittals: Adopting Resolution	136-600-070	31-DEC-22	10/18/2022	03/31/2023

Explanation:

G. Projects to which construction expenditures were charged were all on the originally adopted **2022** Annual Program or as amended per WAC 136-16-042 - Attach Amendments. (If No, please attach a brief explanation.) Yes

Explanation:

H. The County's construction by county forces limit for **2022** computed in accordance with RCW 36.77.065: \$1,268,023.75

I. The actual expenditure for construction by county forces as reported in the **2022** Annual Const. Report: \$7,965.58

J. As required by WAC 136-20-060, a written Bridge and Inspection Report for **2022** was furnished to the legislative authority on (attach a copy): 10/26/2021

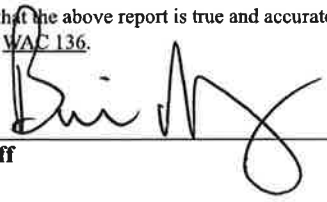
of NBI Bridges as of December 31, **2022**: 36

**Clallam County
Reports for 2022
Digital Submittal Certification
for Forms Due April 1st**

The documents checked below are hereby submitted from Clallam County for the review and acceptance of the County Road Administration Board.

2022 RAP Certification of Diversion and Road Fund Expenditures for Traffic Law Enforcement

I hereby certify that the above report is true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with WAC 136.

Signed: 
County Sheriff

Date: 03/16/23

Signed: _____ Date: _____
County Auditor

Signed: _____ Date: _____
Chair / Executive

2022 Certification of Road Fund Expenditures for Fish Passage Barrier Removal

2022 Annual Certification

I hereby certify that the Fish Passage Removal and Annual Certifications are true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with WAC 136.

Signed: _____ Date: _____
Chair / Executive

Signed: _____ Date: _____
County Engineer

2022 County Ferry System Operations Report

2022 Annual Construction Report

2022 County Arterial Preservation Report

2022 Certification of Road Fund Expenditures for Marine Navigation and Moorage

2022 Maintenance Management Annual Certification

I hereby certify that the County Ferry System Operations Report, Annual Construction Report, County Arterial Preservation Report, Marine Navigation and Moorage Certification, and Maintenance Management Certification are true and accurate and that I have reviewed, approved, and submitted said reports to the County Road Administration Board in accordance with WAC 136.

Signed: _____ Date: _____
County Engineer



AGENDA ITEM SUMMARY

6a
MAR 28 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 3-28-23**

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on March 28, 2023.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

ADOPTING A BUDGET REVISION FOR THE DEPARTMENT/FUND LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, the following facts create a need for the budget revision shown below:

Sheriff – Jail – Contracted costs for Norpoint Services to provide courthouse security for the month of February 2023/\$19,140

Parks & Facilities – Capital Projects – Reallocation of funds for the repair project at Lake Pleasant/\$50,000

2. The Budget Director has verified the accounting method for the budget revision listed and approved them by numbering and initialing the attached Budget Change Form.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the revision within the fund, department, or program budget shown above, and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 28th day of March 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mike French

c: Budget Director
Treasurer
Affected Department(s)

FEB 24 2023



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 2/23/23

Budget Hearing/Meeting Date: 3/28/23 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.815	Budget Name	Sheriff – Jail
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815	Sheriff - Jail	52360.10.0010 ✓	Regular Time	19,140
Total				19,140

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815	Sheriff - Jail	52360.41.1030 ✓	Personnel Services	19,140
Total				19,140

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Contracted costs for Norpoint Services to provide Courthouse security for the month of February 2023 total \$19,140. These costs are not budgeted, so we need to transfer budget from our staff salary lines into the professional services line. The staff salary lines have extra budget based on open positions that we are currently in the process of filling.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

40

MAR 02 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 3/02/2023 ✓

Budget Hearing/Meeting Date: 3/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30501.911 ✓	Budget Name	Parks & Facilities – Capital Projects ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30501.911 ✓	Parks & Facilities – Capital Projects ✓	59419.62.2250 ✓	Camp David Repair/Improvements	50,000 ✓
Total				50,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30501.911 ✓	Parks & Facilities – Capital Projects ✓	59419.62.2245 ✓	Lake Pleasant Repair/Improvements	50,000
Total				50,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Did not receive piling repair grant for Lake Pleasant, which necessitated a consolidation of budgets to provide for the completion of the higher priority project at Lake Pleasant. The camp David Piling repairs will be completed in future budget year(s).

County Official Approval: K M O'Call
 (Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

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bb
MAR 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 3-28-23**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on March 28, 2023.

Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution - supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

ADOPTING A SUPPLEMENTAL BUDGET FOR DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, in open, public meeting, after proper notice, the following facts create a need for the Supplemental Budget Appropriations listed below:

Sheriff – Emergency Services – Expenditures and reimbursement revenue received from state contract E23-186 Emergency Management Preparedness Grant FY22/\$46,132

Sheriff – Jail – Funds made available by the Washington State Legislature to assist law enforcement agencies with training costs/\$7,191

Sheriff – Operations - Funds made available by the Washington State Legislature to assist law enforcement agencies with training costs/\$14,381

Superior Court – Funding from Health Resources & Services Administration (HRSA) grant to for a full-time Early Childhood Court Coordinator position/\$85,000

2. The Budget Director has verified the accounting method for the supplemental appropriations and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the Supplemental Budget Appropriations for unanticipated state or federal funds shown above, and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 28 day of March 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, Clerk of the Board

c: Budget Director
Treasurer
Affected Department(s)

FEB 24 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/24/2023 Budget Hearing/Meeting Date: 3/28/2023

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.817 ✓	Budget Name	Sheriff – Emergency Services
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.817	Sheriff – Emergency Services	33397.04.2010 ✓	Homeland Security Emergency Management	46,132
Total				46,132 ✓

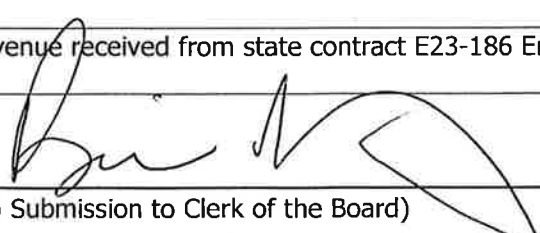
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services	52510.31.0020 ✓	Operating Supplies	16,069
00100.817 ✓	Sheriff – Emergency Services	52510.41.0020 ✓	Professional Services	7,000
00100.817 ✓	Sheriff – Emergency Services	52510.41.5130 ✓	Sheriff	1,600
00100.817 ✓	Sheriff – Emergency Services	52510.42.0015 ✓	Cellular Phones	2,500
00100.817 ✓	Sheriff – Emergency Services	52510.47.0090 ✓	Utilities	1,000
00100.817 ✓	Sheriff – Emergency Services	52510.43.0020 ✓	Travel – Training	6,500
00100.817 ✓	Sheriff – Emergency Services	52510.35.0010 ✓	Small Tools/Minor Equipment	5,460
00100.817 ✓	Sheriff – Emergency Services	59425.64.0010	Capital Outlay Machinery and Equipment	5,540
00100.293 ✓	General Fund Reserves	50800.00.0000 ✓	Ending Fund Balance	463
Total				46,132 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Expenditures and reimbursement revenue received from state contract E23-186 Emergency Management Preparedness Grant FY22.

 County Official Approval: 
 (Obtain Budget Office Approval Prior to Submission to Clerk of the Board)


 A handwritten signature and the number "37" in the bottom right corner.

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

FEB 24 2023



Date Submitted: 2/23/23

Budget Hearing/Meeting Date: 3/28/23

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.815 ✓	Budget Name	Sheriff's Office - Jail
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815 ✓	Sheriff's Office - Jail	36991.00.0010 ✓	Other Miscellaneous	7,191
Total				7,191 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815 ✓	Sheriff's Office - Jail	52360.43.0023 0020	Travel/Training	7,191
Total				7,191 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

WASPC is disbursing funding made available by the Washington State Legislature to assist law enforcement agencies with training costs. Clallam County received a total of \$21,571.62, which has been divided between Corrections and Patrol training budgets.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

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FEB 24 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 2/23/23

Budget Hearing/Meeting Date: 3/28/23 ✓

☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.811 ✓	Budget Name	Sheriff's Office - Operations
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff's Office - Operations	36991.00.0010 ✓	Other Miscellaneous	14,381
Total				14,381 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff's Office - Operations	52122.43.0023 ✓	Travel/Training Patrol	14,381
Total				14,381

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

WASPC is disbursing funding made available by the Washington State Legislature to assist law enforcement agencies with training costs. Clallam County received a total of \$21,571.62, which has been divided between Corrections and Patrol training budgets.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

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CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

MAR 03 2023



Date Submitted: 3/02/23

Budget Hearing/Meeting Date: 3/28/23

- X **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.861 ✓	Budget Name	Superior Court ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.861 ✓	Superior Court ✓	33393.11.0000 ✓	HRSA-Infant Toddler Court Program	\$85,000
Total				\$85,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.861 ✓	Superior Court ✓	51221.10.0010 ✓	Regular Time	47,997
00100.861 ✓	Superior Court ✓	51221.20.0020 ✓	Benefits	25,003
00100.861 ✓	Superior Court ✓	51221.31.0101 ✓	Supplies – Grant	1,500
00100.861 ✓	Superior Court ✓	51221.43.0104 ✓	Travel/Training – Grant	1,000
00100.861 ✓	Superior Court ✓	51221.31.0103 ✓	Food – Grant	500
00100.861 ✓	Superior Court ✓	51221.31.0102 ✓	Furnishings – Grant	500
00100.293 ✓	General Fund Reserves	50800.00.0000 ✓	Ending Fund Balance	8,500
Total				\$85,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Superior Court subaward agreement with The Center for Children & Youth Justices (CCYJ) for a 5-year Federal grant from Health Resources & Services Administration (HRSA) 1U2ZMC46634-01-00 (CFDA #93.110) to fund a full-time Early Childhood Court Coordinator position in the amount of \$85,000 annually, for a total amount of \$425,000 for the period of 9/30/22 thru 9/30/27.

County Official Approval: [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

44



AGENDA ITEM SUMMARY

MAR 28 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 3/28/23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on March 28, 2023.

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution - debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

ADOPTING BUDGET EMERGENCIES FOR THE DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, after a public hearing on January 31, the following constitute public emergencies, which could not reasonably have been foreseen at the time of budget preparation:

DCD Administration – Additional funding for a full-time Administrative Assistant II to Code Enforcement, ER&R vehicle lease/rent for additional employees, and training/\$44,127

Prosecuting Attorney – Coroner – Funding approved in 2022 budget for a copier dedicated to the Coroner Division/\$13,370

NonDepartmental – Funding for Greenhouse Gas Inventory/\$25,717

2. The Budget Director has reviewed the accounting method for the debatable emergencies and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Commissioners, in consideration of the above findings of fact:

1. The amount of money required to meet the public emergency listed above is authorized for expenditure provided that no expenditure is made or liability incurred pursuant to the resolution under RCW 36.40.150 until a period of five days, exclusive of the date this resolution is signed, have elapsed.
2. The Treasurer is authorized and requested to make any necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 28th day of March 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, Clerk of the Board

c: Budget Director
Treasurer
Affected Department

MAR 03 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 3-2-23

Budget Hearing/Meeting Date: 3-28-23 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.331 ✓	Budget Name	DCD Administration ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserve ✓	50800.00.0000 ✓	Ending Fund Balance ✓	44,127
Total				44,127 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.331 ✓	DCD Admin ✓	55866.10.0010 ✓	Regular Time	29,127
00100.331 ✓	DCD Admin ✓	55866.43.0020 ✓	Travel – Training	8,000
00100.331 ✓	DCD Admin ✓	55866.45.0015 ✓	Vehicle Rental/Lease	4,500
00100.331 ✓	DCD Admin ✓	55866.49.0060 ✓	Registration	2,500
Total				44,127 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Add a full-time Administrative Assistant II to Code Enforcement, increasing the total labor force FTE to 3.6. Add funding for ER&R vehicle lease/rent for additional employees. Add funding for training. Salary & Benefits are pro-rated from May-mid December since they are not yet hired. Amount of request is approximately \$20,000 lower than previously discussed with BOCC due to positions not being filled for the full year in 2023.

County Official Approval: Brian W. Smith
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

MARCH 1 2023

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 3/1/2023
02/27/2023

Budget Hearing/Meeting Date: 03/28/2023



- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.843 ✓	Budget Name	Prosecuting Attorney - Coroner ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserve ✓	50800.00.0000 ✓	Ending Fund Balance	13,370.
Total				13,370. ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.843 ✓	Prosecuting Attorney – Coroner ✓	56320.35.5500 ✓	Information Technology Equipment	3,370.
00100.843 ✓	Prosecuting Attorney – Coroner ✓	59463.64.5500 ✓	Information Technology Capital	10,000.
Total				13,370. ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The above funds we are requesting were approved in last year's budget (2022) but were unspent. The IT Capital funds were to be used for a copier dedicated to the Coroner Division – a ticket was submitted to IT but the purchase was not completed. The IT equipment funds were to be used for tech for an additional staff member but the purchase was delayed until we could post the position.

County Official Approval: Mark M. [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

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CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 3/02/2023 ✓

Budget Hearing/Meeting Date: 3/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.291 ✓	Budget Name	NonDepartmental ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	25,717
Total				25,717 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.291 ✓	NonDepartmental ✓	55370.41.0137 ✓	Greenhouse Gas Inventory	25,717
Total				25,717 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Unused funding from 2022 for the Cascadia Consulting Group, Inc. in the amount of \$16,718 for expenses carried over into 2023. Additional funding of \$8,999 is needed for the contract amendment. These funds are used to provide the County with a Greenhouse Gas Inventory.

County Official Approval: [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]