AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Tuesday, April 16, 2024 – 10:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit https://zoom.us/j/8755617844 and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT ? Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA ? Any Commissioner may remove items for discussion

1a. Approval of vouchers for the week of April 8

Approval of vouchers

1b. Approval of payroll for the period ending March 31

Approval of payroll

1c. Approval of minutes for the week of April 8

Approval of minutes

1d. Proclamation Recognizing April as Month of Military Children

Proclamation

1e. Letter of support for Hoko River Floodplain Restoration at Upper Cowan Ranch

Letter of support

1f. Letter of support for North Olympic Peninsula Recompete Coalition Support and Commitments

Letter of support

Updated letter added 4-15-24

1g. Resolution appointing Jeff Brown to the Dungeness Irrigation District

Resolution

1h. Resolution confirming document recording fee revenue deposits/allocations

Resolution

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

2a. Purchase order with CDW-G for annual renewal of Microsoft applications

Purchase order

2b. Agreement with New Horizon Communication for phone services

Agreement

2c. Agreement with Department of Health for the Local Health Officer position

Agreement

2d. Agreement amendment 2 with Department of Ecology for Pollution, Identification, and Correction (PIC) activities

Agreement amendment 2

2e. Agreement with Forest Service for reimburse salary costs of an assigned work crew supervisor for clean-up efforts on forest service lands

Agreement

2f. Agreement with National Park Service for law enforcement services between jurisdictions

Agreement

ADMINISTRATION

3a. Resolution authorizing expenditure from the Affordable Housing Sales and Use Tax Fund/ 5th and Fir Street, Sequim property

Resolution

3b. Resolution authorizing expenditure from the Affordable Housing Sales and Use Tax Fund/ 2nd and Oak Street, Port Angeles property

Resolution

3c. Request for waiver of Bid/RFP/Quote requirement for Public Health Office upgrade project

Request

BUDGET

4a. Notice that the following budget revisions will be adopted by Resolution on April 30:
Juvenile Services - Reallocation of budgeted Washington State Patrol National Criminal History Improvement Program (WSP-NCHIP) grant funds for purchase of two new Live Scan devices to capture fingerprints on youths booked into detention facility or otherwise ordered to be fingerprinted/$16,340
NonDept - Affordable Housing Sales Tax -
* Reallocation of budgeted funds for a new Peninsula Behavioral Health affordable housing project:1406 funding to assist with the rehabilitation of a 5-bedroom Permanent Supported Housing Group located at 5th & Fir Street in Sequim/$250,000
* Reallocation of budgeted funds for a new Peninsula Behavioral Health affordable housing project:$1,250,000 of 1406 and 1590 funding to assist with the development of a 36-unit Multi-family Permanent Supported Housing facility strategically situated on 2nd & Oak Street in Port Angeles. This Budget Revision provides $1,040,000 towards this project. A Debatable Emergency is in process to provide the additional $210,000 needed to complete the funding (1 of 2)/$1,040,000
Health & Human Services - Foundational Public Health Services -
* Reallocation of funding to be used in partnership with the County's Emergency Operations Center to purchase equipment that can be used for events of public health emergency responses for climate change related events such as wildfires or other environmental changes that are occurring where physically getting to a location is not possible. Two drones will be purchased with the funding and operations will be performed by skilled individuals within the Sheriff's Department (2 of 2)/$77,000
* Reallocation of funding to be used for baseline power and communications service preparations that can be used in partnership with the County's Emergency Operations Center and Parks, Facilities and Maintenance departments in the event of a public health emergency. Items to be purchased include individual office use solar generators, a large hybrid mobile generator that can be moved to offsite locations, Star Link for west end communication ability, Verizon wi-fi hotspots, and a mobile generator with lighting capability for a staging area at the county fairgrounds (2 of 2)/$195,000
* Reallocation of funding to be used to enhance public health emergency communication capabilities through the county's amateur radio programs in partnership with Emergency Operations Center. Additional Health and Human Services departmental purchases will be for satellite telephones and satellite wi-fi modems (2 of 2)/$115,000

Budget revisions

4b. Notice that the following supplemental appropriations will be adopted by Resolution on April 30:
Board Of County Commissioners - Recompete Grant - New Recompete Securing Federal Funding Initiative grant will be used to support the economic research, grant writing, and capacity expansion for underserved areas to participate in application/$500,000
Health & Human Services Operations -
* Department of Health Consolidated Contract #17 is adding new revenue for post Covid-19 workforce development and improvements and will be used to purchase office furniture, carpet replacement, painting, restocking of personal protective equipment (PPE), and HEPA filtration machines for clinic rooms, health department employee offices, and for loan availability to nursing homes during patient Covid-19 outbreaks/$200,000
* Department of Health Consolidated Contract #17 is adding new revenue for the Women, Infants & Children (WIC) program to purchase child safety furniture for use in clinic and waiting rooms, personal protective equipment (PPE), office and clinic supplies, printer toners, advertising, subcontracted nutritional services, and ending fund balance for previously budgeted salaries and benefits/$116,051
* Additional funding to be used for improvements at the Forks Health Department. The estimated costs of improvements include a heat pump, windows, crawl space repairs, and pest control/$26,000
* Additional funding to be used in partnership with the County's Emergency Operations Center to purchase equipment that can be used for events of public health emergency

responses for climate change related events such as wildfires or other environmental changes that are occurring where physically getting to a location is not possible. Two drones will be purchased with the funding and operations will be performed by skilled individuals within the Sheriff's Department (1 of 2)/$77,000
* Additional funding to be used for baseline power and communications service preparations that can be used in partnership with the County's Emergency Operations Center and Parks, Facilities and Maintenance departments in the event of a public health emergency. Items to be purchased include individual office use solar generators, a large hybrid mobile generator that can be moved to offsite locations, Star Link for west end communication ability, Verizon wi-fi hotspots, and a mobile generator with lighting capability for a staging area at the county fairgrounds (1 of 2)/$195,000
* Additional funding to be used to enhance public health emergency communication capabilities through the county's amateur radio programs in partnership with Emergency Operations Center. Additional Health and Human Services departmental purchases will be for satellite telephones and satellite wi-fi modems (1 of 2)/$115,000
Health & Human Services - Environmental Health - Additional funding to be used for purchase of a desk, file cabinets, and bookshelves/$4,900
Sheriff - Operations - Annual award from Washington State Department of Commerce for programs supporting STOP (Services, Training, Officers, and Prosecutors) Violence Against Women to be used to purchase a specialized camera the detectives unit can use on County cases or by law enforcement partners/$12,000

Supplemental appropriations

4c. Resolution calling for a hearing to be held April 30 at 10:30 a.m. for the following debatable emergencies:
Hearing Examiner - Additional funding needed to cover the 2023 Hearing Examiner services
Invoiced in 2024/$24,750
NonDept - Affordable Housing Sales Tax - Reallocation of budgeted funds for a new Peninsula
Behavioral Health affordable housing project: $1,250,000 of 1406 and 1590 funding to assist
with the development of a 36-unit Multi-family Permanent Supported Housing facility
strategically situated on 2nd & Oak Street in Port Angeles. This Budget Revision provides
$1,040,000 towards this project. This Debatable Emergency provides $210,000 toward the
project. A Budget Revision is in the process to provide the additional $1,040,00 needed to
complete the funding (2 of 2)/$210,000
Sheriff - Jail -
* OAC was contracted to create a conceptual design of how the jail could expand within the footprint of the current Sheriff's Office administration, patrol, and evidence rooms of the courthouse. This design was completed last year but was not invoiced until now/$25,000
* Contracted costs for Norpoint Services to provide courthouse security from January 1 through June 30, 2024 have been expended from a Court Security Grant. It is not anticipated at this time the jail staff will be able to cover the security detail until the Norpoint contract expires/$71,300

Debatable emergencies

HEARING(S) ? Beginning at 10:30 a.m.

H1. Resolution adopting the 2024 amendment to the Clallam County Comprehensive Park and Recreation Master Plan 2016-2026

Resolution

H2. Resolution for allocation of year 2024-2027 Regional Surface Transportation Block Grant STBG Program Federal Funding

Resolution

PUBLIC COMMENT ? Please limit comments to three minutes

EXECUTIVE SESSION
The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners April 15 - 19:

Monday, April 15:
9:00 a.m. Work Session
11:30 a.m. Executive Session

Tuesday, April 16:
10:00 a.m. Board Meeting
10:30 a.m. Hearing(s) - See Agenda
1:30 p.m. Board of Health Meeting

Wednesday, April 17:
8:00 a.m. Coffee with Colleen
10:00 a.m. Clallam Transit Meeting

Thursday, April 18:
9:00 a.m. Finance Committee Meeting

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.

1a

APR 16 2024

Date of report: April 10, 2024

General Fund	**$171,990.14**
Other Funds	**$588,376.06**
Total	**$760,366.20**

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

COPY

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2024.

_____COUNTY AUDITOR
SHOONA RIGGS

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

_____
MIKE FRENCH, Chair

_____
RANDY JOHNSON

COPY

_____
MARK OZIAS

_____
TODD MIELKE, County Administrator

Weekly Expenditures

April 8 - 12, 2024

Fund #	Department	Expenditures		Use Tax	
		General Fund (GF)	Other Funds	General Fund (GF)	Other Funds
00100.211	**Assessor**	4,889.68			
00100.241/291/831	**Commissioners (BOCC)**	24,452.43			
19914.291	BOCC - Veterans Relief		3,911.18		
19925.291	BOCC - Hotel/Motel		205.00		
19941.291	BOCC - Opportunity Fund		5,000.00		
19961.291	BOCC - American Rescue Plan Act		70,181.91		
19991.291	BOCC - Emergency Communications		113,242.15		
00100.331-334	**Dept. of Community Develop't (DCD)**	25,632.34			
30301.331	DCD - Lower Dungeness Floodplain		53.44		
00100.871	**District Court I**	650.40			
00100.881	**District Court II**	555.84			
11301.511	**Health & Human Services (HHS)**		26,734.33		
00100.511	HHS - Environmental Health	821.94			
00100.513	HHS - Admin	729.34			
11322.511	HHS - Homeless Task Force		10,853.99		
11323.511	HHS - Chem Dep/Mental Hlth		27,925.35		
11331.511	HHS - Developmental Disabilities		67.60		
00100.461	**Human Resources (HR)**	3,116.18			
50401.461	HR - Risk Management		34,046.76		1,455.15
00100.411	**Information Technology (IT)**	8,837.29			
00100.851	**Juvenile Services**	9,326.59			
00100.911/912	**Parks Fair Facilities (PFF)**	2,268.58			
00100.841-843	**Prosecuting Attorney**	41,387.77			
	Public Works (PW)				
10101.611	PW - Roads		8,272.91		
30401.331	PW - Dungeness Reservoir		2,535.03		
41401.611	PW - Clallam/Sekiu Sewer		5,331.95		
42401.611	PW - Carlsborg Sewer		14,624.72		
43401.611	PW - Bullman Beach Water System		614.59		
50301.611	PW - ER&R (Equip't Rental & Revolving)		72,257.85		
00100.811-815,817	**Sheriff**	16,344.68			
00100.816	Sheriff - Jail Medical	13,360.83			
11003.811	Sheriff - Boating Safety		203.15		
11008.811	Sheriff - OPNET Drug		807.39		
11061.811	Sheriff - 911 Enhanced		186,923.84		
11065.811	Sheriff - OPSCAN Operations		745.38		
11080.811	Sheriff - Inmate Commissary		325.00		
00100.861	**Superior Court**	17,444.44			
00100.861	Superior Court Jury	1,179.38			
00100.231	**Treasurer**	992.43			
12241.231	Treasurer - Land Assessment		2,057.39		
	Total	**171,990.14**	**586,920.91**	-	**1,455.15**

VISA statement balance:	
Statement date:	

Report Reconciliation		Totals			
Total	**758,911.05**	**General Fund**	**171,990.14**		
Final Check Lists	**758,911.05**	**Other Non-GF**	**588,376.06**		
Difference	-	**VISA charges**	-		
		Total	**760,366.20**	**Use Tax**	**1,455.15**

COPY

Prepared by: _____

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
4/16/2024	TITAN ARMOR SOLUTIONS INC	0179	tsulleng	16,350.00	1,455.15	16,350.00
			Totals:	**16,350.00**	**1,455.15**	**16,350.00**

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0001179	PACIFIC OFFICE EQUIPMENT	1138502	4/4/2024	CONTRACT OVERAGE CANO	301.27	
				1138503	4/4/2024	CONTRACT OVERAGE CANO	153.00	454.27
	4/16/2024	0029534	HARRIS GOVERN	TACT00001311	4/4/2024	DEVICE SET UP FOR ADD'L I	3,702.60	
				TAMN00004768	4/4/2024	DISTO AND MOBILE INTEGRA	732.81	4,435.41
						Sub total for U S BANK:		4,889.68

4,889.68+
213.081.49+
25,685.78+
650.40+
555.84+
67,132.55+
37,162.94+
8,837.26+
9,323.59+
2,268.58+
41,387.77+
72,257.85+
8,272.91+
23,106.29+
205,349.44+
13,260.83+
17,444.44+
1,179.38+
3,049.82+
2,477.63+
1,433.55+
258,911.05*+
0.*

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000289	CDW GOVERNMENT, INC.	SE2305246	4/4/2024	BOCC ROOM UPGRADE	49,071.66	49,071.66
	4/16/2024	0000382	CODE PUBLISHING COMPANY	GC00125091	4/4/2024	ANNUAL WEB FEE, WEB UPD	830.00	
				GC10013536	4/4/2024	WEB UPDATE, NEW PAGES	76.78	906.78
	4/16/2024	0001252	PORT ANGELES, CITY OF	E911 March	4/4/2024	EMERGENCY COMMUNICATI	113,242.15	113,242.15
	4/16/2024	0001961	WA MUNICIPAL CLERKS ASSC	LG 2024	4/4/2024	MEMBERSHIP RENEWAL TO	100.00	100.00
	4/16/2024	0003114	SEQUIM-DUNGENESS VALLEY	7746	4/4/2024	2024 MEMBERSHIP DUES	205.00	205.00
	4/16/2024	0015513	OLYMPIC PENINSULA COMM	ARPA OPCC Fel	4/4/2024	ARPA - HHS MEDICAL RESPIT	21,110.25	21,110.25
	4/16/2024	0030587	B&H PHOTO VIDEO	222074863	4/4/2024	TECH EQUIPMENT	1,640.59	1,640.59
	4/16/2024	0033510	OZIAS, MARK	CMO 3/27/2024	4/4/2024	CMO WSAC BOARD MTG	139.36	139.36
	4/16/2024	0037979	WASHINGTON STATE UNIVER	C100046842	4/4/2024	1ST Q PAYMENT PER CONTR	5,000.00	5,000.00
	4/16/2024	0049626	IMPLAN GROUP LLC	202304264	4/4/2024	IMPLAN DATA SOFTWARE	21,665.70	21,665.70
						Sub total for U S BANK:		213,081.49

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000603	FOURTH CORNER NURSERIE	19392	3/20/2024	G25 TASK 2 - EDIZ HOOK VEC	1,805.31	1,805.31
	4/16/2024	0000799	JAMESTOWN SKLALLAM TRIE	5023-4	4/1/2024	G25 TASK 2 PROFESSIONAL	21,137.90	
				NOPLE MARCH	3/27/2024	G133 SITE RENTAL 3-27-24	100.00	21,237.90
	4/16/2024	0000918	LINCOLN STREET STATION	DCD 224486	3/22/2024	STREAMKEEPERS POSTAGE	97.72	
				DCD 224447	3/21/2024	G157 POSTAGE	22.22	119.94
	4/16/2024	0001179	PACIFIC OFFICE EQUIPMENT	1138516	3/29/2024	10293 ADMIN MARCH 2024	235.52	
				1138517	3/29/2024	12212 BUILDING MARCH 202	199.60	
				1138515	3/29/2024	10336 LRP MARCH 2024	183.05	
				1138514	3/29/2024	10051 CE MARCH 2024	17.42	635.59
	4/16/2024	0001540	SWAIN'S GENERAL STORE IN	324486	3/4/2024	G133 OPERATING SUPPLY	103.31	103.31
	4/16/2024	0001970	WARREN, ANNETTE	WARREN 3-25-2	3/28/2024	BUILDING TRAVEL TRAINING	229.89	229.89
	4/16/2024	0002337	BAUMANN, CHERYL	BAUMANN 4-1-2	4/1/2024	G133 REFRESHMENTS-DUNC	41.67	
				BAUMANN 4-2-2	4/2/2024	G133 REFRESHMENTS-SITE	25.62	67.29
	4/16/2024	0022152	FAULK, WILLIAM	FAULK 3-25-24	3/28/2024	BUILDING TRAVEL TRAINING	92.50	92.50
	4/16/2024	0026563	MAHAN, REBECCA	MAHAN 3/26 3/2	4/2/2024	G25 TASK 2 EDIZ HOOK REVI	48.44	48.44
	4/16/2024	0026929	DUNGENESS BEACH ASSOCI	401162	3/30/2024	LRP DUES	75.00	75.00
	4/16/2024	0028699	SOUND PUBLISHING INC	8131104	3/31/2024	G112 ADVERTISING $179.28 C	689.24	689.24
	4/16/2024	0030221	BAILEY, GEORGE	BAILEY 3-25-24	3/28/2024	BUILDING-TRAVEL TRAINING	92.50	92.50
	4/16/2024	0037028	BILL MAIR HEATING & AIR INC	REF 3-19-24	3/26/2024	REFUND BPT2024-00455	80.00	80.00
	4/16/2024	0038337	INSIDEOUT SOLUTIONS INC	99494	3/27/2024	G133 WORKSITE 3 PROFESS	50.00	50.00
	4/16/2024	0045812	GREEN, JOEL	GREEN 3-27-24	3/27/2024	G157 MILEAGE TO MONITOR	31.22	31.22
	4/16/2024	0046605	SMITH, CHARLES	SMITH 3-26-24	4/4/2024	BUILDING TRAVEL TRAINING	183.09	183.09
	4/16/2024	0046683	ODP BUSINESS SOLUTIONS L	357389792001	3/16/2024	BUILDING OPERATING SUPPI	57.79	57.79
	4/16/2024	0049644	KALAGHER, AMELIA	KALAGHER 4-1	4/1/2024	G145 MARCH 2024 MILEAGE	57.62	
				KALAGHER 4-1-	4/1/2024	G23 MARCH 2024 MILEAGE	29.15	86.77
						Sub total for U S BANK:		25,685.78

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0001179	PACIFIC OFFICE EQUIPMENT	1138497	3/29/2024	POE - CANON/IRA615IFZ, BLA	115.53	
				1138499	3/29/2024	POE - CANON/IMAGERUNNEI	64.55	
				1138498	3/29/2024	POE - CANON/IR1435, BLACK	0.46	180.54
	4/16/2024	0003410	LEMAY MOBILE SHREDDING	4830980S185	3/1/2024	LEMAY SHREDDING	57.96	
				4834839S185	4/1/2024	LEMAY SHREDDING	16.84	74.80
	4/16/2024	0021386	STAPLES ADVANTAGE	6000608226	3/23/2024	STAPLES - DISTRICT COURT	395.06	395.06
						Sub total for U S BANK:		650.40

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0003410	LEMAY MOBILE SHREDDING	2834827s185	4/16/2024	SHRED BIN TIP	15.84	15.84
	4/16/2024	0019100	PLUMLEY, WILLIAM L	690863	4/16/2024	SPANISH INTERPRETER	240.00	240.00
	4/16/2024	0032370	DOWNING, MARK	09370d	4/16/2024	POSTAGE	272.00	272.00
	4/16/2024	0049146	NEPENTHE LABORATORY SV	3447	4/16/2024	PROBATION UA TESTING	28.00	28.00
						Sub total for U S BANK:		555.84

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000700	HACH COMPANY	13971462	3/22/2024	WATER LAB - LAB SUPPLIES	295.01	295.01
	4/16/2024	0046683	ODP BUSINESS SOLUTIONS L	359595773001	3/18/2024	ONSITE - OFFICE SUPPLIES	34.89	
				359596704001	3/16/2024	ONSITE - OFFICE SUPPLIES	29.83	
				359596709001	3/15/2024	ONSITE - OFFICE SUPPLIES	27.21	91.93
	4/16/2024	0033217	RADIO PACIFIC, INC	24030146	3/31/2024	ONSITE - KONP RADIO SPOT	435.00	435.00
	4/16/2024	0030587	B&H PHOTO VIDEO	221107881	2/6/2024	HADM - CANON PRINTER - N/	674.23	674.23
	4/16/2024	0046683	ODP BUSINESS SOLUTIONS L	359568795001	3/15/2024	HADM - KLEEN SCREEN WIPI	55.11	55.11
	4/16/2024	0000087	ANGELES ELECTRIC INC	21374	3/25/2024	HOPS - CAP OUTSIDE OUTLE	379.03	379.03
	4/16/2024	0048760	B & R PAINTING	BR 03-29-24	3/29/2024	HOPS - DOWN PAYMENT	4,896.00	4,896.00
	4/16/2024	0049058	BASUBAS, STEPHEN	SB BT 03-28-24	3/28/2024	HOPS - BUSINESS MILEAGE -	75.58	75.58
	4/16/2024	0022148	CENTURYLINK BUSINESS SE	680864148	3/24/2024	HOPS - FORKS 1-800 LINE	8.45	8.45
	4/16/2024	0048729	CLEVENGER, WILLIAM	HRHC 05-2024-\	4/1/2024	HOPS - 1/2 LEASE PAYMENT I	1,750.00	1,750.00
	4/16/2024	0000546	EXPRESS SERVICES, INC	30297161	2/7/2024	HOPS - EXTRA HELP	1,279.20	
				30359765	2/21/2024	HOPS - EXTRA HELP	1,279.20	
				30391493	2/28/2024	HOPS - EXTRA HELP	1,279.20	
				30482333	3/20/2024	HOPS - EXTRA HELP	1,279.20	
				30509765	3/27/2024	HOPS - EXTRA HELP	1,279.20	
				30542418	4/3/2024	HOPS - EXTRA HELP	1,279.20	
				30325976	2/14/2024	HOPS - EXTRA HELP	1,023.36	8,698.56
	4/16/2024	0000593	FORKS, CITY OF	CF 04-01-24	4/1/2024	HOPS - FORKS OFFICE UTILI	78.28	78.28
	4/16/2024	0049142	GALLENTINE, MADISON	MG BT 03-28-24	3/28/2024	HOPS - BUSINESS MILEAGE -	109.68	109.68
	4/16/2024	0029280	GRAY, JOHN	HRHC 05-2024-,	4/1/2024	HOPS - 1/2 LEASE PAYMENT I	1,750.00	1,750.00
	4/16/2024	0000825	JOHNSON, ANN	AJ BT 04-01-24	4/1/2024	HOPS - BUSINESS MILEAGE -	75.04	75.04
	4/16/2024	0048759	MAXWELL, ADRIENNE	9	3/29/2024	HOPS - WIC DIETICIAN - MAR	2,490.00	2,490.00
	4/16/2024	0001063	NELSON, RUBY	RN BT 03-29-24	3/29/2024	HOPS - BUSINESS MILEAGE -	75.04	75.04
	4/16/2024	0046683	ODP BUSINESS SOLUTIONS L	359568541001	3/18/2024	HOPS - CHAIR	378.88	
				359568792001	3/15/2024	HOPS - CHAIR MAT	258.25	
				359594136001	3/15/2024	HOPS - TONER, PAPER	165.52	
				359591230001	3/15/2024	HOPS - KLEENEX, TOILET PA	147.91	
				359570491001	3/15/2024	HOPS - LABEL TAPE	53.71	
				359568793001	3/15/2024	HOPS - PAPER HOLDER, LET	27.65	
				359576784001	3/15/2024	HOPS - PEN REFILL	3.15	
				354836206001	3/15/2024	HOPS - CREDIT FOR DEFECT	-65.27	969.80
	4/16/2024	0049315	PAMELA JANE WALKER MS RI3		4/1/2024	HOPS - WIC SERVICES - MAF	3,300.00	3,300.00

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0001300	PUBLIC UTILITY DISTRICT	20704 03-26-24	3/26/2024	HOPS - FORKS OFFICE UTILI	163.96	163.96
	4/16/2024	0046988	RICHARDSON, SUMMER	SR BT 04-01-24	4/1/2024	HOPS - BUSINESS MILEAGE -	75.71	75.71
	4/16/2024	0049218	SQUEAKY CLEAN SERVICES	332	3/30/2024	HOPS - CLEANING/SANITATIC	1,000.00	
				333	3/30/2024	HOPS - CLEANING/SANITATIC	650.00	1,650.00
	4/16/2024	0044209	WARREN, KIM	KW BT 03-29-24	3/29/2024	HOPS - BUSINESS MILEAGE -	18.36	18.36
	4/16/2024	0001767	WEST WASTE & RECYCLING	0000313525	3/31/2024	HOPS - GARBAGE COLLECTI	38.09	38.09
	4/16/2024	0033201	WESTSIDE PIZZA	WP 03-29-24	3/29/2024	HOPS - GROUP SUPPORT SU	132.75	132.75
	4/16/2024	0000591	FORKS ABUSE PROGRAM	11322-23-FAP 2-	2/28/2024	HTF - WEST END HOPE - FEE	2,099.12	2,099.12
	4/16/2024	0030719	REFLECTIONS COUNSELING,	11322-23-RCSG	2/27/2024	HTF - HOMELESS FUNDS FOI	8,754.87	8,754.87
	4/16/2024	0015513	OLYMPIC PENINSULA COMMU	11323-24-OPCC	4/1/2024	CD/MH - REDISCOVERY	8,303.14	8,303.14
	4/16/2024	0001209	PENINSULA BEHAVIORAL HEA	1132324PBHMH	2/28/2024	CD/MH - MENTAL HEALTH FIF	1,100.00	1,100.00
	4/16/2024	0030719	REFLECTIONS COUNSELING,	1132324RCSGC	2/28/2024	CD/MH - CRISIS INTERVENTI	9,927.21	
				1132324RCSGU	3/27/2024	CD/MH - UNDERINSURED & N	8,595.00	18,522.21
	4/16/2024	0046683	ODP BUSINESS SOLUTIONS L	359597410001	3/18/2024	DDD - TONER, PENCIL LEAD	67.60	67.60
						Sub total for U S BANK:		67,132.55

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000933	LUCERO, CATHLEEN	VOL DRIV ABS F	4/4/2024	DRIVING ABSTRACT REIMBU	15.00	15.00
	4/16/2024	0001179	PACIFIC OFFICE EQUIPMENT	1138542	4/4/2024	HR/RM COPY MACHINE	423.68	
				1138541	4/4/2024	PRR COPY MACHINE	57.42	481.10
	4/16/2024	0001297	PUBLIC SAFETY TESTING INC	PSTI24-75	4/4/2024	PRE EMP BACKGROUND	7,761.72	7,761.72
	4/16/2024	0001641	VERIZON WIRELESS	9959930043	4/4/2024	CELLULAR PHONES	302.46	302.46
	4/16/2024	0001734	WA ST PATROL	I2405128	4/4/2024	PRE EMP CRIMINAL BACKGR	352.00	352.00
	4/16/2024	0025115	RADIA INC PS	DOS 21624 AH	4/4/2024	PRE EMP PHYSICAL	273.80	273.80
	4/16/2024	0035753	LOOMIS ARMORED US, LLC	13452293	4/4/2024	ARMORED VEHICLE SVC	1,174.36	1,174.36
	4/16/2024	0037692	SEBRIS BUSTO JAMES	80835	4/4/2024	LEGAL SERVICES	2,677.50	2,677.50
	4/16/2024	0045292	BATES, JERRY	00082	4/4/2024	PRE EMP POLYGRAPH	1,575.00	1,575.00
	4/16/2024	0048860	MULTNOMAH GROUP	20240363	4/4/2024	DEFERRED COMP 401/457	6,200.00	6,200.00
	4/16/2024	0049693	TITAN ARMOR SOLUTIONS IN	0179	4/4/2024	CCSO BODY ARMOR	16,350.00	16,350.00
						Sub total for U S BANK:		37,162.94

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000674	GOVCONNECTION, INC.	75134224	4/3/2024	WSU20240223 (PART 1 OF 2)	3,199.03	
				75139209	4/3/2024	IT20240320	554.30	
				75139206	4/3/2024	WSU20240323 (PART 2 OF 2)	155.36	
				75129600	4/3/2024	CLRK20240306B (2) PERPETL	100.80	4,009.49
	4/16/2024	0000918	LINCOLN STREET STATION	224686	4/3/2024	SHIPPING	12.16	12.16
	4/16/2024	0001179	PACIFIC OFFICE EQUIPMENT	1138513	4/3/2024	TAG 12306 - IT COPIER COUN	140.44	140.44
	4/16/2024	0001706	CONSOLIDATED TECHNOLOG	9011202403028:	4/3/2024	IGN ETHERNET 100M	220.00	220.00
	4/16/2024	0004211	CENTURYLINK	206T313735-04(	4/3/2024	COURTHOUSE T-1	490.59	
				206T222202-04(	4/3/2024	COURTHOUSE T-1 (#2)	490.59	
				206T414008-04(	4/3/2024	SHERIFF COURTHOUSE LINE	56.89	
				206T413216-04(	4/3/2024	JUVIE COURT	41.20	
				333620080-0403	4/3/2024	ALARMS	4.38	1,083.65
	4/16/2024	0023718	AT&T	3604574863-04(	4/3/2024	JUVIE FAX LINES (3) LONG DI	72.91	
				0306024016001-	4/3/2024	WEST END TOLLFREE LINE	30.80	103.71
	4/16/2024	0048493	ASSET PANDA LLC	INV000003551	4/3/2024	IT20240322A	3,267.84	3,267.84
						Sub total for U S BANK:		8,837.29

Final Check List
CLALLAM COUNTY

Juv Svcs

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0001262	PORT OF PORT ANGELES	PS-INV104332	4/1/2024	BUILDING/OFFICE RENTAL-L/	3,045.69	3,045.69
	4/16/2024	0001509	CORDANT HEALTH SOLUTION	TC-1645003312	3/31/2024	PRO SVCS-DIV	61.93	61.93
	4/16/2024	0003688	BURNS, KIMBERLY	0326241342452	3/30/2024	FOOD	174.11	
				67514P	3/23/2024	FOOD	112.71	286.82
	4/16/2024	0017787	DAIRY FRESH FARMS INC	8122408616	3/26/2024	DET FOOD	175.04	
				8122409308	4/2/2024	DET FOOD	105.64	280.68
	4/16/2024	0030587	B&H PHOTO VIDEO	222316547	3/14/2024	SMALL TOOL & MINOR EQUIF	226.23	226.23
	4/16/2024	0041147	AMERIGAS PROPANE LP	3162637174	3/30/2024	UTILITIES	769.52	769.52
	4/16/2024	0045739	HID GLOBAL CORPORATION	13400001690	3/7/2024	PRO SVCS	4,262.85	4,262.85
	4/16/2024	0047164	SILKE COMMUNICATIONS SO	SO-32000582	3/22/2024	SMALL TOOL & MINOR EQUIF	281.65	281.65
	4/16/2024	0048811	ANDERSON, EILEEN	033124EA	3/27/2024	CAP VOL-MILEAGE	111.22	111.22
						Sub total for U S BANK:		9,326.59

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000427	CRESCENT WATER ASSOCIA	507 3/24	4/2/2024	SC MARCH WATER	72.52	72.52
	4/16/2024	0001300	PUBLIC UTILITY DISTRICT	13575 3/24	4/2/2024	SC MARCH ELECT	349.75	
				13572 3/24	4/2/2024	SC MARCH ELECT	334.12	
				75463 3/24	4/2/2024	SC MARCH ELECT	302.13	
				13573 3/24	4/2/2024	SC MARCH ELECT	54.32	
				13571 3/24	4/2/2024	SC UNMETERED LIGHT	20.92	1,061.24
	4/16/2024	0001641	VERIZON WIRELESS	9959930041	4/2/2024	CH ADM FG	234.69	234.69
	4/16/2024	0001767	WEST WASTE & RECYCLING	313604	4/2/2024	CB LKPSNT GARBAGE	144.00	144.00
	4/16/2024	0044771	SHORE ROAD NURSERY	3/20/2024	4/2/2024	RH PLANTS & TREES	756.13	756.13
						Sub total for U S BANK:		2,268.58

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000546	EXPRESS SERVICES, INC	30542419	4/4/2024	EXPRESS EMPLOYMENT	291.42	291.42
	4/16/2024	0049503	GLISSON & MORRIS	GLISSONMORR	4/4/2024	PROFESSION SERVICES / AP	8,000.00	8,000.00
	4/16/2024	0001154	OLYMPIC VIEW PROPERTIES	2NDQTR4/4/24	4/4/2024	2ND QUARTER LEASE PMT	5,715.00	5,715.00
	4/16/2024	0048864	PACIFIC NORTHWEST LEGAL	858545	4/4/2024	PERSONAL SERVICE	81.54	81.54
	4/16/2024	0049695	SHOUPE, CAROLINE	SHOUP4/4/24	4/4/2024	CORONER TRAINING REIMBU	459.81	459.81
	4/16/2024	0004037	HARPER RIDGEVIEW CHAPEL	02343	4/4/2024	FEBRUARY 2024 CASES	8,650.00	8,650.00
	4/16/2024	0045735	PACIFIC NW FORENSIC PATH	2024-CO-076	4/4/2024	JOCELYN ANDRES-OLIVER AI	2,100.00	
				2024-CO-086	4/4/2024	ARTHUR TENEBRAE AUTOPS	2,100.00	
				2024-CO-087	4/4/2024	DAREN CHAPMAN AUTOPSY	2,100.00	
				2024-CO-078	4/4/2024	UNKNOWN MALE AUTOPSY	2,100.00	
				2024-CO-092	4/4/2024	LAVERN WARD AUTOPSY	2,100.00	10,500.00
	4/16/2024	0029872	SEQUIM VALLEY FUNERAL CH	02409	4/4/2024	MARCH 2024 CASES	6,940.00	6,940.00
	4/16/2024	0045696	THURSTON COUNTY CORON	CCC-4012024	4/4/2024	MARCH MORGUE USAGE	750.00	750.00
						Sub total for U S BANK:		41,387.77

Public Works ER+R

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000099	A-1 AUTO PARTS	1476356	3/21/2024	Hydraulic Wire and Coupling - S	119.27	119.27
	4/16/2024	0000172	BAXTER A/P OFFICE	15663-63773	3/21/2024	Degreaser - PA	21.98	21.98
	4/16/2024	0000594	DECKER CITY HARDWARE, TI	818745	3/20/2024	Propane - LC 831	18.36	18.36
	4/16/2024	0000599	FORKS OUTFITTERS	28FEB2024ERR	2/24/2024	Bulbs - LC	31.19	31.19
	4/16/2024	0000848	PAPE KENWORTH NORTHWE	14552120	3/28/2024	Brake Chambers - PA Stores	490.44	490.44
	4/16/2024	0000894	LARSCO INC	1117241-01	3/19/2024	Switches - PA Stores	28.29	28.29
	4/16/2024	0000897	LAWSON PRODUCTS INC	9311404169	3/25/2024	Ceramic, Hex Cap Screws - PA	121.38	121.38
	4/16/2024	0001179	PACIFIC OFFICE EQUIPMENT	1138568	3/29/2024	Billable Copies - Engineering 62	179.03	
				1138569	3/29/2024	Billable Copies - Admin 6553	172.65	
				1138567	3/29/2024	Billable Copies - ER&R	19.57	371.25
	4/16/2024	0001255	PRICE FORD LINCOLN MERCI	695468	3/6/2024	Repairs - PA S341	3,776.85	
				5053086	4/1/2024	TPMS Sensor - PA S309	64.93	
				5053098	4/1/2024	Sensor ASY - PA 44	28.24	
				5052776	3/6/2024	Key - PA S351	6.71	3,876.73
	4/16/2024	0001258	PORT ANGELES POWER EQU	98017803	7/18/2023	Battery - PA 181	125.97	125.97
	4/16/2024	0001300	PUBLIC UTILITY DISTRICT	21685/04222024	3/25/2024	Electric Utility Charges-51 Bedr	847.30	
				9896/032624	3/26/2024	Electric Utility - 160 Grant Rd	533.69	
				109032/032624	3/26/2024	Electric Utility - Gravel Pit Road	112.76	1,493.75
	4/16/2024	0001405	LES SCHWAB TIRE CENTERS	38000858439	4/1/2024	Alignment - PA S358	285.16	
				38000858806	4/2/2024	Repairs - PA 240	87.94	
				38000858807	4/2/2024	Flat Repair - PA 238	51.67	
				38000858809	4/2/2024	Air Water Valve Stem - PA 440	23.87	448.64
	4/16/2024	0001426	SEQUIM, CITY OF	1295.0/0401202	4/1/2024	Utility Charges (Water & Sewer	224.40	224.40
	4/16/2024	0001540	SWAIN'S GENERAL STORE IN	325681	4/2/2024	Vinyl - PA 238	7.45	7.45
	4/16/2024	0001551	TACOMA SCREW PRODUCTS	140105007-00	3/20/2024	Ratchet Load Binder - PA 1726	337.78	
				100278500-00	3/20/2024	Cleaning Supplies - LC	329.89	
				140106628-00	3/25/2024	Fittings - PA	192.67	
				140106907	3/27/2024	Fittings, Pins, Connectors - PA	178.32	
				140106846-00	3/27/2024	Screws, Washers - SQ	64.94	
				140106130-00	3/18/2024	Drill Bits - PA	42.39	
				140101455-01	3/18/2024	Threaded Rods - SQ	36.42	1,182.41
	4/16/2024	0001641	VERIZON WIRELESS	9959835120ERF	3/22/2024	PA Sign Shop Laptop Line -PA	80.02	80.02

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0001767	WEST WASTE & RECYCLING	0000315827	3/31/2024	Sanican, 410 Frontier St - CB	120.00	
				0000313444	3/31/2024	Garbage Collection, 51 Bedrock	72.00	
				0000313445	3/31/2024	Garbage Collection, 410 Frontie	36.00	228.00
	4/16/2024	0001781	WHITEHEADS AUTO PARTS IN	282833	4/2/2024	Brake Covers and Rotors - LC '	216.33	
				282292	3/26/2024	Hose - LC	209.60	
				281634	3/18/2024	Belt - LC 452	100.61	
				282377	3/27/2024	Lamp, Radio - LC 207	89.38	
				281952	3/21/2024	Degreaser - LC	70.31	
				282170-24	3/25/2024	5w20 - LC 160	59.30	
				281764	3/19/2024	Fluid Filter - LC Stores	40.97	
				282467	3/28/2024	Air Freshener, Wipers - LC 147	38.17	
				282881	4/2/2024	Oil Absorbent - LC	33.88	
				282417	3/27/2024	Fuese - LC	30.10	
				281672	3/18/2024	Flap Wheels - LC 20-SMTOOL	28.53	
				282742	4/1/2024	Fuel Cap - LC 178	24.52	
				282408	3/27/2024	Trailer Wire Harness - LC 131	23.04	
				281827	3/20/2024	Striker, Orange AER - LC	23.03	
				282834	4/2/2024	Brake Rotor - LC 108	0.56	988.33
	4/16/2024	0004211	CENTURYLINK	4295169B/03242	3/24/2024	Phone services - ER&R 169B P	41.20	41.20
	4/16/2024	0004448	DAREN'S POINT S TIRE & AUT	0096936	4/3/2024	Tires - PA S332	611.84	611.84
	4/16/2024	0017663	ARAMARK UNIFORM SVCS IN	5120439664	4/2/2024	Laundry Services - PA	40.62	
				5120439650	4/2/2024	Laundry Services - LC	16.28	56.90
	4/16/2024	0021386	STAPLES ADVANTAGE	6000896432	3/30/2024	Paper - PA Stores	392.21	392.21
	4/16/2024	0022435	RACE STREET AUTO PARTS	667023-24	3/27/2024	Brakepads, Rotors - PA S334	415.73	
				667639-24	4/2/2024	Filters, Shocks - PA 101	291.98	
				666826-24	3/25/2024	Filters, De-Icer - PA 241	138.22	
				667687-24	4/2/2024	Oil Filters - PA Stores	89.93	
				667520-24	4/1/2024	Coolant Filters - PA Stores	73.33	
				666914-24	3/26/2024	Wipers, Grease Gun - PA 241	59.43	
				666386-24	3/21/2024	Oil Filters, Wiper Blades - PA	45.71	
				666749-24	3/25/2024	Brake Pads - PA S360	43.55	
				667601-24	4/2/2024	LEDs - PA 233	32.57	
				667519-24	4/1/2024	Fuel Filter - PA 238	21.34	1,211.79
	4/16/2024	0023186	OLYMPIC GARAGE DOOR LLC	22643	3/25/2024	Door Repair - PA 20-B201	642.51	642.51

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0027284	MOTION INDUSTRIES INC	WA08-00227932	3/19/2024	Rol. Brg. Mtd. Units - PA Stores	1,257.16	
				WA08-00227950	3/19/2024	Rol. Brg. Mtd. Units - PA Stores	639.83	1,896.99
	4/16/2024	0029108	WA ST DEPT OF LICENSING	24Q1 DD TAX	4/4/2024	24Q1 Dyed Diesel Tax SAR, S3	129.92	129.92
	4/16/2024	0030295	WESTERN PETERBILT INC	025P175229	3/22/2024	Bulb Fitting - PA 401	35.91	35.91
	4/16/2024	0031739	HICKORY'S WELDING & HYDF	830265	3/20/2024	Repair - PA 452	81.45	81.45
	4/16/2024	0036098	O'REILLY AUTO PARTS	2750-483257	3/28/2024	Brake Pads and Rotors - PA S3	370.64	370.64
	4/16/2024	0036418	PA FAR WEST MACHINE &, HY	0324-C4900C	3/8/2024	Repairs - PA 440	774.28	
				0424-9737H	4/1/2024	Hose, Fittings, Assembly - PA 3	73.47	847.75
	4/16/2024	0038262	WILDER AUTO CENTER	6166739	3/11/2024	Repairs - PA 180	3,039.56	3,039.56
	4/16/2024	0038943	SIX ROBBLEES INC	23P7020	3/28/2024	D Rings - PA	207.65	207.65
	4/16/2024	0040272	MATT'S TOOLS USA LLC	141513	3/28/2024	Wench Extender - PA 20-SMTC	146.31	146.31
	4/16/2024	0042561	ALL BATTERY SALES & SERVI	22079942	3/26/2024	Battery - PA Stores	291.48	291.48
	4/16/2024	0042872	PROPANE NORTHWEST	1513212326	4/1/2024	Propane - SQ	400.52	400.52
	4/16/2024	0043469	PETROCARD	0515328-IN	4/3/2024	Unleaded and Dyed Diesel - PA	30,165.58	
				0515208-IN	5/10/2024	Unleaded and Dyed Diesel - PA	13,939.74	
				0515298-IN	4/3/2024	Hydraulic Fluid - PA	4,303.80	
				0514362-IN	3/19/2024	Unleaded - CB	2,945.36	
				2564096-IN	3/25/2024	Turn Manuel, Extension Spout -	596.42	
				0514798-IN	3/26/2024	Washer Fluid- LC	44.46	51,995.36
						Sub total for U S BANK:		72,257.85

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000023	ADVANCED TRAVEL	ADVTRLMORRI	3/27/2024	TRAVEL REIMBURSEMENT M	88.50	
				ADVTRLORSB3	3/27/2024	TRAVEL REIMBURSEMENT O	88.50	177.00
	4/16/2024	0000091	ANGELES MILLWORK & LUMB	350172	3/29/2024	MAINTENANCE SUPPLIES	78.38	78.38
	4/16/2024	0000172	BAXTER A/P OFFICE	15663-64609	4/4/2024	MAINTENENACE SUPPLIES	35.35	
				15663-64611	4/4/2024	MAINTENANCE SUPPLIES	16.63	51.98
	4/16/2024	0000196	BILLS PLUMBING & SANIKAN	IS3668723	4/1/2024	ODT SANIKAN	310.00	310.00
	4/16/2024	0000546	EXPRESS SERVICES, INC	30542420-10101	4/3/2024	03/25-03/31 EXPRESS EMPLC	3,390.12	3,390.12
	4/16/2024	0000594	DECKER CITY HARDWARE, TI	819820	3/28/2024	MAINTENANCE SUPPLIES-LC	79.27	79.27
	4/16/2024	0000709	HARBOR SAW & SUPPLY	787825	2/29/2024	MAINTENENACE SUPPLIES- I	1,890.47	
				787962-1	3/31/2024	ONP CHAINSAW SALE	-1,500.00	390.47
	4/16/2024	0000839	K & L SUPPLY INC	46332	3/25/2024	MAINTENENACE SUPPLIES- I	142.72	142.72
	4/16/2024	0001156	OLYPEN INC	240330-0016	3/30/2024	OLYPEN SERVICE	161.25	161.25
	4/16/2024	0001551	TACOMA SCREW PRODUCTS	140106406-00	3/20/2024	MAINTENENACE SUPPLIES -I	408.50	
				140107034-00	3/27/2024	MAINTENENACE SUPPLIES -I	106.32	514.82
	4/16/2024	0001635	UTILITIES UNDERGROUND LC	4030251	3/31/2024	UTILITIES UNDERGROUND L	234.96	234.96
	4/16/2024	0001641	VERIZON WIRELESS	9959835120-101	4/3/2024	02-23 / 03-22 VERIZON	522.00	522.00
	4/16/2024	0016373	WESTERN CONFERENCE OF,	TEAMPEN03012	3/1/2024	03/01/24 TEAMSTER PENSIOI	151.50	151.50
	4/16/2024	0017663	ARAMARK UNIFORM SVCS IN	5120439663	4/2/2024	LAUNDRY SERVICE -PA	16.34	
				5120439651	4/2/2024	LAUNDRY SERVICE -LC	16.30	
				5120437424	3/28/2024	LAUNDRY SERVICE -SQ	16.29	48.93
	4/16/2024	0039496	CLEAN WATER TECHNOLOGI	I36369	3/29/2024	IN PERSON CESCL WA RC TF	770.00	770.00
	4/16/2024	0040830	HOARD, ED	HOARDCDL031	3/12/2024	CDL-PHYSICAL HOARD	175.00	175.00
	4/16/2024	0043469	PETROCARD	C427143	3/31/2024	FUEL CONSUMED	74.51	74.51
	4/16/2024	0049641	KIDDER MATTHEWS	40341	3/28/2024	KIDDER MATHEWS APPRAIS/	1,000.00	1,000.00
						Sub total for U S BANK:		8,272.91

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000074	AM TEST, INC.	139231	3/29/2024	WWTP SAMPLE TESTING	500.00	500.00
	4/16/2024	0000332	CLALLAM CO AUDITORS TAX	03/24-SUT41401	3/31/2024	03/2024 SALES AND USE TAX	1,269.55	1,269.55
	4/16/2024	0027283	COAST CONTROLS AND AUT	00055047	2/21/2024	ALARMING INSTALL SEKIU / L	651.60	651.60
	4/16/2024	0001058	NCL OF WISCONSIN INC	501361	3/22/2024	NORTH CENTRAL LABORATC	1,019.19	1,019.19
	4/16/2024	0001300	PUBLIC UTILITY DISTRICT	23007-032524	3/25/2024	02/20-03/18 176 FRONT ST	862.43	
				23193-032724	3/27/2024	02/20-03/19 HWY 112 ACROS	325.90	
				22991-032524	3/25/2024	02/20-03/18 HWY 112 OPP 151	228.32	
				23221-032524	3/25/2024	02/20-03/18 12901 HWY 112	199.89	
				23040-032524	3/25/2024	02/20-03/18 FRONT ST	172.39	1,788.93
	4/16/2024	0001641	VERIZON WIRELESS	9959835120-414	3/22/2024	02-23 / 03-22 VERIZON CLALL	66.68	66.68
	4/16/2024	0001767	WEST WASTE & RECYCLING	0000313452	3/31/2024	GARBAGE SERVICE-WWTP	36.00	36.00
	4/16/2024	0000332	CLALLAM CO AUDITORS TAX	03/24-SUT42401	3/31/2024	03/2024 SALES AND USE TAX	187.05	187.05
	4/16/2024	0001300	PUBLIC UTILITY DISTRICT	119586-032624	3/26/2024	02/21-03/20 1453 WASHINGTC	64.60	64.60
	4/16/2024	0001426	SEQUIM, CITY OF	4405.0.0401US	4/1/2024	03/01-03/31 REGIONAL SEWE	8,060.14	
				C24-3	4/2/2024	03/24 MONTHLY MAINTENAN	3,795.79	
				4405.0.0401BS	4/1/2024	03/01-03/31 REGIONAL SEWE	2,364.00	14,219.93
	4/16/2024	0001641	VERIZON WIRELESS	9959952730	3/23/2024	CARLSBORG VERIZON	153.14	153.14
	4/16/2024	0000546	EXPRESS SERVICES, INC	30542420-43401	4/3/2024	03/25-03/31 EXPRESS CROSS	542.85	542.85
	4/16/2024	0001300	PUBLIC UTILITY DISTRICT	24561-032624	3/26/2024	02/19-03/22 BULLMAN BEACH	71.74	71.74
	4/16/2024	0043522	WASHINGTON WATER TRUST	2024-02	3/29/2024	DUNGENESS RESERVOIR CC	2,535.03	2,535.03
						Sub total for U S BANK:		23,106.29

Final Check List
CLALLAM COUNTY

Sheriff

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000539	EVERGREEN COLLISION, SEC	57050	3/28/2024	TOWING	752.70	752.70
	4/16/2024	0000628	GALLS LLC	027431364	3/21/2024	UNIFORM - HAGERTY	278.14	
				027459901	3/25/2024	UNIFORM - HAGERTY	245.03	
				027384314	3/15/2024	UNIFORM - WENZL	228.64	
				027431357	3/21/2024	UNIFORM - HAMILTON	177.92	
				027431362	3/21/2024	UNIFORM - LIM	138.85	
				027486471	3/27/2024	UNIFORM - WATERHOUSE,S	95.81	
				027459911	3/25/2024	UNIFORM - DEMOREST	88.96	
				027483516	3/27/2024	UNIFORM - ANDERSON, M	50.91	
				027483515	3/27/2024	UNIFORM - DEGROOT	50.91	
				027486644	3/27/2024	UNIFORM - ANDERSON,M	16.28	1,371.45
	4/16/2024	0000918	LINCOLN STREET STATION	Account1-Apr24	4/1/2024	SHIPPING CHARGES	337.37	337.37
	4/16/2024	0001179	PACIFIC OFFICE EQUIPMENT	1139102	3/29/2024	MAINTENANCE AGREEMENT	540.44	
				1139113	3/29/2024	MAINTENANCE AGREEMENT	251.77	
				1139114	3/29/2024	MAINTENANCE AGREEMENT	162.22	
				1139101	3/29/2024	MAINTENANCE AGREEMENT	93.06	
				1139108	3/29/2024	MAINTENANCE AGREEMENT	66.54	
				1139109	3/29/2024	MAINTENANCE AGREEMENT	49.99	
				1139104	3/29/2024	MAINTENANCE AGREEMENT	44.16	
				1139107	3/29/2024	MAINTENANCE AGREEMENT	43.67	
				1139111	3/29/2024	MAINTENANCE AGREEMENT	34.59	
				1139103	3/29/2024	MAINTENANCE AGREEMENT	34.16	
				1139110	3/29/2024	MAINTENANCE AGREEMENT	26.88	
				1139106	3/29/2024	MAINTENANCE AGREEMENT	24.69	
				1139112	3/29/2024	MAINTENANCE AGREEMENT	12.64	1,384.81
	4/16/2024	0001252	PORT ANGELES, CITY OF	040224	4/2/2024	TAX DISTRIBUTION PAYMENT	186,923.84	186,923.84
	4/16/2024	0001300	PUBLIC UTILITY DISTRICT	115366-Apr24	3/26/2024	UTILITIES - EDWARDS RD	306.35	306.35
	4/16/2024	0001677	WA ASSOC OF SHERIFFS & P	DUES 2024-003	3/15/2024	AFFILIATE DUES - SHORE	75.00	75.00
	4/16/2024	0001734	WA ST PATROL	I2405500	4/1/2024	BACKGROUND CHECKS	993.75	993.75
	4/16/2024	0001767	WEST WASTE & RECYCLING	0000313607	3/31/2024	GARBAGE DISPOSAL - SLIP F	72.00	72.00
	4/16/2024	0004211	CENTURYLINK	206-T30-9144-A	3/23/2024	DATA CONNECTION	467.95	
				206-T31-9138-A	3/23/2024	DATA CONNECTION	55.23	523.18
	4/16/2024	0019100	PLUMLEY, WILLIAM L	690862	3/18/2024	INTERPRETATION FEES	180.00	180.00
	4/16/2024	0022435	RACE STREET AUTO PARTS	667704	4/2/2024	INCN KIT STUD MNT KIT~	33.20	33.20

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0028803	TOMKO, RICHARD	240404	4/4/2024	REIMBURSEMENT FOR TOMI	54.75	54.75
	4/16/2024	0037247	HAIR BY NICOLE	040224	3/21/2024	INMATE HAIRCUTS	325.00	325.00
	4/16/2024	0040427	NORPOINT GROUP LLC	1357 NPG	4/5/2024	CL CO COURTHOUSE SECUF	9,900.00	9,900.00
	4/16/2024	0041605	HOME DEPOT PRO	793789967	3/11/2024	KITCHEN SUPPLIES	93.21	
				794057067	3/12/2024	KITCHEN SUPPLIES	92.46	185.67
	4/16/2024	0041804	FILEONQ INC	11839	4/1/2024	PROPERTY & EVIDENCE MOI	540.74	540.74
	4/16/2024	0043469	PETROCARD	C427144	3/31/2024	FUEL FOR OPNET, BOATING.	1,037.75	1,037.75
	4/16/2024	0044691	VERIZON CONNECT FLEET U	616000055926	4/1/2024	VEHICLE TRACKING SUBSCF	99.98	99.98
	4/16/2024	0049401	8TH STREET CAR WASH	FPCS-032524	3/25/2024	CAR WASHES	245.00	245.00
	4/16/2024	0049499	VOIANCE LANGUAGE SERVIC	2024026872	3/31/2024	OPI INTERPRETATION SERVI	25.53	
				SLA03202457	3/29/2024	SERVICE LEVEL ADJUSTMEN	-18.63	6.90
						Sub total for U S BANK:		205,349.44

Final Check List
CLALLAM COUNTY

Sheriff Jail Med

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000815	JIM'S PHARMACY	0110042	4/4/2024	INMATE MEDICINE	4,607.97	4,607.97
	4/16/2024	0001136	OLYMPIC MEDICAL CENTER	OMC-4.4.24	4/4/2024	INMATE MEDICAL	1,294.24	1,294.24
	4/16/2024	0001453	K BEN SKERBECK DDS PS, PS	Skerbeck-3.28.2	3/28/2024	INMATE MEDICAL	624.00	624.00
	4/16/2024	0017535	COST LESS SENIOR SERVICE	18765-Mar24	4/4/2024	INMATE MEDICINE 3/1-3/31/2(	6,533.68	6,533.68
	4/16/2024	0025115	RADIA INC PS	ZBUWHI8	3/13/2024	INMATE MEDICAL	49.73	
				ZBUWHGM	3/13/2024	INMATE MEDICAL	5.12	54.85
	4/16/2024	0048022	SOUND INPATIENT PHYSICIAI	ZBW31N1	3/18/2024	INMATE MEDICAL	120.80	
				ZBVP38C	3/15/2024	INMATE MEDICAL	78.58	
				ZBV27HD	2/17/2024	INMATE MEDICAL	46.71	246.09
						Sub total for U S BANK:		13,360.83

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000368	CLALLAM PUBLIC DEFENDER	10169	3/29/2024	23-1-00273-05, ST. V. SCHLEV	69.35	69.35
	4/16/2024	0001037	MUSCATEL, KENNETH, PHD	3340	3/29/2024	23-8-00080-05, ST. V SNOW, E	5,000.00	5,000.00
	4/16/2024	0001148	OLYMPIC SPRINGS INC	91867888	3/29/2024	2/29/24, OFFICE SUPPLIES, JI	77.98	77.98
	4/16/2024	0034723	HANEY INVESTIGATION SERV	1980910HANEY	3/29/2024	23-1-00205-05, ST. V MCCLAR	1,868.00	1,868.00
	4/16/2024	0038718	STANLEY, ELIZABETH	1980922STANLE	3/29/2024	3/18/24, JUDICIAL PORTRAIT	200.00	200.00
	4/16/2024	0039420	MUCKLEY, TIFFANY	1980913MUCKL	3/29/2024	MARCH 2024 - MILEAGE REIM	155.44	155.44
	4/16/2024	0041653	BRENT J ONEAL PHD &, ASSC	1980915ONEAL	3/29/2024	23-8-00101-05, ST. V. BUBB, E	4,960.00	4,960.00
	4/16/2024	0046114	ROWLAND, KRISTIN	1980921ROWLA	3/29/2024	14-3-00212-9, IN RE WHITEHE	45.00	45.00
	4/16/2024	0046322	FABER FEINSON PLLC	4695	3/29/2024	23-4-00474-05, IN RE WESTFA	350.00	
				4694	3/29/2024	21-4-00313-05, IN RE CORPUS	180.00	530.00
	4/16/2024	0046683	ODP BUSINESS SOLUTIONS L	356733426001	3/29/2024	2/29/24-OFFICE SUPPLIES, W	310.92	310.92
	4/16/2024	0046756	PENA, KONNING MAURICIO	INV-000053	3/29/2024	24-1-00038-05, ST. V. GOMEZ	153.00	
				INV-000054	3/29/2024	23-1-00158-05, ST. V. OJEDA,	135.00	
				INV-000056	3/29/2024	24-5-00002-05, IN RE PABLO/F	135.00	423.00
	4/16/2024	0046965	WARREN, MICHELLE	1980925WARRE	3/29/2024	MARCH 2024 - MILEAGE REIM	26.80	26.80
	4/16/2024	0049210	SHINZATO-FISCHER, LICIA	WA-0159	3/29/2024	23-1-00271-05, ST. V. JONES,	130.00	
				WA-0156	3/29/2024	23-1-00271-05, ST. V. JONES,	130.00	260.00
	4/16/2024	0049602	ENGINEERING SYSTEMS INC	INV-685206	3/29/2024	23-1-00197-05, ST. V. ROBINS	3,327.23	3,327.23
	4/16/2024	0049640	LAWLER, CANDICE	1980911LAWLEI	3/29/2024	2/23/24, DRUG COURT KUDO	101.74	
				1980912LAWLEI	3/29/2024	1/18/24, DRUG COURT GRAD	88.98	190.72
						Sub total for U S BANK:		17,444.44

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0042022	GILMAN, JOHN	SUPCT2485784(	4/1/2024	JURY PAYMENT	33.45	33.45
	4/16/2024	0045408	OSTROWSKI, LYNNELL	SUPCT2485639:	4/1/2024	JURY PAYMENT	16.70	16.70
	4/16/2024	0046155	ADICKES, LALANA	SUPCT2485799'	4/1/2024	JURY PAYMENT	33.45	33.45
	4/16/2024	0049645	BROOKS, DANNY	SUPCT2486188:	4/1/2024	JURY PAYMENT	10.67	10.67
	4/16/2024	0049646	BROWN, JACOB	SUPCT2485665(	4/1/2024	JURY PAYMENT	10.67	10.67
	4/16/2024	0049647	BURNS, LEILANI	SUPCT2485540:	4/1/2024	JURY PAYMENT	16.70	16.70
	4/16/2024	0049648	CHICHESTER, COLLEEN	SUPCT2482534:	4/1/2024	JURY PAYMENT	27.42	27.42
	4/16/2024	0049649	CURRY, JOSHUA	SUPCT2483316	4/1/2024	JURY PAYMENT	31.44	31.44
	4/16/2024	0049650	ELSTON, RALPH	SUPCT2483689(	4/1/2024	JURY PAYMENT	30.10	30.10
	4/16/2024	0049651	FURFORD, GALEN	SUPCT2484441:	4/1/2024	JURY PAYMENT	12.68	12.68
	4/16/2024	0049652	GARLING, ERIC	SUPCT2485276·	4/1/2024	JURY PAYMENT	10.00	10.00
	4/16/2024	0049653	GARRISON, MAYME	SUPCT2482313:	4/1/2024	JURY PAYMENT	38.14	38.14
	4/16/2024	0049654	GLIKO, TIMOTHY	SUPCT2486068(	4/1/2024	JURY PAYMENT	11.34	11.34
	4/16/2024	0049655	ADKISSON, NATHAN	SUPCT2484723:	4/1/2024	JURY PAYMENT	33.45	33.45
	4/16/2024	0049656	GORDON, MICHAEL	SUPCT2485990'	4/1/2024	JURY PAYMENT	16.70	16.70
	4/16/2024	0049657	GUNDERSON, MICHAEL	SUPCT2485343(	4/1/2024	JURY PAYMENT	33.45	33.45
	4/16/2024	0049658	HERZOG, LARRY	SUPCT2483746(	4/1/2024	JURY PAYMENT	12.68	12.68
	4/16/2024	0049659	HILT, LISA	SUPCT2484779(	4/1/2024	JURY PAYMENT	12.68	12.68
	4/16/2024	0049660	HOUGHTELLING, OLIVIA	SUPCT2482827·	4/1/2024	JURY PAYMENT	21.39	21.39
	4/16/2024	0049661	JOHNSON, ANDREW	SUPCT2486767:	4/1/2024	JURY PAYMENT	16.70	16.70
	4/16/2024	0049662	KONOPASKI, CONSTANCE	SUPCT2487452:	4/1/2024	JURY PAYMENT	15.36	15.36
	4/16/2024	0049663	LA BELLA, MARY	SUPCT2483951·	4/1/2024	JURY PAYMENT	36.80	36.80
	4/16/2024	0049664	MACK, KC	SUPCT2484497:	4/1/2024	JURY PAYMENT	11.34	11.34
	4/16/2024	0049665	MATTHEWS, SUSAN	SUPCT2487164(	4/1/2024	JURY PAYMENT	22.06	22.06
	4/16/2024	0049666	AGUILERA QUINTERO, ERICA	SUPCT2484611(	4/1/2024	JURY PAYMENT	30.10	30.10
	4/16/2024	0049667	MOYNAHAN, KEVIN	SUPCT2483264(	4/1/2024	JURY PAYMENT	11.34	11.34
	4/16/2024	0049668	MYERS, DONALD	SUPCT2485712	4/1/2024	JURY PAYMENT	40.82	40.82
	4/16/2024	0049669	NELSON, GERALDINE	SUPCT2485501(	4/1/2024	JURY PAYMENT	30.10	30.10
	4/16/2024	0049670	OWENS, DARLA	SUPCT2486521'	4/1/2024	JURY PAYMENT	28.76	28.76
	4/16/2024	0049671	PARCELL, RUTH	SUPCT2487328	4/1/2024	JURY PAYMENT	36.80	36.80
	4/16/2024	0049672	PERSING, PATRICK	SUPCT2486975(	4/1/2024	JURY PAYMENT	28.76	28.76
	4/16/2024	0049673	ROBSON, WILLIAM	SUPCT2486870·	4/1/2024	JURY PAYMENT	40.82	40.82
	4/16/2024	0049674	SHAMP, ISAAC	SUPCT2482718:	4/1/2024	JURY PAYMENT	13.35	13.35
	4/16/2024	0049675	SIRGUY, GARY	SUPCT2484786:	4/1/2024	JURY PAYMENT	23.40	23.40

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0049676	ASHLEY GOULD, SHANE	SUPCT2483018	4/1/2024	JURY PAYMENT	12.01	12.01
	4/16/2024	0049677	SMITH, VICTOR	SUPCT2487089	4/1/2024	JURY PAYMENT	12.01	12.01
	4/16/2024	0049678	TINKHAM, MARTHA	SUPCT2486612	4/1/2024	JURY PAYMENT	20.05	20.05
	4/16/2024	0049679	TUCKER, KAREN	SUPCT2486560	4/1/2024	JURY PAYMENT	30.10	30.10
	4/16/2024	0049680	TYLER, NATHAN	SUPCT2483252	4/1/2024	JURY PAYMENT	32.78	32.78
	4/16/2024	0049681	VERNON, DANIELLE	SUPCT2484752	4/1/2024	JURY PAYMENT	26.08	26.08
	4/16/2024	0049682	WASH, JOYCE	SUPCT2482439	4/1/2024	JURY PAYMENT	30.10	30.10
	4/16/2024	0049683	WECH, FALEANA	SUPCT2483273	4/1/2024	JURY PAYMENT	30.10	30.10
	4/16/2024	0049684	WEST, CLAYTON	SUPCT2481913	4/1/2024	JURY PAYMENT	33.45	33.45
	4/16/2024	0049685	WILKIE, WILLIAM	SUPCT2485258	4/1/2024	JURY PAYMENT	31.44	31.44
	4/16/2024	0049686	WOEHRLE, DUSTIN	SUPCT2483187	4/1/2024	JURY PAYMENT	14.02	14.02
	4/16/2024	0049687	BALDWIN, TIMOTHY	SUPCT2486763	4/1/2024	JURY PAYMENT	15.36	15.36
	4/16/2024	0049688	BEDFORD, PAMELA	SUPCT2484146	4/1/2024	JURY PAYMENT	31.44	31.44
	4/16/2024	0049689	BLINOFF, KIMBERLY	SUPCT2486443	4/1/2024	JURY PAYMENT	12.68	12.68
	4/16/2024	0049690	BOEHME, DEBORAH	SUPCT2487368	4/1/2024	JURY PAYMENT	34.12	34.12
	4/16/2024	0049691	BRAUN, LOIS	SUPCT2485252	4/1/2024	JURY PAYMENT	14.02	14.02
						Sub total for U S BANK:		1,179.38

Final Check List
CLALLAM COUNTY

Treasurer

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/16/2024	0000366	CLALLAM COUNTY TREASUR	212-19615A	4/4/2024	ASSESSMENTS ON COUNTY	1,431.15	
				212-18293	4/4/2024	ASSESSMENTS ON COUNTY	349.56	
				212-18298A	4/4/2024	ASSESSMENTS ON COUNTY	248.34	
				212-248789A	4/4/2024	ASSESSMENTS ON COUNTY	28.34	2,057.39
	4/16/2024	0001179	PACIFIC OFFICE EQUIPMENT	1138547	4/4/2024	CANON COPIER SERVICE CC	152.37	152.37
	4/16/2024	0046683	ODP BUSINESS SOLUTIONS L	356512065002	4/4/2024	OFFICE SUPPLIES	33.86	33.86
	4/16/2024	0048421	NAGEL, SHAYLA	0624NAGELGFC	4/4/2024	GFOA CONFERENCE TRAVEL	806.20	806.20
						Sub total for U S BANK:		3,049.82

Final Check List
CLALLAM COUNTY

Veterans (1)

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/3/2024	0001252	PORT ANGELES, CITY OF	PH9023 4/3/24	4/3/2024	UTILITIES	258.63	258.63
	4/3/2024	0020849	U S BANK	BG6299 4/3/24 V	4/3/2024	FOOD	150.00	
				MA8469 4/3/24 V	4/3/2024	FOOD	150.00	
				AT4817 4/3/24 W	4/3/2024	FOOD	100.00	
				FR5264 4/3/24 S	4/3/2024	FOOD	100.00	
				FS7468 4/3/24 S	4/3/2024	FOOD	100.00	
				LR0480 4/3/24 S	4/3/2024	FUEL	100.00	
				NW3421 4/3/24 S	4/3/2024	FOOD	100.00	
				SD0379 4/3/24 C	4/3/2024	FOOD	100.00	
				TM2565 4/3/24 S	4/3/2024	FOOD	100.00	1,000.00
	4/3/2024	0035808	HIGHLAND COMMONS	MT6122 4/3/24	4/3/2024	RENT	719.00	719.00
	4/3/2024	0049342	PEAK PROPANE LCC	PJ0264 4/3/24	4/3/2024	UTILITIES	500.00	500.00
						Sub total for U S BANK:		2,477.63

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	4/10/2024	0020849	U S BANK	MB8950 4/10/24	4/10/2024	FOOD	150.00	
				RP8173 4/10/24	4/10/2024	FUEL	150.00	
				BS8463 4/10/24	4/10/2024	FOOD	100.00	
				BT6808 4/10/24	4/10/2024	FOOD	100.00	
				JJ2522 4/10/24 S	4/10/2024	FOOD	100.00	
				KV1029 4/10/24	4/10/2024	FOOD	100.00	
				LA5106 4/10/24	4/10/2024	FOOD	100.00	
				WK7511 4/10/24	4/10/2024	FOOD	100.00	900.00
	4/10/2024	0045605	PHH MORTGAGE SERVICES	MS0748 4/10/24	4/10/2024	MORTGAGE	533.55	533.55
						Sub total for U S BANK:		1,433.55

16

APR 16 2024

Payroll Ending: 3/31/2024

Gross Earnings:	**$1,686,919.68**
Benefits Paid:	**$893,805.66**
Total Expenditures:	**$2,580,725.34**

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 9th DAY OF April 2024

Sandra L. Williams

SANDRA L. WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

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MIKE FRENCH

(County Administrator)

Payroll and Benefits Paid for 3 Payrolls: April 10, 2024					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: March 2024					
General Fund	00100	707,959.30	270,897.79	135	978,857.09
Sheriff: Boating Safety/VRF	11003/04	1,171.83	206.32	3	1,378.15
Sheriff: OPNET	11008	7,005.24	2,490.08	2	9,495.32
HHS	11301	31,875.50	13,097.87	8	44,973.37
HHS-Homeless Task Force	11322	2,534.71	1,189.68	1	3,724.39
Chem Depend/Mental Health	11323	2,534.73	1,189.66	1	3,724.39
HHS-Dev Disabilties	11331	6,022.17	2,496.81	1	8,518.98
Law Library	11401	386.05	34.36	1	420.41
Auditor-Doc Preservation	12401	1,301.56	116.65	1	1,418.21
HR Risk Management	50401	7,760.54	687.43	4	8,447.97
MONTHLY TOTALS		**768,551.63**	**292,406.65**		**1,060,958.28**
SEMI-MONTHLY: 3/16-31/2024					
General Fund	00100	677,787.67	432,435.32	216	1,110,222.99
HHS	11301	14,811.36	9,408.37	7	24,219.73
Prosecutor-Local Crime Victim	11701	4,708.90	3,516.60	2	8,225.50
Auditor-Doc Preservation	12401	1,930.92	1,708.85	2	3,639.77
Noxious Weed Control	13001	4,914.56	3,734.01	2	8,648.57
Veterans Relief	19914	4,264.24	3,479.93	2	7,744.17
Affordable Housing Sales Tax	19951	4,559.67	2,177.42	1	6,737.09
HR-Risk Management	50401	12,859.48	7,204.71	4	20,064.19
HR-Worker's Compensation	50501	1,813.03	886.12	2	2,699.15
SM TOTALS		**727,649.83**	**464,551.33**		**1,192,201.16**
ROADS: 3/16-31/2024 TOTALS					
PW - Roads	10101	148,695.10	109,227.98	61	257,923.08
PW - Flood Control	10135	3,676.56	2,152.98	3	5,829.54
PW - Broadband Infrastructure	30805	114.40	56.34	1	170.74
PW - Solid Waste	40201	1,267.03	705.14	3	1,972.17
Clallam Bay/Sekiu Sewer	41401	14,781.06	8,706.89	9	23,487.95
PW - Carlsborg Sewer M&O	42401	1,043.53	632.43	5	1,675.96
ER&R	50301	21,140.54	15,365.92	10	36,506.46
ROADS TOTALS		**190,718.22**	**136,847.68**		**327,565.90**
TOTALS		**$1,686,919.68**	**$893,805.66**		**$2,580,725.34**

Prepared by:

Sherry Price, Deputy Auditor

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MONTHLY

Labor Distribution Totals By Fund

CLALLAM COUNTY

03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 00100
 # Emps : 135

Earnings Code & Description		Amount	Hours
r	REGULAR	574,941.88	14,068.32
s	SICK	27,107.32	685.50
v	VACATION	15,284.31	549.25
retr	RETRO PAY	2,896.20	
accred	ACCREDITATION PAY	1,946.48	
fl	FUNERAL LEAVE	1,533.84	46.00
aute	AUTO ALLOWANCE ELECTED	1,360.00	
detpay	DETECTIVE PAY	910.69	
auto	AUTO ALLOWANCE CONTRACTUAL	680.00	
aspj	ACTING SUPERVISOR PAY JUVENILE	287.58	227.00
fto	FTO PREMIUM	265.46	140.00
wep	WEST END PAY	100.00	
asp	SHERIFF ACTING SUPERVISOR PAY	35.67	20.00
swapt	SICK PAYOFF - TERMINATION 10%	30.94	1.70
oth	OVERTIME X 1.5 - HOURLY	15.08	1.00
fh	FLOATING HOLIDAY	33,540.00	637.71
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	25,016.53	249.50
o15s	OVERTIME X 1.5 - SHERIFF DEPT	13,406.00	209.90
adml	ADMINISTRATIVE LEAVE PAID	2,199.15	61.00
o15j	OVERTIME x 1.5 - JUV DETENTION	1,911.59	44.00
bsba	BS/BA EDUCATION INCENTIVE	1,460.28	
aaas	AA/AS EDUCATION INCENTIVE	1,075.83	
cu	COMP USED	863.57	23.75
oc2	ON CALL NON-SHIFT DAY	486.84	4.00
phsm	PHONE STIPEND SMART PHONE	280.00	
aspd	SHERIFF ACTING SUP PAY DEPUTY	185.68	88.00
oc1	ON CALL SHIFT DAY	83.90	2.00
swa	SICK - WA PART-TIME	34.48	1.50
phns	PHONE STIPEND	20.00	
	Totals:	**707,959.30**	**17,060.13**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	63,063.08
pers2	PERS 2 RETIREMENT	25,059.32
leoff2	LEOFF 2 RETIREMENT	13,425.80
icm457	ICMA DEFERRED COMP	10,894.84
psers	PSERS RETIREMENT	4,896.87
pers3	PERS 3 RETIREMENT	3,910.93
wacare	WA Long-Term Care	3,213.68
udteam	UNION DUES - TEAMSTERS	2,452.69
h457rt	ROTH-EMPOWER 457	1,000.00
genpre	SUN LIFE PRE TAX	881.88
udpd	UNION DUES - 1619 D	645.88
hr125	HEALTH REIMBURSEMENT	619.41
colaft	COLONIAL LIFE INS. POST TAX	468.48
udlc	UNION DUES - 1619 LC	319.75
aflaft	AFLAC POST TAX	274.74
rth457	ROTH-ICMA DEFERRED COMP	190.84
uw	UNITED WAY	140.00
wsatf	1619CD WSATF DUES	50.00
shrfnd	SHERIFF EMPLOYEE FUND	18.88
socsec	SOCIAL SECURITY	41,820.72
401a	401A DEFERRED COMPENSATION	16,760.74
medpre	HEALTH INSURANCE PRE TAX	12,534.02
medtx	MEDICARE TAX	9,780.71
h457	MASSMUTUAL 457	4,641.55
fmlatx	WA Paid Family & Medical Leave	3,646.47
n457	NATIONWIDE 457	2,655.42
l&i	L&I - SELF INSURED	1,209.74
aflpre	AFLAC PRE TAX	952.60
ltdshr	LTD - SHERIFF	710.12
udmp	UNION DUES - 1619 MP	639.50
udps	UNION DUES - 1619 S	525.63
leofcu	LEOFF RETIREMENT CATCH UP	458.17
udcd	UNION DUES - 1619 CD C	279.80
udcs	UNION DUES - 1619 CS	191.85
garnfe	GARNISHMENT FEE	185.19
colpre	COLONIAL LIFE INS. PRE TAX	85.41
shrfcf	SHERIFF COFFEE FUND	37.41
perscu	PERS RETIREMENT CATCH UP	-46.35

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 00100
 # Emps : 135

	Totals:	**228,595.77**

Benefit Code	Description	Amount
medpre	HEALTH INSURANCE PRE TAX	125,084.08
pers2	PERS 2 RETIREMENT	35,083.77
401a	401A DEFERRED COMPENSATION	12,493.06
leoff2	LEOFF 2 RETIREMENT	8,373.41
vebahr	HRA VEBA	5,732.68
fmlatx	WA Paid Family & Medical Leave	1,458.50
leofcu	LEOFF RETIREMENT CATCH UP	285.75
perscu	PERS RETIREMENT CATCH UP	-69.46

Benefit Code	Description	Amount
socsec	SOCIAL SECURITY	41,820.72
l&i	L&I - SELF INSURED	17,060.84
medtx	MEDICARE TAX	9,780.71
psers	PSERS RETIREMENT	7,203.42
pers3	PERS 3 RETIREMENT	5,066.62
unemp	UNEMPLOYMENT	1,241.69
genpre	SUN LIFE PRE TAX	282.00

Totals:	**270,897.79**	
Gross Earnings by Fund:	**707,959.30**	**17,060.13**
Total Fund Deductions:	**228,595.77**	
Fund Net:	**479,363.53**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 11003
 # Emps : 3

Earnings Code & Description		Amount	Hours
o15s	OVERTIME X 1.5 - SHERIFF DEPT	1,171.83	18.50
	Totals:	**1,171.83**	**18.50**

Deduction Code and Description		Amount
leoff2	LEOFF 2 RETIREMENT	99.96
socsec	SOCIAL SECURITY	71.98
medtx	MEDICARE TAX	16.84
udpd	UNION DUES - 1619 D	6.40
hr125	HEALTH REIMBURSEMENT	5.59
wacare	WA Long-Term Care	4.02
l&i	L&I - SELF INSURED	1.58
shrfnd	SHERIFF EMPLOYEE FUND	0.12
fedtx	FEDERAL WITHHOLDING TAX	94.14
h457	MASSMUTUAL 457	24.73
401a	401A DEFERRED COMPENSATION	7.34
fmlatx	WA Paid Family & Medical Leave	6.20
ltdshr	LTD - SHERIFF	5.24
udps	UNION DUES - 1619 S	2.52
shrfcf	SHERIFF COFFEE FUND	0.59
	Totals:	**347.25**

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	71.98
l&i	L&I - SELF INSURED	50.33
fmlatx	WA Paid Family & Medical Leave	2.48
leoff2	LEOFF 2 RETIREMENT	62.34
medtx	MEDICARE TAX	16.84
unemp	UNEMPLOYMENT	2.35
	Totals:	**206.32**

Gross Earnings by Fund:	**1,171.83**	**18.50**
Total Fund Deductions:	**347.25**	
Fund Net:	**824.58**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 11008
 # Emps : 2

Earnings Code & Description		Amount	Hours
r	REGULAR	6,791.49	210.25
accred	ACCREDITATION PAY	69.21	
v	VACATION	129.90	4.00
swapt	SICK PAYOFF - TERMINATION 10%	14.64	0.46
	Totals:	**7,005.24**	**214.71**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	622.10
pers2	PERS 2 RETIREMENT	350.47
medtx	MEDICARE TAX	99.58
wacare	WA Long-Term Care	40.63
l&i	L&I - SELF INSURED	17.70
shrfcf	SHERIFF COFFEE FUND	5.00
socsec	SOCIAL SECURITY	425.81
medpre	HEALTH INSURANCE PRE TAX	137.30
udlc	UNION DUES - 1619 LC	63.95
fmlatx	WA Paid Family & Medical Leave	37.03
shrfnd	SHERIFF EMPLOYEE FUND	10.00
	Totals:	**1,809.57**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,375.00
socsec	SOCIAL SECURITY	425.81
l&i	L&I - SELF INSURED	35.74
unemp	UNEMPLOYMENT	13.98
pers2	PERS 2 RETIREMENT	525.16
medtx	MEDICARE TAX	99.58
fmlatx	WA Paid Family & Medical Leave	14.81
	Totals:	**2,490.08**

Gross Earnings by Fund:	**7,005.24**	**214.71**
Total Fund Deductions:	**1,809.57**	
Fund Net:	**5,195.67**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 11301
 # Emps : 8

Earnings Code & Description		Amount	Hours
r	REGULAR	29,866.74	884.60
s	SICK	691.06	18.00
fh	FLOATING HOLIDAY	208.49	6.40
v	VACATION	781.83	24.00
sc15	HHS SCANNING PROJ OT X 1.5	327.38	5.25
	Totals:	**31,875.50**	**938.25**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	2,648.12
pers2	PERS 2 RETIREMENT	1,564.77
icm457	ICMA DEFERRED COMP	736.00
medtx	MEDICARE TAX	449.70
pers3	PERS 3 RETIREMENT	230.43
fmlatx	WA Paid Family & Medical Leave	168.49
l&i	L&I - SELF INSURED	75.44
rth457	ROTH-ICMA DEFERRED COMP	9.16
colpre	COLONIAL LIFE INS. PRE TAX	2.71
socsec	SOCIAL SECURITY	1,922.83
medpre	HEALTH INSURANCE PRE TAX	855.70
401a	401A DEFERRED COMPENSATION	524.04
udteam	UNION DUES - TEAMSTERS	282.31
wacare	WA Long-Term Care	184.89
udtint	TEAMSTERS INIT FEE or ADJ	100.00
udmp	UNION DUES - 1619 MP	63.95
aflpre	AFLAC PRE TAX	4.00
aflaft	AFLAC POST TAX	1.07
	Totals:	**9,823.61**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	6,660.00
socsec	SOCIAL SECURITY	1,922.83
l&i	L&I - SELF INSURED	547.58
pers3	PERS 3 RETIREMENT	439.20
unemp	UNEMPLOYMENT	63.78
pers2	PERS 2 RETIREMENT	2,344.69
401a	401A DEFERRED COMPENSATION	577.70
medtx	MEDICARE TAX	449.70
fmlatx	WA Paid Family & Medical Leave	67.39
vebahr	HRA VEBA	25.00
	Totals:	**13,097.87**

Gross Earnings by Fund:	**31,875.50**	**938.25**
Total Fund Deductions:	**9,823.61**	
Fund Net:	**22,051.89**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 11322
 # Emps : 1

Earnings Code & Description		Amount	Hours
r	REGULAR	2,332.73	73.62
s	SICK	201.98	6.37
	Totals:	**2,534.71**	**79.99**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	222.11
socsec	SOCIAL SECURITY	151.54
medpre	HEALTH INSURANCE PRE TAX	90.70
medtx	MEDICARE TAX	35.44
l&i	L&I - SELF INSURED	6.20
pers2	PERS 2 RETIREMENT	161.21
icm457	ICMA DEFERRED COMP	101.39
udteam	UNION DUES - TEAMSTERS	35.50
fmlatx	WA Paid Family & Medical Leave	13.40
	Totals:	**817.49**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	687.49
socsec	SOCIAL SECURITY	151.54
medtx	MEDICARE TAX	35.44
fmlatx	WA Paid Family & Medical Leave	5.36
pers2	PERS 2 RETIREMENT	241.56
401a	401A DEFERRED COMPENSATION	50.70
l&i	L&I - SELF INSURED	12.52
unemp	UNEMPLOYMENT	5.07
	Totals:	**1,189.68**

Gross Earnings by Fund:	**2,534.71**	**79.99**
Total Fund Deductions:	**817.49**	
Fund Net:	**1,717.22**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 11323
 # Emps : 1

Earnings Code & Description		Amount	Hours
r	REGULAR	2,332.74	73.63
s	SICK	201.99	6.38
	Totals:	**2,534.73**	**80.01**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	222.10
socsec	SOCIAL SECURITY	151.52
medpre	HEALTH INSURANCE PRE TAX	90.70
medtx	MEDICARE TAX	35.44
l&i	L&I - SELF INSURED	6.20
pers2	PERS 2 RETIREMENT	161.21
icm457	ICMA DEFERRED COMP	101.39
udteam	UNION DUES - TEAMSTERS	35.50
fmlatx	WA Paid Family & Medical Leave	13.40
	Totals:	**817.46**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	687.51
socsec	SOCIAL SECURITY	151.52
medtx	MEDICARE TAX	35.44
fmlatx	WA Paid Family & Medical Leave	5.36
pers2	PERS 2 RETIREMENT	241.56
401a	401A DEFERRED COMPENSATION	50.69
l&i	L&I - SELF INSURED	12.51
unemp	UNEMPLOYMENT	5.07
	Totals:	**1,189.66**

Gross Earnings by Fund:	**2,534.73**	**80.01**
Total Fund Deductions:	**817.46**	
Fund Net:	**1,717.27**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 11331
 # Emps : 1

Earnings Code & Description		Amount	Hours
r	REGULAR	5,448.63	152.00

Earnings Code & Description		Amount	Hours
v	VACATION	573.54	16.00
	Totals:	**6,022.17**	**168.00**

Deduction Code and Description		Amount
h457	MASSMUTUAL 457	700.00
pers2	PERS 2 RETIREMENT	383.01
medpre	HEALTH INSURANCE PRE TAX	246.40
udteam	UNION DUES - TEAMSTERS	81.00
fmlatx	WA Paid Family & Medical Leave	31.83

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	510.16
socsec	SOCIAL SECURITY	358.10
medtx	MEDICARE TAX	83.75
wacare	WA Long-Term Care	34.93
l&i	L&I - SELF INSURED	12.80
	Totals:	**2,441.98**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,310.00
socsec	SOCIAL SECURITY	358.10
medtx	MEDICARE TAX	83.75
fmlatx	WA Paid Family & Medical Leave	12.73

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	573.91
401a	401A DEFERRED COMPENSATION	120.44
l&i	L&I - SELF INSURED	25.84
unemp	UNEMPLOYMENT	12.04
	Totals:	**2,496.81**

Gross Earnings by Fund:	**6,022.17**	**168.00**
Total Fund Deductions:	**2,441.98**	
Fund Net:	**3,580.19**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 11401
 # Emps : 1

Earnings Code & Description		Amount	Hours
r	REGULAR	386.05	19.00

Earnings Code & Description		Amount	Hours
	Totals:	**386.05**	**19.00**

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	23.94
wacare	WA Long-Term Care	2.24
l&i	L&I - SELF INSURED	1.60

Deduction Code and Description		Amount
medtx	MEDICARE TAX	5.60
fmlatx	WA Paid Family & Medical Leave	2.04
	Totals:	**35.42**

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	23.94
l&i	L&I - SELF INSURED	3.23
unemp	UNEMPLOYMENT	0.77

Benefit Code and Description		Amount
medtx	MEDICARE TAX	5.60
fmlatx	WA Paid Family & Medical Leave	0.82
	Totals:	**34.36**

Gross Earnings by Fund:	**386.05**	**19.00**
Total Fund Deductions:	**35.42**	
Fund Net:	**350.63**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 12401
 # Emps : 1

Earnings Code & Description		Amount	Hours
r	REGULAR	1,301.56	69.00
	Totals:	**1,301.56**	**69.00**

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	80.70
wacare	WA Long-Term Care	7.55
l&i	L&I - SELF INSURED	5.81
medtx	MEDICARE TAX	18.87
fmlatx	WA Paid Family & Medical Leave	6.88
	Totals:	**119.81**

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	80.70
l&i	L&I - SELF INSURED	11.73
unemp	UNEMPLOYMENT	2.60
medtx	MEDICARE TAX	18.87
fmlatx	WA Paid Family & Medical Leave	2.75
	Totals:	**116.65**

Gross Earnings by Fund:	**1,301.56**	**69.00**
Total Fund Deductions:	**119.81**	
Fund Net:	**1,181.75**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 50401
 # Emps : 4

Earnings Code & Description		Amount	Hours
r	REGULAR	7,760.54	228.00
	Totals:	**7,760.54**	**228.00**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	485.84
medtx	MEDICARE TAX	112.54
wacare	WA Long-Term Care	31.81
socsec	SOCIAL SECURITY	481.16
fmlatx	WA Paid Family & Medical Leave	41.02
l&i	L&I - SELF INSURED	19.20
	Totals:	**1,171.57**

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	481.16
l&i	L&I - SELF INSURED	61.80
unemp	UNEMPLOYMENT	15.52
medtx	MEDICARE TAX	112.54
fmlatx	WA Paid Family & Medical Leave	16.41
	Totals:	**687.43**

Gross Earnings by Fund:	**7,760.54**	**228.00**
Total Fund Deductions:	**1,171.57**	
Fund Net:	**6,588.97**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 65101
 # Emps : 2

Earnings Code & Description		Amount	Hours
r	REGULAR	8,575.21	200.00
	Totals:	**8,575.21**	**200.00**

Deduction Code and Description		Amount
fd1457	DRS 457 DEFERRED COMP FIRE 1	700.00
fedtx	FEDERAL WITHHOLDING TAX	523.87
socsec	SOCIAL SECURITY	74.40
fmlf1	WA Paid Family & Medical Leave	45.32
leoff2	LEOFF 2 RETIREMENT	629.11
medtx	MEDICARE TAX	124.34
l&i1	L&I - FIRE 1	68.18
wacfd1	WA Long-Term Care	42.78
	Totals:	**2,208.00**

Benefit Code and Description		Amount
leoff2	LEOFF 2 RETIREMENT	392.36
socsec	SOCIAL SECURITY	74.40
medtx	MEDICARE TAX	124.34
	Totals:	**591.10**

Gross Earnings by Fund:	**8,575.21**	**200.00**
Total Fund Deductions:	**2,208.00**	
Fund Net:	**6,367.21**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 65151
 # Emps : 12

Earnings Code & Description		Amount	Hours
r	REGULAR	9,346.65	206.00
	Totals:	**9,346.65**	**206.00**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	862.74
medtx	MEDICARE TAX	135.54
fmlf5	WA Paid Family & Medical Leave	49.41
socsec	SOCIAL SECURITY	579.50
wacfd5	WA Long-Term Care	54.20
	Totals:	**1,681.39**

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	579.50
medtx	MEDICARE TAX	135.54
	Totals:	**715.04**

Gross Earnings by Fund:	**9,346.65**	**206.00**
Total Fund Deductions:	**1,681.39**	
Fund Net:	**7,665.26**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 65161
 # Emps : 1

Earnings Code & Description		Amount	Hours
r	REGULAR	268.62	16.50
	Totals:	**268.62**	**16.50**

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	16.65
wacfd6	WA Long-Term Care	1.56
medtx	MEDICARE TAX	3.90
fmlf6	WA Paid Family & Medical Leave	1.42
	Totals:	**23.53**

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	16.65
medtx	MEDICARE TAX	3.90
	Totals:	**20.55**

Gross Earnings by Fund:	**268.62**	**16.50**
Total Fund Deductions:	**23.53**	
Fund Net:	**245.09**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 65171
 # Emps : 15

Earnings Code & Description		Amount	Hours
r	REGULAR	17,262.59	332.50
	Totals:	**17,262.59**	**332.50**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,029.57
socsec	SOCIAL SECURITY	478.13
wacfd4	WA Long-Term Care	100.14
l&if4	L&I - FIRE 4	79.78
leof#4	LEOFF 2 RETIREMENT FIRE 4	814.68
medtx	MEDICARE TAX	250.34
fmlf4	WA Paid Family & Medical Leave	91.24
	Totals:	**2,843.88**

Benefit Code and Description		Amount
leof#4	LEOFF 2 RETIREMENT FIRE 4	508.10
medtx	MEDICARE TAX	250.34
socsec	SOCIAL SECURITY	478.13
	Totals:	**1,236.57**

Gross Earnings by Fund:	**17,262.59**	**332.50**
Total Fund Deductions:	**2,843.88**	
Fund Net:	**14,418.71**	

Fund Worked : 67101
 # Emps : 4

Earnings Code & Description		Amount	Hours
r	REGULAR	6,493.00	287.50
ott	OVERTIME - TAXING DIST	966.00	28.00
	Totals:	**7,459.00**	**315.50**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	532.34
pers2	PERS 2 RETIREMENT	307.19
l&iagn	L&I - AGNEW	88.00
socsec	SOCIAL SECURITY	462.46
medtx	MEDICARE TAX	108.17
wacagn	WA Long-Term Care	43.26
	Totals:	**1,541.42**

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	462.46
medtx	MEDICARE TAX	108.17
pers2	PERS 2 RETIREMENT	460.30
fmlagn	WA Paid Family & Medical Leave	39.43
	Totals:	**1,070.36**

Gross Earnings by Fund:	**7,459.00**	**315.50**
Total Fund Deductions:	**1,541.42**	
Fund Net:	**5,917.58**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 67121
 # Emps : 5

Earnings Code & Description		Amount	Hours
r	REGULAR	2,881.50	77.00

Earnings Code & Description		Amount	Hours
	Totals:	**2,881.50**	**77.00**

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	178.65
waccln	WA Long-Term Care	16.71

Deduction Code and Description		Amount
medtx	MEDICARE TAX	41.79
fmlcln	WA Paid Family & Medical Leave	15.23
	Totals:	**252.38**

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	178.65

Benefit Code and Description		Amount
medtx	MEDICARE TAX	41.79
	Totals:	**220.44**

	Gross Earnings by Fund:	**2,881.50**	**77.00**
	Total Fund Deductions:	**252.38**	
	Fund Net:	**2,629.12**	

Fund Worked : 67141
 # Emps : 3

Earnings Code & Description		Amount	Hours
r	REGULAR	6,423.80	241.00
	Totals:	**6,423.80**	**241.00**

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	398.28
pers2h	PERS 2 RETIREMENT - HIGHLAND	318.94
medtx	MEDICARE TAX	93.15
wachig	WA Long-Term Care	37.27
fedtx	FEDERAL WITHHOLDING TAX	371.24
dshshi	DSHS CHILD SUPPORT (HIGHLAND)	125.00
l&ihig	L&I - HIGHLAND IRRIGATION	71.44
fmlhig	WA Paid Family & Medical Leave	33.96
	Totals:	**1,449.28**

Benefit Code and Description		Amount
pers2h	PERS 2 RETIREMENT - HIGHLAND	477.91
medtx	MEDICARE TAX	93.15
socsec	SOCIAL SECURITY	398.28
	Totals:	**969.34**

Gross Earnings by Fund:	**6,423.80**	**241.00**
Total Fund Deductions:	**1,449.28**	
Fund Net:	**4,974.52**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 67701
 # Emps : 4

Earnings Code & Description		Amount	Hours
r	REGULAR	8,815.50	382.50
	Totals:	**8,815.50**	**382.50**

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	546.57
medtx	MEDICARE TAX	127.82
fmlbld	WA Paid Family & Medical Leave	46.60
fedtx	FEDERAL WITHHOLDING TAX	149.27
wacbld	WA Long-Term Care	51.13
	Totals:	**921.39**

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	546.57
medtx	MEDICARE TAX	127.82
	Totals:	**674.39**

Gross Earnings by Fund:	**8,815.50**	**382.50**
Total Fund Deductions:	**921.39**	
Fund Net:	**7,894.11**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2024 to 03/31/2024-1 Cycle m

Fund Worked : 67731
 # Emps : 9

Earnings Code & Description		Amount	Hours
r	REGULAR	36,628.99	1,107.00
ott	OVERTIME - TAXING DIST	104.28	2.00
bhu	BENEFIT HOURS USED - TAX DIST	2,580.15	78.00
	Totals:	**39,313.42**	**1,187.00**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	2,584.19
pers2s	PERS 2 RETIREMENT - SUNLAND	2,409.78
medtx	MEDICARE TAX	570.05
wacsun	WA Long-Term Care	228.04
l&isun	L&I - SUNLAND	200.18
socsec	SOCIAL SECURITY	2,437.44
sun457	DRS 457 DEFERRED COMP SUNLAND	1,100.00
medsun	HEALTH INSURANCE SUNLAND	313.33
fmlsun	WA Paid Family & Medical Leave	207.81
	Totals:	**10,050.82**

Benefit Code and Description		Amount
medsun	HEALTH INSURANCE SUNLAND	11,732.16
socsec	SOCIAL SECURITY	2,437.44
pers2s	PERS 2 RETIREMENT - SUNLAND	3,610.87
medtx	MEDICARE TAX	570.05
	Totals:	**18,350.52**

Gross Earnings by Fund:	**39,313.42**	**1,187.00**
Total Fund Deductions:	**10,050.82**	
Fund Net:	**29,262.60**	

Fund Worked : - Totals -
 # Emps : 207

Earnings Code & Description		Amount	Hours
r	REGULAR	727,858.22	18,628.42
s	SICK	28,202.35	716.25
v	VACATION	16,769.58	593.25
retr	RETRO PAY	2,896.20	
adml	ADMINISTRATIVE LEAVE PAID	2,199.15	61.00
o15j	OVERTIME x 1.5 - JUV DETENTION	1,911.59	44.00
bsba	BS/BA EDUCATION INCENTIVE	1,460.28	
aaas	AA/AS EDUCATION INCENTIVE	1,075.83	
detpay	DETECTIVE PAY	910.69	
auto	AUTO ALLOWANCE CONTRACTUAL	680.00	
sc15	HHS SCANNING PROJ OT X 1.5	327.38	5.25
phsm	PHONE STIPEND SMART PHONE	280.00	
aspd	SHERIFF ACTING SUP PAY DEPUTY	185.68	88.00
oc1	ON CALL SHIFT DAY	83.90	2.00
asp	SHERIFF ACTING SUPERVISOR PAY	35.67	20.00
phns	PHONE STIPEND	20.00	
fh	FLOATING HOLIDAY	33,748.49	644.11
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	25,016.53	249.50
o15s	OVERTIME X 1.5 - SHERIFF DEPT	14,577.83	228.40
bhu	BENEFIT HOURS USED - TAX DIST	2,580.15	78.00
accred	ACCREDITATION PAY	2,015.69	
fl	FUNERAL LEAVE	1,533.84	46.00
aute	AUTO ALLOWANCE ELECTED	1,360.00	
ott	OVERTIME - TAXING DIST	1,070.28	30.00
cu	COMP USED	863.57	23.75
oc2	ON CALL NON-SHIFT DAY	486.84	4.00
aspj	ACTING SUPERVISOR PAY JUVENILE	287.58	227.00
fto	FTO PREMIUM	265.46	140.00
wep	WEST END PAY	100.00	
swapt	SICK PAYOFF - TERMINATION 10%	45.58	2.16
swa	SICK - WA PART-TIME	34.48	1.50
oth	OVERTIME X 1.5 - HOURLY	15.08	1.00
	Totals:	**868,897.92**	**21,833.59**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	73,920.87
pers2	PERS 2 RETIREMENT	27,987.18
leoff2	LEOFF 2 RETIREMENT	14,154.87
medtx	MEDICARE TAX	12,093.57
h457	MASSMUTUAL 457	5,366.28
pers3	PERS 3 RETIREMENT	4,141.36
wacare	WA Long-Term Care	3,519.75
n457	NATIONWIDE 457	2,655.42
l&i	L&I - SELF INSURED	1,356.27
h457rt	ROTH-EMPOWER 457	1,000.00
genpre	SUN LIFE PRE TAX	881.88
ltdshr	LTD - SHERIFF	715.36
fd1457	DRS 457 DEFERRED COMP FIRE 1	700.00
hr125	HEALTH REIMBURSEMENT	625.00
colaft	COLONIAL LIFE INS. POST TAX	468.48
udlc	UNION DUES - 1619 LC	383.70
medsun	HEALTH INSURANCE SUNLAND	313.33
aflaft	AFLAC POST TAX	275.81
socsec	SOCIAL SECURITY	50,660.38
401a	401A DEFERRED COMPENSATION	17,292.12
medpre	HEALTH INSURANCE PRE TAX	13,954.82
icm457	ICMA DEFERRED COMP	11,833.62
psers	PSERS RETIREMENT	4,896.87
fmlatx	WA Paid Family & Medical Leave	3,966.76
udteam	UNION DUES - TEAMSTERS	2,887.00
pers2s	PERS 2 RETIREMENT - SUNLAND	2,409.78
sun457	DRS 457 DEFERRED COMP SUNLAND	1,100.00
aflpre	AFLAC PRE TAX	956.60
leof#4	LEOFF 2 RETIREMENT FIRE 4	814.68
udmp	UNION DUES - 1619 MP	703.45
udpd	UNION DUES - 1619 D	652.28
udps	UNION DUES - 1619 S	528.15
leofcu	LEOFF RETIREMENT CATCH UP	458.17
pers2h	PERS 2 RETIREMENT - HIGHLAND	318.94
udcd	UNION DUES - 1619 CD C	279.80
wacsun	WA Long-Term Care	228.04

Fund Worked : - Totals -
 # Emps : 207

Deduction Code and Description		Amount
fmlsun	WA Paid Family & Medical Leave	207.81
rth457	ROTH-ICMA DEFERRED COMP	200.00
garnfe	GARNISHMENT FEE	185.19
dshshi	DSHS CHILD SUPPORT (HIGHLAND)	125.00
udtint	TEAMSTERS INIT FEE or ADJ	100.00
colpre	COLONIAL LIFE INS. PRE TAX	88.12
l&if4	L&I - FIRE 4	79.78
l&i1	L&I - FIRE 1	68.18
wacbld	WA Long-Term Care	51.13
fmlf5	WA Paid Family & Medical Leave	49.41
fmlf1	WA Paid Family & Medical Leave	45.32
shrfcf	SHERIFF COFFEE FUND	43.00
wachig	WA Long-Term Care	37.27
shrfnd	SHERIFF EMPLOYEE FUND	29.00
fmlcln	WA Paid Family & Medical Leave	15.23
fmlf6	WA Paid Family & Medical Leave	1.42

Deduction Code and Description		Amount
l&isun	L&I - SUNLAND	200.18
udcs	UNION DUES - 1619 CS	191.85
uw	UNITED WAY	140.00
wacfd4	WA Long-Term Care	100.14
fmlf4	WA Paid Family & Medical Leave	91.24
l&iagn	L&I - AGNEW	88.00
l&ihig	L&I - HIGHLAND IRRIGATION	71.44
wacfd5	WA Long-Term Care	54.20
wsatf	1619CD WSATF DUES	50.00
fmlbld	WA Paid Family & Medical Leave	46.60
wacagn	WA Long-Term Care	43.26
wacfd1	WA Long-Term Care	42.78
fmlhig	WA Paid Family & Medical Leave	33.96
waccln	WA Long-Term Care	16.71
wacfd6	WA Long-Term Care	1.56
perscu	PERS RETIREMENT CATCH UP	-46.35
	Totals:	**266,952.02**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	135,804.08
pers2	PERS 2 RETIREMENT	39,470.95
401a	401A DEFERRED COMPENSATION	13,292.59
medsun	HEALTH INSURANCE SUNLAND	11,732.16
psers	PSERS RETIREMENT	7,203.42
pers3	PERS 3 RETIREMENT	5,505.82
fmlatx	WA Paid Family & Medical Leave	1,586.61
leof#4	LEOFF 2 RETIREMENT FIRE 4	508.10
leofcu	LEOFF RETIREMENT CATCH UP	285.75
fmlagn	WA Paid Family & Medical Leave	39.43

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	50,660.38
l&i	L&I - SELF INSURED	17,822.12
medtx	MEDICARE TAX	12,093.57
leoff2	LEOFF 2 RETIREMENT	8,828.11
vebahr	HRA VEBA	5,757.68
pers2s	PERS 2 RETIREMENT - SUNLAND	3,610.87
unemp	UNEMPLOYMENT	1,362.87
pers2h	PERS 2 RETIREMENT - HIGHLAND	477.91
genpre	SUN LIFE PRE TAX	282.00
perscu	PERS RETIREMENT CATCH UP	-69.46
	Totals:	**316,254.96**

Grand Total Gross Earnings:	**868,897.92**	**21,833.59**
Grand Total Deductions:	**266,952.02**	
Grand Total Net:	**601,945.90**	

SEMI-MONTHLY

Labor Distribution Totals By Fund

CLALLAM COUNTY

03/16/2024 to 03/31/2024-1 Cycle sc

Fund Worked : 00100
 # Emps : 216

Earnings Code & Description		Amount	Hours
r	REGULAR	562,594.47	15,685.49
fh	FLOATING HOLIDAY	20,412.40	598.00
vp	VACATION PAYOFF	19,390.52	382.26
o15s	OVERTIME X 1.5 - SHERIFF DEPT	5,392.57	97.00
spt	SICK PAYOFF - TERMINATION 10%	2,017.73	344.73
accred	ACCREDITATION PAY	1,257.67	
o15j	OVERTIME x 1.5 - JUV DETENTION	1,016.38	24.75
flxu	FLEX TIME USED (NO RUN BAL)	719.22	16.50
sc15	HHS SCANNING PROJ OT X 1.5	664.84	13.00
fl	FUNERAL LEAVE	636.33	8.00
stby	STANDBY PAY	546.68	14.00
detpay	DETECTIVE PAY	298.15	
uapr	URINE ANALYSIS PREMIUM	149.84	
phns	PHONE STIPEND	50.00	
aspd	SHERIFF ACTING SUP PAY DEPUTY	20.19	10.00
aspj	ACTING SUPERVISOR PAY JUVENILE	15.60	12.00
s	SICK	23,380.92	712.86
v	VACATION	20,067.75	483.97
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	10,434.22	131.75
oth	OVERTIME X 1.5 - HOURLY	2,091.72	161.75
cu	COMP USED	1,993.56	68.56
auto	AUTO ALLOWANCE CONTRACTUAL	1,020.00	
fhp	FLOATING HOLIDAY PAID	849.57	22.00
aute	AUTO ALLOWANCE ELECTED	680.00	
mil	MILITARY LEAVE	643.15	20.00
oc2	ON CALL NON-SHIFT DAY	554.38	6.00
bsba	BS/BA EDUCATION INCENTIVE	544.70	
phsm	PHONE STIPEND SMART PHONE	180.00	
aaas	AA/AS EDUCATION INCENTIVE	115.23	
biling	BILINGUAL INCENTIVE	31.40	
asp	SHERIFF ACTING SUPERVISOR PAY	18.48	12.00
	Totals:	**677,787.67**	**18,824.62**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	53,550.08
socsec	SOCIAL SECURITY	38,948.54
401a	401A DEFERRED COMPENSATION	15,321.64
medtx	MEDICARE TAX	9,109.06
rth457	ROTH-ICMA DEFERRED COMP	5,087.19
fmlatx	WA Paid Family & Medical Leave	3,558.77
udteam	UNION DUES - TEAMSTERS	3,352.13
genpre	SUN LIFE PRE TAX	2,108.83
n457	NATIONWIDE 457	1,487.50
l&i	L&I - SELF INSURED	1,334.75
h457	MASSMUTUAL 457	1,112.39
dshsca	DSHS CHILD SUPPORT CALIFORNIA	750.00
udcd	UNION DUES - 1619 CD C	559.68
adv	ADVANCE REPAYMENT	411.81
udlc	UNION DUES - 1619 LC	379.79
aflaft	AFLAC POST TAX	255.53
pers1	PERS 1 RETIREMENT	191.91
colpre	COLONIAL LIFE INS. PRE TAX	74.31
medpre	HEALTH INSURANCE PRE TAX	39,048.04
pers2	PERS 2 RETIREMENT	29,289.84
icm457	ICMA DEFERRED COMP	11,197.82
psers	PSERS RETIREMENT	5,740.69
leoff2	LEOFF 2 RETIREMENT	5,075.47
wacare	WA Long-Term Care	3,445.99
pers3	PERS 3 RETIREMENT	2,908.68
aflpre	AFLAC PRE TAX	1,501.07
dshs	DSHS CHILD SUPPORT	1,428.11
hr125	HEALTH REIMBURSEMENT	1,237.49
dc125	DEPENDENT CARE	833.33
ltdshr	LTD - SHERIFF	625.94
udpd	UNION DUES - 1619 D	535.22
udmp	UNION DUES - 1619 MP	383.76
colaft	COLONIAL LIFE INS. POST TAX	292.78
udtint	TEAMSTERS INIT FEE or ADJ	200.00
uw	UNITED WAY	95.00
udcs	UNION DUES - 1619 CS	63.96

Fund Worked : 00100
 # Emps : 216

Deduction Code and Description		Amount
udps	UNION DUES - 1619 S	37.73
shrfcf	SHERIFF COFFEE FUND	14.00
shrfnd	SHERIFF EMPLOYEE FUND	21.80
garnfe	GARNISHMENT FEE	2.00
	Totals:	**241,572.63**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	283,094.72
socsec	SOCIAL SECURITY	38,948.54
401a	401A DEFERRED COMPENSATION	12,812.65
medtx	MEDICARE TAX	9,109.06
pers3	PERS 3 RETIREMENT	4,268.45
fmlatx	WA Paid Family & Medical Leave	1,423.55
genpre	SUN LIFE PRE TAX	690.79
pers2	PERS 2 RETIREMENT	43,147.33
l&i	L&I - SELF INSURED	15,229.33
vebahr	HRA VEBA	10,550.65
psers	PSERS RETIREMENT	8,444.73
leoff2	LEOFF 2 RETIREMENT	3,165.47
unemp	UNEMPLOYMENT	1,245.23
pers1	PERS 1 RETIREMENT	304.82
	Totals:	**432,435.32**

Gross Earnings by Fund:	**677,787.67**	**18,824.62**
Total Fund Deductions:	**241,572.63**	
Fund Net:	**436,215.04**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle sc

Fund Worked : 11301
 # Emps : 7

Earnings Code & Description		Amount	Hours
r	REGULAR	10,149.12	351.50
s	SICK	1,152.09	34.75
sc15	HHS SCANNING PROJ OT X 1.5	2,992.28	57.75
v	VACATION	517.87	13.75
	Totals:	**14,811.36**	**457.75**

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,321.74
fedtx	FEDERAL WITHHOLDING TAX	901.44
401a	401A DEFERRED COMPENSATION	348.26
udteam	UNION DUES - TEAMSTERS	192.24
aflpre	AFLAC PRE TAX	117.70
fmlatx	WA Paid Family & Medical Leave	78.30
h457	MASSMUTUAL 457	33.35
pers2	PERS 2 RETIREMENT	942.02
socsec	SOCIAL SECURITY	829.06
medtx	MEDICARE TAX	193.90
icm457	ICMA DEFERRED COMP	133.04
wacare	WA Long-Term Care	85.91
l&i	L&I - SELF INSURED	35.38
	Totals:	**5,212.34**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	6,550.00
socsec	SOCIAL SECURITY	829.06
l&i	L&I - SELF INSURED	186.82
fmlatx	WA Paid Family & Medical Leave	31.31
pers2	PERS 2 RETIREMENT	1,411.53
medtx	MEDICARE TAX	193.90
401a	401A DEFERRED COMPENSATION	176.13
unemp	UNEMPLOYMENT	29.62
	Totals:	**9,408.37**

Gross Earnings by Fund:	**14,811.36**	**457.75**
Total Fund Deductions:	**5,212.34**	
Fund Net:	**9,599.02**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle sc

Fund Worked : 11701
 # Emps : 2

Earnings Code & Description		Amount	Hours
r	REGULAR	4,467.64	152.00
v	VACATION	241.26	8.00
	Totals:	**4,708.90**	**160.00**

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	492.80
socsec	SOCIAL SECURITY	261.39
udteam	UNION DUES - TEAMSTERS	66.50
fmlatx	WA Paid Family & Medical Leave	24.89
l&i	L&I - SELF INSURED	12.80
pers2	PERS 2 RETIREMENT	299.49
fedtx	FEDERAL WITHHOLDING TAX	103.63
medtx	MEDICARE TAX	61.13
wacare	WA Long-Term Care	13.99
	Totals:	**1,336.62**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	2,620.00
socsec	SOCIAL SECURITY	261.39
medtx	MEDICARE TAX	61.13
unemp	UNEMPLOYMENT	9.42
pers2	PERS 2 RETIREMENT	448.76
l&i	L&I - SELF INSURED	105.94
fmlatx	WA Paid Family & Medical Leave	9.96
	Totals:	**3,516.60**

Gross Earnings by Fund:	**4,708.90**	**160.00**
Total Fund Deductions:	**1,336.62**	
Fund Net:	**3,372.28**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle sc

Fund Worked : 12401
 # Emps : 2

Earnings Code & Description		Amount	Hours
r	REGULAR	1,791.68	73.69
cu	COMP USED	4.10	0.19
s	SICK	135.14	6.13
	Totals:	**1,930.92**	**80.01**

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	221.40
socsec	SOCIAL SECURITY	105.99
401a	401A DEFERRED COMPENSATION	39.39
icm457	ICMA DEFERRED COMP	25.00
wacare	WA Long-Term Care	11.19
l&i	L&I - SELF INSURED	6.20
pers2	PERS 2 RETIREMENT	122.80
fedtx	FEDERAL WITHHOLDING TAX	95.47
udteam	UNION DUES - TEAMSTERS	27.13
medtx	MEDICARE TAX	24.78
fmlatx	WA Paid Family & Medical Leave	10.21
	Totals:	**689.56**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,334.99
socsec	SOCIAL SECURITY	105.99
medtx	MEDICARE TAX	24.78
fmlatx	WA Paid Family & Medical Leave	4.08
pers2	PERS 2 RETIREMENT	184.01
401a	401A DEFERRED COMPENSATION	38.61
l&i	L&I - SELF INSURED	12.53
unemp	UNEMPLOYMENT	3.86
	Totals:	**1,708.85**

Gross Earnings by Fund:	**1,930.92**	**80.01**
Total Fund Deductions:	**689.56**	
Fund Net:	**1,241.36**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle sc

Fund Worked : 13001
 # Emps : 2

Earnings Code & Description		Amount	Hours
r	REGULAR	4,914.56	160.00
	Totals:	**4,914.56**	**160.00**

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	473.70
fedtx	FEDERAL WITHHOLDING TAX	305.44
401a	401A DEFERRED COMPENSATION	205.13
udtint	TEAMSTERS INIT FEE or ADJ	50.00
wacare	WA Long-Term Care	28.50
l&i	L&I - SELF INSURED	13.48
pers2	PERS 2 RETIREMENT	312.57
socsec	SOCIAL SECURITY	275.34
medtx	MEDICARE TAX	64.40
udmp	UNION DUES - 1619 MP	31.98
fmlatx	WA Paid Family & Medical Leave	25.98
	Totals:	**1,786.52**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	2,595.00
socsec	SOCIAL SECURITY	275.34
401a	401A DEFERRED COMPENSATION	98.29
vebahr	HRA VEBA	25.00
unemp	UNEMPLOYMENT	9.83
pers2	PERS 2 RETIREMENT	468.36
l&i	L&I - SELF INSURED	187.40
medtx	MEDICARE TAX	64.40
fmlatx	WA Paid Family & Medical Leave	10.39
	Totals:	**3,734.01**

Gross Earnings by Fund:	**4,914.56**	**160.00**
Total Fund Deductions:	**1,786.52**	
Fund Net:	**3,128.04**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle sc

Fund Worked : 19914
 # Emps : 2

Earnings Code & Description		Amount	Hours
r	REGULAR	4,264.24	144.00
	Totals:	**4,264.24**	**144.00**

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	271.20
fedtx	FEDERAL WITHHOLDING TAX	243.62
udteam	UNION DUES - TEAMSTERS	68.00
wacare	WA Long-Term Care	24.74
l&i	L&I - SELF INSURED	12.13
socsec	SOCIAL SECURITY	264.39
401a	401A DEFERRED COMPENSATION	171.60
medtx	MEDICARE TAX	61.84
fmlatx	WA Paid Family & Medical Leave	22.54
	Totals:	**1,140.06**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	2,620.00
socsec	SOCIAL SECURITY	264.39
medtx	MEDICARE TAX	61.84
fmlatx	WA Paid Family & Medical Leave	9.02
pers2	PERS 2 RETIREMENT	406.38
401a	401A DEFERRED COMPENSATION	85.29
l&i	L&I - SELF INSURED	24.48
unemp	UNEMPLOYMENT	8.53
	Totals:	**3,479.93**

Gross Earnings by Fund:	**4,264.24**	**144.00**
Total Fund Deductions:	**1,140.06**	
Fund Net:	**3,124.18**	

Fund Worked : 19951
 # Emps : 1

Earnings Code & Description		Amount	Hours
r	REGULAR	4,389.67	80.00
auto	AUTO ALLOWANCE CONTRACTUAL	170.00	
	Totals:	**4,559.67**	**80.00**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	518.49
pers2	PERS 2 RETIREMENT	279.18
401a	401A DEFERRED COMPENSATION	219.48
genpre	SUN LIFE PRE TAX	58.96
fmlatx	WA Paid Family & Medical Leave	24.10
medpre	HEALTH INSURANCE PRE TAX	327.30
socsec	SOCIAL SECURITY	258.75
medtx	MEDICARE TAX	60.52
wacare	WA Long-Term Care	26.45
l&i	L&I - SELF INSURED	6.74
	Totals:	**1,779.97**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,185.00
socsec	SOCIAL SECURITY	258.75
401a	401A DEFERRED COMPENSATION	87.79
l&i	L&I - SELF INSURED	13.60
fmlatx	WA Paid Family & Medical Leave	9.64
pers2	PERS 2 RETIREMENT	418.34
vebahr	HRA VEBA	125.00
medtx	MEDICARE TAX	60.52
genpre	SUN LIFE PRE TAX	10.00
unemp	UNEMPLOYMENT	8.78
	Totals:	**2,177.42**

Gross Earnings by Fund:	**4,559.67**	**80.00**
Total Fund Deductions:	**1,779.97**	
Fund Net:	**2,779.70**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle sc

Fund Worked : 50401
 # Emps : 4

Earnings Code & Description		Amount	Hours
r	REGULAR	10,451.39	182.38
v	VACATION	363.87	9.00
s	SICK	1,874.22	45.00
auto	AUTO ALLOWANCE CONTRACTUAL	170.00	
	Totals:	**12,859.48**	**236.38**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,396.48
h457	MASSMUTUAL 457	621.26
pers2	PERS 2 RETIREMENT	371.62
medtx	MEDICARE TAX	182.21
401a	401A DEFERRED COMPENSATION	167.28
wacare	WA Long-Term Care	74.59
l&i	L&I - SELF INSURED	15.17
shrfnd	SHERIFF EMPLOYEE FUND	1.00
socsec	SOCIAL SECURITY	779.09
medpre	HEALTH INSURANCE PRE TAX	567.68
aflpre	AFLAC PRE TAX	222.32
genpre	SUN LIFE PRE TAX	172.49
icm457	ICMA DEFERRED COMP	149.95
fmlatx	WA Paid Family & Medical Leave	67.98
shrfcf	SHERIFF COFFEE FUND	5.00
	Totals:	**4,794.12**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	4,020.00
h457	MASSMUTUAL 457	652.46
401a	401A DEFERRED COMPENSATION	459.18
medtx	MEDICARE TAX	182.21
l&i	L&I - SELF INSURED	30.60
unemp	UNEMPLOYMENT	25.38
socsec	SOCIAL SECURITY	779.09
pers2	PERS 2 RETIREMENT	556.85
vebahr	HRA VEBA	406.25
genpre	SUN LIFE PRE TAX	65.50
fmlatx	WA Paid Family & Medical Leave	27.19
	Totals:	**7,204.71**

Gross Earnings by Fund:	**12,859.48**	**236.38**
Total Fund Deductions:	**4,794.12**	
Fund Net:	**8,065.36**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle sc

Fund Worked : 50501
 # Emps : 2

Earnings Code & Description		Amount	Hours
r	REGULAR	1,217.55	29.03
v	VACATION	595.48	5.70
	Totals:	**1,813.03**	**34.73**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	199.36
rth457	ROTH-ICMA DEFERRED COMP	122.39
pers2	PERS 2 RETIREMENT	114.25
medpre	HEALTH INSURANCE PRE TAX	70.32
genpre	SUN LIFE PRE TAX	20.97
wacare	WA Long-Term Care	5.91
shrfnd	SHERIFF EMPLOYEE FUND	0.20
icm457	ICMA DEFERRED COMP	142.77
401a	401A DEFERRED COMPENSATION	116.60
socsec	SOCIAL SECURITY	107.05
medtx	MEDICARE TAX	25.03
fmlatx	WA Paid Family & Medical Leave	9.58
l&i	L&I - SELF INSURED	2.35
	Totals:	**936.78**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	458.51
socsec	SOCIAL SECURITY	107.05
vebahr	HRA VEBA	43.75
genpre	SUN LIFE PRE TAX	6.71
fmlatx	WA Paid Family & Medical Leave	3.83
pers2	PERS 2 RETIREMENT	172.78
401a	401A DEFERRED COMPENSATION	60.08
medtx	MEDICARE TAX	25.03
l&i	L&I - SELF INSURED	4.76
unemp	UNEMPLOYMENT	3.62
	Totals:	**886.12**

Gross Earnings by Fund:	**1,813.03**	**34.73**
Total Fund Deductions:	**936.78**	
Fund Net:	**876.25**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle sc

Fund Worked : - Totals -
 # Emps : 231

Earnings Code & Description		Amount	Hours
r	REGULAR	604,240.32	16,858.09
v	VACATION	21,786.23	520.42
vp	VACATION PAYOFF	19,390.52	382.26
o15s	OVERTIME X 1.5 - SHERIFF DEPT	5,392.57	97.00
oth	OVERTIME X 1.5 - HOURLY	2,091.72	161.75
cu	COMP USED	1,997.66	68.75
accred	ACCREDITATION PAY	1,257.67	
fhp	FLOATING HOLIDAY PAID	849.57	22.00
aute	AUTO ALLOWANCE ELECTED	680.00	
fl	FUNERAL LEAVE	636.33	8.00
stby	STANDBY PAY	546.68	14.00
detpay	DETECTIVE PAY	298.15	
uapr	URINE ANALYSIS PREMIUM	149.84	
phns	PHONE STIPEND	50.00	
aspd	SHERIFF ACTING SUP PAY DEPUTY	20.19	10.00
aspj	ACTING SUPERVISOR PAY JUVENILE	15.60	12.00
s	SICK	26,542.37	798.74
fh	FLOATING HOLIDAY	20,412.40	598.00
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	10,434.22	131.75
sc15	HHS SCANNING PROJ OT X 1.5	3,657.12	70.75
spt	SICK PAYOFF - TERMINATION 10%	2,017.73	344.73
auto	AUTO ALLOWANCE CONTRACTUAL	1,360.00	
o15j	OVERTIME x 1.5 - JUV DETENTION	1,016.38	24.75
flxu	FLEX TIME USED (NO RUN BAL)	719.22	16.50
mil	MILITARY LEAVE	643.15	20.00
oc2	ON CALL NON-SHIFT DAY	554.38	6.00
bsba	BS/BA EDUCATION INCENTIVE	544.70	
phsm	PHONE STIPEND SMART PHONE	180.00	
aaas	AA/AS EDUCATION INCENTIVE	115.23	
biling	BILINGUAL INCENTIVE	31.40	
asp	SHERIFF ACTING SUPERVISOR PAY	18.48	12.00
	Totals:	**727,649.83**	**20,177.49**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	57,314.01
socsec	SOCIAL SECURITY	41,829.60
401a	401A DEFERRED COMPENSATION	16,589.38
medtx	MEDICARE TAX	9,782.87
rth457	ROTH-ICMA DEFERRED COMP	5,209.58
fmlatx	WA Paid Family & Medical Leave	3,822.35
udteam	UNION DUES - TEAMSTERS	3,706.00
genpre	SUN LIFE PRE TAX	2,361.25
h457	MASSMUTUAL 457	1,767.00
l&i	L&I - SELF INSURED	1,439.00
hr125	HEALTH REIMBURSEMENT	1,237.49
dshsca	DSHS CHILD SUPPORT CALIFORNIA	750.00
udcd	UNION DUES - 1619 CD C	559.68
udmp	UNION DUES - 1619 MP	415.74
udlc	UNION DUES - 1619 LC	379.79
aflaft	AFLAC POST TAX	255.53
pers1	PERS 1 RETIREMENT	191.91
colpre	COLONIAL LIFE INS. PRE TAX	74.31
medpre	HEALTH INSURANCE PRE TAX	42,522.98
pers2	PERS 2 RETIREMENT	32,002.97
icm457	ICMA DEFERRED COMP	11,648.58
psers	PSERS RETIREMENT	5,740.69
leoff2	LEOFF 2 RETIREMENT	5,075.47
wacare	WA Long-Term Care	3,717.27
pers3	PERS 3 RETIREMENT	2,908.68
aflpre	AFLAC PRE TAX	1,841.09
n457	NATIONWIDE 457	1,487.50
dshs	DSHS CHILD SUPPORT	1,428.11
dc125	DEPENDENT CARE	833.33
ltdshr	LTD - SHERIFF	625.94
udpd	UNION DUES - 1619 D	535.22
adv	ADVANCE REPAYMENT	411.81
colaft	COLONIAL LIFE INS. POST TAX	292.78
udtint	TEAMSTERS INIT FEE or ADJ	250.00
uw	UNITED WAY	95.00
udcs	UNION DUES - 1619 CS	63.96

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle sc

Fund Worked : - Totals -
 # Emps : 231

Deduction Code and Description		Amount
udps	UNION DUES - 1619 S	37.73
shrfcf	SHERIFF COFFEE FUND	19.00
shrfnd	SHERIFF EMPLOYEE FUND	23.00
garnfe	GARNISHMENT FEE	2.00
	Totals:	**259,248.60**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	304,478.22
socsec	SOCIAL SECURITY	41,829.60
401a	401A DEFERRED COMPENSATION	13,818.02
medtx	MEDICARE TAX	9,782.87
pers3	PERS 3 RETIREMENT	4,268.45
fmlatx	WA Paid Family & Medical Leave	1,528.97
genpre	SUN LIFE PRE TAX	773.00
pers1	PERS 1 RETIREMENT	304.82
pers2	PERS 2 RETIREMENT	47,214.34
l&i	L&I - SELF INSURED	15,795.46
vebahr	HRA VEBA	11,150.65
psers	PSERS RETIREMENT	8,444.73
leoff2	LEOFF 2 RETIREMENT	3,165.47
unemp	UNEMPLOYMENT	1,344.27
h457	MASSMUTUAL 457	652.46
	Totals:	**464,551.33**

Grand Total Gross Earnings:	**727,649.83**	**20,177.49**
Grand Total Deductions:	**259,248.60**	
Grand Total Net:	**468,401.23**	

ROADS

Labor Distribution Totals By Fund

CLALLAM COUNTY

03/16/2024 to 03/31/2024-1 Cycle s

Fund Worked : 10101
 # Emps : 61

Earnings Code & Description		Amount	Hours
r	REGULAR	125,684.00	3,808.65
s	SICK	7,003.32	218.00
o15r	OVERTIME X 1.5 - ROADS DEPT	1,746.33	35.50
adml	ADMINISTRATIVE LEAVE PAID	1,120.12	40.00
auto	AUTO ALLOWANCE CONTRACTUAL	340.00	
v	VACATION	9,361.41	233.50
fh	FLOATING HOLIDAY	2,105.35	70.50
cu	COMP USED	1,512.58	49.00
phns	PHONE STIPEND	540.00	
c15r	COMP EARNED X 1.5 ROADS	-718.01	-12.00
	Totals:	**148,695.10**	**4,443.15**

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	9,949.01
pers2	PERS 2 RETIREMENT	9,011.15
icm457	ICMA DEFERRED COMP	3,328.29
medtx	MEDICARE TAX	2,012.79
fmlatx	WA Paid Family & Medical Leave	786.75
h457	MASSMUTUAL 457	640.25
pers3	PERS 3 RETIREMENT	316.90
udmp	UNION DUES - 1619 MP	175.16
aflaft	AFLAC POST TAX	74.54
uw	UNITED WAY	39.19
fedtx	FEDERAL WITHHOLDING TAX	9,739.87
socsec	SOCIAL SECURITY	8,606.12
401a	401A DEFERRED COMPENSATION	2,473.89
udteam	UNION DUES - TEAMSTERS	1,682.48
wacare	WA Long-Term Care	754.33
l&i	L&I - SELF INSURED	328.67
dshs	DSHS CHILD SUPPORT	221.00
genpre	SUN LIFE PRE TAX	103.88
aflpre	AFLAC PRE TAX	53.43
garnfe	GARNISHMENT FEE	0.50
	Totals:	**50,298.20**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	74,323.53
socsec	SOCIAL SECURITY	8,600.66
401a	401A DEFERRED COMPENSATION	2,877.26
pers3	PERS 3 RETIREMENT	601.33
fmlatx	WA Paid Family & Medical Leave	314.54
genpre	SUN LIFE PRE TAX	78.74
pers2	PERS 2 RETIREMENT	13,490.93
l&i	L&I - SELF INSURED	6,183.54
medtx	MEDICARE TAX	2,011.52
vebahr	HRA VEBA	450.00
unemp	UNEMPLOYMENT	295.93
	Totals:	**109,227.98**

Gross Earnings by Fund:	**148,695.10**	**4,443.15**
Total Fund Deductions:	**50,298.20**	
Fund Net:	**98,396.90**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle s

Fund Worked : 10135
 # Emps : 3

Earnings Code & Description		Amount	Hours
r	REGULAR	3,676.56	87.50
	Totals:	**3,676.56**	**87.50**

Deduction Code and Description		Amount
401a	401A DEFERRED COMPENSATION	326.40
medpre	HEALTH INSURANCE PRE TAX	240.89
pers2	PERS 2 RETIREMENT	210.15
udmp	UNION DUES - 1619 MP	32.38
fmlatx	WA Paid Family & Medical Leave	19.44
icm457	ICMA DEFERRED COMP	11.60
genpre	SUN LIFE PRE TAX	4.01
aflpre	AFLAC PRE TAX	0.55
fedtx	FEDERAL WITHHOLDING TAX	250.05
socsec	SOCIAL SECURITY	212.80
medtx	MEDICARE TAX	49.76
wacare	WA Long-Term Care	21.33
pers3	PERS 3 RETIREMENT	17.99
l&i	L&I - SELF INSURED	7.30
uw	UNITED WAY	2.26
	Totals:	**1,406.91**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,397.47
socsec	SOCIAL SECURITY	212.80
medtx	MEDICARE TAX	49.76
vebahr	HRA VEBA	25.00
fmlatx	WA Paid Family & Medical Leave	7.78
genpre	SUN LIFE PRE TAX	3.04
pers2	PERS 2 RETIREMENT	314.95
401a	401A DEFERRED COMPENSATION	77.25
pers3	PERS 3 RETIREMENT	35.43
l&i	L&I - SELF INSURED	22.15
unemp	UNEMPLOYMENT	7.35
	Totals:	**2,152.98**

Gross Earnings by Fund:	**3,676.56**	**87.50**
Total Fund Deductions:	**1,406.91**	
Fund Net:	**2,269.65**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle s

Fund Worked : 30805
 # Emps : 1

Earnings Code & Description		Amount	Hours
r	REGULAR	114.40	2.00
	Totals:	**114.40**	**2.00**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	8.46
pers3	PERS 3 RETIREMENT	5.54
icm457	ICMA DEFERRED COMP	3.32
genpre	SUN LIFE PRE TAX	1.23
fmlatx	WA Paid Family & Medical Leave	0.61
l&i	L&I - SELF INSURED	0.15
socsec	SOCIAL SECURITY	6.78
medpre	HEALTH INSURANCE PRE TAX	4.18
medtx	MEDICARE TAX	1.59
wacare	WA Long-Term Care	0.66
uw	UNITED WAY	0.54
	Totals:	**33.06**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	29.66
socsec	SOCIAL SECURITY	6.78
l&i	L&I - SELF INSURED	2.57
genpre	SUN LIFE PRE TAX	0.94
unemp	UNEMPLOYMENT	0.23
pers3	PERS 3 RETIREMENT	10.90
401a	401A DEFERRED COMPENSATION	3.43
medtx	MEDICARE TAX	1.59
fmlatx	WA Paid Family & Medical Leave	0.24
	Totals:	**56.34**

Gross Earnings by Fund:	**114.40**	**2.00**
Total Fund Deductions:	**33.06**	
Fund Net:	**81.34**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle s

Fund Worked : 40201
 # Emps : 3

Earnings Code & Description		Amount	Hours
r	REGULAR	1,267.03	26.50
	Totals:	**1,267.03**	**26.50**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	89.92
pers2	PERS 2 RETIREMENT	73.28
401a	401A DEFERRED COMPENSATION	33.35
udmp	UNION DUES - 1619 MP	9.80
fmlatx	WA Paid Family & Medical Leave	6.71
icm457	ICMA DEFERRED COMP	4.13
genpre	SUN LIFE PRE TAX	1.23
aflpre	AFLAC PRE TAX	0.55
socsec	SOCIAL SECURITY	74.08
medpre	HEALTH INSURANCE PRE TAX	70.95
medtx	MEDICARE TAX	17.32
wacare	WA Long-Term Care	7.35
pers3	PERS 3 RETIREMENT	5.54
l&i	L&I - SELF INSURED	2.21
uw	UNITED WAY	1.03
	Totals:	**397.45**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	423.17
socsec	SOCIAL SECURITY	74.08
401a	401A DEFERRED COMPENSATION	26.49
pers3	PERS 3 RETIREMENT	10.90
unemp	UNEMPLOYMENT	2.53
pers2	PERS 2 RETIREMENT	109.85
l&i	L&I - SELF INSURED	37.18
medtx	MEDICARE TAX	17.32
fmlatx	WA Paid Family & Medical Leave	2.68
genpre	SUN LIFE PRE TAX	0.94
	Totals:	**705.14**

Gross Earnings by Fund:	**1,267.03**	**26.50**
Total Fund Deductions:	**397.45**	
Fund Net:	**869.58**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle s

Fund Worked : 41401
 # Emps : 9

Earnings Code & Description		Amount	Hours
r	REGULAR	10,324.03	291.05
s	SICK	1,052.15	28.17
v	VACATION	723.20	22.83
phns	PHONE STIPEND	40.00	
vp	VACATION PAYOFF	1,754.06	72.34
fh	FLOATING HOLIDAY	775.92	32.00
o15r	OVERTIME X 1.5 - ROADS DEPT	92.31	1.75
spt	SICK PAYOFF - TERMINATION 10%	19.39	8.00
	Totals:	**14,781.06**	**456.14**

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	875.18
fedtx	FEDERAL WITHHOLDING TAX	601.60
medtx	MEDICARE TAX	204.68
icm457	ICMA DEFERRED COMP	89.86
fmlatx	WA Paid Family & Medical Leave	77.66
udmp	UNION DUES - 1619 MP	27.28
aflpre	AFLAC PRE TAX	13.43
pers3	PERS 3 RETIREMENT	11.07
pers2	PERS 2 RETIREMENT	803.66
medpre	HEALTH INSURANCE PRE TAX	562.19
401a	401A DEFERRED COMPENSATION	170.74
wacare	WA Long-Term Care	85.23
udteam	UNION DUES - TEAMSTERS	65.89
l&i	L&I - SELF INSURED	25.77
uw	UNITED WAY	13.19
genpre	SUN LIFE PRE TAX	2.47
	Totals:	**3,629.90**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	5,673.52
socsec	SOCIAL SECURITY	880.64
medtx	MEDICARE TAX	205.95
fmlatx	WA Paid Family & Medical Leave	31.25
pers3	PERS 3 RETIREMENT	21.80
pers2	PERS 2 RETIREMENT	1,214.02
l&i	L&I - SELF INSURED	453.12
401a	401A DEFERRED COMPENSATION	198.77
unemp	UNEMPLOYMENT	25.95
genpre	SUN LIFE PRE TAX	1.87
	Totals:	**8,706.89**

Gross Earnings by Fund:	**14,781.06**	**456.14**
Total Fund Deductions:	**3,629.90**	
Fund Net:	**11,151.16**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle s

Fund Worked : 42401
 # Emps : 5

Earnings Code & Description		Amount	Hours
r	REGULAR	1,043.53	25.55
	Totals:	**1,043.53**	**25.55**

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	81.09
socsec	SOCIAL SECURITY	60.86
401a	401A DEFERRED COMPENSATION	23.21
udmp	UNION DUES - 1619 MP	6.38
icm457	ICMA DEFERRED COMP	5.69
udteam	UNION DUES - TEAMSTERS	3.58
uw	UNITED WAY	2.74
l&i	L&I - SELF INSURED	2.10
pers2	PERS 2 RETIREMENT	62.46
medpre	HEALTH INSURANCE PRE TAX	58.92
medtx	MEDICARE TAX	14.22
wacare	WA Long-Term Care	6.05
fmlatx	WA Paid Family & Medical Leave	5.52
pers3	PERS 3 RETIREMENT	2.77
aflpre	AFLAC PRE TAX	2.74
genpre	SUN LIFE PRE TAX	0.62
	Totals:	**338.95**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	411.84
socsec	SOCIAL SECURITY	60.86
l&i	L&I - SELF INSURED	19.85
pers3	PERS 3 RETIREMENT	5.45
unemp	UNEMPLOYMENT	2.09
pers2	PERS 2 RETIREMENT	94.00
401a	401A DEFERRED COMPENSATION	21.45
medtx	MEDICARE TAX	14.22
fmlatx	WA Paid Family & Medical Leave	2.20
genpre	SUN LIFE PRE TAX	0.47
	Totals:	**632.43**

Gross Earnings by Fund:	**1,043.53**	**25.55**
Total Fund Deductions:	**338.95**	
Fund Net:	**704.58**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle s

Fund Worked : 50301
 # Emps : 10

Earnings Code & Description		Amount	Hours
r	REGULAR	18,428.63	580.75
s	SICK	318.26	9.00
tlss	TOOL STIPEND	150.00	
v	VACATION	1,884.54	50.00
fh	FLOATING HOLIDAY	299.11	10.00
phns	PHONE STIPEND	60.00	
	Totals:	**21,140.54**	**649.75**

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,842.46
socsec	SOCIAL SECURITY	1,196.07
401a	401A DEFERRED COMPENSATION	308.49
udteam	UNION DUES - TEAMSTERS	242.55
wacare	WA Long-Term Care	122.61
dshs	DSHS CHILD SUPPORT	102.00
udmp	UNION DUES - 1619 MP	36.82
uw	UNITED WAY	6.05
pers2	PERS 2 RETIREMENT	1,330.26
fedtx	FEDERAL WITHHOLDING TAX	957.44
medtx	MEDICARE TAX	279.73
icm457	ICMA DEFERRED COMP	212.09
fmlatx	WA Paid Family & Medical Leave	111.75
l&i	L&I - SELF INSURED	51.65
aflpre	AFLAC PRE TAX	6.72
garnfe	GARNISHMENT FEE	0.50
	Totals:	**6,807.19**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	10,705.81
socsec	SOCIAL SECURITY	1,196.07
401a	401A DEFERRED COMPENSATION	373.81
fmlatx	WA Paid Family & Medical Leave	44.69
pers2	PERS 2 RETIREMENT	1,994.67
l&i	L&I - SELF INSURED	729.28
medtx	MEDICARE TAX	279.73
unemp	UNEMPLOYMENT	41.86
	Totals:	**15,365.92**

Gross Earnings by Fund:	**21,140.54**	**649.75**
Total Fund Deductions:	**6,807.19**	
Fund Net:	**14,333.35**	

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2024 to 03/31/2024-1 Cycle s

Fund Worked : - Totals -
 # Emps : 70

Earnings Code & Description		Amount	Hours
r	REGULAR	160,538.18	4,822.00
s	SICK	8,373.73	255.17
o15r	OVERTIME X 1.5 - ROADS DEPT	1,838.64	37.25
cu	COMP USED	1,512.58	49.00
phns	PHONE STIPEND	640.00	
tlss	TOOL STIPEND	150.00	
c15r	COMP EARNED X 1.5 ROADS	-718.01	-12.00
v	VACATION	11,969.15	306.33
fh	FLOATING HOLIDAY	3,180.38	112.50
vp	VACATION PAYOFF	1,754.06	72.34
adml	ADMINISTRATIVE LEAVE PAID	1,120.12	40.00
auto	AUTO ALLOWANCE CONTRACTUAL	340.00	
spt	SICK PAYOFF - TERMINATION 10%	19.39	8.00
	Totals:	**190,718.22**	**5,690.59**

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	12,728.60
pers2	PERS 2 RETIREMENT	11,490.96
icm457	ICMA DEFERRED COMP	3,654.98
medtx	MEDICARE TAX	2,580.09
fmlatx	WA Paid Family & Medical Leave	1,008.44
h457	MASSMUTUAL 457	640.25
pers3	PERS 3 RETIREMENT	359.81
udmp	UNION DUES - 1619 MP	287.82
aflpre	AFLAC PRE TAX	77.42
uw	UNITED WAY	65.00
fedtx	FEDERAL WITHHOLDING TAX	11,728.43
socsec	SOCIAL SECURITY	11,031.89
401a	401A DEFERRED COMPENSATION	3,336.08
udteam	UNION DUES - TEAMSTERS	1,994.50
wacare	WA Long-Term Care	997.56
l&i	L&I - SELF INSURED	417.85
dshs	DSHS CHILD SUPPORT	323.00
genpre	SUN LIFE PRE TAX	113.44
aflaft	AFLAC POST TAX	74.54
garnfe	GARNISHMENT FEE	1.00
	Totals:	**62,911.66**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	92,965.00
socsec	SOCIAL SECURITY	11,031.89
401a	401A DEFERRED COMPENSATION	3,578.46
pers3	PERS 3 RETIREMENT	685.81
fmlatx	WA Paid Family & Medical Leave	403.38
genpre	SUN LIFE PRE TAX	86.00
pers2	PERS 2 RETIREMENT	17,218.42
l&i	L&I - SELF INSURED	7,447.69
medtx	MEDICARE TAX	2,580.09
vebahr	HRA VEBA	475.00
unemp	UNEMPLOYMENT	375.94
	Totals:	**136,847.68**

Grand Total Gross Earnings:	**190,718.22**	**5,690.59**
Grand Total Deductions:	**62,911.66**	
Grand Total Net:	**127,806.56**	

Fund Worked : - Totals -
 # Emps : 70

1C

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of April 8–12, 2024

APR 16 2024

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, April 8, 2024. Present were Commissioners Ozias and Johnson, and Administrator Mielke. Commissioner French was excused.

Items of discussion per the agenda published April 4 were:

- Calendar/Correspondence
- Resolution appointing Jeff Brown to the Dungeness Irrigation District
- Briefing and call for hearing to be held on Tuesday, April 24, 2024 at 10:30 a.m. regarding a resolution authorizing a grant from the Opportunity Fund to the City of Forks - Waste Water Treatment Facility
- Resolution confirming document recording fee revenue deposits/allocations
- Agreement amendment 2 with Department of Ecology for Pollution, Identification, and Correction (PIC) activities
- Agreement with Department of Health for the Local Health Officer position
- Request for waiver of Bid/RFP/Quote requirement for Public Health Office upgrade project
- Agreement with Forest Service for reimburse salary costs of an assigned work crew supervisor for clean-up efforts on forest service lands
- Agreement with National Park Service for law enforcement services between jurisdictions
- Agreement with New Horizon Communication for phone services
- Purchase order with CDW-G for annual renewal of Microsoft applications
- Letter of support for Hoko River Floodplain Restoration at Upper Cowan Ranch
- Resolution authorizing expenditure from the Affordable Housing Sales and Use Tax Fund/ 5th and Fir Street, Sequim property
- Resolution authorizing expenditure from the Affordable Housing Sales and Use Tax Fund/ 2nd and Oak Street, Port Angeles property
- Discussion on Clallam County legislative priorities

Meeting concluded at 11:32 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Vice Chair Johnson called the meeting to order at 10:06 a.m., Tuesday, April 9, 2024. Also present were Commissioners Ozias and French and Administrator Mielke.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

CMO recommended extending the first public comment session on agenda items to 30 minutes
ACTION TAKEN: CMOm to adopt the agenda as modified, CMFs, mc

PUBLIC COMMENT

- Enid Phreaner, Sequim, commented on item 3b Towne Road
- Jim Stoffer, Sequim, commented on item 3bTowne Road and Military Child Appreciation Day
- Jamie Porter, Sequim, commented on item 3b Towne Road
- William Biery, Sequim, commented on item 3b Towne Road
- Derrick Eberle, Sequim, commented on item 3b Towne Road
- Gail Baker, Sequim, commented on item 3b Towne Road (see attached)
- John Worthington, Sequim, commented on item 3b Towne Road
- Kate Houk, Sequim, commented on item 3b Towne Road
- Karen Hubert, Sequim, commented on item 3b Towne Road
- Pepai Whipple, Sequim, commented on item 3b Towne Road

DRAFT

- Chuck Main, Sequim, commented on item 3b Towne Road
- Margaret Walthall, Sequim, commented on item 3b Towne Road
- Jeff Tozzer, Sequim, commented on item 3b Towne Road
- Bri Eberle, Sequim, commented on item 3b Towne Road
- Karin Cummins, Sequim, commented on item 3b Towne Road
- Denise Lapio, Sequim, commented on item 3b Towne Road
- Rebecca Horst, Sequim, commented on item 3b Towne Road
- John unknown last name, Sequim, commented on 3b Towne Road
- Paul Hanson, Sequim, commented on item 3b Towne Road

CONSENT AGENDA

1a Approval of vouchers for the week of April 1
1b Approval of minutes for the week of April 1
1c Call for hearing to be held on Tuesday, April 24, 2024 at 10:30 a.m. regarding a resolution authorizing a grant from the Opportunity Fund to the City of Forks - Waste Water Treatment Facility

ACTION TAKEN: CMOm to adopt the consent agenda as presented, CMFs, mc

REPORTS AND PRESENTATIONS

- CMO commented on Employees Awards Banquet, Trails Advisory Committee Meeting Towne Road,
- CMF commented on Recompete
- CRJ commented on North Olympic Land Trust, new business, Olympic Peninsula Tourism Summit

BIDS AND AWARDS

2a Bid opening – Lake Pleasant Piling Replacement Project

Contractor	Amount
Watersmith Construction	$82,000
Quigg Bros., Inc.	$82,000
East Slope Earthworks	$83,713
Brumfield Construction Inc.	$135,000

ACTION TAKEN: CMOm to forward the bids to the Parks, Fair and Facilities Department for review and recommendation to the Board of Commissioners, CMFs, mc

ADMINISTRATION

3a Call for request for proposals/qualifications to be received no later than Tuesday, May 7, 2024 at 10 a.m. for Hearing Examiner Services

ACTION TAKEN: CMOm to issue notice, CMFs, mc

3b Call for bids to be received no later than Tuesday, May 7, 2024 regarding Lower Dungeness River Floodplain Restoration and Levee Road Realignment Project Phase 3 – 2024 Construction

ACTION TAKEN: CMFm to issue notice, CRJs, mc, CMO voted no

PUBLIC COMMENT

- Jamie Porter, Sequim, commented on Towne Road
- Brian Burke, Sequim, commented on Towne Road
- Karin Cummins, Sequim, commented on Noise Ordinance
- Thomas Ash, Sequim, commented on County Employees
- Kathleen Keen, Sequim, commented on North Olympic Development Council, ICLEI, community water (see attached)
- Christine Campbell, Sequim, commented on Towne Road
- Pepai Whipple, Sequim, commented on Towne Road

DRAFT

- John Worthington, Sequim, commented on Towne Road, farming, opening space, trails, virtual issues, Washington State Department of Transportation
- Rebecca Horst, Sequim, commented agenda 21 or 22, prior speaker
- Gail Baker, Sequim, commented on prior speaker

Meeting concluded at 12:45 p.m. and continued to an executive session at 1 p.m. regarding purchase or sale of real estate and litigation.

EXECUTIVE SESSION

The Board convened in open session at 1:02 p.m. to discuss purchase or sale of real estate and litigation. Present were Commissioners Ozias, French and Johnson, Administrator Mielke, Prosecuting Attorney Office Boughton, Finance Department Turner, Public Works/Road Department Gray, Donisi, Barkie, and Capps.
ACTION TAKEN: CMOm to recess to executive session for 2 hours, CMFs, mc

The Board recessed into executive session at 1:04 p.m.

The Board convened in open session at 3:15 p.m.
ACTION TAKEN: CMOm move to authorize staff to continue to work with Department of Natural Resources to execute the land sale transaction including the title review AND authorizing the Chair to sign the Purchase and Sale Agreement and any closing documents, CMFs, mc

ACTION TAKEN: CMOm move to authorize staff to communicate with Rayonier regarding the offer discussed in executive session, CMFs, mc

Meeting concluded at 3:20 p.m. and continued to 9 a.m., Monday, April 15, 2024

The Board of Commissioners attended WSAC Virtual Update, Coffee with Colleen, KONP Radio Show and KSQM Radio Show during the week of April 8.

PASSED AND ADOPTED this 16th day of April 2024.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mark Ozias

KEY TO ABBREVIATIONS:

ATM	Administrator Todd Mielke	m	moved
CMO	Commissioner Mark Ozias	mc	motion carried
CRJ	Commissioner Randy Johnson	s	seconded
CMF	Commissioner Mike French		

DRAFT

BOCC Mail Correspondences Received from other Jurisdictions

Gores, Loni

From: Gray, Steve
Sent: Wednesday, April 3, 2024 5:43 PM
To: Mielke, Todd
Cc: Gores, Loni; Donisi, Joe
Subject: Trail Advisory Committee discussion on Dungeness/Towne Rd Levee and Recommendation

Importance: High

Hello Administrator Mielke,

At today's (April 3) Trails Advisory Committee (TAC), one of the agenda items was discussion on the Dungeness/Towne Road Levee Project. This discussion item was previously requested by a TAC member. The advanced meeting packet materials contained the memo from DCD Director Bruce Emery that was presented to the BOCC on Monday. It also included points for TAC discussion and draft letter to support a "trail pathway only" alternative provided by TAC member Bill Biery.

Joe Donisi and I provided an overview and background on the project and current road/trail design that will be before the BOCC for potential action next-Tuesday (April 9). Mr. Biery, TAC Member, presented his concerns and recommendation. Commissioner Ozias was in attendance due to Commissioner French being on vacation.

Following considerable discussion two motions were made as follows:

First Motion: Recommend a three year stay on request for bids on Towne Road. Include a letter that strongly supports the advocacy effort fits the needs of the community.

Of those eight members present and eligible to vote, the first motion failed with one in favor, three opposed, and four abstaining.

Following the failed motion additional discussion was had, and a second motion was made:

Second Motion: Trail Advisory Committee advises the Commissioners that the design is not adequately safe for user population. Request Commissioners delay to create a plan that safely uses space available.

Of the eight members present and eligible to vote, the second motion passed with seven in favor and one abstention.

Joe and I are available if you have questions related to the discussion, particularly the second motion. I will be out of the office all day on Thursday at the Clallam Bay Treatment Plant for interviews, but back in the office on Friday.

Thanks, Steve

Steve Gray, Deputy Director
Clallam County Public Works
223 East Fourth Street, Suite 6
360-417-2290 (office); 360-912-4966 (cell)
steve.gray@clallamcountywa.gov

Hello, Members of Clallam County Commissioners,

I hope this letter finds you well. I am writing to bring to your attention a matter of concern related to my involvement in the Towne Road paving project. As a resident of the Towne Road area, I am directly affected by this project. Yet, my neighbors and I were not included in the survey used to determine the future of Towne Road.

This exclusion has left me disheartened and concerned about transparency and the fairness of the process. I respectfully request your intervention to rectify this situation by including the Towne Road neighborhood residents' voices in this important decision.

I am opposed to the paving of Towne Road and strongly believe it should remain a trail and open space. The levee project was undertaken to restore salmon habitat. Putting a road through the wetlands counteracts the work that has been done.

Additionally, the Olympic Peninsula's natural beauty and open spaces are being threatened by development. The proposed road construction would eliminate yet another natural open space. We risk losing the very essence that makes Clallam County special.

I implore you to reconsider the Towne Road paving project. Let's prioritize sustainability, community well-being, and long-term benefits over short-sighted convenience. Our county deserves thoughtful planning that balances progress with preservation.

Your support in addressing this issue is greatly appreciated.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

Theresa Maday

[Name and address] [redacted]

off of Towne Road.

RECEIVED
CLALLAM CO. COMMISSIONERS
APR 05 2024
1...2...3...A...

RECEIVED
CLALLAM CO. COMMISSIONERS
APR 02 2024
1...2...3...A...

Hello,

I hope this letter finds you well. I am writing to bring to your attention a matter of concern related to my involvement in the Towne Road paving project. As a resident of the Towne Road area, I am directly affected by this project. Yet, my neighbors and I were not included in the survey used to determine the future of Towne Road.

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Your support in addressing this issue is greatly appreciated.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

Clark Munro

[Name and address]

[redacted]
Sequim, WA 98382

RECEIVED
CLALLAM CO. COMMISSIONERS

APR 02 2024

1...2...3...A...

Hello,

I hope this letter finds you well. I am writing to bring to your attention a matter of concern related to my involvement in the Towne Road paving project. As a resident of the Towne Road area, I am directly affected by this project. Yet, my neighbors and I were not included in the survey used to determine the future of Towne Road.

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Your support in addressing this issue is greatly appreciated.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

Emily Mastriani

[redacted], Sequim

[Name and address]

BOARD OF CLALLAM COUNTY COMMISSIONERS PUBLIC HEARING

Comments on agenda items ONLY – April 9, 2024

I declare under penalty of perjury under the laws of the State of Washington that any testimony that I give is true and accurate. Please print name and address clearly.

№	PRINTED NAME	SIGNATURE	ADDRESS
1	ENID PHREANER		430 Marine Dr Sequim
2	Jim Stoffer		570 America Blvd Sequim
3	Jamie Porter		~~Dungeness~~ AGNEW WA
4	Eric Fehrmann		102 Windgong
5	~~BRT EBERLE~~	~~ONLINE~~	~~SEQUIM WA~~
6	DERRK EBERLE	ONLINE	SEQUIM WA
7	Gyle Bodker		Sequim, WA
8	Kate Hawk		Seq
9	Karen Huber		Seq
10	Chuck Mann		Sequim
11	Margaret Hall		Seq
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WASHINGTON
Secretary of State
Corporations & Charities Division

Public Comment
Gail Barker
4/9/2024

Corporations and Charities Division
Physical/Overnight address:
801 Capitol Way S
Olympia, WA 98501-1226
Mailing address:
PO Box 40234
Olympia, WA 98504-0234
Tel: 360.725.0377
www.sos.wa.gov/corporations

03/29/2024

JAMIE PORTER
60 LANCASTER LN
PORT ANGELES WA 98362-7014

Business Entity Name: DUNGENESS LEVEE TRAIL ADVOCATES
UBI Number: 605 487 179
Expiration Date: 03/31/2025

Congratulations!

You have completed the filing to create a new business entity.

NEXT STEPS IN OPENING YOUR NEW BUSINESS ENTITY:

- **Complete a Business License Application.** The Business License Application can be completed online or downloaded at: https://www.dor.wa.gov/ if you have not already completed this step. If you have any questions about the Business License Application, contact information for Business License Services can be found at https://www.dor.wa.gov/contact
- **File a Beneficial Ownership Information Report** with the U.S. Treasury's Financial Crimes Enforcement Network (FinCEN) within 30 days of registering your business. Updates or corrections to reports must be submitted within 30 days of becoming aware of the change. For a current link to file the report and additional information, see our website at https://www.sos.wa.gov/corporations under the Business Entity tab.
- **Apply for an Employer Identification Number "EIN".** The IRS requires business entities to receive an "EIN". See the IRS website for additional details on how to apply for an EIN through their online portal at https://www.irs.gov

IMPORTANT

To keep your business entity status Active and avoid Administrative Dissolution, you must:

1. **File an Annual Report** and pay the annual fees each year before the expiration date for the business entity. A notice to file your Annual Report will be sent to your registered agent on file. It is the business entity's responsibility to file the report even if no notice is received.
2. **Maintain a Registered Agent** and registered office in Washington State. You must submit changes regarding your Registered Agent, agent's address, email, registered office, or principal office address to the Corporations Division. Failure to do so may result in administrative dissolution/termination.

If your business entity accepts or solicits donations from the public OR the business entity is a nonprofit holding $250,000 or more in charitable assets, you may also be required to register with the Charities Program. You may review the self-assessment guides on our website at https://www.sos.wa.gov/charities

For a rapid response to questions, requests for assistance, or to provide feedback, please visit the Corporations and Charities website at https://www.sos.wa.gov/corporations to chat with a representative.

Sincerely,
Washington Secretary of State
Corporations and Charities Division
corps@sos.wa.gov

BUSINESS INFORMATION

Business Name:
DUNGENESS LEVEE TRAIL ADVOCATES

UBI Number:
605 487 179

Business Type:
WA NONPROFIT CORPORATION

Business Status:
ACTIVE

Principal Office Street Address:

Principal Office Mailing Address:

Expiration Date:
03/31/2025

Jurisdiction:
UNITED STATES, WASHINGTON

Formation/ Registration Date:
03/29/2024

Period of Duration:
PERPETUAL

Inactive Date:

Nature of Business:

Charitable Corporation:
☐

Nonprofit EIN:

Most Recent Gross Revenue is less than $500,000:
☑

Has Members:
☑

Public Benefit Designation:
☐

Host Home:
☐

REGISTERED AGENT INFORMATION

Registered Agent Name:
DUNGENESS LEVEE TRAIL ADVOCATES

Street Address:
60 LANCASTER LN, PORT ANGELES, WA, 98362-7014, UNITED STATES

Mailing Address:

GOVERNORS

Title	Governors Type	Entity Name	First Name	Last Name

WASHINGTON
Secretary of State
Corporations & Charities Division

Filed
Secretary of State
State of Washington
Date Filed: 03/29/2024
Effective Date: 03/29/2024
UBI #: 605 487 179

ARTICLES OF INCORPORATION

UBI NUMBER

UBI Number: **605 487 179**

BUSINESS NAME

Business Name: **DUNGENESS LEVEE TRAIL ADVOCATES**

NONPROFIT GROSS REVENUE CERTIFICATION

Did the Nonprofit Corporation certify that the Gross Revenue is less than $500,000? **- Yes**

CHARITABLE NONPROFIT CORPORATION

Is the Nonprofit Corporation a Charitable Nonprofit as defined by RCW 24.03A.010(6)? **- No**

PURPOSE OF CORPORATION

WE ARE A DEDICATED GROUP THAT URGENTLY SEEK TO SAFEGUARD THE DUNGENESS RIVER FLOODPLAIN AND THE ADJACENT DUNGENESS RIVER LEVEE TRAIL IN SEQUIM, WA. WE ADVOCATE FOR THE PRESERVATION OF THE TRAIL, FLOODPLAIN AND WETLANDS IN THE LOWER DUNGENESS RIVER.

PURPOSE OF CORPORATION - STAFF CONSOLE CONFIRMATION

Customer provided purpose of corporation? **- Yes**

ANY OTHER PROVISIONS

Required by IRS for Tax Exempt Status https://www.irs.gov/:

REGISTERED AGENT RCW 23.95.410

Registered Agent Name	**Street Address**	**Mailing Address**
DUNGENESS LEVEE TRAIL ADVOCATES	60 LANCASTER LN, PORT ANGELES, WA, 98362-7014, UNITED STATES	

REGISTERED AGENT CONSENT

Customer provided Registered Agent consent? * **- Yes**

DURATION

Duration: **PERPETUAL**

EFFECTIVE DATE

Effective Date: **03/29/2024**

MEMBERS RCW 24.03A.010(45)

Does the Nonprofit Corporation have members? - **Yes**

Title	Member Type	Entity Name	First Name	Last Name
MEMBER	INDIVIDUAL		JAMIE	PORTER
MEMBER	INDIVIDUAL		RAE	HESELBACH
MEMBER	INDIVIDUAL		DERRICK	EBERLE
MEMBER	INDIVIDUAL		BRI	EBERLE
MEMBER	INDIVIDUAL		DAVID	KELM
MEMBER	INDIVIDUAL		MARGARET	WALTHALL
MEMBER	INDIVIDUAL		CHARLES	MAIN

INITIAL BOARD OF DIRECTOR

Title	Initial Board of Director Type	Entity Name	First Name	Last Name	Address
INITIAL BOARD OF DIRECTORS	INDIVIDUAL		RAE	HESELBACH	60 LANCASTER LN, PORT ANGELES, WA, 98362-7014, UNITED STATES

INCORPORATOR

Title	Incorporator Type	Entity Name	First Name	Last Name	Address
INCORPORATOR	INDIVIDUAL		JAMIE	PORTER	60 LANCASTER LN, PORT ANGELES, WA, 98362-7014, UNITED STATES

INCORPORATOR SIGNATURE - ATTESTATION

☑ By adding each Incorporator, the business attests that the incorporator signature(s) have been obtained.

INCORPORATORS SIGNATURE CONFIRMATION

Signature of each incorporator has been provided? - **Yes**

DISTRIBUTION OF ASSETS

IN THE EVENT OF A VOLUNTARY DISSOLUTION, ANY REMAINING ASSETS AFTER PAYMENT OF LIABILITIES WILL BE GIVEN TO ANOTHER NON-PROFIT. THE NON-PROFIT RECEIVING THE FUNDS WILL BE DETERMINED BY A VOTE OF THE MEMBERS OF THE ORGANIZATION. THE NON-PROFIT RECEIVING THE MOST VOTES WILL RECEIVE THE FUNDS.

DISTRIBUTION OF ASSETS PROVIDED

Customer provided information on distribution of assets? - **Yes**

RETURN ADDRESS FOR THIS FILING

Attention:
JAMIE PORTER

Email:
JAMIE.PORTER@MAC.COM

Address:

60 LANCASTER LN, PORT ANGELES, WA, 98362-7014, UNITED STATES

UPLOAD ADDITIONAL DOCUMENTS

Name	Document Type
DUNGENESS LEVEE TRAIL ADVOCATES.pdf	DISTRIBUTION OF ASSETS

UPLOADED DOCUMENTS

Document Type	Source	Created By	Created Date
No Value Found.			

AUTHORIZED PERSON - STAFF CONSOLE

☑ Document is signed.

Person Type:
ENTITY

First Name:
JAMIE

Last Name:
PORTER

Entity Name:
DUNGENESS LEVEE TRAIL ADVOCATES

Title:
REGISTRANT

Public Comment
Kathleen Keehn
4/9/24

April 9, 2024

Public Statement Clallam County Commissioner Meeting- Please include my written statement for your public records.

I'm here to talk about the revealing article posted 3/24/24, on the Clallam County Watchdog site.

I was shocked to see the North Olympic Development Council, NOPC, populated with elected officials! This looks like an NGO, non-government organization, steering a global climate agenda that we, the people, have not approved! It seems to be a complete conflict of interest for these public officials to be accepting salaries from our tax dollars and supporting the German based, International Council for Local Environmental Initiatives, ICLEI as board members for NOPC! ICLEI is a foreign organization that had attempted to gain control of Sequim over a dozen years ago but was booted out by the Concerned Citizen for Clallam County, aka 4C's. We didn't want this global agenda then and we don't want it now. You should all be ashamed for selling out your constituents!

My local water company, Aquarius, was purchased by Cascadia Water several years ago. When this happened, we learned that Cascadia is owned by Northwest Holding Company, which is owned by BlackRock and Vanguard. What would those mega-opolies want with our little community water utility? We just received notice of a 75% increase for our water bills starting in June 2024. We are informed of a "public hearing", but we realize this is just a formality because the decisions for large increases were made long ago.

As it has turned out, BlackRock and Vanguard have capitalized on COVID, buying a huge percentage of American residential homes and utilities. In 2021 these behemoths bought 20% of the nation's private homes, utilities and local business buildings and in 2024 they are now buying a whopping 44%! At this rate they could own almost everything by the year 2028! This will eliminate private home ownership and private property altogether! And our elected officials are helping them do it! See article included with statement.

We have learned that the Sustainable Development Goals include United Nations Climate Mitigation for homes that are not net-0 carbon friendly. Current estimates to bring a private home into "compliance" could cost as much as $42K! This will ultimately regulate folks right out of their homes! Why are our elected officials promoting this? Where I grew up, what I learned, when governments collude with corporations in secret, to the detriment of the people, that's called fascism. We don't want that here in Clallam County and we won't pay salaries and benefits to officials as they betray us!

There are laws preventing monopolies from becoming too large and controlling. For some reason, these laws do not apply to BlackRock and Vanguard. There are also "conflict of interest" laws that apply to public officials. Unfortunately, those laws are not just ignored, they are being thrown in our faces.

I respectfully ask that any Clallam County officials that are representing global interests over Clallam County residents to resign.

Sincerely Submitted,

Kathleen Keehn

Cascadia™

(888) 235-0510
info@cascadiawater.com
www.cascadiawater.com

PO Box 549
Freeland, WA 98249

IMPORTANT NOTICE

Cascadia Water, LLC ("Cascadia Water" or "the Company"), on February 29, 2024, filed for approval from the Washington Utilities and Transportation Commission (the "Commission") to increase rates as shown in the table below, effective June 1, 2024. Increased rates will reflect additional revenue of $1,788,793, an incremental increase of 75%.

Purpose of General Rate Proceeding

The purpose of this filing is to recover costs associated with water service on the Company's rate tariffs filed with the Commission. Cascadia Water is seeking cost recovery in rates because current revenues are insufficient to cover the ongoing cost of continuing to provide service that is safe, adequate and efficient, and in all respects just and reasonable, while allowing an opportunity for a reasonable return on the Company's needed capital investment.

Since its prior general rate proceeding, Cascadia Water has prudently managed its operating expenses. Many of these expenses have nonetheless increased due to high inflation that is beyond the Company's control. Cascadia Water has also made substantial investment system-wide and completed several key infrastructure projects that enhance service, for the benefit of its customers. To date, these include:

- Continuing to install standby generators on most systems to minimize service disruptions due to power outages, often experienced by residents during the winter storm season and to add resiliency in case of natural disasters.
- Continuing to install SCADA (telemetry) systems, which allow our operators to view and monitor the water systems in real time and is critical to ensuring safe and reliable system operations. This also gives advance warning to operators and allows the ability to respond effectively to issues before they become outages.
- Installing new submersible pumps, booster pumps, pressure tanks, and control boxes throughout several well sites, helping to ensure reliable water delivery to our customers.
- Ongoing meter replacement to allow us to more accurately track the water that is pumped throughout the system, which in effect helps prevent unnecessary leakage, and provides the ability to read meters remotely.
- Upgrading the CAL Waterworks system (Island) pumphouse, including electrical and pump upgrades, and completing a system loop which provides fire flow.
- Consolidating the Del Bay system (Island) into a larger, more reliable gravity feed system, which also provides fire flow.
- Replacing two pressure reducing valves to achieve constant pressure and increase flow on the WB Waterworks system (Island).
- Extending the main line on the Bacus Road system (Mainland) over a culvert/creek crossing.
- Installing chlorine analyzers on the Pelican Point system, which helps streamline chlorine levels and cut down operational costs.

The Company also is undertaking other key infrastructure projects, which include:

- Installing a new above-ground reservoir on the Estates system (Peninsula) to replace the old below-ground reservoir that is leaking and experiencing root infiltration. This will improve water quality by removing manganese, iron, and some arsenic through process. Also installing new booster pumps to improve constant system pressure and more robust fire flow capability throughout the system.
- Installing a new reservoir on the WB Waterworks system (Island) to replace leaking reservoirs and add capacity to the system, as well as a filter plant to ensure water quality, removing manganese, iron and arsenic through process.
- Installing disinfection on the Rolf Bruun system (Mainland) due to persistent water quality issues, as well as the addition of a second booster pump to maintain constant system pressure.
- Preparing for a new well to come online for the Sea View system (Island).

Description of Filing and Requested Rate Change

Since its last general rate proceeding in 2021, Cascadia Water has continued to expand. It acquired the assets of Discovery Bay Village Water, Inc. ("Discovery Bay") on the Olympic Peninsula, Pelican Point Water Company ("Pelican Point") near Moses Lake in Grant County, Northwest Water Services, LLC ("Northwest Water Services") in portions of Skagit, Snohomish and Island Counties, Aquarius Utilities, LLC ("Aquarius") in Clallam, Kitsap, and Mason Counties, and Pedersen Family, LLC ("Pedersen") in Sequim in Clallam County.

In this general rate proceeding, Cascadia Water proposes to maintain separate rate structures for its Peninsula System and for its Island Systems that now include portions of Skagit and Snohomish Counties ("Island/Mainland System"). Based on the geographic location of each system it has acquired since its last general rate proceeding, the Company proposes to consolidate the Discovery Bay, Aquarius and Pedersen systems into its Peninsula System rate structure, and to consolidate the Northwest Water Services systems into its Island/Mainland System rate structure. Cascadia Water believes that the incremental consolidation of newly added systems will provide long-term benefits for all of its customers by developing larger customer bases from the very fractured nature of small water systems in Washington. For purposes of this proceeding, the Company proposes to maintain a separate rate structure for the Pelican Point System, which is located across the Cascade Mountains near Moses Lake and its proposed rates do not align with either the Peninsula System or Island/Mainland System rate structures for consolidation at this time.

Revising and consolidating rates and rate structures in this manner will clarify the Company's communications to its customers, promote more efficient use of the Company's billing and collections systems, and spread costs evenly and more broadly across each rate structure.

Listed at the end of this Notice **for your system** are the proposed rates and resulting average monthly bill impact from this general rate proceeding.

The Commission has the authority to set final rates that may be either lower or higher from the Company's request, depending on the results of its investigation. Commission Staff will make a recommendation to the Commissioners at an open meeting which is scheduled for 9:30 am Thursday, May 23, 2024. A memo containing the staff recommendation will be available on the Commission website

0303600 0983610021176

about three days prior to the open meeting. To view the memo, go to www.utc.wa.gov. Click on the link near the bottom that says "Documents." Under "Open Meetings," click on "Agendas, meeting minutes, orders." When the open meeting date (see above) appears, click on it, then on the memo for this filing. Then click on "Documents." This will take you to a page with the memo and other filed documents.

You will have an opportunity to provide your comments at this meeting either in person or remotely. If you intend to listen or participate remotely, call 360-664-1234 at least a day before the open meeting for instructions and to sign-in. You should also call this number if you plan to attend in person to verify that the case has not been rescheduled to a later open meeting date. The Commission is committed to providing reasonable accommodations for participants with disabilities. If you need reasonable accommodations to participate in the open meeting, please contact the Commission at 1-888-333-9882 or email consumer@utc.wa.gov.

To comment to the Commission on Cascadia Water's requested rate changes, you may also use the online comment form at **http://www.utc.wa.gov/consumers/submit-comment**; email **comments@utc.wa.gov**; phone **1-888-333-9882**; or, write to P.O. Box 47250, Olympia, WA, 98504-7250. Please include your name, mailing address, the name of the company (Cascadia Water), and docket(s) number. If you have questions about the Commission's process, please contact the Commission using one of the above methods.

If you have any questions about the Company's filing or how it may affect you, please feel free to reach out to the Commission at the contact information above or to me at the contact information below.

Sincerely,

Culley Lehman
General Manager
Cascadia Water, LLC
info@cascadiawater.com
(888) 235-0510

PENINSULA SYSTEM (for Aquarius)

Cascadia Water's proposed rates and the resulting average monthly bill impact for your Peninsula System (for Aquarius) are as follows:

Peninsula System (for Aquarius) – Current Rates

Meter Size	Base Rate (mo.)	1st Block Size (cu. ft.)	1st Block Rate	2nd Block Size (cu. ft.)	2nd Block Rate	3rd Block Size (cu. ft.)	3rd Block Rate
3/4"	$19.25	0-461	$5.90	462-1,125	$6.20	Over 1,125	$7.50
1"	$32.08	0-770	$5.90	771-1,879	$6.20	Over 1,879	$7.50

Peninsula System – Proposed Rates (effective June 1, 2024)

Meter Size[1]	Base Rate (mo.)	1st Block Size (cu. ft.)	1st Block Rate[2]	2nd Block Size (cu. ft.)	2nd Block Rate	3rd Block Size (cu. ft.)	3rd Block Rate
5/8" or 3/4"	$44.00	0-500	$2.83	501-1,000	$4.47	Over 1,000	$5.66
1"	$88.00	0-1,250	$2.83	1,251-2,500	$4.47	Over 2,500	$5.66
2"	$352.00	0-4,000	$2.83	4,001-8,000	$4.47	Over 8,000	$5.66
Unmetered[3]	$70.40						
Ready to Serve[4]	$44.00						

Peninsula System (for Aquarius) – Average Monthly Bill Impact from Proposed Rates (effective June 1, 2024)

Meter Size	Avg. Bill -- Current	Avg. Bill -- Proposed	Dollar Increase	Percentage Increase
3/4"	$49.33	$61.40	$12.07	24%
1''	$85.94	$128.55	$42.61	50%

[1] "Meter Size" relates to the 5/8-inch, 3/4-inch, 1-inch and 2-inch rates under Metered Rate Service (Rate Schedule No. 2).
[2] Per one-hundred (100) cubic feet ("cu. ft.") in 1st Block Rate, 2nd Block Rate and 3rd Block Rate. If the meter is registered in gallons, the usage blocks will be gallons divided by 7.48.
[3] "Unmetered" means Non-Metered Flat Rate Service (Rate Schedule No. 1).
[4] "Ready to Serve" means Ready To Serve Service (Rate Schedule No. 3).

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Investing

With $20 trillion between them, Blackrock and Vanguard could own almost everything by 2028

Two towers of power are dominating the future of investing

Rachel Evans, Sabrina Willmer, Nick Baker and Brandon Kochkodin, Bloomberg News

Published Dec 01, 2017 • 6 minute read

Join the conversation

Imagine a world in which two asset managers call the shots, in which their wealth exceeds current U.S. GDP and where almost every hedge fund, government and retiree is a customer.

It's closer than you think. BlackRock Inc. and Vanguard Group — already the world's largest money managers — are less than a decade from managing a total of US$20 trillion, according to Bloomberg News calculations. Amassing that sum will likely upend the asset management industry, intensify their ownership of the largest U.S. companies and test the twin pillars of market efficiency and corporate governance.

None other than Vanguard founder Jack Bogle, widely regarded as the father of the index fund, is raising the prospect that too much money is in too few hands, with BlackRock, Vanguard and State Street Corp. together owning significant stakes in the biggest U.S. companies.

"That's about 20 per cent owned by this oligopoly of three," Bogle said at a Nov. 28 appearance at the Council on Foreign Relations in New York. "It is too bad that there aren't more people in the index-fund business."

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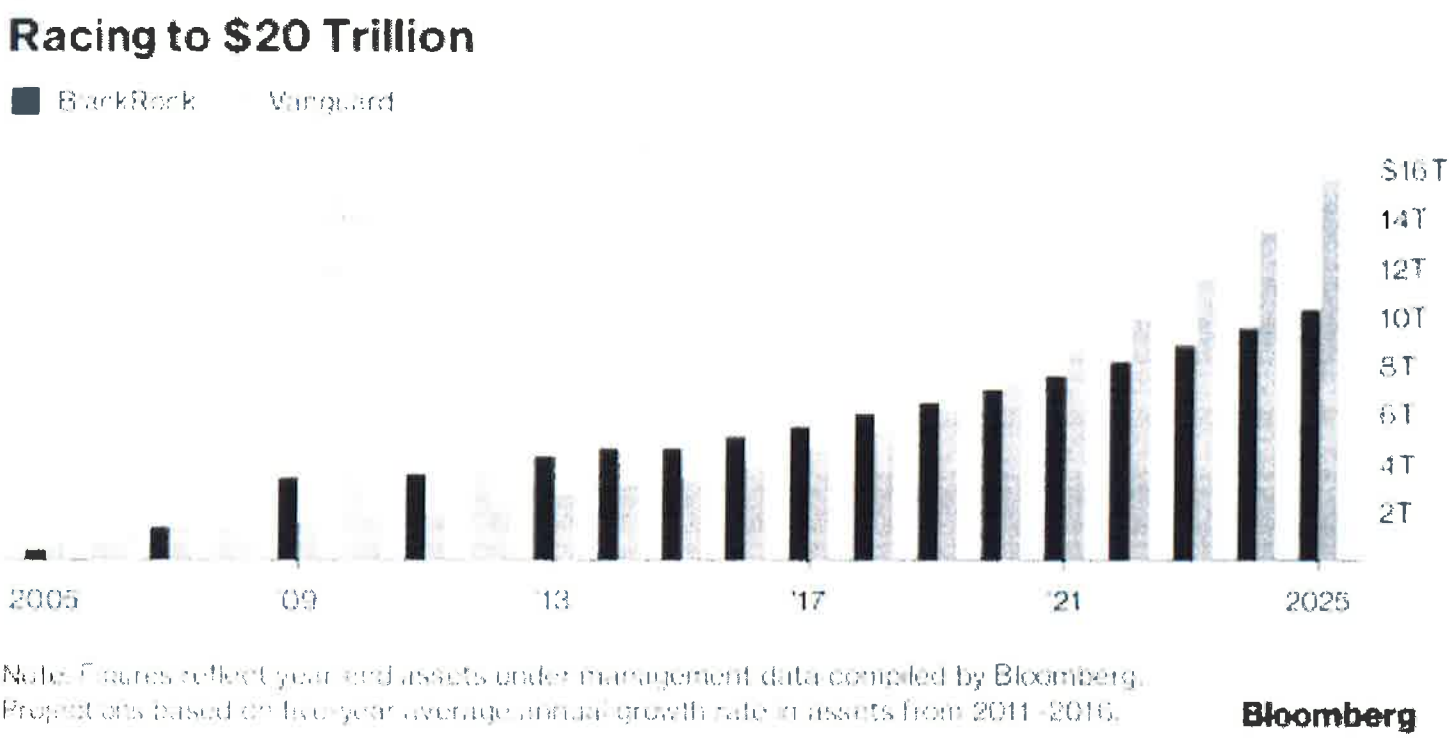
October 18, 2023

How ESG is helping Canadian sma...
October 4, 2023

Vanguard is poised to parlay its US$4.7 trillion of assets into more than US$10 trillion by 2023, while BlackRock may hit that mark two years later, up from almost US$6 trillion today, according to Bloomberg News projections based on the companies' most recent five-year average annual growth rates in assets. Those gains in part reflect a bull market in stocks that's driven assets into investment products and may not continue.



Investors from individuals to large institutions such as pension and hedge funds have flocked to this duo, won over in part by their low-cost funds and breadth of offerings. The proliferation of exchange-traded funds is also supercharging these firms and will likely continue to do so.

FP Investor
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Global ETF assets could explode to US$25 trillion by 2025, according to estimates by Jim Ross, chairman of State Street's global ETF business. That sum alone would mean trillions of dollars more for BlackRock and Vanguard, based on their current market share.

"Growth is not a goal, nor do we make projections about future growth," Vanguard spokesman John Woerth said of the Bloomberg calculations.

While bigger may be better for the fund giants, passive funds may be blurring the inherent value of securities, implied in a company's earnings or cash flow.

The argument goes like this: The number of indexes now outstrips U.S. stocks, with the eruption of passive funds driving demand for securities within these benchmarks, rather than for the broader universe of stocks and bonds. That could inflate or depress the price of these securities versus similar un-indexed assets, which may create bubbles and volatile price movements.

Stocks with outsize exposure to indexed funds could trade more on cross-asset flows and macro views, according to Goldman Sachs Group Inc. The bank found that, for the average stock in the S&P 500, 77 per cent might trade on fundamentals, versus more than 90 per cent a decade ago.

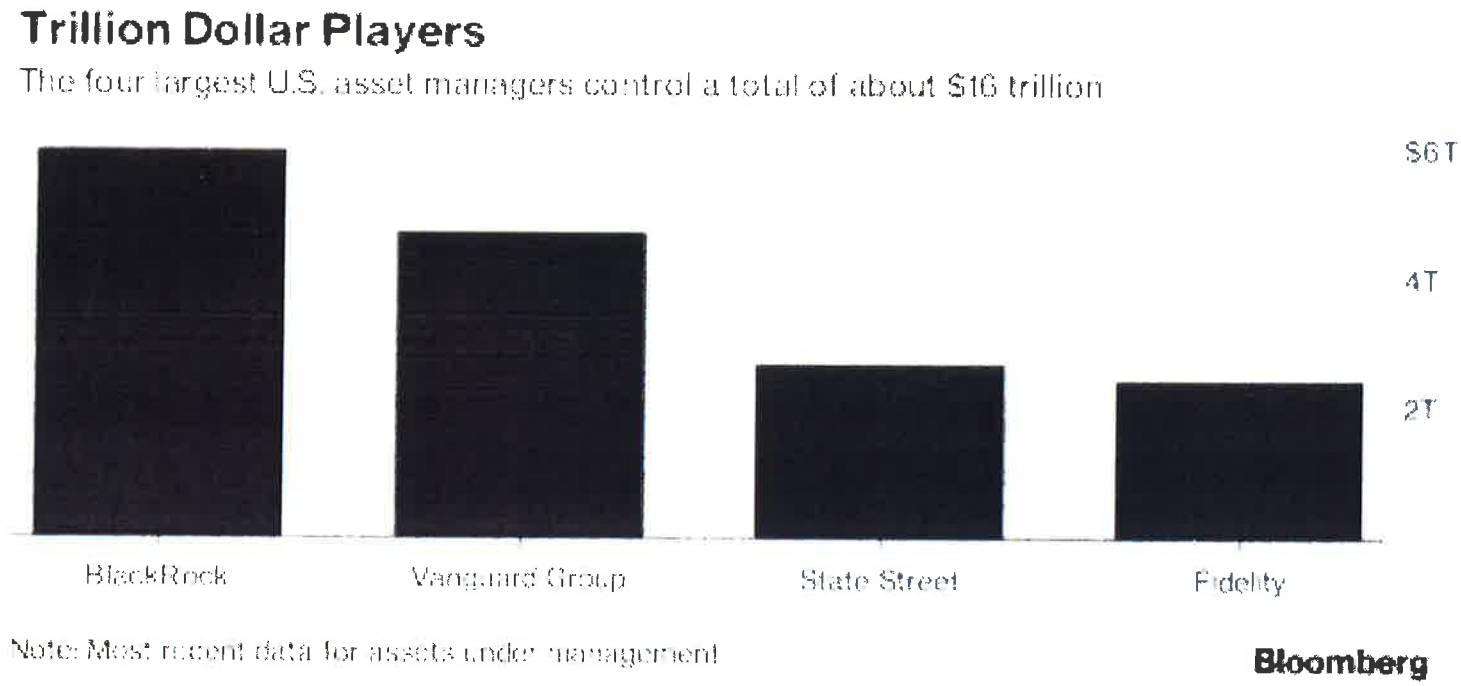
That's not BlackRock's experience. "While index investing does play a role, the price discovery process is still dominated by active stock selectors," executives led by Vice Chairman Barbara Novick wrote in a paper in October, citing the relatively low turnover and small size of passive accounts compared with active strategies.

Another concern is that without the prospect of being part of an index, fewer small or mid-sized companies have an incentive to go public, according to Larry Tabb, founder of Tabb Group LLC, a New York-based firm that analyzes the structure of financial markets. That's because their stock risks underperforming without the inclusion in an index or an ETF, he said. Benchmarks are governed by rules or a methodology for selection and some require that a security has a certain size or liquidity for inclusion.

We're not near a tipping point yet. Roughly 37 per cent of assets in U.S.-domiciled equity funds are managed passively, up from 19 per cent in 2009, according to Savita Subramanian at Bank of America Corp. By contrast, in Japan, nearly 70 per cent of domestically focused equity funds are passively managed, suggesting the U.S. can stomach more indexing before market efficiency suffers.

There's even further to go if you look globally: Only 15 per cent of world equity markets — including funds, separately managed accounts and holdings of individual securities — are passively managed, said Joe Brennan, global head of Vanguard's equity index group, in an interview.

BlackRock and Vanguard's dominance raises questions about competition and governance. The companies hold more than 5 per cent of more than 4,400 stocks around the world, research from the University of Amsterdam shows.



That's making regulators uneasy, with SEC Commissioner Kara Stein asking in February: "Does ownership concentration affect the willingness of companies to compete?" Common ownership by institutional shareholders pushed up airfares by as much as 7 per cent over 14 years starting in 2001 because the shared holdings put less pressure on the airlines to compete, according to a study led by Jose Azar, an assistant professor of economics at IESE Business School. BlackRock and Vanguard are among the five largest shareholders of the three biggest operators.

"As BlackRock and Vanguard grow, and as money flows from active to large passive investors, their per centage share of every firm increases," said Azar in an interview. "If they cross the 10 per cent threshold, I think for many people that would make it clearer that the growth of large asset managers could create serious concerns for competition in many industries."

BlackRock has called Azar's research "vague and implausible" while other academics have questioned his methodology. One of those is Edward Rock. A law professor at New York University, Rock says a variety of legal rules in fact discourage stakes above 10 per cent and he favors creating a safe harbor for holdings up to 15 per cent to incentivize shareholder engagement. The firms are among the biggest holders of some of the world's largest companies across a range of industries including Google parent Alphabet Inc.and Facebook Inc. in technology, and lenders like Wells Fargo & Co. In the U.S., both companies supported or didn't oppose 96 per cent of management resolutions on board directors in the year ended June 30, according to their own reports.

"We've put more and more efforts behind it but we've always had a substantial effort," said Vanguard's Brennan. "We're permanent long-term holders and, given that, we have the strongest interest in the best outcomes." Their size could also help companies change for the good. Both firms were among the first to join the Investor Stewardship Group, a group of institutional asset managers seeking to foster better corporate governance, according to the organization's website. Vanguard has doubled its team dedicated to this over the last two years and supported two climate-related shareholder resolutions for the first time. BlackRock has more than 30 people engaging with its portfolio companies. Active managers will be watching these developments closely. While many concede that stemming the passive tide is a challenge, they may see better days as central banks start unwinding a decade of easy monetary policy that's sapped volatility.

Data show performance among active managers is improving. Some 57 per cent of large-cap stock pickers underperformed the S&P 500 in the year ended June 30, compared with 85 per cent the year before, data from S&P Dow Jones Indices show. And if indexing distorts the market so much that it's easier to beat, more investors will flock to stock pickers, says Richard Thaler, Nobel laureate, University of Chicago professor and principal at Fuller & Thaler Asset Management.

Right now, though, the duo's advance appears unstoppable, and the benefits they've brought with low-cost investments may outweigh some of the structural issues.

"Given that they've grown so big because their fees are so small, these are the kinds of monopolies that don't keep me up at night," said Thaler.

Bloomberg.com

COMMENTS

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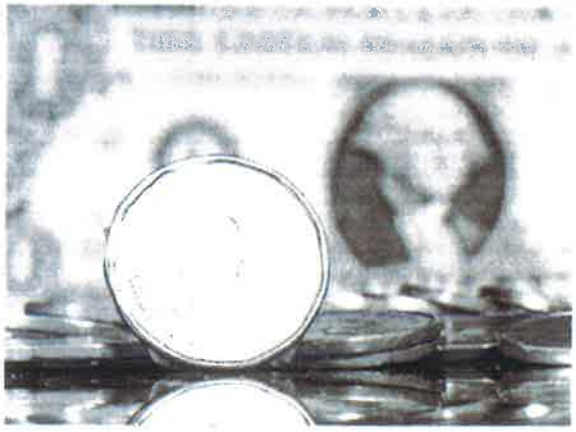
ALL COMMENTS

Start the conversation



THIS WEEK IN FLYERS

NATIONAL POST ›

1d

APR 1 6 2024

PROCLAMATION

RECOGNIZING APRIL AS MONTH OF MILITARY CHILDREN

WHEREAS, Clallam County appreciates the sacrifices made by our servicemen and women who defend our country; and

WHEREAS, since 1986, the Department of Defense has recognized military children during the month of April because of their service, commitment and sacrifice to support the Armed Forces;

WHEREAS, children of military families face unique challenges, and we appreciate their strength and sacrifice as they support their enlisted family members: at times enduring long periods of separation; and

WHEREAS, the children of military families are directly impacted by the deployment of one, or sometimes both parents, on full-time duty status in military service, including members of the National Guard and Reserves on active-duty; and

WHEREAS, we acknowledge the role we play in supporting children of military families to help them be successful in life, educational pursuits, and community involvement while their parent(s) are deployed; and

NOW, THEREFORE BE IT PROCLAIMED the Board of Clallam County Commissioners hereby recognize April as

MONTH OF MILITARY CHILDREN

and encourage all residents to recognize and pay tribute to military families and their children for the daily sacrifices made and for their commitment, courage and unconditional support of our Armed Forces

Signed this 16th day of April 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

_____

Mike French, Chair

_____

Randy Johnson

_____

Mark Ozias

AGENDA ITEM SUMMARY

APR 16 2024

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: DCD

WORK SESSION ☒ **Meeting Date: 04/08/2024**

REGULAR AGENDA ☐ **Meeting Date: 04/16/2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Contract/Agreement/MOU - Contract #
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☒ Other – Letter of Support

Documents exempt from public disclosure attached: ☐

Executive summary: April 18, 2023, the Clallam County Board of Commissioners signed a letter of support for the Hoko River Floodplain Restoration project at Upper Cowan Ranch when The Makah Tribe was applying for funding from NFWF America the Beautiful Challenge. The Makah Tribe was not successful in securing the funding. Now the North Olympic Salmon Coalition in partnership with Makah, Lower Elwha Klallam Tribe, and Washington State Parks is applying for funding through Floodplains by Design for the same project.

In the lower 5.25 miles of the Hoko River historic land -use practices and mechanical removal of large wood from the channel have resulted in 4 to 6 feet of channel incision, resulting in floodplain disconnection, bed scour, loss of pools and cover, habitat simplification throughout the project reach.

An opportunity to address these conditions has been found on lands owned by Washington State Parks. The design is currently 60% and the permit applications are written. This design project seeks to complete the permitting process and design to prepare for future construction of the restoration project. Part of this project has design structures (logjams) that will deflect water away from the County Road which will significantly decrease the risk of scour and flooding impacts to the County Road.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
No budgetary impact.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please sign the letter of support for Hoko River Floodplain Restoration at Upper Cowan Ranch.

County Official signature & print name: Bruce Emery Bruce W. Emery

Name of Employee/Stakeholder attending meeting: _Rebecca Mahan_____

Relevant Departments: __DCD/Public Works_____

Date submitted: 04/03/2024

---

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Questions? Call Loni Gores, Clerk of the Board, ext 2256

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

MARK OZIAS, District 1
RANDY JOHNSON, District 2
MIKE FRENCH, District 3, Chair

TODD MIELKE, County Administrator

April 16, 2024

Amelia Petersen
Program Coordinator, Floodplains by Design
Department of Ecology
P.O. Box 47600
Olympia, WA 98504-7600

Re: Hoko River Floodplain Restoration at Upper Cowan Ranch Letter of Support

Dear Ms. Petersen,

This letter is an acknowledgement of our support and commitment to the Hoko River Floodplain Restoration at Upper Cowan Ranch, EAGL ID SEAFBD-2527-NoOlSC-00010, proposed by the North Olympic Salmon Coalition for funding through the Floodplains by Design grant program 2024.

Hoko-Ozette Road is a Clallam County Road that runs along the portion of Hoko River proposed for this restoration project. Part of this project has design structures (logjams) to deflect the river away from the County Road at one of the pinch points. This deflection of river will help to re-engage the opposite floodplain and push flow into a constructed sidechannel. These actions will significantly decrease the risk of scour and flooding impacts to the County Road.

This project has been developed through true cooperative involvement of partners, including the State of Washington, Tribes, and NGOs over the last few years, and focuses on restoring one of the most important habitats on the Olympic Peninsula in Washington State. This project is intended to restore natural processes of over a half mile of highly degraded river channel and riparian floodplain habitat on the Hoko River, within Clallam County, Washington. This project is necessary for the recovery of salmon stocks in the Hoko River, will restore functioning habitat for wildlife, will benefit the local community, and area infrastructure. The proposed project is community-based, supported by area tribes, landowners, and local stakeholders, and is a regional priority.

We look forward to seeing this project built to the benefit of Hoko River fish and wildlife, critical infrastructure, and the humans that rely on all of it working together. We strongly encourage Floodplains by Design to support the 2024 grant proposal for the Hoko River Floodplain Restoration at Upper Cowan Ranch.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair | Randy Johnson | Mark Ozias

HOKO RIVER
UPPER COWAN RANCH RIVER RESTORATION DESIGN

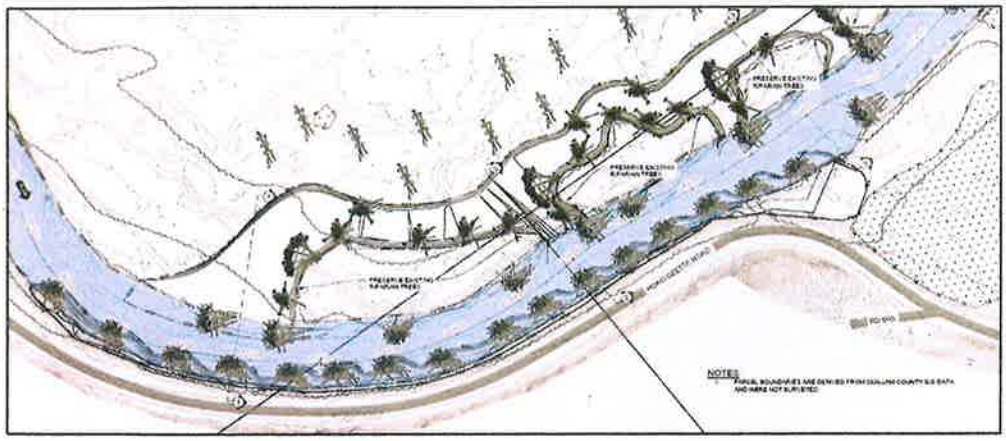
Primary limiting factor in the Hoko is the lack of large wood. This has contributed to 4-6 feet of channel incision with horrendous habitat impacts. NSD Photo.

ABOUT THE PROJECT

In the lower 5.25 miles of the Hoko River historic land-use practices and mechanical removal of large wood from the channel have resulted in 4 to 6 feet of channel incision, resulting in floodplain disconnection, bed scour, loss of pools and cover, habitat simplificatiom throughout the project reach.

These river conditions jeopardize all life stages of salmon. Eggs and alevin are subject to scouring flows tearing out redds or silting them in. Juveniles instream have limited places to rest, feed or to escape flood velocities. Returning adults are constrained by a low number of quality riffles with upwelling water good for redd building, and do not have backwaters or eddies for resting during their upstream migrations through the incised and simplified channel.

An opportunity to address these conditions has been found on lands owned by Washington State Parks. The design is currently at 60% and permit applications are written. This design project seeks to complete the permitting process and design to prepare for future construction of the restoration project.



Preliminary Design elements focus on ELJ construction and sidechannel creation to address incision and degraded habitat conditions. NSD Design.

AT A GLANCE

100% DESIGN AND PERMITS:
By December 2026

DESIGN ELEMENTS:
ELJs: 75

MAINSTEM TREATED: 2500LF

SIDECHANNELS CONSTRUCTED:
~2500 LF, 28,700 CY

FLOODPLAIN PLANTINGS: 36 Acres

DESIGN COST: $322,885

GOAL:

Reverse channel incision and increase the quality and quantity of salmonid habitat on the lower Hoko River through the construction of Engineered Log Jams and excavation of sidechannel habitat between river mile 4.6 and 5.2

OBJECTIVES:

- Submit Permit Applications/ Receive permits
- Perform Geotech Investigation
- Advance from Preliminary to Final Design
- Shovel ready at project completion.

IN PARTNERSHIP WITH:

MAKAH INDIAN NATION
DIAHT, WAATCH, OSETT, TSOO-YESS, BAADAHT

WASHINGTON STATE PARKS

NORTH OLYMPIC SALMON COALITION

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@co.clallam.wa.us

MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
Mike French, District 3

RICH SILL, County Administrator

Rachel Dawson
Program Director, National Programs
National Fish and Wildlife Foundation
1133 Fifteenth Street NW, Suite 1000
Washington, DC 20005

April 18, 2023

Re: Upper Cowan Ranch Hoko River Restoration Project Letter of Support

Dear Ms. Dawson,

This letter is an acknowledgement of our support to the Upper Cowan Ranch Hoko River Restoration Project, Easygrants ID #80198, proposed by the Makah Tribe for funding through the NFWF America the Beautiful Challenge 2023.

The Hoko-Ozette Road, which is a Clallam County Road that runs along the portion of Hoko River proposed for this restoration project. Part of this project has design structures (log jams) to deflect the river away from the County Road at one of the pinch points. This deflection of river will help to re-engage the opposite floodplain, and is designed to decrease the risk of scour and flooding impacts to the County Road.

This project has been developed through true cooperative involvement of partners, including the State of Washington, Tribes, and NGOs over the last few years, and focuses on restoring one of the most important habitats on the Olympic Peninsula in Washington State. This project is intended to restore natural processes of over a half mile of highly degraded river channel and riparian floodplain habitat on the Hoko River, within Clallam County, Washington. This project is necessary for the recovery of salmon stocks in the Hoko River, will restore functioning habitat for wildlife, and will also benefit the local community. The proposed project is community-based, supported by area tribes, landowners, and local stakeholders, and is a regional priority.

We are happy to support this important project with the Makah Tribe and the other partners of the Hoko River restoration team. We strongly encourage NFWF to support the 2023 grant proposal Upper Cowan Ranch Hoko River Restoration Project.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

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AGENDA ITEM SUMMARY

APR 16 2024

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: April 15, 2024**

REGULAR AGENDA ☒ **Meeting Date: April 16, 2024**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Contract/Agreement/MOU - Contract #
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☒ Other

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam County and the North Olympic Peninsula Recompete Coalition are submitting an application for Phase 2 of EDA's Distressed Area Recompete Pilot Program. As part of the process, we need to provide Letters of Commitments from the key players outline their role and commitments they will be providing to the Recompete projects.

We are requesting the following commitments be included in Clallam County's letter:

1. Continuation of Clallam County participation as Lead Applicant
2. To be the component lead for the NOPRC Governance Structure program including the continued employment of the Recompete Plan Coordinator (RPC), Una Wirkebau, to oversee the implementation of the Recompete Plan for projects.
3. Support of barrier removal programs under OCH and evaluating use of Opioid settlement funding to provided wrap-around services in individuals who are in recovery and participating in Recompete job training and recruitment, a core strategy of the One Washinton MOU.
4. Work with DCD Director to identify, create, and adopt policies under the Comprehensive Plan Periodic Update to address the following:
    a. Reduce barriers to childcare facilities both commercial and in-home care.
    b. Mitigate were feasible barriers to economic development.
    c. Create potential approved pre-permitted ADU building plans, including for the ADU kits from the Composite Recycling Technology Center/Makah Tribe Recompete project.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Staff is recommending the BOCC sign the letter of commitment.

County Official signature & print name: Angi Klahn

Names of Relevant Departments/Employees/Stakeholders attending meeting:

Una Wirkebau,

Date submitted: 4/10/2024

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

MIKE FRENCH, District 3, Chair
RANDY JOHNSON, District 2
MARK OZIAS, District 1

TODD MIELKE, County Administrator

April 16, 2024

The Honorable Alejandra Castillo
Assistant Secretary for Economic Development – U.S. Department of Commerce
1401 Constitution Avenue N.W., Suite 20230
Washington, DC 20230

Re: North Olympic Peninsula Recompete Coalition Support and Commitments

Dear Assistant Secretary Castillo:

Clallam County is proud to be a Task Force member of the North Olympic Peninsula Recompete Coalition (NOPRC) and for our County Commissioner Mike French to be the Coalition Chair. We are excited by the opportunities the Recompete Pilot Program could provide to address the Prime Age Employment Gap (PAEG) in our two-county region. The application process alone has brought a host of different organizations in our area together to work on this common goal, entities that are often siloed in their efforts. That increased collaboration has already had a transformative impact. We look forward to what can be accomplished by this group in the future.

Clallam County was the Lead Applicant through Phase 1 of the application process, and we are committed to remaining the Lead Applicant through Phase 2 and the Implementation Process. The County will also be the Component Project Lead for the NOPRC Governance Project. In preparation, we have hired our Recompete Plan Coordinator, Una Wirkebau, to head up this new department. Her experience in economic development and collaboration of rural groups to common goals will be a great asset for NOPRC going forward. This governance project will provide the Coalition backbone to the entire Recompete Plan including oversight, data analysis and goal monitoring, and communications and outreach.

To support the barrier removal programs running under the Olympic Community of Health (OCH), Clallam County is committed to evaluate the use of our Opioid settlement funding from the One Washington MOU to provide comprehensive wrap-around services to individuals in our PAEG who are also in recovery, including transportation, job placement and job training, and childcare. This is a core strategy of the One Washington MOU which coincides perfectly with the goals of the Recompete Pilot Program, and this funding could be transformational in supporting PAEG individuals who are in recovery from substance use disorder.

Clallam County Commissioners will request our elected Director of Community Development to work with them to adopt policy and permitting changes, and other incentives to reduce barriers to creating additional childcare facilities for both commercial and in-home care throughout Clallam County. There is a critical need for additional affordable, flexible childcare options, and this will amplify the efforts of our barrier removal programs that focus on affordable, accessible childcare for individuals in our PAEG.

Commissioners will also ask the Director to identify other areas where policy changes could be made to mitigate barriers to economic development as part of the Comprehensive Plan Periodic Update under the Washington Growth Management Act (GMA). The periodic update is scheduled to be complete in the summer of 2025. Also, many jurisdictions in our region have approved pre-permitted ADU building plans; with the work on potential ADU kits that the Composite Recycling Technology Center will accomplish in cooperation with the Makah Tribe, we will request the Director create such pre-permitted plans with those ADU kits in mind.

Our Recompete Plan Coordinator, Una Wirkebau, will oversee our Governance project as well as the entire Recompete Plan. Our success will be measured first by the successful implementation of the programs within the Plan. Second, and most importantly, by successfully transitioning people in our Prime Age Employment Gag (PAEG) into the workforce and good paying jobs. We will be using a variety of means to measure this success to ensure that programs are having the outcomes we desire.

Clallam County and the rest of our NOPRC partners are very invested in making a difference in our area. Our region has been impoverished and under-capitalized for far too long. This Recompete Pilot Project grant funding will help us make the necessary changes to make our counties more economically viable and turn legacy industries into pioneering leaders with innovative new climate friendly technologies. We also hope our success will provide an adaptive road map that can be emulated in other rural areas to conquer their own systemic challenges that lead to persistent poverty. We appreciate your consideration of our community for this opportunity.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair	Randy Johnson	Mark Ozias

Document was submitted after the agenda and packet were posted on
LF 4/15/24-updated

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

MIKE FRENCH, District 3, Chair
RANDY JOHNSON, District 2
MARK OZIAS, District 1

TODD MIELKE, County Administrator

DRAFT

April 16, 2024

The Honorable Alejandra Castillo
Assistant Secretary for Economic Development – U.S. Department of Commerce
1401 Constitution Avenue N.W., Suite 20230
Washington, DC 20230

Re: North Olympic Peninsula Recompete Coalition Support and Commitments

Dear Assistant Secretary Castillo:

Clallam County is proud to be a Task Force member of the North Olympic Peninsula Recompete Coalition (NOPRC) and for our County Commissioner Mike French to be the Coalition Chair. We are excited by the opportunities the Recompete Pilot Program could provide to address the Prime Age Employment Gap (PAEG) in our two-county region. The application process alone has brought a host of different organizations in our area together to work on this common goal, entities that are often siloed in their efforts. That increased collaboration has already had a transformative impact. We look forward to what can be accomplished by this group in the future.

Clallam County was the Lead Applicant through Phase 1 of the application process, and we are committed to remaining the Lead Applicant through Phase 2 and the Implementation Process. The County will also be the Component Project Lead for the NOPRC Governance Project. In preparation, we have hired our Recompete Plan Coordinator, Una Wirkebau, to head up this new department. Her experience in economic development and collaboration of rural groups to common goals will be a great asset for NOPRC going forward. This governance project will provide the Coalition backbone to the entire Recompete Plan including oversight, data analysis and goal monitoring, and communications and outreach.

Clallam County Commissioners will request our elected Director of Community Development to work with them to adopt policy and permitting changes, and other incentives to reduce barriers to creating additional childcare facilities for both commercial and in-home care throughout Clallam County. There is a critical need for additional affordable, flexible childcare options, and this will amplify the efforts of our barrier removal programs that focus on affordable, accessible childcare for individuals in our PAEG.

Commissioners will also ask the Director to identify other areas where policy changes could be made to mitigate barriers to economic development as part of the Comprehensive Plan Periodic Update under the Washington Growth Management Act (GMA). The periodic update is scheduled to be complete in the summer of 2025. Also, many jurisdictions in our region have approved pre-permitted ADU building plans; with the work on potential ADU kits that the Composite Recycling Technology Center will accomplish in cooperation with the Makah Tribe, we will request the Director create such pre-permitted plans with those ADU kits in mind.

The Commissioners will also look for opportunities to leverage our Opportunity Fund to augment funding for Recompete and other complimentary projects where feasible. Opportunities Funds are a portion of our state sales tax (.09%) for local use by the County to support public facilities serving economic development purposes and funding to support staffing of the Economic Development Council. The County will continue to support the Economic Development Councils in our region. This support is integral to attract, retain, and grow industries in our region.

To support the barrier removal programs running under the Olympic Community of Health (OCH), Clallam County is committed to evaluate the use of our Opioid settlement funding from the One Washington MOU to provide comprehensive wrap-around services to individuals in our PAEG who are also in recovery, including transportation, job placement and job training, and childcare. This is a core strategy of the One Washington MOU which coincides perfectly with the goals of the Recompete Pilot Program, and this funding could be transformational in supporting PAEG individuals who are in recovery from substance use disorder.

Our Recompete Plan Coordinator, Una Wirkebau, will oversee our Governance project as well as the entire Recompete Plan. Our success will be measured first by the successful implementation of the programs within the Plan. Second, and most importantly, by successfully transitioning people in our Prime Age Employment Gag (PAEG) into the workforce and good paying jobs. We will be using a variety of means to measure this success to ensure that programs are having the outcomes we desire.

Clallam County and the rest of our NOPRC partners are very invested in making a difference in our area. Our region has been impoverished and under-capitalized for far too long. This Recompete Pilot Project grant funding will help us make the necessary changes to make our counties more economically viable and turn legacy industries into pioneering leaders with innovative new climate friendly technologies. We also hope our success will provide an adaptive road map that can be emulated in other rural areas to conquer their own systemic challenges that lead to persistent poverty. We appreciate your consideration of our community for this opportunity.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

Randy Johnson

Mark Ozias

DRAFT

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APR 1 6 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 4-8-24**

REGULAR AGENDA ☒ **Meeting Date: 4-16-24**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Contract/Agreement/MOU - Contract #
☒ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
The Dungeness Irrigation District was organized under Title 87 of the Revised Code of Washington. RCW 87.02.081 states that a vacancy in the office of directors shall be filled by appointment of the Board of Commissioners.
The Dungeness Irrigation District forwarded a letter dated March 22, 2024 requesting the Board of Commissioners to appoint Jeff Brown to fill a vacancy due to an oversight during the District Vote in December 2023.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approval of a resolution to appoint Jeff Brown to the Dungeness Irrigation District.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, David Howat – Dungeness Irrigation Distirct

Date submitted: 3-25-24

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Questions? Call Loni Gores, Clerk of the Board, ext 2256

March 22, 2024

In re: Request for action on appointment of Jeff Brown to open Board Position on Dungeness Irrigation District.

To: Clallam County Commissioners

This request is for your approval of Jeff Brown to fill a vacancy on the DID Board.
Through an unfortunate oversight his position was not put up to a District Vote in December 2023. We did not catch the oversight until the next meeting held on March 12, 2024. We are delighted that Jeff is willing to serve, and need this issue cleared up as soon as you can schedule it for a vote.
I hold myself available to answer any questions. As per your text, Randy, I enclose the reference to the appropriate RCW site.

RCW 87.03.081 Directors- Vacancies, how filled:

"A vacancy in the office of the director shall be filled by appointment by the board of county commissioners of the county in which the proceedings for the organization of the district were had. At the next annual election occurring thirty days or more after the date of appointment, a successor shall be elected who shall take office on the first Tuesday in January following and shall serve for the remainder of the unexpired term."

It is our sincere desire that you take this up as soon as possible.

I, Jeff Brown, respectfully request Clallam County Commission to conduct action on my behalf and appoint me to the vacant position on the Dungeness Irrigation District Board.

Jeff Brown Dated 3-23-24

The Directors of the DID request this action be approved,

David Howat, President

Fred Mitchell, Member

RESOLUTION _____, 2024

APPOINTING A DIRECTOR TO THE DUNGENESS IRRIGATION DISTRICT

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Dungeness Irrigation District was organized under Title 87 of the Revised Code of Washington.

2. A letter was received by the Board of Commissioners dated March 22, 2024 indicating that the district had an unfortunate oversight in filling a position during the December 2023 district vote. The district has requested that the Board of Commissioners appoint Jeff Brown to fill the vacancy.

3. RCW 87.03.081 states that a vacancy in the office of director shall be filled by appointment by the Board of County Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Jeff Brown will be appointed to the vacant board position until the next annual election.

PASSED AND ADOPTED this 16th day of April 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mark Ozias

DRAFT

APR 16 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Health & Human Services

WORK SESSION ☒ **Meeting Date: April 8, 2024**

REGULAR AGENDA ☒ **Meeting Date: April 16, 2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU

☒ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
On May 4, 2023, Substitute Senate Bill (SSB) 5386 was signed into law. SSB 5386 updates the distribution and uses for the homeless housing and assistance surcharges. These updates will reduce administrative complexity by increasing transparency of revenue flows for activities funded by document recording fees. These surcharges were originally approved by the Board of Clallam County Commissioners in Budget Resolution 12, 2005.

In addition, RCW 36.22.178 and 36.22.179 were repealed and replaced by RCW 36.22.250 which implemented a $183.00 per instrument charge for recording fees.

This resolution would confirm the document recording fee revenue and deposits/allocation.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No 2024 budgetary impact.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please review and sign.

County Official signature & print name: Jennifer Oppelt

Names of Relevant Departments/Employees/Stakeholders attending meeting:
Christine Dunn

Date submitted: April 3, 2024

* Work Session Meeting - Submit 1 single sided/not stapled copy AIS - Document Recording Fees Resolution- Document Recording Fees
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

RESOLUTION _____, 2024

CONFIRMING DOCUMENT RECORDING FEE REVENUE DEPOSITS/ALLOCATION

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Substitute Senate Bill (SSB) 5386 relating to reducing administrative complexity by increasing transparency of revenue flows for activities funded by document recording fees was signed into law on May 4, 2023, with an effective date of July 23, 2023.

2. SSB 5386 updates the distribution and uses for the homeless housing and assistance surcharges. These surcharges were originally approved by the Board of Clallam County Commissioners in Budget Resolution 12, 2005.

3. Washington State and local homeless housing programs receive funding from the homeless housing and assistance surcharges collected by each county auditor when certain documents are recorded.

4. RCW 36.22.178 and RCW 36.22.179 were repealed and replaced by RCW 36.22.250 which implemented a $183.00 per instrument charge for recording fees.

5. The County Auditor may retain one percent (1%) of the surcharge for its fee collection activities.

6. The County pursuant to RCW 36.22.250(2)(b) may retain thirty percent (30%) of the surcharge to be used as follows pursuant to RCW 36.22.250(3):
    - Up to 10 percent (10%) for administration and local distribution of funds and administrative costs related to the county's homeless housing plan.
    - At least 75 percent (75%) will be retained and used by the county to accomplish the purpose of its local homeless housing plan pursuant to chapter 484, Laws of 2005.
    - At least 15 percent (15%) will be retained and used by the county for eligible housing activities that serve extremely low and very low-income households for:
        - acquisition, construction, or rehabilitation of housing projects or units within housing projects that are affordable to very low-income individuals.
        - supporting building operation and maintenance costs of housing projects or units eligible to receive housing trust funds, that are affordable to very low-income households, and that require a supplement to rent income to cover ongoing expenses.
        - rental assistance vouchers for housing units that are affordable to very low-income households.
        - operating costs for emergency shelters and licensed overnight youth shelters.

7. The County Auditor will transmit 54.1 percent (54.1%) of the total funds collected to the WA State Treasurer to be deposited in the home security fund account.

8. The County Auditor will transmit 13.1 (13.1%) percent of the total funds collected to the WA State Treasurer to be deposited in the affordable housing for all account.

9. The County Auditor will transmit 1.8 percent (1.8%) of the total funds collected to the WA State Treasurer to be deposited in the landlord mitigation program account.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Thirty percent (30%) of the document recording fee surcharges will be retained by Clallam County pursuant to RCW 36.22.250(2)(b) as referenced above and shall be used as follows pursuant to RCW 36.22.250(3).
    - Up to 10 percent (10%) for administration and local distribution of funds and administrative costs related to the county's homeless housing plan.
    - At least 75 percent (75%) will be retained and used by the county to accomplish the purpose of its local homeless housing plan pursuant to chapter 484, Laws of 2005.
    - At least 15 percent (15%) will be retained and used by the county for eligible housing activities that serve extremely low and very low-income households for:
        - acquisition, construction, or rehabilitation of housing projects or units within housing projects that are affordable to very low-income individuals.
        - supporting building operation and maintenance costs of housing projects or units eligible to receive housing trust funds, that are affordable to very low-income households, and that require a supplement to rent income to cover ongoing expenses.
        - rental assistance vouchers for housing units that are affordable to very low-income households.
        - operating costs for emergency shelters and licensed overnight youth shelters.

2. The Clallam County Auditor is hereby authorized and requested to collect the aforementioned document recording fees and deposit them as stated.

PASSED AND ADOPTED this _____ day of _____ 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

_____
Mike French, Chair

_____
Randy Johnson

ATTEST:

_____
Loni Gores, MMC, Clerk of the Board

_____
Mark Ozias

29

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

APR 16 2024

Department: Information Technology

WORK SESSION ☒ **Meeting Date:** April 8th

REGULAR AGENDA ☒ **Meeting Date:** April 16th

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☒ Contract/Agreement/MOU - Contract #
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☒ Other

Documents exempt from public disclosure attached: ☐

Executive summary: The attached purchase order exceeds the signature limits of I.T. Director and County Administrator. We are requesting counter-signature by the BOCC chair of the attached purchase order for annual renewal of approved and budgeted Microsoft applications, year 3 of 3, term of 5/1/2024 through 4/30/25.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
No budgetary impact - costs have been previously approved and budgeted funds exist for this renewal.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Request that BOCC chair counter-signs the attached agreement.

County Official signature & print name: _____ MARK DOTEN

Name of Employee/Stakeholder attending meeting: MARK DOTEN

Relevant Departments: INFORMATION TECHNOLOGY

Date submitted: 4/3/24

Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

TESS TEEL,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NSTS472	2/8/2024	ANNUAL PAYMENT DUE 4/8	3723164	$224,305.36

IMPORTANT - PLEASE READ

Special Instructions: Annual Payment due 4/8
EA 4716642
Year 3 of 3
Terms 5/1/2024 - 4/30/2025

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft M365 G3 Unified FUSL GCC Subscription License Per User Mfg. Part#: AAD-34704-12-SLG Year 3 of 3 Terms 5/1/2024 - 4/30/2025 Electronic distribution - NO MEDIA Contract: KCDA Catalog Agreement- Contract# 022-G (022-G)	500	5489074	$390.22	$195,110.00
MS EA DEFENDER O365 P1 GCC P U Mfg. Part#: 3GU-00001-12-SLG Year 3 of 3 Terms 5/1/2024 - 4/30/2025 Electronic distribution - NO MEDIA Contract: KCDA Catalog Agreement- Contract# 022-G (022-G)	500	4400962	$18.90	$9,450.00
MS EA VISIO P2 GCC P USER Mfg. Part#: P3U-00001-12-SLG Year 3 of 3 Terms 5/1/2024 - 4/30/2025 Electronic distribution - NO MEDIA Contract: KCDA Catalog Agreement- Contract# 022-G (022-G)	10	3576069	$141.37	$1,413.70
Microsoft Audio Conferencing Select Dial Out - subscription license - 1 lic Mfg. Part#: NYH-00001-12-SLG Year 3 of 3 Terms 5/1/2024 - 4/30/2025 Electronic distribution - NO MEDIA Contract: MARKET	485	6976615	$0.00	$0.00

SUBTOTAL	$205,973.70
SHIPPING	$0.00
SALES TAX	$18,331.66
GRAND TOTAL	**$224,305.36**

PURCHASER BILLING INFO

Billing Address:
CLALLAM COUNTY
ACCTS PAYABLE
223 E 4TH ST STE 13
PORT ANGELES, WA 98362-3000
Phone: (360) 417-2000
Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO

Shipping Address:
CLALLAM COUNTY
TESS TEEL
223 E 4TH ST STE 13
PORT ANGELES, WA 98362-3000
Phone: (360) 417-2000
Shipping Method: ELECTRONIC DISTRIBUTION

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Sales Contact Info

Tyler Leedy | (877) 885-4399 | tyler.leedy@cdwg.com

LEASE OPTIONS			
FMV TOTAL	**FMV LEASE OPTION**	**BO TOTAL**	**BO LEASE OPTION**
$205,973.70	**$5,466.54/Month**	**$205,973.70**	**$6,329.57/Month**

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

• Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.

• Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.

• Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.

• Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.

• Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

Need Help?

My Account | Support | Call 800.800.4239

About Us | Privacy Policy | Terms and Conditions

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

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Clallam County Information Technology Dept.
223 E. 4th Street, Suite 13, Port Angeles, WA 98362
Mark Doten, Department Director 360-417-2345

PURCHASE ORDER

DATE:	4/3/2024	**P.O. NUMBER:**	IT20240403
VENDOR:	CDWG	**RFQ NUMBER:**	RFQ2024-085
VENDOR #:	**0000289**	**REQST. DEPT:**	IT
ADDRESS:	www.cdwg.com	**REQST. NAME:**	Mark Doten
PHONE:		**BARS CODE:**	00100.411.51888.48.0161
VISA Charge			

Purchasing Agent	Email	Phone
TESS TEEL	tessteel@clallamcountywa.gov	360-417-2349

Item Number:	Quantity	Description	Unit Price	Total
	1	Year 3 of 3 Microsoft Renewals (5/1/24 - 4/30/25)	$ 205,973.70	$ 205,973.70
		per Quote NSTS472, dated 2/8/2024		$ -
		500 FUSL license per user		$ -
		500 MS Defender		$ -
		10 MS Vizio		$ -
		485 MS Audio conf select dial out		$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

DELIVERY	
SUBTOTAL	$ 205,973.70
WA SALES TAX	$ 18,331.66
TOTAL	**$ 224,305.36**

Mark Doten, Director, Information Technology

Mike French, BOCC Chair

Do not ship partial - Please ship complete unless otherwise notified. Direct questions to: Tess Teel, Information Technology Procurement: tess.teel@clallamcountywa.gov 360-417-2349

26

APR 1 6 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Information Technology

WORK SESSION ☒ **Meeting Date:** April 8

REGULAR AGENDA ☒ **Meeting Date:** April 16

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☒ Contract/Agreement/MOU - Contract #
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary: The County Information Technology Department wishes to engage with New Horizon Communication phone services consolidator to centralize and streamline services and reduce current County telecommunications costs.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
There will be an estimated initial monthly cost savings of $1,500 per month for the remainder of 2024 (~12,000 for May-December). There is no cost to the County for the services provided by New Horizon Communications. Any cancellation fees potentially charged by current vendors will be offset by the monthly savings gained.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Request that BOCC approves and counter-signs the attached agreement.

County Official signature & print name: MARK DOTEN

Name of Employee/Stakeholder attending meeting: MARK DOTEN

Relevant Departments: INFORMATION TECHNOLOGY

Date submitted: 3/25/24

MASTER SERVICE AGREEMENT

NHC SALES: Evan Davie

PARTNER: Kevin Nee

SUB AGENT:

DATE PREPARED: 03/13/2024

Company and Billing Information

Corporate Name:	CLALLAM COUNTY	Main Contact Name:	MARK DOTEN
Business Name (DBA):		Phone:	360-417-2345
Street Address:	223 E 4TH ST	Email:	mark.doten@clallamcountywa.gov
City:	PORT ANGELES	State:	WA
ZIP:	98362	Country:	USA

Terms and Conditions

This Master Service Agreement ("MSA") is entered into between New Horizon Communications ("NHC" or "Company") and Corporate Name Company referenced above, further referred to as "Customer". As defined herein, the term "Agreement" refers to this MSA, any Addendum to the MSA ("Addendum"), NHC's standard terms and conditions referred to as the Terms of Service (TOS) available at https://nhcgrp.com/terms-of-service, and all Service Order Addendum(s) ("SOA"). The Agreement is fully binding and enforceable as of the date the SOA is/are signed by both parties (the "Effective Date(s)"). To become effective, this Agreement must be: (1) signed by an authorized Customer representative; (2) signed by an authorized NHC representative; and (3) Customer must enter into a SOA. This Agreement is effective in all electronic or physical forms, which all will be considered original and all constitute the Agreement. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

Authorized Representative: By signing the Agreement, you acknowledge you have the authority to enter into the Agreement on the Customer's behalf.

Agreed to on behalf of Customer by:	Agreed to on behalf of NHC by:
Name: MARK DOTEN	Name:
Title: IT DIRECTOR	Title:
Authorized Signature	Authorized Signature
Date: 3/25/24	Date:

Authorizations

Do not release any of my company information (including my customer service record) to requesting carriers or third-party vendors without prior notification and/or my consent. (initials) _____

I hereby authorize my Agent access to view my New Horizon Communications invoice. (initials) _____

NHC Document: MSA - Master Service Agreement - v12.6.21

Clallam County

Updated 3/5/2024

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-452-7831					
Clallam County	452-7831	1		Ground Start	$51.99	Call Forward Busy to 565-2695- $3.00; Clallam County Auto Attendant
223 E 4th	417-2000	1		Ground Start	$51.99	Call Forward Busy to 565-2695- $3.00; Ring No Answer
Port Angeles, WA. 98362	452-7836	1		Ground Start	$51.99	Call Forward Busy to 565-2695- $3.00; Clallam County Auto Attendant
		63		Additional Listing	$504.00	
	OSNA360.452.7831.8A			Off Premise Ex		Different Premise Address 1033 W Lauridsen Blvd, Port Angeles, WA
	OSNA360.452.7831.8B			Off Premise Ex		Different Premise Address 1033 W Lauridsen Blvd, Port Angeles, WA
	CLS4.UCNA.02041			Tie Line		Different Premise Address 1033 W Lauridsen Blvd, Port Angeles, WA
	OSNA360.452.7831.14S			Off Premise Ex		Different Premise Address 1033 W Lauridsen Blvd, Port Angeles, WA
	OSNA360.452.7831.16A			Off Premise Ex		Different Premise Address 1608 16th St, Port Angeles, WA
	OSNA360.452.7831.16B			Off Premise Ex		Different Premise Address 1608 16th St, Port Angeles, WA
	OSNA360.452.7831.18A			Off Premise Ex		Different Premise Address 618 South Peabody St, Port Angeles, WA
	OSNA360.452.7831.18B			Off Premise Ex		Different Premise Address 618 South Peabody St, Port Angeles, WA
	OSNA360.452.7831.18C			Off Premise Ex		Different Premise Address 618 South Peabody St, Port Angeles, WA
	OSNA360.452.7831.18D			Off Premise Ex		Different Premise Address 618 South Peabody St, Port Angeles, WA
	CLT TANA360.452.78316B			Tie Line		Different Premise Address 321 E 5th St, Port Angeles, WA
						Different Premise Address 152 West Cedar, Sequim, WA
					$659.97	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-374-3146					
Clallam County Information	374-3146	1		1FB	$65.49	
Highway 101						
Forks, WA. 98331						
					$65.49	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-374-3151					
Clallam County Information Highway 101 Forks, WA. 98331	374-3151	1		1FB	65.49	
					$65.49	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-457-0323					
Clallam County 1033 W Lauridsen Blvd Port Angeles, WA	457-0323	1		1FB	$57.00	Destination SHOP
					$57.00	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-683-2263					
Clallam County 152 W Cedar Sequim, WA	683-2263	1		1FB	$57.00	Plus $8 Call Waiting / $8 Non-Published / $3 Toll Restriction / $2 Call Screening
					$57.00	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-683-2192					
Clallam County 152 W Cedar Sequim, WA	683-2192	1		1FB	$60.20	County Sherif Destination Outside Emergency 911 phone
					$60.20	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-565-1032					
Clallam County	565-1032	1	565-1033	1FB	$60.45	
223 E 4th	565-1033	1	Stop	1FB	$60.45	Call Forward Don't Answer (3) number 360-417-2533
Port Angeles, WA. 98362						
					$120.90	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-457-6843					
Clallam County	457-6843	1		1FB	$60.20	Destination Juvenile & Family Service
1912 W 18th St						
Port Angeles, WA						
					$60.20	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-457-4397					
Clallam County 1912 W 18th St Port Angeles, WA	457-4397	1		1FB	$60.20	Juvenile & Family Services Plus AT&T $25 Monthly Minimum for Long Distance
					$60.20	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-457-4863					
Clallam County	457-4863	1		1FB	$60.20	Plus AT&T $25 Monthly Minimum for Long Distance
1912 W 18th St	457-2783	1		1FB	$60.20	Destination Fax Line
Port Angeles, WA	457-4871	1		1FB	$60.20	
	457-4875	1		1FB	$60.20	
					$240.80	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-683-2192					
Clallam County 152 W Cedar Sequim, WA	683-2192	1		1FB	$60.20	County Sherif Outside Emergency 911 phone
					$60.20	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-683-2263					
Clallam County 152 W Cedar Sequim, WA	683-2263	1		1FB	$60.20	Plus $8 Call Waiting / Plus $8 Non Published / Plus $3 Call Screening
					$60.20	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-565-1032					
Clallam County	565-1032	1	565-1033	1FB	$60.20	
223 E 4th Port Angeles, WA. 98362	565-1033	1	Stop	1FB	$60.20	Call Forward Busy/Don't anwer to 360-417-2533
					$120.40	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-417-2850					
Clallam County	4IDXX.67025.001PM	1	.0023PM	Data	$362.94	T1 PRI ? With STN 360-417-2000
223 E 4th	360-452-3219	1		DID		Rings fast busy
Port Angeles, WA. 98362	360-417-2859	1		DD		Dead Air followed by intercepts
					$362.94	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-452-9079					
Clallam County	452-9079	1		1FB	$60.20	Phone Switch Maintenance
111 E 3rd St. Suite 1A	452-3489	1		1FB	$60.20	Emergency Line
Port Angeles, WA	452-4492	1		1FB	$60.20	
	452-9605	1		1FB	$60.20	
	452-9795	1		1FB	$60.20	
					$301.00	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	360-452-1625					
Clallam County	452-1625	1		1MB	$57.07	
223 E 4th						
Port Angeles, WA. 98362						
					$57.07	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	206-T22-2202					
Clallam County	T1ZFPTANWAAQHAA	1		T1	$425.00	223 E 4th to Quest Central Office?
223 E 4th						
Port Angeles, WA. 98362						
					$425.00	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	206-T31-3735					
Clallam County	T1PFZTPTANWAAQHAA	1		T1	$425.00	223 E 4th to Quest Central Office?
223 E 4th		1				
Port Angeles, WA. 98362						
					$425.00	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	206-141-4008					
Clallam County 223 E 4th Port Angeles, WA. 98362 Dept Of Central Service	R2544	1		Analog Circuit	$49.30	CKL1- 319 S Lincoln, Port Angeles, WA (County Court House)
					$49.30	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	206-141-5684					
Clallam County 223 E 4th Port Angeles, WA. 98362	4.SGNA1831PN	1		Analog Circuit	$3.80	Channels on Same Premises
					$3.80	

Location	BTN	Total Lines	Hunting	Type of Service	Monthly Charge	Comments
	206-141-3216					
Clallam County 223 E 4th Port Angeles, WA. 98362	6BANA1309	1		Alarm circuit	$35.70	OLD technology. I would check to see if still in use.
					$35.70	

SERVICE ORDER ADDENDUM

CUSTOMER NAME CLALLAM COUNTY

NHC SALES Evan Davie

PARTNER Kevin Nee

SUB AGENT

QUOTE NUMBER	DATE PREPARED	EXPIRES ON
2312492122	03/13/2024	6/10/2024

DESCRIPTION	SERVICE ADDRESS	MRC	NRC
POTS -	223 E 4TH ST, PORT ANGELES, WA 98362	$363.75	$0.00
POTS -	196281 HIGHWAY 101, FORKS, WA 98331	$173.30	$0.00
POTS -	1033 W LAURIDSEN BLVD, PORT ANGELES, WA 98363	$72.75	$0.00
POTS -	152 W CEDAR ST, SEQUIM, WA 98382	$291.00	$0.00
POTS -	1912 W 18TH ST, PORT ANGELES, WA 98363	$363.75	$0.00
POTS -	111 E 3RD ST, PORT ANGELES, WA 98362	$363.75	$0.00
	** Please see the following page for quote details*		
	Order Total	$1,628.30	$0.00

nhc.

LOCATION SERVICE QUOTE 1

QUOTE ID# 2312492122 — MONTH TERM 12

PREPARED FOR: CLALLAM COUNTY — TOTAL MRC $363.75

SERVICE ADDRESS: 223 E 4TH ST, PORT ANGELES, WA 98362 — TOTAL NRC $0.00

MRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
OVERLAY SERVICES - VOICE				
12+1MB+LD	Measured POTS	$54.52	5	$272.60
EUCL	EUCL	$8.99	5	$44.95
PICC	PICC	$3.75	5	$18.75
LNPPOTS	LNP	$0.99	5	$4.95
ITSTERM	ITS	$4.50	5	$22.50
			SUBTOTAL	**$363.75**

TOTAL MONTHLY RECURRING CHARGES: **$363.75**

NRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
INSTALLATION SERVICES				
MIGRATENRC	POTS Migration	$0.00	5	$0.00
			SUBTOTAL	**$0.00**

TOTAL NON-RECURRING CHARGES: **$0.00**

Rate/Min Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
CALLING RATES				
VD	Local Usage Per Minute	$0.025	1	$0.025
VD	Intrastate LD Usage Per Minute	$0.049	1	$0.049
VD	Regional Usage Per Minute	$0.069	1	$0.069
VD	Interstate LD Usage Per Minute	$0.029	1	$0.029

LOCATION SERVICE QUOTE 2

QUOTE ID# 2312492122 — MONTH TERM 12

PREPARED FOR: CLALLAM COUNTY — TOTAL MRC $173.30

SERVICE ADDRESS: 196281 HIGHWAY 101, FORKS, WA 98331 — TOTAL NRC $0.00

MRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
OVERLAY SERVICES - VOICE				
FL1MBLD	Flat Rate POTS	$68.42	2	$136.84
EUCL	EUCL	$8.99	2	$17.98
PICC	PICC	$3.75	2	$7.50
LNPPOTS	LNP	$0.99	2	$1.98
ITSTERM	ITS	$4.50	2	$9.00
			SUBTOTAL:	**$173.30**

TOTAL MONTHLY RECURRING CHARGES: **$173.30**

NRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
INSTALLATION SERVICES				
MIGRATENRC	POTS Migration	$0.00	2	$0.00
			SUBTOTAL	$0.00
			TOTAL NON-RECURRING CHARGES:	$0.00

Rate/Min Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
CALLING RATES				
VD	Intrastate LD Usage Per Minute	$0.049	1	$0.049
VD	Local Usage Per Minute	$0.000	1	$0.000
VD	Interstate LD Usage Per Minute	$0.029	1	$0.029
VD	Regional Usage Per Minute	$0.069	1	$0.069

LOCATION SERVICE QUOTE 3

QUOTE ID# 2312492122 — **MONTH TERM 12**

PREPARED FOR: CLALLAM COUNTY — **TOTAL MRC $72.75**

SERVICE ADDRESS: 1033 W LAURIDSEN BLVD, PORT ANGELES, WA 98363 — **TOTAL NRC $0.00**

MRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
OVERLAY SERVICES - VOICE				
12+1MB+LD	Measured POTS	$54.52	1	$54.52
EUCL	EUCL	$8.99	1	$8.99
PICC	PICC	$3.75	1	$3.75
LNPPOTS	LNP	$0.99	1	$0.99
ITSTERM	ITS	$4.50	1	$4.50
			SUBTOTAL:	$72.75
			TOTAL MONTHLY RECURRING CHARGES:	$72.75

NRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
INSTALLATION SERVICES				
MIGRATENRC	POTS Migration	$0.00	1	$0.00
			SUBTOTAL:	$0.00
			TOTAL NON-RECURRING CHARGES:	$0.00

Rate/Min Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
CALLING RATES				
VD	Local Usage Per Minute	$0.025	1	$0.025
VD	Regional Usage Per Minute	$0.069	1	$0.069
VD	Intrastate LD Usage Per Minute	$0.049	1	$0.049
VD	Interstate LD Usage Per Minute	$0.029	1	$0.029

LOCATION SERVICE QUOTE 4

QUOTE ID# 2312492122 — **MONTH TERM 12**

PREPARED FOR: CLALLAM COUNTY — **TOTAL MRC $291.00**

SERVICE ADDRESS: 152 W CEDAR ST, SEQUIM, WA 98382 TOTAL NRC $0.00

MRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
OVERLAY SERVICES - VOICE				
12+1MB+LD	Measured POTS	$54.52	4	$218.08
EUCL	EUCL	$8.99	4	$35.96
PICC	PICC	$3.75	4	$15.00
LNPPOTS	LNP	$0.99	4	$3.96
ITSTERM	ITS	$4.50	4	$18.00
			SUBTOTAL:	**$291.00**

TOTAL MONTHLY RECURRING CHARGES: $291.00

NRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
INSTALLATION SERVICES				
MIGRATENRC	POTS Migration	$0.00	4	$0.00
			SUBTOTAL:	**$0.00**

TOTAL NON-RECURRING CHARGES: $0.00

Rate/Min Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
CALLING RATES				
VD	Local Usage Per Minute	$0.025	1	$0.025
VD	Regional Usage Per Minute	$0.069	1	$0.069
VD	Intrastate LD Usage Per Minute	$0.049	1	$0.049
VD	Interstate LD Usage Per Minute	$0.029	1	$0.029

LOCATION SERVICE QUOTE 5

QUOTE ID# 2312492122 **MONTH TERM 12**

PREPARED FOR: CLALLAM COUNTY **TOTAL MRC $363.75**

SERVICE ADDRESS: 1912 W 18TH ST, PORT ANGELES, WA 98363 **TOTAL NRC $0.00**

MRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
OVERLAY SERVICES - VOICE				
12+1MB+LD	Measured POTS	$54.52	5	$272.60
EUCL	EUCL	$8.99	5	$44.95
PICC	PICC	$3.75	5	$18.75
LNPPOTS	LNP	$0.99	5	$4.95
ITSTERM	ITS	$4.50	5	$22.50
			SUBTOTAL:	**$363.75**

TOTAL MONTHLY RECURRING CHARGES: $363.75

NRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
INSTALLATION SERVICES				
MIGRATENRC	POTS Migration	$0.00	5	$0.00
			SUBTOTAL:	**$0.00**

TOTAL NON-RECURRING CHARGES: $0.00

Rate/Min Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL

CALLING RATES				
VD	Intrastate LD Usage Per Minute	$0.049	1	$0.049
VD	Local Usage Per Minute	$0.025	1	$0.025
VD	Interstate LD Usage Per Minute	$0.029	1	$0.029
VD	Regional Usage Per Minute	$0.069	1	$0.069

LOCATION SERVICE QUOTE 6

QUOTE ID# 2312492122 — MONTH TERM 12

PREPARED FOR: CLALLAM COUNTY — TOTAL MRC $363.75

SERVICE ADDRESS: 111 E 3RD ST, PORT ANGELES, WA 98362 — TOTAL NRC $0.00

MRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
OVERLAY SERVICES - VOICE				
12+1MB+LD	Measured POTS	$54.52	5	$272.60
EUCL	EUCL	$8.99	5	$44.95
PICC	PICC	$3.75	5	$18.75
LNPPOTS	LNP	$0.99	5	$4.95
ITSTERM	ITS	$4.50	5	$22.50
			SUBTOTAL	**$363.75**
			TOTAL MONTHLY RECURRING CHARGES:	**$363.75**

NRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
INSTALLATION SERVICES				
MIGRATENRC	POTS Migration	$0.00	5	$0.00
			SUBTOTAL	**$0.00**
			TOTAL NON-RECURRING CHARGES:	**$0.00**

Rate/Min Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
CALLING RATES				
VD	Local Usage Per Minute	$0.025	1	$0.025
VD	Regional Usage Per Minute	$0.069	1	$0.069
VD	Intrastate LD Usage Per Minute	$0.049	1	$0.049
VD	Interstate LD Usage Per Minute	$0.029	1	$0.029

Please note...

- NHC solution quotes for access circuits are quoted to the specific Carrier's Main Point of Entry (MPOE).
- Customer is responsible for the extension from the MPOE to the Customers usable area
- Network Access - installation is not guaranteed until site survey complete
- NHC OSS Recovery Fee $9.99 and E-bill Fee $3 (Assigned to Corporate Account)
- NHC Surcharges Maintenance & Repair Program and Interstate Carrier Cost Recovery per Terms of Service
- State & Federal Taxes and Surcharges not included

SERVICE ORDER ADDENDUM

QUOTE ID# 2312492122

CUSTOMER NAME CLALLAM COUNTY

TERMS AND CONDITIONS

1) Terms of Service: By signing this Service Order Addendum ("SOA") with New Horizon Communications Corp. ("NHC"), the Customer agrees to incorporate the SOA, the accompanying Master Service Agreement, any Addendum to the Master Service Agreement, and NHC's online Terms of Service ("TOS") posted at https://nhcgrp.com/terms-of-service. The order of preference for the interpretation of the provisions of each of these documents is set forth in paragraph one of the TOS.

2) The quotes for pricing of services set forth in this SOA is valid for 60 days from the date of this SOA. The prices and charges set forth in this SOA does not include taxes, fees and surcharges (if applicable), any additional equipment, cabling or pre-installation work, added features (including unknown features on assumed services), shipping, optional features, or services that may have been added at the customer's request prior to installation and billing. Fees and surcharges are set forth at https://nhcgrp.com/terms-of-service.

3) An address must be supplied and validated by RBOC/ILEC database. NHC is not responsible for an unvalidated address that doesn't match the location resulting in an inaccurate quote.

4) Distance, Location Site Survey & Buildouts/Cabling: Pricing and install intervals are based on the requested building location and available facilities. Additional costs for build-out and/or cabling may apply with some requested services (for example Broadband, GPON, and Ethernet type services).

5) Confidential and Proprietary: The SOA is provided to the Company listed above and may not be disclosed or forwarded to any other party without the express written consent of NHC.

CUSTOMER AUTHORIZATION

The signatory below represents and warrants his or her authority to execute, deliver and perform this Agreement on behalf of the Company named below. New Horizon shall be entitled to rely on any apparent or implied authority of such signatory, which shall result in a binding and enforceable agreement between New Horizon and the Company. Installation shall mean the date when NHC tests and turns up your service and we notify you that your service is ready for use.

Agreed to on behalf of Customer by:		Agreed to on behalf of NHC by:	
NAME: MARK DUTEN		NAME:	
TITLE: IT DIRECTOR		TITLE:	
AUTHORIZED SIGNATURE	DATE: 3/24/21	AUTHORIZED SIGNATURE	DATE

NHC Document: SOA - Service Order Addendum - v1

SERVICE ORDER ADDENDUM

CUSTOMER NAME CLALLAM COUNTY

NHC SALES Evan Davie

PARTNER Kevin Nee

SUB AGENT Kevin Nee (Kevin Nee)

QUOTE NUMBER	DATE PREPARED	EXPIRES ON
2381144535	03/13/2024	4/3/2024

DESCRIPTION	SERVICE ADDRESS	MRC	NRC
Internet - Broadband	223 E 4TH ST, PORT ANGELES, WA 98362	$112.00	$0.00
STACK Solution SIP -	223 E 4TH ST, PORT ANGELES, WA 98362	$147.95	$375.00
	** Please see the following page for quote details*		
	Order Total	$259.95	$375.00

NHC Document: SOA - Service Order Addendum - v1

nhc.

LOCATION SERVICE QUOTE 1

QUOTE ID# 2381144535

MONTH TERM 36

PREPARED FOR: CLALLAM COUNTY

TOTAL MRC $112.00

SERVICE ADDRESS: 223 E 4TH ST, PORT ANGELES, WA 98362

TOTAL NRC $0.00

MRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
NETWORK SERVICES - 1				
IPCAC2M	IP Coordinated Access Charge	$16.00	1	$16.00
RTR2M	Carrier Equipment	$0.00	1	$0.00
IPCT2M099	IP Broadband Circuit - 250M/15M	$89.00	1	$89.00
IPADRES2M	Static IP - 5	$7.00	1	$7.00
			SUBTOTAL:	**$112.00**
			TOTAL MONTHLY RECURRING CHARGES:	**$112.00**

NRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
INSTALLATION SERVICES				
DATASU2M	IP Broadband Circuit - Install	$0.00	1	$0.00
			SUBTOTAL:	**$0.00**
			TOTAL NON-RECURRING CHARGES:	**$0.00**

LOCATION SERVICE QUOTE 2

QUOTE ID# 2381144535

MONTH TERM 36

PREPARED FOR: CLALLAM COUNTY

TOTAL MRC $147.95

SERVICE ADDRESS: 223 E 4TH ST, PORT ANGELES, WA 98362

TOTAL NRC $375.00

MRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
OVERLAY SERVICES - VOICE				
NVDID10	newVoice DID (New)	$0.10	200	$20.00
NVPRI23	newVoice PRI 23 Channels	$95.00	1	$95.00
NVC2431T1	NV Cisco 2431 IAD 1 T1/E1	$32.00	1	$32.00
E911PSS	E911 Public Safety Surcharge	$0.95	1	$0.95
			SUBTOTAL:	**$147.95**
			TOTAL MONTHLY RECURRING CHARGES:	**$147.95**

NRC Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
INSTALLATION SERVICES				
MGDMRC1ST	Managed Install- 1st Hr (additional billed at $175/hr)	$375.00	1	$375.00
			SUBTOTAL:	**$375.00**
			TOTAL NON-RECURRING CHARGES:	**$375.00**

Rate/Min Services

ITEM CODE	DESCRIPTION	EACH	QTY	TOTAL
CALLING RATES				
U-219-VP	NVSIP PRI/ANLG STD (.019)	$0.019	1	$0.019

Please note...

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- NHC OSS Recovery Fee $9.99 and E-bill Fee $3.00 (Assigned to Corporate Account)
- NHC Surcharges, Maintenance & Repair Program and Interstate Carrier Cost Recovery per Terms of Service
- State & Federal Taxes and Surcharges not included

SERVICE ORDER ADDENDUM

QUOTE ID# 2381144535

CUSTOMER NAME: CLALLAM COUNTY

TERMS AND CONDITIONS

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Agreed to on behalf of Customer by:		Agreed to on behalf of NHC by:	
NAME: MARK DOTEN		NAME:	
TITLE: IT DIRECTOR		TITLE:	
AUTHORIZED SIGNATURE	DATE: 3/27/25	AUTHORIZED SIGNATURE	DATE

NHC Document: SOA - Service Order Addendum - v2

2C

AGENDA ITEM SUMMARY

APR 16 2024

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date: April 8, 2024**

REGULAR AGENDA ☒ **Meeting Date: April 16, 2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☒ Contract/Agreement/MOU - Contract # 11301-24 - LHO
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
The attached Interlocal Agreement is between Washington State Department of Health and Clallam County Health and Human Services. This Interlocal Agreement is intended for when the Local Health Officer for the Local Health Jurisdiction is vacant, or the incumbent is absent or incapacitated and unable to fulfill the responsibilities of the Local Health Officer. This Agreement would allow the Department of Health to appoint a Regional Medical Officer or other qualified employee to serve as acting Health Officer for the Local Health Jurisdiction during these periods.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please review and approve.

County Official signature & print name: Kevin LoPiccolo

Name of Employee/Stakeholder attending meeting: Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: April 3, 2024

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* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Interlocal Agreement Local Health Officer DOH
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

11301-24- LHO

INTERLOCAL AGREEMENT FOR ACTING HEALTH OFFICER COVERAGE BETWEEN
WASHINGTON STATE DEPARTMENT OF HEALTH
AND Clallam County Health and Human Services

Agreement made by and between Washington State Department of Health ("Department") and Clallam County Health and Human Services ("LHJ") pursuant to RCW 39.34.080.

WHEREAS, there may be periods when the position of Local Health Officer ("LHO") for the LHJ is vacant or the incumbent LHO may be absent or incapacitated and unable to fulfill the responsibilities of the LHO, and it is imperative that the responsibilities of the LHO that require timely public health action be fulfilled for the LHJ during these periods; and

WHEREAS, in its sole discretion and per its guidelines and process, the Department may agree to the appointment of a Department Regional Medical Officer ("RMO") or other qualified Department employee (referred to collectively as "Designee") to serve as acting health officer for the LHJ to fulfill the responsibilities of the LHO during a vacancy or period of absence or incapacity.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. **Designation of Authority.**
    a. Pursuant to RCW 70.05.080, [insert name and title of Designee] will serve as acting health officer for the LHJ as requested by an authorized official for the LHJ, provided that:
        i. This Agreement has been fully executed by the Department and the LHJ and is in full force and effect;
        ii. The local board of health or official responsible for appointing the LHO has appointed the Designee to serve as acting health officer for the LHJ;
        iii. The LHJ has complied with the Department's guidelines and process for requesting LHO coverage;
        iv. The Department has approved the request for LHO coverage in writing; and
        v. The Designee has consented to serving as acting health officer as requested.
    b. This Agreement covers any and all LHJ requests for acting health officer coverage during the term of this Agreement. For acting health officer coverage to be effective, the Department must separately approve each request in writing, including the duration of coverage, and the Designee must separately consent to each request. The local board of health or official responsible for appointing the LHO must ensure that an appointment of the Designee to serve as acting health officer is in effect with respect to each request for coverage. One appointment may apply to multiple requests.
    c. The Department retains full authority and discretion to approve or deny any request for acting health officer coverage.
    d. The Designee shall have the same duties, powers, and authority as a regularly appointed LHO while serving as acting health officer and will exercise such duties, powers, and authority in accordance with applicable law and under the direction of the local board of health or, if any, the LHJ's administrative officer.

e. Notwithstanding anything to the contrary herein, the Designee shall have the discretion to decline to take any action that the Designee is requested or directed to take, including, but not limited to, actions that, in the Designee's judgment, can be delayed until the appointment of a permanent LHO in the case of a vacancy or return of the incumbent LHO without jeopardizing the public health or do not protect or promote the public health.

f. The Designee's authority to serve as acting health officer will terminate when this Agreement expires or is terminated, the Designee's appointment by the local board of health or official responsible for appointing the LHO expires or is terminated, a permanent LHO is appointed in the case of a vacancy, the incumbent LHO is no longer absent or incapacitated and is able to fulfill their responsibilities, when the Designee revokes their consent, the Department rescinds its approval, or when the Department's specified duration of coverage expires.

2. **Indemnification/Hold Harmless/Insurance.** The LHJ shall defend, indemnify, and hold harmless the Designee and the Department and its officers, officials, employees, and volunteers from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the willful and wanton negligence of the Designee or the Department or its officers, officials, employees, or volunteers. The LHJ must provide liability insurance coverage for the Designee that is equivalent to the coverage provided for the LHO.

3. **Term.** The term of this Agreement shall commence on the date this agreement is executed by all parties and shall remain in effect for one calendar year, unless terminated earlier per the terms of this Agreement. The parties may extend the term of this Agreement by written mutual agreement.

4. **Termination.** Either Party may terminate the agreement at their sole discretion. Termination shall be effective as provided in written notice provided by the terminating Party, though no earlier than upon receipt of written notice by mail or email, or within three days of the mailing of the notice, whichever occurs first.

5. **Extent of Agreement/Modification.** This Agreement, together with any attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.

6. **Notices.**

Notices to the LHJ shall be sent to:

The following mailing address:

Clallam County Health & Human Services
111 E 3rd St.
Port Angeles, WA 98362

Or the following email address: kevin.lopiccolo@clallamcountywa.gov

Notices to the Department shall be sent to:

The following mailing address:

Washington State Department of Health
1610 NE 150th St
Shoreline, WA 98155

Or the following email address:

Receipt of any notice shall be deemed effective upon actual receipt or three (3) days after deposit of written notice in the U.S. mail with proper postage and address, whichever occurs first.

7. **Property and Equipment.** Upon termination or non-renewal of this agreement, all property purchased by the LHJ in furtherance of this agreement shall remain the property of the LHJ and all property purchased by the Department in furtherance of this agreement shall remain the property of the Department. All property shall be returned to its owner upon termination or non-renewal of this Agreement.

8. **Filing.** The LHJ shall be responsible for complying with the requirements of RCW 39.34.040 with respect to this agreement.

9. **Authority to Bind Parties and Enter Into Agreement.** The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth below.

Clallam County Health & Human Services	**Washington State Department of Health**
_____	_____
Signature	Signature
_____	_____
Name	Name
_____	_____
Title	Title
_____	_____
Date Signed	Date Signed

Approved as to form only by

Bert Dee Boughton
Civil Deputy Prosecuting Attorney
Clallam County

2d

APR 16 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: HHS-Environmental Health

WORK SESSION ☒ **Meeting Date: April 8, 2024**

REGULAR AGENDA ☒ **Meeting Date: April 16, 2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☒ Contract/Agreement/MOU - Contract # 100511-20-DOEPIC Amendment #2
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
In 2020, Clallam County Health and Human Services-Environmental Health entered into an agreement with Washington State Department of Ecology for Pollution, Identification, and Correction (PIC) activities. The grant period was from 12/1/2019-6/30/2023.

The purpose of this amendment is to deobligate $12,717.46 of remaining DOE funds from Grant Agreement WQC-2020-ClCHHS-00011, due to completion of all tasks and deliverables at a lower-than-expected cost. Grant deliverables were completed 6/30/2023, and this amendment formally closes out the grant agreement.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No 2024 budgetary impact.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Chair French electronically signs Amendment 2 of Ecology WQC-2020-ClCHHS-00011.

County Official signature & print name: Kevin LoPiccolo

Names of Relevant Departments/Employees/Stakeholders attending meeting:
Jennifer Garcelon and Katie Kowal

Date submitted: 3/25/2024

DEPARTMENT OF ECOLOGY
State of Washington

AMENDMENT NO. 2
TO AGREEMENT NO. WQC-2020-ClCHHS-00011
BETWEEN
THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY
AND
Clallam County - Health and Human Services

PURPOSE: To amend the above-referenced agreement (AGREEMENT) between the state of Washington Department of Ecology (ECOLOGY) and Clallam County - Health and Human Services (RECIPIENT) for the Sequim Bay-Dungeness Watershed Pollution Identification and Correction (PROJECT).

The purpose of this amendment is to deobligate $12,717.46 of remaining Centennial funds from the grant agreement based on completion of all tasks and deliverables at a lower-than-expected cost. The final total eligible cost of this agreement is $207,043.38 and the ECOLOGY share of that amount is $155,282.54. This amendment closes out the grant agreement.

IT IS MUTUALLY AGREED that the AGREEMENT is amended as follows:

Total Cost:
Original: 224,000.00 Amended: 207,043.38

Total Eligible Cost:
Original: 224,000.00 Amended: 207,043.38

CHANGES TO THE BUDGET

Funding Distribution EG200142

Funding Title: Centennial Clean Water

Funding Type: Grant

Funding Effective Date: 12/01/2019 Funding Expiration Date: 06/30/2023

Funding Source:

Title:	Centennial-SFY20
Fund:	FD
Type:	State
Funding Source %:	100%
Description:	The Centennial Clean Water Program provides grants for nonpoint source pollution control activity projects and wastewater projects

Approved Indirect Costs Rate: Approved State Indirect: 30%
Recipient Match %: 25%
InKind Interlocal Allowed: Yes
InKind Other Allowed: Yes
Is this Funding Distribution used to match a federal grant? Yes

Centennial Clean Water	Task Total
Grant and Loan Administration	$ 29,784.59
Public Outreach and Education	$ 39,419.18
Water Quality Monitoring and Analysis	$ 95,642.36
Technical Assistance, Correction, and Compliance	$ 42,197.25
	Total: $ 207,043.38

CHANGES TO SCOPE OF WORK

Task Number: 1 **Task Cost:** $29,784.59

Task Title: Grant and Loan Administration

Task Description:
A. The RECIPIENT shall carry out all work necessary to meet ECOLOGY grant or loan administration requirements. Responsibilities include, but are not limited to: Maintenance of project records; submittal of requests for reimbursement and corresponding backup documentation; progress reports; the EAGL (Ecology Administration of Grants and Loans) recipient closeout report; and a two-page outcome summary report (including photos, if applicable). In the event that the RECIPIENT elects to use a contractor to complete project elements, the RECIPIENT shall retain responsibility for the oversight and management of this funding agreement.

B. The RECIPIENT shall keep documentation that demonstrates the project is in compliance with applicable procurement, contracting, and interlocal agreement requirements; permitting requirements, including application for, receipt of, and compliance with all required permits, licenses, easements, or property rights necessary for the project; and submittal of required performance items. This documentation shall be available upon request.

C. The RECIPIENT shall maintain effective communication with ECOLOGY and maintain up-to-date staff contact information in the EAGL system. The RECIPIENT shall carry out this project in accordance with any completion dates outlined in this agreement.

Task Goal Statement:
Properly managed and fully documented project that meets ECOLOGY's grant or loan administrative requirements.

Task Expected Outcome:

* Timely and complete submittal of requests for reimbursement, quarterly progress reports, Recipient Closeout Report, and two-page outcome summary report.

* Properly maintained project documentation.

Deliverables

Number	Description	Due Date
1.1	Progress Reports that include descriptions of work accomplished, project challenges or changes in the project schedule. Submitted at least quarterly.	06/30/2023
1.2	Recipient Closeout Report (EAGL Form)	06/30/2023
1.3	Two-page Outcome Summary Report	

CHANGES TO SCOPE OF WORK

Task Number: 2 **Task Cost:** $39,419.18

Task Title: Public Outreach and Education

Task Description:

A. The RECIPIENT will coordinate efforts to address non-point source bacterial pollution within Clallam County's Clean Water District, a Shellfish Protection District, through adaptive management. The RECIPIENT will conduct quarterly meetings and follow Clallam County's Pollution Identification & Correction Plan for the Sequim Bay-Dungeness Watershed in the Matriotti Creek and Bell Creek focus areas for intensive water quality sampling, pollution source investigation, and pollution control measures. The RECIPIENT will produce a map with defined boundaries of the project focus areas.

B. The RECIPIENT will do a regional search for existing outreach content before producing any new materials. For any educational materials developed under this agreement, the RECIPIENT will submit a draft to the ECOLOGY Project Manager for review and approval prior to production and distribution. Materials will include ECOLOGY funding recognition. The RECIPIENT will upload a final copy of all outreach materials developed as a result of this agreement to EAGL.

C. The RECIPIENT will identify which communities in the project area have more than five percent or 1,000 people that speak English less than very well. The RECIPIENT will translate meaningful work on education and outreach materials that are produced for the general public in the non-English language(s).

D. The RECIPIENT will develop and distribute information to the public at least six times to engage community members in the project. Information discussing project progress, water quality concerns, and best management practices will be distributed through the use of RECIPIENT newsletters, flyers, door to door outreach and door hangers, direct mailings, or press releases.

E. The RECIPIENT will conduct two annual public meetings. The RECIPIENT will advertise the meetings through the local media.

F. The RECIPIENT will provide a summary of each outreach event in the following payment request progress report. The summary will include the date of the event, location, number of participants, a brief description of the outcomes, and photos.

Task Goal Statement:
Outreach efforts will engage stakeholders early in the project, keep the community informed of activities, educate the public on the importance of clean water and the nature of non-point pollution, give ownership of progress to those residing within the Matriotti Creek and Bell Creek focus areas, and communicate results/outcomes to the public.

Task Expected Outcome:
Project partners will meet quarterly to coordinate efforts within the Matriotti Creek and Bell Creek focus areas, engage the public six times through various channels in addition to two public meetings, and generally support community efforts to protect water quality and improve the outlay for both fresh and marine waters impacting shellfish growing area in and around Dungeness Bay.

Deliverables

Number	Description	Due Date
2.1	List of names and organizations participating in the Clean Water Work Group and quarterly meeting minutes. Upload to EAGL and notify ECOLOGY Project Manager upon completion.	06/30/2023
2.2	Map with defined boundaries of the focus areas. Upload to EAGL and notify ECOLOGY Project Manager upon completion.	06/30/2023
2.3	Copies of all outreach materials produced as a result of this agreement. Upload to EAGL and notify ECOLOGY Project Manager upon completion.	06/30/2023
2.4	Summary of each public meeting. Include date, location, number of participants and a brief description of the outcomes. Upload to EAGL and notify ECOLOGY Project Manager upon completion.	06/30/2023

CHANGES TO SCOPE OF WORK

Task Number: 3 **Task Cost:** $95,642.36

Task Title: Water Quality Monitoring and Analysis

Task Description:

A. The RECIPIENT will develop and submit a Quality Assurance Project Plan (QAPP), which will guide all water quality monitoring activities, to the ECOLOGY Project Manager. This plan will go through a review process and must be approved and signed by the ECOLOGY Project Manager prior to initiating monitoring activities. Any monitoring activities conducted before the QAPP is approved and signed are not eligible for reimbursement. The RECIPIENT will include a map of the long-term baseline site locations in the QAPP.

B. The RECIPIENT will conduct a long-term water quality trend monitoring program to assess the influence of each stream on marine water quality. The RECIPIENT will monitor for nutrients, bacteria, temperature, pH, salinity, dissolved oxygen, and conductivity at 18-21 stream sites (12 monthly and 9 quarterly) for two years.

C. The RECIPIENT will contact landowners within the Matriotti Creek and Bell Creek focus areas to request access to stream segments to conduct water quality sampling. The RECIPIENT will monitor for bacteria, temperature, and salinity at 12-15 sites (approximately 280-360 samples). The RECIPIENT will produce a map of segmented sampling site locations.

D. The RECIPIENT will identify areas of concern (hotspots) based on segmented water quality sampling results and take additional samples to locate possible bacteria sources.

E. The RECIPIENT will submit all monitoring data collected into ECOLOGY's Environmental Information Management (EIM) database annually. Include "Section 319" in the study name or description for data transfer to EPA's Water Quality Portal. The RECIPIENT will develop and submit annual water quality trend reports. The RECIPIENT will develop and submit a water quality project report that summarizes the trend reports, directs future work in new focus areas, and documents corrective actions made (Task 4).

F. The RECIPIENT will participate in professional development trainings that are relevant to the project goals, including, but not limited to the Washington State Environmental Health Association Education conference, the Salish Sea Conference, and regional PIC workshops. The total cost of all training under this project will not exceed $3,000. Changes or modifications must have prior approval from the ECOLOGY Project Manager to be eligible for reimbursement. Any training not specifically identified in this agreement or not approved by the ECOLOGY Project Manager prior to attendance will be ineligible for reimbursement.

Task Goal Statement:
Long-term baseline trends water quality monitoring will help project partners gain a broad understanding of the health of District streams and will help prioritize cleanup and protection efforts within the District.

Segmented or bracketed sampling will help narrow down the array of parcels and land uses that likely contribute to bacterial pollution within a chosen sub-watershed and direct on-the-ground investigative efforts.

Parcel analyses and parcel surveys will identify those parcels, land uses, or activities that likely contribute to water pollution and inform subsequent pollution correction efforts.

Task Expected Outcome:
- Conduct baseline trend monitoring of 18-21 Clean Water District streams.
- Conduct segmented stream monitoring at 12-15 sites (approximately 280-360 samples) and produce a map of locations.
- Identify areas of concern ("hotspots") within project focus areas.

- Take additional samples to locate possible sources of bacteria.

Deliverables

Number	Description	Due Date
3.1	Approved QAPP. Include map(s) of long-term baseline sampling site locations. Upload to EAGL and notify ECOLOGY Project Manager upon completion.	06/30/2023
3.2	All monitoring data. Submit to ECOLOGY's EIM database.	06/30/2023
3.3	Maps of segmented sampling site locations and areas of concerns ("hotspots"). Upload maps to EAGL.	06/30/2023
3.4	Annual water quality trend reports. Upload to EAGL and notify ECOLOGY Project Manager upon completion.	06/30/2023
3.5	Final water quality project report. Upload to EAGL and notify ECOLOGY Project Manager upon completion.	06/30/2023

CHANGES TO SCOPE OF WORK

Task Number: 4 **Task Cost:** $42,197.25

Task Title: Technical Assistance, Correction, and Compliance

Task Description:

A. The RECIPIENT will complete a high-level analysis of approximately 200 properties within the Matriotti Creek and Bell Creek focus areas. The analysis will include building permit and septic records, land use designations, and aerial imagery.

B. The RECIPIENT will complete approximately 30 on-the-ground surveys of "high priority" properties located within the Matriotti Creek and Bell Creek project focus areas. High priority properties include areas of concern (hot spots) based on water quality sampling data (Task 3) or properties within 200 feet of streams. The purpose of the surveys is to identify sources contributing to the pollution of surface water (may include factors such as pet waste, stormwater, on-site septic systems (OSS), and wild or domestic animal impacts). The RECIPIENT will conduct one-on-one interactions during the property surveys to communicate project goals and the importance of property maintenance in relation to water quality to the homeowners. The RECIPIENT will provide feedback to landowners and recommend pollution control measures that may include directing downspouts from roof runoff away from septic components, managing domestic animal waste, and discouraging wild animal congregation.

C. The RECIPIENT will complete dye testing on OSS where failure is suspected, but not confirmed directly and feasible, to help pinpoint fecal bacteria sources.

D. The RECIPIENT will take corrective action on failing OSS by providing an information packet to homeowners with installation records (if available), educational materials related to proper maintenance and care of OSS, financial assistance, low-cost septic loan programs, and a list of licensed professionals who can help with inspections, pumping, and repairs. The RECIPIENT will refer any continuing OSS problems to the Clallam County Environmental Health Onsite Program.

E. The RECIPIENT will refer any agricultural sources to the Clallam Conservation District for technical assistance and best management practice guidance.

F. The RECIPIENT will refer any properties that neglected the critical area ordinance to the Clallam County Department of Community Development.

G. The RECIPIENT will continue to take corrective action on properties previously identified in other PIC focus areas (Lotzgesell and Lower Matriotti, Meadowbrook Creek and Slough, and Golden Sands and Cooper Creek).

Task Goal Statement:

Providing information and technical assistance will empower those living within the Matriotti Creek and Bell Creek focus areas to make decisions that protect water quality and correct potential pollution sources. Those actively seeking to continue activities or conditions that likely contribute to water pollution will be encouraged to change through compliance efforts or enforcement.

Task Expected Outcome:

- Complete analyses on 100 high-level parcels in the project area.
- Complete 30 on-the-ground property surveys of high priority properties to identify sources of pollution and provide information of property management related to water quality.
- Pinpoint fecal coliform sources through the use of dye testing.
- Identify and correct failing OSS by providing homeowners with educational materials related to maintenance and care of OSS, financial assistance, licensed professionals for inspections, pumping and repairs.
- Refer continuing OSS problems to the Clallam County Environmental Health Onsite Program.
- Refer agricultural operations to the Clallam Conservation District.
- Refer neglected critical area ordinance to the Clallam County Department of Community Development.
- Continue to take corrective action on properties previously identified in other PIC focus areas.

Deliverables

Number	Description	Due Date
4.1	Parcel analysis results of approximately 200 properties. Upload to EAGL and notify ECOLOGY Project Manager upon completion.	06/30/2023
4.2	On-the-ground survey results (30) and documentation of corrections recommended. Upload to EAGL and notify ECOLOGY Project Manager upon completion.	06/30/2023

4.3	Information packet provided to homeowners with failing OSS (includes education about operation and maintenance, financial assistance, low-cost loan programs, and licensed professionals available). Upload to EAGL and notify ECOLOGY Project Manager upon completion.	06/30/2023
4.4	Documentation of OSS corrections completed. Include in the quarterly progress reports and upload complete list to EAGL.	06/30/2023
4.5	Documentation of properties referred to Clallam County Environmental Health and Onsite Program. Include in quarterly progress reports and upload complete list to EAGL.	06/30/2023
4.6	Documentation of properties referred to Clallam Conservation District for agricultural technical assistance. Include in the quarterly progress reports and upload complete list to EAGL.	06/30/2023
4.7	Documentation of properties referred to Clallam County Department of Community Development for assistance with critical area ordinance compliance. Include in the quarterly progress reports and upload complete list to EAGL.	06/30/2023

Funding Distribution Summary

Recipient / Ecology Share

Funding Distribution Name	Recipient Match %	Recipient Share	Ecology Share	Total
Centennial Clean Water	25 %	$ 51,760.85	$ 155,282.53	$ 207,043.38
Total		**$ 51,760.85**	**$ 155,282.53**	**$ 207,043.38**

SPECIAL TERMS AND CONDITIONS:

SECTION 1: DEFINITIONS

Unless otherwise provided, the following terms will have the respective meanings for all purposes of this agreement:

"Administration Charge" means a charge established in accordance with Chapter 90.50A RCW and Chapter 173-98 WAC, to be used to pay Ecology's cost to administer the State Revolving Fund by placing a percentage of the interest earned in an Administrative Charge Account.

"Administrative Requirements" means the effective edition of ECOLOGY's Administrative Requirements for Recipients of Ecology Grants and Loans at the signing of this agreement.

"Annual Debt Service" for any calendar year means for any applicable bonds or loans including the loan, all interest plus all principal due on such bonds or loans in such year.

"Average Annual Debt Service" means, at the time of calculation, the sum of the Annual Debt Service for the remaining years of the loan to the last scheduled maturity of the loan divided by the number of those years.

"Acquisition" means the purchase or receipt of a donation of fee or less than fee interests in real property. These interests include, but are not limited to, conservation easements, access/trail easements, covenants, water rights, leases, and mineral rights.

"Centennial Clean Water Program" means the state program funded from various state sources.

"Contract Documents" means the contract between the RECIPIENT and the construction contractor for construction of the project.

"Cost Effective Analysis" means a comparison of the relative cost-efficiencies of two or more potential ways of solving a water quality problem as described in Chapter 173-98-730 WAC.

"Defease" or "Defeasance" means the setting aside in escrow or other special fund or account of sufficient investments and money dedicated to pay all principal of and interest on all or a portion of an obligation as it comes due.

"Effective Date" means the earliest date on which eligible costs may be incurred.

"Effective Interest Rate" means the total interest rate established by Ecology that includes the Administrative Charge.

"Estimated Loan Amount" means the initial amount of funds loaned to the RECIPIENT.

"Estimated Loan Repayment Schedule" means the schedule of loan repayments over the term of the loan based on the Estimated Loan Amount.

"Equivalency" means projects designated by ECOLOGY to meet additional federal requirements.

"Expiration Date" means the latest date on which eligible costs may be incurred.

"Final Accrued Interest" means the interest accrued beginning with the first disbursement of funds to the RECIPIENT through such time as the loan is officially closed out and a final loan repayment schedule is issued.

"Final Loan Amount" means all principal of and interest on the loan from the Project Start Date through the Project Completion Date.

"Final Loan Repayment Schedule" means the schedule of loan repayments over the term of the loan based on the Final Loan Amount.

"Forgivable Principal" means the portion of a loan that is not required to be paid back by the borrower.

"General Obligation Debt" means an obligation of the RECIPIENT secured by annual ad valorem taxes levied by the RECIPIENT and by the full faith, credit, and resources of the RECIPIENT.

"General Obligation Payable from Special Assessments Debt" means an obligation of the RECIPIENT secured by a valid general obligation of the Recipient payable from special assessments to be imposed within the constitutional and statutory tax limitations provided by law without a vote of the electors of the RECIPIENT on all of the taxable property within the boundaries of the RECIPIENT.

"Gross Revenue" means all of the earnings and revenues received by the RECIPIENT from the maintenance and operation of the Utility and all earnings from the investment of money on deposit in the Loan Fund, except (i) Utility Local Improvement Districts (ULID) Assessments, (ii) government grants, (iii) RECIPIENT taxes, (iv) principal proceeds of bonds and other obligations, or (v) earnings or proceeds (A) from any investments in a trust, Defeasance, or escrow fund created to Defease or refund Utility obligations or (B) in an obligation redemption fund or account other than the Loan Fund until commingled with other earnings and revenues of the Utility or (C) held in a special account for the purpose of paying a rebate to the United States Government under the Internal Revenue Code.

"Guidelines" means the ECOLOGY's Funding Guidelines that that correlate to the State Fiscal Year in which the project is funded.

"Initiation of Operation Date" means the actual date the Water Pollution Control Facility financed with proceeds of the loan begins to operate for its intended purpose.

"Loan" means the Washington State Water Pollution Control Revolving Fund Loan or Centennial Clean Water Fund

(Centennial) Loan made pursuant to this loan agreement.
"Loan Amount" means either an Estimated Loan Amount or a Final Loan Amount, as applicable.
"Loan Fund" means the special fund created by the RECIPIENT for the repayment of the principal of and interest on the loan.
"Loan Security" means the mechanism by which the RECIPIENT pledges to repay the loan.
"Loan Term" means the repayment period of the loan.
"Maintenance and Operation Expense" means all reasonable expenses incurred by the RECIPIENT in causing the Utility to be operated and maintained in good repair, working order, and condition including payments to other parties, but will not include any depreciation or RECIPIENT levied taxes or payments to the RECIPIENT in lieu of taxes.
"Net Revenue" means the Gross Revenue less the Maintenance and Operation Expense.
"Original Engineer's Estimate" means the engineer's estimate of construction costs included with bid documents.
"Principal and Interest Account" means, for a loan that constitutes Revenue-Secured Debt, the account created in the loan fund to be first used to repay the principal of and interest on the loan.
"Project" means the project described in this agreement.
"Project Completion Date" means the date specified in the agreement on which the Scope of Work will be fully completed. This term is only used in loan agreements.
"Project Schedule" means that schedule for the project specified in the agreement.
"Revenue-Secured Debt" means an obligation of the RECIPIENT secured by a pledge of the revenue of a utility and one not a general obligation of the RECIPIENT.
"Reserve Account" means, for a loan that constitutes a Revenue Secured Debt and if specifically identified as a term and condition of the funding agreement, the account of that name created in the loan fund to secure the payment of the principal of and interest on the loan.
"Risk-Based Determination" means an approach to sub-recipient monitoring and oversight based on risk factors associated to a RECIPIENT or project.
"Scope of Work" means the tasks and activities constituting the project.
"Section 319" means the section of the Clean Water Act that provides funding to address nonpoint sources of water pollution.
"Senior Lien Obligations" means all revenue bonds and other obligations of the RECIPIENT outstanding on the date of execution of this loan agreement (or subsequently issued on a parity therewith, including refunding obligations) or issued after the date of execution of this loan agreement having a claim or lien on the Gross Revenue of the Utility prior and superior to the claim or lien of the loan, subject only to Maintenance and Operation Expense.
"State Water Pollution Control Revolving Fund (Revolving Fund)" means the water pollution control revolving fund established by Chapter 90.50A.020 RCW.
"Termination Date" means the effective date of ECOLOGY's termination of the agreement.
"Termination Payment Date" means the date on which the RECIPIENT is required to repay to ECOLOGY any outstanding balance of the loan and all accrued interest.
"Total Eligible Project Cost" means the sum of all costs associated with a water quality project that have been determined to be eligible for ECOLOGY grant or loan funding, including any required recipient match.
"Total Project Cost" means the sum of all costs associated with a water quality project, including costs that are not eligible for ECOLOGY grant or loan funding.
"ULID" means any utility local improvement district of the RECIPIENT created for the acquisition or construction of additions to and extensions and betterments of the Utility.
"ULID Assessments" means all assessments levied and collected in any ULID. Such assessments are pledged to be paid into the Loan Fund (less any prepaid assessments permitted by law to be paid into a construction fund or account). ULID Assessments will include principal installments and any interest or penalties which may be due.
"Utility" means the sewer system, stormwater system, or the combined water and sewer system of the RECIPIENT, the Net Revenue of which is pledged to pay and secure the loan.

SECTION 2: THE FOLLOWING CONDITIONS APPLY TO ALL RECIPIENTS OF WATER QUALITY COMBINED FINANCIAL ASSISTANCE FUNDING.
The Water Quality Financial Assistance Funding Guidelines are included in this agreement by reference and are available on ECOLOGY's Water Quality Program website.
A. Architectural and Engineering Services: The RECIPIENT certifies by signing this agreement that the requirements of Chapter 39.80 RCW, "Contracts for Architectural and Engineering Services," have been, or shall be, met in procuring qualified architectural/engineering services. The RECIPIENT shall identify and separate eligible and ineligible costs in the final architectural/engineering services contract and submit a copy of the contract to ECOLOGY.

B. Acquisition: The following provisions shall be in force only if the project described in this agreement is an acquisition project:

a. Evidence of Land Value and Title. The RECIPIENT shall submit documentation of the cost of the property rights and the type of ownership interest that has been acquired.

b. Legal Description of Real Property Rights Acquired. The legal description of the real property rights purchased with funding assistance provided through this agreement (and protected by a recorded conveyance of rights to the State of Washington) shall be incorporated into the agreement before final payment.

c. Conveyance of Rights to the State of Washington. Upon purchase of real property rights (both fee simple and lesser interests), the RECIPIENT shall execute the document necessary to convey certain rights and responsibilities to ECOLOGY, on behalf of the State of Washington. The documents required will depend on the project type, the real property rights being acquired, and whether or not those rights are being acquired in perpetuity (see options below). The RECIPIENT shall use language provided by ECOLOGY, to record the executed document in the County where the real property lies, and to provide a copy of the recorded document to ECOLOGY.

Documentation Options:

1. Deed of Right. The Deed of Right conveys to the people of the state of Washington the right to preserve, protect, and/or use the property for public purposes consistent with the fund source. RECIPIENTs shall use this document when acquiring real property rights that include the underlying land. This document may also be applicable for those easements where the RECIPIENT has acquired a perpetual easement for public purposes. The RECIPIENT must obtain ECOLOGY approval on the draft language prior to executing the deed of right.

2. Assignment of Rights. The Assignment of Rights document transfers certain rights such as access and enforcement to ECOLOGY. The RECIPIENT shall use this document when an easement or lease is being acquired for water quality and habitat conservation. The Assignment of Rights requires the signature of the underlying landowner and must be incorporated by reference in the easement document.

3. Easements and Leases. The RECIPIENT may incorporate required language from the Deed of Right or Assignment of Rights directly into the easement or lease document, thereby eliminating the requirement for a separate document. Language will depend on the situation; therefore, the RECIPIENT must obtain ECOLOGY approval on the draft language prior to executing the easement or lease.

d. Real Property Acquisition and Relocation Assistance.

1. Federal Acquisition Policies. See Section 4 of this agreement for requirements specific to Section 319 and SRF funded projects.

2. State Acquisition Policies. When state funds are part of this agreement, the RECIPIENT agrees to comply with the terms and conditions of the Uniform Relocation Assistance and Real Property Acquisition Policy of the State of Washington, Chapter 8.26 RCW, and Chapter 468-100 WAC.

3. Housing and Relocation. In the event that housing and relocation costs, as required by federal law set out in subsection (1) above and/or state law set out in subsection (2) above, are involved in the execution of this project, the RECIPIENT agrees to provide any housing and relocation assistance required.

e. Hazardous Substances.

1. Certification. The RECIPIENT shall inspect, investigate, and conduct an environmental audit of the proposed acquisition site for the presence of hazardous substances, as defined in RCW 70.105D.020(10), and certify:

i. No hazardous substances were found on the site, or

ii. Any hazardous substances found have been treated and/or disposed of in compliance with applicable state and federal laws, and the site is deemed "clean."

2. Responsibility. Nothing in this provision alters the RECIPIENT's duties and liabilities regarding hazardous substances as set forth in RCW 70.105D.

3. Hold Harmless. The RECIPIENT will defend, protect and hold harmless ECOLOGY and any and all of its employees and/or agents, from and against any and all liability, cost (including but not limited to all costs of defense and attorneys' fees) and any and all loss of any nature from any and all claims or suits resulting from the presence of, or the release or threatened release of, hazardous substances on the property the RECIPIENT is acquiring.

f. Restriction On Conversion Of Real Property And/Or Facilities To Other Uses

The RECIPIENT shall not at any time convert any real property (including any interest therein) or facility acquired, developed, maintained, renovated, and/or restored pursuant to this agreement to uses other than those purposes for which funds were approved without prior approval of ECOLOGY. For acquisition projects that are term limited, such as one involving a lease or a term-limited restoration, renovation or development project or easement, this restriction on conversion shall apply only for the length of the term, unless otherwise provided in written documents or required by applicable state or

federal law. In such case, the restriction applies to such projects for the length of the term specified by the lease, easement, deed, or landowner agreement.
C. Best Management Practices (BMP) Implementation: If the RECIPIENT installs BMPs that are not approved by ECOLOGY prior to installation, the RECIPIENT assumes the risk that part or all of the reimbursement for that activity may be delayed or ineligible. For more details regarding BMP Implementation, please reference the Water Quality Financial Assistance Funding Guidelines available on ECOLOGY's Water Quality Program funding website.
D. Electronic Fund Transfers: Payment will be issued through Washington State's Office of Financial Management's Statewide Payee Desk. To receive payment you must register as a statewide vendor by submitting a statewide vendor registration form and an IRS W-9 form at website, https://ofm.wa.gov/it-systems/statewide-vendorpayee-services. If you have questions about the vendor registration process or electronic fund transfers, you can contact Statewide Payee Help Desk at (360) 407-8180 or email PayeeRegistration@ofm.wa.gov.
E. Equipment Purchase: Equipment purchases over $5,000 and not included in the scope of work or the Ecology approved construction plans and specifications, must be pre-approved by ECOLOGY's project manager before purchase. All equipment purchases over $5,000 and not included in a contract for work being completed on the funded project, must also be reported on the Equipment Purchase Report in EAGL.
F. Funding Recognition: The RECIPIENT must inform the public about ECOLOGY or any EPA (see Section 3.B for Section 319 funded or Section 5.E for SRF funded projects) funding participation in this project through the use of project signs, acknowledgement in published materials, reports, the news media, websites, or other public announcements. Projects addressing site-specific locations must utilize appropriately sized and weather-resistant signs. Sign logos are available from ECOLOGY's Financial Manager upon request.
G. Growth Management Planning: The RECIPIENT certifies by signing this agreement that it is in compliance with the requirements of Chapter 36.70A RCW, "Growth Management Planning by Selected Counties and Cities." If the status of compliance changes, either through RECIPIENT or legislative action, the RECIPIENT shall notify ECOLOGY in writing of this change within 30 days.
H. Interlocal: The RECIPIENT certifies by signing this agreement that all negotiated interlocal agreements necessary for the project are, or shall be, consistent with the terms of this agreement and Chapter 39.34 RCW, "Interlocal Cooperation Act." The RECIPIENT shall submit a copy of each interlocal agreement necessary for the project to ECOLOGY upon request.
I. Lobbying and Litigation: Costs incurred for the purposes of lobbying or litigation are not eligible for funding under this agreement.
J. Post Project Assessment Survey: The RECIPIENT agrees to participate in a brief survey regarding the key project results or water quality project outcomes and the status of long-term environmental results or goals from the project approximately three years after project completion. A representative from ECOLOGY's Water Quality Program may contact the RECIPIENT to request this data. ECOLOGY may also conduct site interviews and inspections, and may otherwise evaluate the project, as part of this assessment.
K. Project Status Evaluation: ECOLOGY may evaluate the status of this project 18 months from the effective date of this agreement. ECOLOGY's Project Manager and Financial Manager will meet with the RECIPIENT to review spending trends, completion of outcome measures, and overall project administration and performance. If the RECIPIENT fails to make satisfactory progress toward achieving project outcomes, ECOLOGY may change the scope of work, reduce grant funds, or increase oversight measures.
L. Technical Assistance: Technical assistance for agriculture activities provided under the terms of this agreement shall be consistent with the current U.S. Natural Resource Conservation Service ("NRCS") Field Office Technical Guide for Washington State and specific requirements outlined in the Water Quality Funding Guidelines. Technical assistance, proposed practices, or project designs that do not meet these standards may be eligible if approved in writing by ECOLOGY.

SECTION 3: THE FOLLOWING CONDITIONS APPLY TO SECTION 319 AND CENTENNIAL CLEAN WATER FUNDED PROJECTS BEING USED TO MATCH SECTION 319 FUNDS.
The RECIPIENT must submit the following documents to ECOLOGY before this agreement is signed by ECOLOGY:
1. Federal Funding Accountability and Transparency Act (FFATA) Form, available on the Water Quality Program website.
2. "Section 319 Initial Data Reporting" form in EAGL.
A. Data Reporting: The RECIPIENT must complete the "Section 319 Initial Data Reporting" form in EAGL before this agreement can be signed by Ecology. This form is used to gather general information about the project for EPA.
B. Funding Recognition and Outreach: In addition to Section 2.F. of these Special Terms and Conditions, the RECIPIENT shall provide signage that informs the public that the project is funded by EPA. The signage shall contain the EPA logo and follow usage requirements available at http://www2.epa.gov/stylebook/using-epa-seal-and-logo. To obtain the appropriate EPA logo or seal graphic file, the RECIPIENT may sent a request to their Ecology Financial Manager.

To increase public awareness of projects serving communities where English is not the predominant language, RECIPIENTS are encouraged to provide their outreach strategies communication in non-English languages. Translation costs for this purpose are allowable, provided the costs are reasonable.
The RECIPIENT shall use the following paragraph in all reports, documents, and signage developed under this agreement: "This project has been funded wholly or in part by the United States Environmental Protection Agency under an assistance agreement to the Washington State Department of Ecology. The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does the mention of trade names or commercial products constitute endorsement or recommendation for use."
C. Load Reduction Reporting: The RECIPIENT shall complete the "Section 319 Annual Load Reduction Reporting" form in EAGL by January 15 of each year and at project close-out. ECOLOGY may hold reimbursements until the RECIPIENT has completed the form. This form is used to gather information on best management practices (BMPs) installed and associated pollutant load reductions that were funded as a part of this project.
D. Time Extension: The RECIPIENT may request a one-time extension for up to 12 months. However, the time extension cannot exceed the time limitation established in EPA's assistance agreement. In the event a time extension is requested and approved by ECOLOGY, the RECIPIENT must complete all eligible work performed under this agreement by the expiration date.

SECTION 4: THE FOLLOWING CONDITIONS APPLY TO SECTION 319 AND STATE REVOLVING FUND (SRF) LOAN FUNDED PROJECTS ONLY.
A. Accounting Standards: The RECIPIENT shall maintain accurate records and accounts for the project (PROJECT Records) in accordance with Generally Accepted Accounting Principles (GAAP) as issued by the Governmental Accounting Standards Board (GASB), including standards related to the reporting of infrastructure assets or in accordance with the standards in Chapter 43.09.200 RCW "Local Government Accounting – Uniform System of Accounting."
B. Acquisitions: Section 319 and SRF Equivalency project RECIPIENTs shall comply with the terms and conditions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 84 Stat. 1894 (1970)--Public Law 91-646, as amended by the Surface Transportation and Uniform Relocation Assistance Act, PL 100-17-1987, and applicable regulations and procedures of the federal agency implementing that Act.

C. Audit Requirements: In accordance with 2 CFR 200.501(a), the RECIPIENT agrees to obtain a single audit from an independent auditor, if their organization expends $750,000 or more in total Federal funds in their fiscal year. The RECIPIENT must submit the form SF-SAC and a Single Audit Report Package within 9 months of the end of the fiscal year or 30 days after receiving the report from an independent auditor. The SF-SAC and a Single Audit Report Package MUST be submitted using the Federal Audit Clearinghouse's Internet Data Entry System available at: https://harvester.census.gov/fac/collect/ddeindex.html. For complete information on how to accomplish the single audit submission, go to the Federal Audit Clearinghouse Web site: http://harvester.census.gov/fac/.
D. Archaeological Resources and Historic Properties (Section 106): The RECIPIENT shall comply with the additional requirements under section 106 of the National Historic Preservation Act (NHPA, 36 CFR 800).
E. Data Universal Numbering System (DUNS) and Central Contractor Registration (CCR) Requirements: RECIPIENTs shall have a DUNS number. Unless exempted from this requirement under 2 CFR 25.110, the RECIPIENT must ensure that their organization's information in the System for Award Management (SAM), https://www.sam.gov, is kept current through project closeout. This requires that the RECIPIENT reviews and updates the information at least annually after the initial registration, and more frequently if information changes.
F. Disadvantaged Business Enterprise (DBE): General Compliance, 40 CFR, Part 33. The RECIPIENT agrees to comply with the requirements of the Environmental Protection Agency's Program for Utilization of Small, Minority, and Women's Business Enterprises (MBE/WBE) 40CFR, Part 33 in procurement under this agreement.
Six Good Faith Efforts, 40 CFR, Part 33, Subpart C. The RECIPIENT agrees to make the following good faith efforts whenever procuring construction, equipment, services, and supplies under this agreement. Records documenting compliance with the following six good faith efforts shall be retained:
1) Ensure Disadvantaged Business Enterprises are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government RECIPIENTs, this shall include placing Disadvantaged Business Enterprises on solicitation lists and soliciting them whenever they are potential sources.
2) Make information on forthcoming opportunities available to Disadvantaged Business Enterprises and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by Disadvantaged Business Enterprises in the competitive process. This includes, whenever possible, posting

solicitations for bids or proposals for a minimum of thirty (30) calendar days before the bid or proposal closing date.
3) Consider, in the contracting process, whether firms competing for large contracts could subcontract with Disadvantaged Business Enterprises. For Indian Tribal, State, and Local Government RECIPIENTs, this shall include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by Disadvantaged Business Enterprises in the competitive process.
4) Encourage contracting with a consortium of Disadvantaged Business Enterprises when a contract is too large for one of these firms to handle individually.
5) Use services and assistance of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
6) If the prime contractor awards subcontracts, require the prime contractor to take the five good faith efforts steps in paragraphs 1 through 5 above.
The RECIPIENT agrees to submit ECOLOGY's Contractor Participation Report Form D with each payment request.
Contract Administration Provisions, 40 CFR, Section 33.302. The RECIPIENT agrees to comply with the contract administration provisions of 40 CFR, Section 33.302.
Non-discrimination Provision. The RECIPIENT shall not discriminate on the basis of race, color, national origin or sex in the performance of this agreement. The RECIPIENT shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the RECIPIENT to carry out these requirements is a material breach of this agreement which may result in the termination of this contract or other legally available remedies.
This does not preclude the RECIPIENT from enacting broader nondiscrimination protections.
The RECIPIENT shall comply with all federal and state nondiscrimination laws, including but not limited to, Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and Chapter 49.60 RCW, Washington's Law Against Discrimination, and 42 U.S.C. 12101 et seq, the Americans with Disabilities Act (ADA).
In the event of the RECIPIENT's noncompliance or refusal to comply with any applicable nondiscrimination law, regulation, or policy, this agreement may be rescinded, canceled, or terminated in whole or in part and the RECIPIENT may be declared ineligible for further funding from ECOLOGY. The RECIPIENT shall, however, be given a reasonable time in which to cure this noncompliance.
The RECIPIENT shall include the following terms and conditions in contracts with all contractors, subcontractors, engineers, vendors, and any other entity for work or services pertaining to this agreement.
"The Contractor will not discriminate on the basis of race, color, national origin or sex in the performance of this Contract. The Contractor will carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under Environmental Protection Agency financial agreements. Failure by the Contractor to carry out these requirements is a material breach of this Contract which may result in termination of this Contract or other legally available remedies."
Bidder List, 40 CFR, Section 33.501(b) and (c). The RECIPIENT agrees to create and maintain a bidders list. The bidders list shall include the following information for all firms that bid or quote on prime contracts, or bid or quote subcontracts, including both MBE/WBEs and non-MBE/WBEs.
1. Entity's name with point of contact
2. Entity's mailing address, telephone number, and e-mail address
3. The procurement on which the entity bid or quoted, and when
4. Entity's status as an MBE/WBE or non-MBE/WBE
G. Electronic and information Technology (EIT) Accessibility: RECIPIENTs shall ensure that loan funds provided under this agreement for costs in the development or purchase of EIT systems or products provide individuals with disabilities reasonable accommodations and an equal and effective opportunity to benefit from or participate in a program, including those offered through electronic and information technology as per Section 504 of the Rehabilitation Act, codified in 40 CFR Part 7. Systems or products funded under this agreement must be designed to meet the diverse needs of users without barriers or diminished function or quality. Systems shall include usability features or functions that accommodate the needs of persons with disabilities, including those who use assistive technology.
H. Hotel-Motel Fire Safety Act: The RECIPIENT shall ensure that all space for conferences, meetings, conventions or training seminars funded in whole or in part with federal funds complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act (15 USC 2225a, PL 101-391, as amended). Recipients may search the Hotel-Motel National Master List at http://www.usfa.dhs.gov/applications/hotel/ to see if a property is in compliance, or to find other information about the Act. Pursuant to 15 USC 2225a.
I. Trafficking In Persons: The RECIPIENT and RECIPIENT employees that are private entities shall not engage in forms of

trafficking in persons during the period of time this agreement is effective. This includes, but is not limited to, the procurement of a commercial sex act or forced labor. The RECIPIENT shall notify ECOLOGY immediately of any information received from any source alleging a violation under this provision.

SECTION 5: THE FOLLOWING CONDITIONS APPLY TO STATE REVOLVING FUND (SRF) LOAN FUNDED PROJECTS ONLY.

The RECIPIENT must submit the following documents/forms to ECOLOGY before this agreement is signed by ECOLOGY:

1. Financial Capability Assessment Documentation
2. Opinion of RECIPIENT's Legal Council
3. Authorizing Ordinance or Resolution
4. Federal Funding Accountability and Transparency Act (FFATA) Form
5. CWSRF Federal Reporting Information form available in EAGL
6. Fiscal Sustainability Plan Certification Form (only required if the project includes construction of a wastewater or stormwater facility construction)
7. Cost and Effectiveness Analysis Certification Form

A. Alteration and Eligibility of Project: During the term of this agreement, the RECIPIENT (1) shall not materially alter the design or structural character of the project without the prior written approval of ECOLOGY and (2) shall take no action which would adversely affect the eligibility of the project as defined by applicable funding program rules and state statutes, or which would cause a violation of any covenant, condition, or provision herein.

B. American Iron and Steel (Buy American): This loan provision applies to projects for the construction, alteration, maintenance, or repair of a "treatment works" as defined in the Federal Water Pollution Control Act (33 USC 1381 et seq.) The RECIPIENT shall ensure that all iron and steel products used in the project are produced in the United States. Iron and Steel products means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials. The RECIPIENT may request waiver from this requirement from the Administrator of the Environmental Protection Agency. The RECIPIENT must coordinate all waiver requests through ECOLOGY. This provision does not apply if the engineering plans and specifications for the project were approved by ECOLOGY prior to January 17, 2014. ECOLOGY reserves the right to request documentation of RECIPIENT'S compliance with this provision.

C. Authority of RECIPIENT: This agreement is authorized by the Constitution and laws of the state of Washington, including the RECIPIENT's authority, and by the RECIPIENT pursuant to the authorizing ordinance or resolution. The RECIPIENT shall submit a copy of the authorizing ordinance or resolution to the ECOLOGY Financial Manager before this agreement shall be signed by ECOLOGY.

D. Equivalency Projects: (For designated equivalency projects only)

1. The RECIPIENT must procure architectural and engineering services in accordance with the federal requirements in Chapter 11 of Title 40, U.S.C. (see www.gpo.gov/fdsys/pkg/USCODE-2011-title40/pdf/USCODE-2011-title40-subtitleI-chap11.pdf).

E. Fiscal Sustainability Plan Certification: The RECIPIENT shall submit a completed Fiscal Sustainability Plan Certification before this agreement is signed by ECOLOGY. The Fiscal Sustainability Plan Certification is available from the ECOLOGY Financial Manager or on the Water Quality Program website.

F. Funding Recognition and Outreach: In addition to Section 2.F of these Terms and Conditions, the RECIPIENT agrees to comply with the EPA SRF Signage Guidance in order to enhance public awareness of EPA assistance agreements nationwide. The signage guidance can be found at: http://www.ecy.wa.gov/programs/wq/funding/FundPrgms/CWSRF/SignageGuidanceJune2015.pdf.

G. Insurance: The RECIPIENT shall at all times carry fire and extended insurance coverage, public liability, and property damage, and such other forms of insurance with responsible insurers and policies payable to the RECIPIENT on such of the buildings, equipment, works, plants, facilities, and properties of the Utility as are ordinarily carried by municipal or privately-owned utilities engaged in the operation of like systems, and against such claims for damages as are ordinarily carried by municipal or privately-owned utilities engaged in the operation of like systems, or it shall self-insure or participate in an insurance pool or pools with reserves adequate, in the reasonable judgment of the RECIPIENT, to protect it against loss.

H. Litigation Authority: No litigation is now pending, or to the RECIPIENT's knowledge, threatened, seeking to restrain, or enjoin:

(i) the execution of this agreement; or

(ii) the fixing or collection of the revenues, rates, and charges or the formation of the ULID and the levy and collection of ULID Assessments therein pledged to pay the principal of and interest on the loan (for revenue secured lien obligations); or

(iii) the levy and collection of the taxes pledged to pay the principal of and interest on the loan (for general obligation-secured loans and general obligation payable from special-assessment-secured loans); or
(iv) in any manner questioning the proceedings and authority under which the agreement, the loan, or the project are authorized. Neither the corporate existence, or boundaries of the RECIPIENT nor the title of its present officers to their respective offices is being contested. No authority or proceeding for the execution of this agreement has been repealed, revoked, or rescinded.
I. Loan Interest Rate and Terms: This loan agreement shall remain in effect until the date of final repayment of the loan, unless terminated earlier according to the provisions herein.
When the Project Completion Date has occurred, ECOLOGY and the RECIPIENT shall execute an amendment to this loan agreement which details the final loan amount (Final Loan Amount), and ECOLOGY shall prepare a final loan repayment schedule. The Final Loan Amount shall be the combined total of actual disbursements made on the loan and all accrued interest to the computation date.
The Estimated Loan Amount and the Final Loan Amount (in either case, as applicable, a "Loan Amount") shall bear interest based on the interest rate identified in this agreement as the "Effective Interest Rate," per annum, calculated on the basis of a 365 day year. Interest on the Estimated Loan Amount shall accrue from and be compounded monthly based on the date that each payment is mailed to the RECIPIENT. The Final Loan Amount shall be repaid in equal installments, semiannually, over the term of this loan "Loan Term" as outlined in this agreement.
J. Loan Repayment:
Sources of Loan Repayment
1. Nature of RECIPIENT's Obligation. The obligation of the RECIPIENT to repay the loan from the sources identified below and to perform and observe all other agreements and obligations on its part, contained herein, shall be absolute and unconditional, and shall not be subject to diminution by setoff, counterclaim, or abatement of any kind. To secure the repayment of the loan from ECOLOGY, the RECIPIENT agrees to comply with all of the covenants, agreements, and attachments contained herein.
2. For General Obligation. This loan is a General Obligation Debt of the RECIPIENT.
3. For General Obligation Payable from Special Assessments. This loan is a General Obligation Debt of the RECIPIENT payable from special assessments to be imposed within the constitutional and statutory tax limitations provided by law without a vote of the electors of the RECIPIENT on all of the taxable property within the boundaries of the RECIPIENT.
4. For Revenue-Secured: Lien Position. This loan is a Revenue-Secured Debt of the RECIPIENT's Utility. This loan shall constitute a lien and charge upon the Net Revenue junior and subordinate to the lien and charge upon such Net Revenue of any Senior Lien Obligations.
In addition, if this loan is also secured by Utility Local Improvement Districts (ULID) Assessments, this loan shall constitute a lien upon ULID Assessments in the ULID prior and superior to any other charges whatsoever.
5. Other Sources of Repayment. The RECIPIENT may repay any portion of the loan from any funds legally available to it.
6. Defeasance of the Loan. So long as ECOLOGY shall hold this loan, the RECIPIENT shall not be entitled to, and shall not affect, an economic Defeasance of the loan. The RECIPIENT shall not advance refund the loan.
If the RECIPIENT defeases or advance refunds the loan, it shall be required to use the proceeds thereof immediately upon their receipt, together with other available RECIPIENT funds, to repay both of the following:
(i) The Loan Amount with interest
(ii) Any other obligations of the RECIPIENT to ECOLOGY under this agreement, unless in its sole discretion ECOLOGY finds that repayment from those additional sources would not be in the public interest.
Failure to repay the Loan Amount plus interest within the time specified in ECOLOGY's notice to make such repayment shall incur Late Charges and shall be treated as a Loan Default.
7. Refinancing or Early Repayment of the Project. So long as ECOLOGY shall hold this loan, the RECIPIENT shall give ECOLOGY thirty days written notice if the RECIPIENT intends to refinance or make early repayment of the loan.
Method and Conditions on Repayments
1. Semiannual Payments. Notwithstanding any other provision of this agreement, the first semiannual payment of principal and interest on this loan shall be due and payable no later than one year after the project completion date or initiation of operation date, whichever comes first.
Thereafter, equal payments shall be due every six months.
If the due date for any semiannual payment falls on a Saturday, Sunday, or designated holiday for Washington State agencies, the payment shall be due on the next business day for Washington State agencies.
Payments shall be mailed to:
Department of Ecology
Cashiering Unit

P.O. Box 47611
Olympia WA 98504-7611
In lieu of mailing payments, electronic fund transfers can be arranged by working with ECOLOGY's Financial Manager.
No change to the amount of the semiannual principal and interest payments shall be made without a mutually signed amendment to this agreement. The RECIPIENT shall continue to make semiannual payments based on this agreement until the amendment is effective, at which time the RECIPIENT's payments shall be made pursuant to the amended agreement.
2. Late Charges. If any amount of the Final Loan Amount or any other amount owed to ECOLOGY pursuant to this agreement remains unpaid after it becomes due and payable, ECOLOGY may assess a late charge. The late charge shall be one percent per month on the past due amount starting on the date the debt becomes past due and until it is paid in full.
3. Repayment Limitations. Repayment of the loan is subject to the following additional limitations, among others: those on defeasance, refinancing and advance refunding, termination, and default and recovery of payments.
4. Prepayment of Loan. So long as ECOLOGY shall hold this loan, the RECIPIENT may prepay the entire unpaid principal balance of and accrued interest on the loan or any portion of the remaining unpaid principal balance of the Loan Amount. Any prepayments on the loan shall be applied first to any accrued interest due and then to the outstanding principal balance of the Loan Amount. If the RECIPIENT elects to prepay the entire remaining unpaid balance and accrued interest, the RECIPIENT shall first contact ECOLOGY's Revenue/Receivable Manager of the Fiscal Office.
K. Loan Security
Due Regard: For loans secured with a Revenue Obligation: The RECIPIENT shall exercise due regard for Maintenance and Operation Expense and the debt service requirements of the Senior Lien Obligations and any other outstanding obligations pledging the Gross Revenue of the Utility, and it has not obligated itself to set aside and pay into the loan Fund a greater amount of the Gross Revenue of the Utility than, in its judgment, shall be available over and above such Maintenance and Operation Expense and those debt service requirements.
Where collecting adequate gross utility revenue requires connecting additional users, the RECIPIENT shall require the sewer system connections necessary to meet debt obligations and expected operation and maintenance expenses.
Levy and Collection of Taxes (if used to secure the repayment of the loan): For so long as the loan is outstanding, the RECIPIENT irrevocably pledges to include in its budget and levy taxes annually within the constitutional and statutory tax limitations provided by law without a vote of its electors on all of the taxable property within the boundaries of the RECIPIENT in an amount sufficient, together with other money legally available and to be used therefore, to pay when due the principal of and interest on the loan, and the full faith, credit and resources of the RECIPIENT are pledged irrevocably for the annual levy and collection of those taxes and the prompt payment of that principal and interest.
Not an Excess Indebtedness: For loans secured with a general obligation pledge or a general obligation pledge on special assessments: The RECIPIENT agrees that this agreement and the loan to be made do not create an indebtedness of the RECIPIENT in excess of any constitutional or statutory limitations.
Pledge of Net Revenue and ULID Assessments in the ULID (if used to secure the repayment of this loan): For so long as the loan is outstanding, the RECIPIENT irrevocably pledges the Net Revenue of the Utility, including applicable ULID Assessments in the ULID, to pay when due the principal of and interest on the loan.
Utility Local Improvement District (ULID) Assessment Collection (if used to secure the repayment of the loan): All ULID Assessments in the ULID shall be paid into the Loan Fund and used to pay the principal of and interest on the loan.
L. Maintenance and Operation of a Funded Utility: The RECIPIENT shall, at all times, maintain and keep the funded Utility in good repair, working order, and condition.
M. Opinion of RECIPIENT's Legal Counsel: The RECIPIENT must submit an "Opinion of Legal Counsel to the RECIPIENT" to ECOLOGY before this agreement will be signed. ECOLOGY will provide the form.
N. Prevailing Wage (Davis-Bacon Act): The RECIPIENT agrees, by signing this agreement, to comply with the Davis-Bacon Act prevailing wage requirements. This applies to the construction, alteration, and repair of treatment works carried out, in whole or in part, with assistance made available by the State Revolving Fund as authorized by Section 513, title VI of the Federal Water Pollution Control Act (33 U.S.C. 1372). Laborers and mechanics employed by contractors and subcontractors shall be paid wages not less often than once a week and at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor.
The RECIPIENT shall obtain the wage determination for the area in which the project is located prior to issuing requests for bids, proposals, quotes or other methods for soliciting contracts (solicitation). These wage determinations shall be incorporated into solicitations and any subsequent contracts. The RECIPIENT shall ensure that the required EPA contract language regarding Davis-Bacon Wages is in all contracts and sub contracts in excess of $2,000. The RECIPIENT shall maintain records sufficient to document compliance with the Davis-Bacon Act, and make such records available for review upon request.
The RECIPIENT also agrees, by signing this agreement, to comply with State Prevailing Wages on Public Works, Chapter

39.12 RCW, as applicable. Compliance may include the determination whether the project involves "public work" and inclusion of the applicable prevailing wage rates in the bid specifications and contracts. The RECIPIENT agrees to maintain records sufficient to evidence compliance with Chapter 39.12 RCW, and make such records available for review upon request.

O. Progress Reports: RECIPIENTS funded with State Revolving Fund Loan or Forgivable Principal shall include the following verification statement in the "General Comments" text box of each progress report.

"We verify that we are in compliance with all the requirements as outlined in our funding agreement(s) with the Department of Ecology. This includes but is not limited to:

- The Davis-Bacon Act, 29 CFR (If applicable)
- Washington State Prevailing Wage Rate, Chapter 39.12 RCW (Pertaining to all recipients)
- The Disadvantaged Business Enterprise (DBE), 40 CFR, Part 33"

P. Representations and Warranties: The RECIPIENT represents and warrants to ECOLOGY as follows:

Application: Material Information. All information and materials submitted by the RECIPIENT to ECOLOGY in connection with its loan application were, when made, and are, as of the date the RECIPIENT signs this agreement, true and correct. There is no material adverse information relating to the RECIPIENT, the project, the loan, or this agreement known to the RECIPIENT, which has not been disclosed in writing to ECOLOGY.

Existence; Authority. It is a duly formed and legally existing municipal corporation or political subdivision of the state of Washington or a federally recognized Indian Tribe. It has full corporate power and authority to execute, deliver, and perform all of its obligations under this agreement and to undertake the project identified herein.

Certification. Each payment request shall constitute a certification by the RECIPIENT to the effect that all representations and warranties made in this loan agreement remain true as of the date of the request and that no adverse developments, affecting the financial condition of the RECIPIENT or its ability to complete the project or to repay the principal of or interest on the loan, have occurred since the date of this loan agreement. Any changes in the RECIPIENT's financial condition shall be disclosed in writing to ECOLOGY by the RECIPIENT in its request for payment.

Q. Sale or Disposition of Funded Utility: The RECIPIENT shall not sell, transfer, or otherwise dispose of any of the works, plant, properties, facilities, or other part of the funded Utility or any real or personal property comprising a part of the funded Utility unless:

1. The facilities or property transferred are not material to the operation of the funded Utility, or have become unserviceable, inadequate, obsolete, or unfit to be used in the operation of the funded Utility or are no longer necessary, material, or useful to the operation of the funded Utility; or
2. The aggregate depreciated cost value of the facilities or property being transferred in any fiscal year comprises no more than three percent of the total assets of the funded Utility; or
3. The RECIPIENT receives from the transferee an amount equal to an amount which will be in the same proportion to the net amount of Senior Lien Obligations and this LOAN then outstanding (defined as the total amount outstanding less the amount of cash and investments in the bond and loan funds securing such debt) as the Gross Revenue of the funded Utility from the portion of the funded Utility sold or disposed of for the preceding year bears to the total Gross Revenue for that period.
4. Expressed written agreement by the ECOLOGY-.

The proceeds of any transfer under this paragraph must be used (1) to redeem promptly, or irrevocably set aside for the redemption of, Senior Lien Obligations and to redeem promptly the loan, and (2) to provide for part of the cost of additions to and betterments and extensions of the Utility.

R. Sewer-Use Ordinance or Resolution for Funded Wastewater Facility Projects: If not already in existence, the RECIPIENT shall adopt and shall enforce a sewer-use ordinance or resolution. Such ordinance or resolution shall be submitted to ECOLOGY upon request.

The sewer use ordinance must include provisions to:

1) Prohibit the introduction of toxic or hazardous wastes into the RECIPIENT's sewer system.
2) Prohibit inflow of stormwater into separated sewer systems.
3) Require that new sewers and connections be properly designed and constructed.

S. Termination and Default:

Termination and Default Events

1. For Insufficient ECOLOGY or RECIPIENT Funds. ECOLOGY may terminate this loan agreement for insufficient ECOLOGY or RECIPIENT funds.
2. For Failure to Commence Work. ECOLOGY may terminate this loan agreement for failure of the RECIPIENT to commence project work.

3. Past Due Payments. The RECIPIENT shall be in default of its obligations under this loan agreement when any loan repayment becomes 60 days past due.
4. Other Cause. The obligation of ECOLOGY to the RECIPIENT is contingent upon satisfactory performance in full by the RECIPIENT of all of its obligations under this loan agreement. The RECIPIENT shall be in default of its obligations under this loan agreement if, in the opinion of ECOLOGY, the RECIPIENT has unjustifiably failed to perform any obligation required of it by this loan agreement.
Procedures for Termination. If this loan agreement is terminated prior to project completion, ECOLOGY shall provide to the RECIPIENT a written notice of termination at least five working days prior to the effective date of termination (the "Termination Date"). The written notice of termination by the ECOLOGY shall specify the Termination Date and, when applicable, the date by which the RECIPIENT must repay any outstanding balance of the loan and all accrued interest (the "Termination Payment Date").
Termination and Default Remedies
No Further Payments. On and after the Termination Date, or in the event of a default event, ECOLOGY may, at its sole discretion, withdraw the loan and make no further payments under this agreement.
Repayment Demand. In response to an ECOLOGY initiated termination event, or in response to a loan default event, ECOLOGY may at its sole discretion demand that the RECIPIENT repay the outstanding balance of the Loan Amount and all accrued interest.
Interest after Repayment Demand. From the time that ECOLOGY demands repayment of funds, amounts owed by the RECIPIENT to ECOLOGY shall accrue additional interest at the rate of one percent per month, or fraction thereof.
Accelerate Repayments. In the event of a default, ECOLOGY may, in its sole discretion, declare the principal of and interest on the loan immediately due and payable, subject to the prior lien and charge of any outstanding Senior Lien Obligation upon the Net Revenue. That is, the loan is not subject to acceleration so long as any Senior Lien Obligations are outstanding. Repayments not made immediately upon such acceleration will incur Late Charges.
Late Charges. All amounts due to ECOLOGY and not paid by the RECIPIENT by the Termination Payment Date or after acceleration following a default event, as applicable, shall incur late charges.
Intercept State Funds. In the event of a default event and in accordance with Chapter 90.50A.060 RCW, "Defaults," any state funds otherwise due to the RECIPIENT may, at ECOLOGY's sole discretion, be withheld and applied to the repayment of the loan.
Property to ECOLOGY. In the event of a default event and at the option of ECOLOGY, any personal property (equipment) acquired under this agreement may, in ECOLOGY's sole discretion, become ECOLOGY's property. In that circumstance, ECOLOGY shall reduce the RECIPIENT's liability to repay money by an amount reflecting the fair value of such property.
Documents and Materials. If this agreement is terminated, all finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, and reports or other materials prepared by the RECIPIENT shall, at the option of ECOLOGY, become ECOLOGY property. The RECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.
Collection and Enforcement Actions. In the event of a default event, the state of Washington reserves the right to take any actions it deems necessary to collect the amounts due, or to become due, or to enforce the performance and observance of any obligation by the RECIPIENT, under this agreement.
Fees and Expenses. In any action to enforce the provisions of this agreement, reasonable fees and expenses of attorneys and other reasonable expenses (including, without limitation, the reasonably allocated costs of legal staff) shall be awarded to the prevailing party as that term is defined in Chapter 4.84.330 RCW.
Damages. Notwithstanding ECOLOGY's exercise of any or all of the termination or default remedies provided in this agreement, the RECIPIENT shall not be relieved of any liability to ECOLOGY for damages sustained by ECOLOGY and/or the state of Washington because of any breach of this agreement by the RECIPIENT. ECOLOGY may withhold payments for the purpose of setoff until such time as the exact amount of damages due ECOLOGY from the RECIPIENT is determined.
T. User-Charge System for Funded Utilities: The RECIPIENT certifies that it has the legal authority to establish and implement a user-charge system and shall adopt a system of user-charges to assure that each user of the funded utility shall pay its proportionate share of the cost of operation and maintenance, including replacement during the design life of the project. The user-charge system will include provisions for a connection charge.
In addition, the RECIPIENT shall regularly evaluate the user-charge system, at least annually, to ensure the system provides adequate revenues necessary to operate and maintain the funded utility, to establish reserves to pay for replacement, and to repay the loan.

AUTHORIZING SIGNATURES

All other terms and conditions of the original Agreement including any Amendments remain in full force and effect, except as expressly provided by this Amendment.

The signatories to this Amendment represent that they have the authority to execute this Amendment and bind their respective organizations to this Amendment.

This amendment will be effective 06/30/2023.

IN WITNESS WHEREOF: the parties hereto, having read this Amendment in its entirety, including all attachments, do agree in each and every particular and have thus set their hands hereunto.

Washington State
Department of Ecology

By: _____

Vincent McGowan, P.E. Date

Water Quality
Program Manager

Clallam County - Health and Human Services

By: _____

Mike W French Date

Commissioner

Template Approved to Form by
Attorney General's Office

2e

APR 16 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff

WORK SESSION ☒ **Meeting Date: 4/8/24**

REGULAR AGENDA ☒ **Meeting Date: 4/16/24**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☒ Contract/Agreement/MOU - Contract # 815-24-03
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary: This is a 5 year renewal of a longstanding partnership between the Forest Service and the Sheriff's Office. The Forest Service will reimburse salary costs of an assigned Work Crew supervisor as well as vehicle costs for clean-up efforts on forest service lands. This agreement provides a benefit for public lands as well as an opportunity for inmates to develop beneficial work habits. Up to $57,194 can be reimbursed until contract expiration January 31, 2029.

Budgetary impact: Already included in budget

Recommended action: BOCC approval

County Official signature & print name: Brian King, Sheriff

Name of Employee/Stakeholder attending meeting: Don Wenzl

Relevant Departments: Sheriff

Date submitted: 3/20/24

FS Agreement No. 24-PA-11060900-172

Cooperator Agreement No. 815-24-03

PARTICIPATING AGREEMENT
Between
CLALLAM COUNTY
And The
USDA, FOREST SERVICE
OLYMPIC NATIONAL FOREST

This PARTICIPATING AGREEMENT is hereby entered into by and between Clallam County, hereinafter referred to as "the County," and the United States Department of Agriculture (USDA), Forest Service, Olympic National Forest, hereinafter referred to as the "U.S. Forest Service," under the authority: Secure Rural Schools and Community Self-Determination Act of 2000, Public Law 106-393, 16 U.S.C. 500, as reauthorized and amended.

Background: For years, the Clallam County Sherriff's Office has partnered with Olympic National Forest to facilitate and implement work on National Forest lands through an inmate crew. This participating agreement has provided benefits to public land and given inmates opportunities to develop appropriate work habits while in rehabilitation. This new agreement renews this longstanding partnership for 5 additional years. Clallam County application was selected for funding and accomplishment by the Secure Rural Schools Resource Advisory Committee, Olympic National Forest.

Title: Corrections Work Crew

I. PURPOSE:

The purpose of this agreement is to document the cooperation between the parties to facilitate and accomplish work projects on U.S. Forest Service lands within Clallam County by hosting the County Sheriff's Department Work Crew to perform work for public benefit while providing opportunities for participating inmates to learn work skills and develop appropriate work habits. Projects accomplished will be in accordance with the following provisions and the hereby incorporated Financial Plan, attached as Exhibit A.

II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

The U.S. Forest Service is responsible for the protection, development, and improvement of National Forest System (NFS) lands and has wide ranging resource management responsibilities in furtherance of their mission in "Caring for the Land and Serving People." The County believes that participating with the U.S. Forest Service in this mission is a means of providing healthful, wholesome, and educational outdoor activity, and valuable vocational training, for inmates classified by the County as minimum or medium security. These

training activities will aid the inmates in successfully re-entering society with practical skills and a viable work ethic.

It is because of this mutual interest that the U.S. Forest Service and County desire to cooperate in a program of improving resources on public lands and to do such work with inmate crews. This agreement facilitates the realization of these objectives for both parties to their mutual benefit, as well as the benefit of the public.

In consideration of the above premises, the parties agree as follows:

III. COUNTY SHALL:

A. LEGAL AUTHORITY. **COUNTY** shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.

B. Assume responsibility for the selection of inmates in accordance with the County rules and regulations and within the limits and responsibilities established by this Agreement for accomplishment of U.S. Forest Service projects.

C. Assume responsibility and provide basic needs of inmates during project performance, including but not limited to:

a. Custody and security of work crew participants.

b. Standard safety equipment such as hard hats, boots, goggles, gloves, field clothing appropriate to the season and job to be performed.

c. Meals at work site(s).

d. Transportation for the inmates to and from worksite(s).

e. Hand and small power tools to perform the work. Any specialized tools provided by the U.S. Forest Service will be returned at the end of the project in like condition, allowing for normal wear and use.

D. Provide one five (5) person inmate crew and one (1) fulltime County Work Crew Officer for supervision of inmates assigned to a work project. The designated Work Crew Supervisor shall provide all work instructions including safety instructions, equipment, tools, and will document and maintain the number of hours worked and type of work performed.

E. Contact the U.S. Forest Service project lead for work projects assigned with specific timeframes if the crew if unable to perform due to illness of inmate(S) or Work Crew Supervisor is unavailable. The County, at its sole discretion, may reassign or suspend all or part of its work crew in circumstances involving fire, riot, or other emergencies.

Every reasonable effort should be made to contact the U.S. Forest Service Program Coordinator in these circumstances.

F. The County agrees to provide necessary inmate worker insurance in that it is a self-insured government entity. Insurance provided will be in accordance with County Policy and in compliance with applicable State statute(s).

G. Notify the U.S. Forest Service Project Coordinator designated in this agreement if an inmate in injured during the performance of U.S. Forest Service projects.

H. Provide monthly tally sheets summarizing projects completed and hours worked. Tally sheet will contain sufficient information to break out both Supervisor and inmate hours and to adequately support billings for services performed.

IV. THE U.S. FOREST SERVICE SHALL:

A. PAYMENT/REIMBURSEMENT. The U.S. Forest Service shall reimburse the the County for the U.S. Forest Service's share of actual expenses incurred, not to exceed **$57,194.00** as shown in the Financial Plan. In order to approve a Request for Reimbursement, the U.S. Forest Service shall review such requests to ensure payments for reimbursement are in compliance and otherwise consistent with the terms of the agreement. The U.S. Forest Service shall make payment upon receipt of the County's **quarterly** invoice. Each invoice from the County shall display the U.S. Forest Service agreement number, total project costs for the billing period, separated by U.S. Forest Service and the County's share. In-kind contributions must be displayed as a separate line item and must not be included in the total project costs available for reimbursement. The final invoice must display the County's full match towards the project, as shown in the financial plan, and be submitted no later than 120 days from the expiration date.

Each invoice must include, at a minimum:

1. **COUNTY**'s name, address, and telephone number.
2. U.S. Forest Service agreement number.
3. Invoice date.
4. Performance dates of the work completed (start & end).
5. Total invoice amount for the billing period, separated by the U.S. Forest Service and **COUNTY** share with in-kind contributions displayed as a separate line item.
6. Display all costs, both cumulative and for the billing period, by separate cost element as shown on the financial plan.
7. Cumulative amount of U.S. Forest Service payments to date.
8. Statement that the invoice is a request for payment by "reimbursement".
9. If using SF-270, a signature is required.
10. Invoice Number, if applicable.

The invoice must be forwarded to:

EMAIL: SM.FS.ASC_GA@USDA.GOV
FAX: 877-687-4894
POSTAL: USDA Forest Service
Budget & Finance - Grants and Agreements
4000 Masthead St, NE
Albuquerque, NM 87109

Send a copy to: elizabeth.cusanelli@usda.gov

B. Initiate modifications as authorized under Section V for changes in funding or project scope.

C. Provide to the Crew Supervisor a project list and accomplishment timeframes for each project.

D. Provide the necessary technical assistance to ensure projects are completed according to U.S. Forest Service requirements. This includes providing training and instruction to the Work Crew Supervisor, and providing on-site support, as necessary for work accomplishment.

E. Provide the County with specialized tools and equipment as necessary to accomplish work projects. All U.S. Forest Service-provided tools, equipment, and unused materials will remain the property of the U.S. Forest Service.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Project Contact	Cooperator Financial Contact
Alicia Newhouse 223 E. 4th Street, Suite 12 Port Angeles, WA 98362-3015 360-417-2592 alicia.newhouse@clallamcountywa.gov	Elizabeth Waknitz 223 E. 4th Street, Suite 12 Port Angeles, WA 98362-3015 360-417-2393 elizabeth.waknitz@clallamcountywa.gov

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact

Elizabeth Cusanelli 437 Tillicum Lane Forks, WA 98331 360-640-8269 Elizabeth.cusanelli@usda.gov	Cassandra McCarthy Grants Management Specialist Cassandra.mccarthy@usda.gov

B. NOTICES. Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or the County are sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.

To the County, at the address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

C. PARTICIPATION IN SIMILAR ACTIVITIES. This agreement in no way restricts the U.S. Forest Service or the County from participating in similar activities with other public or private agencies, organizations, and individuals.

D. ENDORSEMENT. Any of the County's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of the County's products or activities.

E. USE OF U.S. FOREST SERVICE INSIGNIA. In order for the County to use the U.S. Forest Service Insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted from the U.S. Forest Service's Office of Communications (Washington Office). A written request will be submitted by the U.S. Forest Service to the Office of Communications Assistant Director, Visual Information and Publishing Services, prior to use of the insignia. The U.S. Forest Service will notify the the County when permission is granted.

F. NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANTS. **COUNTY** agree(s) that any of the County's employees, volunteers, and program participants shall not be deemed to be Federal employees for any purposes including Chapter 171 of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as the County has hereby willingly agreed to assume these responsibilities.

Further, the County shall provide any necessary training to the County's employees, volunteers, and program participants to ensure that such personnel are capable of

performing tasks to be completed. COUNTY shall also supervise and direct the work of its employees, volunteers, and participants performing under this agreement.

G. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.

H. NONDISCRIMINATION. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, and so forth.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

I. ELIGIBLE WORKERS. **COUNTY** shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). **COUNTY** shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract awarded under this agreement.

J. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). **COUNTY** shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this agreement in the System for Award Management (SAM) until receipt of final payment. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or agreement term(s). Any change to the original UEI provided in this agreement will result in termination of this agreement and de-obligation of any remaining funds. For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.

K. STANDARDS FOR FINANCIAL MANAGEMENT.

1. Financial Reporting

COUNTY shall provide complete, accurate, and current financial disclosures of the project or program in accordance with any financial reporting requirements, as set forth in the financial provisions.

2. Accounting Records

COUNTY shall continuously maintain and update records identifying the source and use of funds. The records shall contain information pertaining to the agreement, authorizations, obligations, unobligated balances, assets, outlays, and income.

3. Internal Control

COUNTY shall maintain effective control over and accountability for all U.S. Forest Service funds, real property, and personal property assets. **COUNTY** shall keep effective internal controls to ensure that all United States Federal funds received are separately and properly allocated to the activities described in the agreement and used solely for authorized purposes.

4. Source Documentation

COUNTY shall support all accounting records with source documentation. These documentations include, but are not limited to, cancelled checks, paid bills, payrolls, contract and contract documents. These documents must be made available to the U.S. Forest Service upon request.

L. OVERPAYMENT. Any funds paid to the County in excess of the amount entitled under the terms and conditions of this agreement constitute a debt to the Federal Government. The following must also be considered as a debt or debts owed by the County to the U.S. Forest Service:

- Any interest or other investment income earned on advances of agreement funds; or

- Any royalties or other special classes of program income which, under the provisions of the agreement, are required to be returned;

If this debt is not paid according to the terms of the bill for collection issued for the overpayment, the U.S. Forest Service may reduce the debt by:

1. Making an administrative offset against other requests for reimbursement.
2. Withholding advance payments otherwise due to the County.
3. Taking other action permitted by statute (31 U.S.C. 3716 and 7 CFR, Part 3, Subpart B).

Except as otherwise provided by law, the U.S. Forest Service may charge interest on an overdue debt.

M. AGREEMENT CLOSE-OUT. Within 120 days after expiration or notice of termination **COUNTY** shall close out the agreement.

Any unobligated balance of cash advanced to the County must be immediately refunded to the U.S. Forest Service, including any interest earned in accordance with 7CFR3016.21/2CFR 215.22.

Within a maximum of 120 days following the date of expiration or termination of this agreement, all financial performance and related reports required by the terms of the agreement must be submitted to the U.S. Forest Service by the County.

If this agreement is closed out without audit, the U.S. Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

N. PROGRAM MONITORING AND PROGRAM PERFORMANCE REPORTS. The parties to this agreement shall monitor the performance of the agreement activities to ensure that performance goals are being achieved.

Performance reports must contain information on the following:

- A comparison of actual accomplishments to the goals established for the period. Wherever the output of the project can be readily expressed in numbers, a computation of the cost per unit of output, if applicable.

- Reason(s) for delay if established goals were not met.

- Additional pertinent information.

COUNTY shall submit **annual** performance reports to the U.S. Forest Service Program Manager. These reports are due 90 days after the reporting period. The final performance report must be submitted either with the County's final payment request, or separately, but not later than 120 days from the expiration date of the agreement.

O. RETENTION AND ACCESS REQUIREMENTS FOR RECORDS. COUNTY shall retain all records pertinent to this agreement for a period of no less than 3 years from the expiration or termination date. As used in this provision, records includes books, documents, accounting procedures and practice, and other data, regardless of the type or format. COUNTY shall provide access and the right to examine all records related to this agreement to the U.S. Forest Service, Inspector General, or Comptroller General or their authorized representative. The rights of access in this section must not be limited to the required retention period but must last as long as the records are kept.

If any litigation, claim, negotiation, audit, or other action involving the records has been started before the end of the 3-year period, the records must be kept until all issues are resolved, or until the end of the regular 3-year period, whichever is later.

Records for nonexpendable property acquired in whole or in part, with Federal funds must be retained for 3 years after its final disposition.

P. FREEDOM OF INFORMATION ACT (FOIA). Public access to grant or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2008 Farm Bill).

Q. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.

R. FUNDING EQUIPMENT. Federal funding under this agreement is not available for reimbursement of the County's purchase of equipment. Equipment is defined as having a fair market value of $5,000 or more per unit and a useful life of over one year.

S. PROPERTY IMPROVEMENTS. Improvements placed by the County on National Forest System land at the direction or with the approval of the U.S. Forest Service becomes property of the United States. These improvements are subject to the same regulations and administration of the U.S. Forest Service as would other national forest improvements of a similar nature. No part of this agreement entitles the County to any interest in the improvements, other than the right to use them under applicable U.S. Forest Service Regulations.

T. TRAINING, EVALUATION, AND TRAINING, EVALUATION, AND CERTIFICATION OF SAWYERS USED BY COOPERATORS. Any employee or volunteer of the cooperator who will use chain saws or crosscut saws on National Forest System lands under this agreement must be trained, evaluated, and certified in accordance with Forest Service Manual 2358. The cooperator is responsible for providing sawyer training, evaluation, and certification for the cooperator's employees and volunteers, unless the U.S. Forest Service and the cooperator determine it is not in the best interest of the partnership for the cooperator to provide sawyer training and evaluation. In these circumstances, the U.S. Forest Service, upon

request and upon availability of Agency resources, may assist with conducting sawyer training and evaluation for the cooperator's employees and volunteers. Cooperator employees and volunteers who will use chain saws and/or crosscut saws on National Forest System lands must be certified by the cooperator. Only those cooperator organizations with an approved sawyer training, evaluation, and certification program may conduct sawyer training, evaluation, and certification. Any employee or volunteer of the cooperator who will use other types of saws, such as handsaws to cut small diameter material, brush saws, and pole saws, must be trained in accordance with Forest Service Handbook 6709.12, Chapter 40, section 41.3. The cooperator is responsible for providing that training.

U. U.S. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS AND ELECTRONIC MEDIA. **COUNTY** shall acknowledge U.S. Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this agreement.

V. REMEDIES FOR COMPLIANCE RELATED ISSUES. If the County materially fail(s) to comply with any term of the agreement, whether stated in a Federal statute or regulation, an assurance, or the agreement, the U.S. Forest Service may take one or more of the following actions:

1. Temporarily withhold cash payments pending correction of the deficiency by the County or more severe enforcement action by the U.S. Forest Service;

2. Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance;

3. Wholly or partly suspend or terminate the current agreement for the County's program;

4. Withhold further awards for the program, or

5. Take other remedies that may be legally available, including debarment procedures under 2 CFR part 417.

W. TERMINATION BY MUTUAL AGREEMENT. This agreement may be terminated, in whole or part, as follows:

1. When the U.S. Forest Service and the County agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.

2. By 30 days written notification by the County to the U.S. Forest Service setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated. If the U.S. Forest Service decides that the remaining portion of the agreement will not accomplish the purposes for

which the agreement was made, the U.S. Forest Service may terminate the agreement in its entirety.

Upon termination of an agreement, the County shall not incur any new obligations for the terminated portion of the agreement after the effective date, and shall cancel as many outstanding obligations as possible. The U.S. Forest Service shall allow full credit to the County for the U.S. Forest Service share of obligations that cannot be cancelled and were properly incurred by the County up to the effective date of the termination. Excess funds must be refunded within 60 days after the effective date of termination.

X. ALTERNATE DISPUTE RESOLUTION – PARTNERSHIP AGREEMENT. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.

Y. DEBARMENT AND SUSPENSION. **COUNTY** shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should the County or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.

Z. PROHIBITION AGAINST INTERNAL CONFIDENTIAL AGREEMENTS. All non federal government entities working on this agreement will adhere to the below provisions found in the Consolidated Appropriations Act, 2016, Pub. L. 114-113, relating to reporting fraud, waste and abuse to authorities:

(a) The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (a) of this award provision are no longer in effect.

(c) The prohibition in paragraph (a) of this award provision does not contravene requirements applicable to any other form issued by a

Federal department or agency governing the nondisclosure of classified information.

(d) If the Government determines that the recipient is not in compliance with this award provision, it:

(1) Will prohibit the recipient's use of funds under this award, in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
(2) May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

AA. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.

BB. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through **January 31, 2029**, at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.

CC. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In Witness Whereof, the parties hereto have executed this agreement as of the last date written below.

MIKE FRENCH, Commissioner, District 3 Date
Clallam County

KELLY D. LAWRENCE, Forest Supervisor Date
U.S. Forest Service, Olympic National Forest

The authority and format of this agreement (24-PA-11060900-172) have been reviewed and approved for signature.

CYNTHIA MOSCOSO Digitally signed by CYNTHIA MOSCOSO Date: 2024.03.05 06:58:51 -08'00'

CYNTHIA L. MOSCOSO Date
U.S. Forest Service Grants Management Specialist

Approved as to form only by

Bert Dee Boughton
Civil Deputy Prosecuting Attorney
Clallam County

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

U.S. Forest Service

OMB 0596-0217
FS-1500-17B

Attachment: Exhibit A

USFS Agreement No.: 24-PA-11060900-172 Mod. No.: 0
Cooperator Agreement No.:

Note: This Financial Plan may be used when:
(1) No program income is expected and
(2) The Cooperator is not giving cash to the FS and
(3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		
	(a)	(b)	(c)	(d)	
COST ELEMENTS	Noncash	Cash to Cooperator	Noncash	In-Kind	(e) Total
Direct Costs					
Salaries/Labor	$2,160.00	$50,440.00	$50,130.00	$76,339.00	$179,069.00
Travel	$0.00	$6,600.00	$12,800.00	$0.00	$19,400.00
Equipment	$0.00	$0.00	$0.00	$0.00	$0.00
Supplies/Materials	$1,000.00	$154.00	$0.00	$0.00	$1,154.00
Printing	$0.00	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00	$0.00
Other					$0.00
Subtotal	$3,160.00	$57,194.00	$62,930.00	$76,339.00	$199,623.00
Coop Indirect Costs		$0.00	$0.00		$0.00
FS Overhead Costs	$505.60				$505.60
Total	$3,665.60	$57,194.00	$62,930.00	$76,339.00	
Total Project Value:					$200,128.60

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 30.41%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 69.59%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Recreation Management Specialist		$190.00	10.00		$1,900.00
Recreation Program Supervisor		$260.00	1.00		$260.00
Total Salaries/Labor					**$2,160.00**
Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
trash bags, lumber		1.00	$1,000.00		$1,000.00
Total Supplies/Materials					**$1,000.00**
Subtotal Direct Costs			$3,160.00		
Forest Service Overhead Costs					
Current Overhead Rate	Subtotal Direct Costs				Total
16.00%	$3,160.00				$505.60
Total FS Overhead Costs					**$505.60**
TOTAL COST			**$3,665.60**		

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Salaries/Labor

Standard Calculation

Job Description		Cost/Day	# of Days		Total
Crew Supervisor		$520.00	97.00		$50,440.00

Total Salaries/Labor	**$50,440.00**

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips		Total
Van for transport use		$200.00	33.00		$6,600.00

Total Travel	**$6,600.00**

Supplies/Materials

Standard Calculation

Supplies/Materials		# of Items	Cost/Item	Total
misc supplies		1.00	$154.00	$154.00

Total Supplies/Materials	**$154.00**

Subtotal Direct Costs	$57,194.00

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs			Total
	$57,194.00			$0.00

Total Coop. Indirect Costs	**$0.00**
TOTAL COST	**$57,194.00**

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Salaries/Labor

Standard Calculation

Job Description		Cost/Day	# of Days		Total
Crew supervisor training time		$520.00	5.00		$2,600.00
inmate crew housing (97 days x 5 people = 485 days of housing		$90.00	485.00		$43,650.00
Administrative staff time		$776.00	5.00		$3,880.00

Total Salaries/Labor **$50,130.00**

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips		Total
van use cost		$200.00	64.00		$12,800.00

Total Travel **$12,800.00**

Subtotal Direct Costs $62,930.00

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs			Total
	$62,930.00			$0.00

Total Coop. Indirect Costs **$0.00**

TOTAL COST $62,930.00

WORKSHEET FOR

Cooperator In-Kind Contribution Cost Analysis, Column (d)					
Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Value of inmate labor (5 people, 10 hour days, 15.74 minimum wage rate)		$787.00	97.00		$76,339.00
Total Salaries/Labor					**$76,339.00**

Subtotal Direct Costs	$76,339.00
TOTAL COST	**$76,339.00**

APR 16 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff

WORK SESSION ☒ **Meeting Date: 4/8/24**

REGULAR AGENDA ☒ **Meeting Date: 4/16/24**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☒ Contract/Agreement/MOU - Contract # 811-24-06
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary: This agreement replaces and formalizes an earlier Memorandum of Understanding between the Park Service and the Sheriff's Office. Due to the extensive boundary our County shares with the National Park, law enforcement officers from either agency frequently need to work together. This agreement outlines each jurisdiction and the requirements for officers to assist and enforce across the boundary line. This cooperative arrangement provides the most expedient and effective response to enhance the safety of our communities.

Budgetary impact: No effect on budget.

Recommended action: BOCC approval

County Official signature & print name: Brian King, Sheriff

Name of Employee/Stakeholder attending meeting: _Amy Bundy_

Relevant Departments: _____Sheriff_____

Date submitted: 3/21/24

811-24-06

GENERAL AGREEMENT
BETWEEN
THE UNITED STATE DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE
AND
CLALLAM COUNTY SHERIFF'S OFFICE

This General Agreement (Agreement) is entered into between the United States Department of the Interior, National Park Service (NPS), acting through the Superintendent, Olympic National Park (Park) and Clallam County. The Sheriff, Clallam County Sheriff's Office (CCSO), will have primary responsibility on behalf of Clallam County to implement and carry out this Agreement. Throughout this Agreement, the NPS and the Clallam County may be jointly referred to as the "Parties."

I. Background and Objectives

The Parties recognize that violations affecting the safety and welfare of citizens, property, and resources under their protection frequently involve individuals and groups operating across jurisdictional boundaries. Both agencies also recognize that the most effective and sometimes only method to detect, deter, and solve these crimes is through cooperative efforts.

The Parties therefore conclude that cooperation in the exercise of law enforcement capabilities across boundaries will better protect public safety and promote general welfare.

II. Authorities

NPS has exclusive jurisdiction over the area of the Park established prior to 1941, which includes the area of the Park near the City of Port Angeles. 16 U.S.C. § 256. Pursuant to 54 U.S.C § 102701(a)(1) Secretary of the Interior is authorized "to designate . . . certain officers or employees of the Department of the Interior who shall maintain law and order and protect persons and property within" a system unit of the National Park Service, *e.g.*, the Park.

NPS has the authority pursuant to 54 U.S.C. § 102701(b)(2), to cooperate with CCSO for the enforcement of laws and ordinances under which CCSO operates. In addition, NPS may designate CCSO officers, with the concurrence of CCSO, to (A) "act as special police officers" in the Park "when supplemental law enforcement personnel may be needed; and, (B) exercise the powers and authority provided by" 54 U.S.C. 102701(a)(2)(A)-(D) to carry firearms, make arrests, execute warrants or other processes and conduct investigations pursuant to provisions of Federal law. 54 U.S.C. § 102701(b)(1)(A)-(B). These powers and authority are more fully set forth in Section III of this Agreement.

NPS also has the authority under 54 U.S.C. § 102711 "to render emergency rescue, firefighting, and cooperative assistance to nearby law enforcement and fire prevention agencies and for related purposes" outside the Park.

The Washington Interlocal Cooperation Act (ICA) authorizes Clallam County to enter into this Agreement with NPS to jointly exercise powers of their respective agencies. Wash. Rev. Code § 39.34. The Clallam County Sheriff has, under the authority of RCW 36.28.20, the power to appoint special deputies to act on his behalf to assist him in the accomplishment of his duties as defined by RCW Chapter 36.28.

III. Statement of Work

The NPS and CCSO agree as follows:

A. Within NPS Jurisdiction – Law Enforcement Assistance Pursuant to 54 USC § 102701:

1. NPS shall enforce all applicable federal laws within the Park.

2. Within the boundaries of the Park, CCSO law enforcement assistance may be warranted from an unexpected occurrence that requires immediate action and may include one or more of the following:

   - Emergency responses such as life or death incidents, serious injury/fatality accident/incident scenes, crime scenes involving the protection of human life, officer in trouble, threat(s) to health or safety of the public;

   - Probable cause felonies and felonies committed in the presence of CCSO Law Enforcement personnel;

   - Misdemeanors committed in the presence of CCSO law enforcement personnel that pose an immediate threat to public health, safety, or property.

3. In situations within the Park where CCSO is providing law enforcement assistance CCSO will cooperate fully with the NPS law enforcement ranger having command of the incident. However, CCSO and NPS will remain responsible for the overall direction of their employees.

4. CCSO may at any time withdraw law enforcement assistance.

B. Out-of-park Emergency Law Enforcement Assistance Pursuant to 54 U.S.C. §102711

1. The situations for which the NPS is authorized to render emergency law enforcement assistance to CCSO outside the Park consist of the following:

- Emergency responses such as life or death incidents, serious injury/fatality accident/incident scenes, crime scenes involving the protection of human life, officer in trouble, threat(s) to health or safety of the public.

- Emergency or law enforcement incidents directly affecting visitor safety or resource protection.

- Probable cause felonies and felonies committed in the presence and observed by NPS Rangers or U.S. Park Police Officers.

- Misdemeanors committed in the presence of NPS Rangers or USPP Officers that present an immediate threat to the health and safety of the public.

2. When situations described in Section II.B.1 arise outside the presence of an NPS law enforcement ranger, NPS upon request from CCSO may render emergency law enforcement assistance. It is NPS' intent to render such assistance whenever possible. Where possible, CCSO shall direct the request for emergency assistance to the Park's Chief Ranger or law enforcement supervisor. If this is not possible, CCSO shall as soon as practicable notify the Chief Ranger or law enforcement supervisor of the request and emergency assistance being rendered.

3. In addition, the NPS may render emergency law enforcement assistance in those situations where a properly appointed NPS law enforcement ranger, while in the course of his/her official duties, observes an emergency situation (as described in SectionII.B.1 above), at which time the NPS law enforcement ranger shall secure and manage the scene. The NPS shall immediately notify the CCSO of the emergency. Upon arrival of the first CCSO officer on the scene, the NPS law enforcement ranger shall relinquish control; however, upon request the NPS law enforcement ranger may assist the CCSO officer for the duration of the emergency.

4. The NPS shall render assistance only until such time as the CCSO has enough resources on the scene to adequately control the emergency or until the emergency no longer exists.

5. Where NPS law enforcement rangers are rendering emergency law enforcement assistance to CCSO, NPS will cooperate fully with the CCSO officer having

command of the incident. However, CCSO and NPS will remain responsible for the overall direction of their employees.

6. The NPS Chief Ranger or his/her designee may decide at any time to withdraw emergency law enforcement assistance.

C. The Parties jointly agree:

1. Officers shall remain under the authority and control of their supervisors; shall be subject to the laws, regulations, and policies of the agency of employment; and shall not receive any monetary compensation from any source other than their employer.

2. The cost of furnishing services under this Agreement shall be borne by the party furnishing the services, and no claims for reimbursement shall be made upon the other.

3. Nothing in this Agreement shall be construed to bind the NPS to expend in any one fiscal year any sum in excess of funds appropriated by Congress, or as binding NPS to spend money in excess of its appropriations.

4. Each party to this agreement is responsible for any alleged negligent acts or omissions of its employees provided by applicable law. Liability of the NPS is governed by the Federal Tort Claims Act. The tort liability of CCSO is based on Chapter 4.96. RCW. Further, the Parties agree to cooperate with each other to the maximum extent practicable in the investigation or defense of any claim, demand, or cause of action filed by a third party and arising out of this Agreement.

IV. Term

This Agreement shall be effective for a period of five years from the date of final signature, unless it is terminated earlier by one of the parties pursuant to article V below.

V. Termination

Either party may terminate this Agreement by providing the other party with sixty (60) days advance written notice of its intention to do so. If one party notifies the other party of its intention to terminate this Agreement, then the parties shall meet promptly to discuss the reasons for the proposed termination and to try to resolve their differences amicably.

VI. Key Officials

All written communications and notices regarding this Agreement shall be hand-delivered or sent

via first-class mail to the following key official(s) for each party:

For the NPS:

Superintendent, Olympic National Park
600 East Park Avenue
Port Angeles, WA 98362
(360) 565-3004

For the CCSO:

Sheriff, Clallam County
224 E 4th Street
Port Angeles, WA 98362
(360) 417-2262

VII. Property Utilization

Any property furnished by one party to the other shall remain the property of the furnishing party. Any property furnished by the NPS to the CCSO shall be used and disposed of as set forth in the NPS Property Management Regulations.

VIII. Reports

Upon request and to the extent permitted by applicable law, the parties shall share with each other final reports of incidents involving both parties.

IX. Amendment

This Agreement may be amended only by a written instrument executed by the parties.

X. Standard Clauses

A. Civil Rights

All activities pursuant to this Agreement shall be in compliance with the requirements of Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended, (78 Stat. 252; 42 U.S.C. §§2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973, as amended, (87 Stat. 394; 29 U.S.C. §794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §§6101 et seq.); and with all other federal laws and regulations prohibiting discrimination on grounds of race, color, sexual orientation, national origin, disabilities, religion, age, or sex.

B. Officials Not to Benefit

No member of delegate to Congress, or resident Commissioner, shall be admitted to any share or part of this Agreement, or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this Agreement if made with a corporation for its general benefit.

C. Public Information Release

NPS is obligated to comply with and respond to request made under the Freedom of Information Act (FOIA), and CCSO is obligated to comply with and respond to request made under the Public Records Act (PRA), Chapter 42.56 RCW. Nothing is this agreement is intended to or shall be construed to limit, constrain, or condition the full and free compliance by each Party with those obligations.

Apart from compliance with FOIA and PRA, Freedom of Information Act, as to press releases, public information releases, and similar communications, collectively referred to as public communications, each party agrees to allow the other party to review and comment on any public communication that refers to the other Party, or to any department, division, bureau, park unit, or employee (by name or title), of the other Party, or to this Agreement. The specific text, layout, photographs, etc. of the proposed release must be submitted with the request for comment.

XI. Authorizing Signatures

In witness hereof, the following representatives of the parties have signed their names on the dates indicated, thereby executing this Agreement.

For the National Park Service:

Signature: DAVID SZYMANSKI Digitally signed by DAVID SZYMANSKI Date: 2024.03.18 17:17:30 -07'00'

Regional Director, Interior Regions 8, 9, 10, and 12

Date of Signature:_____

For Clallam County:

Signature: _____

Sheriff, Clallam County

Date of Signature: 02/28/24

Signature: _____

Mike French, Chair, Board of Clallam County Commissioners

Date of Signature:_____

Approved as to Form:

Signature: _____

Dee Boughton, Deputy Prosecuting Attorney

34

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

APR 16 2024

Department: BOCC

WORK SESSION ☒ **Meeting Date: 04/08/2024**

REGULAR AGENDA ☒ **Meeting Date: 04/16/2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Contract/Agreement/MOU - Contract #
☒ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary: Peninsula Behavioral Health (PBH) submitted on March 8, 2024 an application requesting Affordable Sales and Use Tax 1406 funding in the amount of $250,000 to assist with the rehabilitation of a 5-bedroom Permanent Supported Housing Group Home located at 5th and Fir St. in Sequim, WA. As the predominant behavioral health provider in rural Clallam County, our mission is to extend housing and comprehensive support to individuals grappling with serious behavioral health needs.

The Housing Solutions Committee met April 5, 2024 reviewed the application and is recommending approval of application.

Budgetary impact: **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action:

1. The Housing Solutions Committee has reviewed the application and is recommending expenditure of $250,000 in Affordable Housing Sales Tax 1406 Fund to be allocated to this project.

County Official signature & print name: _____

Names of Relevant Departments/Employees/Stakeholders attending meeting:

Timothy Dalton, Housing and Grant Resource Director/Wendy Sisk, Exec. Dir. Peninsula

Date submitted: 04/03/2024

RESOLUTION _____, 2024

AUTHORIZING EXPENDITURE FROM THE AFFORDABLE HOUSING SALES AND USE TAX FUND FOR THE APPROVED 2024 AFFORDABLE HOUSING TAX FUNDING APPLICATIONS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The County collects Affordable Housing Sales and Use Tax 1406 Tax pursuant to RCW 82.14.540 (1406).

2. Resolution No. 32-2022 assigns responsibility to the Clallam County Housing Solutions Committee to provide guidance and support for the administration of the Clallam County Affordable Housing Sales and Use Tax 1406 Grant fund and make recommendations to the Board of Clallam County Commissioners.

3. The Clallam County Housing Solution Committee received an application March 8, 2024 from Peninsula Behavioral Health requesting $250,000 in 1406 Affordable Housing Sales and Use Tax for a rehabilitation of a 5-bedroom Permanent Supported Housing Group Home project located at 5th and Fir St. in Sequim, WA.

4. The Housing Solutions Committee met on April 5, 2024, to review the application and made a recommendation to the Board of Commissioners for approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Concurs in the recommendation of the Clallam County Housing Solutions Committee.

2. Authorizes an expenditure $250,000 from the Affordable Housing Sales Tax 1406 Fund to be allocated for the rehabilitation of a 5-bedroom Permanent Supported Housing Group Home project located at 5th and Fir St. in Sequim, WA

PASSED AND ADOPTED this 16th day of April 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

_____
Mark Ozias,

_____
Randy Johnson

ATTEST:

_____
Loni Gores, MMC, Clerk of the Board

_____
Mike French, Chair

File A22.169, F32.19,Finance Office – Lane/Cook, Treasurer's Office, Assessor's Office

DRAFT

2024 CLALLAM COUNTY AFFORDABLE AND SUPPORTIVE HOUSING GRANT SUMMARY PAGE FUNDING REQUEST

Project Name: 490 N 5th

Project Organization: Peninsula Behavioral Health

Application for:
- ☐ Permanent Supportive Housing
- ■ Affordable Housing
- ☐ Operations and Maintenance – New Units

Requested Funds Amount: $250,000

Matching/In-kind Funds Amount: $400,000 (Building)

Project Contact: Wendy Sisk

Street Address: 118 E 8th Street

City: Port Angeles State: WA Zip: 98362

This agency is: (please select one of the following)

- ■ Non-profit organization defined by Section 501(c)(3) of the Internal Revenue Code
- ☐ For-profit entity
- ☐ Public Housing Authority
- ☐ Tribal Government

Federal Tax ID Number: 91-0869129

CERTIFICATION by Authorized Agency Representative (Board President, CEO or another person authorized to bind the agency in a contract)

Wendy Sisk — Print Name

Chief Executive Officer — Title

- Applicant certifies that these funds will be used as described in this application unless a change has been mutually agreed upon between Contractor and Clallam County Board of County Commissioners. Substantive amendment request will also require the approval of the Clallam County Housing Solutions Committee.
- Applicant certifies that the information in this application is true and correct.
- Applicant certifies that it has no outstanding obligations to the County with respect to housing funds.

Wendy P Sisk — Signature

March 8, 2024 — Date

APPLICATION TIMELINE
CLALLAM COUNTY 2024 AFFORDABLE AND SUPPORTIVE HOUSING FUNDING

Date	Activity
10th of every month	Applications due
3rd week of every month	Selection Committee will review and make recommendation
1st Friday of every month	Housing Solution Committee will review projects on Agenda for Approval
First Available	Housing and Grant Resource Director will present approved projects BOCC Work Session for Commissioners consideration

Funding Available

Note – funding levels are subject to change with allocations, please contact Housing and Grant Resource Director for updates in available funding levels.

2024 Allocation levels

1406	$ 400,000
1590	$1,100,000
Total Funding for 2024	$1,500,000

Please send an electronic pdf application to:
Housing and Grant Resource Director at
Timothy.dalton@clallamcountywa.gov

For additional information contact
Timothy Dalton
Phone: 360.417.2478
Email: timothy.dalton@clallamcountywa.gov.

2024 CLALLAM COUNTY
AFFORDABLE AND SUPPORTIVE PERMITTED USES
FOR HOUSING FUNDING REQUEST

Permitted Uses of Funding under RCW 82.14.530 (1590):
A minimum of sixty percent of the moneys collected under this section must be used for the following purposes:

1. Constructing or acquiring affordable housing, which may include emergency, transitional, and supportive housing, and new units of affordable housing within an existing structure, and facilities providing housing-related services, or acquiring land for these purposes; or
2. Constructing or acquiring behavioral health-related facilities, or acquiring land for these purposes; or
3. Funding the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided, or newly constructed evaluation and treatment centers.

The affordable housing and facilities providing housing-related programs in (a)(i) of this subsection may only be provided to persons within any of the following population groups whose income is at or below sixty percent of the median income of the county imposing the tax:

1. Persons with behavioral health disabilities.
2. Veterans.
3. Senior citizens.
4. Persons who are homeless or at-risk of being homeless, including families with children.
5. Unaccompanied homeless youth or young adults.
6. Persons with disabilities.
7. Domestic violence survivors.

The remainder of the money collected under this section must be used for the operation, delivery, or evaluation of behavioral health treatment programs and services or housing-related services.

Permitted Uses of Funding under RCW 82.14.540(1406 Funding)
The moneys collected or bonds issued under this section may only be used for the following purposes:

1. Acquiring, rehabilitating, or constructing affordable housing, which may include new units of affordable housing within an existing structure or facilities providing supportive housing services under RCW **71.24.385** (Behavioral health administrative services and managed care organizations—Mental health and substance use disorder treatment programs—Development and design requirements).
2. Funding the operations and maintenance costs of new units of affordable or supportive housing; or
3. For providing rental assistance to tenants.
4. The housing and services provided pursuant to subsection (6) of this section may only be provided to persons whose income is at or below sixty percent of the median income of the county or city imposing the tax.

2024 CLALLAM COUNTY
AFFORDABLE AND SUPPORTIVE NARRATIVE FOR GRANT PROPOSALS HOUSING FUNDING REQUEST
Limited Narrative to five (5) pages

Project Name: 490 N 5th

Amount requested: $ 250,000

Funding Sources 1406

Funding ■
1590 Funding ■

1. Project Description

A. Describe your project. Include what housing you will provide, and where housing will be delivered. Provide a timeline for implementation and discuss how the goals of this project will affect housing in Clallam County.

The project entails the transformation of an office space into supported transitional housing designed specifically for individuals with serious behavioral health needs. This rehabilitated home is earmarked to accommodate up to five single adults for a duration of up to two years, with a primary focus on enhancing their independent living skills. The overarching goal is to facilitate residents in securing suitable, long-term housing arrangements.

By re-purposing the office into a supportive living environment, the project aims to address the pressing issues of homelessness and inadequate housing within Clallam County. The proposed housing initiative serves as a vital intervention, offering a temporary but impactful residence to those currently experiencing homelessness or residing in substandard living conditions. The envisioned transitional housing will not only provide a secure haven but will also serve as a crucial steppingstone toward the residents' eventual attainment of sustainable, permanent housing solutions.

The timeline for implementation involves a comprehensive rehabilitation process, with a keen emphasis on creating a conducive living space. This will be executed with efficiency to ensure that the facility is ready to welcome residents within a specified timeframe.

The ultimate impact of this project on housing in Clallam County is profound. By offering supportive transitional housing, the initiative addresses immediate housing needs while strategically positioning participants for long-term success. The comprehensive approach not only alleviates the immediate challenges faced by those experiencing homelessness or inadequate housing but also empowers them with the tools and skills necessary for securing and maintaining permanent housing in the future. The project embodies a holistic solution, contributing positively to the broader goals of enhancing housing stability and fostering self-sufficiency in the community.

2. Threshold Requirement

A. What is the target population you intend to serve, and what is that populations' unmet need or gap in housing you propose to address?

The focus of our intervention is on individuals grappling with significant behavioral health needs, typically falling at or below 30% of the Area Median Income (AMI). Priority consideration is extended to those currently experiencing homelessness or residing in inadequate housing conditions. This targeted approach aims to bridge the unmet need or gap in housing specifically for individuals facing behavioral health challenges, ensuring that those most vulnerable in our community receive the crucial support necessary for stable and improved living situations.

How many people in Clallam County need the housing you propose, and what method did you use to estimate that number?

The estimated demand for the proposed housing in Clallam County exceeds 50 individuals, a figure derived from an analysis of Peninsula Behavioral Health's housing waitlists and comprehensive reports from our outreach staff. Currently, PBH operates 15 beds for transitional housing, consistently at full capacity with a persistent waitlist. This data-driven estimate underscores the pressing need for expanded housing opportunities in the community, demonstrating a demand that consistently surpasses the current available resources.

How many individuals within this target population will you house during the grant period?

We will house 5 residents from the target population at any one time during the grant period.

B. Is the project ready to use the funding now, or are there actions to be taken before the project can begin?

Yes, the project is poised for immediate utilization of the funding. Presently, we are in the process of preparing our

building permit, with all requisite scale drawings finalized and the project scope distinctly identified. The necessary groundwork has been diligently laid, positioning us for a swift commencement once funding is secured.

C. If so, what are those actions?

The imminent actions for this project involve taking it to bid. In this phase, we will initiate the bidding process, allowing interested parties to submit proposals for consideration. This step is crucial in selecting a qualified contractor to execute the rehabilitation and transformation of the designated space into supported transitional housing. The bidding process will enable us to assess various proposals, evaluate cost considerations, and ultimately secure the most suitable contractor to commence the project.

D. Could the Project be split into phased if project cannot be fully funded?

☐ Yes ■ No

E. Is this funding being used to leverage additional funding and when will those funds be applied for and/or receive notice of award?

Indeed, this funding is strategically leveraged as PBH is generously providing the building at no cost for this project. This substantial in-kind contribution enhances the overall project value and serves as a compelling factor when seeking additional funding. As we move forward, the timeline for applying for additional funds and receiving notice of award will be carefully coordinated to align with the project's progression and funding requirements.

Identify the sources for those requests and the status of the requests.

PBH is generously contributing the building in-kind for this initiative. Following the completion of the rehabilitation, our next step involves actively seeking donations to furnish the home. This collaborative approach underscores our commitment to creating a well-equipped and supportive living environment for the individuals we aim to serve.

3. Impact of Funds

A. Provide a **Budget Narrative** that is as comprehensive as possible outlining all proposed expenditures including labor and materials.

Peninsula Behavioral Health is set to transform a former office space, once a residence, into a 5-bedroom supported living house. The comprehensive budget narrative for this project is based on the estimated costs associated with the scope of work, detailed in response to the community needs assessments, underscores a commitment to fostering an inclusive and supportive living space. From accessible bathrooms to modified kitchens and expanded bedrooms, each element of the project has been carefully considered to better meet the identified needs within the community. The resulting scope of work involves the following expenditures:

Bathrooms

- Convert one bathroom to full bath with walk tub shower combo.
- Convert second bathroom to ADA accessible bathroom
- Replace commercial sink in full bath with residential vanity.
- Will need to expand ADA bathroom footprint to accommodate – includes drywall etc
- Ensure appropriate venting, install new vents if needed

Kitchen

- Remove reception area walls to open up to living room area
- Contractor grade cabinets
- Contractor grade appliances
  - Stove, vent hood, dishwasher, fridge
  - Vent stove to outside
  - 34"+ Fridge
- Quartz counter tops for durability

Laundry

- Old kitchen becomes laundry
- Include sink if possible
- Vent dryer outside per code
- Contractor grade cabinets above washer dryer for storage
- New Washer/Dryer

Bedrooms

- Make Room 5 larger and add closet
- Add a closet to room 6
- Install missing closet doors

- Expand the bedroom doors to 36" for improved accessibility

Misc

- Replace all light fixtures with LED Residential fixtures
- Modify walls and the hall to transition to the second living space (designated as the group room on the drawing).
- Remove reception area walls, leave closet.
- Remove walls between rooms to create space for kitchen/dining.
- Install Forced Air Heat Pump or similar and remove baseboards
- New flooring throughout – durable 50 year LVP or similar. Would consider high quality, durable vinyl in bathrooms/kitchen.
- Disposal of all
- Paint interior – all

Exterior

- Replace exterior doors with aesthetically pleasing residential doors; expand doors to 36" for ADA accessibility.
- Replace windows in rear of house to remove cross hatched glass and install opening windows for egress.
- Add window to bedroom 5 for egress
- Install new key code locks for the two exterior doors.

The project, estimated to cost between $200,000 and $225,000 with a $25,000 contingency, will be bid as a whole. Labor will be based on Residential Prevailing Wage. Specific allowances included in the bid are as follows:

Bid Allowances:

1. (2) new entrance doors with hardware and key-pad lock systems -------- $10,000
2. Kitchen appliances ---------- 12,000
3. LED light fixtures and lamps ---------- 6,000
4. Plumbing fixtures ---------- 10,000

Other concrete costs include:

- Architect – Create ¼" scale drawings, assist in bid process
- Energy Calculations
- Building permit

B. Does the project's budget incorporate all relevant Prevailing Wage requirements?

☒ Yes ☐ No

Discuss how the applicability of state or federal prevailing wage rates were determined be explicit about what assumptions were made when determining wage rates.

The determination of wage rates for this project was meticulously guided by the prevailing wage rules established by Washington State for residential projects. Explicit details regarding the application of the Washington State Residential Prevailing Wage rules are thoroughly outlined in our comprehensive bid packet. Our adherence to these regulations ensures transparency and fairness in compensating labor, and any assumptions made align precisely with the stipulations outlined in the bid packet.

C. If the Washington State Department of Labor & Industries provided a determination of wage rates for this project, ***include documentation of the determination as an attachment.***

D. Describe the process used to solicit bids and select construction contractors (general and subcontractors), consultants, and other professional services to secure competitive fees. ***Be sure that this process complies with the bidding and selection requirements of the project's proposed funding sources.***

The meticulous process of soliciting bids and selecting construction contractors, as well as consultants and other professional services, has been systematically orchestrated by PBH in collaboration with our architect. A comprehensive bid packet, expertly crafted to outline project specifications and deadlines, has been developed. Bids will be actively solicited for the entire project, emphasizing transparency and fair competition.

A diligent review committee, comprising qualified individuals, will rigorously assess the received bids to determine the General Contractor (GC). Notably, special consideration will be afforded to bids submitted by local contractors utilizing local subcontractors, aligning with our commitment to community engagement and support. This structured approach ensures compliance with the stringent bidding and selection requirements stipulated by the project's proposed funding sources, fostering a competitive environment while prioritizing the involvement of local entities in the construction process.

4. Organizational Capacity

A. Provide a brief description of your internal governance and leadership structure.

Peninsula Behavioral Health operates under the guidance of a dedicated and volunteer-driven Board of Directors, responsible for shaping the organization's strategic direction. At the core of our corporate leadership is a dynamic

executive team comprising six key members:

- Chief Executive Officer (CEO): Spearheading the organization's vision and overarching goals.
- Chief Financial Officer (CFO): Steering financial strategies and ensuring fiscal responsibility.
- Chief Operations Officer: Overseeing and optimizing the day-to-day operational functions.
- Chief Medical Officer: Providing leadership in medical matters and ensuring high-quality care.
- Director of Human Resources: Focusing on the well-being and development of our valuable staff.
- Director of Quality and Compliance: Ensuring adherence to regulatory standards and maintaining high-quality services.

This robust governance and leadership structure reflects our commitment to effective decision-making, sound financial management, and the delivery of exceptional behavioral health services to our community.

B. Provide a description of your basic managerial and fiscal structure including housing management, accounting, and internal controls. Summarize the results of your Agency's (or your unit of financial independence) most recent audit and/or administrative inspection.

Within Peninsula Behavioral Health, the Chief Financial Officer (CFO) operates under the direct supervision of the Chief Executive Officer (CEO). In turn, the CEO reports to the esteemed Board of Directors. Establishing a seamless flow of financial communication, the CFO collaborates closely with the Board's Treasurer, ensuring that the Board is equipped with precise and timely fiscal information.

The Finance Committee, a crucial component of the organizational structure, convenes quarterly to delve into financial matters. This committee, comprised of adept financial minds, subsequently presents comprehensive reports to the entire Board of Directors. This intricate framework ensures a robust and transparent financial governance structure, reinforcing Peninsula Behavioral Health's commitment to accuracy, accountability, and strategic fiscal decision-making.

Peninsula Behavioral Health maintains robust financial controls to ensure the implementation of secure fiscal practices and strict adherence to established accounting standards. Our internal controls encompass a comprehensive set of measures, including but not limited to:

- **Mail Processing**: All incoming mail undergoes a meticulous process of being opened and date-stamped, ensuring the organization's awareness and timely handling of important financial documentation.
- **Cash Management**: Any cash amounts exceeding $2,000 are diligently deposited into designated bank accounts, promoting the safe and efficient handling of funds.
- **Client Account Oversight**: A monthly aging process is systematically applied to all client accounts, fostering regular and thorough examination to maintain financial accuracy.
- **Payment Procedures**: Payments are meticulously processed through various channels such as check, ACH, or wire transfer only after receiving approval from the responsible party, reinforcing a stringent approval protocol.
- **Board Approval for High-Value Transactions**: Transactions involving checks, transfers, or other financial instruments exceeding $100,000 necessitate formal approval from the Board, ensuring heightened scrutiny for large-scale financial decisions.
- **Budget Adherence**: Expenses beyond the parameters of the annual budget require explicit approval from either the Chief Financial Officer (CFO) or the Chief Executive Officer (CEO), emphasizing a disciplined approach to financial planning.
- **Dual Control for Transfers**: Initiating and releasing funds through ACH, wire, and cash transfers are subjected to a dual-control mechanism, fortifying the security of financial transactions by requiring multiple authorizations.

These carefully implemented financial controls underscore Peninsula Behavioral Health's commitment to maintaining the highest standards of fiscal integrity, safeguarding the organization's resources, and promoting responsible financial stewardship.

Peninsula Behavioral Health's housing operations are overseen by a dedicated Housing Manager, who directly reports to the Chief Financial Officer (CFO). This reporting structure is intentionally designed to establish a clear demarcation between clinical and housing responsibilities. The Housing Manager assumes a multifaceted role, which includes maintaining a comprehensive housing waitlist, conducting applicant screenings, and making informed placement decisions.

In addition to these pivotal responsibilities, the Housing Manager takes charge of coordinating rent-related matters and provides vigilant oversight of our onsite after-hours property attendant. This strategic coordination ensures a seamless integration of housing services within the organizational framework.

Peninsula Behavioral Health undergoes a rigorous annual audit conducted by the esteemed independent auditing firm, Moss Adams. In the most recent audit, PBH achieved an exemplary outcome, receiving a clean audit devoid of any findings or recommendations. This attests to the organization's steadfast commitment to financial transparency, accountability, and adherence to best practices.

The audited financials for the fiscal year 2023 underscore PBH's financial health and responsible management. Key highlights from the audit include:

- **Total Revenue:** A substantial $16,306,340, indicative of the organization's robust financial performance and revenue generation.
- **Excess Revenue over Expense:** Demonstrating financial prudence, PBH achieved $520,964 in excess revenue

over expenses, reflecting sound fiscal management.

- **Total Net Assets:** PBH's total net assets amounted to a commendable $13,820,610, once again underscoring the organization's solid financial foundation.

These financial metrics not only showcase PBH's fiscal strength but also affirm its dedication to delivering effective and sustainable behavioral health services. The clean audit result and the notable financial achievements further exemplify PBH's commitment to excellence and responsible stewardship of resources.

C. Include description of any disallowed costs, questioned costs and administrative findings. Explain your plan or response to any findings.

There were no disallowed costs, questioned costs or administrative findings in our most recent audit.

Applicants must submit one **copy of their most recent audit report**, including any "Management Letter" and/or all other correspondence referred to in the audit report, along with the applicant's response to the audit and corrective action plan, if any. If an applicant has not been audited within the last two (2) years, a certified "Current Financial Statement" must be submitted in lieu of an audit report.

D. Provide evidence and examples of similar projects implemented and managed which demonstrates the ability of the organization to successfully implement and manage publicly funded projects in a timely manner, within budget, and consistent with funding requirements.

For over two decades, Peninsula Behavioral Health (PBH) has been at the forefront of operating supported transitional living houses, fostering a legacy of commitment to community well-being. Currently, PBH manages three such homes in Port Angeles, exemplifying a sustained dedication to providing essential transitional living services.

PBH's impactful contributions extend beyond housing, as evidenced by notable construction projects in recent years. In 2014, the organization successfully completed the renovation of a segment of the historic St. Vincent de Paul building, transforming it into a 6-bed crisis stabilization program. This transformative endeavor was made possible through a judicious blend of local and state funding, symbolizing PBH's strategic financial acumen.

In 2017, PBH continued its mission by renovating the remaining portion of the St. Vincent de Paul building into the Youth Services Center. Despite encountering delays in permitting, the project was completed within budget, showcasing PBH's resilience and commitment to realizing critical community-focused initiatives.

The years 2022 and 2023 marked another significant milestone for PBH with the ambitious renovation of the All View Motel into 26 new affordable housing units. This multifaceted project, funded by a combination of local and state resources, faced substantial challenges, including water damage, cost overruns, and unforeseen issues arising from the water damage. PBH's proactive response, securing additional funding from Commerce to address cost overruns, exemplifies the organization's adept management and determination to surmount obstacles.

Despite setbacks, including price fluctuations in basic building materials and instances of theft, PBH successfully navigated these challenges, completing the All View Motel renovation in under a year. This accomplishment highlights PBH's ability to adapt, overcome hurdles, and, most importantly, deliver on its commitment to providing crucial community services.

E. Provide a complete list of staff positions for the project, including the project manager and other key personnel, showing the role of each and their level of effort and qualifications.

The project team for the Affordable Housing facility comprises the following key personnel:

1. **Wendy Sisk, CEO – Project Manager**: As the CEO, Wendy Sisk will assume the role of Project Manager, providing overall leadership and strategic direction for the project. With extensive experience in organizational management, Wendy will ensure the successful execution of the project.
2. **Adam Smith, Facilities** Supervisor – Construction Oversight: Adam Smith, in his capacity as Facilities Supervisor, will be responsible for overseeing the construction phase of the project. With a background in facilities management, Adam will ensure that construction activities align with project specifications and industry standards.
3. **Dawn Brown, CFO – Budget and Financial Oversight:** Dawn Brown, as the Chief Financial Officer, will play a crucial role in budget management and financial oversight for the project. Leveraging her financial expertise, Dawn will ensure fiscal responsibility and adherence to budgetary guidelines.
4. **Andrew Reiners, Housing Manager**: Andrew Reiners will assume the role of Housing Manager, focusing on the operational aspects of the supported housing units. Andrew's experience in housing management will contribute to the effective functioning of the Supported Housing facility.

Each member of the project team brings a unique set of qualifications and expertise, collectively contributing to the success of the project. The roles and responsibilities are carefully aligned to their respective skills, ensuring a well-rounded and capable team to oversee the development of the Supported Housing facility.

F. If this is a collaborative project, identify the other partners involved, their role, and your role. If you are partnering with another agency/agencies, *attach their letter of commitment.*

This is not a collaborative project, and such will not involve other partners or agencies.

Selection Criteria

We will rank all, responses according to the criteria and weights described below:

Evaluation	Max Points
A. Approach – Completeness of Proposal and Readiness	5
B. Impact	10
C. Budget – Feasible Financial Plan	5
TOTAL	**20**

Submission Requirements
All proposals must include the following elements. We reserve the right to disqualify any incomplete proposals.

A. Approach – Completeness of Proposal and Readiness (5 Points)

Your application should describe how you will approach this assignment and complete the purpose of the proposal.
The proposal will be evaluated based on the clarity of proposal, completeness of the submission including required certifications and documentation and readiness to begin the Program or Project if funding is awarded.
The proposal should describe:

- The timeline for the project and immediacy of the need for the funds.
- The components still require to be secured before the project is shovel ready.
- The plan for any unfunded components.
- If funds are awarded, the construction start date.
- Whether the Project could be scaled (include the per unit cost of the Project).

B. Impact (10 Points)

- Is this project in the Housing Solutions Committee's current Project Pipeline?

  ■Yes ☐No

  ☐
  If not, how does it contribute to positive movement in County's Housing Continuum.
  N/A

- What other funds, donors, or community support are involved with the project?

  In addition to PBH contributing the building in-kind, we are actively committed to securing community support through the solicitation of donations for furnishing the project. This collaborative effort underscores our commitment to leveraging various funding sources and engaging the community in ensuring the success and sustainability of the project.

  Will these funds be used to leverage other funds? ☐Yes ■No

  Identify other sources of funds that would be leveraged.

  N/A

- How many new units will be brought online 5 rooms
- How many existing units will be Preserved. 0
- How many individuals will be served by these funds 5 at any one time

Will these funds serve any special populations such as seniors or domestic violence survivors?

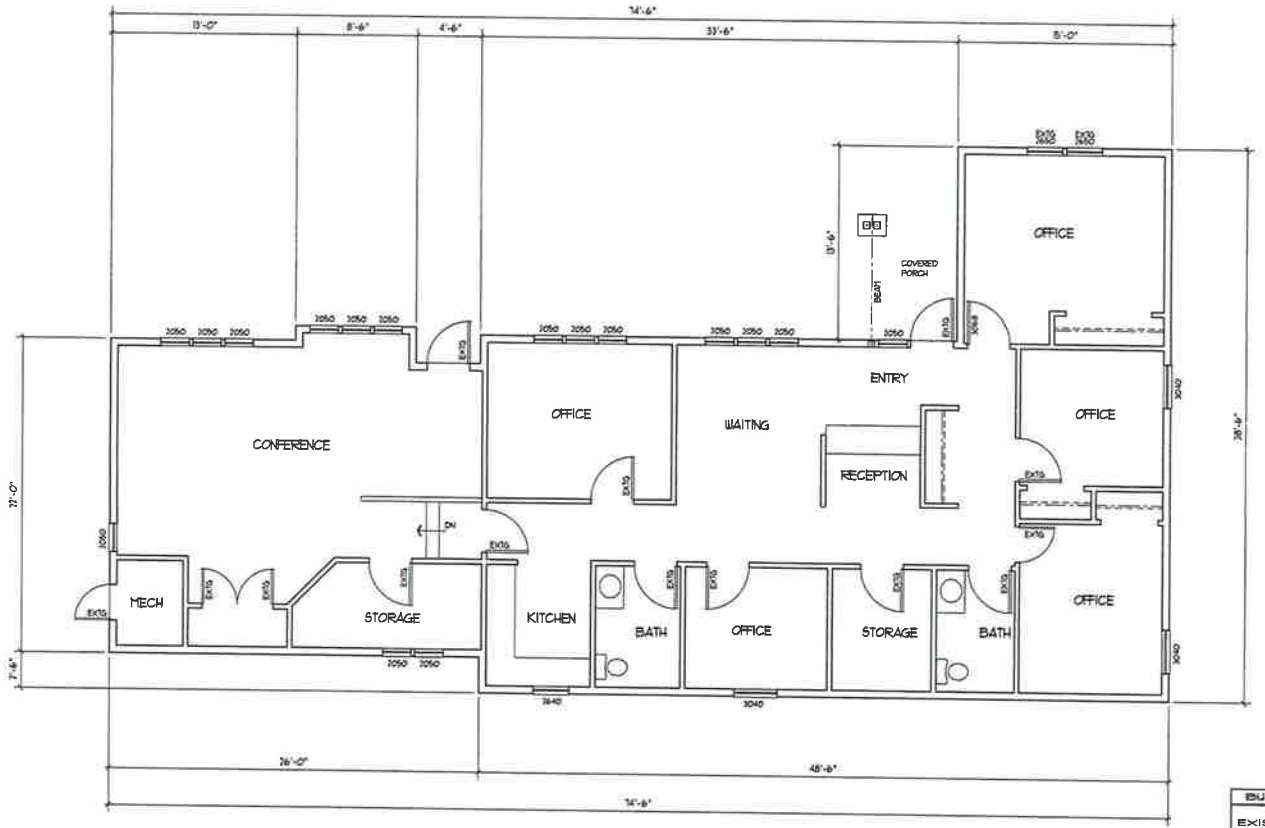
☐Yes ■No

C. Budget - A Feasible Financial Plan (5 Points)

Please provide the following if applicable:

- Program or Project Budget which includes a complete breakdown of all funding. sources already received or committed for this project.
- Current operating budget for the organization requesting funding.
- Operating Pro Forma for ten years.

Operating Pro Forma Details	
Project Name:	
Operating Expense Estimates	
Operating Expenses- Yearly Estimates	
Management - On-site	
Management - Off-site	
Accounting	
Legal Services	
Insurance	
Real Estate Taxes	
Marketing	
Security	
Maintenance and janitorial	
Decorating/Turnover	
Contract Repairs	
Landscaping	
Pest Control	
Fire Safety	
Elevator	
Water & Sewer	
Garbage Removal	
Electric	
Oil/Gas/Other	
Telephone	
Other (Identify and include cost estimate for each)	
Reserves-	
Replacement Reserve	
Operating Reserve	



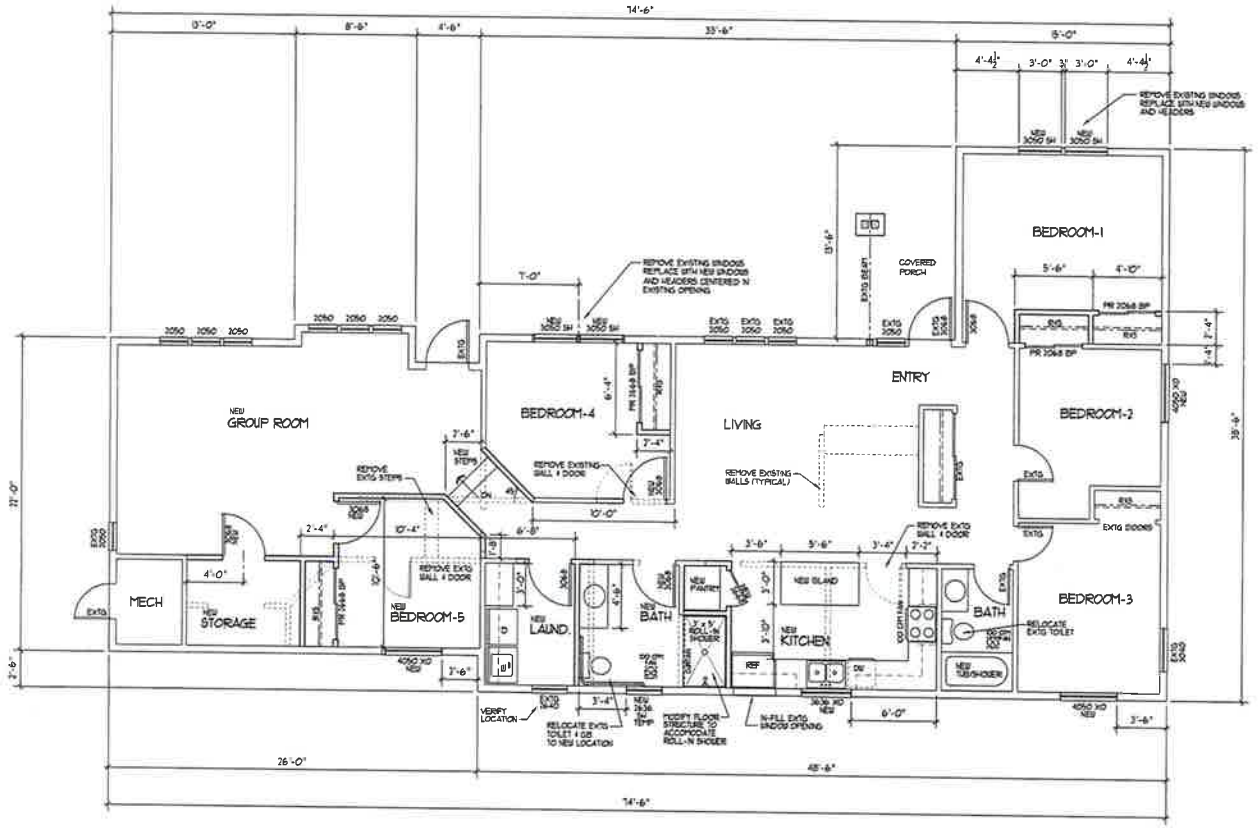
BUILDING AREAS	
EXISTING	1,952 SF
EXTG MECHANICAL	37 SF
TOTAL	1,989 SF
COVERED PORCH	48 SF

EXISTING
FLOOR PLAN
SCALE: 1/4" = 1'-0"

DATE: 2-14-24
REVISED:
PROJ. No: 24004

BUILDING RENOVATION FOR
PENINSULA BEHAVIORAL HEALTH
SEQUIM, WA

EXISTING
A-2



REMODEL
FLOOR PLAN
SCALE: 1/4" = 1'-0"

SCOPE OF WORK

DEMOLITION:

1) DEMOLITION AS NOTED ON PLAN.

MATERIALS TO BE RE-USED:

1) EXISTING ELECTRICAL SWITCHES, OUTLETS, LIGHTS AND FANS TO BE RE-USED.
2) AT EXISTING TOILET ROOM TO BE REMOVED RELOCATE AND RE-USE EXISTING TOILET ROOM GRAB BARS, ACCESSORIES AND MIRROR IN NEW BATH.

NEW CONSTRUCTION:

1) VERIFY ALL EXISTING DIMENSIONS AND EXISTING BUILDING CONDITIONS.
2) DRAWINGS BASED ON SITE INSPECTIONS AND MEASUREMENTS. CONTRACTOR TO NOTIFY ARCHITECT IF ACTUAL CONDITIONS DIFFER.
3) FOLLOWING ALL DEMOLITION, ELECTRIC & PLUMBING WORK, PATCH & REPAIR ALL WALLS, CEILINGS AND FLOORS TO PROVIDE SMOOTH AND EVEN SURFACES FOR NEW FINISHES.
4) WHERE PORTIONS OF EXISTING WALLS ARE REMOVED OR NEW WALLS ADDED TO EXISTING WALLS, CONTINUE NEW FINISHES TO NEAREST WALL INTERSECTION OR CORNER.
5) ALL NEW FINISHES TO MATCH EXISTING AND ADJACENT FINISHES.
6) REPAINT ALL WALLS AND CEILINGS. OWNER TO SELECT ALL COLORS, FLOORING, FINISHES. CONTRACTOR TO PROVIDE SAMPLES AND COLOR CHARTS FOR OWNER SELECTION.
7) NEW KITCHEN CABINETS AND APPLIANCES TO BE SELECTED AND COORDINATED WITH OWNER.
8) AT NEW BATH. REINSTALL EXISTING MIRROR, GRAB BAR AND DISPENSERS ON NEW WALLS. CONFIRM SIZE OF NEW VANITY TO WORK WITH GRAB BARS
9) AT NEW WINDOWS. PROVIDE WOOD SILL AND APRON TO MATCH EXISTING. GWB WRAP AT SIDES AND HEAD.
10) AT NEW INTERIOR DOORS. STYLE AND FINISH AND HARDWARE TO MATCH EXISTING. DOOR TRIM TO MATCH EXISTING
11) AT ALL REMODELED SPACES. FLOORING AS NOTED AND AS SELECTED BY OWNER. BASE TRIM TO MATCH EXISTING.

BUILDING AREAS	
EXISTING	1,952 SF
EXTG MECHANICAL	37 SF
TOTAL	1,989 SF
COVERED PORCH	48 SF

DATE: 2-7-24
REVISED:
PROJ. No: 24004

BUILDING RENOVATION FOR
PENINSULA BEHAVIORAL HEALTH
SEQUIM, WA

REMODEL
A-3

490 N 5th Ave
Budget Date: March 7, 2024

Construction	*% Total Project Cost*	*Total Project Cost*
Architect	0%	$ 1,200
Building Permit	1%	$ 2,000
Doors/hardware/keypad locks	4%	$ 10,000
Appliances	5%	$ 12,000
LED Fixtures	2%	$ 6,000
Plumbing Fixtures	4%	$ 10,000
GC Labor and Building Supplies	74%	$ 183,800
Construction Contingency	10%	$ 25,000
Total Project Cost	**100%**	**$ 250,000**

30

AGENDA ITEM SUMMARY

APR 16 2024

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 04/08/2024**

REGULAR AGENDA ☒ **Meeting Date: 04/16/2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Contract/Agreement/MOU - Contract #
☒ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary: Peninsula Behavioral Health (PBH) submitted an application on March 8, 2024 requesting Affordable Sales and Use Tax 1406/1590 funding in the amount of $1,250,000 in 2024 and $750,000 in 2025 to assist with the development of a 36-unit Multi-Family Permanent Supported Housing facility strategically situated on 2nd and Oak Street in Port Angeles, WA. As the predominant behavioral health provider in rural Clallam County, our mission is to extend housing and comprehensive support to individuals grappling with serious behavioral health needs.

The Housing Solutions Committee met April 5, 2024, reviewed the application and is recommending approval of the application as outlined below.

Budgetary impact: If a budget action is required, has it been submitted and a copy attached? ☐

Recommended action: The Housing Solutions Committee has reviewed the application and is recommending approval of with the expenditure/commitment of $2 million to be distributed as follows:

1. FY 2024 expenditure $1,250,000
   a. $1.1 million – 1590 Funding
   b. $150K – 1406 funding
2. FY 2025 commitment $750K - 1590 with a review with the Housing Solutions Committee and BOCC in January of 2025 to ensure project is on track.

County Official signature & print name: _____

Names of Relevant Departments/Employees/Stakeholders attending meeting:

Timothy Dalton, Housing and Grant Resource Director/Wendy Sisk, Exec. Dir Peninsula Behavioral Health

Date submitted: 04/03/2024

RESOLUTION _____, 2024

AUTHORIZING EXPENDITURE FROM THE AFFORDABLE HOUSING SALES AND USE TAX FUND FOR THE APPROVED 2024 AFFORDABLE HOUSING TAX FUNDING APPLICATIONS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The County collects Affordable Housing Sales and Use Tax 1406/1590 Tax pursuant to RCW 82.14.540 (1406) and RCW 82.14.530 (1590).

2. Resolution No. 32-2022 assigns responsibility to the Clallam County Housing Solutions Committee to provide guidance and support for the administration of the Clallam County Affordable Housing Sales and Use Tax 1406/1590 Grant fund and make recommendations to the Board of Clallam County Commissioners.

3. The Clallam County Housing Solution Committee received an application March 8, 2024 from Peninsula Behavioral Health for a 36-unit Multi-Family Permanent Supported Housing facility project located at 2nd and Oak St. in Port Angeles, WA.

4. The Housing Solutions Committee met on April 5, 2024, to review applications and made a recommendation to the Board of Commissioners for approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Concurs in the recommendation of the Clallam County Housing Solutions Committee.

2. Authorizes an expenditure from the Affordable Housing Sales Tax (1406/1590) Fund to be allocated as follows:
   1. Expenditure FY 2024 amount $1,250,000
      a. $ 1,100,000 – 1590 Funding
      b. $ 150,000 – 1406 funding
   2. Commitment FY 2025
      a. $ 750,000 – 1590 funding with a review with the Housing Solutions Committee and BOCC in January of 2025 to ensure development is on track.

PASSED AND ADOPTED this 16th day of April 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

_____
Mark Ozias,

_____
Randy Johnson

ATTEST:

_____
Loni Gores, MMC, Clerk of the Board

_____
Mike French, Chair

File A22.169, F32.19,Finance Office – Lane/Cook, Treasurer's Office, Assessor's Office

DRAFT

2024 CLALLAM COUNTY AFFORDABLE AND SUPPORTIVE HOUSING GRANT SUMMARY PAGE FUNDING REQUEST

Project Name: 2nd & Oak

Project Organization: Peninsula Behavioral Health

Application for:
- [x] Permanent Supportive Housing
- [ ] Affordable Housing
- [ ] Operations and Maintenance – New Units

Requested Funds Amount: $1,250,000 + $750k in 2025

Matching/In-kind Funds Amount: $791,000 and seeking $8M State & Federal funding

Project Contact: Wendy Sisk

Street Address: 118 E 8th Street

City: Port Angeles State: WA Zip: 98362

This agency is: (please select one of the following)

- [x] Non-profit organization defined by Section 501(c)(3) of the Internal Revenue Code
- [ ] For-profit entity
- [ ] Public Housing Authority
- [ ] Tribal Government

Federal Tax ID Number: 91-0869129

CERTIFICATION by Authorized Agency Representative (Board President, CEO or another person authorized to bind the agency in a contract)

Wendy Sisk — Print Name

CEO — Title

- Applicant certifies that these funds will be used as described in this application unless a change has been mutually agreed upon between Contractor and Clallam County Board of County Commissioners. Substantive amendment request will also require the approval of the Clallam County Housing Solutions Committee.
- Applicant certifies that the information in this application is true and correct.
- Applicant certifies that it has no outstanding obligations to the County with respect to housing funds.

Wendy Sisk — Signature

3/7/2024 — Date

APPLICATION TIMELINE
CLALLAM COUNTY 2024 AFFORDABLE AND SUPPORTIVE HOUSING FUNDING

Date	Activity
10th of every month	Applications due
3rd week of every month	Selection Committee will review and make recommendation
1st Friday of every month	Housing Solution Committee will review projects on Agenda for Approval
First Available	Housing and Grant Resource Director will present approved projects BOCC Work Session for Commissioners consideration

Funding Available

Note – funding levels are subject to change with allocations, please contact Housing and Grant Resource Director for updates in available funding levels.

2024 Allocation levels

1406	$ 400,000
1590	$1,100,000
Total Funding for 2024	$1,500,000

Please send an electronic pdf application to:
Housing and Grant Resource Director at
Timothy.dalton@clallamcountywa.gov

For additional information contact
Timothy Dalton
Phone: 360.417.2478
Email: timothy.dalton@clallamcountywa.gov.

2024 CLALLAM COUNTY
AFFORDABLE AND SUPPORTIVE PERMITTED USES
FOR HOUSING FUNDING REQUEST

Permitted Uses of Funding under RCW 82.14.530 (1590):
A minimum of sixty percent of the moneys collected under this section must be used for the following purposes:

1. Constructing or acquiring affordable housing, which may include emergency, transitional, and supportive housing, and new units of affordable housing within an existing structure, and facilities providing housing-related services, or acquiring land for these purposes; or
2. Constructing or acquiring behavioral health-related facilities, or acquiring land for these purposes; or
3. Funding the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided, or newly constructed evaluation and treatment centers.

The affordable housing and facilities providing housing-related programs in (a)(i) of this subsection may only be provided to persons within any of the following population groups whose income is at or below sixty percent of the median income of the county imposing the tax:

1. Persons with behavioral health disabilities.
2. Veterans.
3. Senior citizens.
4. Persons who are homeless or at-risk of being homeless, including families with children.
5. Unaccompanied homeless youth or young adults.
6. Persons with disabilities.
7. Domestic violence survivors.

The remainder of the money collected under this section must be used for the operation, delivery, or evaluation of behavioral health treatment programs and services or housing-related services.

Permitted Uses of Funding under RCW 82.14.540(1406 Funding)
The moneys collected or bonds issued under this section may only be used for the following purposes:

1. Acquiring, rehabilitating, or constructing affordable housing, which may include new units of affordable housing within an existing structure or facilities providing supportive housing services under RCW **71.24.385** (Behavioral health administrative services and managed care organizations—Mental health and substance use disorder treatment programs—Development and design requirements).
2. Funding the operations and maintenance costs of new units of affordable or supportive housing; or
3. For providing rental assistance to tenants.
4. The housing and services provided pursuant to subsection (6) of this section may only be provided to persons whose income is at or below sixty percent of the median income of the county or city imposing the tax.

2024 CLALLAM COUNTY
AFFORDABLE AND SUPPORTIVE NARRATIVE FOR GRANT PROPOSALS
HOUSING FUNDING REQUEST
Limited Narrative to five (5) pages

Project Name: 2nd & Oak

Amount requested: $ 1,250,000

Funding Sources

1406 Funding ■
1590 Funding ■

1. Project Description

A. Describe your project. Include what housing you will provide, and where housing will be delivered. Provide a timeline for implementation and discuss how the goals of this project will affect housing in Clallam County.

The project involves the removal of existing structures at 136 and 138 W 2nd to facilitate the construction of a 36-unit Permanent Supported Housing facility. This initiative is designed to address the housing challenges faced by individuals currently unsheltered or residing in inadequate conditions, particularly those with serious behavioral health disorders. The majority of units will be designated for individuals below 50% Area Median Income (AMI), with a strong emphasis on those at or below 30% AMI.

The housing will be delivered at the project site, replacing the current structures with a purpose-built facility catering to the unique needs of individuals with behavioral health disorders. Peninsula Behavioral Health (PBH) is currently in the design phase, with expectations to complete the project's foundation by the end of 2024. Occupancy is anticipated by the end of 2025.

The goals of this project are instrumental in positively impacting housing dynamics in Clallam County. By providing stable and supportive housing for high-need individuals, we aim to reduce their interactions with emergency services and law enforcement.

2. Threshold Requirement

A. What is the target population you intend to serve, and what is that populations' unmet need or gap in housing you propose to address?

The target population for this project encompasses individuals with significant behavioral health needs, with a primary focus on those who are currently unsheltered or residing in substandard housing conditions. The proposed initiative seeks to address a critical gap in housing options for this demographic in our community. Presently, there is a shortage of permanent supported housing, intensifying the unmet need for safe and stable housing tailored to the challenges faced by individuals with behavioral health needs.

How many people in Clallam County need the housing you propose, and what method did you use to estimate that number?

Our waitlist of 120 applicants for permanent supported housing provides a tangible snapshot of the pressing demand within Clallam County. We recognize this figure likely represents only a fraction of the actual number of individuals who meet the eligibility criteria for such housing assistance.

The extensive waitlist highlights the depth of the unmet need for stable and supportive. The demand for permanent supported housing far exceeds the current capacity, underscoring the of our proposed project. To estimate the broader need, we consider various factors, including outreach efforts, community engagement, and input from local service providers and agencies.

Factors contributing to the high demand include the scarcity of affordable and supportive housing options, coupled with the complex challenges faced by individuals with significant behavioral health needs. The prevalence of homelessness, coupled with economic uncertainties and the enduring impacts of the COVID-19 pandemic, amplifies the urgency of our initiative.

Our method of estimating the need for housing involves continuous collaboration with community stakeholders, analysis of existing waitlists, and ongoing assessments of the local housing landscape. This multifaceted approach ensures that our project is responsive to the evolving needs of the community and aligns with our commitment to providing comprehensive support to those facing housing instability and behavioral health challenges in Clallam County.

How many individuals within this target population will you house during the grant period?

During the grant period, our goal is to provide stable and supportive housing for 50 or more individuals within the target population in the first year alone. This commitment reflects our dedication to making an immediate impact on the lives of those facing housing instability and significant behavioral health challenges.

Furthermore, it's crucial to emphasize that our commitment extends far beyond the grant period. We envision operating this program for a minimum of 40 years, ensuring long-term and sustained support for the individuals housed. By establishing a program with such longevity, we aim to address not only the immediate housing crisis but also contribute to the long-term stability and resilience of those we serve.

B. Is the project ready to use the funding now, or are there actions to be taken before the project can begin?

This project is ready to utilize the funding immediately. Our immediate plans include initiating the demolition of existing structures. Simultaneously, we are working to submit applications for the required building permits, ensuring a streamlined and efficient start to the project. .Our team has diligently undertaken preliminary steps, including environmental and zoning reviews, to lay the groundwork for the subsequent phases. We aim to expedite the project's timeline and ensure that the funding is utilized efficiently.

C. If so, what are those actions?

We are currently focused on building design. Our team is actively engaged in this crucial phase, ensuring that the architectural plans align with the project's goals and meet the unique needs of the target population. Simultaneously, we are proactively planning to meet with the City of Port Angeles later this month to delve into further planning details, addressing any additional requirements and ensuring alignment with local regulations. This proactive engagement with relevant authorities underscores our commitment to transparency, compliance, and efficient project progression. Through these coordination efforts, we aim to pave the way for a smooth transition into the demolition phase.

D. Could the Project be split into phased if project cannot be fully funded?

■ Yes ☐ No

E. Is this funding being used to leverage additional funding and when will those funds be applied for and/or receive notice of award?

Yes. We are actively preparing to apply for a Federal Appropriation in March 2024. In September 2024, we will apply for the Housing Trust Fund (HTF). We have applied with First Fed Foundation and Americas Foundation.

Identify the sources for those requests and the status of the requests.

We are making diverse funding requests including:
First Fed Foundation and Americas Foundation: We have submitted applications to both foundations and are eagerly awaiting notifications, with an expected notification date of 4/1.
Private Donation: A generous donor committed $750,000.
Commerce HTF AHAH Grant: We will apply for $5,000,000 in September 2024.
Capital Campaign: We will launch a comprehensive capital campaign this summer.
Federal Appropriation – Application due 3/18 for a federal appropriation for additional funds.

3. **Impact of Funds**

A. Provide a **Budget Narrative** that is as comprehensive as possible outlining all proposed expenditures including labor and materials.

PBH is actively progressing in the transformation of two lots on 2nd and Oak Streets into a Permanent Supported Housing facility. In collaboration with SMR Architects, we have initiated the design phase for a 36-unit facility tailored to address the specific needs of individuals with serious behavioral health challenges. Building on our proven track record of successfully housing this cohort, PBH remains committed to creating supportive environments that foster well-being and stability.

PRE-DEVELOPMENT COSTS

- **Phase 1 Environmental Site Assessment**–PBH completed this Phase 1 ESA in July 2023. Phase 2 survey is not required. The survey was completed by A3 Environmental Consultants.
- **Geotechnical Survey** – The Geotechnical Survey and soil assessment assesses the land composition. The survey is underway currently with Krazan.
- **Architectural Pre-design and Project Management** –SMR Architects will provide building design and project management until completion of this project.
- **Land Survey** – The land survey will describe the boundaries of the property and include information about the powerlines and other infrastructure. NTI Surveying will complete this work this month.
- **Demolition** – Demolition of the existing structures on both lots is required for development. There is asbestos material on site that will require asbestos removal professionals. This cost is an estimate.

DEVELOPMENT COSTS

SMR Architects projects an estimated cost of $400/sqft. This projection takes into account the necessity of meeting Evergreen Sustainable Development and new energy code. Additionally, adherence to Residential Prevailing Wage standards is integral.. We are dedication to creating a facility that not only meets the highest standards of quality but also aligns with principles of sustainability and ethical labor practices.

FUNDING

PBH anticipates the need for complex braiding of funding including:

- **Private Donation** – PBH has received a commitment for $500,000 in June 2024 and $250,000 in 2025.
- **Public Plaza LLLP** – PBH received a $5,000 donation in the Fall of 2023 in anticipation of this project.
- **Enterprise** – PBH has received a commitment for a Pre-Development Grant from Enterprise for $36,000.
- **Clallam County 1590/1406 Funding** – PBH is currently requesting this funding.
- **Behavioral Health Advisory Reserve Funding** – Up to $2,000,000 to be requested
- **City of Port Angeles** – The City of Port Angeles will commit an estimated $500,000+
- **Apple Health and Homes** – Will request $5,000,000 from Department of Commerce program.
- **Federal Appropriations Request** - PBH is requesting a federal appropriation to support this project.
- **First Federal Community Foundation** – PBH has requested $100,000.
- **Americas Foundation** – PBH applied for $125,000. Notification by 4/1.
- **Capital Campaign** - PBH will launch a Capital Campaign this summer .
- **Other funding opportunities** - PBH continues to seek other opportunities for funding.

NOTE: If other funding sources exceed need, 1590/1406 funds will return to the County for other projects.

B. Does the project's budget incorporate all relevant Prevailing Wage requirements?

■ Yes ☐ No

Discuss how the applicability of state or federal prevailing wage rates were determined be explicit about what assumptions were made when determining wage rates.

The determination of prevailing wage rates for the project reflects a meticulous commitment to compliance and fairness in labor practices. In the event of successfully securing Federal funding, our project will adhere to the rigorous standards outlined by Federal Davis Bacon, ensuring that wages are in accordance with federal regulations. This commitment to compliance is essential for projects receiving federal support. In the absence of federal funding, the prevailing wage for the facility will align with 100% Residential Prevailing Wage. This approach emphasizes our dedication to fair compensation practices in accordance with state regulations. It ensures that workers involved in the construction of the Permanent Supported Housing facility receive wages that reflect the prevailing standards within the residential construction sector.

C. If the Washington State Department of Labor & Industries provided a determination of

wage rates for this project, ***include documentation of the determination as an attachment.***

D. Describe the process used to solicit bids and select construction contractors (general and subcontractors), consultants, and other professional services to secure competitive fees. ***Be sure that this process complies with the bidding and selection requirements of the project's proposed funding sources.***

The process employed to solicit bids and select construction contractors, consultants, and other professional services adheres to rigorous standards to ensure competitive fees and compliance with the project's proposed funding sources. SMR Architects will play a key role in crafting a comprehensive invitation to bid and will actively contribute to the selection of a general contractor. Our commitment to supporting the local community is reflected in our preference for local contractors, and emphasis will be placed on utilizing local subcontractors wherever possible.

Organizational Capacity

E. Provide a brief description of your internal governance and leadership structure.

Peninsula Behavioral Health operates under the guidance of a dedicated and volunteer-driven Board of Directors, responsible for shaping the organization's strategic direction. At the core of our corporate leadership is a dynamic executive team comprising six key members:

- Chief Executive Officer (CEO): Spearheading the organization's vision and overarching goals.
- Chief Financial Officer (CFO): Steering financial strategies and ensuring fiscal responsibility.
- Chief Operations Officer: Overseeing and optimizing the day-to-day operational functions.
- Chief Medical Officer: Providing leadership in medical matters and ensuring high-quality care.
- Director of Human Resources: Focusing on the well-being and development of our valuable staff.
- Director of Quality and Compliance: Ensuring adherence to regulatory standards and maintaining high-quality services.

This robust governance and leadership structure reflects our commitment to effective decision-making, sound financial management, and the delivery of exceptional behavioral health services to our community.

F. Provide a description of your basic managerial and fiscal structure including housing management, accounting, and internal controls. Summarize the results of your Agency's (or your unit of financial independence) most recent audit and/or administrative inspection.

Within Peninsula Behavioral Health, the Chief Financial Officer (CFO) operates under the direct supervision of the Chief Executive Officer (CEO). In turn, the CEO reports to the esteemed Board of Directors. Establishing a seamless flow of financial communication, the CFO collaborates closely with the Board's Treasurer, ensuring that the Board is equipped with precise and timely fiscal information. The Finance Committee, a crucial component of the organizational structure, convenes quarterly to delve into financial matters. This committee reports to the entire Board of Directors. This framework ensures transparent financial governance, reinforcing PBH's commitment to strong fiscal decision-making.

Peninsula Behavioral Health maintains robust financial controls to ensure the implementation of secure fiscal practices and strict adherence to established accounting standards. Our internal controls encompass a comprehensive set of measures, including but not limited to:

- **Mail Processing**: All incoming mail is opened and date-stamped, ensuring the organization's awareness and timely handling of important financial documentation.
- **Cash Management**: Any cash amounts exceeding $2,000 are diligently deposited into designated bank accounts, promoting the safe and efficient handling of funds.
- **Client Account Oversight**: A monthly aging process is systematically applied to all client accounts, fostering regular and thorough examination to maintain financial accuracy.
- **Payment Procedures**: Payments are processed through check, ACH, or wire transfer only after receiving approval from the responsible party, reinforcing a stringent approval protocol.
- **Board Approval for High-Value Transactions**: Transactions involving checks, transfers, or other financial instruments exceeding $100,000 necessitate formal approval from the Board.
- **Budget Adherence**: Expenses beyond the annual budget require explicit approval from either the CFO or the CEO, emphasizing a disciplined approach to financial planning.

- **Dual Control for Transfers**: Initiating and releasing funds through ACH, wire, and cash transfers are subjected to a dual-control mechanism.

Peninsula Behavioral Health's housing is overseen by a Housing Manager, who reports to the CFO. This structure is designed to separate clinical and housing roles. The Housing Manager maintains a waitlist, screens applicants, and makes placement decisions while coordinating rent-related matters.

Peninsula Behavioral Health undergoes a rigorous annual audit conducted by Moss Adams. PBH received a clean audit devoid of any findings or recommendations in 2024. This attests to the organization's steadfast commitment to financial transparency, accountability, and adherence to best practices. The audited financials for the fiscal year 2023 underscore PBH's financial health and responsible management.

Key highlights from the audit include:

- **Total Revenue:** A substantial $16,306,340.
- **Excess Revenue over Expense:** $520,964, reflecting sound fiscal management.
- **Total Net Assets:** $13,820,610, once again underscoring the organization's solid financial foundation.

G. Include description of any disallowed costs, questioned costs and administrative findings. Explain your plan or response to any findings.

There were no disallowed costs, questioned costs or administrative findings in our most recent audit.

Applicants must submit one **copy of their most recent audit report**, including any "Management Letter" and/or all other correspondence referred to in the audit report, along with the applicant's response to the audit and corrective action plan, if any. If an applicant has not been audited within the last two (2) years, a certified "Current Financial Statement" must be submitted in lieu of an audit report.

H. Provide evidence and examples of similar projects implemented and managed which demonstrates the ability of the organization to successfully implement and manage publicly funded projects in a timely manner, within budget, and consistent with funding requirements.

Peninsula Behavioral Health (PBH) has operated three supported transitional living houses for decades. In 2014 and 2017 renovated St. Vincent de Paul into Crisis Stabilization and Youth Services facilities. In 2022 PBH took on the bold renovation of the All View Motel into 26 new affordable housing units. This project, funded by a combination of local and state resources, faced substantial challenges, including water damage, cost overruns, and unforeseen issues arising from the water damage. PBH successfully secured additional funding from Commerce to address cost overruns and completed the renovation in under a year.

I. Provide a complete list of staff positions for the project, including the project manager and other key personnel, showing the role of each and their level of effort and qualifications.

The project team for the Permanent Supported Housing facility comprises the following key personnel:

1. **Wendy Sisk, CEO – Project Manager**: Leadership and strategic direction for the project. 8 yrs as CEO. Developed Dawn View Court Apartments and other commerce construction projects.
2. **Dawn Brown, CFO – Budget and Financial Oversight:** Budget management and financial oversight for the project. Leveraging her financial expertise, Dawn will ensure fiscal responsibility and adherence to budgetary guidelines. 7 years as CFO
3. **Andrew Reiners, Housing Manager**: The Housing Manager will focus on the operational aspects of the supported housing units. Andrew manages all PBH Housing

J. If this is a collaborative project, identify the other partners involved, their role, and your role. If you are partnering with another agency/agencies, *attach their letter of commitment*.

PBH will operate the program independently.

Selection Criteria

We will rank all, responses according to the criteria and weights described below:

Evaluation	Max Points
A. Approach – Completeness of Proposal and Readiness	5
B. Impact	10
C. Budget – Feasible Financial Plan	5
TOTAL	**20**

Submission Requirements
All proposals must include the following elements. We reserve the right to disqualify any incomplete proposals.

A. Approach – Completeness of Proposal and Readiness (5 Points)

Your application should describe how you will approach this assignment and complete the purpose of the proposal.

The proposal will be evaluated based on the clarity of proposal, completeness of the submission including required certifications and documentation and readiness to begin the Program or Project if funding is awarded.

The proposal should describe:

- The timeline for the project and immediacy of the need for the funds.
- The components still require to be secured before the project is shovel ready.
- The plan for any unfunded components.
- If funds are awarded, the construction start date.
- Whether the Project could be scaled (include the per unit cost of the Project).

B. Impact (10 Points)

- Is this project in the Housing Solutions Committee's current Project Pipeline?

  ■Yes ☐No

  If not, how does it contribute to positive movement in County's Housing Continuum.

  N/A

- What other funds, donors, or community support are involved with the project?

  Peninsula Behavioral Health's endeavor to establish a Permanent Supported Housing facility is buoyed by a diverse and robust network of financial support. The project anticipates contributions from various sources, showcasing a collaborative commitment to address critical housing needs in Clallam County.

  Notably, the initiative seeks support from both the Clallam County Affordable Housing Tax dollars and the City of Port Angeles Affordable Housing Tax dollars, emphasizing the local community's involvement in addressing housing challenges. Anticipated contributions from the M.J. Murdock Charitable Trust and Americas Foundation are expected to play pivotal roles, with earmarked amounts of $200,000 and $125,000, respectively.

  The Housing Trust Fund holds significant potential, projecting a substantial contribution of up to $5,000,000 to fortify the initiative. A committed private donor has pledged a generous sum of at least

$750,000, providing additional financial strength and underlining the community's dedication to the project's success.

Projections from various entities include $100,000 from the First Fed Foundation, $10,000 from Kitsap Community Connections, $75,000 from the Empire Health Foundation, and $10,000 from the Benjamin Phillips Memorial Trust, showcasing diverse support from foundations and organizations.

Furthermore, Peninsula Behavioral Health has demonstrated its commitment by allocating $195,000 from its reserves to supplement overall project funding. This comprehensive funding landscape underscores a collaborative, community-supported approach towards the successful realization of the Permanent Supported Housing facility, with a particular emphasis on leveraging local Affordable Housing Tax dollars to address critical housing needs and foster a more resilient and supportive community.

Will these funds be used to leverage other funds? ■Yes ☐No

Identify other sources of funds that would be leveraged.

The requested funds will serve as a catalyst for leveraging additional financial support from various sources, amplifying the overall impact of the Permanent Supported Housing facility project. By strategically allocating these funds, we aim to attract contributions from diverse stakeholders, including local businesses, community members, and potential corporate sponsors. This initial investment is instrumental in unlocking further funding opportunities, such as federal grants, philanthropic foundations, and state/regional programs, to fortify the project's financial foundation.

Moreover, the requested funds will play a key role in supporting a comprehensive capital campaign, rallying community support and fostering public-private partnerships. The success of this campaign will not only generate grassroots contributions but also attract the attention of impact investors interested in aligning their investments with positive social and community outcomes.

Furthermore, by showcasing our commitment to the project through the allocation of reserves and strategic use of these requested funds, we aim to inspire confidence in potential donors and partners. The collaborative and community-supported approach will not only enhance the project's financial sustainability but also amplify its influence in addressing critical housing needs and supporting individuals with behavioral health challenges.

- How many new units will be brought online. 36
  How many existing units will be Preserved. 0
- How many individuals will be served by these funds? 50

- Will these funds serve any special populations such as seniors or domestic violence survivors? ■Yes ☐No

C. Budget - A Feasible Financial Plan (5 Points)

Please provide the following if applicable:

- Program or Project Budget which includes a complete breakdown of all funding. sources already received or committed for this project.
- Current operating budget for the organization requesting funding.
- Operating Pro Forma for ten years.

2nd & Oak Project
Budget Date: March 7, 2024

Construction		*% Total Project Cost*	*Total Project Cost*
Demolition		3%	$ 350,000
Predevelopment		0%	$ 35,274
New Building; 26,000	$400/sq foot	86%	$ 10,400,000
New Construction Contingency	10%	9%	$ 1,040,000
Off site Infrastructure		1%	$ 150,000
Equipment and Furnishings		1%	$ 150,000
Other:		0%	
Total Project Cost		**100%**	**$ 12,125,274**

Anticipated Funding	*Status*	*% of Requested*	*Amount Requested*
Private Donation	confirmed	5%	$ 750,000
Public Plaza LLLP	received	<1%	$ 5,000
Enterprise	confirmed	<1%	$ 36,000
County 1590/1406 Funds	requested	15%	$ 2,000,000
County BHAB Reserve Fund		15%	$ 2,000,000
City of Port Angeles	will request	4%	$ 500,000
America's Foundation	requested -response 4/1	1%	$ 125,000
First Fed Community Foundation	requested	1%	$ 100,000
PBH Capital Campaign	anticipated	1%	$ 125,000
Federal Appropriation Request	requested	22%	$ 3,000,000
AHAH Funding	Apply 0924	37%	$ 5,000,000
Total Requested/Anticipated Funding		**100%**	**$ 13,641,000**

2nd & Oak Operating Proforma

REVENUES

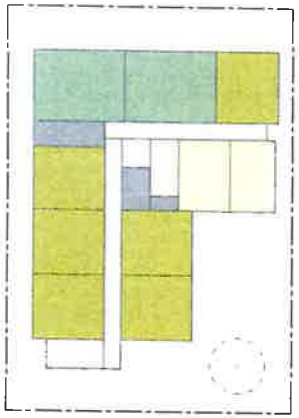
Residential Income	*Escalator*	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15
Gross Tenant Paid Rental Income	3.0%	$ 202,200.00	$ 208,266.00	$ 214,513.98	$ 220,949.40	$ 227,577.88	$ 234,405.22	$ 241,437.37	$ 248,680.50	$ 256,140.91	$ 263,825.14	$ 271,739.89	$ 279,892.09	$ 288,288.85	$ 296,937.52	$ 305,845.64
Gross Rental PHA/HUD/USDA Subsidy	3.0%	$ 5,400.00	$ 5,562.00	$ 5,728.86	$ 5,900.73	$ 6,077.75	$ 6,260.08	$ 6,447.88	$ 6,641.32	$ 6,840.56	$ 7,045.78	$ 7,257.15	$ 7,474.86	$ 7,699.11	$ 7,930.08	$ 8,167.98
Other Sources:																
Total Residential Income	=	$ 207,600	$ 213,828	$ 220,243	$ 226,850	$ 233,656	$ 240,665	$ 247,885	$ 255,322	$ 262,981	$ 270,871	$ 278,997	$ 287,367	$ 295,988	$ 304,868	$ 314,014
Total Non-Residential Income		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL PROJECT INCOME	=	**$ 207,600.00**	**$ 213,828.00**	**$ 220,242.84**	**$ 226,850.13**	**$ 233,655.63**	**$ 240,665.30**	**$ 247,885.26**	**$ 255,321.81**	**$ 262,981.47**	**$ 270,870.91**	**$ 278,997.04**	**$ 287,366.95**	**$ 295,987.96**	**$ 304,867.60**	**$ 314,013.63**
	Annual %															
Less Annual Residential Vacancy	3.0%	$ (6,228.00)	$ (6,414.84)	$ (6,607.29)	$ (6,805.50)	$ (7,009.67)	$ (7,219.96)	$ (7,436.56)	$ (7,659.65)	$ (7,889.44)	$ (8,126.13)	$ (8,369.91)	$ (8,621.01)	$ (8,879.64)	$ (9,146.03)	$ (9,420.41)
EFFECTIVE GROSS INCOME (EGI)	=	**$ 201,372.00**	**$ 207,413.16**	**$ 213,635.55**	**$ 220,044.62**	**$ 226,645.96**	**$ 233,445.34**	**$ 240,448.70**	**$ 247,662.18**	**$ 255,092.02**	**$ 262,744.79**	**$ 270,627.13**	**$ 278,745.94**	**$ 287,108.32**	**$ 295,721.57**	**$ 304,593.22**

OPERATING EXPENSES

Operating Expenses-	*Escalator*	Expenses Per Unit (Y1)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15
Management - On-site	3.0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Management - Off-site	3.0%	$ 1,923.08	$ 50,000.00	$ 51,500.00	$ 53,045.00	$ 54,636.35	$ 56,275.44	$ 57,963.70	$ 59,702.61	$ 61,493.69	$ 63,338.50	$ 65,238.66	$ 67,195.82	$ 69,211.69	$ 71,288.04	$ 73,426.69	$ 75,629.49
Legal Services	3.0%	$ 277.78	$ 10,000.00	$ 10,300.00	$ 10,609.00	$ 10,927.27	$ 11,255.09	$ 11,592.74	$ 11,940.52	$ 12,298.74	$ 12,667.70	$ 13,047.73	$ 13,439.16	$ 13,842.34	$ 14,257.61	$ 14,685.34	$ 15,125.90
Insurance	3.0%	$ 555.56	$ 20,000.00	$ 20,600.00	$ 21,218.00	$ 21,854.54	$ 22,510.18	$ 23,185.48	$ 23,881.05	$ 24,597.48	$ 25,335.40	$ 26,095.46	$ 26,878.33	$ 27,684.68	$ 28,515.22	$ 29,370.67	$ 30,251.79
Maintenance and janitorial	3.0%	$ 972.22	$ 35,000.00	$ 36,050.00	$ 37,131.50	$ 38,245.45	$ 39,392.81	$ 40,574.59	$ 41,791.83	$ 43,045.59	$ 44,336.95	$ 45,667.06	$ 47,037.07	$ 48,448.19	$ 49,901.63	$ 51,398.68	$ 52,940.64
Decorating/Turnover	3.0%	$ 277.78	$ 10,000.00	$ 10,300.00	$ 10,609.00	$ 10,927.27	$ 11,255.09	$ 11,592.74	$ 11,940.52	$ 12,298.74	$ 12,667.70	$ 13,047.73	$ 13,439.16	$ 13,842.34	$ 14,257.61	$ 14,685.34	$ 15,125.90
Contract Repairs	3.0%	$ 277.78	$ 10,000.00	$ 10,300.00	$ 10,609.00	$ 10,927.27	$ 11,255.09	$ 11,592.74	$ 11,940.52	$ 12,298.74	$ 12,667.70	$ 13,047.73	$ 13,439.16	$ 13,842.34	$ 14,257.61	$ 14,685.34	$ 15,125.90
Elevator	3.0%	$ 69.44	$ 2,500.00	$ 2,575.00	$ 2,652.25	$ 2,731.82	$ 2,813.77	$ 2,898.19	$ 2,985.13	$ 3,074.68	$ 3,166.93	$ 3,261.93	$ 3,359.79	$ 3,460.58	$ 3,564.40	$ 3,671.33	$ 3,781.47
Water & Sewer	3.0%	$ 416.67	$ 15,000.00	$ 15,450.00	$ 15,913.50	$ 16,390.91	$ 16,882.63	$ 17,389.11	$ 17,910.78	$ 18,448.11	$ 19,001.55	$ 19,571.60	$ 20,158.75	$ 20,763.51	$ 21,386.41	$ 22,028.01	$ 22,688.85
Garbage Removal	3.0%	$ 416.67	$ 15,000.00	$ 15,450.00	$ 15,913.50	$ 16,390.91	$ 16,882.63	$ 17,389.11	$ 17,910.78	$ 18,448.11	$ 19,001.55	$ 19,571.60	$ 20,158.75	$ 20,763.51	$ 21,386.41	$ 22,028.01	$ 22,688.85
Electric	3.0%	$ 555.56	$ 20,000.00	$ 20,600.00	$ 21,218.00	$ 21,854.54	$ 22,510.18	$ 23,185.48	$ 23,881.05	$ 24,597.48	$ 25,335.40	$ 26,095.46	$ 26,878.33	$ 27,684.68	$ 28,515.22	$ 29,370.67	$ 30,251.79
Telephone	3.0%	$ 13.72	$ 494.00	$ 508.82	$ 524.08	$ 539.81	$ 556.00	$ 572.68	$ 589.86	$ 607.56	$ 625.78	$ 644.56	$ 663.89	$ 683.81	$ 704.33	$ 725.46	$ 747.22
Other	3.0%	$ 138.89	$ 5,000.00	$ 5,150.00	$ 5,304.50	$ 5,463.64	$ 5,627.54	$ 5,796.37	$ 5,970.26	$ 6,149.37	$ 6,333.85	$ 6,523.87	$ 6,719.58	$ 6,921.17	$ 7,128.80	$ 7,342.67	$ 7,562.95
Total Residential Operating Expenses		**$ 5,360.94**	$ 192,994.00	$ 198,783.82	$ 204,747.33	$ 210,889.75	$ 217,216.45	$ 223,732.94	$ 230,444.93	$ 237,358.28	$ 244,479.03	$ 251,813.40	$ 259,367.80	$ 267,148.83	$ 275,163.30	$ 283,418.20	$ 291,920.74

OTHER EXPENSES

Replacement Reserve	3.0%	138.89	$ 5,000.00	$ 5,150.00	$ 5,304.50	$ 5,463.64	$ 5,627.54	$ 5,796.37	$ 5,970.26	$ 6,149.37	$ 6,333.85	$ 6,523.87	$ 6,719.58	$ 6,921.17	$ 7,128.80	$ 7,342.67	$ 7,562.95
Total Reserves			$ 5,000.00	$ 5,150.00	$ 5,304.50	$ 5,463.64	$ 5,627.54	$ 5,796.37	$ 5,970.26	$ 6,149.37	$ 6,333.85	$ 6,523.87	$ 6,719.58	$ 6,921.17	$ 7,128.80	$ 7,342.67	$ 7,562.95
TOTAL PROJECT EXPENSES	=		$ 197,994.00	$ 203,933.82	$ 210,051.83	$ 216,353.39	$ 222,843.99	$ 229,529.31	$ 236,415.19	$ 243,507.65	$ 250,812.88	$ 258,337.26	$ 266,087.38	$ 274,070.00	$ 282,292.10	$ 290,760.86	$ 299,483.69
NET OPERATING INCOME (EGI - Total Expenses)	=		**$ 3,378.00**	**$ 3,479.34**	**$ 3,583.72**	**$ 3,691.23**	**$ 3,801.97**	**$ 3,916.03**	**$ 4,033.51**	**$ 4,154.51**	**$ 4,279.15**	**$ 4,407.52**	**$ 4,539.75**	**$ 4,675.94**	**$ 4,816.22**	**$ 4,960.71**	**$ 5,109.53**



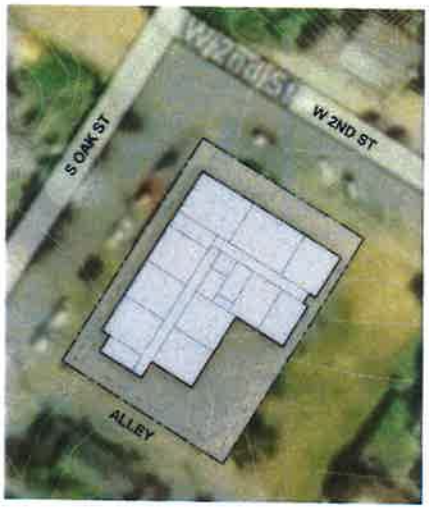
4 OPTION 1 - LEVEL 2
SCALE: 1" = 20'-0"

3 OPTION 1 - LEVEL 1
SCALE: 1" = 20'-0"

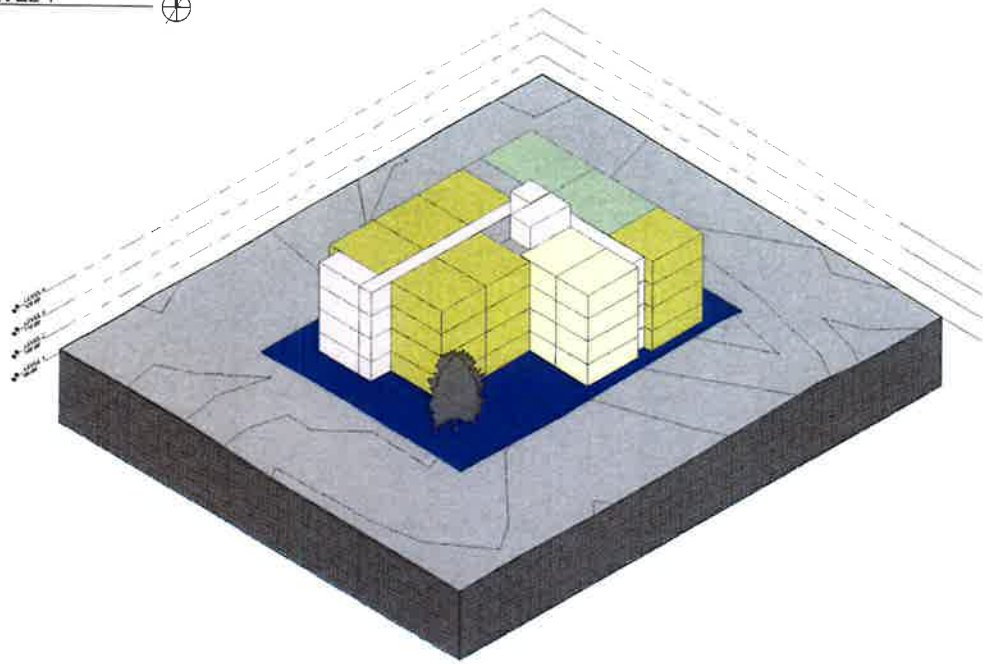
UNIT TYPE
- STUDIO
- 1-BDRM
- 2-BDRM
- CIRCULATION
- MEP/STORAGE
- RESIDENTIAL COMMON

UNIT MIX - OPT 1

UNIT TYPE	COUNT	UNIT MIX %	%	UNIT_DEPTH	UNIT_WIDTH	UNIT_AREA	UNIT_AREA TOTAL
0BR	8	1	21%	25' - 0"	<varies>	<varies>	3400 SF
1BR	24	1	62%	25' - 0"	22' - 0"	550 SF	13200 SF
2BR	7	1	18%	25' - 0"	32' - 0"	800 SF	5600 SF
TOTAL	39						22200 SF



2 OPTION 1 - SITE PLAN
SCALE: 1" = 20'-0"



1 OPTION 1 - AXON
SCALE:

SMR Architects
117 S. Main St., Suite 400
Seattle, WA 98104
PH: 206.623.1104
FX: 206.623.5285

PBH PORT ANGELES

138 W 2ND ST
PORT ANGELES, WA
98362

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ISSUED SETS
NO DATE DESCRIPTION

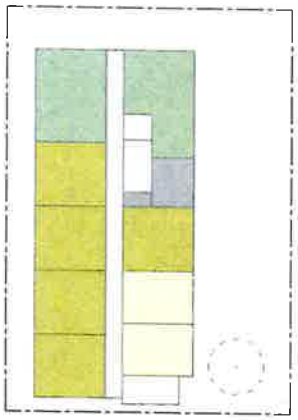
REVISIONS / NOTES
NO DATE DESCRIPTION

AHJ STAMP

TITLE
OPTION 1

DEMO #	
MUP #	
SDOT #	
PERMIT #	
DRAWN	Author
CHECKED	Checker
ISSUE DATE	02/21/24
PROJECT #	23060
SHEET #	

OPT1



3 OPTION 2 - LEVEL 2
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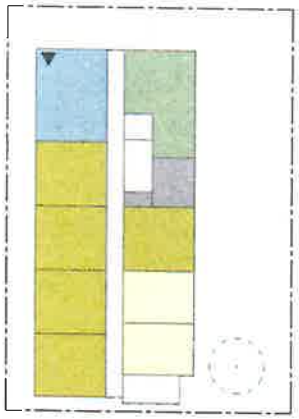
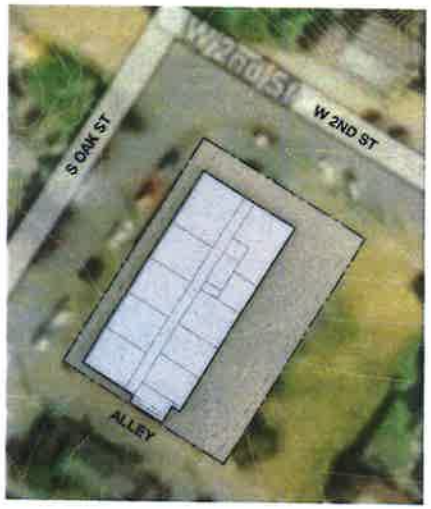


2 OPTION 2 - LEVEL 1
SCALE: 1" = 30'-0"

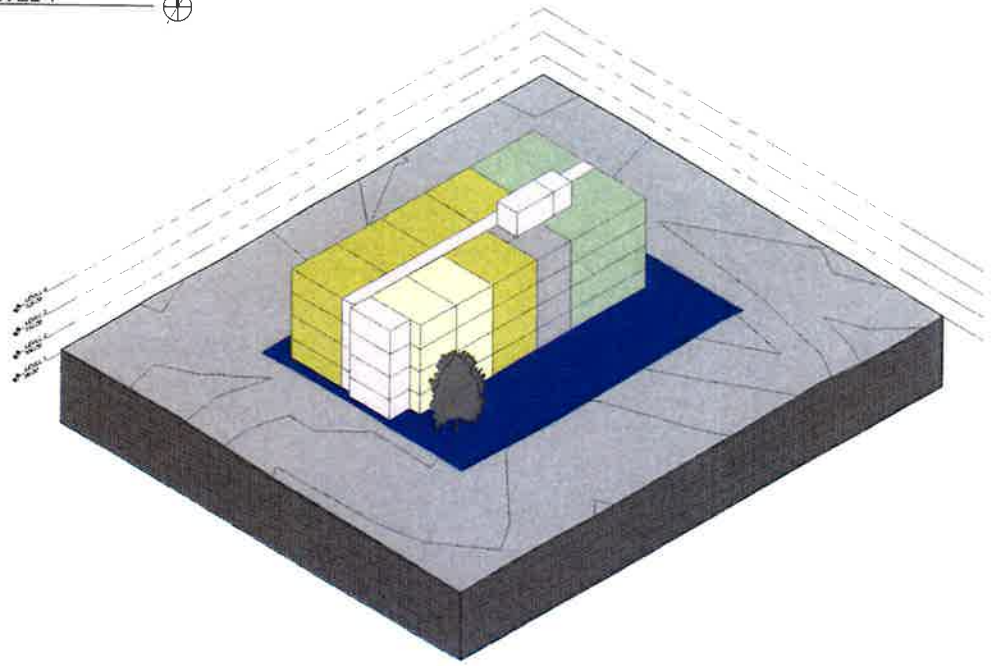
UNIT TYPE
- STUDIO
- 1-BDRM
- 2-BDRM
- CIRCULATION
- MEP/STORAGE
- RESIDENTIAL COMMON

UNIT MIX - OPT 2

UNIT TYPE	COUNT	UNIT MIX #	%	UNIT_DEPTH	UNIT_WIDTH	UNIT_AREA	UNIT_AREA TOTAL
0BR	8	1	23%	25' - 0"	18' - 0"	450 SF	3600 SF
1BR	20	1	57%	25' - 0"	22' - 0"	550 SF	11000 SF
2BR	4	1	11%	25' - 0"	37' - 0"	775 SF	3100 SF
2BR	3	1	9%	25' - 0"	32' - 0"	800 SF	2400 SF
TOTAL	35						20100 SF



5 OPTION 2 - SITE PLAN
SCALE: 1" = 30'-0"



1 OPTION 2 - AXON
SCALE:

SMR Architects
117 S. Main St., Suite 400
Seattle, WA 98104
PH: 206.623.1104
FX: 206.623.5285

PBH PORT ANGELES

136 W 2ND ST
PORT ANGELES, WA
98362

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ISSUED SETS
NO DATE DESCRIPTION

REVISIONS / NOTES
NO DATE DESCRIPTION

AHJ STAMP

TITLE
OPTION 2

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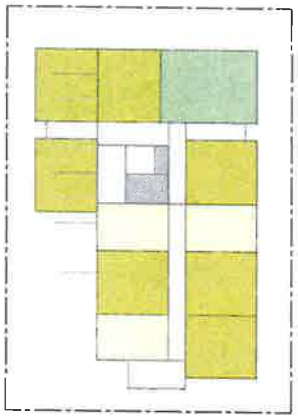
MUP #	
SDOT #	
PERMIT #	
DRAWN	Author
CHECKED	Checker
ISSUE DATE	02/20/24
PROJECT #	23060
SHEET #	

OPT2



2 OPTION 3 - LEVEL 2
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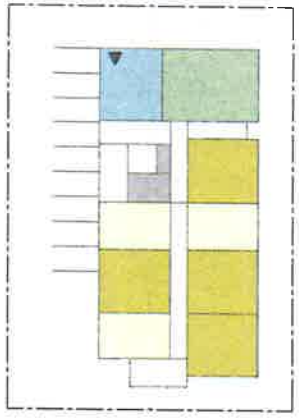
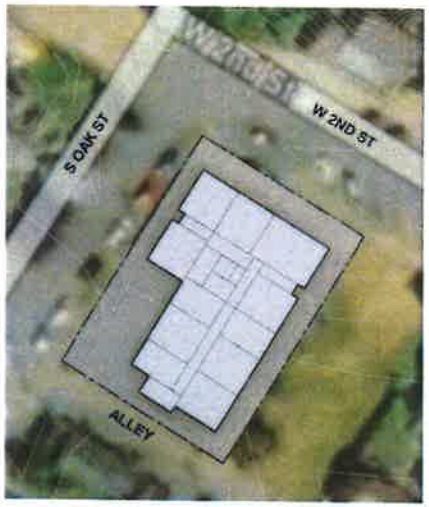


1 OPTION 3 - LEVEL 1
SCALE: 1" = 20'-0"

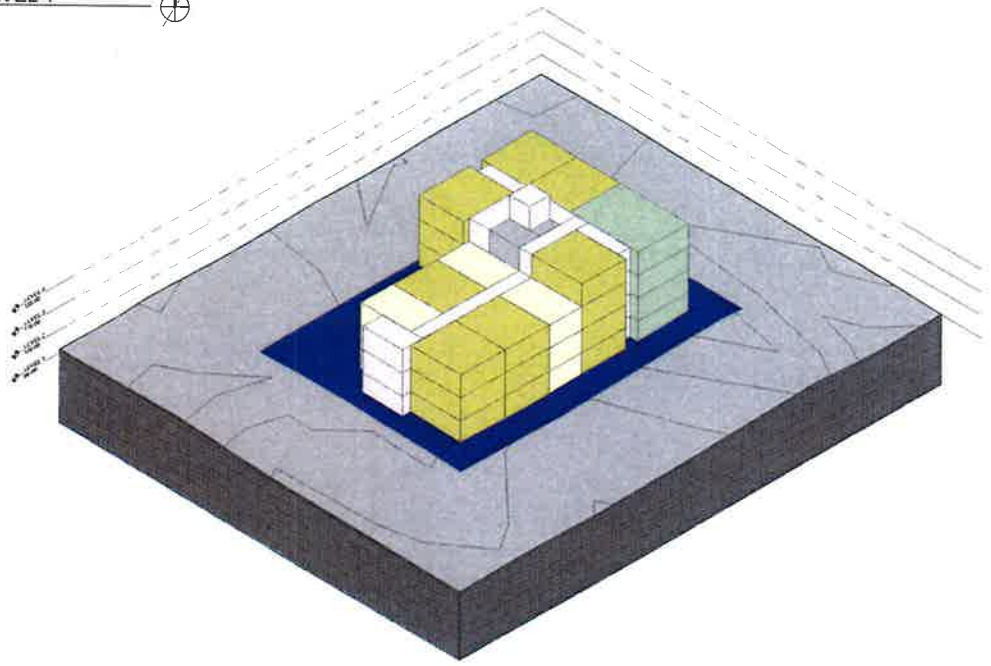
UNIT TYPE
- STUDIO
- 1-BDRM
- 2-BDRM
- CIRCULATION
- MEP/STORAGE
- RESIDENTIAL COMMON

UNIT MIX - OPT 3

UNIT TYPE	COUNT	UNIT MIX %	%	UNIT_DEPTH	UNIT_WIDTH	UNIT_AREA	UNIT_AREA TOTAL
0BR	8	1	20%	25' - 0"	<varies>	<varies>	3400 SF
1BR	29	1	71%	25' - 0"	22' - 0"	550 SF	15950 SF
2BR	4	1	10%	25' - 0"	34' - 0"	850 SF	3400 SF
TOTAL	41						22750 SF



5 OPTION 3 - SITE PLAN
SCALE: 1" = 20'-0"



3 OPTION 3 - AXON
SCALE

SMR Architects
117 S. Main St., Suite 400
Seattle, WA 98104

PH: 206.623.1104
FX: 206.623.5265

PBH PORT ANGELES

138 W 2ND ST
PORT ANGELES, WA
98362

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REVISIONS / NOTES
NO DATE DESCRIPTION

AHJ STAMP

TITLE
OPTION 3

DEMO #	
MUP #	
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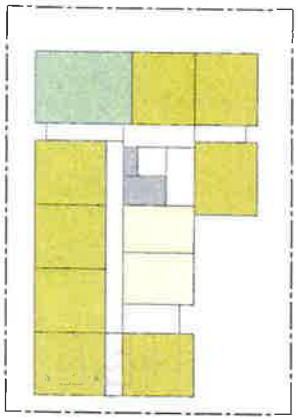
PERMIT #	
DRAWN	Author
CHECKED	Checker
ISSUE DATE	02/20/24
PROJECT #	23060
SHEET #	

OPT3



2 OPTION 4 - LEVEL 2
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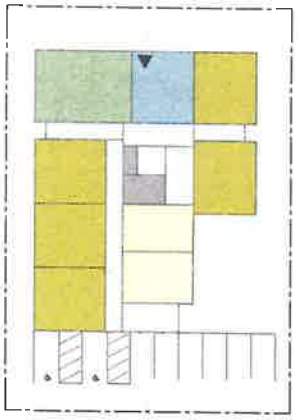
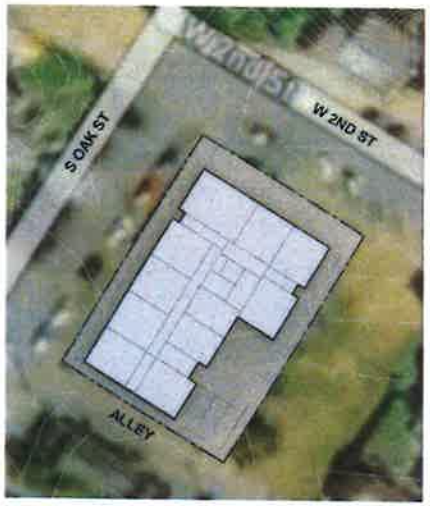


1 OPTION 4 - LEVEL 1
SCALE: 1" = 30'-0"

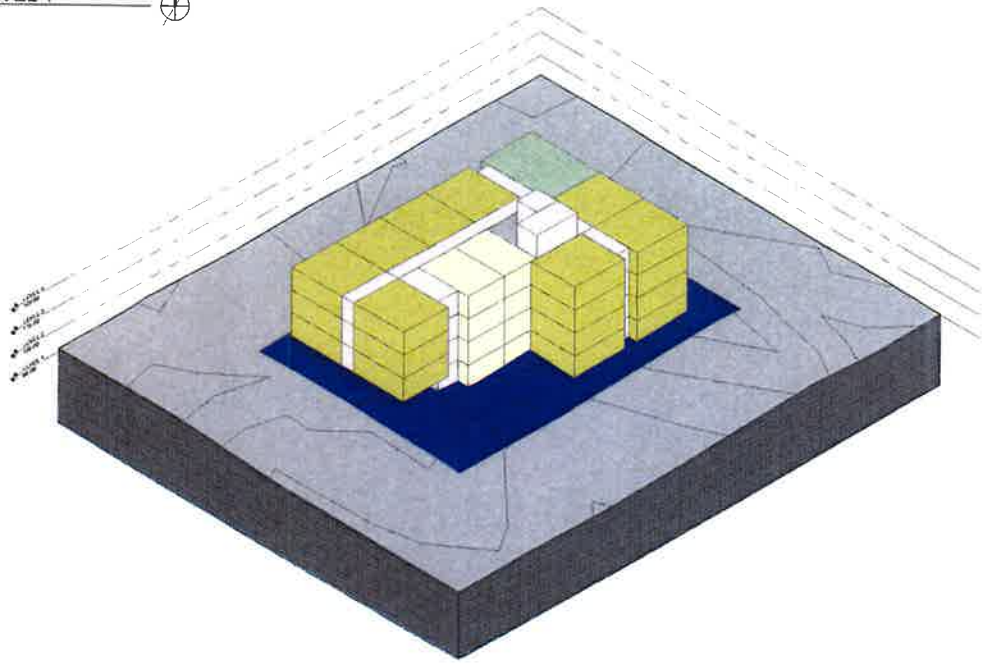
UNIT TYPE
- STUDIO
- 1-BDRM
- 2-BDRM
- CIRCULATION
- MEP/STORAGE
- RESIDENTIAL COMMON

UNIT MIX - OPT 4

UNIT TYPE	COUNT	UNIT MIX #	%	UNIT_DEPTH	UNIT_WIDTH	UNIT_AREA	UNIT_AREA TOTAL
DBR	8	1	20%	25' - 0"	<varies>	<varies>	3400 SF
1BR	29	1	71%	25' - 0"	22' - 0"	550 SF	15950 SF
2BR	4	1	10%	25' - 0"	34' - 0"	850 SF	3400 SF
TOTAL	41						22750 SF



5 OPTION 4 - SITE PLAN
SCALE: 1" = 30'-0"



3 OPTION 4 - AXON
SCALE:

SMR Architects
117 S. Main St., Suite 400
Seattle, WA 98104

PH: 206.623.1104
FX: 206.623.5285

PBH PORT ANGELES

138 W 2ND ST
PORT ANGELES, WA
98362

NOT FOR CONSTRUCTION

ISSUED SETS
NO DATE DESCRIPTION

REVISIONS / NOTES
NO DATE DESCRIPTION

AHJ STAMP

TITLE
OPTION 4

DEMO #	
MUP #	
SDOT #	
PERMIT #	
DRAWN	Author
CHECKED	Checker
ISSUE DATE	02/20/24
PROJECT #	23060
SHEET #	

OPT4

3C

APR 16 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date: April 8, 2024**

REGULAR AGENDA ☒ **Meeting Date: April 16, 2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement

☐ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☒ Other – Furniture Purchase/Bid Waiver

Documents exempt from public disclosure attached: ☐

Executive summary:

Health and Human Services Department is requesting a Bid Waiver to utilize partial funds from the Department of Health CDC Covid-19 Workforce Development Grant to purchase furniture for nine workstations, filing cabinets, chairs for lobby, and bookcases for the Public Health office. The Workforce Development Grant guidance is specific to the following allowable expenses for the local health jurisdiction:

- Training and conferences.
- Supplies related to training, such as books, project management, software, subscriptions, and virtual training.
- Employee essentials, computers, software, desks, cubicle walls, chairs, etc. for new and/or existing employees.
- Salaries and benefits.

The Department of Health awarded $200,000 of the CDC Covid-19 Workforce Development Funds to Clallam County Health and Human Services that is part of Consolidated Contract #17 approved by the Commissioners. The grant funding ends June 30, 2024. Staff has included the approved Workforce Development Plan from the Department of Health that outlines the proposed activity and estimated cost.

Health and Human Services is requesting that the Commissioners support the request to replace the surplus furniture in the Public Health office with new furniture from Pacific Office Equipment to achieve a more efficient layout that will improve employee satisfaction and productivity.

Health and Human Services Department is requesting a waiver of the BID/RFP/Quote Requirement, pursuant to Clallam County Code, Chapter 3.12, and Administrative Policy 560, for the purchase of

office furniture, file cabinets, bookcases, and chairs for the lobby from Pacific Office Equipment. (See attached Request for Waiver).

The quote attached is for $66,861.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Budget to be approved April 30, 2024.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Support staff's request.

County Official signature & print name: Kevin LoPiccolo

Name of Employee/Stakeholder attending meeting: Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: April 3, 2024

CDC COVID-19 Public Health Workforce Development – LHJ – Implementation Plan & Review
FFY21 CDC COVID-19 PHWFD-LHJ

LHJ: **CLALLAM COUNTY HEALTH & HUMAN SERVICES**
From **KEVIN LOPICCOLO**
Email: **KEVIN.LOPICCOLO@CLALLAMCOUNTYWA.GOV**
Date(s): **SUBMITED FEBRUARY 6, 2024, Additional Information 2/8/2024, additional 3/1/2024**
Reviewed by (DOH-ORHS Staff): Marcia McDowell and Tory Henderson
Date(s): 2/8/2024, 2/14/2024, updated 2/26/2024 Tory & Marcia, 03/04/2024, 3/13/2024

Notes based on the Grant Guidance:
Funding is intended to establish, expand, train, and sustain public health staff to support LHJ COVID-19 prevention, preparedness, response, and recovery initiatives.

Purchase of equipment and supplies necessary to support the expanded [or existing] workforce including personal protective equipment, equipment needed to perform the duties of the position, computers, cell phones, internet costs, cybersecurity software, and other costs associated with support of the expanded workforce (to the extent these are not included in recipient indirect costs).

Activities are allowable provided staff (new or existing) responsibilities are totally or partially (allocable) related to COVID-19 prevention, preparedness, response, and recovery initiatives.

- Note if a proposed activity includes a contract or out-of-state travel. Preapproval is required for these items. The Implementation Plan will be considered your request for preapproval.
- For out-of-state travel preapproval include name of traveler(s), and name, date(s), and location of event.
- Spell out acronyms (for example, for conferences, NACCHO, etc.)
- Add additional rows as needed.

Proposed Activity	Estimated Cost	Description	Allowable/Not Allowable/Questions (DOH staff will complete this column)
Sanitation / Janitorial Services (Squeeky Clean)	12,000	Contract with janitorial service to sanitize and clean the LHJ facilities.	Allowable Contract 2/8/2024 Approval to contract email sent. TH

Proposed Activity	Estimated Cost	Description	Allowable/Not Allowable/Questions (DOH staff will complete this column)
Extra help employee (employment service agency Express Employment Services)	25,000	Extra help employee for contact tracing	Allowable
Salaries and benefits	15,000	LHJ salaries and benefits	Need more information – How does this relate to the Grant? Whose salaries and benefits are you proposing to pay? 2/14/2024 Allowable From Kevin 2/8/2024: This request is to pay for continuation of covid response and vaccine services for nurses, supervisor, and clerking/scheduling PH Nurses: 9,500 Supervisor: 3,000 Clerks: 1,500 Health Officer: 1,000 NOTE: We just requested an extension of covid funding through 6/2024 so we may be able to use those funds instead. We haven't heard back yet on approval.
Secure file transfer software	5,000	Secure exchange of files	Allowable

Proposed Activity	Estimated Cost	Description	Allowable/Not Allowable/Questions (DOH staff will complete this column)
Laminator	500	Ability to laminate signage, etc.	Allowable
HEPA Air Cleaners – for LHJ in facility use	14,000	HEPA air cleaner for each employee office / work area (20 machines @ 500 each) (40 filters @ 100 each)	Allowable
HEPA Air Cleaners – for loan to offsite care facilities during outbreaks	14,000	HEPA air cleaners available for long term care facilities to use during patient outbreaks (20 machines @ 500 each) (40 filters @ 100 each)	Allowable
PPE	25,000	Masks, gloves, other PPE for LHJ employee use	Allowable for LHJ staff – not allowable for community use with these Grant funds.
Furniture	89,500	Employee furniture replacements (desks, cubicles, etc)	Allowable 2/8/2024 Increased amount from Kevin.
TOTAL **Not to exceed $200,000**	**$200,000**	2/8/2024 updated TH.	

Requests for funds beyond $200,000

REQUEST FOR WAIVER OF BID/RFP/QUOTE REQUIREMENT

Department: **Health and Human Services – Public Health**

Date: 04/03/2024 Contract Number: None

Pursuant to Clallam County Code Chapter 3.12, and Administrative Policy 560, a waiver of the Bid/RFP/Quote requirement for purchases of goods or services is requested.

Goods or Services to be Purchased: Office furniture for the Public Health office.

Cost of Purchase: $66,861 (includes furniture for nine workstations, filing cabinets/drawers, chairs for lobby.

Vendor to be Awarded Contract:
Pacific Office Equipment, Port Angeles, WA

I certify that after diligent inquiry, to the best of my knowledge the vendor indicated above is the sole provider of the goods/services detailed in this document.

By: _____
County Official Signature

Approved this _____ day of _____ 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

_____
Mike French, Chair

Memo: Per Clallam County Administrative Policy 560 – Purchasing, Bidding & Contracts, Pacific Office Equipment is currently on the Clallam County Vendor List.

(2) Solicitation of Informal Bids/Quotes Solicitation of informal bids may be made in person or by mail, telephone, fax, or email. Responses must be in writing and may be faxed, email, or may be pages from published catalogs, published advertisements, or other written documents. Any solicitation must include at least 3 vendors, if available, from the County's Vendor List. Vendors not on the County's Vendor List may be solicited in addition.

Staff has attached three informal quotes from three different suppliers. The quotes are general in nature as most of the office workstations must be sized correctly to function properly.

.40 SOLE SOURCE PURCHASES Solicitation of formal bids, informal bids/quotes, and/or an RFP/RFQ may be dispensed with where the purchases are clearly and

legitimately limited to a single source of supply, or which involve special facilities or market conditions.

The main office configuration is limited in size to accommodate the necessary workstations for employees. The open floor plan can reasonably accommodate five workstations, but as proposed the main office area will have at least seven workstations. Pacific Office Equipment has the necessary expertise to configure and assemble the workstations to fit the needs of the employee. The two other commercial office furniture vendors do not offer this service, only the delivery of the furniture.

PACIFIC OFFICE EQUIPMENT QUOTE

Pacific Office Equipment, Inc.
314 E Eighth St Port Angeles, WA 98362
(800) 962-8714 www.poeinc.com (360) 417-3600

SALES QUOTE

Sales Quote No: 1764
Date: 2/20/24
Account No: CLA045

Bill To: CLALLAM CO. HEALTH & HUMAN SERVICES
111 E. 3RD STREET
PORT ANGELES, WA 98362-3000

Ship To: CLALLAM CO. HEALTH & HUMAN SERVICES
111 E. 3RD STREET
PORT ANGELES, WA 98362-3000

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
NICK WRIGHT	MADISON	DELIVERY	NET 30	3/11/24

Notes

ALL PRICING INCLUDES PLANNING, SETUP, DELIVERY, INSTALLATION

Item No	Description	Quantity	UM	Price	Disc	Amount
FURNITURE	BACK SPACE: ASPEN 72X30 COMMERCIAL ELECTRIC SIT/STAND DESKS W/ ANTI-FATIGUE MAT, CABLE TRAY & 24"H X 30"W ACOUSTIC FABRIC "SPRUCE" PANEL. ERGONOMIC OFFICE CHAIRS. BLACK MOBILE BOX/FILE	3.00	EACH	$2,419.00	0.00	$7,257.00
FURNITURE	COPIER SPACE: ASPEN TWO DOUBLE DOOR 30"H STORAGE CABINETS W/ SINGLE TOP AND TWO 60X85 WALL MOUNTED SOUND-RESISTANT PANELS, ONE ON EACH SIDE	1.00	EACH	$3,682.40	0.00	$3,682.40
FURNITURE	COPIER STAND: CASSETTE FEED UNIT AS1 (REPLACES CURRENT AJ1 CASSETTE MODULE)	1.00	EACH	$500.00	0.00	$500.00
FURNITURE	SOUTH WALL DESK: ASPEN 72X30 COMMERCIAL ELECTRIC SIT/STAND DESK W/ ANTI-FATIGUE MAT, CABLE TRAY, FRONT-MOUNT MAGNETIC 30"H ACOUSTIC "SPRUCE" PANEL. ERGONOMIC OFFICE CHAIR	1.00	EACH	$2,657.80	0.00	$2,657.80
FURNITURE	FRONT DESK SE CORNER: ASPEN 72X30 L-SHAPE COMMERCIAL ELECTRIC SIT/STAND DESK W/ 48X24 RIGHT HAND RETURN, ANTI-FATIGUE MAT, CABLE TRAY. 2 X BLACK MOBILE BOX/FILE. 72" STACK-ON HUTCH W/ WOOD DOORS, TACK AND LIGHT. ERGONOMIC OFFICE CHAIR	1.00	EACH	$4,242.40	0.00	$4,242.40
FURNITURE	RECEPTION COUNTER SNEEZE GUARDS: 24"H X 8FT WIDE ACRYLIC CLEAR PANELS W/ METAL FRAME AND 4" PASSTHROUGH	2.00	EACH	$797.60	0.00	$1,595.20
FURNITURE	FRONT DESK NW CORNER: ASPEN 72X30 L-SHAPE COMMERCIAL ELECTRIC SIT/STAND DESK W/ 72X24 LEFT HAND RETURN, ANTI-FATIGUE MAT, CABLE TRAY. 2 X BLACK MOBILE BOX/FILE. 72" STACK-ON HUTCH W/ WOOD DOORS, TACK AND LIGHT. ERGONOMIC OFFICE CHAIR	1.00	EACH	$4,544.00	0.00	$4,544.00
FURNITURE	NORTH WALL DESKS: ASPEN 72X30 COMMERCIAL ELECTRIC SIT/STAND DESKS W/ ANTI-FATIGUE MAT, CABLE TRAY, FRONT-MOUNT MAGNETIC 30"H ACOUSTIC "SPRUCE" PANEL. ERGONOMIC OFFICE CHAIR	2.00	EACH	$2,657.50	0.00	$5,315.00
FURNITURE	HEALTH OFFICER: ASPEN 72X30 COMMERCIAL ELECTRIC SIT/STAND DESK W/ ANTI-FATIGUE MAT, CABLE TRAY. 30"H STORAGE CABINET W/ STACK ON HUTCH. 30" ROUND CONF TABLE W/ 4 NESTING CHAIRS	1.00	EACH	$3,841.60	0.00	$3,841.60
FURNITURE	NESTING CHAIRS FOR BACK CONFERENCE ROOM & BREAKROOM. BLACK FABRIC SEAT W/ BLACK MESH BACK, CASTERS W/O ARMS	20.00	EACH	$200.00	0.00	$4,000.00
FURNITURE	ACOUSTIC CEILING PANELS: 24X24 (STYLE TBD. 4 SETS, 8 PANELS/SET), INC ADHESIVE MOUNTING KIT	2.00	EACH	$2,499.00	0.00	$4,998.00

Pacific Office Equipment, Inc.
314 E Eighth St Port Angeles, WA 98362
(800) 962-8714 www.poeinc.com (360) 417-3600

SALES QUOTE

Sales Quote No: 1764
Date: 2/20/24
Account No: CLA045

Bill To: CLALLAM CO. HEALTH & HUMAN SERVICES
111 E. 3RD STREET
PORT ANGELES, WA 98362-3000

Ship To: CLALLAM CO. HEALTH & HUMAN SERVICES
111 E. 3RD STREET
PORT ANGELES, WA 98362-3000

FURNITURE	FILE ROOM: 7 X CHARCOAL 4 DRAWER LETTER VERTICAL FILES & 2 X CHARCOAL 4 DRAWER LATERAL FILES (KEYED ALIKE), 66"H X 36"W TWO DOOR STORAGE CABINET, 2 X 72" FLOATING HUTCHES W/ WOOD DOORS, 42X24 TABLE, 2 X SUPPLY STORAGE BINS	1.00	EACH	$8,328.60	0.00	$8,328.60
FURNITURE	WIC OFFICE: ASPEN 66"H X 36"W TWO DOOR STORAGE CABINET. 28"X24" CUSTOMIZED MODIFIED SHELL ACTING AS TABLE W/ SHELF ADDED	1.00	EACH	$1,452.00	0.00	$1,452.00
FURNITURE	INTERVIEW OFFICE: ASPEN 2 DRAWER LATERAL W/ 2-SHELF STACK ON BOOKCASE, 72" FLOATING HUTCH W/ WOOD DOORS, 30" ROUND TABLE W/ BLACK METAL BASE	1.00	EACH	$2,142.00	0.00	$2,142.00
FURNITURE	MADISON OFFICE: USED HONEY 36" ROUND TABLE W/ NEW BLACK BASE, USED 30"H X 32"W BOOKCASE	1.00	EACH	$592.00	0.00	$592.00
FURNITURE	OPTIONAL QUIET ROOM PANEL SYSTEM: LOCATED IN MAIN SPACE ON THE NW CORNER. 85"H SOUND RESISTANT PANELS, OVERALL DIMENSIONS 108" X 96". INCLUDES SLIDING FROSTED GLASS DOOR	1.00	EACH	$6,249.00	0.00	$6,249.00

Pacific Office Equipment
"Your Local Solution Provider"
314 E 8th St Port Angeles, WA 98362
800-962-8714 360-417-3600
www.poeinc.com

Subtotal	$61,397.00
Discount	$0.00
Freight	$0.00
Sales Tax	$5,464.33
Sales Order Total	$66,861.33

OFFICE DEPOT
QUOTE

OFFICE DEPOT

0 Orders | Order By Item | Shopping Lists | Proprietary Items | Bulletin Board | Brand Identity | Subscriptions | Account:48025278

Shopping Cart

Continue Shopping

Bestar Pro-Vega 81"W L-Shaped Standing Corner Desk With Dual Monitor Arm And Credenza, Walnut Gray/White
Item # 7687829
Entered Item # 7687829

Delivery
In-store pickup not available.
Estimated delivery 7-10 business days

QTY
9

$19,030.41
$2,114.49 each

WorkPro® 1000 Series Ergonomic Mesh/Mesh Mid-Back Task Chair, Black/Black, BIFMA Compliant
Item # 604924
Entered Item # 604924

Delivery
Estimated delivery 1-3 business days

QTY
9

$1,874.70
$208.30 each

Add Accident Coverage
Learn More

Select Accident Coverage

Rosseto Serving Solutions Workstation/Booth Divider, 20" x 46", Clear
Item # 9888627
Entered Item # 9888627

Delivery
In-store pickup not available.
Estimated delivery 3-7 business days

QTY
6

$785.94
$130.99 each

HON® 800 36"W x 19-1/4"D Lateral 2-Drawer File Cabinet With Lock, Charcoal
Item # 166791
Entered Item # 166791

Delivery
In stock and ready to ship

QTY
2

$1,071.98
$535.99 each

Add Accident Coverage
Learn More

Select Accident Coverage

BSI Sneeze Guard, 48" x 48", Clear
Item # 8885382
Entered Item # 8885382

Delivery
In-store pickup not available.
Estimated delivery 10-15 business days

QTY
4

$2,999.96
$749.99 each

Bush Business Furniture 60"W 2-Person Cubicle Desk Workstation With 66"H Panels, Pure White/Silver Gray, Standard Delivery
Item # 9474159
Entered Item # 9474159

Delivery
In-store pickup not available.
Estimated delivery 3-5 business days

Freight Delivery

QTY
2

$3,421.18
$1,710.59 each

Add Accident Coverage
Learn More

Select Accident Coverage ▼

HON® 310 26-1/2"D Vertical 4-Drawer Letter-Size File Cabinet, Putty
Item # 903575
Entered Item # 903575

Delivery
In stock and ready to ship

QTY
3

$1,337.34
$445.78 each

Add Accident Coverage
Learn More

Select Accident Coverage ▼

Bush® Business Furniture Universal Tall Storage Cabinet With Doors And Shelves, Platinum Gray, Standard Delivery
Item # 6298148
Entered Item # 6298148

Delivery
In-store pickup not available.
Estimated delivery 3-5 business days

Freight Delivery

QTY
2

$861.98
$430.99 each

Add Accident Coverage
Learn More

Select Accident Coverage ▼

Realspace® Magellan 58"W Hutch for Corner/L-Desk, Gray
Item # 235240
Entered Item # 235240

Delivery
In stock and ready to ship

QTY
2

$499.98
$249.99 each

Add Accident Coverage
Learn More

Select Accident Coverage

WorkPro® Modular 48"W Stack On-Hutch, Charcoal
Item # 771496
Entered Item # 771496

Delivery
In-store pickup not available.
Estimated delivery 1-3 business days

QTY
2

$1,039.98
$519.99 each

Add Accident Coverage
Learn More

Select Accident Coverage

WorkPro® Modular Flipper Door Kit, For 48" Stack On Hutch, Charcoal
Item # 586823
Entered Item # 586823

Delivery
In-store pickup not available.
Estimated delivery 1-3 business days

QTY
2

$449.98
$224.99 each

Add Accident Coverage
Learn More

Select Accident Coverage

KFI Studios Midtown Pedestal Round Standard Height Table Set With Imme Armless Chairs, 31-3/4"H x 22"W x 19-3/4"D, Cafelle Top/Black...
Item # 4953012
Entered Item # 4953012

Delivery
In-store pickup not available.
Estimated delivery 7-10 business days

QTY
1

$1,899.99
$1,899.99 set

Mayline Medina Box/Box/File Mobile Pedestal - 18" x 15.5" x 26.8" - 3 x Box, File Drawer(s) - Material: Steel - Finish: Gray, Laminate
Item # 971909
Entered Item # 971909

Delivery
In-store pickup not available.
Estimated delivery 3-7 business days

QTY
2

$1,006.78
$503.39 each

Add Accident Coverage

Learn More

Select Accident Coverage

Bush® Business Furniture Studio C 30"W Office Storage Cabinet With Doors, Storm Gray, Standard Delivery
Item # 7040297
Entered Item # 7040297

Delivery
In-store pickup not available.
Estimated delivery 3-5 business days

Freight Delivery

QTY
2

$549.98
$274.99 each

Office Star™ Folding Chair With Casters, Deluxe With Mesh Back, Coal/Titanium, Set Of 2
Item # 148484
Entered Item # 148484

Delivery
In-store pickup not available.
Estimated delivery 7-10 business days

QTY
20

$7,839.80
$391.99 pack

Add Accident Coverage

Learn More

Select Accident Coverage

Flash Furniture Round Hospitality Table, 31-1/8"H x 30"W x 30"D, Black
Item # 6204977
Entered Item # 6204977

Delivery
In-store pickup not available.
Estimated delivery 3-5 business days

QTY
2

$312.98
$156.49 each

Add Accident Coverage

Learn More

Select Accident Coverage

WorkPro® AnyPlace Flip-Top Nesting Training Table With Modesty Panel, 29-1/2"H x 60"W x 24"D, Gray/Silver
Item # 8976434
Entered Item # 8976434

Delivery
In stock and ready to ship

QTY
1

$479.99
$479.99 box

	Delivery	QTY	
Floortex® Glaciermat® Heavy-Duty Glass Chair Mat For Hard Floors And Carpets, 36" x 42", Crystal Clear Item # 7393198 Entered Item # 7393198	In-store pickup not available. Estimated delivery 7-10 business days	9	**$2,428.11** $269.79 each

Order Summary

Subtotal	$47,891.06
Discount	- ($0.07)
Estimated Tax	$4,269.45
Estimated Delivery	$79.99
Shipping charges apply	
Total (18 Items)	**$52,240.43**

JUNIPER FURNITURE QUOTE

JUNIPER

Yay! You're getting free shipping!

(FREE Shipping on all business orders over $5000!)

File File Lateral

Steel Finish: Silver *Quick Ship*

$696.90

8

Dry Erase Frosted Glass Dividers - 19" High

Measurements: 29" Wide *Quick Ship*

$223.10

6

FLEX Phone Booth

Exterior Finish: Matte Black
Optional Stool: No *Quick Ship*

$6,993.28

1

Color: Black *Quick Ship*

$227.88

20

EDGE Height-Adjustable Desk L-Shape

Measurement: 30" x 72" + 42" Return
Surface Finish: Sahara Ridge *Quick Ship*
Metal Finish: Black

$2,647.72

9

Discount code Apply

Subtotal $42,294.16

All savings will show on checkout page

Shipping & taxes calculated at checkout

Please check box if delivery location has a loading dock >> ☐

Update Cart **Check Out**

Tax Exempt? Click Here

More Products

49

AGENDA ITEM SUMMARY

APR 16 2024

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 4-15-24**

REGULAR AGENDA ☒ **Meeting Date: 4-16-24**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Contract/Agreement/MOU - Contract #
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☒ Other - Notice

Documents exempt from public disclosure attached: ☐

Executive summary:
Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on April 30, 2024.
Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Questions? Call Loni Gores, Clerk of the Board, ext 2256

NOTICE OF BUDGET REVISION MEETING

Notice is hereby given Clallam County will consider by Resolution of the Board the budget revision shown below on April 30, 2024 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

Juvenile Services – Reallocation of budgeted Washington State Patrol National Criminal History Improvement Program (WSP-NCHIP) grant funds for purchase of two new Live Scan devices to capture fingerprints on youths booked into detention facility or otherwise ordered to be fingerprinted/$16,340

NonDept – Affordable Housing Sales Tax –

- Reallocation of budgeted funds for a new Peninsula Behavioral Health affordable housing project: 1406 funding to assist with the rehabilitation of a 5-bedroom Permanent Supported Housing Group located at 5th & Fir Street in Sequim/$250,000
- Reallocation of budgeted funds for a new Peninsula Behavioral Health affordable housing project: $1,250,000 of 1406 and 1590 funding to assist with the development of a 36-unit Multi-family Permanent Supported Housing facility strategically situated on 2nd & Oak Street in Port Angeles. This Budget Revision provides $1,040,000 towards this project. A Debatable Emergency is in process to provide the additional $210,000 needed to complete the funding (1 of 2)/$1,040,000

Health & Human Services – Foundational Public Health Services –

- Reallocation of funding to be used in partnership with the County's Emergency Operations Center to purchase equipment that can be used for events of public health emergency responses for climate change related events such as wildfires or other environmental changes that are occurring where physically getting to a location is not possible. Two drones will be purchased with the funding and operations will be performed by skilled individuals within the Sheriff's Department (2 of 2)/$77,000
- Reallocation of funding to be used for baseline power and communications service preparations that can be used in partnership with the County's Emergency Operations Center and Parks, Facilities and Maintenance departments in the event of a public health emergency. Items to be purchased include individual office use solar generators, a large hybrid mobile generator that can be moved to offsite locations, Star Link for west end communication ability, Verizon wi-fi hotspots, and a mobile generator with lighting capability for a staging area at the county fairgrounds (2 of 2)/$195,000
- Reallocation of funding to be used to enhance public health emergency communication capabilities through the county's amateur radio programs in partnership with Emergency Operations Center. Additional Health and Human Services departmental purchases will be for satellite telephones and satellite wi-fi modems (2 of 2)/$115,000

A copy of the budget change forms may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

Date: April 16, 2024

Publish: April 20 and 27, 2024
Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

RECEIVED
CLALLAM CO. FINANCE
APR 04 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 04/02/2024 **Budget Hearing/Meeting Date:** 04/30/2024

___ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

___ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

___ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

X **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

___ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.851	**Budget Name**	Juvenile Services

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.851	Juvenile Services	52760.41.0020	Professional Services	16,340
Total				16,340

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.851	Juvenile Services	~~52760~~.64.0041 59427.	Equipment	16,340
Total				16,340

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of budgeted Washington State Patrol National Criminal History Improvement Program (WSP-NCHIP) grant funds from Professional Services to Capital Outlays-Equipment. Purchase of two new Live Scan devices to capture fingerprints on youths booked into detention facility or otherwise ordered to be fingerprinted.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

Revised: J:\Users\chanson\Admin Spec\Budget\Budget 2024\Budget Change - NCHIP Capital Outlays Equipment '24.docx

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 4/05/2024 **Budget Hearing/Meeting Date:** 4/30/2024

__ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19951.291	**Budget Name**	NonDept – Affordable Housing Sales Tax

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291	NonDept – Affordable Housing Sales Tax	56540.49.0230	Unanticipated Projects	250,000
Total				250,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291	NonDept – Affordable Housing Sales Tax	56545.49.0232	PBH 5th & Fir Project	250,000
Total				250,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of budgeted funds for a new Peninsula Behavioral Health affordable housing project:
$250,000 of 1406 funding to assist with the rehabilitation of a 5-bedroom Permanent Supported Housing Group located at 5th & Fir St. in Sequim.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 4/05/2024 ✓ **Budget Hearing/Meeting Date:** 4/30/2024 ✓

__ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19951.291 ✓	**Budget Name**	NonDept – Affordable Housing Sales Tax ✓

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291 ✓	NonDept – Affordable Housing Sales Tax ✓	56540.49.0230 ✓	Unanticipated Projects	1,040,000 ✓
Total				1,040,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291 ✓	NonDept – Affordable Housing Sales Tax ✓	56540.49.0233 ✓	PBH 2nd & Oak Project	890,000
19951.291 ✓	NonDept – Affordable Housing Sales Tax ✓	56545.49.0233 ✓	PBH 2nd & Oak Project	150,000
Total				1,040,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of budgeted funds for a new Peninsula Behavioral Health affordable housing project:
$1,250,000 of 1406 ($150,000) and 1590 (890,000) funding to assist with the development of a 36-unit Multi-family Permanent Supported Housing facility strategically situated on 2nd & Oak St. in Port Angeles.

This Budget Revision provides $1,040,000 towards this project. A Debatable Emergency is in process to provide the additional $210,000 needed to complete the funding.

(1 OF 2)

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

3A

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CLALLAM CO. FINANCE

APR 05 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 4/5/24 ✓ **Budget Hearing/Meeting Date:** 4/30/2024 ✓

__ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11341.511 ✓	**Budget Name**	HHS – ~~Health & Human Services~~ FPHS – Foundational Public Health Services

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS – FPHS ✓	56210.49.0230 ✓	Unanticipated Projects	77,000 ✓
Total				77,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS – FPHS ✓	56210.41.5075 ✓	Interfund: HHS Operations	77,000
Total				77,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The budget is being revised to reallocate FOUNDATIONAL PUBLIC HEALTH SERVICES (FPHS) CLIMATE CHANGE funding from unanticipated projects into the HHS administration line. This funding is being used in partnership with the county's Emergency Operations Center to purchase equipment that can be used for events of public health emergency responses for climate change related events such as wildfires or other environmental changes that are occurring where physically getting to a location is not possible. The funding will be used to purchase two drones with Health & Human Services funding with operations to be performed by skilled individuals within the Sheriff's Department. (2 of 2)

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

Revised: J:\UsersPvt\dcrabb\Ky-dc\2024\Budget Supplemental FPHS - Climate Change - modification.docx

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APR 05 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 4/5/24 ✓ **Budget Hearing/Meeting Date:** 4/30/2024 ✓

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11341.511 ✓	**Budget Name**	HHS – ~~Health & Human Services Operations~~ FPHS – Foundational Public Health Services

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS – FPHS ✓	56210.49.0230 ✓	Unanticipated Projects	195,000 ✓
Total				195,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS – FPHS ✓	56210.41.5075 ✓	Interfund: HHS Operations	195,000
Total				195,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The budget is being revised to reallocate FOUNDATIONAL PUBLIC HEALTH SERVICES (FPHS) PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE funding from unanticipated projects into the HHS administration line. This funding is being used for baseline power and communications service preparations that can be used in partnership with the county's Emergency Operations Center and Parks, Facilities and Maintenance departments in the event of a public health emergency. Items to be purchased include individual office use solar generators, a large hybrid mobile generator that can be moved to offsite locations, Star Link for west end communication ability, Verizon wi-fi hotspots, and a mobile generator with lighting capability for a staging area at the county fairgrounds. (2 OF 2)

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

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CLALLAM CO. FINANCE
APR 05 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 4/5/24 ✓ **Budget Hearing/Meeting Date:** 4/30/2024 ✓

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11341.511 ✓	**Budget Name**	HHS – ~~Health & Human Services~~ ~~FPHS~~ – Foundational Public Health Services

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS -FPHS ✓	56210.49.0230 ✓	Unanticipated Projects	115,000 ✓
Total				115,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS – FPHS ✓	56210.41.5075 ✓	Interfund: HHS Operations	115,000
Total				115,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The budget is being revised to reallocate FOUNDATIONAL PUBLIC HEALTH SERVICES (FPHS) COMMUNICATIONS funding from unanticipated projects to HHS operations. This funding is being used to enhance public health emergency communication capabilities through the county's amateur radio programs in partnership with Emergency Operations Center. Additional HHS departmental purchases will be for satellite telephones and satellite wi-fi modems. (2 OF 2)

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

APR 16 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 4/15/24**

REGULAR AGENDA ☒ **Meeting Date: 4/16/24**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Contract/Agreement/MOU - Contract #
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☒ Other - Notice

Documents exempt from public disclosure attached: ☐

Executive summary:
Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on April 30, 2024.
Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Questions? Call Loni Gores, Clerk of the Board, ext 2256

NOTICE OF SUPPLEMENTAL APPROPRIATIONS BUDGET MEETING

Notice is hereby given Clallam County will consider by Resolution of the Board, the supplemental budget appropriations in the following funds pursuant to RCW 36.40.100, at 10 a.m. on April 30, 2024 in the Commissioners' Meeting Room (160) of the Clallam County Courthouse.

Board Of County Commissioners – Recompete Grant – New Recompete Securing Federal Funding Initiative grant will be used to support the economic research, grant writing, and capacity expansion for underserved areas to participate in application/$500,000

Health & Human Services Operations –

- Department of Health Consolidated Contract #17 is adding new revenue for post Covid-19 workforce development and improvements and will be used to purchase office furniture, carpet replacement, painting, restocking of personal protective equipment (PPE), and HEPA filtration machines for clinic rooms, health department employee offices, and for loan availability to nursing homes during patient Covid-19 outbreaks/$200,000
- Department of Health Consolidated Contract #17 is adding new revenue for the Women, Infants & Children (WIC) program to purchase child safety furniture for use in clinic and waiting rooms, personal protective equipment (PPE), office and clinic supplies, printer toners, advertising, subcontracted nutritional services, and ending fund balance for previously budgeted salaries and benefits/$116,051
- Additional funding to be used for improvements at the Forks Health Department. The estimated costs of improvements include a heat pump, windows, crawl space repairs, and pest control/$26,000
- Additional funding to be used in partnership with the County's Emergency Operations Center to purchase equipment that can be used for events of public health emergency responses for climate change related events such as wildfires or other environmental changes that are occurring where physically getting to a location is not possible. Two drones will be purchased with the funding and operations will be performed by skilled individuals within the Sheriff's Department (1 of 2)/$77,000
- Additional funding to be used for baseline power and communications service preparations that can be used in partnership with the County's Emergency Operations Center and Parks, Facilities and Maintenance departments in the event of a public health emergency. Items to be purchased include individual office use solar generators, a large hybrid mobile generator that can be moved to offsite locations, Star Link for west end communication ability, Verizon wi-fi hotspots, and a mobile generator with lighting capability for a staging area at the county fairgrounds (1 of 2)/$195,000
- Additional funding to be used to enhance public health emergency communication capabilities through the county's amateur radio programs in partnership with Emergency Operations Center. Additional Health and Human Services departmental purchases will be for satellite telephones and satellite wi-fi modems (1 of 2)/$115,000

Health & Human Services – Environmental Health – Additional funding to be used for purchase of a desk, file cabinets, and bookshelves/$4,900

Sheriff – Operations – Annual award from Washington State Department of Commerce for programs supporting STOP (Services, Training, Officers, and Prosecutors) Violence Against Women to be used to purchase a specialized camera the detectives unit can use on County cases or by law enforcement partners/$12,000

Copies of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: April 16, 2024

_____

Mike French, Chair

Publish: April 20 and 27, 2024
Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

DRAFT

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 3/06/2024 **Budget Hearing/Meeting Date:** 4/30/2024

X **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

__ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.245	**Budget Name**	BOCC – Recompete Grant

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.245	BOCC – Recompete Grant	33404.20.6025	DOC - SFFI	500,000
Total				500,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.245	BOCC – Recompete Grant	51420.41.0127	Contract Services	500,000
Total				500,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

New Recompete Securing Federal Funding Initiative grant in the amount of $500,000. SFFI funding will be used to support the economic research, grant writing, and capacity expansion for underserved areas to participate in application.

County Official Approval: DCook

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

RECEIVED
CLALLAM CO. FINANCE
MAR 21 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 3/21/24 **Budget Hearing/Meeting Date:** 4/30/24

_X_ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

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Budget Number xxxxx.xxx.	11301.511 ✓	**Budget Name**	Health & Human Services Operations (HHS Operations) ✓

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations	33393.35.4010 ✓ HHS	CDC COVID-19 PHWFD-LHJ	200,000
Total				200,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	56210.41.0020 ✓	Professional Services	6,500
11301.511 ✓	HHS Operations ✓	56210.31.0010 ✓	Office Supplies	7,500
11301.511 ✓	HHS Operations ✓	56210.35.0010 ✓	Small Tools and Minor Equipment	28,000
11301.511 ✓	HHS Operations ✓	56210.31.0087 ✓	Public Health Clinic Supplies	25,000
11301.511 ✓	HHS Operations ✓	56210.35.5500 ✓	Information Technology Equipment	5,000
11301.511 ✓	HHS Operations ✓	59462.63.0100 ✓	Other Improvements	128,000
Total				200,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Department of Health Consolidated Contract #17 is adding new revenue for post covid-19 workforce development and improvements. This funding was made available by the state department for local health departments to use for office upgrades and furniture replacements post covid pandemic. Purchases include office furniture, carpet replacement, painting, restocking of PPE (personal protective equipment), and HEPA filtration machines for clinic rooms, health department employee offices, and for loan availability to nursing homes during patient covid-19 outbreaks.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

RECEIVED
CLALLAM CO. FINANCE
MAR 21 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 3/21/24 ✓ **Budget Hearing/Meeting Date:** 4/30/24 ✓

_X_✓ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511 ✓	**Budget Name**	Health & Human Services Operations (HHS Operations)

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	33310.55.0010 ✓	WIC – Women, Infants & Children	116,051
Total				116,051 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	56210.31.0087 ✓	Public Health Clinic Supplies	21,750
11301.511 ✓	HHS Operations ✓	56210.31.0010 ✓	Office Supplies	3,300
11301.511 ✓	HHS Operations ✓	56210.41.4410 ✓	Advertising	4,000
11301.511 ✓	HHS Operations ✓	56210.31.0020 ✓	Operating Supplies	4,000
11301.511 ✓	HHS Operations ✓	56210.31.0033 ✓	Furnishings	9,300
11301.511 ✓	HHS Operations ✓	56210.41.0020 ✓	Professional Services	36,700
11301.511 ✓	HHS Operations ✓	50800.00.0000 ✓	Ending Fund Balance	37,001
Total				116,051 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Department of Health Consolidated Contract #17 is adding new revenue for the WIC program to increase services and purchase clinical supplies. The funding will be used for purchasing child safety furniture for use in clinic and waiting rooms, PPE (personal protective equipment), office and clinic supplies, printer toners, advertising, subcontracted nutritional services, and ending fund balance for previously budgeted salaries and benefits.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

RECEIVED
CLALLAM CO. FINANCE
MAR 21 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 3/21/24 **Budget Hearing/Meeting Date:** 4/30/24 ✓

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Budget Number xxxxx.xxx.	11301.511 ✓	**Budget Name**	~~HHS~~ – Health & Human Services Operations

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	34620.00.0214 ✓	Interfund: FPHS Administration	26,000
Total				26,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	59462.64.0010 ✓	Machinery & Equipment	26,000
Total				26,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional revenue is being received from FOUNDATIONAL PUBLIC HEALTH SERVICES (FPHS) LOCAL HEALTH JURISDICTION FUNDING funding. This funding is being used for improvements at the Forks Health Department. The estimated costs of improvements include a heat pump (18,000), windows (2,100), crawl space repairs (4,800), and pest control (1,100).

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

27

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CLALLAM CO. FINANCE
MAR 21 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 3/21/24 **Budget Hearing/Meeting Date:** 4/30/24

_X_ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

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Budget Number xxxxx.xxx.	11301.511	**Budget Name**	~~HHS~~ – Health & Human Services Operations

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511	HHS Operations	34620.00.0214	Interfund: FPHS Administration	77,000
Total				77,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511	HHS Operations	59462.64.0010	Machinery & Equipment	77,000
Total				77,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional revenue is being received from FOUNDATIONAL PUBLIC HEALTH FUNDING (FPHS) CLIMATE CHANGE funding. This funding is being used in partnership with the county's Emergency Operations Center to purchase equipment that can be used for events of public health emergency responses for climate change related events such as wildfires or other environmental changes that are occurring where physically getting to a location is not possible. The funding will be used to purchase two drones with Health & Human Services funding with operations to be performed by skilled individuals within the Sheriff's Department. (1 OF 2)

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

Revised: J:\UsersPvt\dcrabb\Ky-dc\2024\Budget Supplemental FPHS - Climate Change.docx

28

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CLALLAM CO. FINANCE
MAR 21 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 3/21/24 **Budget Hearing/Meeting Date:** 4/30/24

_X_ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

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__ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511	**Budget Name**	~~HHS~~ – Health & Human Services Operations

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511	HHS Operations	34620.00.0214	Interfund: FPHS Administration	195,000
Total				195,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511	HHS Operations	59462.64.0010	Machinery & Equipment	195,000
Total				195,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional revenue is being received from FOUNDATIONAL PUBLIC HEALTH SERVICES (FPHS) PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE funding. This funding is being used for baseline power and communications service preparations that can be used in partnership with the county's Emergency Operations Center and Parks, Facilities and Maintenance departments in the event of a public health emergency. Items to be purchased include individual office use solar generators, a large hybrid mobile generator that can be moved to offsite locations, Star Link for west end communication ability, Verizon wi-fi hotspots, and a mobile generator with lighting capability for a staging area at the county fairgrounds. (1 OF 2)

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

Revised: J:\UsersPvt\dcrabb\Ky-dc\2024\Budget Supplemental FPHS - PHEPR.docx

29

RECEIVED
CLALLAM CO. FINANCE
MAR 21 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 3/21/24 **Budget Hearing/Meeting Date:** 4/30/24 ✓

_X_ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

__ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511 ✓	**Budget Name**	~~HHS~~ – Health & Human Services Operations

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	34620.00.0214 ✓	Interfund: FPHS Administration	115,000
Total				115,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	59462.64.0010 ✓	Machinery & Equipment	115,000
Total				115,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding is received from FOUNDATIONAL PUBLIC HEALTH SERVICES (FPHS) COMMUNICATIONS category. This funding is being used to enhance public health emergency communication capabilities through the county's amateur radio programs in partnership with Emergency Operations Center. Additional HHS departmental purchases will be for satellite telephones and satellite wi-fi modems. (1 OF 2)

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

RECEIVED
CLALLAM CO. FINANCE
APR 01 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 4/26/24 **Budget Hearing/Meeting Date:** 4/30/2024 ✓

_X_ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

__ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.511 ✓	**Budget Name**	HHS – ~~Health & Human Services~~ – Environmental Health

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS Env Health ✓	34620.00.0215 ✓	FPHS Administration	4,900
Total				4,900 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS Env Health ✓	56259.31.0033 ✓	Furnishings	4,900
Total				4,900 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional revenue is being received from FOUNDATIONAL PUBLIC HEALTH FUNDING (FPHS) ENVIRONMENTAL HEALTH LEADERSHIP AND POLICY for furniture replacement. This purchase will include a desk, file cabinets, and bookshelves.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

31

RECEIVED
CLALLAM CO. FINANCE
APR 05 2024

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 4/04/24 **Budget Hearing/Meeting Date:** 4/30/24 ✓

X ✓ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

__ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.811 ✓	**Budget Name**	Sheriff – Operations

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff – Operations ✓	33316.58.2020 ✓	STOP Grant	12,000
Total				12,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff – Operations ✓	52122.43.0023 ✓	Travel/Training Patrol	2,000
00100.811 ✓	Sheriff – Operations ✓	52122.41.0515 ✓	Sequim Police Dept	2,000
00100.811 ✓	Sheriff – Operations ✓	52122.41.0510 ✓	Port Angeles Police Dept	2,000
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	6,000
Total				12,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Our agency receives an annual award from Washington State Department of Commerce for programs supporting a STOP to Violence Against Women. The Sheriff's Office, Port Angeles Police Department, and Sequim Police department all participate in the grant program and receive reimbursement for eligible training and approved equipment. This funding cycle included $6,000 for a specialized camera our detectives unit can use on County cases or by our law enforcement partners. The funding for the camera was included in the capital plan, so the revenue received will return to the general fund.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

39

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APR 16 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 4/15/24**

REGULAR AGENDA ☒ **Meeting Date: 4/16/24**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Contract/Agreement/MOU - Contract #
☐ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☒ Other - Notice

Documents exempt from public disclosure attached: ☐

Executive summary:
Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on April 30, 2024
Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached forms.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Debatables 4-16-24
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

BUDGET RESOLUTION _____, 2024

CALL FOR HEARING FOR DEBATABLE EMERGENCIES IN THE FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, the following facts constitute a public emergency that could not reasonably have been foreseen at the time of making the budget:

Hearing Examiner – Additional funding needed to cover the 2023 Hearing Examiner services invoiced in 2024/$24,750

NonDept – Affordable Housing Sales Tax - Reallocation of budgeted funds for a new Peninsula Behavioral Health affordable housing project: $1,250,000 of 1406 and 1590 funding to assist with the development of a 36-unit Multi-family Permanent Supported Housing facility strategically situated on 2nd & Oak Street in Port Angeles. This Budget Revision provides $1,040,000 towards this project. This Debatable Emergency provides $210,000 toward the project. A Budget Revision is in the process to provide the additional $1,040,00 needed to complete the funding (2 of 2)/$210,000

Sheriff – Jail –

- OAC was contracted to create a conceptual design of how the jail could expand within the footprint of the current Sheriff's Office administration, patrol, and evidence rooms of the courthouse. This design was completed last year but was not invoiced until now/$25,000
- Contracted costs for Norpoint Services to provide courthouse security from January 1 through June 30, 2024 have been expended from a Court Security Grant. It is not anticipated at this time the jail staff will be able to cover the security detail until the Norpoint contract expires/$71,300

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the debatable emergencies listed above will be held April 30, 2024 at 10:30 a.m. in Room 160 of the Clallam County Courthouse.
2. A copy of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

PASSED AND ADOPTED this 16th day of April 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

_____
Mike French, Chair

_____
Randy Johnson

_____
Mark Ozias

ATTEST:

_____
Loni Gores, MMC, Clerk of the Board

Publish: April 20 and 27, 2024
Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

DRAFT

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 3/07/2023 **Budget Hearing/Meeting Date:** 4/30/2024

__ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.361	**Budget Name**	Hearing Examiner

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserves	50800.00.0000	Ending Fund Balance	24,750
Total				24,750

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.361	Hearing Examiner	55863.41.0020	Professional Services	24,750
Total				24,750

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding needed to cover the 2023 Hearings Examiner services invoiced in 2024.
Since the 2023 costs for six months were not invoiced, the 2023 budget went underspent by $38,000. The 2024 Budget will need to be increased by $24,750 to pay these 2023 costs in 2024.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

2A

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 4/05/2024 ✓ **Budget Hearing/Meeting Date:** 4/30/2024 ✓

__ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

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Budget Number xxxxx.xxx.	19951.291 ✓	**Budget Name**	NonDept – Affordable Housing Sales Tax ✓

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291 ✓	NonDept – Affordable Housing Sales Tax ✓	50800.00.0000 ✓	Ending Fund Balance	210,000
Total				210,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291 ✓	NonDept – Affordable Housing Sales Tax ✓	56540.49.0233 ✓	PBH 2nd & Oak Project	210,000
Total				210,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of budgeted funds for a new Peninsula Behavioral Health affordable housing project:
$1,250,000 of 1406 ($150,000) and 1590 (890,000) funding to assist with the development of a 36-unit Multi-family Permanent Supported Housing facility strategically situated on 2nd & Oak St. in Port Angeles.

This Debatable Emergency provides $210,000 towards this project. A Budget Revision is in process to provide the additional $1,040,000 needed to complete the funding. (2 of 2)

County Official Approval: Cook

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CLALLAM CO. FINANCE

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 4/04/24 **Budget Hearing/Meeting Date:** 4/30/24 ✓

__ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

_X_ ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

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__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.815 ✓	**Budget Name**	Sheriff – Jail ✓

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	25,000
Total				25,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815 ✓	Sheriff – Jail ✓	52360.41.0020 ✓	Professional Services	25,000
Total				25,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

OAC was contracted (815-23-01) to create a conceptual design of how the jail could expand within the footprint of the current Sheriff's Office administration, patrol, and evidence rooms of the courthouse. This design will help inform the County during future space planning discussions. This design was completed last year but was not invoiced until now, so we're requesting additional 2024 budget to cover this unplanned expense.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

40

Revised: J:\SDATA\BUDGETS\2024\Budget Changes\815 OAC Conceptual design Jail expansion 043024.docx

RECEIVED
CLALLAM CO. FINANCE

CLALLAM COUNTY BUDGET CHANGE FORM

APR 05 2024

Date Submitted: 4/04/24 **Budget Hearing/Meeting Date:** 4/30/24 ✓

__ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

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Budget Number xxxxx.xxx.	00100.815 ✓	**Budget Name**	Sheriff – Jail ✓

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	71,300
Total				71,300 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815 ✓	Sheriff – Jail ✓	52360.41.1030 ✓	Personnel Services	71,300
Total				71,300 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Norpoint Protective Services was awarded the contract (815-23-06) to provide security personnel for the courthouse and juvenile court for January 1 through June 30, 2024. The first $53,000 of this cost was paid by a Court Security Grant which has now been expended. The remaining $71,300 of contract cost covering the duration of the agreement needs to be funded. While Corrections staff has been creatively trying to schedule resuming of courthouse security duties, it is not anticipated at this time that jail staff will be able to cover the security detail until the Norpoint contract expires.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

41

Revised: J:\SDATA\BUDGETS\2024\Budget Changes\815 Norpoint contract costs 043024.docx

H1

AGENDA ITEM SUMMARY

APR 1 6 2024

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Parks, Fair, & Facilities

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: April 16, 2024**

Required originals approved and attached? ☐
Will be provided on:

Item Summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other:

Documents exempt from public disclosure are attached: ☐

Executive summary: Hold a hearing on the 2024 Amendment to the 2016-2026 Parks Master Plan and approve the resolution to adopt the plan

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No Budgetary Impact

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the Resolution adopting the proposed 2024 Amendment to the Park and Recreation Master Plan for 2016-2026.

County Official signature & print name: _____ Don Crawford, Director

Name of Employee/Stakeholder attending meeting: Don Crawford

Relevant Departments: Board of Commissioners, Parks, Fair & Facilities Department

Date submitted: 3.19.2024

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* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda item summary- Public Hearing and request to approve a resolution to addopt the2024 Parks Master Plan Amendment Regular Agenda to approve the resolution notice

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

RESOLUTION _____, 2024

ADOPTING THE 2024 AMENDMENT TO THE CLALLAM COUNTY COMPREHENSIVE PARK AND RECREATION MASTER PLAN 2016-2026

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Park and Recreation Advisory Board spent time analyzing the 2016-2026 Recreation Master Plan for amendments to update the information as they deemed necessary.

2. The Clallam County Parks and Recreation Advisory Board invited public input at their open public meetings and online public notice in March 2024.

3. The Clallam County Parks and Recreation Advisory Board recommends that the Board of Clallam County Commissioners approve the plan amendment by resolution.

4. The Clallam County Comprehensive Plan contains a 10-year Capital Improvement Plan and refers to inclusion of the Comprehensive Park and Recreation Master Plan as part of this planning document.

5. The Board of Clallam County Commissioners has held a public hearing on April 16, 2024, to receive public comment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. The Board of Clallam County Commissioners adopts the 2024 Amendment to the Clallam County Comprehensive Park and Recreation Master Plan 2016-2026 as a planning guideline for the Parks, Fair, and Facilities Department and, by reference, as a part of the Clallam County Comprehensive Plan.

PASSED AND ADOPTED this sixteenth day of April 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

_____
Mike French, Chair

_____
Randy Johnson

ATTEST:

_____
Loni Gores, MMC, Clerk of the Board

_____
Mark Ozias

CLALLAM COUNTY

COMPREHENSIVE PARK AND RECREATION MASTER PLAN

2023-2026

223 E. Fourth St., Suite 7
Port Angeles, WA 98362-3000

(360) 417-2291

Prepared by the Parks, Fair, and Facilities Department
for:
Clallam County Parks and Recreation Board
Clallam County Board of Commissioners

Adopted

CLALLAM COUNTY PARKS, FAIR, & FACILITIES DEPARTMENT

PARK AND RECREATION MASTERPLAN

SUMMARY

The purpose of the plan is to:

1. Provide guidelines for Clallam County to follow in developing its park and recreation potential.
2. Identify specific needs for county park facilities and recreation programs; and
3. Set forth an action plan that, when implemented, will provide the public with county park facilities that many will enjoy for years to come.

Chapter I provides background information, lists Park Board's mission, goals, and objectives, and states its purpose and scope.

Chapter II describes Clallam County's physical features, population and demographics, historical resources, and economic makeup.

Chapter III identifies Clallam County Park facilities with site plan maps and descriptions.

Chapter IV defines public needs and standards for park and recreation facilities.

Chapter V lays out an action plan for Clallam County. The action plan contains an acquisition, development, and capital improvement program determined by the Park Board to meet the needs and demands of its citizenry.

The plan was then adopted by the Clallam County Park Board and submitted to the Board of Clallam County Commissioners for final approval.

TABLE OF CONTENTS

Chapter I INTRODUCTION

Organizational Chart
Background
Purpose and Scope
Mission Statement
Goals and Objectives
Role of the County in Providing Parks and Recreation Services
Public Input Process

Chapter II THE RESOURCE

Locator Map
Description of Planning Area
Historic Resources
Appendices

Chapter III THE SUPPLY

Clallam County Park Map
Clallam County Park Site Plans and Facility Descriptions
Clallam County Parks and Park Land Acreage Estimates
Public Beaches and Beach Access in Clallam County

Chapter IV NEEDS AND DEMANDS

ADA Accessibility Survey and Report
Population Versus Park Land Acreage
Public Tideland and Beach Access Study
Community Interest and Opinion Survey

Chapter V ACTION PROGRAM

- Action Plan
- Park Acquisition Priorities
- Development Priorities
- Acquisition Program List
- 2023-2026 Development and Capital Improvement Plan in Existing Parks
- Clallam County Code 33.07.070 – Parks and Recreation Zone (PR)
- Clallam County Administrative Policies #461, #462, and #463
- Abandoned Railroad to Trail Statement of Support

Chapter I

INTRODUCTION

ORGANIZATIONAL CHART

BACKGROUND

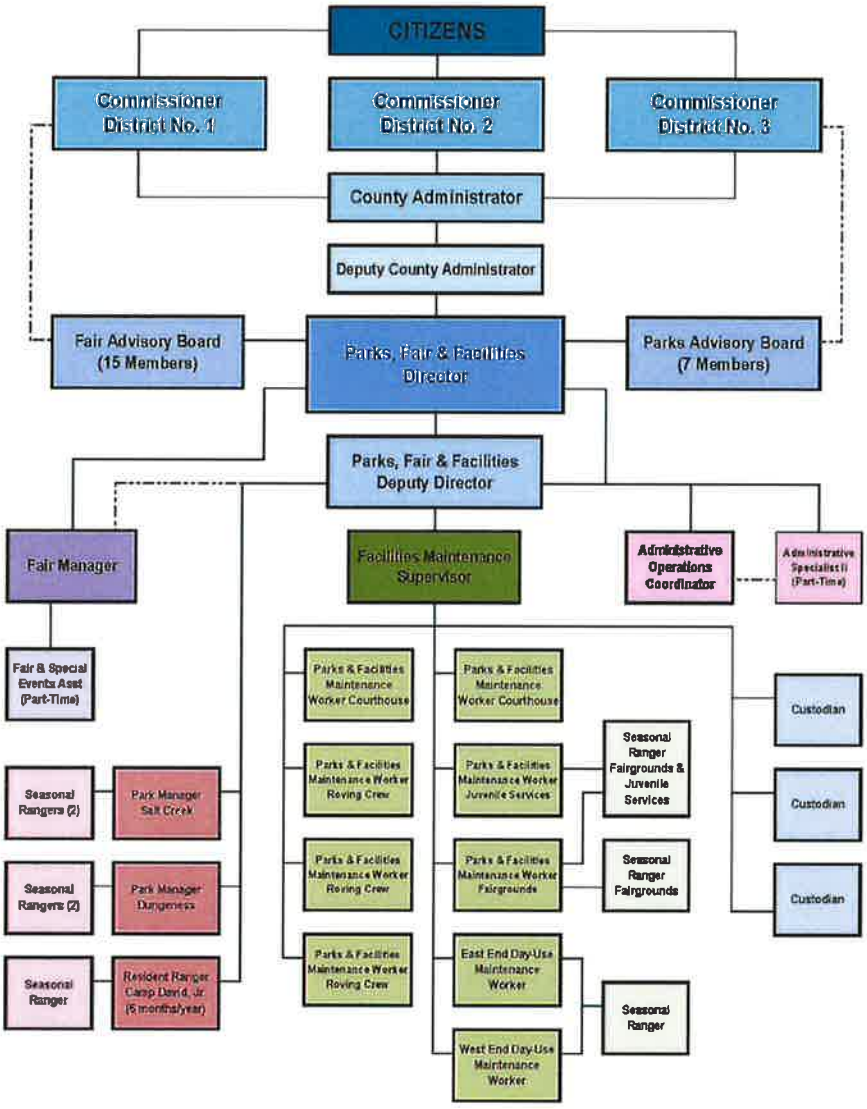
PURPOSE AND SCOPE

MISSION STATEMENT

GOALS AND OBJECTIVES

ROLE OF THE COUNTY IN PROVIDING PARKS AND RECREATION SERVICES

PUBLIC INPUT PROCESS



CLALLAM COUNTY
PARKS, FAIR & FACILITIES DEPARTMENT
ORGANIZATIONAL CHART
March 2023

BACKGROUND

Located across the northern tip of the Olympic Peninsula, Clallam County has great potential for recreational development. Somewhat isolated from the booming population centers of the Northwest, it has long been a favorite recreation area for the entire region. Bordered on two sides by saltwater and on the third by Olympic National Park. Clallam County encompasses a fantastically diverse climate, geology, flora, and fauna. It is genuinely an outdoor recreationist's paradise.

In the past, Clallam County's somewhat removed location has sheltered it from the intensive recreational development so common in other areas. However, with the rapidly expanding population of the northwest and the increasing mobility and leisure time of that population, the development of Clallam County's recreational potential is essential.

PURPOSE AND SCOPE

The primary purpose of this plan is to provide direction for Clallam County to develop its park and recreational potential for the satisfaction of both resident and visitor populations. Toward this end, this plan's primary emphasis will be level parkland development and acquisition.

A secondary purpose of this plan is to provide the county with a tool upon which to substantiate park and recreation needs so that we might be better prepared to evaluate what potential park and recreational impacts could result from significant developments, such as shopping centers, prisons, industries, moderate to rapid rural residential growth, and so forth.

Another purpose of this plan is to ensure the County follows best management practices (BMPs) while addressing the priorities outlined in this Master Plan. BMPs are defined as a clear and consistent set of directions to County Park staff for managing and maintaining the county's facilities. These directions are outlined in the Parks Department Policy and Procedures Manual; the bulk is in Chapters 5 and 7.

Finally, the Washington State Recreation and Conservation Office (RCO) encourages completion of this plan if the county is to be successful with federal and state funding programs.

MISSION STATEMENT

"Quality parks for people."

GOALS AND OBJECTIVES

1. Maintain and operate all existing county park lands and facilities safely, efficiently, and effectively, promoting public use wherever and whenever appropriate.

2. Acquire lands, conservation futures, or other property rights that meet the park, recreation, and open space needs of county citizens and visitors for present and future generations.

3. Develop Park and recreation facilities that meet the needs of our county citizens and visitors on existing lands or new lands as acquired.

4. Acquire lands or other property rights to lands that serve to protect natural habitats, cultural and historic resources, and wildlife that is of county concern.

5. Develop outdoor recreation programs, when funding is available, that promote outdoor education, outdoor recreational use of our natural resources, and recreational programs that promote the education and enjoyment of the County's significant cultural and historic resources.

6. Maintain and annually assess fee structures for special services that are proportional to the services rendered, and maintain essential park services for free, such as trails, picnic areas, and beach access.

7. Develop a Parks and Recreation Master Plan every ten years and update as needed.

8. Maintain a policy manual containing board by-laws and departmental policies and procedures that ensure controlled public use and enjoyment of our services yet provide reasonable protection of resources.

9. Maintain and develop effective and responsible leadership at the appointed, professional, and board levels.

10. Maintain awareness of the political process and participate in developing legislation and other governmental regulations that affect the department's ability to meet its service responsibilities.

11. Support and participate in professional and other governmental organizations in the interest of parks and recreation.

12. Coordinate, assist, support, or otherwise interact with private and public entities to maximize parks and recreation opportunities to help ensure a healthy and vibrant community in Clallam County.

ROLE OF THE COUNTY IN PROVIDING PARKS AND RECREATION SERVICES

In keeping with the spirit of cooperation, Clallam County feels it should accept the responsibilities for providing parks and recreation services outlined by the National Recreation and Parks Policy for Counties[1] and the Park and Recreation Policy for Washington Association for Counties[2]. These are as follows:

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[1] National Recreation and Parks Policy for Counties, adopted February 1964, winter meeting of National Association of Counties.

[2] Park and Recreation Policy for Washington Association of Counties, adopted May 19, 1966, Washington Association of Counties meeting, Bellingham, Washington.

"While it is recognized that there will be an overlapping of municipal, county, state, and federal responsibility for providing recreational facilities and services, it is nevertheless desirable to define the County's responsibility as clearly as possible."

"Generally, the role of the County should be to acquire, develop and maintain recreation facilities and programs that will serve the needs of communities larger than the local neighborhood or municipality but less than multi-County, Statewide, or national in scope. Where there is no other unit of local government to provide neighborhood facilities and programs, the County should provide such facilities and programs by whatever method each county may determine most appropriate. This may include, but is not limited to, utilizing county service districts and other methods by which those benefited will pay the cost of, wherever appropriate, entering into intergovernmental contracts or agreements with other local units of government for the joint use of personnel and joint administration of park and recreation facilities and programs."

PUBLIC INPUT PROCESS

1. This plan was prepared by the Clallam County Parks, Fair & Facilities staff, and a sub-committee of the Clallam County Parks & Recreation Advisory Board (Parks Board) with review and input from the Parks Board as a whole.

2. The Parks Board discussed the draft plan at open public meetings held in January 2023.

3. At its March 2023 meeting, the Parks Board approved the proposed plan and recommended it to the Board of Clallam County Commissioners (BOCC) for its approval.

4. The BOCC advertised a public hearing to accept public input on the plan and held the hearing on January 2, 2024.

5. After this hearing, the plan was adopted by the BOCC.

6. The Clallam County Planning Commission reviews the plan.

7. Both the Parks Board and BOCC accept input through various methods, including surveys, Facebook, phone calls, emails, fee envelope comments, Parks Board meetings, BOCC public meetings, and specific topic public input meetings. More information is available near the end of Chapter IV, under Methodology.

8. The Parks Board amends this plan periodically at their advertised public meetings and passes on their recommendations to the BOCC for their consideration.

9. In 2024, the Parks Board and Department provided a Community Interest and Opinion Survey for the public to comment on various aspects of the County Park system. The results demonstrate the public's direction and support of the Department's efforts to improve, expand, and maintain the park properties and facilities within the County.

Chapter II

THE RESOURCE

LOCATOR MAP OF CLALLAM COUNTY

DESCRIPTION OF PLANNING AREA

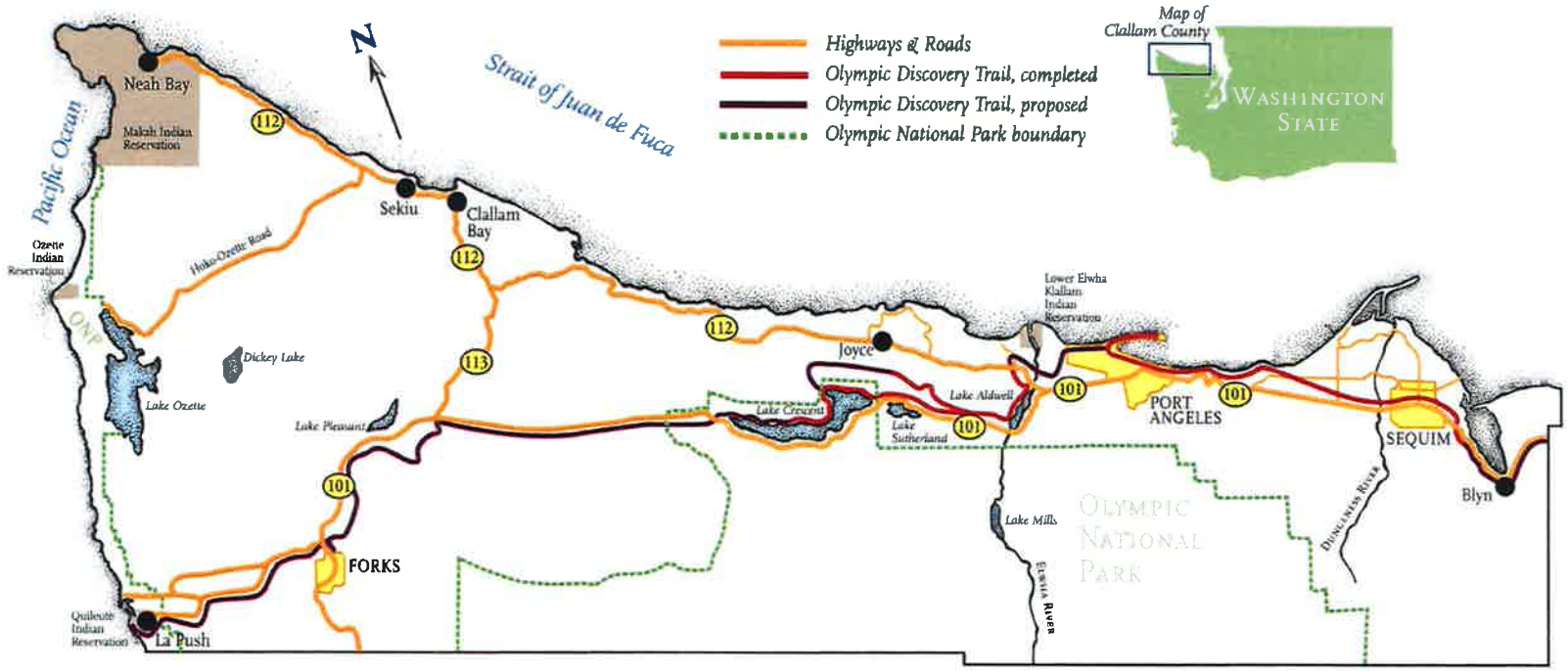
- NARRATIVE
- PHYSICAL FEATURES
- CHARACTERISTIC LANDSCAPES

HISTORIC RESOURCES

- NATIONAL REGISTER OF HISTORIC PLACES
- WASHINGTON STATE REGISTER OF HISTORIC PLACES

APPENDICES

- APPENDIX X A –GENERALIZED FUTURE LAND USE MAP
- APPENDIX B – PHYSIOGRAPHIC ZONES MAP
- APPENDIX C – CHARACTERISTIC LANDSCAPES MAP



LOCATOR MAP OF CLALLAM COUNTY

DESCRIPTION OF THE PLANNING AREA

NARRATIVE

Clallam County lies across the northern half of Washington's Olympic Peninsula, the northwest corner of the Pacific Northwest. Its western and northern boundaries are the Pacific Ocean and Strait of Juan de Fuca shorelines. The southern boundary cuts through Olympic National Park, the nearly million-acre wilderness interior of the Peninsula. The high mountains, rugged coastlines, deep forests, miles of unspoiled rivers, clean air and water, and mild marine climate offer a most unusual combination of environmental amenities. When the cultural, educational, and social amenities available in the cities and towns are considered, along with the range of living styles from small towns to rural to backwoods, the county becomes a uniquely desirable place to live and work.

The county is rich in natural resources. The Olympic Peninsula is one of the most productive timber-growing areas in the country, and 60 percent of Clallam County's land area is in commercial timberland. The ocean waters once contained a vast fishery. Salmon has been the most important species for commercial and sports fishermen, but twenty-four other commercially important species are also landed. Some species of salmon have now become listed as threatened or endangered.

The presence of Olympic National Park, one of the "crown jewels" of the national park system, the ferry to Vancouver Island, and outdoor recreation activities bring a steady flow of tourists through the county, creating another economic resource. The natural deepwater harbor at Port Angeles is the continental United States' closest port to Alaska and the Far East.

Attractions to the industry are plentiful. Over 4,000 acres (1,620 hectares) of industrially zoned land are available. (See map Appendix A at the end of the chapter.) A network of air, water, and truck transportation services keeps costs competitive and allows shippers to tailor service to their needs. Energy costs are among the lowest in the nation, and the wood resource makes co-generation an additional possibility. The watersheds of the county's four major rivers are protected in Olympic National Park, and work is being completed to protect watersheds countywide. An educational system with the flexibility to respond to the industry's current training needs is also in place.

As mentioned previously, Clallam County is unique in its diversity of outdoor recreation opportunities. Its widely divergent climate, topography, flora, and fauna provide the raw material for numerous recreational pursuits.

To the west lies the Pacific Ocean with its broad, sandy beaches broken only by occasional rock outcrops and the mouths of numerous rivers. Inland from the beaches and extending far up the river valley is the Olympic Rain Forest with its lush, moss-covered vegetation and clear, sparkling streams.

To the north, jagged, rocky headlands plunge into the Strait of Juan de Fuca. Interspersed along the Strait are quiet, secluded bays surrounded by Hemlock, Western Red Cedar, and Douglas Fir forests.

To the east lie the gently rolling farmlands of the "Sunshine Belt." Located in the rain shadow of the Olympic Mountains, this area experiences warm, dry weather with an annual rainfall of fewer than 20 inches. Many new mini farms have been developed, with specialty crops grown as viable businesses.

In the southern and central areas arise the Olympic Mountains. Crowned by 7,965-foot Mount Olympus, the Olympics receive over 200 inches of snowfall annually and contain several permanent glaciers.

Except for the agricultural "Sunshine Belt" in the east and certain sections of the Olympics, which rise above timberline, a large portion of Clallam County is forested. Within these forests range a wide variety of wildlife, including blacktail deer, black bear, cougar, and the majestic Roosevelt Elk.

The coastal areas of Clallam County along both the Pacific Ocean and the Strait of Juan de Fuca are the home of Chinook, Coho, and Humpback salmon, as well as other saltwater food fish and shellfish. Lakes of the western and central areas contain Rainbow and Cutthroat Trout. In contrast, the streams and rivers throughout the County have populations of Rainbow, Sea-run Cutthroat, and Steelhead Trout, as well as yearly runs of Chinook, Coho, and Chum Salmon.

Clallam County does, indeed, contain a wide variety of resources for outdoor recreational pursuits. Hunting, fishing, beachcombing, boating, camping, or sightseeing - almost every outdoor recreation opportunity known - could be successfully pursued in Clallam County if we plan to keep these opportunities available.

PHYSICAL FEATURES (See map Appendix B at the end of the chapter)

The following description of the physical characteristics of Clallam County only presents the general physical characteristics. No attempt is made here to describe in detail the vast physical features of Clallam County.

With the Pacific Ocean to the west, the Strait of Juan de Fuca to the north, and the Olympic Mountains to the south, the physical potential exists in Clallam County for numerous experiences of natural beauty and a wide diversity of recreational pursuits.

The wonder and solitude of the saltwater available in the transition zone of the LAND/WATER INTERFACE. Estuaries, sand spits, headlands, and islands represent this interface zone. From fishing and boating the salt water of the Strait to rafting its freshwater rivers, opportunities exist for the magnetic relationship between man and water.

The COASTAL PLAIN ZONE predates evidence of man's cultural impact on the landscape. Ranging in width, the plain is characterized by agricultural land, rural residential growth, mixed vegetation, coastal lakes, and gently rolling open and timbered terrain. Ranging in width from 2-3 miles in the northern coastal regions to as much as fifteen miles on the west end, the county's population of approximately 78,209 people (U.S. Census Bureau 2022 estimate) is concentrated in the cities of Port Angeles, Sequim in the east, and the town of Forks and the communities of Beaver, Clallam Bay,

Sekiu, and Joyce in the west roads in the county are present in this zone, along with accompanying utility corridors.

The FOOTHILLS of the Olympic Mountains are primarily under the management of the Olympic National Forest, the Washington State Department of Natural Resources, and private timber companies. The timber industry comprises a significant portion of the county's economic base. Government-controlled timber, managed for multi-use purposes, is also sold to private companies for cutting.

Besides the timbered slopes of this zone, the foothills are characterized by bottomlands where free-flowing rivers make their way to the oceans and the Strait.

The OLYMPIC MOUNTAINS, comprising the first central physiographic zone, are under the federal jurisdiction of Olympic National Park. The mountains further influence climatic patterns, ranging in elevation in Clallam County from 4,000 to 6,995' Mt. Carrie. As a result, rainfall as high as 200 inches per year has been recorded in valleys west of the major summits, and readings as low as 15 inches are recorded in the Dungeness Valley due to the mountain's "rainshadow" effect.

The mountain zone contributes to landscape diversity with upland slopes of alpine and sub-alpine timber, flowering meadows, glaciers, and sheer rock faces. Panoramic views of the Cascade Range to the east, Vancouver Island and western British Columbia to the north, and the Pacific Ocean to the west are visible on clear and partly cloudy days. The soils of these slopes are thin, supporting a sensitive web of plant and animal life, which is dependent upon a short growing season.

CHARACTERISTIC LANDSCAPES (See map Appendix C at the end of the chapter)

Each of the "Physiographic Zones" is comprised of landscapes characteristic of the environmental conditions in that zone. Each has a different meaning, dependent upon the observer and changing climatic conditions essential landscapes represent the influence of natural forces and serve as crucial elements in the human experience.

OCEAN

So obvious that it is often overlooked as a landscape in itself. What is seen, of course, is only the surface of another world, equal to or surpassing our natural beauty and diversity.

The Pacific Ocean and the Strait of Juan de Fuca are visible from the tops of most foothills and mountains in the county. On a clear night, the lights of Victoria, BC, and several small towns along the coast of Vancouver Island are visible across the Strait.

The Strait also serves as the main transportation route to Puget Sound Ports for ocean-going vessels, making ship-watching a favorite pastime of many residents and visitors.

GENTLY ROLLING TERRAIN

Occurring within the "Coastal Plain" physiographic zones are various degrees of gently rolling agricultural, grazing, and timbered lands.

This category takes in those lands not covered by "terraces" on the lowland plain.

ISLAND AND SEA STACKS

Typical of the Pacific coastal landscape is island rock formations known as "sea stacks." The western shore of Clallam County is of particular interest in this instance, with numerous stacks along the Olympic National Park coastal strip.

BEACHES

The beaches of Clallam County are many and varied. On the West End, Rialto and Shi Shi Beaches offer the experience of unrelenting pacific surf. The more protected beaches of the "strait" side provide beach lovers with an equally enjoyable experience with slightly less hazardous surf.

Just east of Neah Bay on the northwest tip of the county are several beaches featured by glacier-carved points characterized by diagonal and parallel striations in bedrock.

The coastline of Clallam County regularly alternates between public and private beaches. The public can roam over 40 miles of continuous public beach along the Pacific coast strip of Olympic National Park.

ESTUARINE

The diversity of habitat results from an interface between land and water, specifically between fresh and salt water. Including tide flats, river mouths, and marshes, two important estuarine landscapes in the county are the Elwha and the Dungeness. Vegetation and wildlife of both realms may occur in and around the estuarine landscape.

The movement of water and sediments from the mouth of the Elwha River westward by wind and currents in the Strait is responsible for the formation and erosion of the sand spit known as Ediz Hook.

SAND SPITS

Sand spits are narrow projections of sand, usually near the mouth of a river. Their size and shape tend to change with the seasons and, over time, may disappear.

Clallam County is fortunate to have two of the world's most giant natural sand spits. The Dungeness Spit is the protector of plant and animal life, which inhabit the relatively calm waters within the Dungeness National Wildlife Refuge. Ediz Hook serves as a natural breakwater for the Deepwater harbor at Port Angeles. It is accessible by horse and foot trail, while all modes of transportation can reach Ediz Hook. To preserve the protective qualities of the Hook, it has had to undergo a stabilization project by the U.S. Army of Corps of Engineers.

TERRACE WITH AGRICULTURAL LAND

Representative of the coastal plain in eastern Clallam County are terraces of agricultural land. Most of these lands are irrigated and support growing seed crops and alfalfa pasture for dairy and beef cattle.

TERRACE WITH MIXED VEGETATION

Predominantly present in the county's East End, mixed vegetation alternates between sections of agricultural land to produce a highly varied landscape with almost constant views of the mountains.

A terraced landscape is also present on the West End. Here the coastal plain expands to a width of approximately ten to fifteen miles. Views beyond the foreground are generally limited because of dense forest cover and cloudy days.

TIMBERED HEADLANDS

Characterized by steep, eroding ocean bluffs, mountainous terrain, and a relatively solid cover of wet coniferous forest, this landscape is typical along the north coast west of Port Angeles and the entire coastal strip of Olympic National Park. Headland areas of particular significance include Tongue Point (with Salt Creek Recreation Area), Teahwit Head near LaPush, and Portage Head at Mukkaw Bay.

MEADOWED HEADLANDS

This characteristic landscape is primarily confined to the eastern coastal regions of the county. Steep, actively eroding bluffs are typical. Tree stands alternate with open meadows of shrubs and grasses.

This is a landscape of high contrast and color. The blues and greens of the Strait, light browns and yellows of the bluffs, golds of the meadow grasses, and gardens of needle and broad-leaved evergreens all contribute to an essential aesthetic diversity.

COASTAL LAKES

Near the Pacific coast are several small coastal lakes and the third largest natural lake in the state of Washington, Lake Ozette. Though the lake is part of an expanded coastal plain, it is surrounded by rolling forested terrain. The western side is only 1½ to 2 miles from the coast.

Due to the shallow depth of its waters, the lake serves as an essential habitat for terrestrial and aquatic life. Road access to the National Park Ranger Station at its northern tip is via the Hoko Road off state Highway 112, two miles west of Sekiu.

BOTTOMLAND

In Clallam County, bottomland usually occurs as a narrow stream-cut terrace on either side of a free-flowing river upstream from the head of the tide (the advance of salt water).

Surrounded by heavily timbered ridges, the experience is one of the enclosures. Most of these lands are located within the foothills and mountain zones.

MEADOWED UPLANDS

This landscape is found within the Olympic national physiographic zone. It offers views of the foothills, coastal plains, and beyond—flowering meadows alternate with coniferous tree masses, resulting in a wealth of biological activity.

These areas are sensitive to human activity and should be carefully dealt with in trail planning and construction. Most of the lands under this category are within the confines of Olympic National Park.

Meadowed uplands are also landscapes of great visual contrast and color.

TIMBERED UPLANDS

Several types of timbered uplands are within the foothills and Olympic Mountain zones. The more open forests offer panoramic views and, at times, heavy snow cover for cross-country skiing. Here the growing season is only three to five months.

The uplands contain a rich understory layer, including numerous fungi. Large birds are also present due to the degree of vegetation diversity.

GLACIERS

A landscape seldom frequented by most people but of equal ecological and experimental significance. An element of danger accounts for the experience's adventuresome quality and the necessity of having at least one leader of considerable expertise.

Vast panoramas of the Cascade Range and Puget Sound to the east and Vancouver Island and the Strait of Juan de Fuca to the north open to the hiker. Most of the glaciers in the Olympic Mountains occur in Jefferson County. However, access to them is usually taken through Clallam County. Consultation with Olympic National Park personnel is advisable for those attempting such a hike.

HISTORIC RESOURCES

NATIONAL REGISTER OF HISTORIC PLACES

The following is a list of significant archaeological and historic resources in Clallam County listed in the National Register of Historic Places, the Washington Heritage Register, and the Washington Heritage Barn Register as of 2012. The Washington State Department of Archaeology and Historic Preservation (DAHP) administers these three historic property designation programs. Properties that are listed in the Registers, or found to be eligible for listing, recognize:

1) properties that meet specific eligibility criteria for designation.
2) are significant to our past and important in representing our heritage; and
3) retain sufficient integrity so the property's historic character remains intact.

Listing in the Registers also signals that these historic properties merit special consideration for preservation and protection for the benefit of future generations. For more information about the National Register, Heritage Register, and Heritage Barn Register, visit the DAHP website at www.dahp.wa.gov.

COUNTY	CITY/VICINITY	PROPERTY	STATUS
Clallam	Cape Alava vicinity Olympic National Park	White Rock Village Archaeological Site	(N.R. 11/17/78)
Clallam	Olympic National Park (also in Jefferson Co.)	Olympic National Park Archaeological Site	(N.R. 11/17/78)
Clallam	Sequim vicinity Dungeness Spit	New Dungeness Light Station	(N.R. 11/17/78)
Clallam	Cape Flattery vicinity Northwest Cape Flattery	Tatoosh Island	(N.R. 3/16/72)
Clallam	Elwha Old Highway 112	Elwha River Bridge (Historic Bridges/Tunnels in Wa. State TR)	(N.R. 7/16/82)
Clallam	Forks vicinity Northwest of Forks in Olympic National Park	Wedding Rock	(N.R. 4/3/76)
Clallam	Cape Alava vicinity	Ozette Indian Village Archaeological Site	(N.R. 1/11/74)
Clallam	Port Angeles vicinity South of Port Angeles on the Elwha River	Humes Ranch Cabin	(N.R. (9/14/77)
Clallam	Port Angeles	Clallam County Courthouse	(N.R. 1987)
Clallam	Port Angeles vicinity southwest of Port Angeles on Barnes Point	Rosemary Inn	(N.R. 7/17/79)
Clallam	Pysht vicinity	Hoko River Archaeological Site	(N.R. 3/21/78)
Clallam	Sekiu vicinity	Hoko River Rockshelter Archaeological Site	(N.R. 3/27/80)
Clallam	Sequim Spans Dungeness River	Dungeness River Bridge (Historic Bridges/ Tunnels in Wa. State TR)	(N.R. 7/16/82)

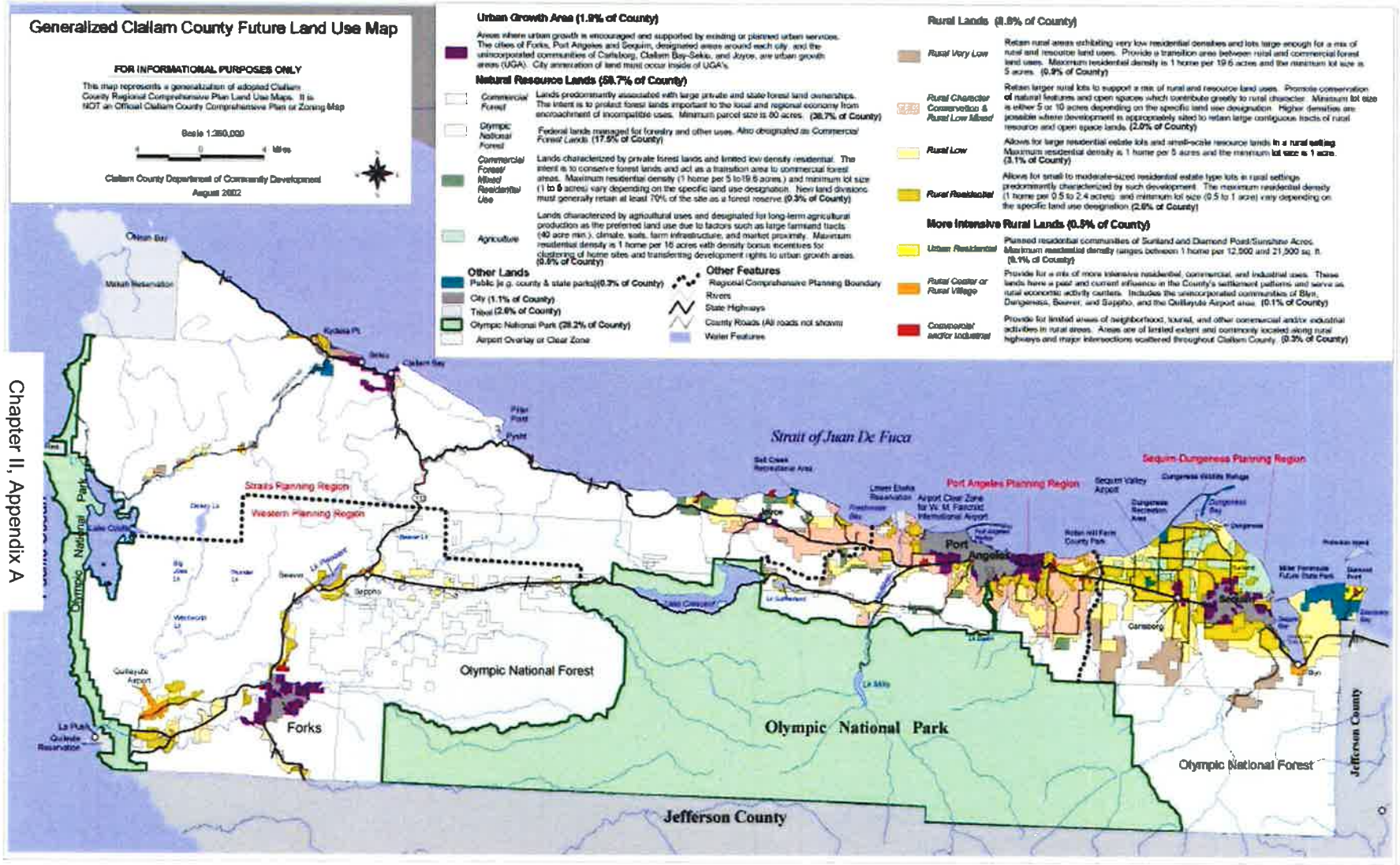
COUNTY	CITY/VICINITY	PROPERTY	STATUS
Clallam	Sequim vicinity	Manis Mastodon Site	(N.R. 3/21/78)
Clallam	Sequim vicinity north of Sequim Dungeness Bay	McAlmond House	(N.R. 8/9/76)
Clallam	Agnew vicinity 216 Spring Road	Aircraft Warning Service Observation Tower	(N.R. 4/29/93)
Clallam	Beaver Highway 101 North	Beaver School	(N.R. 11/19/92)
Clallam	Dungeness 657 Towne Road	Dungeness School	(N.R. 5/19/88)
Clallam	Port Angeles 131 E. 1st Street	Naval Lodge Elks Building	(N.R. 5/2/86)
Clallam	Port Angeles 622 South Lincoln	Masonic Temple	(N.R. 5/11/89)
Clallam	Port Angeles 101 E. 5th Street	Joseph Paris House	(N.R. 11/5/87)
Clallam	Port Angeles 206 South Peabody	St. Andrew's Episcopal Church	(N.R. 11/5/87)
Clallam	Port Angeles West First and Oak Street	U.S. Post Office	(N.R. 9/1/83)
Clallam	Port Angeles vicinity Blue Mountain Road	Blue Mountain School	(N.R. 11/5/87)
Clallam	Port Angeles vicinity Emery Road	Emery Farmstead	(N.R. 12/16/88)
Clallam	Sekiu Rice Street	Sekiu School	(N.R. 5/1/91)
Clallam	Sequim 119 North Sequim Avenue	Sequim Opera House	(N.R. 5/28/91)
Clallam	Sequim vicinity 334 Grant Road	John A. Hyer Farm	(N.R. 7/29/94)
Clallam	Sequim vicinity 101 Discovery Way Diamond Point	U.S. Quarantine Station Surgeon's Residence	(N.R. 5/11/89)
Clallam	Forks vicinity 12.4 mi. from the NPS border on N. Fork Bogachiel R. Tr., 19 mi. E of Hwy. 101;	Fifteen Mile Shelter	(N.R. 7/13/07)
Clallam	Forks vicinity 15.4 mi. from the NPS border on N. Fork Bogachiel R. Tr., 22 mi. E of Hwy 101;	Hyak Shelter	(N.R. 7/13/07)
Clallam	Lake Ozette vicinity 2 mi. West of N tip of Lk. Ozette in Olympic N.P.	Roose, Peter A. Homestead	(N.R. 7/13/07)

COUNTY	CITY/VICINITY	PROPERTY	STATUS
Clallam	Port Angeles 13 mi. along Dodger Pt. Tr. off the Whiskey Bend Tr.	Dodger Point Fire Lookout	(N.R. 7/13/07)
Clallam	Port Angeles Along Elwha River Trail; 2 mi. up Whiskey Bend Trail	Michael's Cabin	(N.R. 7/13/07)
Clallam	Port Angeles 600 E. Park Ave.	Olympic National Park Headquarters Historic Dist.	(N.R. 7/13/07)
Clallam	Port Angeles 3.5 mi. Up Pyramid Pk. Tr, end of Camp David Jr. Rd;	Pyramid Peak Aircraft Warning Service Lookout	(N.R. 7/13/07)
Clallam	Port Angeles Barnes Point, Lk. Crescent	Storm King Ranger Station	(N.R. 7/13/07)
Clallam	Port Angeles Vicinity Twelve miles SW of P.A.	Altair Campground Community Kitchen	(N.R. 7/13/07)
Clallam	Port Angeles vicinity 11.6 mi. up Upper Sol Duc Road	Eagle Ranger Station	(N.R. 7/13/07)
Clallam	Port Angeles vicinity 11.5 mi. on Elwha R. Tr. of the Whiskey Bend Tr;	Elkhorn Guard Station	(N.R. 7/13/07)
Clallam	Port Angeles vicinity 15 miles SW of P.A.;	Elwha Campground Community Kitchen	(N.R. 7/13/07)
Clallam	Port Angeles vicinity 3 mi. up Olympic Hot Springs Road;	Elwha Ranger Station	(N.R. 7/13/07)
Clallam	Port Angeles vicinity Barnes Point, Lk. Crescent	Singer's Lake Crescent Tavern	(N.R. 7/13/07)
Clallam	Port Angeles Vicinity 4.5 mi. Up Three Forks Tr.	Three Forks Shelter	(N.R. 7/13/07)
Clallam	Port Angeles vicinity 5 mi. N on E. Shore Road	Wendel Property	(N.R. 7/13/07)
Clallam	Sol Duc Hot Springs Vicinity; 1 mi. up Upper Sol Duc Trail	Canyon Creek Shelter	(N.R. 7/13/07)
Clallam	Sol Duc Hot Springs Vicinity; 9.5 mi. up N. Fork Sol Duc Trail	North Fork Sol Duc Shelter	(N.R. 7/13/07)
Clallam	Port Angeles	Port Angeles Civic Center Historic District	(N.R. 5/4/2011)

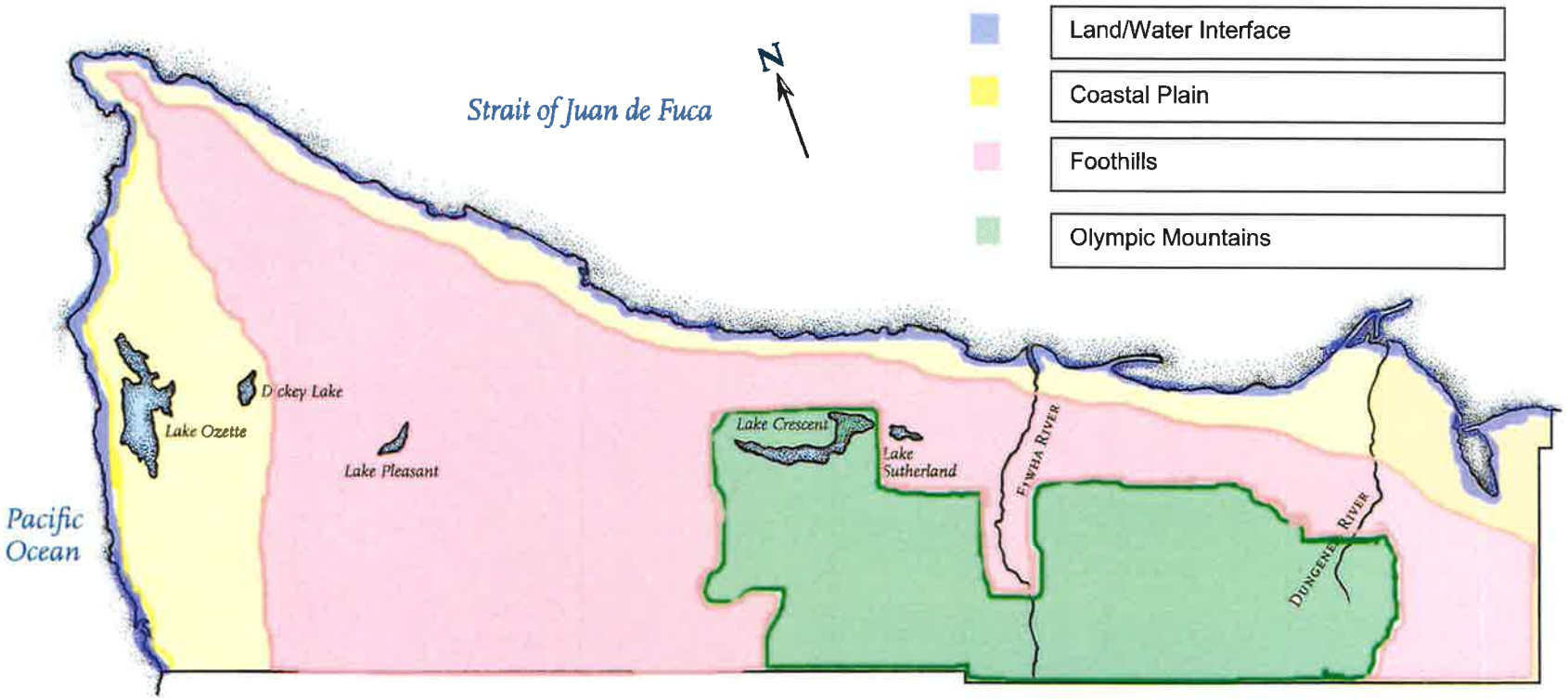
WASHINGTON STATE REGISTER OF HISTORIC PLACES

COUNTY	CITY/VICINITY	PROPERTY	STATUS
Clallam	Cape Johnson vicinity Olympic National Park	Archaeological Site 45-CA-32	(S.R. 6/5/75)
Clallam	Crescent Bay vicinity Salt Creek Rec. Area	Camp Hayden (Tongue Point)	(S.R. 2/11/72)
Clallam	Dungeness spit vicinity the base of Dungeness Spit	New Dungeness	(S.R. 5/31/74)
Clallam	Forks 6th Avenue NW	Smith-Mansfield	(S.R. 5/21/82)
Clallam	Neah Bay near Village Creek	Quimper's Landing	(S.R. 2/11/72)
Clallam	New Dungeness vicinity the southern reach of Dungeness Spit, north of New Dungeness	Graveyard spit (Tsimshian)	(S.R. 7/30/71)
Clallam	Port Angeles Hollywood Beach	I'E'NIS Clallam Indian Village (Hollywood Beach)	(S.R. 2/11/72)
Clallam	Port Angeles Ennis Creek	Puget Sound Cooperative Colony	(S.R. 5/31/74)
Clallam	Port Angeles vicinity end of Lake Farm Road	Bagley Lake Farm Tunnel	(S.R. 5/21/82)
Clallam	Port Angeles vicinity tip of Ediz Hook	Ediz Hook Light Station	(S.R. 5/20/77)
Clallam	Sequim vicinity N. of Washington Harbor	Port Williams	(S.R. 2/11/72)
Clallam	Washington Harbor vicinity the northern shore of Washington Harbor	Suxtcikwi'in (Washington Harbor)	(S.R. 2/11/72)
Clallam	Sequim vicinity 219 Port Williams Road	Guerin Farmstead	(S.R. 11/18/88)
Clallam	Sequim 152 West Cedar Street	Sequim Town Hall	(S.R. 5/26/89)
Clallam	Forks 215 Calawah Way	Adam Copeland House (First Federal Savings & Loan Log Cabin)	(S.R. 3/1/91)
Clallam	Clallam Bay	Slip Point Light Station Keeper's Residence	(S.R. 5/26/78)
Clallam	Forks 18.6 mi. from NPS border on N. Fork Bogachiel R. Tr	Twenty-one Mile Shelter	(S.R. 7/1/05)
Clallam	La Push Vicinity 2.4 mi. N. of Norwegian Memorial	Coastie Head Lookout Cabin	(S.R. 7/1/05)
Clallam	La Push Vicinity Address Restricted	Olympic National Park Archeological District	(S.R. 3/8/74)

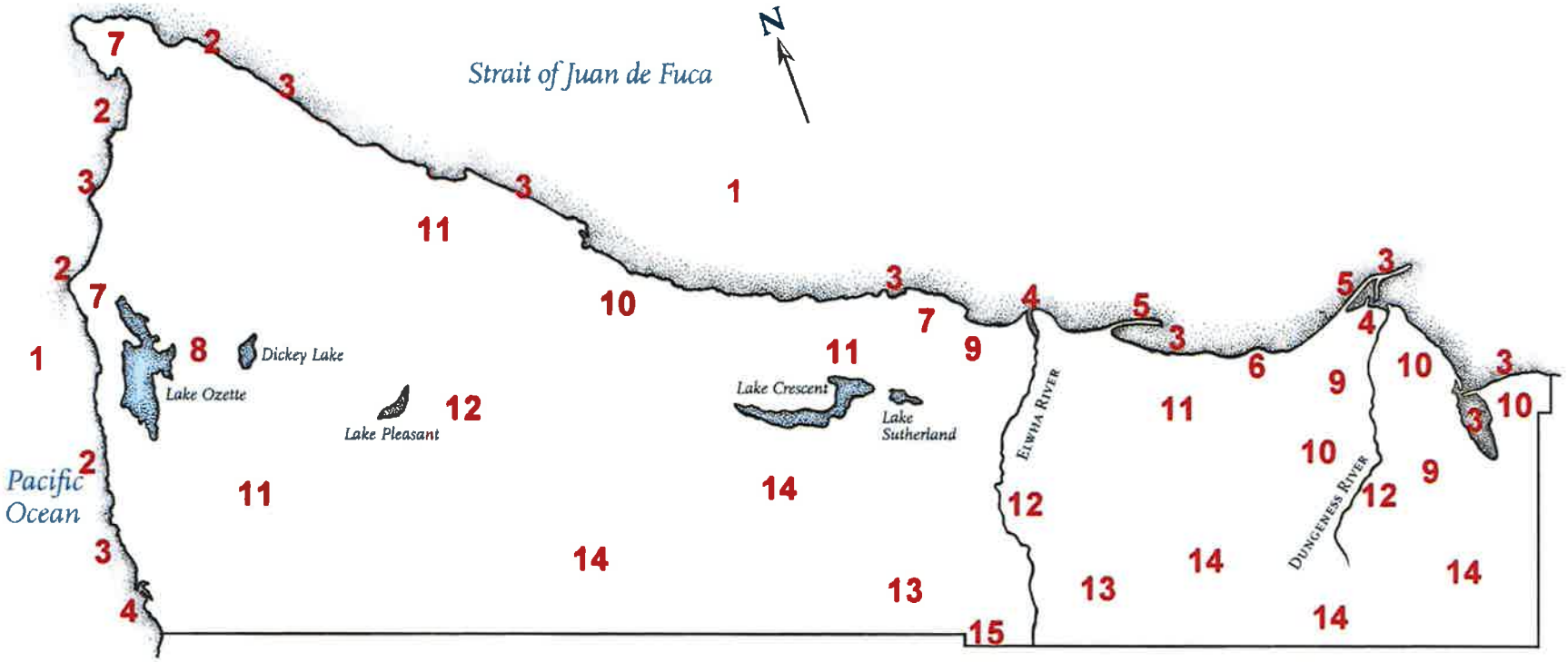
COUNTY	CITY/VICINITY	PROPERTY	STATUS
Clallam	Olympic National Park	Historic Resources Park wide	(S.R. 6/24/05)
Clallam	Port Angeles Vicinity 238205 Highway 101	Hansen Barn (Heritage Barn Register)	(S.R. 11/2/07)
Clallam	Sequim Vicinity 702 Kitchen-Dick Road	Jackson Brothers Barn (Heritage Barn Register)	(S.R. 11/2/07)
Clallam	Clallam Bay Vicinity 15604 Hoko-Ozette Road	Wesseler Barn (Heritage Barn Register)	(S.R. 1/25/08)
Clallam	Cowan Ranch, Sekiu 515 Hoko-Ozette Road	George Lamb Barn (Heritage Barn Register)	(S.R.10/17/08)
Clallam	Port Angeles Vicinity 704 Lawrence Road	Louella N. Lawrence Historic Organic Farm (Heritage Barn Register)	(S.R. 5/5/10)
Clallam	Sequim Vicinity 2488 Towne Road	Eberle Farm (Heritage Barn Register)	(S.R. 2/24/11)
Clallam	Sequim Vicinity 340 Frost Road	Jack Frost Barn (Heritage Barn Register)	(S.R. 2/24/11)
Clallam	Sequim Vicinity 960 Sherburne Road	Gene Pogue Barn (Heritage Barn Register)	(S.R. 2/24/11)
Clallam	Sequim Vicinity 322 Clark Road	Clark Farm (Heritage Barn Register)	(S.R. 10/24/13)
Clallam	Sequim Vicinity 71 McFarland Road	McFarland Barn (Heritage Barn Register)	(S.R. 10/24/13)
Clallam	Sequim Vicinity 1423 Ward Road	Olympic Game Farm (Heritage Barn Register)	(S.R. 10/24/13)



GENERALIZED FUTURE LAND USE MAP OF CLALLAM COUNTY



PHYSIOGRAPHIC ZONES IN CLALLAM COUNTY



CHARACTERISTIC LANDSCAPES MAP OF CLALLAM COUNTY:

1	Ocean	**5**	Sand Spits	**9**	Terrace/Agriculture	**13**	Meadowed Uplands
2	Islands & Sea Stacks	**6**	Meadowed Headlands	**10**	Terrace/Mixed Vegetation	**14**	Timbered Uplands
3	Beaches	**7**	Timbered Headlands	**11**	Gently Rolling Terrain	**15**	Glaciers
4	Estuarine	**8**	Coastal Lakes	**12**	Bottomland		

Chapter III

THE SUPPLY

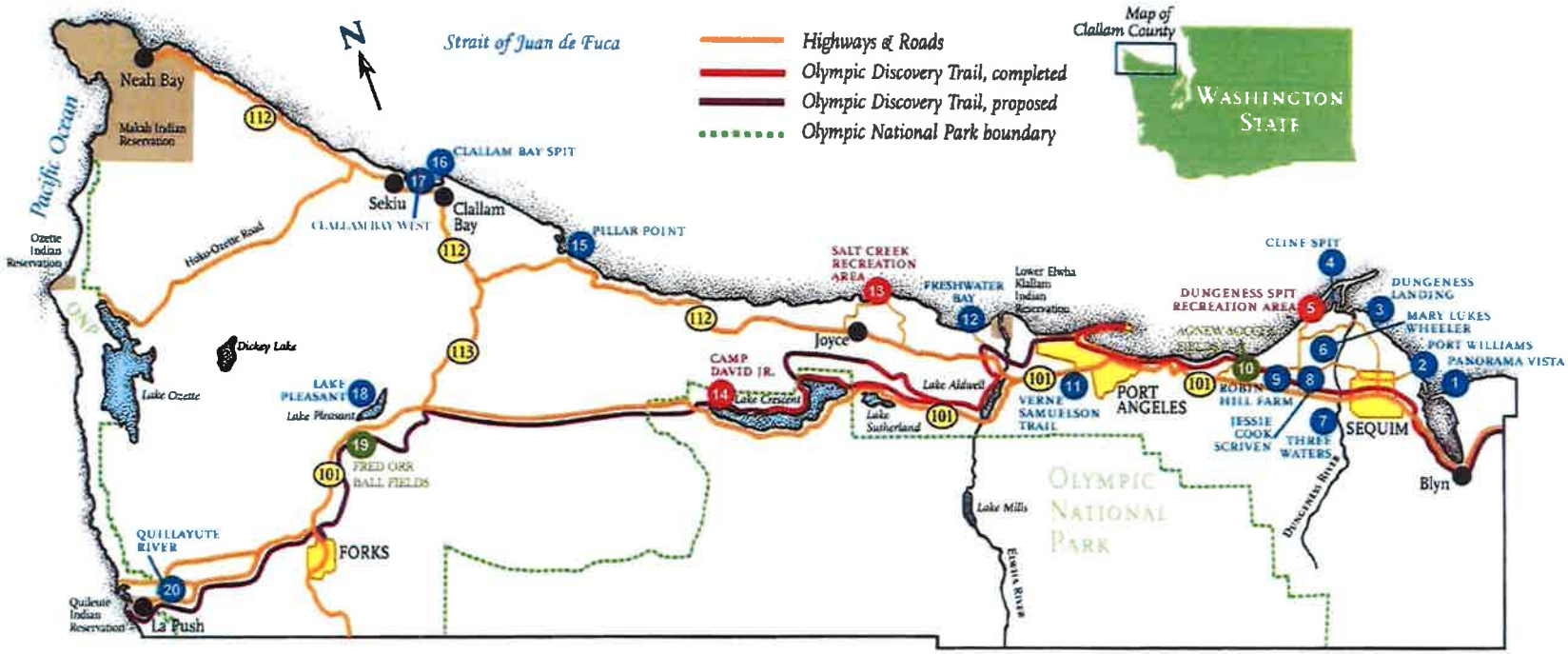
CLALLAM COUNTY PARK MAP

CLALLAM COUNTY PARK SITE PLANS AND FACILITY DESCRIPTIONS

- PANORAMA VISTA COUNTY PARK
- RAINSHADOW DISC GOLF PARK
- MARLYN NELSON COUNTY PARK AT PORT WILLIAMS
- DUNGENESS LANDING COUNTY PARK
- CLINE SPIT COUNTY PARK
- DUNGENESS RECREATION AREA
- MARY LUKES WHEELER COUNTY PARK
- THREE WATERS COUNTY PARK
- ROBIN HILL FARM COUNTY PARK
- AGNEW SOCCER FIELDS
- VERNE SAMUELSON TRAIL
- FRESHWATER BAY COUNTY PARK
- SALT CREEK RECREATION AREA
- EAGLE POINT PROPERTY
- CAMP DAVID JR.
- PILLAR POINT COUNTY PARK
- CLALLAM BAY SPIT COUNTY PARK
- CLALLAM BAY WEST COUNTY PARK
- LAKE PLEASANT COUNTY PARK
- FRED ORR BALL FIELDS
- QUILLAYUTE RIVER COUNTY PARK

CLALLAM COUNTY PARKS AND PARK LAND ACREAGE ESTIMATES

PUBLIC BEACHES AND BEACH ACCESS IN CLALLAM COUNTY



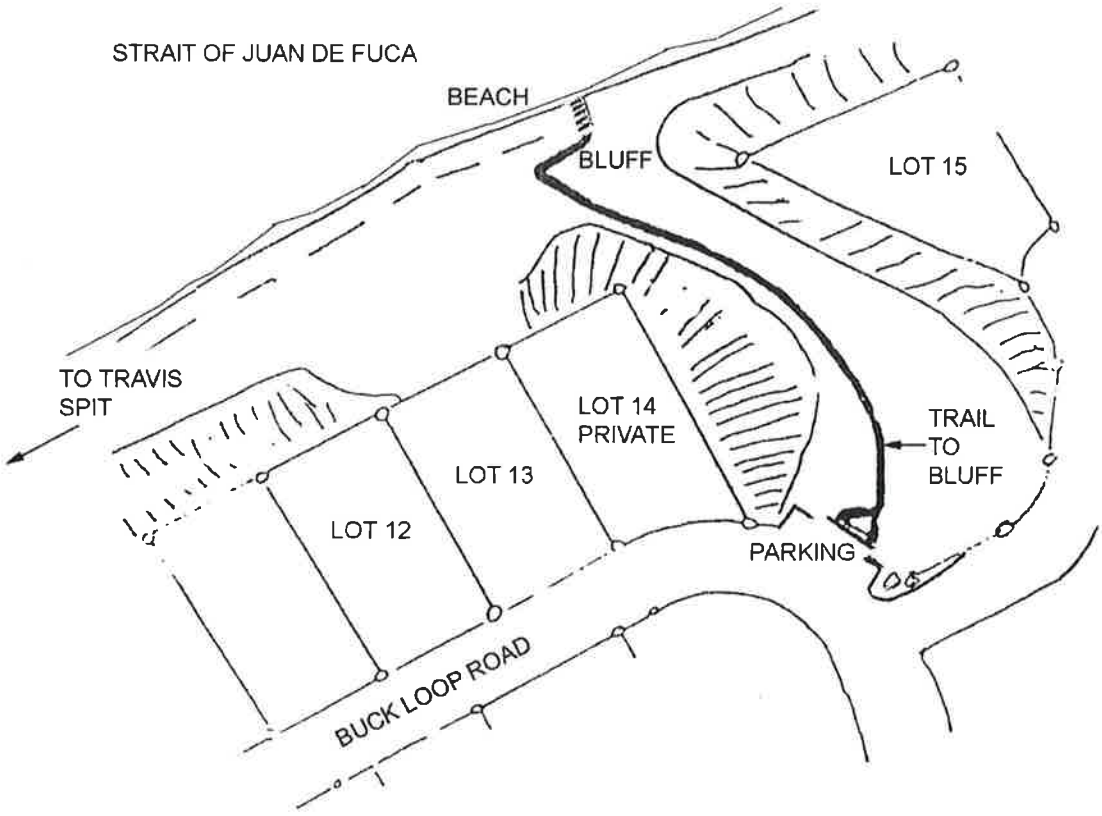
CLALLAM COUNTY PARKS MAP

1. Panorama Vista
2. Rainhadow Disc Golf Park
3. Marlyn Nelson @ Port Williams
4. Dungeness Landing
5. Cline Spit
6. Dungeness Recreation Area
7. Mary Lukes Wheeler
8. Three Waters
9. Robin Hill Farm
10. Agnew Soccer Fields
11. Verne Samuelson Trail
12. Freshwater Bay
13. Salt Creek Recreation Area
14. Eagle Point Property
15. Camp David Jr.
16. Pillar Point
17. Clallam Bay Spit
18. Clallam Bay West
19. Lake Pleasant
20. Fred Orr Ball Fields
21. Quillayute River

Day Use Parks

Overnight Parks

Sports Fields



PANORAMA VISTA SITE PLAN

1. PANORAMA VISTA County Park was established by Resolution No. 94, adopted on June 24, 1976. This resolution accepted the preliminary plat of Panorama Vista subject to the condition that public 60-foot access is located to the low watermark through the ravine area of the proposed subdivision. A 20-foot pedestrian easement was also plated, which bordered a high-water mark for the entire length of the green belt (1 acre).

The County Park Department opened a trail to the beach, built a small three-car gravel parking area, moved a gate that denied access previously, and made a stairway to the tidelands in 1984.

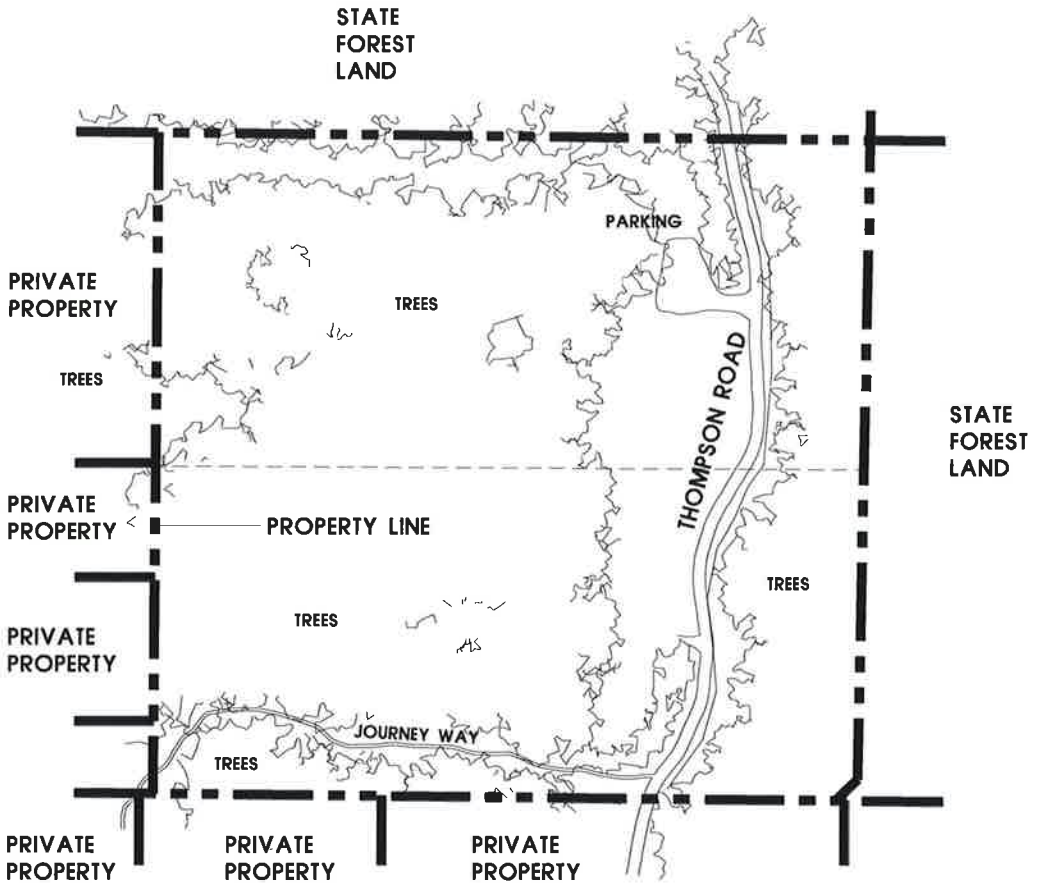
The County Park Department has maintained this public beach access since October 1984 and provides public pedestrian access to over three miles of the saltwater beach. The main activities are beachcombing, rockhounding, and shell fishing (limited). The park is located at the northwest end of East Sequim Bay Road on the Strait of Juan de Fuca and in the Panorama Vista Subdivision, some 25 miles east of Port Angeles.

PANORAMA VISTA

Legal Description:	Range 4 West; Township 30 North; Section 13 Parcels: 043125230050
Acreage:	Uplands: 1.0 acre Tidelands: 1.0 acre Total: 2.0 acre
Date Acquired:	June 24, 1976 – 60-foot-wide public access to the shoreline. 1984 – Property handed over to Parks
Deed Stipulations:	None
Funding:	Donation
Funding Stipulations:	N/A
Structures on Site:	Stairway Beach Access, Guardrail

Comments:

A gravel pathway, stairway, and parking lot were installed in 2007.



RAINSHADOW DISC GOLF PARK PROPERTY SITE PLAN

2. RAINSHADOW DISC GOLF PARK PROPERTY was obtained from the Clallam County Public Works Department. Twenty acres were transferred in 2013, and the remaining twenty were deeded to the Parks Department in 2015.

Rainshadow Disc Golf Park is located off Old Blyn Highway, about one mile east of Blyn. Old Blyn Highway runs parallel to Highway 101. Eastbound and Westbound travelers can access the west end of Old Blyn Highway via Blyn Crossing.

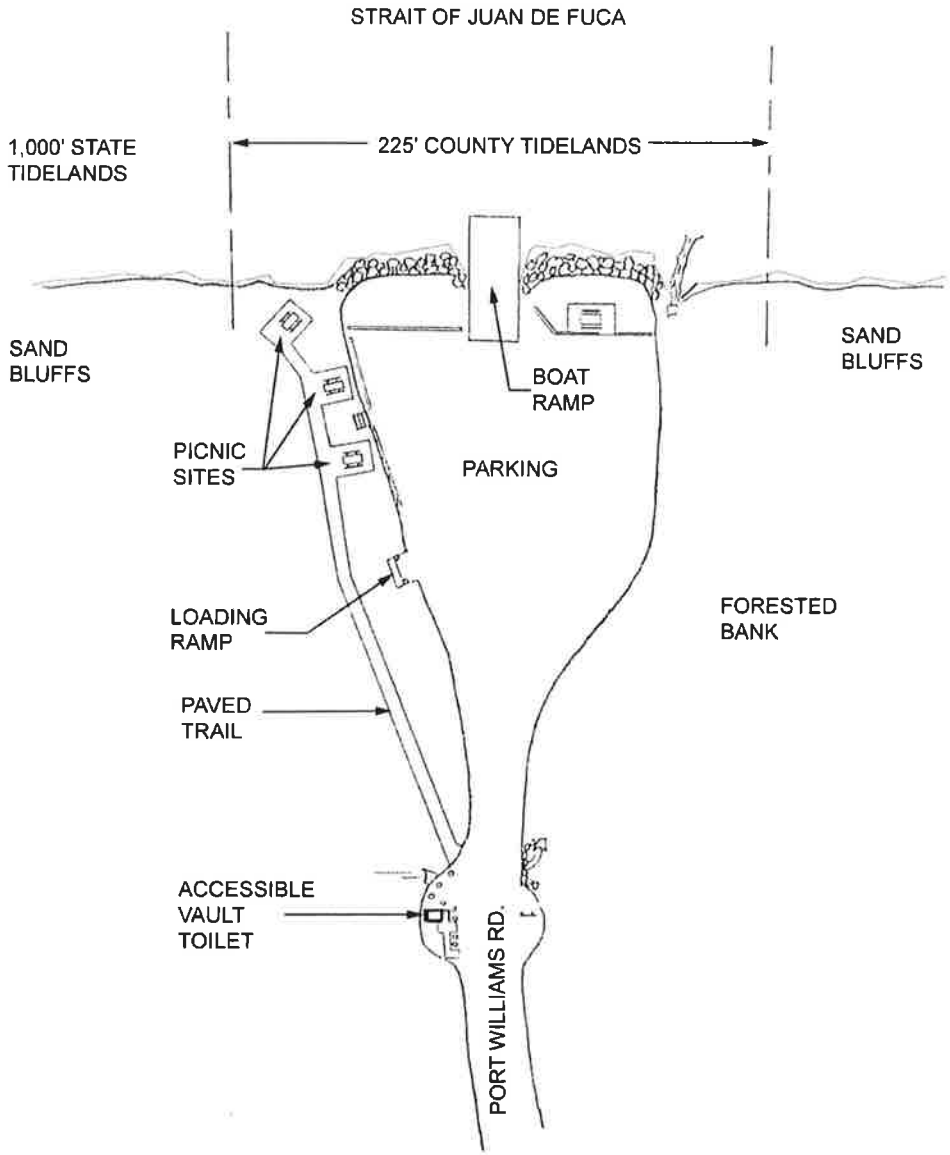
The Parks Department constructed an 18-hole disc golf course in 2016. The site is about ½ mile up Thompson Road.

RAINSHADOW DISC GOLF PARK PROPERTY

Legal Description:	Range 2 West; Township 30 North; Section 31 Parcels: 023031340025 023031340050
Acreage:	Uplands: 40.0 acres Tidelands: 0 Total: 40.0 acres
Date Acquired:	The original 40-acre parcel was acquired in 1987. Twenty acres were passed from the County Public Works Department to the County Parks, Fair, and Facilities Department on April 30, 2013, through a Quick Claim Deed. The remaining twenty acres were transferred from the Public Works Department to the Parks Department on September 29, 2015, through a Quick Claim Deed.
Deed Stipulations:	None
Funding:	TBD
Funding Stipulations:	N/A
Structures on Site:	None

Comments:

Site of Rainshadow Disc Golf Park Property



MARLYN NELSON COUNTY PARK AT PORT WILLIAMS SITE PLAN

3. MARLYN NELSON COUNTY PARK AT PORT WILLIAMS

Marlyn Nelson County Park at Port Williams is a one-acre day-use park with a saltwater boat launch, four picnic tables, 250 linear feet of public tidelands, a vault toilet, and a parking area.

The County Road Department acquired the road right-of-way and park area for $561.66 in 1960 from James and Helen Gates. Clallam County quick claim deeded the property to the Clallam County Parks Department on December 23, 1976, for park purposes.

The area is located at the end of Port Williams Road on the Strait of Juan de Fuca, three miles east of the City of Sequim.

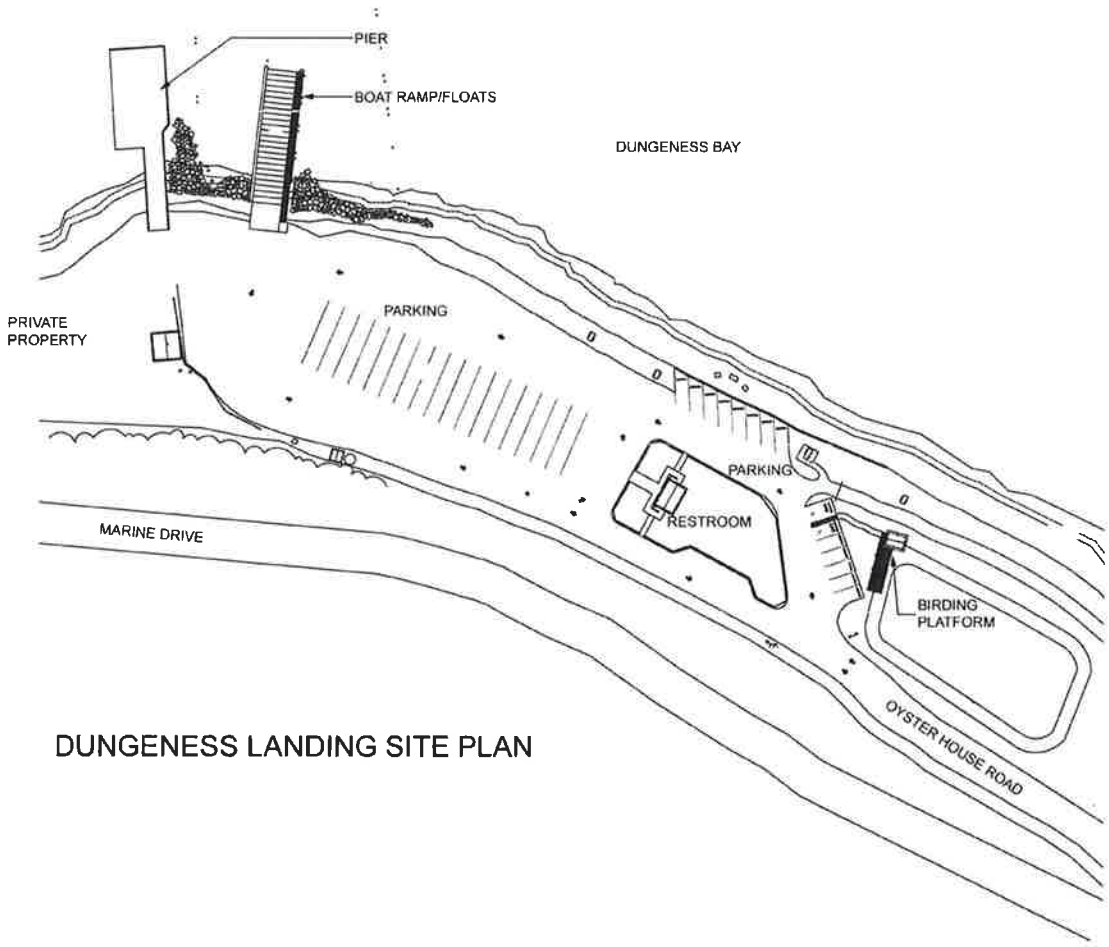
Favorite activities of park users are boat launching up to 18', beachcombing, picnicking, and scenic water view parking.

MARLYN NELSON COUNTY PARK AT PORT WILLIAMS

Legal Description:	Range 3 West; Township 30 North; Section 15 Parcel: 033015230080
Acreage:	Uplands: 1.22 acres Tidelands: 255linearl feet (in front of the park only) Total: 1.22 + acres
Date Acquired:	March 14, 1960 – Roads Dept. purchased property December 23, 1976 – Roads Dept. transferred property
to Parks	
Deed Stipulations:	None
Funding:	$561.66 – Roads Dept. purchased from James & Helen Gates
Funding Stipulations:	N/A
Structures on Site:	Misc.: Boat ramp and vault toilet
	North of the park, 1,000 feet of tidelands belong to the State. North of State tidelands are Graysmarsh property. South of the park, tidelands belong to the Clapp family, and they have allowed the public to walk on their property. South of the Clapp property is more State tidelands.

Comments:

Two hundred fifty-five linear feet of tidelands directly in front of the park belong to County.



DUNGENESS LANDING SITE PLAN

4. DUNGENESS LANDING County Park (formerly the Dungeness Boat Launch) was acquired in a property transfer from the Port of Port Angeles in May 2001. The property consists of 5.6 acres of uplands and 14 acres of tidelands. The area is located on the outer Dungeness Bay with favorite activities of boating, crabbing, bird watching, picnicking, and scenic views.

A high tide-only boat launch, restroom, and picnic sites are available.

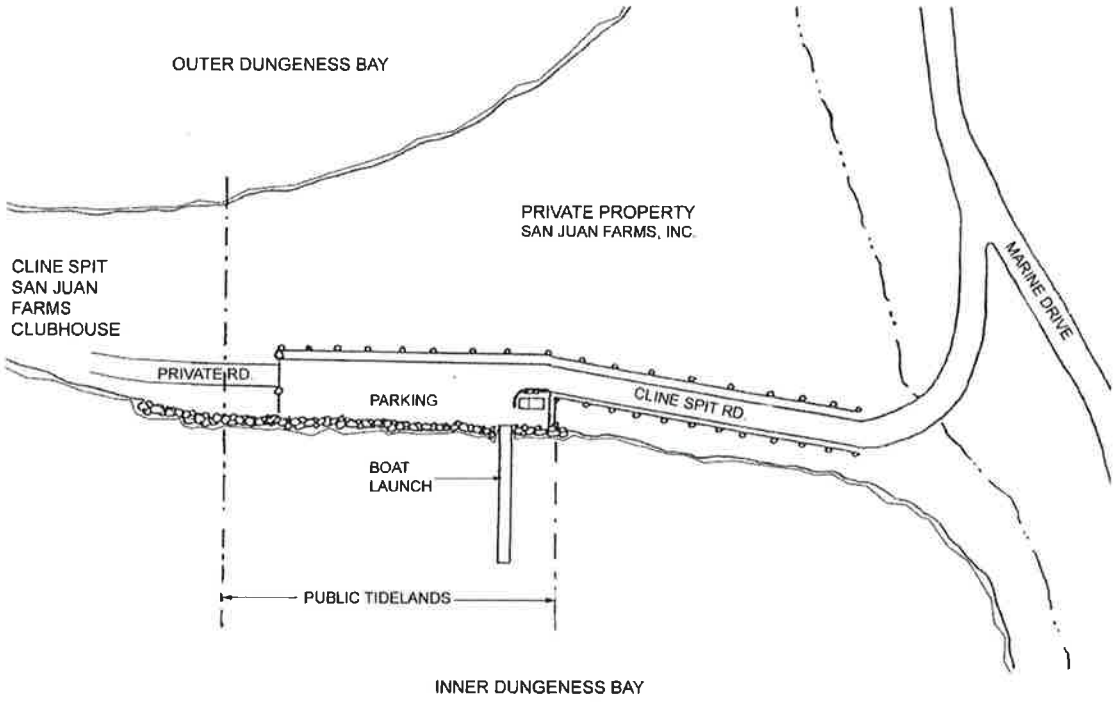
DUNGENESS LANDING

Legal Description:	Range 4 West; Township 31 North; Section 25 Parcels: 0431252300501000 0431255101250000 At the north end of Oyster House Road, off Marine Drive, Sequim
Acreage:	Uplands: 5.63 acres Tidelands: 14.00 (880 lineal feet of shoreline) Total: 19.63 acres
Date Acquired:	May 2, 2001
Deed Stipulations:	The County must keep the property in continued use as a public park for 20 years, and if not, the Port of Port Angeles may take back the property. After the 20-year condition has expired, the County can keep the property without conditions.
Funding:	Transferred property from the Port of Port Angeles to the County. RCO (IAC) $240,000 Boating Facilities Program (BFP) for park development (2001).
Funding Stipulations:	The County's ongoing obligation for the BFP park development is perpetual.
Structures on Site:	Restroom, Pier, Storage Building, Boat Ramp, Dock, Pump House, Birding Platform, Entry Sign.

Comments:

As part of the transfer agreement, the Port of Port Angeles agreed to pay the County $50,000 towards the cost of the park development at $10,000 per year for the first five years of operation. That agreement and payment ended in 2005.

The Haller Foundation agreed to contribute $7,500 annually for maintenance. That agreement ended in 2009.



CLINE SPIT SITE PLAN

5. CLINE SPIT County Park was acquired and renovated by Clallam County in 1984 via a negotiated land trade with the owners of the spit, San Juan Farms, Inc., and rebuilt the ramp and parking lot, and installed boundary fencing and vault toilets with the help of a 1984 grant from State Parks. Before 1984, State Parks maintained the site but lost its lease in 1983.

The park is 3.5 acres in size and hosts a parking lot boat ramp that provides access to inner Dungeness Bay, vault toilet units, boundary fencing, an access road, and 740 linear feet of public tideland. County parks inside Dungeness Bay manage other public tideland sections but are only accessible via boat.

Park users enjoy boating access to saltwater (17' or smaller boats), shell fishing, smelting, windsurfing, and scenic view parking. Cline Spit is located on the inner Dungeness Bay off Marine Drive, some twenty miles east of Port Angeles.

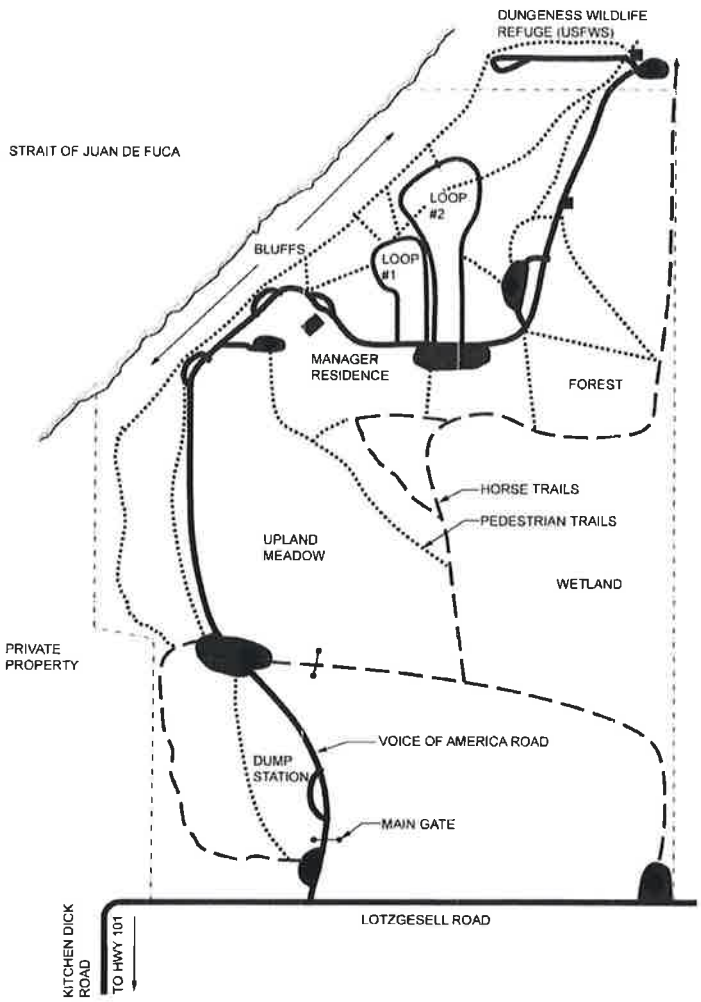
CLINE SPIT

Legal Description:	Range 4 West; Township 31; Section 26 Parcel: 043126420340 Volume 677, Page 218 Parcel: 043126420200
It is located at the end of Cline Spit Road, off Marine View.	Drive, Sequim
Acreage:	Uplands: 1.0 acre Tidelands: 2.5 Total: 3.5 acre
Date Acquired:	March 27, 1984
Deed Stipulations:	None
Funding:	Land exchange with San Juan Farms, Inc.
Funding Stipulations:	N/A
Structures on Site:	Vault toilet Misc.: Boat ramp
Miscellaneous Info:	Small memorial park on the southeast corner of Clark Road and Marine Drive intersection. The size is 3 acres. Total price: $1.00

Comments:

The County receives tideland use from Washington State Parks in a Cooperative Agreement. This Agreement shall automatically terminate all rights to use, and operation of the property granted in perpetuity shall cease in the event of non-compliance. The Agreement was signed in 1984, and the term is for 40 years. The Agreement may be renewed at the end of the current period. The County does not have the title of the tideland property, as it remains with the State. The county will use the site for public recreation and boating purposes.

DUNGENESS RECREATION AREA



DUNGENESS RECREATION AREA SITE PLAN

6. DUNGENESS RECREATION AREA is a 216-acre park and was acquired from the Federal General Services Administration in 1959 for $7,550.00 as surplus federal property. The G.S.A. required that the county use the property as a park and recreation area for twenty years. The twenty-year restriction was up in 1979, giving clear title to the property to Clallam County. The county park also serves as the trailhead for the Dungeness Spit National Wildlife Refuge, a seven-mile-long sand spit. The DRA master plan was completed in 2009 and approved by the County Commissioners in 2011. Improvements to the park include adding utility hook-ups to one camping loop, moving a portion of the road away from the bluff, moving the manager's residence, and building a visitor contact station.

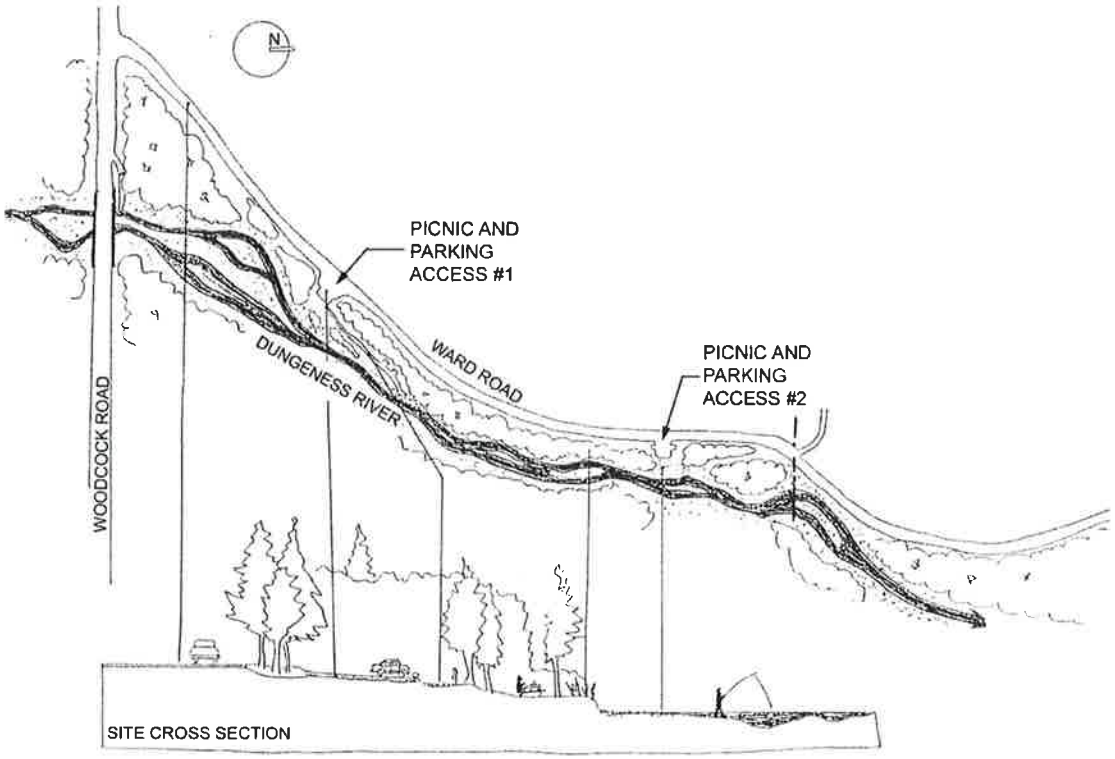
Park facilities include 66 campsites in two camp loops with full self-service restrooms with showers in each loop, a one-mile-long trail with picnic sites, a pocket picnic area, a group picnic area with shelter, equestrian trails, a restroom that serves the Dungeness Wildlife Refuge. The Dungeness Recreation Area is located on the Strait of Juan de Fuca, fifteen miles east of Port Angeles off Highway 10 and three miles north on Kitchen Dick Lane. This park area is one of the major tourist attractions in eastern Clallam County and is therefore considered a regional park with a national draw. Park users enjoy camping, water view and upland trails, horseback riding, hunting, beachcombing, picnicking, bird watching, and other outdoor recreation activities. e. It is one of the premier parks in Clallam County.

DUNGENESS RECREATION AREA

Legal Description:	Range 4 West; Township 31 North; Section 33 Parcels: 043133140000 (153.25 acres) 043133410000 (62.75 acres) 554 Voice of America Road, Sequim, 98382
Acreage:	Uplands: 216 acres Tidelands: 0 Total: 216 acres
Date Acquired:	April 21, 1959
Deed Stipulations:	There were conditions and covenants the County was held to for 20 years after the signing of the deed. Those expired in 1979.
Funding:	Acquisition cost: $7,550; paid to the Federal Government (Administrator of General Services) Washington State Interagency Committee for Outdoor Recreation (IAC, now RCO) (1970) (Land and Water Conservation Fund 75/25 Grant) The project included building 60 campsites, two restrooms, a fee station, 90 picnic tables, signs, and related utilities. Project cost: $100,000 Grant fund: $75,000 County cost: $25,000
Funding Stipulations:	The County's ongoing obligation to the project is perpetual.
Structures on Site:	Restrooms (2 w/ Showers), Shop, Manager Residence, Woodshed, Pump House, Group Shelter, Entry Sign, Dump Station, Automatic Entry Gate.

Comments:

The longstanding agreement with the Washington State Fish and Wildlife Department (WDFW) expired in 2013. That agreement allowed the hunting of ducks and pheasants with no extension clause. The County also has a Maintenance and Use Agreement with the U.S. Fish and Wildlife Service for the use of the northernmost parking lot, restroom and access to the Dungeness Spit and Refuge.



MARY LUKES WHEELER SITE PLAN

7. MARY LUKES WHEELER County Park is a ten-acre Dungeness Riverfront parcel purchased on December 30, 1994. The owners donated 50% of the property's value; the county secured the other 50% via a Department of Ecology CZM 306A federal grant.

The park was named after Mary Lukes Wheeler, the deceased owner's wife, who donated half the park's value to the county.

The area is east of Ward Road, off Woodcock Road, along the Dungeness River. It consists of about 3,000 linear feet of shoreline along the rough edge of the Dungeness River, running north of the Woodcock Road bridge.

The park has two (day use only) parking lots, three picnic sites, one (accessible) site, and access to the river.

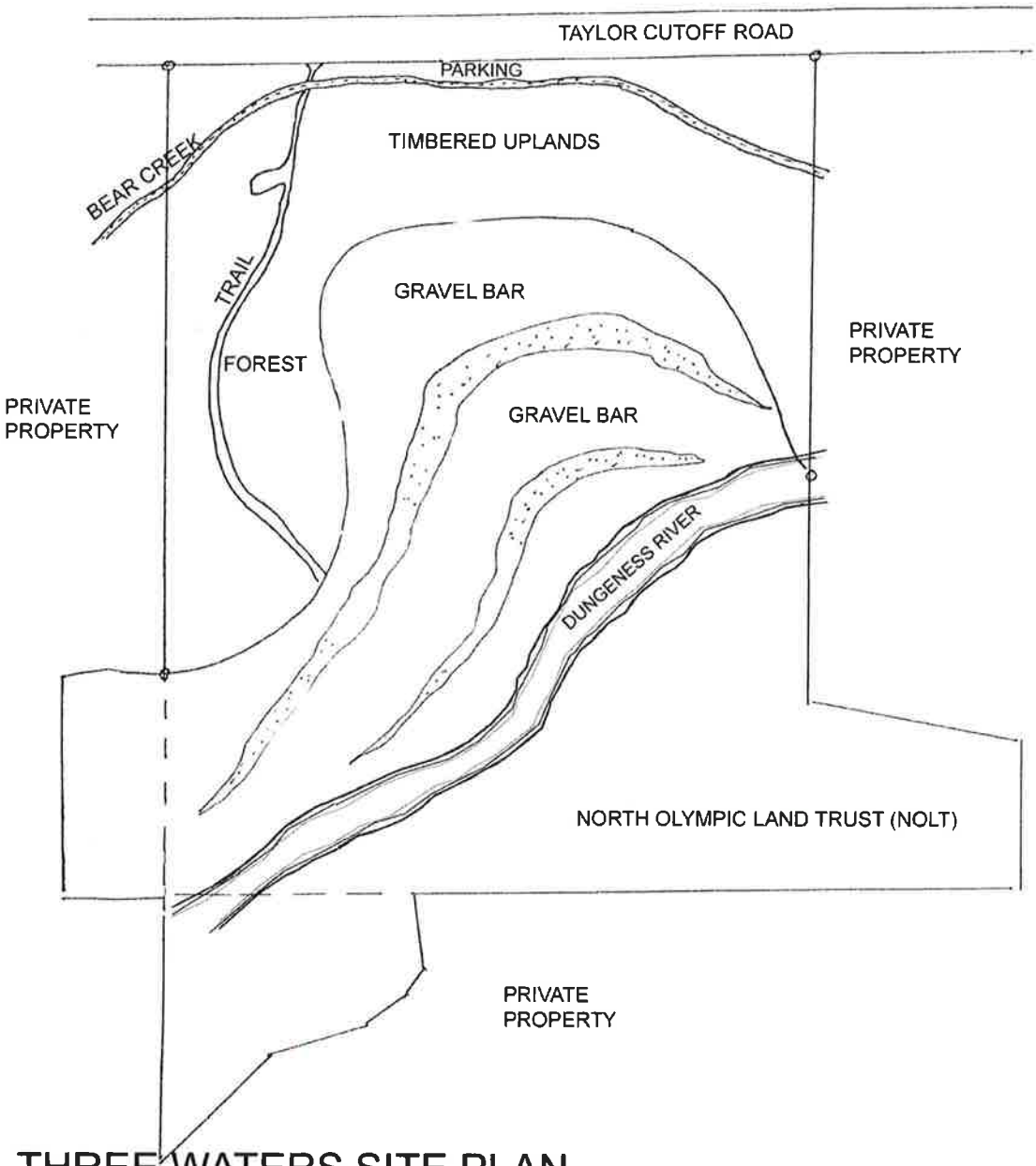
Favorite activities are walking, picnicking, fishing, and scenic river view parking.

MARY LUKES WHEELER

Legal Description:	Range 4 West; Township 30 North; Section 2 Parcel: 043002410010 Off Woodcock Road, north on Ward Road, Sequim
Acreage:	Uplands: 9.92 acres Tidelands: 0 Total: 9.92 acres
Date Acquired:	December 30, 1994
Deed Stipulations:	None
Funding:	$29,000 Total Cost $14,500 – WA Dept. of Ecology (50/50 306A Fed. Grant) $14,500 – New Farm Inc. donation as County's 50%
Funding Stipulations:	Dept. of Ecology acquisition – Shall not convert any property acquired with this grant to uses other than the allocated initial monies without the prior written approval of the Director of Dept. Such permission may be conditioned on the repayment of funds awarded with the grant.
Structures on Site:	Guardrails, picnic tables

Comments:

There are two separate access parking lots off Ward Road for park and river access. There is also a river access point south of the Dungeness River Bridge.



THREE WATERS SITE PLAN

8. THREE WATERS County Park is an 8.5-acre park purchased in 1995 as a river access park. It provides access via a gravel trail to over 1,000 lineal feet of the meandering Dungeness River. Bear Creek also meanders through the west side of the property.

The park is off Taylor Cut-Off Road, about 3/4 of a mile south of Highway 101. The property runs 1,007 feet along Taylor Cut-Off Road east to the center line of the Dungeness River.

Activities include fishing, river access, and wildlife observation.

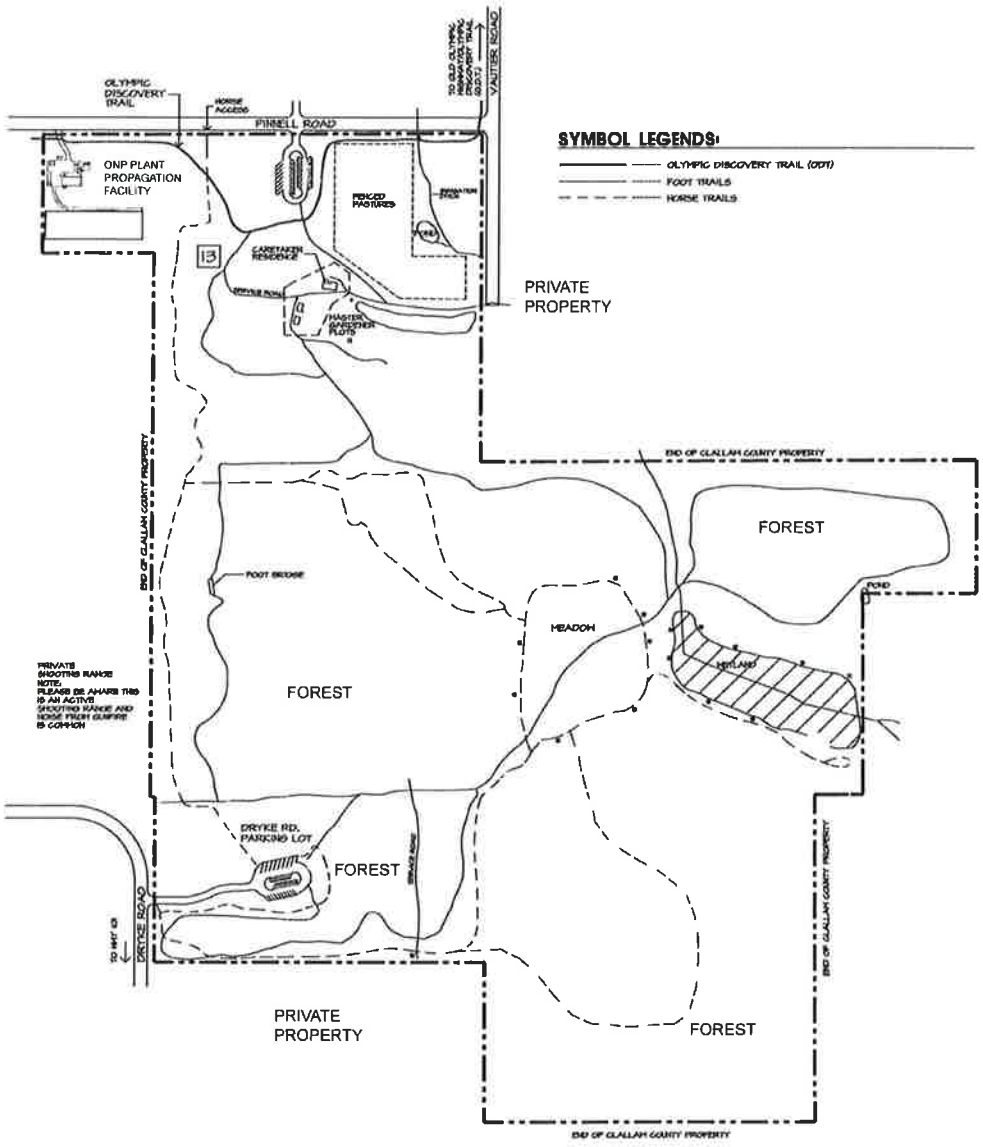
THREE WATERS

Legal Description:	Range 4 West; Township 30 North; Section 26 Parcel:	 043026420000
Acreage:	Uplands: Tidelands: Total:	8.25 acres 0 8.25 acres
Date Acquired:	February 25, 1995	
Deed Stipulations:	None	
Funding:	$22,000 $20,625 $1,375	Total cost of the project, all from County funds Paid to Martin & Emily Crouse for property. Closing costs
Funding Stipulations:	N/A	
Structures on Site:	None	

Comments:

Jamestown S'Klallam Tribe, Clallam County, and Dungeness River Agricultural Water Users entered an agreement for the tribe to construct and manage fish screens on the property for the intake of the Cline/Clallam/Dungeness irrigation ditch on February 22, 1995.

ROBIN HILL FARM



ROBIN HILL FARM SITE PLAN

9. ROBIN HILL FARM County Park is a 196.65-acre park of recreational woodlands. Tone hundred fifty-five property consists of 150 acres of woods and a 5-and acre of wetland, and the remainder was historically used for pasture and Christmas tree plots. One hundred fifty-five acres were purchased in 1997 from Robert McCool, and forty acres were added in 2003 by transfer from the Wa. Dept. of Natural Resources.

Future development plans include pedestrian and equestrian trails, grass playfields, playgrounds, tennis courts, outdoor basketball courts, educational farms, wetland/wildlife observation areas, picnic areas, and camping.

In 2008, Clallam County entered a lease with Olympic National Park to use a five-acre parcel for a plant propagation facility off Pinnell Road, which will be utilized to propagate plants to be used in the Elwha River basin.

Park entrances are off Dryke Road and Pinnell Roads, approximately six miles west of Sequim and eight miles east of Port Angeles.

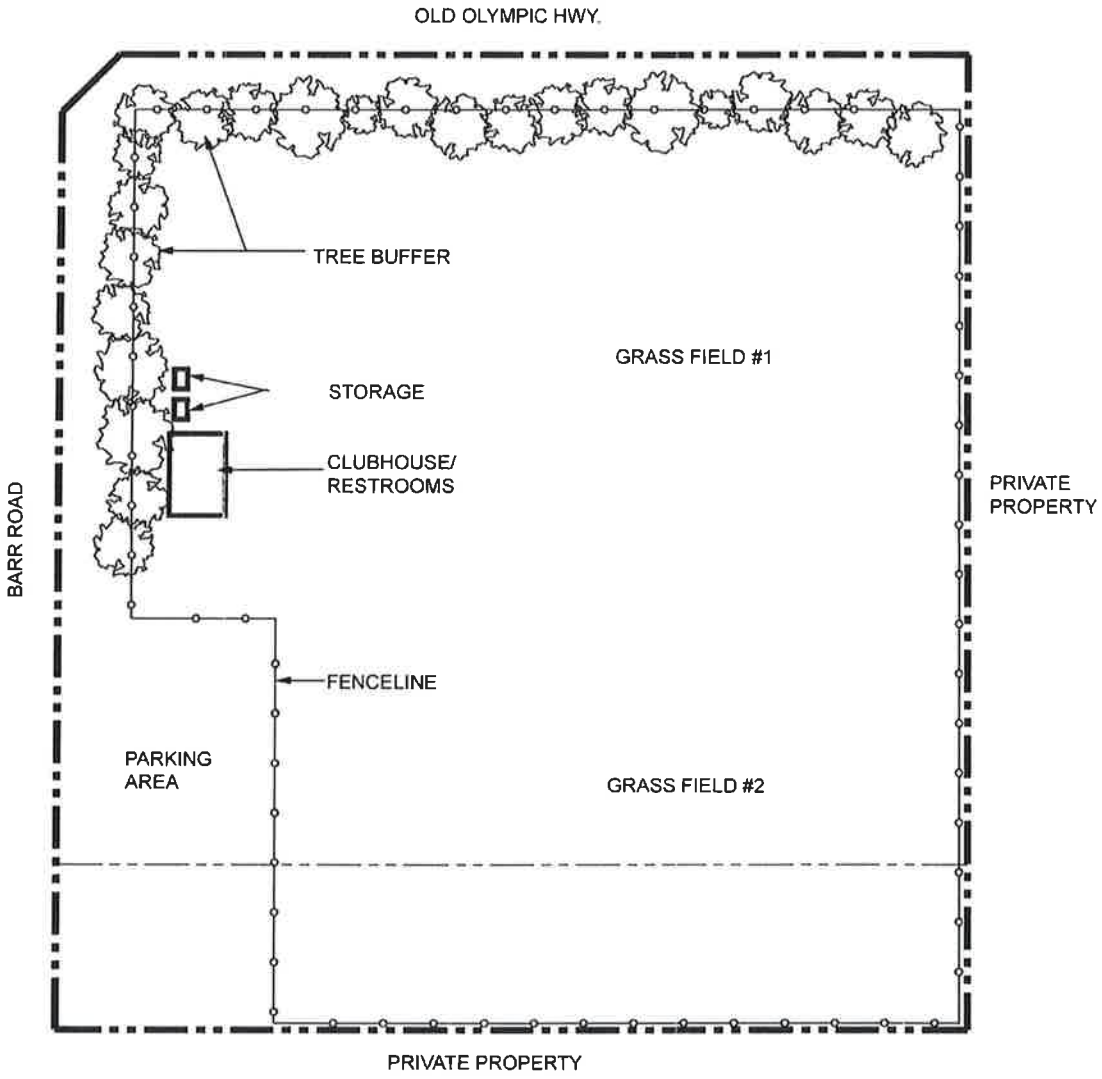
ROBIN HILL FARM

Legal Description:	Range 4 West; Township 30 North; Section 16 and 17	
	Parcels:	043016310000 (11.04 acres) 043016320000 (40.68 acres) 043017130100 (4.75 acres) 043017140000 (38.97 acres) 043017410000 (20.10 acres) 043017410100 (20.80 acres) 043017440100 (19.68 acres) 043016330000 (40.63 acres)
Acreage:	Uplands:	156.65 acres (1997) 40.0 acres (2003)
	Tidelands:	0
	Total:	196.65 acres
Date Acquired:	August 6, 1997, 156.65 acres were purchased in 7 parcels from Robert McCool. July 18, 2003, 40 acres were purchased from D.N.R., parcel 043016330000	
Deed Stipulations:	Former McCool property deed 1. Logging restrictions 2. County must keep the property in single ownership for 30 years. After the expiration of the 30 years, the County may sell and divide the property.	
Funding:	$1,000,000 Paid to Robert McCool $2,132,000 total appraised value $1,132,000 Robert McCool donated as County's 50% $1,000,000 WA RCO (IAC) (50/50 WWRP Local Parks Program) $190 paid to D.N.R. for 40-acre parcel 043016330000	
Funding Stipulations:	The property must be used for public outdoor recreation should the State (RCO) consent to a change in the use of an At least equal fair market value, usefulness, and location for public recreational purposes must be substituted.	
Structures on Site:	Residence Shop 2 Storage buildings Misc.: Water tower, pump house, kiosks, and footbridge	

Comments:

There are Cooperative Agreements with a private farmer for cattle grazing and pasture management, and why Green Alliance for Veteran's Education (GAVE) for an agricultural veteran's program.

The Olympic National Park (ONP) established a nursery, in 2008, on five acres at the northwest corner of the park. The nursery raises native plants for re-vegetation the Elwha River Dams. The dams were removed in 2012 and 2014. The initial contract term is ten years, with two optional 5-year extensions.



AGNEW SOCCER FIELDS SITE PLAN

10. AGNEW SOCCER FIELDS were purchased in 2009 with a Washington Wildlife and Recreation Program matching grant through the State R.C.O. The 7.46-acre site has two full-sized soccer fields, a restroom/shelter storage shed, a well-fenced boundary, and an irrigation system.

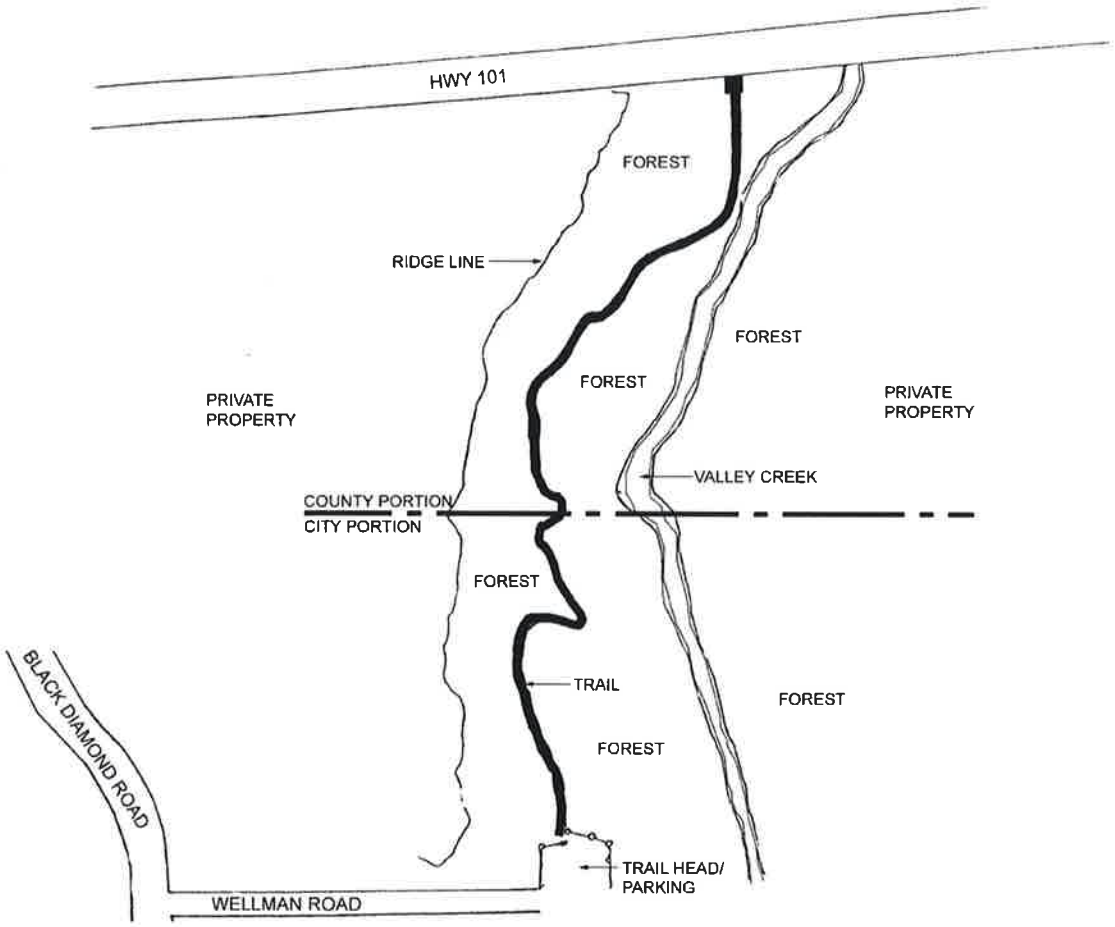
The property sits on the southeast corner of the intersection at Old Olympic Highway and North Barr Road.

AGNEW SOCCER FIELDS

Legal Description:	Range 4 West; Township 30 North; Section 8 Parcels: 043008339090 (6.26 acres) 043008339100 (1.2 acres) On the southeast corner of the intersection of North Barr Road and Old Olympic Highway
Acreage:	Uplands: 7.46 acres Tidelands: 0. Total: 7.46 acres
Date Acquired:	July 29, 2009
Deed Stipulations:	None
Funding:	$400,000 Total acquisition cost (Land $361,000 & Misc. $39,000) $200,000 WA RCO 50/50 WWRP Local Parks Program $200,000 Matching funds $61,000 Helpful Neighbors Club donation $139,000 County
Funding Stipulations:	The property must be used for public outdoor recreation, should the state (RCO) consent to a change in the use, land of at least equal fair market value, usefulness, and location for public recreational purposes must be substituted.
Structures on Site:	Open shelter with Men's/Women's restrooms, Storage Sheds (2), Irrigation system.

Comments:

The County has a Maintenance and Use Agreement with the Storm King Soccer Club. The Agreement states that the Soccer Club will maintain the park and schedule usage on the fields. The agreement is set for five years, with possible five 5-year extensions.



VERNE SAMUELSON TRAIL SITE PLAN

11. VERNE SAMUELSON TRAIL is a 1.5-acre and 1.5-mile-long trail that runs along Valley Creek just west of the city limits of Port Angeles. Most of the right-of-way for the path was acquired by Clallam County between 1968 and 1978 as tax title property. The trail entrance is located on City property, and the exit near Highway 101 is County.

The trail is located along Valley Creek, which is forested and of a relatively natural setting. Local citizens use the path minimally, which needs to be advertised or signed to encourage public use.

The trail was constructed and promoted by a bicentennial commission in 1976 with the help of a small grant, Eagle Scout projects, and park staff labor.

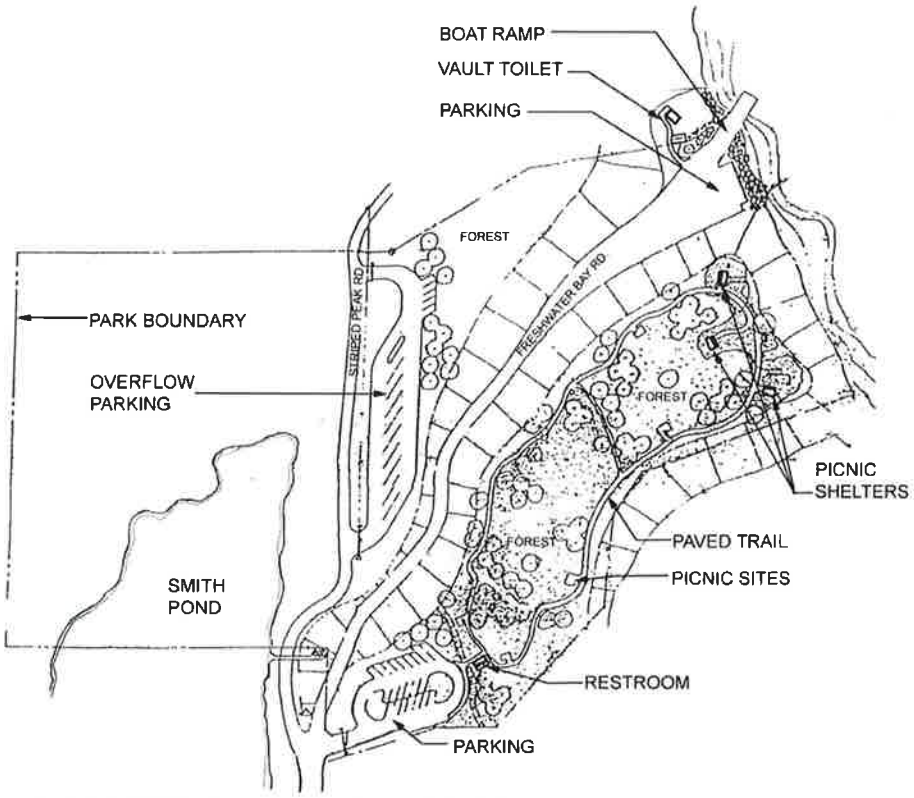
VERNE SAMUELSON TRAIL

Legal Description:	Range 6 West; Township 30 North; Sections 9 & 16 Parcels: Arranged north to south, with owner & description 063009520950 County Lots 21 – 34, Blk 9 063009521085 County Lots 35 – 40, Blk 10 063009521300 City of PA Lots 1 – 8, Block 8 063009521346 County Lots 21 – 30, Blk 13 063009521445 City of PA Lots 8 – 29, Blk 14 063009521900 County Lots 1 – 28, Blk 19 063009522200 County Lots 1 – 24, Blk 22 063009522900 County Lots 1 – 7, Block 29 063009522935 County Lot 8, Block 29 063009522940 County Lots 9 – 20, Blk 29 063009523200 County Lots 1 – 20, Blk 32 063009523340 County Lot 10, Block 30 063009523900 County Lots 1 – 20, Blk 39 063016120000 City of PA 36.44 acres 063016130000 City of PA 35.46 acres
Acreage:	Uplands: Unknown Tidelands: 0 Total: Trail length 1.5 miles
Date Acquired:	March 29, 1968, Parcels: 520950, 521085, 521900, 522200, 522900, 522940, 523200, and 523900 August 12, 1968, Parcel: 522935 December 5, 1975, Parcel: 521346 Date unknown for the acquisition of City of Port Angeles parcels
Deed Stipulations:	None
Funding:	$75 Parcel: 522935 Paid to Edward & Ethel Kemler Donation Parcel: 521346 From Mary Bartlett Tax foreclosure proceedings – remaining County parcels obtained. Unknown funding for the acquisition of City of PA parcels
Funding Stipulations:	N/A
Structures on Site:	None

Comments:

In 2014, the County and the City of Port Angeles agreed to share in the trail maintenance. Half of the trail is located on County property (north end), and the remaining half is on City property (south end). For many years the County maintained the entire length of the trail.

FRESHWATER BAY



FRESHWATER BAY SITE PLAN

12. FRESHWATER BAY County Park was initially purchased from Chester Smith for $15.00 in 1949 and consisted of a forty-foot road right-of-way and a 50' x 200' rectangular piece of property at the terminus, which provided access to 1,000 lineal feet of tidelands purchased from Olympic Frontier Club for $1.00 in 1946. Initially, the park served as a car-top boating access area. Over the years, this was further developed into a concrete launch ramp day use site.

In 1983, an additional 16.5 acres of property surrounding the original right-of-way was purchased by Clallam County from Richard White for $156,000. (An I.A.C. matching grant reimbursed the County 50% of the purchase price from P.L. 215 funds.) An additional easement for access to upper parcel #1 was obtained from Ray Green in 1985. Another 450 lineal feet of tidelands running west was purchased in 1988.

In 1984, the State R.C.O. (then I.A.C.) approved a development grant which paid for 50% of the development of a new five-acre day-use picnic area, a new concrete launch ramp, a new access road with drainage system improvements, a restroom, an overflow boat/trailer parking area, boundary fencing signage, three picnic shelters, five picnic sites, concrete trail and the significant or enhancements to the park.

Today, park facilities include a concrete launch ramp, an oiled parking lot for fifty car/trailer vehicles, vault toilets to serve beach users, an overflow boat/trailer parking lot for twenty cars, a 28-foot wide access road with 30-inch culvert for drainage, a five-acre cedar fern natural picnic area with five concrete picnic sites, three 3,275 sq. ft. picnic shelters, a 3/4 mile concrete walkway, fulfill-service room, 2-1/2 acre pond, natural forest area (undeveloped) and access to 1,450 feet of county tidelands.

Park users enjoy fishing, boating (small boats 17' or smaller), beachcombing, hiking, birdwatching, picnicking, and scenic water view parking.

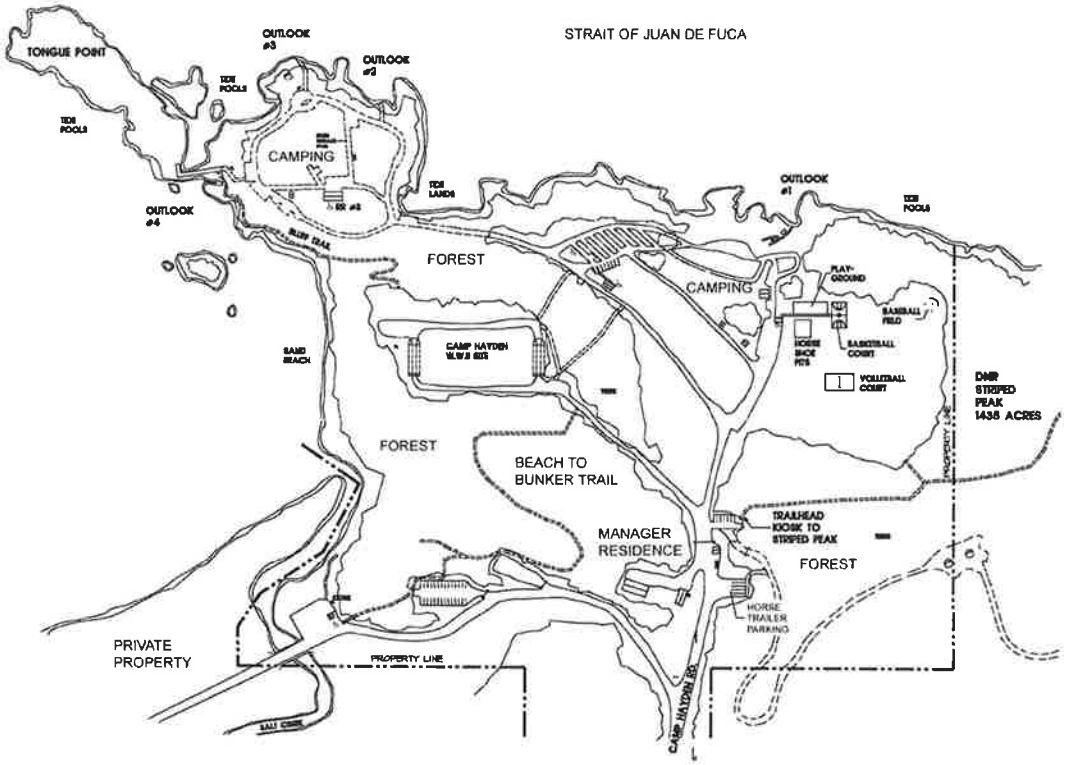
The park is located on the Strait of Juan de Fuca, ten miles west of Port Angeles off State Highway 112 and three miles north on Freshwater Bay Road.

FRESHWATER BAY COUNTY PARK

Legal Description:	Range 8 West; Township 31 North; Section 25 Parcels: 083125430010 (5.3 acres) 083125430055 (0.12 acres) 083125430060 (5.25 acres) 083125430070 (5.1 acres) 083125430100 (5.3 acres) Two purchases of tidelands, north and south of the boat ramp
Acreage:	Uplands: 20.07 acres Tidelands: 1,500 lineal feet of shoreline Total: 20.07 + acres
Date Acquired:	July 20, 1946 – Tidelands south of boat ramp, approx. 1000 linear feet November 7, 1949 – Parcel 083125430100 and road ROW May 9, 1983 – Parcels 083125-430010, 430060, and 430070 December 13, 1985 – 083125430055 September 20, 1988 – Tidelands north of boat ramp, 450 lineal ft
Deed Stipulations:	None
Funding:	$1.00 – Tidelands south of the boat ramp $15.00 – Parcel 083125430100 $156,900 for parcels 430010, 430060, and 430070 IAC grant reimburses County $79,060 (50/50 Grant) Source – LWCF $20,000 Two state funds: I 215 ($38,325) & HJR 52 ($20,735) $2,500 – Parcel 083125430055 $40,000 – Tidelands acquisition, north of boat ramp WA State Dept. of Ecology (60/40 Grant) $24,000 306A Coastal Zone Management Grant $16,000 Lora Green donation
Funding Stipulations:	RCO (IAC) acquisition – The property must be used for public outdoor recreation should the state (RCO) consent to a change in the use, land of at least equal, fair market value, usefulness, and location for public recreational purposes must be submitted. Dept. of Ecology acquisition – Shall not convert any property acquired with this grant to uses other than the monies allocated initially without the prior written approval of the Director of Dept. Such permission may be conditioned on the repayment of funds awarded with the grant.
Structures on Site:	Restroom, Boat Ramp, Picnic Shelters (3), and vault toilet.

Comments:

SALT CREEK RECREATION AREA



SALT CREEK SITE PLAN

13. SALT CREEK RECREATION AREA was purchased from the Federal General Service Administration after it was surplused at the end of World War II. The site was used during the War as a harbor defense military base called Camp Hayden. The park consists of 196 acres.

Tidelands from the approximate outer line of Salt Creek edge of the island were given to the county by Walter and Ida Shibig in 1960. The county purchased 193 acres of land in 1958-59 for $24,881. An additional three-acre piece of land was donated to the park by the Taggert family in 1973. The tidelands from Tongue Point east to the entrance of Freshwater Bay (Beach 419) are owned by the D.N.R. and are managed by the county under an agreement with the D.N.R.

Park facilities include upland forests, rocky bluffs, a rocky tide pool beach area, sand beach access, and panoramic views of the Strait of Juan de Fuca and Crescent Bay. The remnants of World War II Camp Hayden are preserved on the site – two concrete bunkers housed 16-inch cannons and several sittings. The park has 92 campsites (39 of which are paved, with electrical and water hookups), two full-service restrooms, hiking trails, five beach access walkways with interpretive signs, a large playground, a picnic area, a group picnic shelter, a dump station, sandlot baseball field, horseshoe court, basketball court, volleyball court, and a marine life sanctuary. The park also serves as a hiking trail access to D.N.R. trails which access the Striped Peak Recreation Area. The campground is open year-round with showers and firewood available.

Park users' favorite activities are camping, picnicking, large group picnics, day use of playground areas, beach walking, hiking, scuba diving, whale watching inside Crescent Bay, and swimming in the river. Schools hold cross country meets. Many colleges and other schools visit the park to study and observe the marine life in the Marine Sanctuary tidepools.

Salt Creek is a regional park that draws visitors from all areas of the northwest, the United States, and around the world, and it is another of Clallam County's premier park areas.

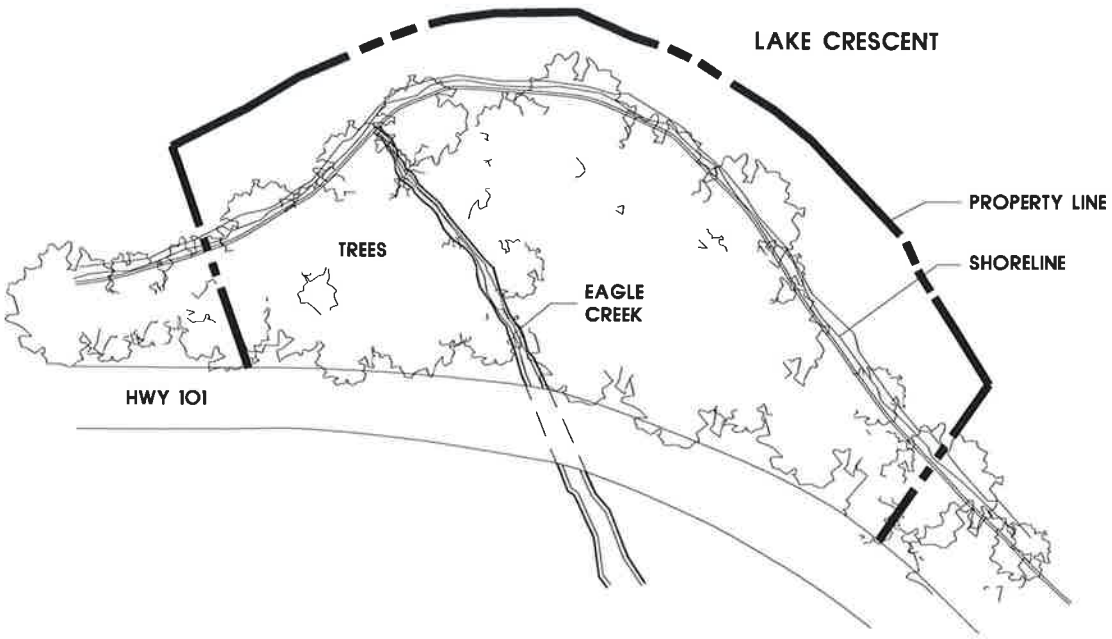
The park is thirteen miles west of Port Angeles, off State Highway 112, and three miles north on Camp Hayden Road on the Strait of Juan de Fuca.

SALT CREEK RECREATION AREA

Legal Description:	Range 8 West; Township 31 North; Sections 21, 22, 27, & 28 Parcels: 083121120000 (21.93 acres) 083121340025 (1.12 acres) 083121410000 (24.84 acres) 083122230000 (15.70 acres) 083122320000 (33.51 acres) 083122330050 (21.52 acres) 083127220000 (25.52 acres) 083127230050 (9.04 acres) 083127240050 (0.68 acres) 083127240200 (3.55 acres) 083128140100 (17.15 acres)
Acreage:	Uplands: 196 acres (total from above 174.56 acres) Tidelands: unknown Total: 196 acres
Date Acquired:	March 21, 1958, Purchase 121 acres from U.S. G.S.A. January 29, 1959, Purchase 72 acres from U.S. G.S.A. June 26, 1979, Donald & Joline Taggart donated 3 acres on the west side of Salt Creek, from the NW corner of the Salt Creek Bridge, off Crescent Beach Road.
Deed Stipulations:	There were conditions and covenants the County was held to for 20 years after signing the deed. Those expired in 1979.
Funding:	$20,455.74 for 121 acres to the U.S. General Services Admin. $4,425.00 for 72 acres to the U.S. General Services Admin. Donation – Taggart 3 acres $503,157 LWCF RCO 50/50 Matching Grant – Development September 2004 $251,578 County match $251,578 LWCF – RCO The project included: Replacing two vault toilets, new trail construction, parking improvements, utility campsites, interpretive signage, improved ADA accessibility, placing overhead wires underground, and playground improvements.
Funding Stipulations:	The County's ongoing obligation to the project is perpetual.
Structures on Site:	Restrooms w/Showers (2), Manager Residence, Shop, Office, Picnic Shelter, Seasonal Ranger cabin, Kiosks, Dump-Station, Fuel Shed, Woodshed, WWII bunkers, Play Equipment, Vault Toilets (2), Beach Access Stairs (4), and Storage Building.

Comments:

EAGLE POINT PROPERTY



EAGLE POINT SITE PLAN

14. The Gund Family donated EAGLE POINT PROPERTY in 2015. The 1.2 acres are located on the south shore of Lake Crescent, near the west end of the lake.

The site is positioned between Highway 101 and the shoreline, where a wide spot on the shoulder of the road allows parking for three to four vehicles. The site provides access to the water.

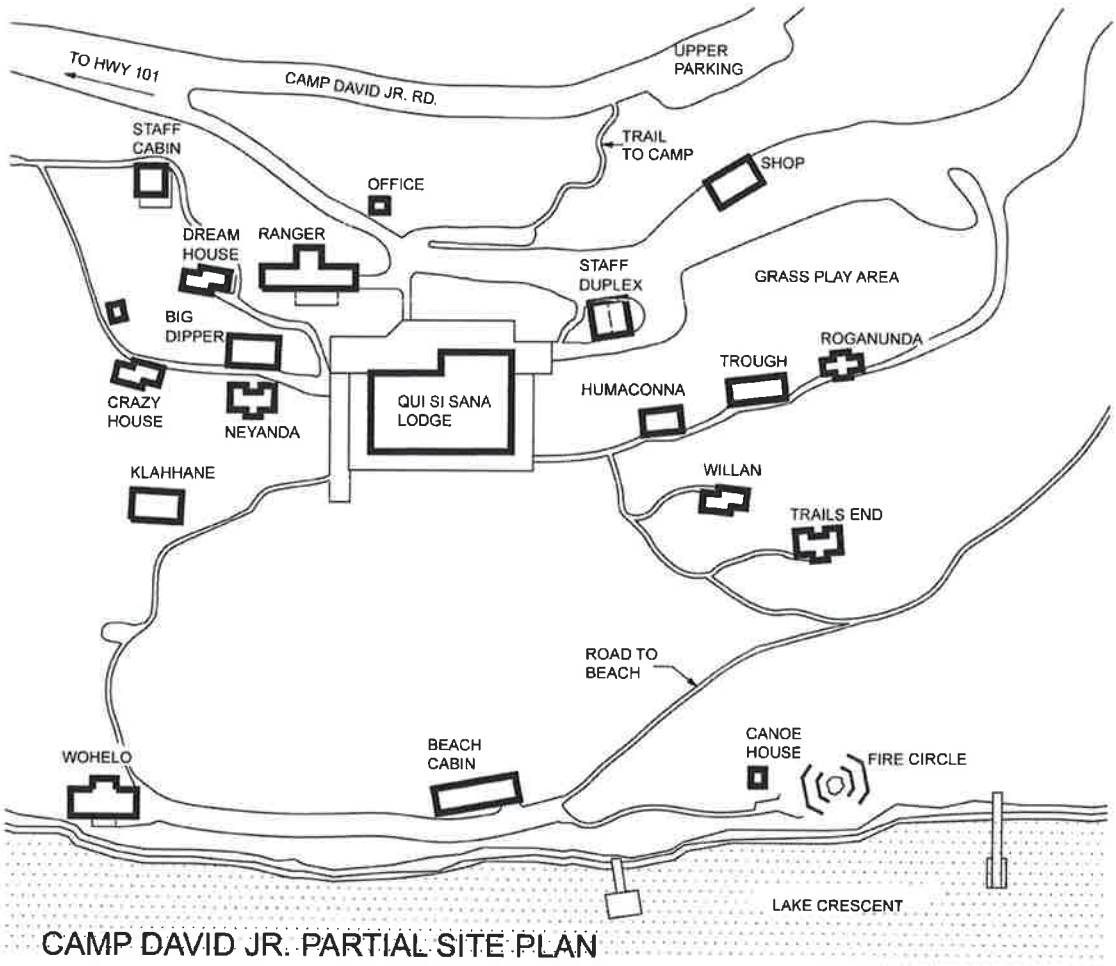
The property will not be developed.

EAGLE POINT PROPERTY

Legal Description:	Range 9 West; Township 30 North; Section 30 .49A in GOVT LOT 25 and SHLD and .59A in GOVT LOT 26 and SHLDS Parcel:	093030340000
Acreage:	Uplands: Tidelands: Total:	1.2 acres Shoreline on Lake Crescent 1.2 acres
Date Acquired:		
Deed Stipulations:	None	
Funding:	Donation from Lake Crescent Properties LLC, the Gund Family.	
Funding Stipulations:	N/A	
Structures on Site:	None	

Comments:

The property is located on the south shore of Lake Crescent between U.S. Highway 101 and the shoreline. A pullout large enough for 3 to 4 vehicles adjacent to the parcel. No development is expected to take place on the site.



CAMP DAVID JR. PARTIAL SITE PLAN

15. CAMP DAVID, JR. The outdoor recreation camp is Clallam County's oldest county park. It is also one of the oldest state's county parks (if not the oldest camp) is rich in history since it was initially a health spa in the early 1900s, and much of the past is preserved on the site. The park consists of 9.5 acres located on the north shore of beautiful Lake Crescent.

The camp was donated to Clallam County by David Thompson to be maintained as a health and recreation camp for boys and girls. Camp David Jr. has been maintained as an outdoor recreation camp since 1935.

The camp was completely renovated in 1979 with $626,900 received from the general obligation bond issue, which passed the vote of county's vote.

Camp facilities include a main lodge/kitchen/dining room building, eight sleeping cabins, two group restrooms, a staff cabin, a staff duplex, a beach cabin, a log cabin lodge, a swimming area, a fishing dock, a grass playfield, manager's residence, maintenance building, waterfront building, and 8.5 acres of lakefront property.

The camp is used on a reservation only and has a capacity for overnight use for 100 people. Camp David Jr. is easily one of the state's finest outdoor recreational resident camps. Camp David Jr. is located on the north shore of Lake Crescent off Highway 101 at the west end of Lake Crescent.

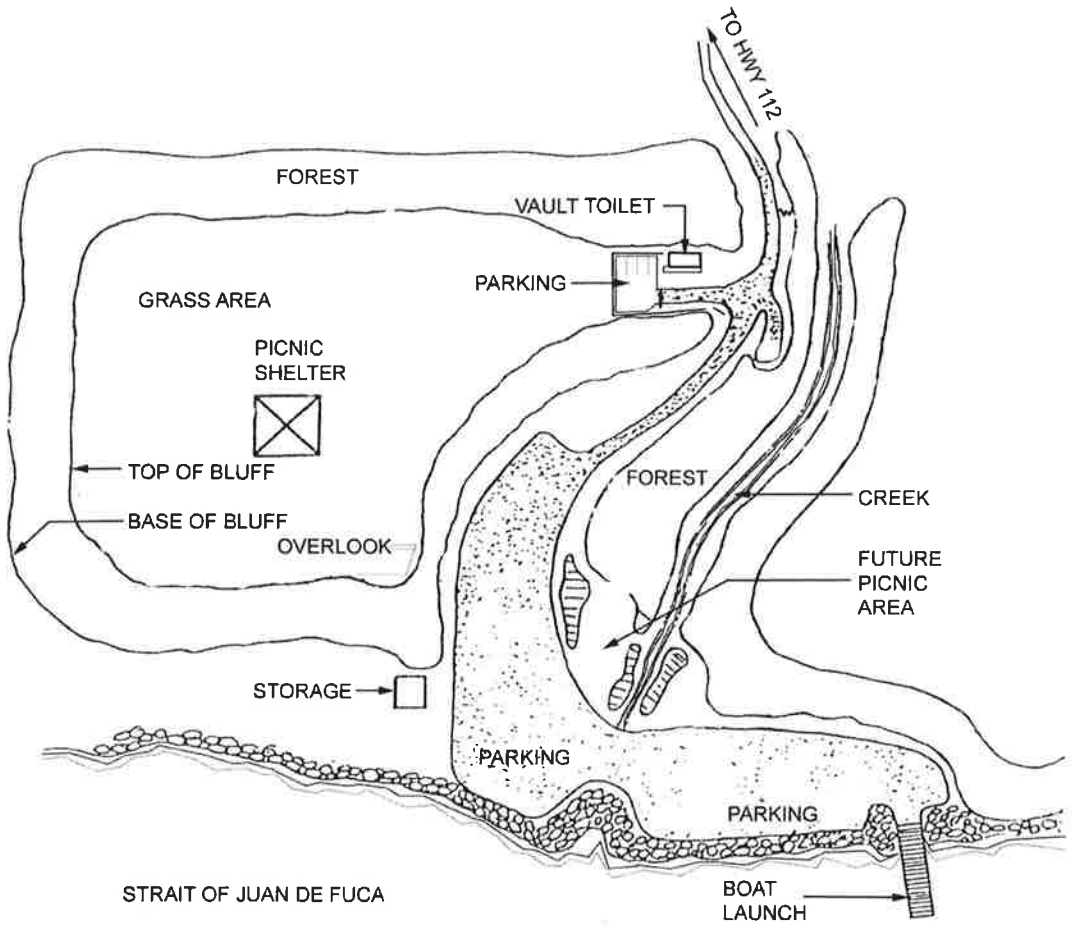
CAMP DAVID JR.

Legal Description:	Range 9 West; Township 30 North; Section 30 Parcel: 093030500050 Lots 9 & 10 of Elmer Day's Subdivision of Lots 12 & 13 1452 Camp David Jr. Road, Port Angeles, WA 98363
Acreage:	Uplands: 8.75 acres Tidelands: 0 Total: 8.75 acres
Date Acquired:	September 10, 1935
Deed Stipulations:	Should the property no longer be used as a facility for the health and recreation of boys and girls, the title of the land shall revert to the Thompson family heirs.
Funding:	$1.00 Conveyance from D.E. Thompson's estate to County
Funding Stipulations:	N/A
Structures on Site:	Sleeping Cabins (8), Staff Duplex, Beach Cabin (includes kitchen/bathroom/sleeping), Log Cabin, Lodge w/commercial kitchen/dining/bathrooms, Staff Cabin (employee housing), with kitchen, Ranger Residence, Office, Shop, Restrooms (2), Fire system pump house, Canoe shed and racks, Swim docks, boat dock, fire circle, fountain, Entrance Sign, irrigation system.
Water Source:	Sanborn Creek Group B (downgraded in 2012 because of shortened camping season), Transient, Non-community (TNC) Water System, requiring a registered Water Treatment Operator and Water Distribution Manager Certification.

Comments:

1979, County voters approved a $626,913 General Obligation Bond Issue to fund improvements. The improvements included: the construction of the Lodge, six sleeping cabins, two restrooms, a staff duplex, management housing, underground utilities, and a self-contained fire system.

Camp David Jr. is the oldest County Park in Washington and has a colorful history. The camp was initially established as a health resort in the early 1900s.



PILLAR POINT SITE PLAN

16. PILLAR POINT County Park was deeded to Clallam County by R.D. Merrill Company and Ring Company in 1951 to be used for park and recreational purposes. Although the deed was revised in 1979, the property must be maintained as a park in good condition, or the property must revert to the Merrill and Ring Company.

The park contains 4.3 acres of land, two vault toilets, a concrete launch ramp (small boats), parking lots, a maintenance shed, a picnic shelter, and saltwater beach access.

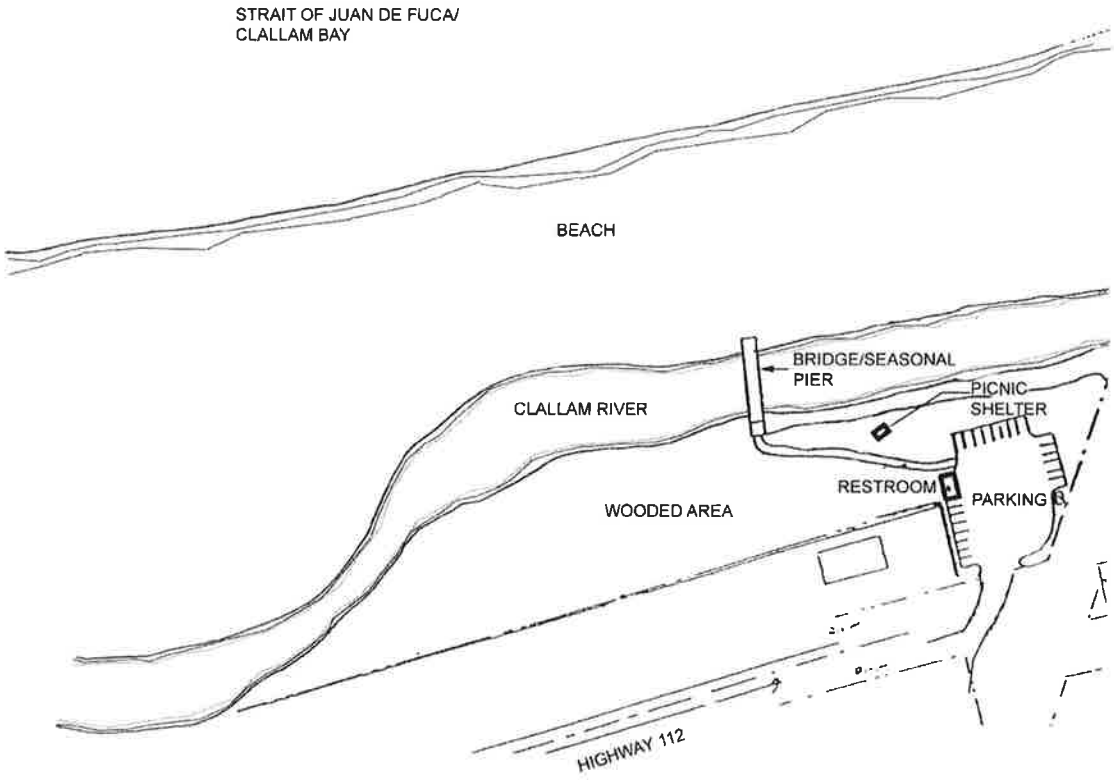
Park users enjoy picnicking, fishing, crabbing (one of the best areas along the strait), and beach-beach walking with lovely views of the Strait.

The park is located along Juan de Fuca, 35 miles west of Port Angeles, off State, Highway 112.

PILLAR POINT

Legal Description:	Range 11 West; Township 31 North; Section 10 Parcels: 113110421000 (6.83 acres) 113110421050 (tidelands)
Acreage:	Uplands: 6.83 acres Tidelands: Unknown Total: 6.83 + acres
Date Acquired:	June 24, 1948 December 7, 1979 – Deed with Merrill & Ring (M&R) amended
and includes tidelands.	
Deed. Stipulations:	If the County does not use the property for park and recreational purposes, the land will revert to Merrill and Ring, free and clear of any rights granted in the deed.
Funding:	$1.00 – parcel 1Parcel21000 Donation – parcel 113110421050
Funding Stipulations:	N/A
Structures on Site:	Picnic Shelter, Vault Toilet, Boat Ramp, Storage Building

Comments:



CLALLAM BAY SPIT SITE PLAN

17. CLALLAM BAY SPIT County Park is a joint venture park between Washington State Parks and Clallam County, initiated in 1978. State Parks purchased the old Fitzpatrick Resort of some 33 acres, which includes the Clallam Bay Spit. The county purchased 4.15 acres of land used in 1986 to construct a parking lot, restroom, and footbridge, providing access to the spit, sand, and gravel saltwater beach. Total the total of the jointly managed park is 34 acres.

Park facilities include a picnic shelter, seasonal public access (early May to late September) a mile of beach around the beach access to the Clallam River, a reopened year-round restroom, a seasonal footbridge, and picnic tables.

The park is in the center of the Clallam Bay community, 45 miles west of Port Angeles on the Strait of Juan de Fuca.

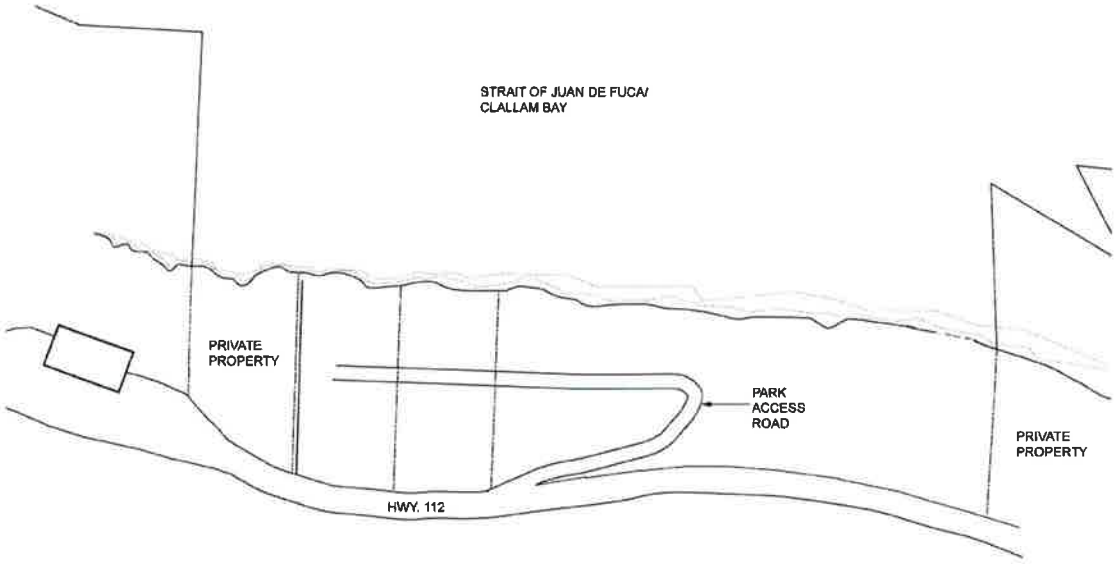
CLALLAM BAY SPIT

Legal Description:	Range 12 West; Township 32 North; Section 20 Parcels: 123220410020, 123220510000 Parcel 410020 is all unplatted portions of Lot 5 lying between the First Division of Kellogg Land Company's Plat and the river. Parcel 510000 is Lots 1 through 5 in Block 1 of the First Division of Kellogg Land Company's Plat of Clallam.
Acreage:	Uplands: Parcel 410020: 3.58 acres Parcel 510000: 0.57 acres Tidelands: 0 acres.
total:	4.15 acres
Date Acquired:	November 19, 1984
Deed Stipulations:	None
Funding:	$179,000.00 Total acquisition and development cost of the project (Property cost $75,000) (1984), $89,500 WA State IAC from Outdoor Recreation Account of State General Fund $89,500 WA State IAC from LWCF
Funding Stipulations:	LWCF – The property must be used for public outdoor recreation, should the state (RCO) consent to a change in the use, land of at least equal fair market value, usefulness, and location for public recreational purposes must be substituted.
Structures on Site:	Restroom, Dumpster Enclosure, Footbridge, Kiosks, Picnic Shelter, Entry Sign
Miscellaneous Info:	County Property west of the park was obtained on June 19, 1950, for the park, and recreational purposes
Parcel Nos.:	123220220060 & 123220220065 Total price: $34.29 County Property east of the park as the right-of-way for beach access Parcel No: 123221510600 Former County Road right-of-way for Clallam Plat

Comments:

Clallam County Commissioners Resolution 14, June 19, 1950, deemed the property suitable and desirable for recreational and park purposes. Washington State Parks annually paid the County $7,500 to maintain the park, restroom, playground, and trails through a Cooperative Agreement that expired in 2011 and was not renewed. In 2012, LTAC approved lodging tax funds for $7,500 annually to offset the park's maintenance costs.

In 2001, winter storms and storm surges washed away much of the embankment bridge embankment at the north end; additional damage was done, making it impossible to access the beach from the bridge. In 2008, the State Parks and the County worked together to provide seasonal access by installing a gangway on the bridge's north end.



CLALLAM BAY "WEST"

18. CLALLAM BAY WEST County Park was purchased in 2011 with a Washington Wildlife and Recreation Program matching grant through the State R.C.O. The 8.64-acre site is an 8.64-acre parcel adjacent to Clallam Bay and provides year-round access to the year-round shoreline access road off State Highway 112. There are no amenities at the park.

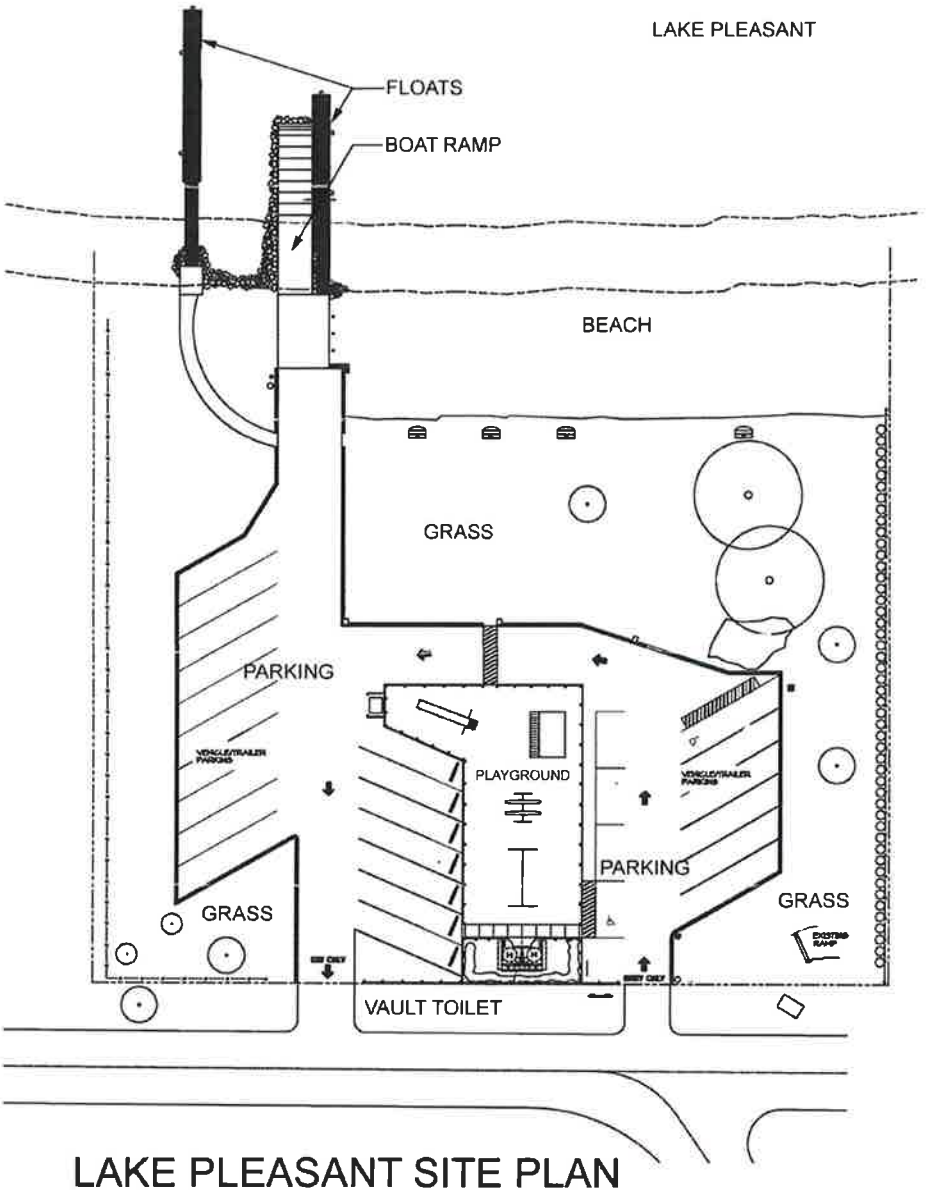
The park is located one mile west of Clallam Bay Spit County Park, between the communities of Clallam Bay and Sekiu.

CLALLAM BAY WEST

Legal Description:	Range 12 West; Township 32 North; Section 20 Parcels:	123220220100 123220220200 123220220300	
Acreage:	Uplands:	6.27 acres	Parcel 220100
		1.18 acres	Parcel 220200
		1.19 acres	Parcel 220300
	Tidelands:	Unknown.	
	Total:	8.64 acres	
Date Acquired:	Parcel 220300 acquired in a parcel trade with Carmie (Jerry) White July 22, 2010 Parcels 220100 and 220200 were acquired from Carmie White March 18, 2011		
Deed Stipulations:	Easement for drain field maintenance for Parcel 123220220400 (Former Spring Tavern)		
Funding:	$75,000.00 total acquisition cost $37,500.00 WA State RCO – Washington Wildlife and Recreation Program (WWRP) – Water Access Category (2011)		
Funding Stipulations:	The property must be used for public outdoor recreation, should the state (RCO) consent to a change in the use, land of at least equal fair market value, usefulness, and location for public recreational purposes must be substituted.		
Structures on Site:	Small wood bridge over ditch, Entry sign.		
Miscellaneous Info:	Two drainage ditches and one large steel power pole.		

Comments:

The property has an existing access road off State Highway 112. It is located approximately one mile west of Clallam Bay Spit County Park. Currently, the park only provides a beach access point on Highway 112.



LAKE PLEASANT SITE PLAN

19. The county acquired LAKE PLEASANT County Park in March of 1978. Initially, the two parcels were platted as open spaces and were an eyesore for the community. At the request of the citizenry, County Parks worked with volunteer groups in the area to develop a lovely community beach park. In 1983, the county purchased a 70' x 225' lot adjacent to the park and expanded the facilities. In 1989, the county purchased Lot 34 and, with a grant from the State R.C.O. (then I.A.C.), further developed the park to the west.

Park facilities include 1.84 acres, 280 linear feet of the lakefront beach area, a swimming area (unguarded), a concrete boat ramp, parking lots, a playground, open grass areas, vault toilets, signage, picnic tables, benches, and docks. Favorite activities are swimming, boating, fishing, water skiing, playground activities, picnics, and feeding the ducks.

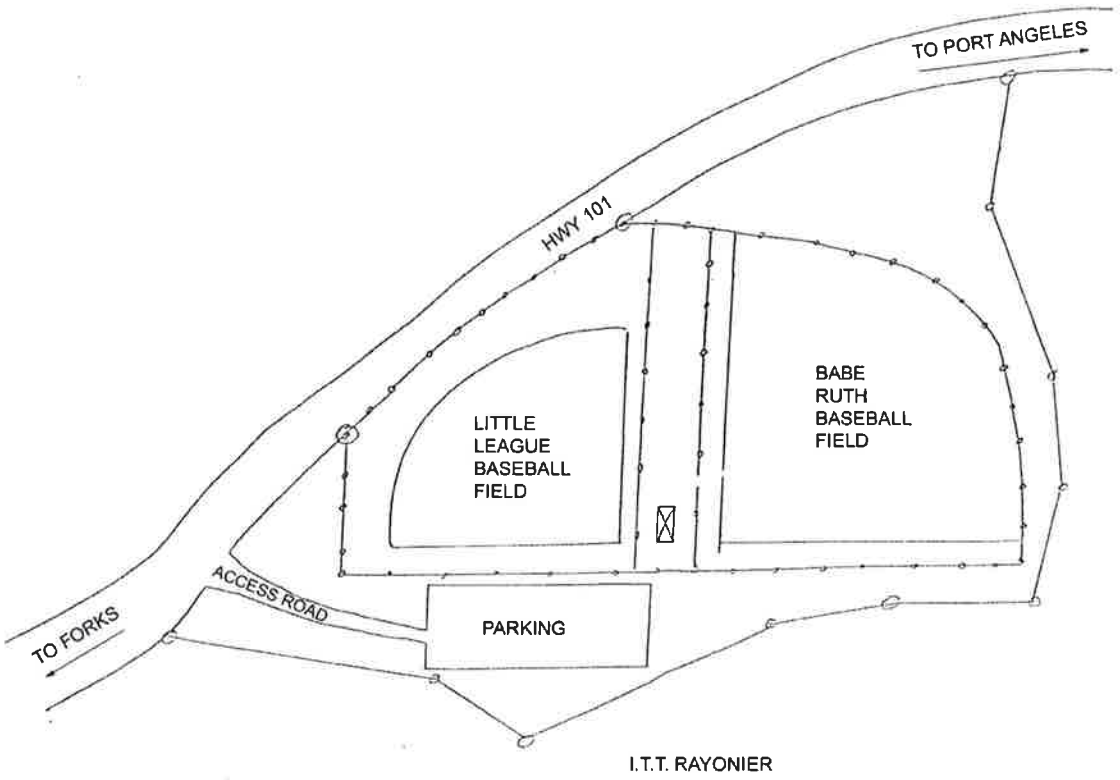
The park is located approximately ten miles northeast of Forks, just off Highway 101 in the community of Beaver.

LAKE PLEASANT

Legal Description:	Range 13 West; Township 30 North; Section 35 Parcels: 133035500010 (.86 acres) 133035500117 (.38 acres) 133035500118 (.36 acres) West Lake Pleasant Road, Beaver WA
Acreage:	Uplands: 1.6 acres Tidelands: 0 Total: 1.6 acres
Date Acquired:	March 29, 1978 – Parcel 133035500010 December 30, 1983 – Parcel 133035500117 May 31, 1989 – Parcel 133035500118
Deed Stipulations:	None
Funding:	Donation – Parcel 133035500010 $12,500 – Parcel 133035500117; County bought from John and Elizabeth Toth, with Park Fund $14,000 – Parcel 133035500118; County bought from Thelma Graves, with Park Reserve Fund RCO (IAC) Boating Facilities Program (BFP) for park development (1989) $38,530 Total Project Cost $19,265 BFP grant award $19,265 County Match - $14,000 paid in 1989 for the acquisition of parcel 133035500118 and $5,265 from force account, volunteer labor, and donations RCO BFP for park development (2000) $165,167 Total Project Cost $108,581 BFP grant award $56,586 County Match
Funding Stipulations:	The County's ongoing obligation for the BFP fund is perpetual.
Structures on Site:	Vault Toilet, Play Equipment, Boat Ramp, and Docks (4).

Comments:

FRED ORR BALL FIELDS



FRED ORR BALLFIELDS SITE PLAN

20. FRED ORR BALL FIELDS is a 7.92-acre parcel donated to Clallam County by Rayonier Timberlands Company in 1989.

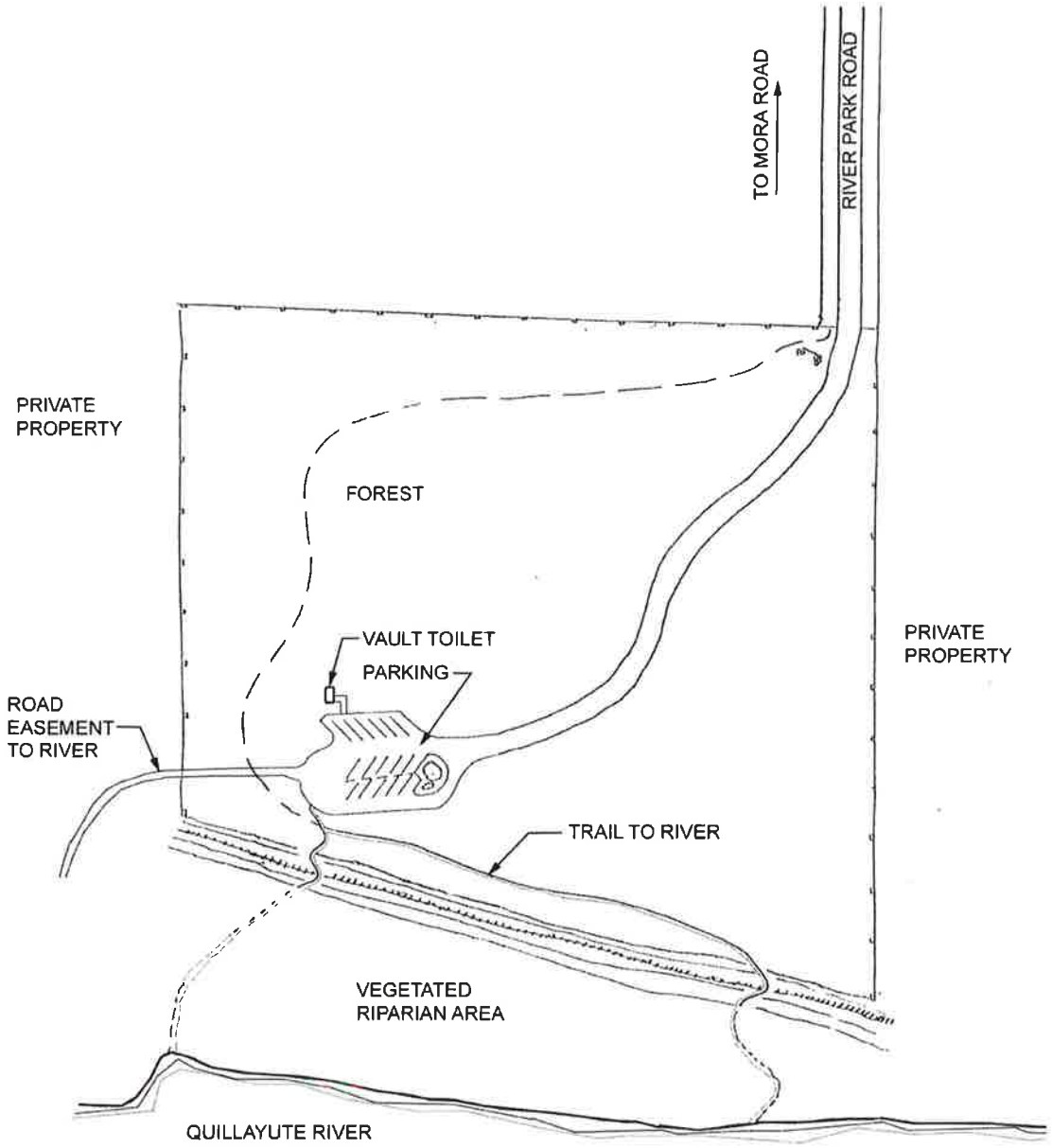
The Forks Lions Club and Lake Pleasant Community Club have since developed two baseball fields and a restroom/concession building on the property. The Forks Lions Club has an agreement with the County to maintain the fields.

FRED ORR BALL FIELDS

Legal Description:	Range 13 West; Township 30 North; Section 34 Parcel: 133034420050 Located in Beaver, a half mile west of Lake Pleasant Grocery.
Acreage:	Uplands: 7.92 acres Tidelands: 0 Total: 7.92 acres
Date Acquired:	July 27, 1989
Deed Stipulations:	If the property ceases to be used as a recreational ball field, the title will revert to Rayonier.
Funding:	Donation from Rayonier Timberlands Operating Corp. I.P., a Delaware Limited Partnership for recreational purposes.
Funding Stipulations:	N/A
Structures on Site:	Restroom/Concession Stand Misc.: Baseball backstops and dugouts, bleachers, storage shed

Comments:

The County has a Maintenance and Use Agreement with the Forks Lions Club, which developed and maintains the Ball Fields.



QUILLAYUTE RIVER SITE PLAN

21. QUILLAYUTE RIVER County Park is a thirteen-acre river access park purchased in 1997 and developed in 1998. There are eleven uplands, two acres of the riparian area, and approximately 700 lineal feet of river frontage, with access to the Richwine Gravel Bar.

The park has twenty parking spaces, trail access to the river, open grass spaces, and picnic sites. A road easement to the Richwine Gravel Bar was donated for the public, and access was developed in 2004.

The park is off Mora Road, about one mile east of the National Park entrance to Mora down Quillayute River Road.

QUILLAYUTE RIVER

Legal Description:	Range 15 West; Township 28 North; Section 24 Parcel: 152824340075
Acreage:	Uplands: 10.55 acres Tidelands: 0 Total: 10.55 acres
Date Acquired:	April 1, 1997 – Easement March 3, 1998 – Purchase property November 18, 2004 – Ford easement for access to the Richwine Gravel Bar
Deed Stipulations:	None
Funding:	$2,013.00 – Easement $70,000.00 – Purchased from C.L. & Lesa Whorton $170,000 WA State ALEA Grant $100,000 for the development of the park $70,000 for the acquisition of property Donation – Ford easement
Funding Stipulations:	The Park must be operated and maintained for a minimum of 25 years for the purposes for which funding was sought, and public access must be provided in perpetuity. Property acquired must remain in public and general use or be replaced (with prior written D.N.R. approval) in equal amount, value, or utility.
Structures on Site:	Vault Toilet, Guard Railing

Comments:

CLALLAM COUNTY PARKS AND PARK LAND
LAND ACREAGE ESTIMATES

	PARK NAME	ACREAGE	COMMENTS
1.	Panorama Vista	1.00	
2.	Rainshadow Disc Golf Park	40.00	
3.	Marlyn Nelson County Park	1.22	
4.	Dungeness Landing	19.63	Includes 14 acres of tidelands
5.	Cline Spit	1.00	
6.	Dungeness Recreation Area	216.00	
7.	Mary Lukes Wheeler	9.92	River meanders
8.	Three Waters	8.25	River meanders
9.	Robin Hill Farm	196.65	156.65 acres plus 40 from DNR
10.	Agnew Soccer Fields	7.46	
11.	Verne Samuelson Trail	1.50	Easements estimated
12.	Freshwater Bay	20.07	1 acre donated, 19.07 purchased
13.	Salt Creek Recreation Area	196.00	193 acres from GSA, three from Taggert
14.	Eagle Point Property	1.21	Donated on Lake Crescent shoreline
15.	Camp David, Jr.	8.75	Conditional deed
16.	Pillar Point	6.83	Conditional deed
17.	Clallam Bay Spit	4.15	4.15 acres County, 33 State
18.	Clallam Bay West	8.64	
19.	Lake Pleasant	1.60	
20.	Fred Orr Ball Fields	7.92	
21.	Quillayute River	10.55	Plus, road easement to the river
	Estimated Total Acres	**768.35**	
	Undeveloped and Unplanned		
22.	Bogachiel Property	6.00	Land-locked acres on the river
23.	Clallam Bay	0.58	Across Hwy. 112 from Clallam Bay West
24.	Jamestown Tidelands	2.41	Tidelands only
	Estimated Total Acres	**777.34**	

PUBLIC BEACHES AND BEACH ACCESS IN CLALLAM COUNTY
EAST TO WEST

* Beware, beaches are only accessible by boat.

NO.	Beach Name	Property Owner
1.	Beach 410, Diamond Point	State Department of Natural Resources (D.N.R.)
2.	South Diamond Point	Community Beach – Private
3.	Panorama Vista County Park and Beach 411, Travis Spit	Clallam County (County) and D.N.R.
4.	Sequim Bay State Park	State Parks
5.	South Pitship Point	Port of Port Angeles and John Wayne Enterprises
6.	John Wayne Marina	Port of Port Angeles
7.	Beach 411a, Gibson Spit *	D.N.R.
8.	Marlyn Nelson County Park at Port Williams	County
9.	Jamestown Beach	County
10.	Dungeness Tidelands	Private – access by permit only
11.	Dungeness Landing County Park	County
12.	Cline Spit County Park	County
13.	Old Town	Unknown
14.	Dungeness National Wildlife Refuge	U.S. Department of the Interior
15.	Waterfront Trail	City of Port Angeles
16.	Hollywood Beach and P.A. City Pier	The City of P.A.
17.	Valley Creek Estuary Park	The City of P.A.
18.	P.A. Boat Haven	Port of P.A.
19.	Sail and Paddle Park	The City of P.A.
20.	Harbor View Park	The City of P.A.
21.	Beach 414, Dry Creek *	D.N.R.
22.	West end of Beach 414 *	D.N.R.
23.	The mouth of the Elwha River	Lower Elwha Klallam Tribe
24.	Beach 416, Freshwater Bay *	D.N.R.
25.	Beach 417, Freshwater Bay *	D.N.R.
26.	Freshwater Bay County Park	County
27.	Beach 419, Striped Peak Cove	D.N.R.
28.	Salt Creek Recreation Area	County and D.N.R.
29.	Beach 420, Agate Beach *	D.N.R.
30.	Beach 421, Agate Beach *	D.N.R.
31.	Beach 422, between Lyre River and Twin Rivers	D.N.R.
32.	Beach 423a, Twin Rivers	D.N.R.

NO.	Beach Name	Property Owner
33.	Beach 423, Twin Rivers *	D.N.R.
34.	Beach 424, between Deep Creek and Joe Creek *	D.N.R.
35.	Beach 425, east of Pillar Point County Park *	D.N.R.
36.	Pillar Point County Park	County
37.	Beach 426, between Pillar Point and Slip Point *	D.N.R.
38.	Slip Point	U.S. Coast Guard
39.	Clallam Bay Spit County Park	County
40.	State Park Tidelands, Clallam Bay	State Parks
41.	Clallam Bay West County Park	County
42.	Olson's Resort	Private
43.	Beach 427, between Sekiu Point and Kydaka Point *	D.N.R.
44.	Eagle Point	State Parks
45.	Hoko River Estuary	State Parks
46.	Hoyt Property	State Parks
47.	Beach 428, Hoko River *	D.N.R.
48.	Beach 429a, east of Shipwreck Point	D.N.R.
49.	Shipwreck Point Natural Resource Conservation Area	D.N.R.
50.	Beach 429, west of Shipwreck Point	D.N.R.
51.	Snow Creek Boat Launch	Private
52.	Front Street Beach East, Neah Bay	Makah Tribe
53.	Dakwas Park Beach	Makah Tribe
54.	Neah Bay Marina	Makah Tribe
55.	Cape Flattery Trail	Makah Tribe
56.	Hobuck Beach	Makah Tribe
57.	Sooes Beach	Makah Tribe
58.	Shi Shi Beach	Makah Tribe
59.	Ozette Island	Ozette Tribe
60.	Cape Alava	Ozette Tribe
61.	Olympic National Park (O.N.P.) shoreline between Cape Alava and Rialto Beach	Dept. of Interior
62.	Rialto Beach	Dept. of Interior
63.	La push Beach # 1	Quileute Tribe
64.	Lapush Marina	Quileute Tribe
65.	Second Beach, O.N.P.	Dept. of Interior
66.	Third Beach, O.N.P.	Dept. of Interior

Chapter IV

NEEDS AND DEMANDS

ADA ACCESSIBILITY SURVEY AND REPORT

- OBJECTIVE
- PLANNING PROCESS
- ACTION PLAN
- PRIORITY RANKINGS
- PARK LANDS
  - PANORAMA VISTA COUNTY PARK
  - RAINSHADOW DISC GOLF PARK
  - MARLYN NELSON COUNTY PARK AT PORT WILLIAMS
  - DUNGENESS LANDING COUNTY PARK
  - CLINE SPIT COUNTY PARK
  - DUNGENESS RECREATION AREA
  - MARY LUKES WHEELER COUNTY PARK
  - THREE WATERS COUNTY PARK
  - ROBIN HILL FARM COUNTY PARK
  - AGNEW SOCCER FIELDS
  - VERNE SAMUELSON TRAIL
  - FRESHWATER BAY COUNTY PARK
  - SALT CREEK RECREATION AREA
  - EAGLE POINT PROPERTY
  - CAMP DAVID JR.
  - PILLAR POINT COUNTY PARK
  - CLALLAM BAY SPIT COUNTY PARK
  - CLALLAM BAY WEST COUNTY PARK
  - LAKE PLEASANT COUNTY PARK
  - FRED ORR BALL FIELDS
  - QUILLAYUTE RIVER COUNTY PARK
  - SUMMARY

POPULATION VERSUS PARKLAND ACREAGE

PUBLIC TIDELAND AND BEACH ACCESS STUDY

- THE FUTURE OF PUBLIC ACCESS IN CLALLAM COUNTY
- CRITICAL NEEDS TO ACQUIRE SPECIFIC TIDELANDS BEACH ACCESSES, AND AQUATIC UPLANDS
- DIRECTOR'S RECOMMENDATIONS OF LONG AND SHORT-TERM TIDELAND AND RELATED UPLAND ACCESS ACQUISITIONS
- PROPOSED TIDELAND/UPLAND ACQUISITION MAPS
- METHODOLOGY

COMMUNITY INTEREST AND OPINION SURVEY

- INTRODUCTION
- QUESTIONS AND RESPONSES

A.D.A. ACCESSIBILITY SURVEY AND REPORT

ORIGINALLY DEVELOPED IN 1993 BY:

CLALLAM COUNTY PARK BOARD

Gary Colley, Chair
Jane Hughes
Lloyd Pearson
Mike Reichner
Bill Riedel
Les Sandison
Jack Waud
Craig Jacobs, Director

With Special Thanks to:

Marvin Applebaum
John Brentlinger
Ken Hays
Susan Heiny
Carolyn Lindley
Bill Maier
Curt Self
Mike Smithson
Steve Tharinger

Updated December 2023
by
Clallam County Parks, Fair, and Facilities Department
and
2023 CLALLAM COUNTY PARK BOARD

Diane Chung
Peter Craig, Chair
Don Crawford, Director
Pete Davis
Roger Hoffman
Bill Hughes
Candace Kathol
Anna Plager

Melissa Earley, Admin Operations Coordinator

A.D.A. ACCESSIBILITY SURVEY AND REPORT

OBJECTIVE

To identify those facilities within the Clallam County Parks that meet and allow reasonable access and to prepare a plan to bring the facilities that limit access up to good accessibility standards.

PLANNING PROCESS

In 1993, the Park Board divided into small survey groups, each using various volunteers to assist them in studying park facility accessibility. Some took individuals who used wheelchairs with them, while some used wheelchairs themselves. Other community members were included as part of the survey group, such as an architect, occupational therapist, lawyer, State Park Administrator, State Park Manager, etc.

Survey forms were completed by each group and turned in to the director, who compiled the information and developed the comprehensive list of improvements needed and estimated costs.

The Park Board then set priorities for the projects. Some projects have been completed, substantially improving access to many sites. The U.S. Access Board first published accessibility guidelines for playground design in 2000, and guidelines for other recreation facilities such as barrier-free trails, swimming pools, fitness centers, sports fields, golf courses, boating areas, and fishing areas have existed since 2002. Those guidelines, along with revisions and updates to the ADA Accessibility Guidelines for Buildings and Facilities (ADAAG), were adopted almost word for word, combined and published two years later as the 2004 ADA/ABA Accessibility Guidelines. The Department of Justice (DOJ) has now compiled those guidelines, with minor additions and revisions, into one source, the *2010 Standards for Accessible Design.*

The *2010 Standards for Accessible Design* naturally divides facilities into three categories. Those built between 1992 (when ADAAG came to be) and Sept. 14, 2010 (the day before the 2010 standards were added to the national registry) are bound to ADAAG. Category two comprises facilities built between Sept. 15, 2010, and March 15, 2012, when the standards officially take effect for new construction. Facilities in this category can follow the traditional ADAAG standards alone or comply fully with the 2010 standards. The third category of facilities affected by the DOJ's adoption of the standards consists of those that will have their first occupancy after March 15, 2012. Those have no choice but to follow the 2010 standards.

According to the 2010 Title II revisions, public recreation providers must evaluate their existing facilities against the 2010 standards and, in most cases, devise a concrete plan for compliance. Agencies must inspect their existing playgrounds, trails, restrooms, and other facilities. The result from this audit should be a list of every deficit, a proposed

solution for every deficit, on what dates those solutions will be implemented, and who, specifically in the department, is responsible for each one. The following is a list of areas to be improved.

ACTION PLAN

The proposed action plan will be included in the "Clallam County 10-Year Park and Recreation Master Plan".

PRIORITY RANKING SYMBOLS

High: High Priority: Usually easy projects to complete with funding available. Areas are relatively easy to make fully accessible.

Mod: Moderate Priority: Requires budget expenditure beyond regular maintenance; larger scale projects.

Low: Low Priority: Expensive projects or those with limited use potential; capital outlay projects

X: Projects in progress or completed.

Note: It is the Department's policy to ensure that any new construction meets A.D.A. requirements where and when possible.

PARKLANDS

PANORAMA VISTA COUNTY PARK

	1.	Not a feasible, accessible site. Low use area. Steep grade to beach stairway.	
	2.	Identify this as not accessible in the brochure.	

RAINSHADOW DISC GOLF PARK

	1.	Not a feasible, accessible site due to varying topography issues.	

MARLYN NELSON COUNTY PARK AT PORT WILLIAMS

	1.	All previously documented ADA improvements for this park have been completed.	

DUNGENESS LANDING COUNTY PARK

	1.	All previously documented ADA improvements for this park have been completed.	

CLINE SPIT COUNTY PARK

	1.	All previously documented ADA improvements for this park have been completed.	

DUNGENESS RECREATION AREA

	1.	DRA Master Plan improvements include ADA accessibility to new visitor contact stations, picnic sites, and campsites.	
X	2.	Add an accessible restroom to camp loop #1 (completed in 2007)	
X	3.	Add signage to the information board more effortless registration procedure (completed in 2010)	
Mod	4.	Add accessible parking space with viewpoint #2 parking area; the parking lot will need to be expanded	$10,000
Mod	5.	Build two accessible picnic sites along the bluff trail	4,000
Low	6.	Build one accessible site in each of loops 1 and 2	15,000
High	7.	Build an accessible parking space next to the picnic shelter and pour ramping walkway to the shelter	3,000

MARY LUKES WHEELER COUNTY PARK

	1.	All previously documented ADA improvements for this park have been completed.	

THREE WATERS COUNTY PARK

Low	1.	Develop ADA parking space	$75,000

ROBIN HILL FARM COUNTY PARK

X	1.	ADA parking spaces at the Dryke Road parking area	
X	2.	ADA parking spaces at the Pinnell Road parking area	
X	3.	ADA-accessible picnic area adjacent to the Pinnell Road parking area	
X	4.	Hard-packed gravel/soil trail for wheelchair access; some trail lengths have too steep of a grade to qualify for ADA access	
Low	5.	Develop ADA accessible Restroom at Dryke Road	$150,000
Mod	6.	Develop ADA accessible Restroom at Pinnell Road	150,000

AGNEW SOCCER FIELDS

Mod	1.	Upgrade restroom to meet ADA standards	$25,000
Mod	2.	Develop accessible parking spaces to meet ADA standards	60,000
Mod	3.	Construct sidewalk from pedestrian entrance gate to picnic shelter and restrooms	5,000

VERNE SAMUELSON TRAIL

	1.	Due to the terrain, it is impossible to accomplish ADA accessibility for the trail.

FRESHWATER BAY COUNTY PARK

High	1.	Add a 1'x5' concrete strip on the west side of poles on front of restrooms	$250
Mod	2.	Extend picnic tabletops 18" - 24" over one end when boards are replaced	300
High	3.	Add ADA signage to the restroom and main picnic area sign	100

SALT CREEK RECREATION AREA

High	1.	Install a map on main information boards or park office that directs disabled individuals to accessible facilities (restroom, viewpoints, etc.)		$75
High	2.	Construct a walk or wheel around the gate entrance for access when the gate is closed		600
X	3.	Lower the container for paying for firewood (fee slot no higher than 36") or sign and register those with disabilities at their sites		
X	4.	Designate disabled parking along open field areas by curb cuts and replace some of the tables with accessible picnic tables (completed in 2006)		
Mod	5.	Install a concrete path from the viewpoint to the #1 beach access trail along the bluff fence on an acceptable grade so that users may park at the viewpoint and wheel to the #1 access overlook and interpretive board		3,000
	6.	Restroom #2		
X		a.	Construct designated accessible parking space (completed in 2006)	
X		b.	Concrete path to the restroom from the parking area (completed in 2006)	
X		c.	Lower deadbolts in the shower or add one for the disabled between 30-36" on both doors (completed in 2006)	
X		d.	Add fold-down bench and handrails in shower units (completed in 2006)	
X		e.	Add a lower mirror no more than 40" above the floor (completed in 2006)	
Mod		f.	Add one lever faucet on each side of the restroom	300
X		g.	Add handicapped sign on restroom exterior (completed in 2006)	
X		h.	Move partition to the opposite wall in HC stall (completed in 2006)	
X	7.	Disabled accessible site (possibly site #73) or one next to new restroom #3 (completed in 2006)		
	8.	Restroom #3 Lower Loop		
High		a.	Signage and designated parking spot	75
X		b.	Move concrete curbs to allow a 36" clear path (completed in 2004)	
High		c.	Add fold down bench in shower units, handrails	350
High		d.	Add a mirror not to exceed 40" from the floor to the bottom of the mirror	250
High		e.	Add one faucet on each side with lever operation	300
Low	9.	Add accessible picnic tables in the Tongue Point picnic area		2,000

EAGLE POINT PROPERTY

	1.	Not an accessible site due to the decision not to develop the site.

CAMP DAVID JR.

Mod	1.	Build a concrete approach to Crazy House	$1,000
Mod	2.	Build a concrete ramp approach to the Big Dipper (restroom)	2,500
Mod	3.	Pave trails from Lodge to Crazy House	7,500
X	4.	Build a concrete ramp on the 1:12 slope to the upper portion of the Staff Duplex	
Low	5.	Remodel the Staff Duplex toilet and shower to be accessible. The restrooms need to be bigger and are too small to meet standards.	5,000
X	6.	Remodel the entrance to the lower portion of the Staff Duplex with an accessible ramp.	
X	7.	Build a ramp to the Log Cabin for access (completed in 2008)	

PILLAR POINT COUNTY PARK

X	1.	Improve grade and pour concrete walk to the vault toilets	
Low	2.	Develop a beach picnic site (accessible) with shelter and extended tables	8,000
X	3.	Signage and brochure	

CLALLAM BAY SPIT COUNTY PARK

X	1.	Designate and sign parking space by the restroom	
X	2.	Build an accessible walk gate by the restroom	
X	3.	Mounting height of mirrors - install one lever faucet on each side.	
X	4.	Construct an accessible picnic site close to the parking lot with a walk.	
Low	5.	Access to the river for fishing	$5,000

CLALLAM BAY WEST COUNTY PARK

Low	1.	Develop ADA parking areas	$50,000
Low	2.	Develop ADA vault toilet	22,000

LAKE PLEASANT COUNTY PARK

Low	1.	Construct pathways for wheelchair travel along the waterfront.	$5,000
X	2.	Signage and brochure when accessible projects are complete	

FRED ORR BALL FIELDS

X	1.	The Forks Lions Club manages this site.	

QUILLAYUTE RIVER COUNTY PARK

X	1.	Sign accessible parking space	
X	2.	Install accessible vault toilet	

SUMMARY

1. The following is a financial summary of the project by park area and priority.

PARK AREA	HIGH PRIORITY	MODERATE PRIORITY	LOW PRIORITY
Panorama Vista County Park	--	--	--
Rainshadow Disc Golf Park	--	--	--
Marlyn Nelson County Park at Port Williams	--	--	--
Dungeness Landing County Park	--	--	--
Cline Spit County Park	--	--	--
Dungeness Recreation Area	$3,000	$14,000	$15,000
Mary Lukes Wheeler County Park	--	--	--
Three Waters County Park	--	--	75,000
Robin Hill Farm County Park	--	150,000	150,000
Agnew Soccer Fields	--	90,000	--
Verne Samuelson Trail	--	--	--
Freshwater Bay County Park	350	300	--
Salt Creek Recreation Area	1,650	3,300	2,000
Eagle Point Property	--	--	--
Camp David Jr.	--	11,000	5,000
Pillar Point County Park	--	--	8,000
Clallam Bay Spit County Park	--	--	5,000
Clallam Bay West County Park	--	--	72,000
Lake Pleasant County Park	--	--	5,000
Fred Orr Ball Fields	--	--	--
Quillayute River County Park	--	--	--
Total Estimate	$5,000	$268,600	$337,000

2. Methods of funding projects:
   a. Park staff labor and park fund budget
   b. County Capital/REET Funds
   c. State and federal grants when, and if, available
   d. Volunteer projects – local service clubs and organizations
   e. Monetary donations

3. The high-cost projects specifically address creating accessible restroom facilities.

   High priority, lower-cost projects include creating accessible signed parking spaces, ramping into buildings, improving trail surfacing, conversion of sink faucet handles, moving toilet partitions, lowering mirror heights, general signage, and developing accessible parklands.

POPULATION VERSUS PARKLAND ACREAGE

We utilize the minimum local recreation standards developed by Michigan State University in their bulletin "Planning Community-Wide Recreation" as a guideline. The following needs are evident:

1. National standards for regional county parks are as follows:

Minimum Acres & Facilities per Thousand People	Minimum Acreage per Facility	Accessibility Distance (From Every Home)
10 acres per 1,000	Several hundred to 1,000 acres	Includes entire county or region

2. Present statistics for Clallam County Parks:

   768.35 acres — The largest is 216; the smallest is 1.0 acres.

3. The County's Growth Management Plan for capital facilities has identified a Level of Service (L.O.S.) for parks as 9.23 acres per 1,000 people, but we recommend 10.0 acres per 1,000.

4. The 2020 U.S. Census results indicated a population in Clallam County of 73,616. Using this figure, Clallam County exceeds the L.O.S. for parks at 10.76 acres per 1,000 people.

5. The Washington State Office of Financial Management has released the following figures for the 2020 Growth Management Act Population Projections – Intermediate Series (August 2020).

2020	73,616
2025	75,022
2030	76,112
2035	76,786
2040	77,224

6. Needs should be considered more than solely based on acreage. This is a guideline, and indeed, more acres per 1,000 would be desirable.

7. This is only a land area L.O.S.; if you need a boat launch, inland acres are no use. Therefore, the Park Board looks at the L.O.S. for acreage and looks further to community needs.

PUBLIC TIDELAND AND BEACH ACCESS STUDY

I. The Future of Public Access in Clallam County

(Parks Director's report dated October 1987, revised October 1996, revised 2005, and updated 2012 and 2015.)

CHALLENGES

Clallam County often finds itself in tight fiscal times. The costs of providing services demanded by the public continue to rise. There is intense competition for excess funds through the levy process (school levies, district levies, fire district levies, library levies, etc.) The conservative fiscal policy of the Clallam County government has made it difficult to obtain funding for the future acquisition of parkland or beach access lands which have been a priority of the Clallam County Parks, Fair, and Facilities Department for many years.

Relying on negotiated purchases when there is a critical shortage of funds has resulted in the loss of opportunities to acquire key tracts of shoreline needed to provide, protect, and preserve the public beach and shoreline access areas throughout Clallam County.

SITUATION

Residential and commercial development has consumed agricultural and natural areas of the County. The population growth is headed toward the unincorporated areas surrounding the incorporated City of Sequim. This alters the rural environment and will continue to change the one-time rural setting of the County into a residential environment. When this happens, many recreational pursuits on these rural lands are eliminated. For example, upon permission, hunting on private farmlands provided a significant source of recreational sport hunting. The population increased as more large-tract farms became developed real estate. As the demand became more than the permissive farmer could handle, hunting by permission became the exception rather than the rule. Thus, recreational sport hunting has become a need that cannot be met without acquiring land dedicated to this purpose. Although the Parks, Fair, & Facilities Department does not regulate hunting (the lease with the Washington Department of Fish and Wildlife, which allowed hunting at Dungeness Recreation Area, expired in 2013), the lands needed for this pursuit have slowly disappeared. Another example: driving in the country is still one of the most common forms of recreation. Farms become a high point for most people who drive for recreation along the views of the water. Residential growth in rural areas can, and has, detracted from this form of recreation.

Today tourism has become a significant industry in Clallam County, one that many feel should be encouraged as an economic benefit. Others see increased tourism as local competition for outdoor recreational activities while simultaneously changing the area's rural nature.

As the populations of the Puget Sound cities grow, the recreational demand put on Clallam County Park areas will also increase, as the area is a favorite among many nearby people. Salt Creek Recreation Area is a prime example.

Many privately owned and some publicly owned beaches have been closed to public access throughout the County. When the County was much more rural in nature, and there were still many large tracts of land in individual ownership, many beach areas were available for public use, even though they were privately owned. Some still exist, but there is concern that they will be lost, as many lakes and rivers are.

Clallam County and other state and federal agencies have not kept pace with the specific demand for public beach access areas. The County has made several significant strides toward improving public access areas but has fallen short mainly due to a lack of financial commitment to land acquisition projects.

Good grant funding sources can assist with land acquisition projects if they provide public beach access and boat launching opportunities. The Department can only utilize these grants with cash for the match (usually 50% of the total cost, depending on the grant.

II. Critical Need to Acquire Specific Tidelands, Beach Accesses, and Aquatic Uplands

SITUATION

Clallam County owns properties and tidelands which provide public access and recreational use of various beaches. In several of these areas, the County (or County/state) beach area is broken up by private ownership. The public has used areas of these beaches and crossed private properties in between for many years.

Problems exist, such as (1) unwanted trespass, defining what is public and private, (2) loss of beach walking recreation when and if private owners stop the trespass onto and across their lands, (3) the public is restricted in some cases to the use of just 250' of frontage when they used one to two miles of beach area in the past.

SPECIFIC PROBLEM AREAS

A. Marlyn Nelson County Park at Port Williams

1. The County owns 1.122 acres of uplands and approximately 250' of tidelands in front of the park site.

2. The County appears to own the tidelands in front of government lot three, which starts some 1000' to the north.

3. The State appears to own the tideland section in between just north of the park (high sandy bluffs) in front of Katherine Smith (Gates Farm).

4. Clapp and reference to the Pitship Point Duck Club appear to own tidelands to the south of the park, which lies between the park and the state tidelands in front of Washington Harbor.

5. Upland ownership is very restrictive to just 1.2 acres of land, providing for limited parking and four picnic sites.

6. When and if the uplands surrounding the park site to the north and south are subdivided, or broken up into building sites, Marlyn Nelson County Park at Port Williams will become more heavily used. The urban growth area of Sequim will concentrate the population out to the park.

7. If the tidelands are not acquired, the public could be closed off from beach access to the south unless these rights are acquired.

8. There are few beaches of this caliber accessible to the public from Port Angeles to Sequim other than the Dungeness Spit. (Also, in 1996, the USFWS placed tighter restrictions on access to and use of the spit.)

9. These beaches are protected from westerly winds in the summer and are clean, sandy, gravel beaches ideal for recreational use.

B. Cline Spit

1. The County owns a road right-of-way and a small area, including a parking lot ramp and vault toilet area, along with the rights to manage the 240' state-owned beach in front of the park.

2. San Juan Farms owns the tidelands to the north of the park, where the USFWS tidelands begin.

3. To the south, there are two sections of private tidelands, then a section of San Juan Farms, and then state-owned lands, which have been given to the County to manage.

4. Access is blocked to public tidelands by private tidelands, and Cline Spit is the access point in between.

5. The public has limited foot access to only 240 lineal feet of tidelands and must boat to other public lands.

6. The signage is good, but trespassing still occurs in both directions.

7. The County took over Cline Spit in 1984 and has solved many problems of public/private use conflicts that occurred in the past.

8. Resources and recreational pursuits, such as clams, smelting, and beach walking on Cline Spit, are limited by private ownerships sandwiched between public lands.

9. If San Juan Farms Inc. properties were acquired, there would be access to over one mile of tidelands at this access point rather than 240 feet.

C. Dungeness Recreation Area (DRA)

1. The U.S. Fish and Wildlife Service (USFWS) owns tidelands along the spit.

2. The tidelands in front of DRA to McDonnell Creek appear to be owned by the state.

3. The spit is the only stretch of accessible beach with public access from Port Angeles to Dungeness, and USFWS charges a fee for its use.

4. If pedestrian access to the spit is controlled or stopped in an effort by the USFWS to protect wildlife resources, the beach, and the stairway access to it to the west would become vitally needed but would be challenging to build.

D. Area between Port Angeles to Dungeness

1. The problem is that there are no developed public access points to public tidelands along this stretch of the county's shoreline.

2. There should be several public pedestrian foot access areas, and at least one boat launch site developed to access the Green Point fisheries area.

E. Freshwater Bay

1. The county owns 1,450 feet of tidelands and 17.5 acres of uplands and developed a day-use park in 1983.

2. The problem here is that the tidelands that most users are attracted to are northwest of the park-owned lands and are privately owned.

3. 450' of tidelands were purchased in 1988, but the County had limited potential to fund acquisitions, so a grant was applied for, and an owner donation of 40% of the land value was put together to make the purchase.

4. The other half of Smith Pond was also available as a wetland resource, yet no funds were available to buy it then.

5. Several areas along the Freshwater Bay area have been developed into residential communities.

6. Potential growth pains are anticipated, and pressure for park facilities and tidelands acreage will undoubtedly increase, creating a need to acquire tidelands within the Freshwater Bay recreational area.

F. Salt Creek Recreation Area (SCRA)

1. SCRA has developed into a regional attraction for Clallam County due to its natural beauty and state Beach #419.

2. Steps have been initiated to preserve this natural beauty and control use and abuse of the tidelands and marine resources in front of the park.

3. The need here comes from the desire of most beach users to walk the sand beach section past Salt Creek to the west (Crescent Beach), which is private property.

4. The problem comes from the public being restricted to a small sandy beach section with a natural attraction for the Crescent Beach line that runs for about a mile.

5. Private owners of Crescent Beach understandably want to avoid trespassing, and it is hard for either the County or private owners to control public trespass.

6. The County should keep the acquisition of Agate and Crescent Beach areas as a goal.

G. Twin River Area

1. Campers, RVs, and tenters park on the DNR property, road right-of-way, and anywhere they can get along the Twin River beach.

2. There is private ownership, public right-of-way, and no defined, developed, surveyed, or signed area describing what uses are permitted and where.

3. This area has yet to be thoroughly researched to determine tideland or upland ownership to see if the public has access and where it is. There should be access here.

4. Overnight camping along the right-of-way, including some that live there all summer, should be prevented unless overnight facilities are developed for this purpose. Day-use activities and beach access should be encouraged.

5. Individuals who would like to use the area for beach activities, smelting, etc., find parking difficult and have even been confronted by others who say the area is private.

6. There are numerous ownerships and unregulated uses of an area in recreational demand.

H. Pillar Point

1. The County has use rights to some tidelands in front of the park; although Merrill and Ring intended to provide public access to this area, it is still being determined to what extent. Fishing regulations and closures may change the area's use.

2. Silver King Resort to the east has been sold to private investors and is no longer available as a public access point.

I. Clallam Bay Spit

1. The state owns a section of the beach, and the County jointly manages the parking area.

2. A section of tidelands at the park's west end should be acquired.

3. Private tidelands are lying state beach and the beach in front of the Lighthouse/Clallam Bay Sheriff's Detachment Area.

4. This created another fragmented tideland ownership problem with a public beach on two sides and a small private beach in between.

5. In 2010, the County acquired a beach and tidelands west of the park. However, there are still privately-owned areas between the two properties that should be acquired.

J. From Clallam Bay to Neah Bay

1. The problem here is that no developed public access exists. Several areas are accessible through private resorts, Crown Zellerbach land (Hoko Spit), and, as of 1994, the State Park lands were known as Hoyt tidelands acquisition.

2. There are ample state-owned tidelands, but public access points are unplanned and still need to be developed.

3. Some areas have been offered for sale to the County. Still, funding has yet to be available again, making acquisition impossible (i.e., land near Chito Beach and the mouth of Sekiu River and just east of Neah Bay).

4. As pressures for beach-oriented recreation increase, the need for public access west of Clallam Bay will grow.

K. Lake Pleasant

1. The County has a developed beach park at Lake Pleasant, which contains a parking area, playground, 280 feet of beach area, and a boat launch.

2. The County purchased two lots adjacent to the park, which is already heavily used during the summer season.

3. The need here is to acquire other lots on the lake to spread out the public use.

L. Riverfront Parks

1. The County actively pursued the acquisition and development of riverfront park areas starting in 1994 with the purchase of the Mary Lukes Wheeler Park site and Three Waters Park.

2. The County operated Leyendecker Park for years and has turned this over to the State Department of Fish and Wildlife since it was primarily used for fishing access but has purchased access to the Quillayute River, which has opened foot access to the Richwine Gravel Bar.

3. As saltwater beaches become more crowded and the county population, both resident and tourism-oriented, grows, residents and visitors are expected to pursue outdoor recreation activities more significantly than ever before.

4. Rivers can provide a natural attraction to draw park users of all types: canoeists, kayakers, fishermen, artists, and picnickers.

5. There are minimal access points to most rivers in Clallam County (except those accessible from the national park and forest areas, such as the Elwha and Hoh).

M. Lakefront Parks

1. There are only three lakefront parks, Lake Pleasant Park, Eagle Point Property, and Camp David Jr. Opportunities for acquisition should be pursued as properties become available and funding permits.

METHODOLOGY

Needs and public demands have been determined by utilizing several methods:

1. User Survey. A Community Interest and Opinion Survey was conducted from July 17, 2015, through November 1, 2015, and was advertised in Peninsula Daily News, on the Parks website and Facebook page, and was available throughout the Courthouse and the three County overnight facilities. The countywide survey was taken to determine the perceived quality and level of service provided by the County Parks, Fair, and Facilities Department to confirm the public's park needs and ascertain current perceptions of how well-informed the general public is concerning county government and their local county parks system. A Community Opinion Survey was also conducted in February 2024.

2. Public Input. Input from the general public and special interest groups was received during public meetings and a public hearing.

3. Evaluation. I was looking at space standards vs. population comparison.

4. Research. Reviewing tideland/beach access survey and report.

5. Accessibility. ADA Survey and Report.

The survey questions and results are included on the following pages, and summary judgments were made. The questions, design, statistics, and specific survey methodology were a cooperative effort between the Parks Board and parks staff.

Space standards developed by Michigan State University and printed in their "Bulletin Planning Countywide Recreation" were used to look at population vs. demand for space relationship countywide. The standard used was 10 acres/1,000 population. This figure seems to be substantiated by the National Park and Recreational Association bulletin "Recreation, Park and Open Space Standards and Guidelines," printed in 1983 by the National Recreation and Park Association.

Also, other needs and demands brought to the attention of Park Board members and staff through discussions at public meetings, phone calls, emails, and contacts with special interest groups throughout this process have played an essential role in helping the Parks Board develop an action plan.

COMMUNITY INTEREST AND OPINION SURVEY

Introduction

The Clallam County Parks, Fair, and Facilities Department and Parks Advisory Board hosted a survey from July 17 through November 1, 2015. The survey was available to the public on the Department's website and Facebook page. Also, copies were available at Dungeness Recreation Area, Salt Creek Recreation Area, six locations throughout the Courthouse, including the Parks Office, and to patrons of Camp David Jr., 739 people took part in the survey. The results are used to gauge the public support for the Department's efforts to improve, expand, and maintain the park properties and facilities within the County and determine the needs of the park users.

Questions and Responses

Question # 1 Residence:

Answer Options	Response Percent	Response Count
County Resident	87.0%	641
Outside Clallam County	13.0%	96

737 answered the question, and 2 skipped the question

Question # 2 Identify which Clallam County Parks you or a member of your household have visited or used in the past year. Please check all that apply.

Answer Options	Response Percent	Response Count
Salt Creek Recreation Area	75.0%	545
Dungeness Recreation Area	61.6%	448
Clallam County Fairgrounds	49.7%	361
Marlyn Nelson at Port Williams	42.9%	312
Robin Hill Farm	40.6%	295
Freshwater Bay	37.6%	273
Cline Spit	36.5%	265
Dungeness Landing	29.6%	215
Clallam Bay Spit	21.6%	157
Pillar Point	16.2%	118
Camp David Jr.	15.8%	115
Lake Pleasant	12.1%	88
Clallam Bay West	9.4%	68
Agnew Soccer Fields	8.4%	61
Quillayute River	8.3%	60
Verne Samuelson Trail	6.3%	46
Mary Lukes Wheeler	5.6%	41
Panorama Vista	4.8%	35
Fred Orr Ball Fields	2.6%	19
Three Waters	1.8%	13

727 answered the question, and 12 skipped the question

Question # 3 How many times have you visited a Clallam County Park in the past year?

Answer Options	Response Percent	Response Count
Zero	2.6%	19

1 to 3	19.0%	140
4 to 6	19.3%	142
7 to 10	17.8%	131
11 to 15	12.4%	91
16 to 20	7.2%	54
21 or more	21.7%	160

737 answered the question, and 2 skipped the question

Question # 4 How would you rate the following characteristics of the County Park system?

Answer Options	Excellent	Good	Fair	Poor	Don't Know	Skipped	Response Count
Park cleanliness	255	386	53	9	16	2	719
Restroom cleanliness	149	342	129	32	62	5	716
Furnishings	133	315	144	27	93	9	712
Access for the disabled	92	197	121	34	254	23	698
Available parking	206	358	111	20	18	8	713

721 answered the question, and 18 skipped the question

Question # 5 What facilities or equipment would you like added to the County Park system?

Answer Options	Response Percent	Response Count
Hiking trails	57.8%	361
Picnic areas	38.4%	240
More restrooms	37.9%	237
More campsites	36.3%	227
Dog run area	24.6%	154
Cabins	23.4%	146
Children's play equipment	18.1%	113
Dispersed fields	15.2%	95
Organized sports fields	10.9%	68
Exercise areas	10.1%	63
More horse trails	8.5%	53
Other (please specify)	18.3%	177

The 177 "Other" written responses are available through the Parks Department.
625 answered the question, and 114 skipped the question

Question # 6 Rank your household's need for the following park and recreation facilities. The list below represents the overall order in which the survey responders ranked facilities. The highest need is number 1 and the lowest need is number 28.

Rank	Facility
1	Waterfront parks
2	Pedestrian paths
3	Biking trails
4	Picnic facilities and shelters
5	Campsites

6	Small neighborhood parks
7	Large community or regional parks
8	Nature center and interpretive trails
9	Viewpoints
10	Pier or dock over water
11	Outdoor gardens
12	Playground equipment
13	Cabins/yurts
14	Saltwater boat ramps
15	Raised birding platforms
16	Outdoor tennis courts
17	Water or spray park
18	Equestrian trails and facilities
19	Youth baseball/softball fields
20	Exercise or stretching equipment
21	Outdoor basketball courts
22	Horseshoe courts
23	Outdoor volleyball courts
24	Climbing wall
25	Adult softball fields
26	Disc golf course
27	Shooting range
28	Skate Park

9 answered "None of the above"
7 responded to read the question, and 18 skipped the question

Question # 7 If cabins were available to use at Dungeness and/or Salt Creek Recreation Areas, would you or your relatives take advantage of this opportunity?

Answer Options	Response Percent	Response Count
Yes	56.0%	401
No	44.0%	315

716 answered the question, and 23 skipped the question

Question # 8 Is the Clallam County parks system meeting your family's local park needs?

Response	Response Percent	Response Count
Yes	76.6%	536
No	23.4%	154

700 answered the question and 39 skipped the question

Question # 9 If funding is available, do you support the acquisition of additional park lands for public access?

Answer Options	Response Percent	Response Count
Yes	87.7%	628
No	12.3%	88

716 answered the question and 23 skipped the question

Question # 10 What do you think the County should do to improve its parks and recreation system? Any additional comments?

431 answered the question with written responses and 308 skipped the question. The 431 responses are available through the Parks Department.

Chapter V

THE ACTION PROGRAM

ACTION PLAN
- FUNDING SOURCES

PARK ACQUISITION PRIORITIES

ACQUISITION PROGRAM LIST
- WATER ACCESS
- EXPANDING EXISTING COUNTY PARKS
- RECREATIONAL NEEDS
- HABITAT CONSERVATION NEEDS

PROPOSED TIDELAND AND UPLAND ACQUISITION MAPS

DEVELOPMENT PRIORITIES

2023 - 2026 DEVELOPMENT AND CAPITAL IMPROVEMENT PLAN IN EXISTING PARKS

CLALLAM COUNTY CODE 33.07.070 – PARKS AND RECREATION ZONE (PR)

CLALLAM COUNTY ADMINISTRATIVE POLICIES

- #461 – COUNTY PARK AND RECREATION MASTER PLAN UPDATES
- #462 – COUNTY PARK ACQUISITION AND NEW PARK AND RECREATION FACILITY DEVELOPMENT (FOR PROJECTS IN THE "PARKS MASTER PLAN")
- #463 – COUNTY PARK ACQUISITION AND NEW PARK AND RECREATION FACILITY DEVELOPMENT (FOR PROJECTS NOT IN THE "PARKS MASTER PLAN")

ABANDONED RAILROAD TO TRAIL STATEMENT OF SUPPORT

ACTION PLAN

This action program is based on the data examined in previous sections of this plan and is aimed toward the satisfaction of those demands and needs made apparent by the examination of related data. It must be remembered that this action program is merely a guideline based on current data, not a rigid, unchangeable schedule of commitment. As new data becomes available, and currently unforeseen events transpire, this action program should be reviewed, and altered to conform to new circumstances.

Census information released according to the 2020 U.S. Census indicated a Clallam County population of 73,616. Projections of expected growth within the County were released in 2020 by the Washington State Office of Financial Management for the Growth Management Act. Clallam County's intermediate population projection for 2020 is 73,616, for 2025 is 75,022, and for 2035 is 76,786. This indicates a steady growth trend, which is reflected in the historical figures as well.

County population growth, rural sprawl, and popularity of the County for tourism create competition for local facilities. With this comes the conflict of sharing our natural beauty with millions of others which creates a demand for additional park and recreation facilities to eliminate overcrowding of prime use areas. This is particularly evident at beach access points.

Once numerous large farms, which provided scenic drives throughout the east end of the county, are dwindling. Many have been developed into housing and many others have been platted and are being sold for similar uses. Residential housing is encroaching upon forested areas. Shorelines and access to waterways have been cut off due to platting and sale of shoreline properties to others where previous owners had allowed access. Several once used public access areas within the National Park and United States Fish and Wildlife Service have been closed to public use.

A vegetation management plan has begun at the Dungeness Recreation Area, as part of the Dungeness Recreation Area Master Plan. Vegetation management plans need to be considered and, if possible, implemented at all existing and future County Parks. A vegetation management plan ensures the safe and economical control of vegetation on Department properties, rights-of-way, and facilities, with minimal adverse impact on human health and the environment. The vegetation management plan for each park should be an integrated approach combining manual, mechanical, chemical, biological, and cultural techniques, as appropriate. It should be responsive to the concerns of the public, sensitive to the effects on the environment, and comply with state and federal regulations. The plan should take into account the perpetuation of native plant species and continued healthy forests, which could include some harvest activities.

The Park Board feels that one high priority need of county residents for county parks is to improve and expand public access to saltwater and freshwater beaches throughout Clallam County. Therefore, a portion of the acquisition plan in this section deals with acquiring critical public access to saltwater and freshwater sites, several of which expand or link up present public ownerships (also as found in Chapter IV). Other priority acquisitions deal with park and recreation support facilities, trails, and open space wildlife habitat needs.

Planning for future property acquisitions, improvements, and facility development shall include consideration of impacts to archaeological and cultural resources that may be located in the acquisition and/or project areas. Planning shall include contact with interested members of the public, Tribes, and the State Historic Preservation Officer.

With the understanding that the County owns lands either adjacent to, or in proximity to, tribal lands and holdings, it is the County's goal to work with those tribes to the mutual benefit of both parties. The County understands that the rich and colorful cultural history of the local indigenous people is a significant factor of consideration when planning, improving, or working in County owned parklands. It is also our intent to ensure a safe and secure park system and a mutually respectful relationship with all park users.

The development section of this plan addresses the following concepts:
1. construction or addition of new facilities to meet a public need or demand;
2. needed major maintenance to existing facilities;
3. public safety needs; and
4. revenue enhancement potential.

Situations can dictate acquisitions and development priorities. If land becomes available, listed acquisitions and priorities may change. If acquisitions are made, development projects and priorities might change significantly. Therefore, a general set of priorities are established by the Park Board as follows:

1. Maintaining and improving existing park facilities.

2. Make improvements to existing sites necessary to meet the following priority needs: Foot access to saltwater beaches, foot access to freshwater beaches, open picnic areas, road and launch access to freshwater and saltwater beaches, overnight camping, playground areas, overnight recreation camps, sheltered picnic areas, open grass playfields for unorganized activities, trails, equestrian trails, and outdoor recreation courts and fields. Other improvements may become needed as citizen interest demands.

3. Acquire property, make improvements, and develop facilities to meet future demands for park and recreation areas, uplands, marine parks, lowlands, and water access sites.

Besides the basic needs planned for in this master plan, such as park facility improvements, park land acquisitions, and new development of park facilities, the Park Board has determined that several additional planning efforts are needed, such as:

1. Additional studies should be done showing how tourism, park and recreation activity, and future recreational programming can interrelate to help solve or help meet the needs of job creation, crime reduction, and increasing activities for youth and teens.

2. To further study and plan for the impacts of tourism. Is it a help or does it impact local needs for park facilities? We presently must share our county facilities with millions of tourists each season. If the trend increases, our local needs and demands may continue to escalate beyond our capacity to provide adequate services for our local citizens.

FUNDING SOURCES

The Park Board recommends that a portion of the Real Estate Excise Tax (REET) be set aside for park land acquisition, so that funds are preserved for this activity in the future and are in place when land is available for purchase.

1. REET and Capital Project Fund: Board of Clallam County Commissioners (BOCC) fund park capital projects from its REET Fund and dedicate a portion of the Fund for this program. The BOCC must make all land purchases by law, and therefore, would have final approval of all acquisitions made from this fund, as well as capital improvements. Projects in this plan should be included in the County 10-Year Capital Facilities Plan spreadsheet (a separate document).

2. Conservation Futures: Conservation Futures was enacted several years ago. However, the first 10 years of funding is dedicated to agricultural land conservation futures, allowing counties to assess up to 6-1/4 cents/$1,000 Assessed Value (A.V.) on all property in the county to fund specific low-impact park land acquisitions. Example of how conservation Futures works: County passes resolution imposing Conservation Futures Program for a period of five years at 6-1/4 cents/$1,000 A.V.

    a. Estimated countywide revenue would be $400,000 annually or $2,000,000 total to the fund over five years. Then sunset the tax until needed in the future.

    b. Cost to homeowners
        i. $100,000 A.V. home would pay $6.25/yr. or $31.25 total over five years.

        ii. $200,000 A.V. home would pay $12.50/yr. or $62.50 total over five years

        iii. Funds would be dedicated to low impact park land purchases or purchases of conservation areas (wetlands, farmlands, estuaries, beaches, marshes, etc.)

    c. R.C.O. grants or other grants could be applied for to expand the purchasing power of the $200,000/year or $1,000,000 total over five years to up to $2,000,000 (grants usually 50-50 match).

    d. Conservation Futures encourage purchasing lands and not development other than simple access facilities, which are not a large drain on maintenance and operation monies. Example: Opening a mile of tidelands through acquisition is of great recreational benefit, and maintenance of the tidelands is low in terms of value received for the dollar spent.

3. General Obligation Fund: General obligation bond issue could be put before the voters for specific purchases or to establish a Park Acquisition Reserve Fund. Interest rates are favorable at this time.

4. Donations: Donations for public benefit of money or land could also be added to this fund, if established (e.g. "Friends of the Parks Foundation").

Note: Initiative 747, passed in November 2001, limits property tax increases to one percent without a vote.

PARK ACQUISITION PRIORITIES

1. Acquire new saltwater and freshwater access properties for water dependent recreation, including water and whale trails, and purchase tidelands wherever they link or expand public tideland uses.

2. Acquire properties that expand existing county park lands and provide for expanded services or buffers adjacent to these existing sites.

3. Acquire inland neighborhood or regional park areas where specific recreational needs are identified. These could include, but should not be limited to: shooting ranges, grass playfields, trails, outdoor courts, off-road vehicle areas, disc golf, golf, and other needs where other public or private organizations cannot meet these needs.

4. Acquire wetland or habitat conservation areas appropriate and important to county needs.

ACQUISITION PROGRAM LIST

The following is the Park Board's recommendation for possible acquisitions to expand the County Park system. The properties are listed in order of priority based on the list above. This is a list of areas that the Park Board feels would be appropriate, if the owners of these properties would be agreeable to conversion of their property to County Park land by way of sale, donation, trade, or other use agreement.

Water Access

No.	Property	Location	Current Owner	General Benefit	Public Benefit
1.	Acquire former Coast Guard Station	Slip Point (Clallam Bay)	Federal (Transfer)	Provide another attraction for Clallam Bay community and public tideland	Provide beach access to Slip Point and tidepools
2.	Acquire Bauer property	Parcels 1332092300500000 & 1332081400500000	Private	Sekiu River and Strait of Juan de Fuca access	Provide beach access and parking west of Sekiu
3.	Acquire tideland access	Between Clallam Bay Spit County Park and Slip Point	Private	Complete public access from Clallam Bay West County Park to Slip Point	Provide miles of legal continuous beach access

4.	Acquire east side and mouth of Siebert Creek	Green Point area	Private	Provide public beach access between Dungeness Spit and Port Angeles	New public beach access for hikers and water sports
5.	Acquire Bartee properties	Parcels 0430053100101000 0430053100201000 0430053100301000 0430053100401000 W. or SW of where McDonald Creek empties into the Strait	Private	Provide public beach access between Dungeness Spit and Port Angeles	New public beach access for hikers and water sports off of Hunters Gate Lane, Vogt Road, and/or Osborn Road
6.	Acquire Twin Rivers property	Parcel 1031234200000000 where Twin River empties in the Strait	Private	Provide beach and river access	New public beach access for water sports and picnicking
7.	Acquire Diimmel property	Where Field Creek enters the Strait	Private	Provide beach access and potential boat ramp location	New public beach access for boaters
8.	Acquire Green Crow property	Parcels 0730033400000000 0730033400500000 0730034300100000 0730034300200000 0730034300300000 0730101200100000 0730101200200000	Private	Tie into City of Port Angeles property on east side of Elwha River	New public access on west side of Elwha River, near Elwha River Road bridge
9.	Acquire tidelands on Diamond Point	Tidelands linking State Beaches 411 to 410, near Thompson Lagoon	Private	Connect public tidelands	Allow continuous legal beach access
10.	Acquire boat ramp and beach access	Sunshine Acres on Diamond Point	Private (Transfer)	Provide public boat ramp and beach access	New public beach access for boaters and hikers

Expanding Existing County Parks

No.	Property	Location	Current Owner	General Benefit	Public Benefit
1.	Acquire Crescent and Agate Beaches	Adjacent to Salt Creek Recreation Area	Private	Restore public access to miles of shoreline	Public access to sandy beaches and potential campground
2.	Acquire property west of park entrance	Adjacent to Dungeness Recreation Area	Private	Provide lot to move Park Manager's residence	Relocation of park entrance road and picnic areas
3.	Acquire property to the north of park	Adjacent to Marlyn Nelson County Park at Port Williams Park	Private	Expand recreational opportunities for the area	Potential campground or day use park
4.	Acquire property to the south of park	Adjacent to Marlyn Nelson County Park at Port Williams	Private	Expand recreational opportunities for the area	Potential campground or day use park
5.	Acquire tidelands at Freshwater Bay	Adjacent to Freshwater Bay extending east and/or west	Private	Expand public beach access on the Bay	More hiking areas and tidepool viewing
6.	Acquire tidelands south of park	Adjacent and to the south of Maryln Nelson County Park at Port Williams	Private	Connect County and State tidelands	Protect tideland access should present owner sell property to someone not willing to have public on shoreline
7.	Acquire San Juan Farms properties	Adjacent to Cline Spit and Dungeness Landing County Parks	Private	Connect County Parks and provide additional public beach access	Additional public beach access and shell fishing
8.	Acquire property to the east of park	Parcel # 2 adjacent to Freshwater Bay County Park	Private	Buffer to existing park and possible trail route to shoreline	Possible access to shoreline
9.	Acquire beach access rights or tidelands	From State Beach 425 west to Pysht River (in front of Pillar Point County Park)	Private	Extend public beach access	Additional public beach access and shell fishing

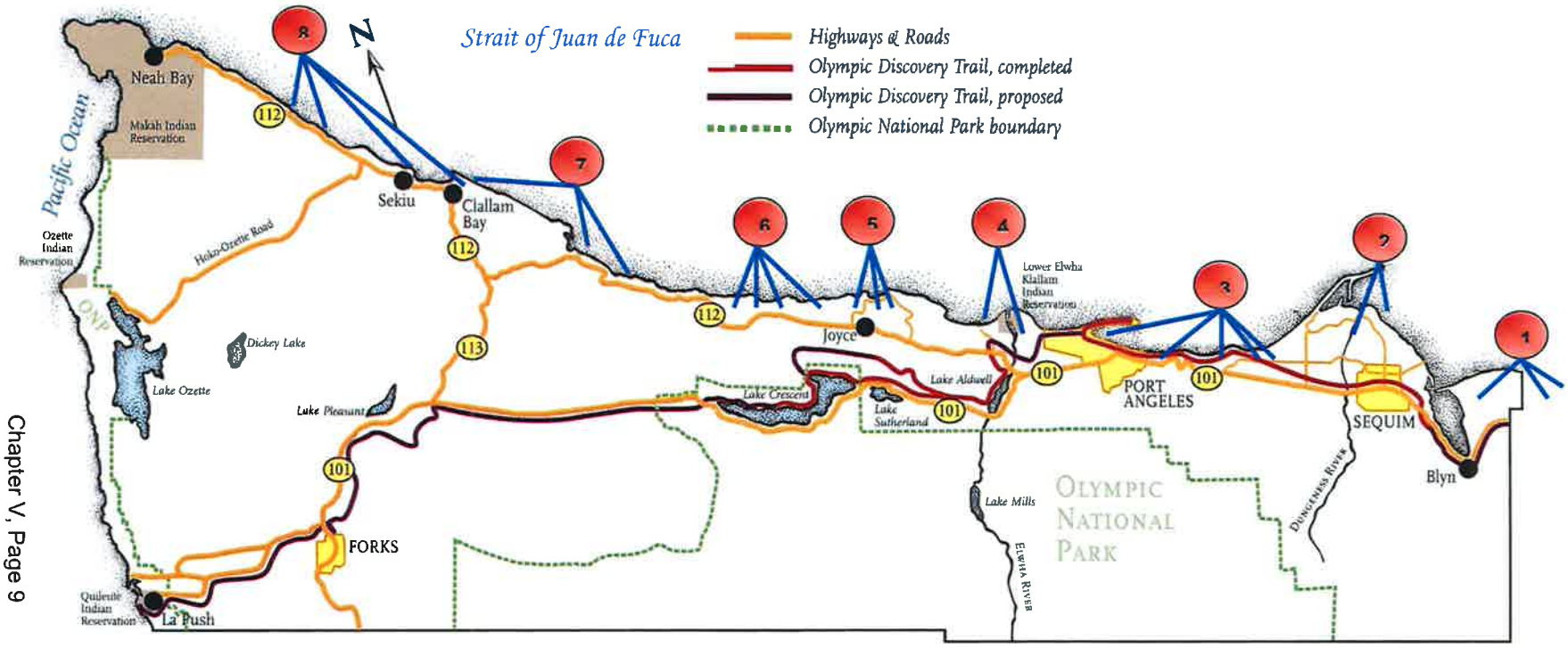
10.	Acquire property around Smith Pond	Adjacent to current County property at Freshwater Bay County Park	Private	Extend potential public access around the entire pond	Potential bird watching opportunity
11.	Acquire 15 acres including duck pond	Adjacent to Dungeness Recreation Area, SE corner	Private	Expand park and connect with existing wetland within the park	Potential public bird watching and expanded trail system

Recreational Needs

No.	Property	Location	Current Owner	General Benefit	Public Benefit
1.	Acquire property for public shooting range	Sadie Creek or other appropriate location	State (D.N.R.)	Provide a safe location for public and law enforcement to practice firearm training	Location to safely shoot firearms at various distances

Habitat Conservation Needs

No.	Property	Location	Current Owner	General Benefit	Public Benefit
1.	Acquire Salt Creek estuary	Across Crescent Beach Road from Salt Creek Recreation Area Beach Parking lot	Private	Preservation	Fish and wildlife habitat

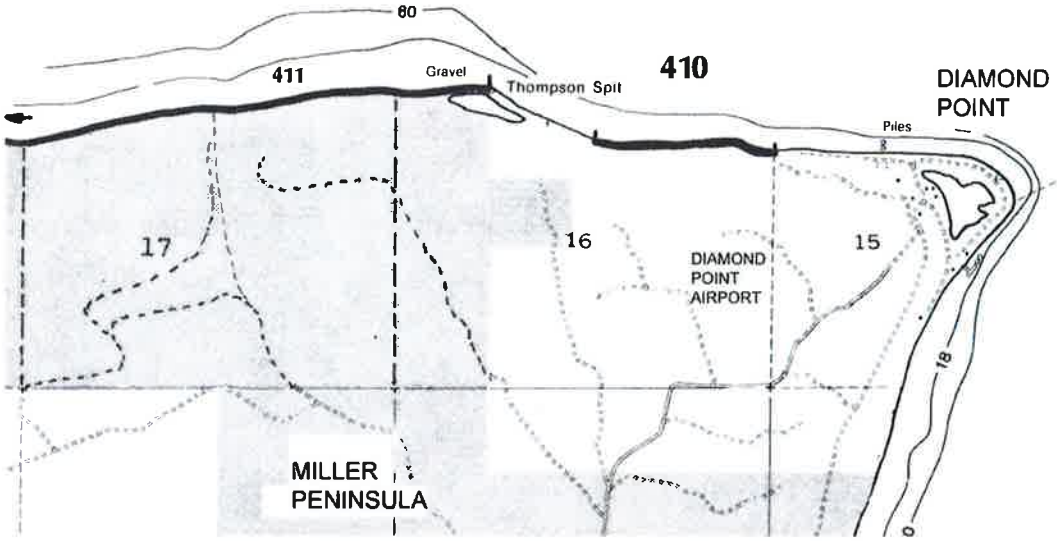


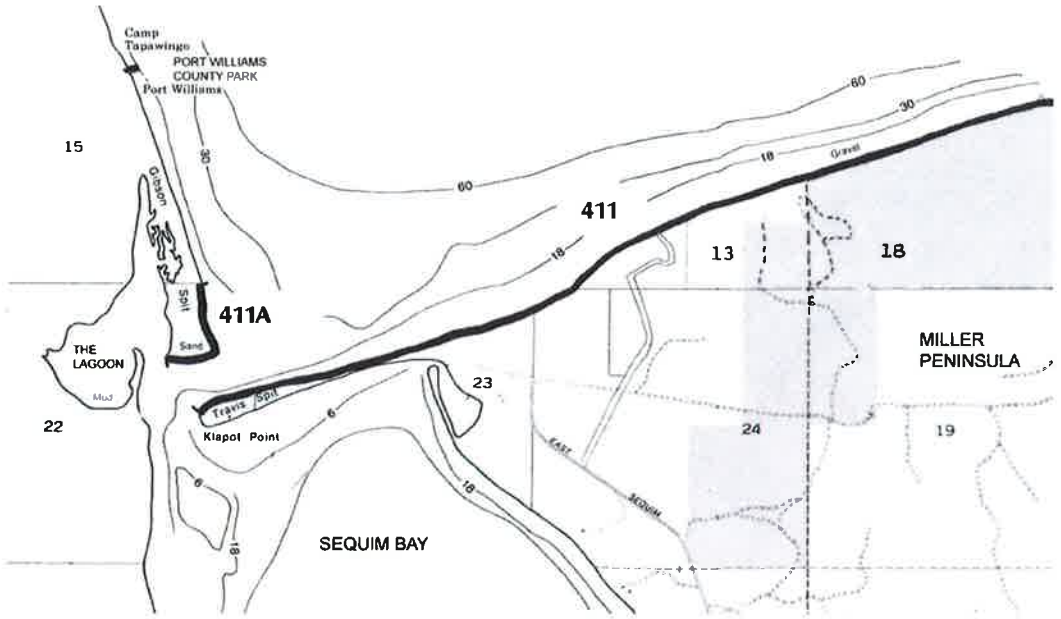
PROPOSED TIDELAND AND UPLAND ACQUISITIONS: Note: These areas are described in detail in the following pages

No.	Region	No.	Region	No.	Region	No.	Region
1	Diamond Point to Marlyn Nelson Co. Pk. at Port Williams	3	Green Point to Angeles Point	5	Tongue Point to Field Creek	7	Deep Creek to Slip Point
2	Cline Spit to Green Point	4	Angeles Point to Tongue Point	6	Field Creek to Deep Creek	8	Slip Point to Shipwreck Point

PROPOSED TIDELAND/UPLAND ACQUISITION MAPS

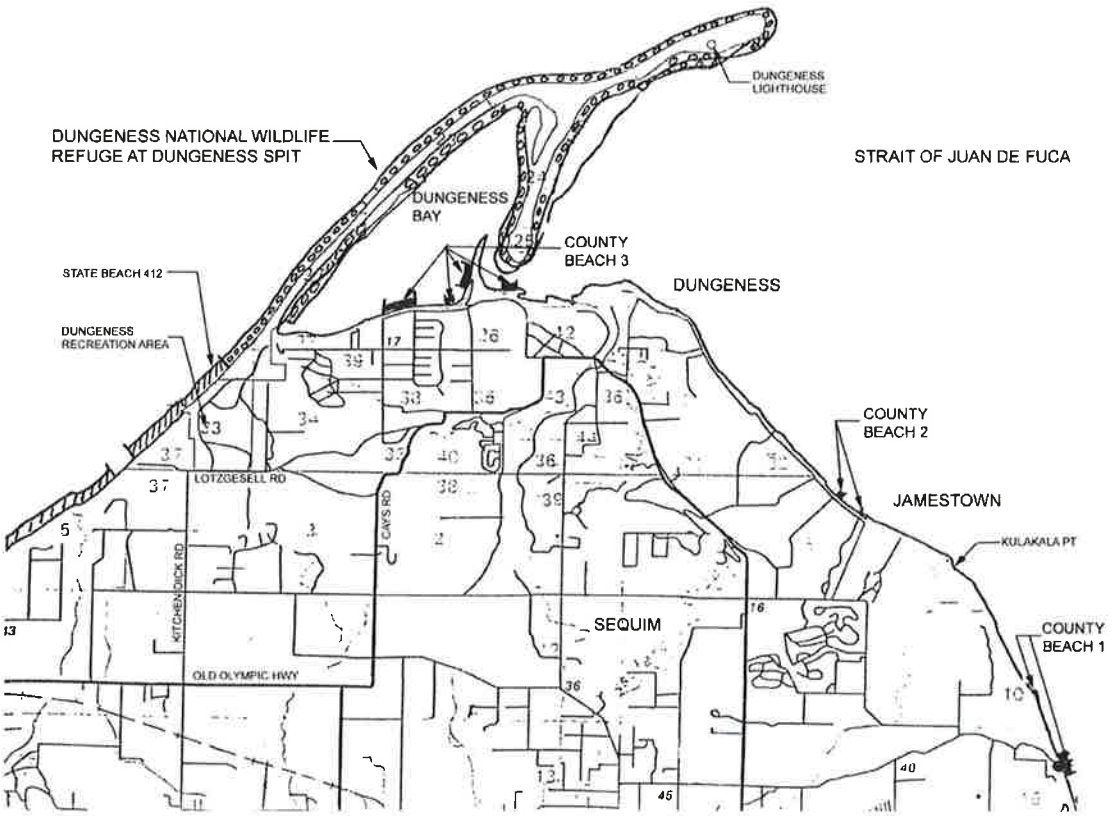
The following maps indicate the identified needs for public beach access as determined by the Clallam County Park Board.





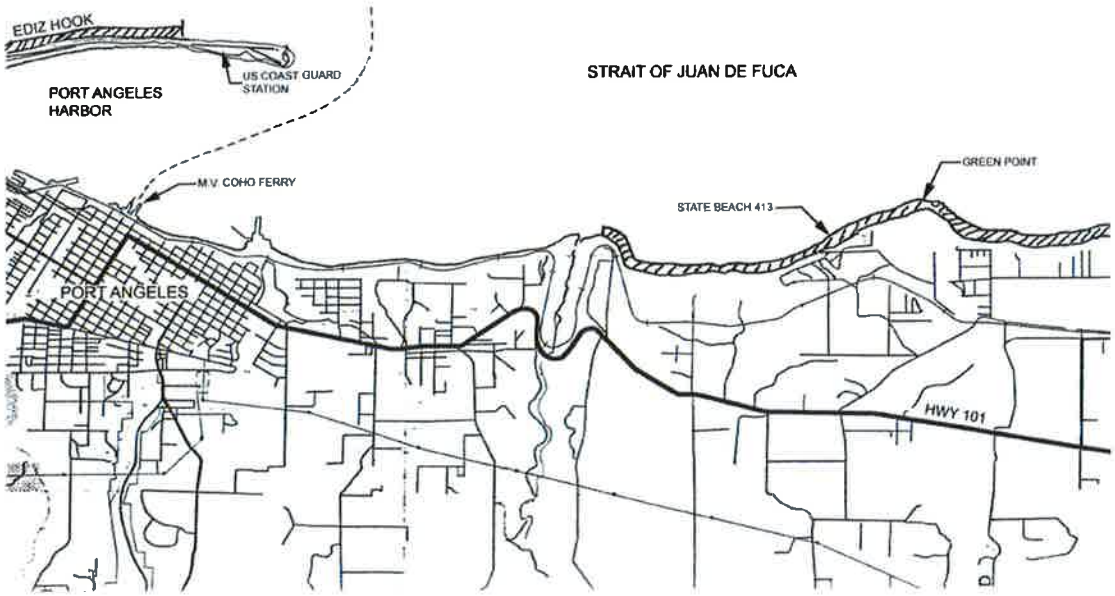
(1) Diamond Point to Marlyn Nelson County Park at Port Williams

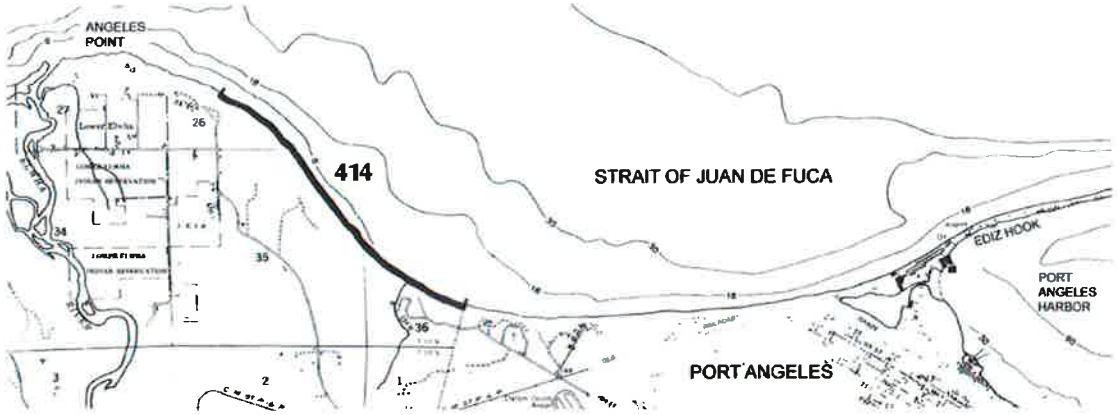
1. Need to acquire link between beach 410 and 411 that includes eastern half of Thompson Lagoon.
2. Construct primitive trail access over State Park land to beach 411 near Thompson Lagoon from Section 6 or 7.
3. Acquire tideland link from Marlyn Nelson County Park at Port Williams to Washington Harbor area (it would be ideal to obtain all of Washington Harbor area as a conservation area and wetland habitat).

4. 

(2) Cline Spit to Green Point

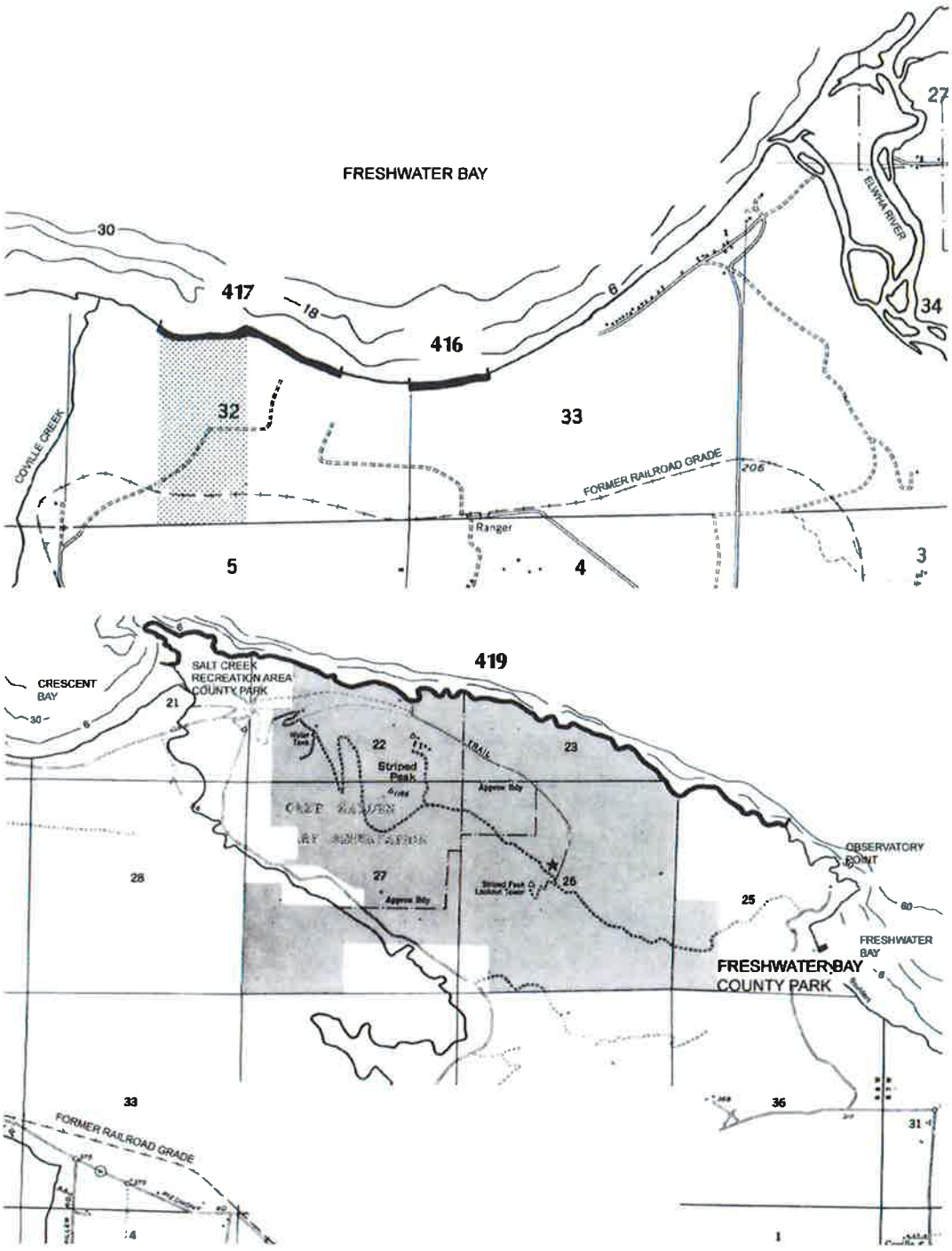
1. Acquire Cline Spit uplands and tidelands to open up over one mile of tideland uses.
2. Acquire Bartee property for access to State Beach 413





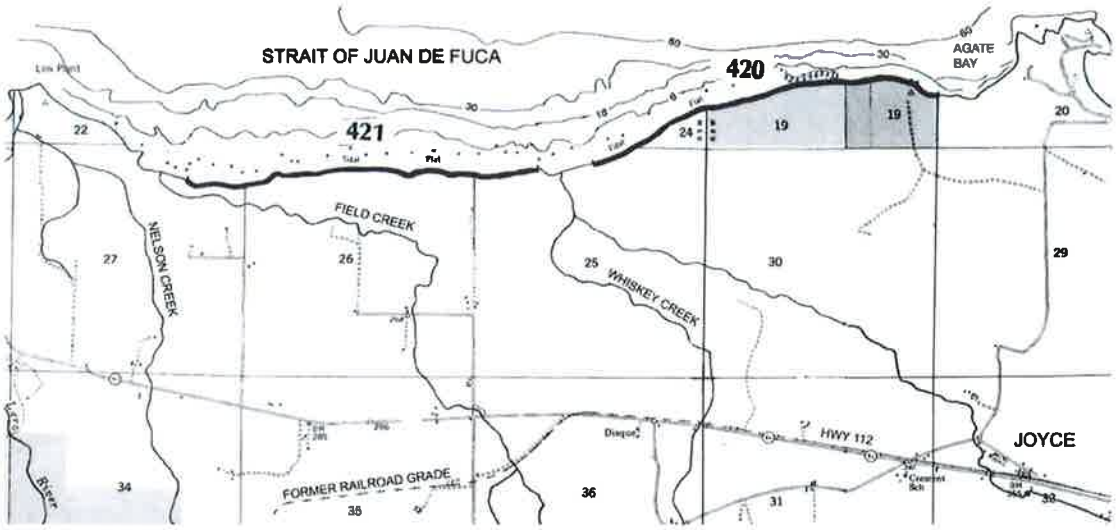
3 Green Point to Angeles Point

1. Perform study to see if there is a viable location for a boat launch to access the Green Point fisheries area.
2. Acquire mouth area of Siebert Creek if it becomes available including lagoon and beach access.
3. Check on public beach access on or near the mouth of Morse Creek.
4. Encourage City of Port Angeles to develop beach access areas within the harbor and from the cemetery area.
5. Ask DNR to provide upland access to Beach 414.



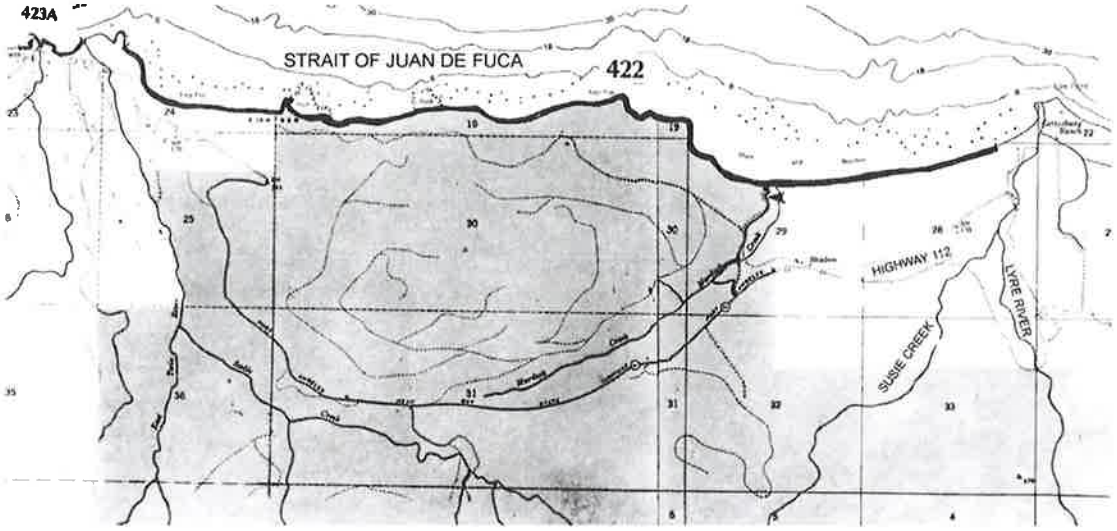
(4) Angeles Point to Tongue Point

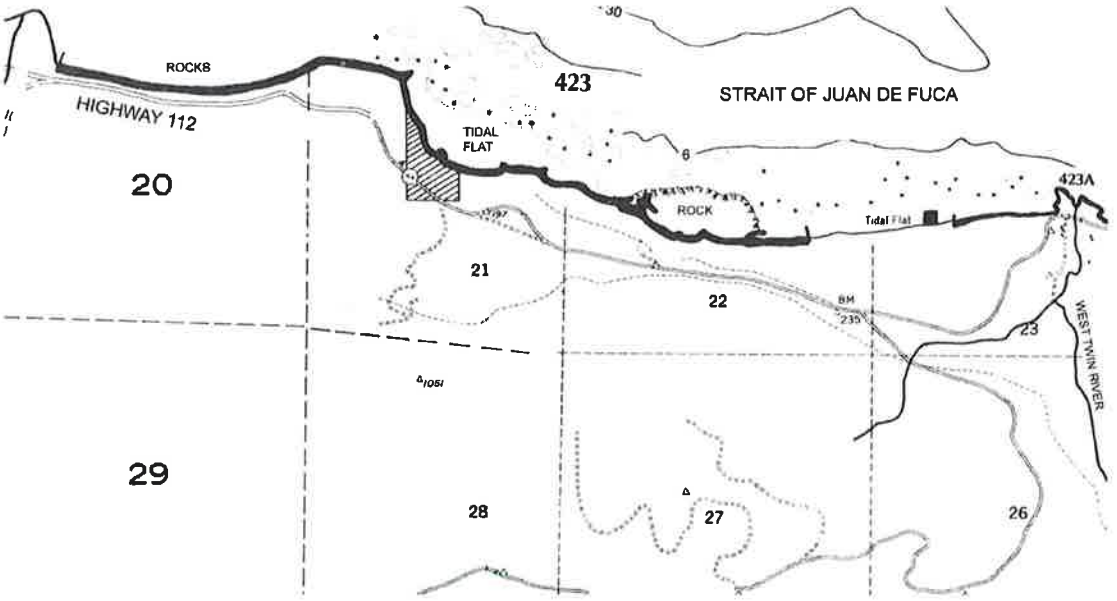
1. Request DNR to provide upland access to beaches 416 and 417 and to acquire small non-public section between the two areas.
2. Acquire tidelands between beach 419 and the county tidelands at Freshwater Bay, and from east end of county tidelands to beach 417.



5 Tongue Point to Field Creek

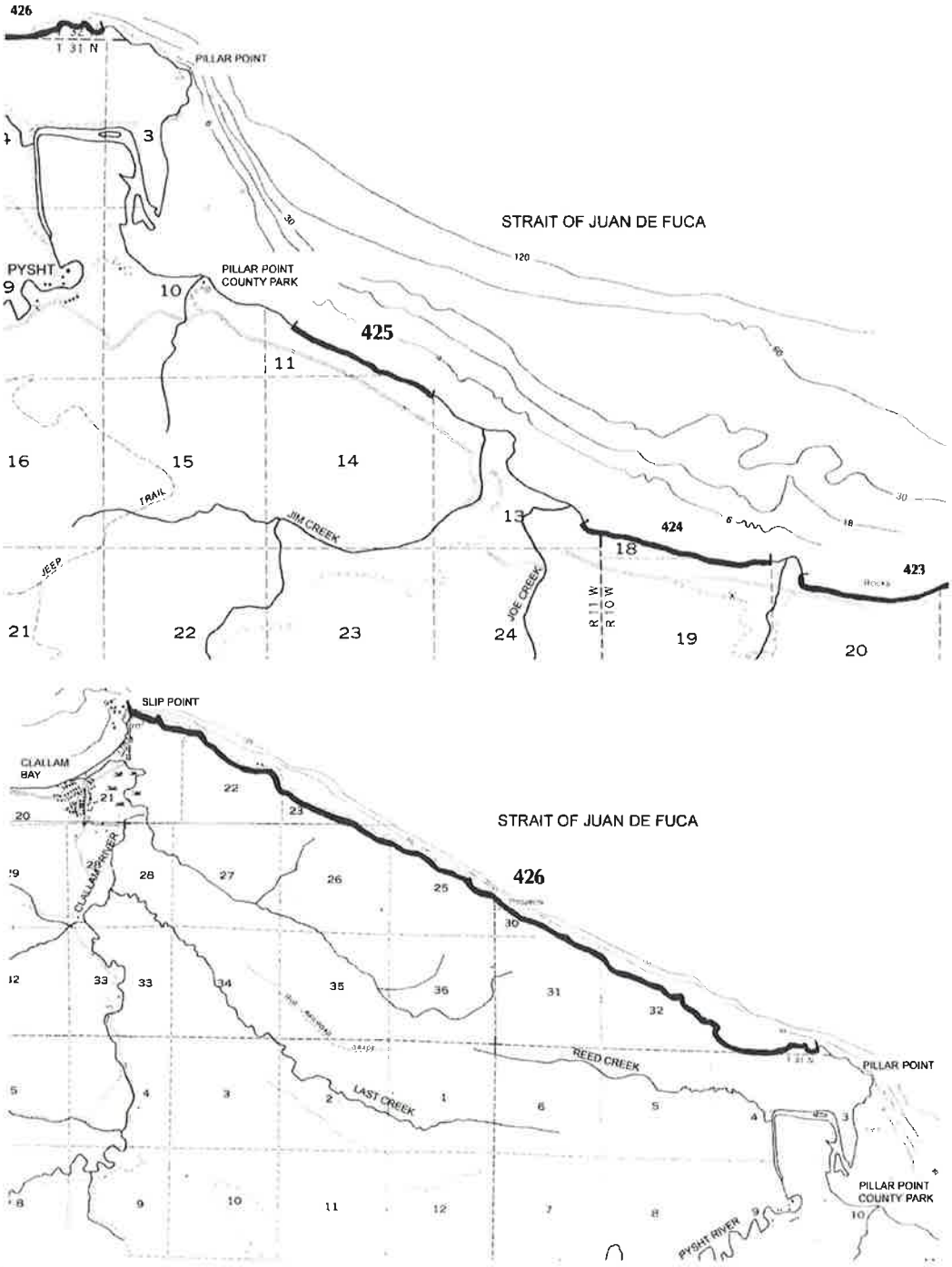
1. Acquire Agate and Crescent Beaches (currently privately owned).
2. Request DNR to provide public upland access to beach 420.
3. Acquire Diimmel property at mouth of Field Creek.





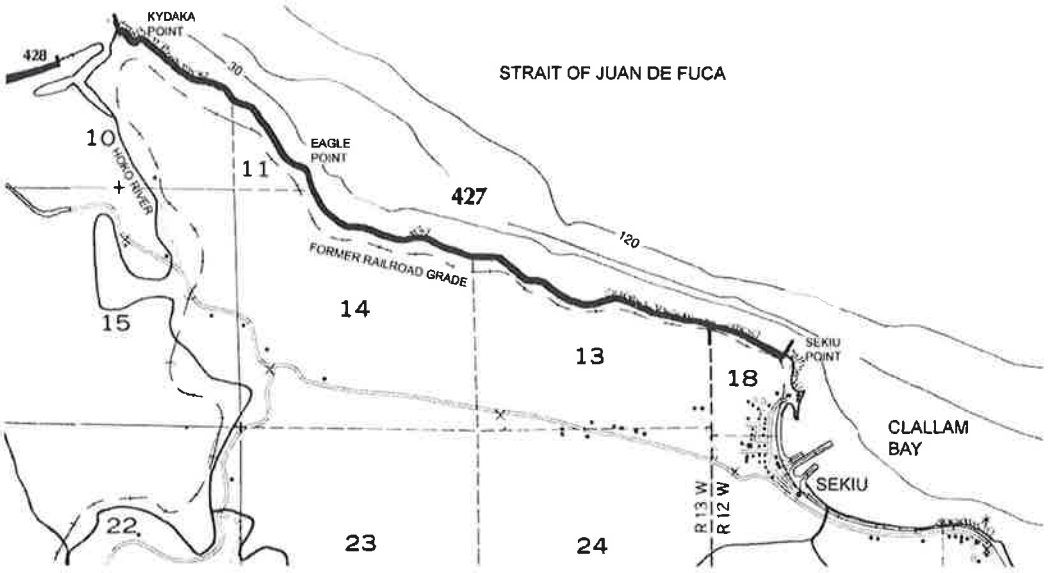
6 Field Creek to Deep Creek

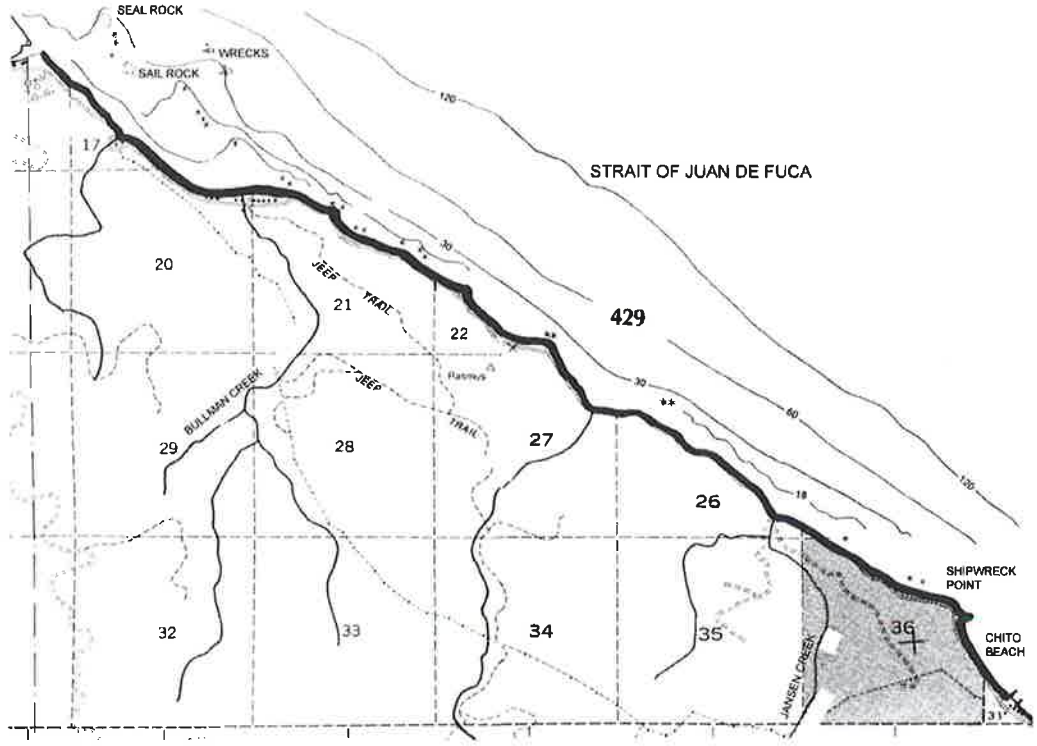
1. Link up tidelands between Lyre River and beach 422.
2. Develop access at Murdock Creek.
3. Survey, sign, and create a public day use access at Twin Rivers and create road parking to access 423.
4. Acquire parcel where Twin River empties into Strait, connecting State Beaches 422 and 423A



7 Deep Creek to Slip Point

1. Request DNR to provide access to beach 424.
2. Acquire beach access rights or tidelands from Pysht River to beach 425, in front of Pillar Point County Park.
3. Acquire Coast Guard property at Slip Point and gain access to beach 426





8 Slip Point to Shipwreck Point

1. Acquire beach access rights or tidelands between Clallam Bay Spit County Park and Coast Guard property at Slip Point.
2. Request DNR acquire and develop several public upland accesses to beach 427, which is over eight miles long (State Parks).
3. Acquire Bauer property where the Sekiu River empties into the Strait.
4. Request State develops upland access spots to beaches 429A and 429.

DEVELOPMENT PRIORITIES

1. Development of existing parks to meet the needs of our local Clallam County citizens and future citizens.

2. Upgrade facilities to make them safer, more aesthetic, and more useable by recreational users.

3. Development of new facilities at newly acquired sites.

4. Development of existing parks to meet the needs of visitors to Clallam County.

2023 – 2026
DEVELOPMENT AND CAPITAL IMPROVEMENT PLAN IN EXISTING PARKS

The following is the Park Board's recommendation for future development to improve the County Park system. The proposed projects have been prioritized for each park (marked high, moderate, and low). Below is a list of projects the Parks Board feels will be appropriate when funding becomes available.

Com-plete	Park and Project	Est. 2023	Est. 2023
	Panorama Vista		**$5,700**
	1. Install drainage system, west side of trail. (High)	$5,200	
	Marlyn Nelson County Park at Port Williams		**$570,000**
	1. Replace boat ramp. (Low)	$520,000	
	Wheeler Park		
	Three Waters Park		**$170,000**
	1. Develop parking lot, trail, and signage for river access. (High)	$156,000	
	Dungeness Recreation Area (per BOCC approved DRA Master Plan-2011)		**$2,575,000**
	1. Phase One: (High) Establish new trails; Construct traffic circle and parking at contact station; Vegetation management; Improve camp loops	$1,300,000	
	2. Phase Two: (High) Construct contact station; Upgrade water line; improve group camp	$850,000	
	3. Phase Three: (Moderate): Relocate road; Relocate manager's residence; Improve day use facilities; possibly construct yurt and bicycle camping areas	$425,000	
	Robin Hill Farm		**$996,000**
	1. Restroom at Dryke Road lot (High)	$250,000	
	2. Restroom at Pinnell Road lot (Moderate)	$250,000	
	3. Construct picnic sites. (Low)	$100,000	
	4. Develop park host site (utilities and pad). (Low)	$66,000	

Com-plete	Park and Project	Est. 2023	Est. 2023
	5. Develop bicycle campground (Moderate)	$330,000	
	Freshwater Bay		
	1. No projects.		
	Salt Creek		**$1,261,000**
	1. Campground renovation, sites 50-92 (Low)	$423,000	
	2. Construct new trail system to adjacent DNR lands and around perimeter of park to connect beach to camp and day use areas, and all tidepool access sites. (Moderate)	$54,000	
	3. Construct second picnic shelter facility. (Moderate)	$323,000	
	4. Construct new restroom drain field for day use activities (Moderate)	$461,000	
	Pillar Point		
	No projects.		
	Clallam Bay		**$ 22,000**
	1. Add overhead lighting at restroom and parking lot area. (High)		
	Lake Pleasant		**$80,000**
	1. Replace playground (Low)		
	Camp David, Jr.		**$36,000**
	1. Construct chipseal road to beach (High)		
	Dungeness Landing (RCO)		**$ 166,000**
	1. Develop Park host site (Low)	36,000	
	2. Replace pilings (High)	130,000	
	Rainshadow Disc Golf Park		
	1. No Projects		
	Clallam Bay West		**$ 120,000**
	1. Install ADA vault toilet (Low)		
	GRAND TOTAL		**$6,001,700**

Note: Projects have been given a priority rating of either High, Moderate, or Low. The Board also qualifies this with the understanding that some projects may be grouped in order to apply for grant funding or to take advantage of economies for construction packages and be taken out of order.

CLALLAM COUNTY CODE 33.07.070 – PARKS AND RECREATION ZONE (PR)

The purpose of the Parks and Recreation zone is to govern land uses for properties managed by Clallam County for park and recreation purposes consistent with the Clallam County Park and Recreation Master Plan.

(1) Allowed Land Uses.

(a) Pedestrian, equestrian, and bicycle trails;

(b) Playgrounds;

(c) Saltwater and freshwater boating access facilities, ramps, piers, and docks;

(d) Unlighted open grass playfields (areas developed for open play or organized league games and tournaments without lights), suitable for softball, baseball, soccer, pick-up games, flag football, kite flying, throwing Frisbees, jarts, lawn darts, and the like;

(e) Outdoor courts suitable for basketball, tennis, horseshoes, bocce ball, volleyball, badminton, pickle ball, tetherball, roller hockey, three-wall handball, and the like;

(f) Picnic facilities such as tables, shelters, and group picnic areas;

(g) Observation decks, bird watching or wildlife viewing facilities, benches, and scenic overlook facilities;

(h) Agricultural demonstration farms or gardens, pastures, tree farms, arboretums, moss gardens, and native plant propagation greenhouses;

(i) Beach access facilities with stairways, walkways, ramps, and ramp riders;

(j) Campsites or campground expansion or renovation in Dungeness, Salt Creek, and Pillar Point County Parks (to include additional sites for RVs, tents, yurts, or small cabins);

(k) Park infrastructure including ADA facilities, parking, access roads, utilities, sanitary dump stations, restrooms, showers, vault toilets, safety and security lighting, fee stations, park offices, park residential units for caretakers, park manager and other staff, park host sites, maintenance shops and storage areas, boundary and internal fencing, signage, interpretive kiosks, registration and information boards, pump houses, and the like.

(2) Conditional Land Uses. Uses not listed as allowed land uses unless authorized as similar to an allowed use pursuant to CCC 33.40.050 are subject to conditional use permit approval and process pursuant to Chapter 33.27 CCC.

(3) Prohibited Land Uses. Uses not consistent with the Clallam County Park and Recreation Master Plan are prohibited.

(4) Setbacks.

(a) No structure shall be located closer than 15 feet from the park or recreation area boundary. The Clallam County Shoreline Master Program and Critical Areas Code will govern setbacks for water-dependent uses.

(b) The setbacks from streets abutting the outer boundary of a Clallam County Park and Recreation area are 45 feet from a local access street, 50 feet from arterial and collector streets, and 60 feet from highways.

(5) Other Development Standards.

(a) Allowed and conditional land uses must demonstrate consistency with the most recent Clallam County Park and Recreation Master Plan adopted by the Board of Clallam County Commissioners.

(b) New park and recreation uses must demonstrate consistency with the Clallam County Critical Areas Code, Chapter 27.12 CCC; Clallam County Shoreline Master Program; and other applicable regulations.

(c) New park and recreation uses are subject to the State Environmental Policy Act, Chapter 43.21C RCW, the SEPA Rules, Chapter 197-11 WAC, and Clallam County Environmental Policy, Chapter 27.01 CCC, as applicable.

(6) Appeals. Hearing Examiner decisions involving projects within this zoning district shall be final and conclusive unless proceedings for review are properly and timely commenced in Superior Court.

CLALLAM COUNTY ADMINISTRATIVE POLICIES

COUNTY PARK AND RECREATION MASTER PLAN UPDATES
Policy 461

.1 PURPOSE

The purpose of this policy is to establish a clear process to be followed by the Park Board, Board of County Commissioners, and staff when amending or updating the County Park and Recreation Master Plan.

.2 DEFINITIONS

"BOCC" means the Board of Clallam County Commissioners.

"County Park System" means the Clallam County Parks as owned and managed by the County as County Parks.

"Park Board" means the Clallam County Park and Recreation Advisory Board as established and appointed by the BOCC and granted certain authority by them to advise the BOCC on matters related to the County Parks System.

"Parks Master Plan" means the Clallam County Park and Recreation Master Plan as adopted by the Park Board and Board of County Commissioners.

.3 AMENDING OR UPDATING THE PARKS MASTER PLAN

3.1 Procedures

A new acquisition or new facility may be added to the "Parks Master Plan" using the procedures contained in Clallam County Policies 462 or 463.

Once per year, the Park Board may consider amending the "Parks Master Plan" and updating the information in it, as they deem necessary.

Annually, staff will prepare information and recommendations for amending or updating the "Parks Master Plan" and present it to the Park Board for consideration. This update may include changing financial reports or updating cost estimates, reporting on components of the plan that have been completed; or recommending changes to the Plan.

Proposed amendments or updates to the "Parks Master Plan" shall be included on the Park Board agenda. Public input will be allowed on the agenda item prior to taking action.

If the Park Board approves an amendment or update to the "Parks Master Plan," they will submit a recommendation to the BOCC for their consideration.

Amendments and updates to the "Parks Master Plan" will be by Resolution of the BOCC following a public hearing.

3.2 Procedure for Removing a Proposed Facility, Use or Acquisition from the Plan

The Park Board may request that the BOCC consider amending the "Parks Master Plan" to remove a specific item.

A citizen may submit a request in writing to the BOCC to delete a proposed development, use, or acquisition from the approved Plan if it hasn't been permitted and approved for construction or acquisition.

The BOCC will review the citizen request at a work session and determine how they would like to proceed.

.4 CONSIDERATION AND APPROVAL OF A NEW 10-YEAR PARKS MASTER PLAN

4.1 Procedure

Upon the expiration of the existing 10 year "Parks Master Plan," the Park Board will prepare and approve a new plan covering the next 10 year period.

Staff will prepare a draft Parks Master Plan, if feasible, or ask the Park Board to consider hiring a consultant to prepare the draft if funding is available.

Once the draft "Parks Master Plan" is complete, the Park Board will schedule public meetings or use other methods to collect input. Examples include hosting meetings in the east, central, and west areas of the County and/or posting the proposed plan on the Internet with a comment response form.

After receiving input on the draft "Plan" the Park Board will consider changes to the Plan or amend it prior to producing a final draft.

The Park Board will make the final draft plan available to the public and schedule a time their meeting to take input.

The Park Board will take action on the proposed Final Draft Parks Master Plan and present their recommendations to the BOCC for their consideration in a work session.

The BOCC will give consideration and may schedule a hearing prior to adopting the recommendations by Resolution.

COUNTY PARK ACQUISITION AND NEW PARK AND RECREATION FACILITY DEVELOPMENT (for Projects in the "Parks Master Plan")
Policy 462

.1 PURPOSE

The purpose of this policy is to establish a clear procedure for park acquisition or new park and recreation facility development, as is included in the "Parks Master Plan."

.2 DEFINITIONS

"BOCC" means the Board of Clallam County Commissioners.

"New Park and Recreation Facility" means a new park and recreation facility that provides the space necessary to accommodate a new recreational activity built and open for public use at a County Park. This does not include infrastructure to accommodate existing or future uses to handle parking, access, restrooms, safety, and security including park housing and park host services, maintenance facilities, and facility utilities.

"Park Board" means the Clallam County Park and Recreation Advisory Board as established and appointed by the BOCC and granted certain authority by them to advise the BOCC on matters related to the County Parks System.

"Parks Master Plan" means the Clallam County Parks Master Plan as adopted by the Park Board and Board of County Commissioners.

.3 ACQUISITIONS

3.1 Procedures

Once a park acquisition is approved in the "Parks Master Plan," it can be moved forward by direction of the BOCC as a priority or the BOCC can ask the Park Board to provide a recommendation as to what their priority would be and direct staff accordingly.

The Park Board or County Staff can include the acquisition in the department's annual budget request to the BOCC as determined by the County each fiscal year.

If the Park Board or County Staff decides to move forward with an acquisition that is not included in the annual budget, it will bring it to the BOCC for discussion and direction.

For acquisitions not listed on the "Parks Master Plan," refer to Policy 463.

Once an acquisition is approved by the BOCC as a priority, staff will follow the appropriate processes, which may be different depending on the funding source used such as state or federal grant funds or County funds.

Appropriate laws and acquisition procedures as established for Counties will guide the acquisition process until the BOCC completes the final purchase and sales offer and signs the closing documents.

.4 NEW FACILITY DEVELOPMENT

4.1 Procedures

Once a new park and recreation facility is approved in the "Parks Master Plan," it can be moved forward by direction of the BOCC as a priority or the BOCC can ask the Park Board to provide a recommendation as to what their priority would be and direct staff accordingly.

The Park Board or County Staff can include it in the department's annual budget request to the BOCC as determined by the County each fiscal year.

If the Park Board or County staff feels it is necessary to act on a new facility that is not included or approved in the annual budget it will bring the issue to the BOCC for discussion and direction.

Once the new facility is determined to be a priority of the BOCC for staff to pursue, or it is approved and included in the annual budget, County Staff will follow the appropriate laws, regulations, permit processes, bidding and other regulations to carrying out the planning and construction of the new facility.

.5 DISCLAIMER

Nothing in this policy pertains to facility repairs, maintenance projects or other development or improvement projects listed in the annual budget, or those that do not meet the definition of New Park and Recreation Facility.

COUNTY PARK ACQUISITION AND NEW PARK AND RECREATION FACILITY DEVELOPMENT (for Projects not in the "Parks Master Plan")
Policy 463

.1 PURPOSE

The purpose of this policy is to establish clear procedures to approach, consider, and respond to requests for County Park Acquisitions and New County Park and Recreational Facilities to be added to the County Parks System not already approved by the Park Board and BOCC in the "Parks Master Plan."

This policy is intended to:

- Provide a systematic approach to assure requests for County Park Acquisitions and New Park and Recreation facilities proposed to be added to the County Park System receive an opportunity for public input and BOCC consideration.

- Assure that citizens, organizations, Commissioners, Park Board, and County Staff have an opportunity to propose new park and recreational facilities and land acquisitions for Public Park and Recreational Use.

- Assure that the County provides opportunities for public comment on proposals through a variety of methods.

- Provide guidance to the Park Board, County Staff, and BOCC concerning the process to follow when receiving a request for a park acquisition or additional new park and recreation facilities not already approved in the "Parks Master Plan."

.2 DEFINITIONS

"BOCC" means the Board of Clallam County Commissioners.

"County Park System" means the Clallam County Parks as owned and managed by the County as County Parks

"New Park and Recreation Facility" means a new park and recreation facility that provides the space necessary to accommodate a new recreational activity built and open for public use at a County Park. This does not include infrastructure to accommodate existing or future uses to handle parking, access, restrooms, safety, and security including park housing and park host services, maintenance facilities and facility utilities.

"Park Board" means the Clallam County Park and Recreation Advisory Board as established and appointed by the BOCC and granted certain authority by them to advise the BOCC on matters related to the County Parks System.

"Parks Master Plan" means the Clallam County Parks Master Plan as adopted by the Park Board and Board of County Commissioners

.3 REQUESTING CONSIDERATION OF A NEW COUNTY PARK AND RECREATION FACILITY OR PARK LAND ACQUISITION NOT IN THE "PARKS MASTER PLAN"

3.1 Citizen Request

A member(s) of the public, group, or organization may request the County consider a specific park land acquisition or new park and recreation facility be added to the County Park System.

A written request to be placed on the Park Board's agenda shall be submitted to the County Parks and Facilities office not less than 20 days prior to the next regularly scheduled Park Board meeting. County Staff may ask for additional information prior to placing the request on the Park Board's agenda.

The County staff will place the request on the Park Board's agenda to include any written information provided by the proponents.

The proponent(s) will be given an opportunity to present the request to the Park Board once it is scheduled on the agenda so that it becomes advertised.

3.2 Park Board Member or County Staff Request

The Park Board Member or County Staff shall prepare a report and request the item be placed on the Park Board's agenda for consideration.

The request may include recommendations made during the "Parks Master Plan" process and updates or the overall County Comprehensive Plan process as appropriate. This will normally include Park Board involvement, additional public input, and eventual BOCC consideration and action.

3.3 County Administrator Request on behalf of the BOCC

The Administrator shall submit a written request to staff for consideration. He may present it at a meeting of the Park Board or defer to staff.

.4 CONSIDERATION OF REQUEST FOR A PARK LAND ACQUISITION OR NEW PARK AND RECREATION FACILITY NOT APPROVED BY THE BOCC IN THE "PARKS MASTER PLAN"

4.1 Procedure

Once a request has been placed on the Park Board agenda and presented, the Park Board will ask staff to prepare a report and recommendation. Additional information may be requested by the Park Board prior to further consideration of the request.

Once the additional information and report are received, Staff will place the issue back on the Park Board's agenda for further consideration. Public input will be taken by the Park Board on the proposed request.

Following public input, the Park Board may discuss and recommend additional public input meetings and/or work shops.

Once the Park Board feels they have sufficient information and public input to make a decision, they will take action on the proposal in the form of a recommendation to the BOCC. This recommendation will include a request to add the item to the "Parks Master Plan."

Staff will prepare the recommendation and present the request to the BOCC at an advertised and scheduled work session or other regular BOCC meeting.

The BOCC will consider the request and direct staff as to what action or additional process to use in order to gather additional input prior to action on the proposal. If they approve the proposal, the amended "Parks Master Plan" will be adopted by Resolution following a public process.

The BOCC may hold public input meetings, work group meetings, or a formal public hearing on the request prior to making their decision.

The BOCC will direct staff with regard to timing of the project, budgetary issues/funding they want pursued, or if it is to be added as a future project and not as a priority for the present fiscal year.

ABANDONED RAILROAD TO TRAIL STATEMENT OF SUPPORT

Due to the amount of public comment and support received concerning developing a trail from Port Angeles to Port Townsend utilizing the abandoned railroad corridor, the Park Board has included the following statement of support in this Plan, as follows.

1. The Clallam County Park Board supports acquiring property for development of a lowland corridor for multi-use trails which expands the Olympic Discovery Trail east to the County boundary line, west to Forks, and ending its westward trek at the Pacific Ocean in the community of LaPush, home of the Quileute Tribe.

2. The Olympic Discovery Trail (ODT) is currently over 36 miles of continuous paved trail between the Elwha River west of Port Angeles and Blyn near the eastern Clallam County line. The trail accommodates hikers, bicyclists, and equestrians (equestrians only allowed on county-administered portions of the trail, not inside Port Angeles or Sequim city limits). Over 22 miles of completed trail connect the communities of Port Angeles and Sequim, with 12 miles of this portion of the trail administered and maintained by Clallam County. The 5 mile trail between Sequim and Blyn (Jamestown S'Klallam tribal campus) is also complete as far as Blyn Road. Old Blyn Highway can be utilized for an additional mile but the last 1.5 miles within Clallam County currently utilizes the shoulders of US 101 to connect to Old Gardiner Road in Jefferson County. The County has developed an interim trail route known as the Adventure Route beginning just west of the SR 112 bridge over the Elwha River which continues 26 miles to Lake Crescent where it ties into the well-known Spruce Railroad Trail to travel an additional 4 miles west along Lake Crescent. The 30 miles of the Adventure Route and the Spruce Railroad Trail are not suitable for road bicycles as they are natural tread trail that meet standards for mountain bicycles, equestrians and hikers. The route westward from the west end of the Spruce Railroad Trail continues with 8 miles of completed, multi-user paved trail reaching to the trailhead at the top of Fairholm Hill at US101 immediately across the highway from the Sol Duc entrance to Olympic National Park. From the intersection of the trail with US101 just west of Fairholm Hill, the shoulders of US101 can be utilized for two miles to connect to an additional 6.5 mile paved trail segment that begins at the Mt. Muller Trailhead and proceeds south for 1/2 mile to a bridge crossing of the Sol Duc River and then 6 additional miles west beside the Sol Duc River on a historic railroad grade to reach the current west end of the separated trail at the Camp Creek Trailhead on Cooper Ranch Road. For those desiring a safe road alternative to US101 continuing west towards Forks, the very low traffic volume Cooper Ranch and Mary Clark Roads can be used to parallel US 101 for 9.8 miles returning you to US101 only 10 miles east from Forks.

3. Regulations covering the off-road segments of the Olympic Discovery Trail are located in the Parks enforcement section of the Clallam County Code where, for enforcement purposes only, it is considered a County Park. The ODT is managed and maintained by the Public Works Department.

H2
APR 16 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: April 16, 2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Contract/Agreement/MOU - Contract #
☒ Resolution
☐ Proclamation
☐ Budget Item
☐ Draft Ordinance
☐ Final Ordinance
☒ Other Public Hearing

Documents exempt from public disclosure attached: ☐

Executive summary: The federal Surface Transportion Block Grant (STBG) program was extended under the Bipartisan Infrastructure Law (BIL). The STBG Program provides for federal funding to preserve and improve the conditions and performance on eligible federal aid highways; bridge and tunnel projects on any public road; pedestrian, bicycle, and recreational trails; transit capital projects; ferry boats and terminal facilities; and other eligible activities under 23 U.S.C 133. STBG funding can pay for 86.5% of an eligible project phase cost. The Washington State Department of Transportation (WSDOT) administers the STBG program at the statewide level.

Clallam County is the designated lead agency to hold a process to select eligible local projects for programming our county's regional allocation of federal STBG funding for Federal Fiscal Year (FFY) 2024-2027 period. The Public Works Department administers the application process with final project review and selection by the Board of County Commissioners. The Public Works Department provided a briefing on February 12, 2024, to the Board on the STBG funding program and 2024 STBG application process schedule.

Clallam County selects projects for programming our regional allocation of STBG funding but does not distribute or administer STBG federal funding for selected projects. That is done thru WSDOT thru agreements with the local agency whose project is selected for STBG funding.

The Public Works Department issued a call for project applications for new STBG funding requests on February 6, 2024, to local transportation agencies. Six new project applications were received by the March 18 deadline.

The Public Works Department provided a briefing on March 25, 2024, to the Board on the six new project application requests for STBG funding. The Board issued a call for a hearing on the applications on April 2, 2024.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No budget impacts. Clallam County only selects eligible regional projects for STBG funding allocation.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

The decision on final project selection and STBG regional allocation is by the Board of County Commissioners following a public hearing. A draft Resolution is attached for Board consideration.

County Official signature & print name: Steve Gray

Name of Employee/Stakeholder attending meeting: Steve Gray

Relevant Departments: Public Works

Date submitted: April 10, 2024

RESOLUTION _____, 2024

ALLOCATION OF YEAR 2024 – 2027 REGIONAL SURFACE TRANSPORTATION BLOCK GRANT (STBG) PROGRAM FEDERAL FUNDING

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Surface Transportation Block Grant (STBG) Program is a federal-aid transportation program that may be used for a wide range of projects such as construction and repair of eligible federal aid roads (e.g., collectors and arterials); bridge and tunnel projects on any public roads; transit capital projects; pedestrian, bicycle and recreational trail projects; ferry boats and terminal facilities; and other eligible transportation improvement projects under 23 U.S.C 133.

2. The federal participation rate for STBG funding on projects is 86.5%.

3. The STBG federal-aid transportation funding is administered by the Washington State Department of Transportation (WSDOT).

4. Clallam County is the lead agency responsible for conducting a process to select and prioritize eligible local transportation projects for the programming of available STBG funding allocated to the County by the state.

5. To secure and receive STBG funding, the local agency/sponsor of any projects selected by the County for programming must enter into an agreement with WSDOT to "obligate" the federal funding. Obligation is the federal government's commitment to reimburse the federal share of eligible project costs.

6. The Public Works Department provided a briefing on February 12, 2024, to the Board on the STBG funding program and 2024 STBG application process schedule.

7. WSDOT establishes an annual project obligation target for Clallam County STBG funds available to program.

8. Clallam County Federal Fiscal Year (FFY) 2024 Obligation Target for STBG funds is $1,877,031 which includes $857,647 carry-over from available FFY 2023 STBG funding and the $1,019,384 FFY 2024 STBG allocation.

9. Clallam County must meet or exceed the $1,877,031 obligation target for FFY 2024 to avoid local STBG funding being redistributed to the state or other counties.

10. Pursuant to County Resolution 31, 2023, the County has currently programmed five projects for allocation of $2,238,605 of STBG funding:

    - *City of Forks Bogachiel Way Overlay Project ($386,760).* The City recently obligated $314,500 of the programmed STBG funding to support construction in 2024.
    - *Clallam County Olympic Discovery Trail (ODT)—Forks Calawah River Park to Sitkum-Sol Duc Road ($825,000).* This project includes a multi-user bridge crossing and approximately 1-mile of trail. STBG funds are programmed to support construction with the construction phase funding obligation targeted for 2026/2027. Project is currently in design.
    - *Jamestown S'Klallam Tribe (JSKT) ODT—Dean Creek Bridge Improvement Project ($221,623).* This project is completed and programmed STBG funds are pending transfer.
    - *JSKT ODT—Dungeness River Historic Bridge Management Plan ($55,222).* Plan development using STBG funding is completed and programmed STBG funds are pending transfer.

- *City of Port Angeles: Race Street Complete Street – Phase 2 ($750,000).* Design of pedestrian, bicycle, and recreational trail facility along Race Street between 8th and Front Streets.

11. The Public Works Department issued a call for project applications for new STBG funding requests on February 6, 2024 to local transportation agencies. The following six new project applications were received by the March 18, 2024, deadline:
    - *City of Port Angeles: Race Street Complete Street – Phase 2.* The City is requesting reallocation of the $750,000 of the STBG funds previously approved and currently programmed by Clallam County from the engineering design to construction phase. The city received another grant award that will cover project design. In addition to the re-allocation of the $750,0000 funds, the city application is also requesting an additional $250,000 of STBG funding to help further close the estimated $2,000,000 gap predicted by current funding and estimated construction costs. STBG Funding Request = $1,000,000 (Targeted FFY 2026/27 Construction Funding Obligation)
    - *City of Sequim: Priest Road Rehabilitation.* This roadway rehabilitation project will install subgrade and a full depth rehabilitation that will include 12-inches of base course (over 5 inches of asphalt) on N. Priest Road from the intersection at W. Washington to the city limits. STBG Funding Request = $1,070,783.50 (Targeted FFY 2024 Construction Funding Obligation).
    - *City of Sequim: Washington Street Arterial Overlay – 9th Avenue to 7th Avenue.* This pavement preservation project will resurface W. Washington St. from just east of the roundabout at 9th Avenue through the intersection of 7th Avenue, including all four intersection legs/turn lanes, and the right in/right out entrance at W. Washington St. and Brackett Rd. New pavement markings will be installed, clarifying traffic flow options, and improving crosswalk visibility. Drainage improvements will also be completed. STBG Funding Request = $404,387.50 (Targeted FFY 2024 Construction Funding Obligation).
    - *City of Sequim: River Road Overlay.* This pavement preservation project will resurface the pavement on a high-volume section of River Road from south of the roundabout to the US 101 City-WSDOT right-of-way boundary. STBG Funding Request = $183,553 (Targeted FFY 2024 Construction Funding Obligation).
    - *Clallam County: Old Olympic Highway Resurfacing.* This project will repair and resurface the segment of Old Olympic Highway starting at mile post 2.75 and ending at mile post 3.60, or between the Matson Road intersection and just east of the Gunn Road intersection. STBG Funding Request = $900,000 (Targeted FFY 2024 Construction Funding Obligation).
    - *Clallam County (co-sponsor Jamestown S'Klallam Tribe): ODT—Carlsborg Rd. Crossing Safety Improvements.* This project is for the final design and construction of safety improvements for the Olympic Discovery Trail crossing of Carlsborg Road in the Carlsborg Urban Growth Area. STBG Funding Request = $154,678 (Targeted FFY 2024 Funding Obligation).

12. Except for the City of Port Angeles Race Street Complete Street Phase 2 Project, all the new project applications plan to obligate STBG funding in 2024.

13. The Public Works Department provided a briefing on March 25, 2024, to the Board on the six new project application requests for STBG funding.

14. On April 2, the County Commissioners issued a call for hearing for a April 16, 2024, public hearing on the new STBG project applications received.

15. The Clallam County Public Works Department recommends programming STBG funding for all six new applications.

16. The estimated total allocation of STBG funding available for Clallam County to program for the 2024-2027 period is $4,875,331.

17. For the 2024-2027 period, currently programmed and new STBG requested project funding totals $5,202,008, or $326,477 higher than available to program for the next-four years.

18. Based on the four-year STBG programming constraint (see Finding #17), the Public Works Department recommends $326,477 of the City of Port Angeles $1,000,000 STBG funding request to be approved as STBG Contingency Funding.

19. The Board held a public hearing on April 16, 2024, on the allocation of STBG funding related to new FFY 2024 – 2027 project requests.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. The Board of Clallam County Commissioners approves the following projects and agencies receive the below regional allocation of Surface Transportation Block Grant (STBG) Program federal-aid funding as summarized below:

Agency	Project Name	Target Year	Project Phase	STBG Funding	STBG Contingency Funding
Port Angeles	Race Street Complete Street – Phase 2 (Front St. to 8th St.)	2026/27	Construction	$673,523	$326,477
Sequim	Priest Road Rehabilitation	2024	Construction	$1,074,784	
Sequim	W. Washington St. Arterial Overlay (9th Ave to 7th Ave)	2024/25	Construction	$404,388	
Sequim	River Road Overlay (Roundabout to US 101 right-of-way.	2024/25	Construction	$183,553	
Forks	Bogachiel Way Overlay (6th Ave. to Russell Rd)	2024	Construction	$386,760	
Clallam County	Old Olympic Highway Resurfacing (M.P. 2.75 -3.60)	2024	Construction	$900,000	
Clallam County	Olympic Discovery Trail (ODT)—Carlsborg Rd. Crossing Safety Improvements	2024/25	Construction	$154,678	
Clallam County	ODT—Forks Calawah River Park to Sitkum-Sol Duc Rd.	2026/27	Construction	$825,000	
Jamestown S' Klallam Tribe	ODT—Dean Creek Bridge Improvements	2024	Construction	$221,623	
Jamestown S' Klallam Tribe	ODT–Dungeness River Historic Bridge Management Plan	2024	Planning	$55,222	
Total 2024-2027 STBG Programmed				**$4,875,531**	**$326,477**

PASSED AND ADOPTED this _____ day of _____ 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

_____
Mike French, Chair

_____
Randy Johnson

ATTEST:

_____
Loni Gores, Clerk of the Board

_____
Mark Ozias