



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, April 20, 2021 – 9:00 a.m.

****ATTENTION****

In response to the current Governors order Clallam County has moved Phase 3 of the Healthy Washington Roadmap to Recovery Plan. To be in compliance with the Healthy Washington Roadmap to Recovery Plan the following general requirements for COVID safety for meetings held in the Board of Commissioners Board Room are as follows:

1. All attendees are encouraged to provide contact information on a sign in sheet which will be retained for 28 days for contact tracing purposes.
2. Public seating areas and Board member seating must be arranged to ensure physical distancing is maintained.
3. Meeting attendees must wear a proper face covering and maintain six feet of physical distance between other persons.
4. No food or drink should be consumed in the BOCC Board Room.
5. Meeting organizers shall clean or arrange to have cleaned high-touch surfaces before and after each meeting.
6. Hand sanitizing stations will be available in the BOCC Board Room.
7. Keep doors and windows open where possible to improve ventilation.
8. The Chair of the meeting shall ensure masking and social distancing practices are enforced and practices by all event attendees.

This meeting can be viewed on a live stream at this link:
<http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via BlueJeans audio only, call 408-419-1715 and join with Meeting ID: 875 561 784

If you would like to participate in the meeting via BlueJeans video conference, visit www.bluejeans.com and join with Meeting ID: 875 561 784

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

****ATTENTION**** BOCC will be switching to Zoom video conferencing system in May

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT FOR AGENDA ITEMS – Please limit comments to three minutes

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a. Approval of vouchers for the week of April 12

Approval of vouchers 

- 1b. Approval of payroll for the week ending March 31

Approval of payroll 

- 1c. Approval of minutes for the week of April 12

Approval of minutes 

REPORTS AND PRESENTATIONS

BIDS AND AWARDS

- 2a. Proposal opening – Dungeness Reservoir Design

Proposal opening 

ADMINISTRATION

- 3a. Resolution Authorizing an expenditure from the Heritage Advisory Board Grant Fund

Resolution 

- 3b. Resolution appointing Keith Larkin to the Solid Waste Advisory Committee

Resolution 

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners April 19 - 23

Monday, April 19:

9:00 a.m. **Work Session**
12:00 p.m. **WSAC Virtual COVID Update**
1:00 p.m. **Charter Review Recommendation Hearings**

Tuesday, April 20:

10:00 a.m. **Board Meeting**
10:30 a.m. **Hearing(s) - See Agenda**
1:30 p.m. **Board of Health Meeting**

Wednesday, April 21:

10:00 a.m. **Clallam Transit Meeting**

Thursday, April 22:

8:30 a.m. **Olympic Experimental State Forest Science Conference**

Friday, April 23:

10:00 a.m. **COVID-19 Briefing**

HEARING(S) – Beginning at 10:30 a.m.

- H1. Resolution adopting amendments to Policy 952 – Boards and Committees

HEARING(S) – Beginning at 10:30 a.m.

PUBLIC COMMENT – Please limit comments to three minutes

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



19
4/20/21

Date of report: April 14, 2021

General	\$158,325.84
Other	\$857,635.63
Total	\$1,015,961.47

STATE OF WASHINGTON)
)
County of Clallam)

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2021.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL REACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

April 12 - 16, 2021

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	1,451.76			
00100.221	Auditor	583.04			
12401.221	Auditor - Document Preservation		3.86		
00100.241/291	Commissioners (BOCC)	2,332.99			
19914.291	BOCC - Veterans Relief		1,298.74		
19925.291	BOCC - Hotel/Motel		41,666.67		
19941.291	BOCC - Opportunity Fund		10,000.00		
00100.331-334	Dept. of Community Develop't (DCD)	3,444.85		12.76	
30301.331	DCD - Lower Dungeness Floodplain		543.24		
00100.871	District Court I	271.05			
00100.881	District Court II	7,852.72			
11301.511	Health & Human Services (HHS)		41,732.98		
00100.511	HHS - Environmental Health	1,878.09			
11322.511	HHS - Homeless Task Force		30,251.65		
11323.511	HHS - Chem Dep/Mental Hlth		63,822.19		
11331.511	HHS - Developmental Disabilities		28,207.00		
00100.461	Human Resources (HR)	7,108.34			
50401.461	HR - Risk Management		28,762.98		
50501.461	HR - Workers Compensation		4,209.19		
00100.411	Information Technology (IT)	17,292.49			
30701.411	IT - Capital Projects		7,979.99		
00100.851	Juvenile Services	4,661.42			
00100.911/912	Parks Fair Facilities (PFF)	1,528.50			
	Public Works (PW)				
10101.611	PW - Roads		355,483.58		
10135.611	PW - Flood Control		2,309.82		
30401.331	PW - Dungeness Reservoir		17,144.30		
30901.331	PW - Carlsborg Water Mitigation		583.75		
40201.611	PW - Solid Waste		8,199.51		
41401.611	PW - Clallam/Sekiu Sewer		11,424.41		
42401.611	PW - Carlsborg Sewer		15,950.53		
43401.611	PW - Bullman Beach Water System		280.49		
50301.611	PW - ER&R (Equip't Rental & Revolving)		181,662.34		
00100.811-815	Sheriff	51,642.74			
00100.816	Sheriff - Jail Medical	36,375.50			
11003.811	Sheriff - Boating Safety		525.00		
11008.811	Sheriff - OPNET Drug		312.88		
11065.811	Sheriff - OPSCAN Operations		4,534.71		
11080.811	Sheriff - Inmate Commissary		393.32		
00100.861	Superior Court	19,969.19			
00100.861	Superior Court Jury	1,471.28			
00100.231	Treasurer	449.12			
12201.231	Treasurer - O&M (Operation & Maintenance)		352.50		
Total		158,313.08	857,635.63	12.76	-

Report Reconciliation		Totals			
Total	1,015,948.71	General Fund	158,325.84		
Final Check Lists	1,015,948.71	Other	857,635.63		
Difference	-	Total	1,015,961.47	Use Tax	12.76

Prepared by: _____

Sara DeBiddle, Clallam County Auditor's Office

COPY

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
4/7/2021	U S BANK	HELMET 3-10-21	lkennedy	145.00	12.76	145.00
Totals:				145.00	12.76	145.00

Auditor

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077215	3/31/2021	CONTRACT COPIER 10785-08	97.51	
			1077217	3/31/2021	CONTRACT COPIER 11455-02	30.88	
			1077216	3/31/2021	CONTRACT COPIER 10931-08	14.58	142.97
4/20/2021	0001641	VERIZON WIRELESS	9876262714	3/24/2021	MIFI FOR KIOSKS	40.07	40.07
4/20/2021	0003410	LEMAY MOBILE SHREDDING	4695947	4/1/2021	DOCUMENT SHREDDING	3.86	3.86
4/20/2021	0036103	WSACA	53959345	4/7/2021	SHOONA RIGGS, SUSAN JOH	400.00	400.00
Sub total for U S BANK:							586.90

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000842	IMAGINE IT FRAMED	28358	4/8/2021	JOHN (RAY) BRADFORD, 23 Y	98.28	98.28
4/20/2021	0001083	OLYMPIC PEN VISITOR BURE	2295	4/8/2021	MARCH SERVICES PER CON	41,666.67	41,666.67
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077220	4/8/2021	MAINTENANCE & USAGE - 91	26.87	26.87
4/20/2021	0019845	MCENTIRE, JIM	DisCom JM 4/20	4/8/2021	MTGS: FEB 22, MAR 15, APR :	60.48	60.48
4/20/2021	0020849	U S BANK	MH 3/16/2021	4/12/2021	MORGANN HALENCAK TRAIN	950.00	
			LG 3/17/2021	4/12/2021	LONI GORES TRAINING - PD	375.00	
			Amazon 3/29/20	4/8/2021	UTILITY CART	118.58	
			WMCA LG 2021	4/8/2021	WA MUNICIPAL CLERK 2021 I	75.00	
			Amazon 3/11/20	4/8/2021	DISPOSABLE FACE MASKS	54.35	1,572.93
4/20/2021	0028699	SOUND PUBLISHING INC	8019160	4/8/2021	BUDGET CHANGES, CHARTE	574.43	574.43
4/20/2021	0041495	CTR FOR INCL ENTREPRENECIE	4/2021	4/8/2021	RURAL ENTREPRENEURSHIF	10,000.00	10,000.00
Sub total for U S BANK:							53,999.66

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000360	CLALLAM COUNTY ER&R	2021.088E	4/2/2021	MARCH 2021 FLEET VEHICLE	145.50	145.50
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077224	3/31/2021	#8631 MARCH 2021	265.54	
			1077226	3/31/2021	#10336 MARCH 2021	206.13	
			107227	3/31/2021	#10293 MARCH 2021	170.87	
			1077225	3/31/2021	#10051 MARCH 2021	17.41	659.95
4/20/2021	0001641	VERIZON WIRELESS	9876262712	3/24/2021	G146 TASK 1 \$105.80 CE \$52	157.96	157.96
4/20/2021	0003410	LEMAY MOBILE SHREDDING	4696715	4/1/2021	ADMIN PROFESSIONAL SERV	12.88	12.88
4/20/2021	0019707	SHREFFLER ENVIRONMENTAMARCH 1-31, 20		4/1/2021	G133 WORKSITE #1 PROFES	135.00	135.00
4/20/2021	0019731	FEIRO MARINE LIFE CENTER	202166	1/27/2021	G145 TASK 4 PROFESSIONAL	2,206.05	2,206.05
4/20/2021	0020849	U S BANK	HELMET 3-10-2	3/10/2021	ADMIN OPERATING SUPPLIE	145.00	
			AMZN 3-20-21	3/20/2021	BD OFFICE SUPPLY	10.76	
			O & S 3-23-21	3/23/2021	CODE ENF. CREDIT	-139.93	15.83
4/20/2021	0028699	SOUND PUBLISHING INC	8019161	3/31/2021	G146 TASK 1 \$107.44	274.92	274.92
4/20/2021	0038337	INSIDEOUT SOLUTIONS INC	95960	3/19/2021	G133 WORKSITE 4 PSAR PRC	50.00	50.00
4/20/2021	0039090	GUSSMAN, JOHN	1908	3/29/2021	G146 TASK 1 PROFESSIONAL	330.00	330.00
Sub total for U S BANK:							3,988.09

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Final Check List
CLALLAM COUNTY

District Court I

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077208	3/31/2021	CONTRACT FEE FOR CANNC	194.87	
			1077210	4/8/2021	COPY CONTRACT CANNON I	33.72	
			1077209	3/31/2021	CONTRACT FEE FOR CANON	29.58	258.17
4/20/2021	0003410	LEMAY MOBILE SHREDDING	4695953	4/1/2021	1 - 65 GALLON SHRED CART	12.88	12.88
Sub total for U S BANK:							271.05

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Final Check List
CLALLAM COUNTY

District Court II Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	4/20/2021	0000593	FORKS, CITY OF	1908	4/6/2021	2ND QUARTER LEASE	7,620.39	7,620.39
	4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077212	4/6/2021	CANON IRA400 MAINTENANC	36.76	
				1077211	4/6/2021	CANON IR1025 MAINTENANC	27.13	63.89
	4/20/2021	0001641	VERIZON WIRELESS	9876262713	4/6/2021	PROBATION OFFICER CELL F	115.56	115.56
	4/20/2021	0003410	LEMAY MOBILE SHREDDING	4695941	4/6/2021	MARCH SHRED BIN TIP	12.88	12.88
	4/20/2021	0032370	DOWNING, MARK	3260375-1	4/6/2021	POSTAGE	40.00	40.00
Sub total for U S BANK:							7,852.72	

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000360	CLALLAM COUNTY ER&R	2021.077E	3/31/2021	OSS-MARCH VEHICLE RENT	1,368.00	1,368.00
4/20/2021	0044995	HARMONY PROPERTY MGMT	031921	3/19/2021	WLAB-WATER AVAILABILITY /	70.00	70.00
4/20/2021	0000870	KONP RADIO 1450	11759-7	3/31/2021	OSS-MARCH RADIO ADVERTI	425.00	425.00
4/20/2021	0026607	LIERLY, CHELSEA	PC-040221	4/2/2021	WLAB-LAB SUPPLIES	10.75	
			PC-040121a	3/5/2021	WLAB-WATER LAB SUPPLIES	4.34	15.09
4/20/2021	0000546	EXPRESS SERVICES, INC	25184433	3/23/2021	HOPS - PUBLIC HEALTH MED	3,722.82	3,722.82
4/20/2021	0000593	FORKS, CITY OF	CF 4-10-21	4/1/2021	HOPS - FORKS OFFICE UTILI	64.44	64.44
4/20/2021	0042963	KENOYER, HELEN	HK BT 3-22-21	3/31/2021	HOPS - BUSINESS MILEAGE -	149.41	
			HK BT 3-25-21	3/31/2021	HOPS - BUSINESS MILEAGE -	18.65	168.06
4/20/2021	0003418	LAUREL BLACK DESIGN, INC.	11948	4/1/2021	HOPS - CREATIVE SERVICES	2,050.00	2,050.00
4/20/2021	0026607	LIERLY, CHELSEA	PC-040221A	4/6/2021	HOPS-WIC MAILING	16.67	16.67
4/20/2021	0041614	MCLANE, KARISSA	KM BT 3-17-21	4/1/2021	HOPS - BUSINESS MILEAGE -	64.96	64.96
4/20/2021	0040427	NORPOINT GROUP LLC	1158 NPG	4/4/2021	HOPS - SDC SECURITY SERV	4,702.00	4,702.00
4/20/2021	0001262	PORT OF PORT ANGELES	169565	4/1/2021	HOPS - SDC LEASE - APRIL 2	15,000.00	15,000.00
4/20/2021	0001767	WEST WASTE & RECYCLING	0000211012	3/31/2021	HOPS - FORKS OFFICE RECY	38.09	38.09
4/20/2021	0001127	OLYMPIC COMMUNITY ACTIO	11322-19-OLYC/	3/18/2021	HTF - SEQUIM WARMING CEI	1,684.65	1,684.65
4/20/2021	0001433	SERENITY HOUSE OF CLALLA	11322-19-SH4 3-	3/30/2021	HTF - NIGHT BY NIGHT ADUL	16,193.00	
			11322-19-SH1 3-	3/30/2021	HTF - COORDINATED ENTRY	7,413.00	
			11322-19-SH5 3-	3/30/2021	HTF - FAMILY SHELTER - MAF	2,508.00	
			11322-19-SH3 3-	3/30/2021	HTF - HOMELESSNESS MANA	1,721.00	
			11322-19-SH2 3-	4/30/2021	HTF - POINT IN TIME COUNT	732.00	28,567.00
4/20/2021	0000365	CLALLAM COUNTY SUPERIO	FOCCSCA 3-25-21	3/25/2021	CD/MH - DRUG COURT - JANI	33,796.36	33,796.36
4/20/2021	0001139	OLYMPIC PERSONAL GROWT	11323-21-OPGC	3/24/2021	CD/MH - FILLING THE GAP - F	990.00	
			11323-21-OPGC	3/17/2021	CD/MH - FILLING THE GAP - J	965.00	1,955.00
4/20/2021	0001209	PENINSULA BEHAVIORAL HEA	11323-21-PBH-L	3/24/2021	CD/MH - ACCESS TO BH SER	12,547.08	12,547.08
4/20/2021	0030719	REFLECTIONS COUNSELING,	11323-21-RCSG	3/17/2021	CD/MH - CRISIS INTERVENTI	12,771.74	
			11323-21-RCSG	3/17/2021	CD/MH - SUBSTANCE USE DI	304.01	13,075.75
4/20/2021	0001433	SERENITY HOUSE OF CLALLA	11323-21-SH-HA	3/30/2021	CD/MH - ADMINISTRATION OI	2,448.00	2,448.00
4/20/2021	0000396	CONCERNED CITIZENS, FOR	CC State Feb 20	4/8/2021	DDD - STATE CONTRACT - FE	28,207.00	28,207.00
Sub total for U S BANK:							149,985.97

Final Check List
CLALLAM COUNTY

HR

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	4/20/2021	0000315	CIMA COMPANIES INC	WAPORT8 2021	4/7/2021	WAPORTS8 7/1/21-7/1/22	15,534.33	15,534.33
	4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077256	4/7/2021	INVOICE 1077256	160.86	
				1077255	4/7/2021	INVOICE 1077255	20.29	
				1077257	4/7/2021	INVOICE 1077257	12.91	
				1077254	4/7/2021	INVOICE 1077254	0.69	194.75
	4/20/2021	0001297	PUBLIC SAFETY TESTING INC	PSTAC21-15	4/7/2021	INVOICE PSTAC21-15	3,996.00	3,996.00
	4/20/2021	0001641	VERIZON WIRELESS	9876181647	4/7/2021	INV 9876181647	50.21	50.21
	4/20/2021	0001734	WA ST PATROL	1121005060	4/7/2021	INV L21005060	165.00	165.00
	4/20/2021	0020849	U S BANK	41213657	4/7/2021	INV 41213657	515.49	
				40994814	4/7/2021	INVOICE 40994814	508.21	
				41087008	4/7/2021	INV 41087008	503.10	
				40911647	4/7/2021	INV 40911647	500.62	
				300069753	4/7/2021	ORDER 300069753	379.71	
				42016834	4/7/2021	INV 42016834	342.93	
				741002632890295	4/7/2021	CARD#741002632890295	142.05	
				111-0194431-4940270	4/7/2021	111-0194431-4940270	95.72	
				RAT 3/30/21	4/7/2021	RAT 03/30/2021	69.00	
				RAT 3/23/21	4/7/2021	RAT 3/23/2021	69.00	
				111-7999985-2656244	4/7/2021	111-7999985-2656244	66.34	
				112-1574944-0830645	4/7/2021	112-1574944-0830645	27.19	
				4695959	4/7/2021	INVOICE 4695959	25.76	
				113-8880444-7504232	4/7/2021	113-8880444-7504232	21.19	
				233392902	4/7/2021	233392902	14.95	3,281.26
	4/20/2021	0026573	SHORE, HOWARD	PF 1069	4/7/2021	INVOICE PF 1069	225.00	225.00
	4/20/2021	0032236	GOVQA LLC	INV34	4/7/2021	INV 34 / ACCT C095	12,224.77	12,224.77
	4/20/2021	0044157	HELMSMAN MANAGEMENT S	150377	4/7/2021	INVOICE 150377	4,209.19	4,209.19
	4/20/2021	0044480	MINERT & ASSOCIATES	304644	4/7/2021	INVOICE 304644	200.00	200.00
Sub total for U S BANK:							40,080.51	

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Final Check List
CLALLAM COUNTY

HR Payroll

Page: 1

Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
	4/20/2021	0016373	WESTERN CONFERENCE OF,PENMAR21	4/8/2021	TEAMSTERS PENSION TRUS	8,062.00	8,062.00
Sub total for U S BANK:							8,062.00

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04/13/2021 3:22:30PM

Final Check List
CLALLAM COUNTY

IT

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000289	CDW GOVERNMENT, INC.	B203917	4/7/2021	IT20210308 - DUO LICENSE R	6,071.04	
			SE2100463	4/7/2021	IT20210407C - PROF SVCS - P	3,839.91	
			SE2100462	4/7/2021	IT20210407B - PROF SVCS EM	1,737.50	
			SE2100464	4/7/2021	IT20210407D - PROF SVCS PE	1,162.50	
			SE2100465	4/7/2021	CARES: IT20210407F - VDI PI	750.72	
			SE21000466	4/7/2021	IT20210407A - PROF SVCS - V	250.00	
			SE2100461	4/7/2021	CARES: IT20210407E - CISCO	239.36	14,051.03
4/20/2021	0000360	CLALLAM COUNTY ER&R	2021.090E	4/7/2021	COUNTY VEHICLE - BUSINES	10.00	10.00
4/20/2021	0000663	GLOBAL KNOWLEDGE TRNG	22163338	4/7/2021	IT20210326 - SISE TRAINING	3,995.00	
			22163581	4/7/2021	IT20210329 - C.CLARK MS EX	2,495.00	
			22163337	4/7/2021	IT20210326 - SCOR TRAINING	544.00	7,034.00
4/20/2021	0000674	GOVCONNECTION, INC.	70961128-B	4/7/2021	SHER20210202 - HHS (13) LAI	13,216.01	
			71075146	4/7/2021	HHS20210308 - (2) LAPTOPS	2,082.14	
			71087285	4/7/2021	HHS20210308 - HHS (2) MICE	607.79	
			71152796	4/7/2021	IT20210323 - VERITAS BACK-I	196.84	
			71148048	4/7/2021	IT20210324 - DRIVE ENCLOSI	110.28	16,213.06
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077221	4/7/2021	BOCC COPY COUNTS	623.85	
			1077222	4/7/2021	IT COPIER COUNTS	117.93	
			1077223	4/7/2021	MULTIMEDIA COPY COUNTS	55.38	797.16
4/20/2021	0001641	VERIZON WIRELESS	9876262711	4/7/2021	IT CELL AND DATA PLANS	800.64	800.64
4/20/2021	0001706	CONSOLIDATED TECHNOLOG	2021030320	4/7/2021	IGN PORTION	1,633.77	1,633.77
4/20/2021	0003410	LEMAY MOBILE SHREDDING	4695952	4/7/2021	IT SHRED SVCS	15.95	15.95
4/20/2021	0004211	CENTURYLINK	206T313735-04C	4/7/2021	COURTHOUSE T-1	490.14	
			206T414008-04C	4/7/2021	SHERIFF COURTHOUSE LINE	56.84	
			206T413216-04C	4/7/2021	JUVIE COURT	41.17	
			206T415684-04C	4/7/2021	ALARMS	4.38	592.53
4/20/2021	0023718	AT&T	0306024016001-	4/7/2021	WEST-END ROLL FREE LINE	30.28	30.28
Sub total for U S BANK:							41,178.42

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000628	GALLS LLC	017980208	3/25/2021	UNIFORMS & CLOTHING	97.92	
			017979507	3/25/2021	UNIFORMS & CLOTHING	83.23	181.15
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077445	3/31/2021	EQUIP-REPAIR/MAINT	159.62	
			1077446	3/31/2021	EQUIP-REPAIR/MAINT	84.12	
			1077444	3/31/2021	EQUIP-REPAIR/MAINT	51.06	
			1077448	3/31/2021	EQUIP-REPAIR/MAINT	6.50	
			1077447	3/31/2021	EQUIP-REPAIR/MAINT	2.21	303.51
4/20/2021	0001262	PORT OF PORT ANGELES	169564	4/1/2021	BUILDING/OFFICE RENTAL-L/	2,572.86	2,572.86
4/20/2021	0001509	CORDANT HEALTH SOLUTION	TC-1645003312	3/31/2021	PRO SVCS-DIV	492.20	492.20
4/20/2021	0001704	WA ST DEPT OF HEALTH	4721DOH	3/29/2021	LICENSE AND CERTIFICATIOI	190.00	190.00
4/20/2021	0001734	WA ST PATROL	I21005502	4/7/2021	PRO SVCS-FINGERPRINTS	165.00	
			*RK366487	4/5/2021	TRAVEL/BUSINESS	89.10	254.10
4/20/2021	0002630	VALPAK OF WESTERN WASHI	67734	4/21/2021	ADVERTISING-CAP	364.92	364.92
4/20/2021	0017787	DAIRY FRESH FARMS INC	8082109212	4/2/2021	DET FOOD	71.26	71.26
4/20/2021	0028328	BOWER, KY	32921KB	3/29/2021	TRVL BUS	18.30	18.30
4/20/2021	0041537	MCKESSON MEDICAL-SURGI	18101771	3/26/2021	DET SUPPLIES	49.06	49.06
4/20/2021	0042639	DEUTERMANN, STEVE	33121SD	3/31/2021	CAP VOL-MILEAGE	119.26	119.26
4/20/2021	0043716	SCHLEMMER, BRIGITTE	33121BS	3/31/2021	CAP VOL-MILEAGE	44.80	44.80
Sub total for U S BANK:							4,661.42

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000172	BAXTER A/P OFFICE	15-726697	3/26/2021	1/4 in x 20 x 3 ft - PA 1063	3.47	
			15-708751	8/3/2020	Return from 2020: Fuel cap - P/	-3.42	0.05
4/20/2021	0000524	ENVIRO-CLEAN EQUIPMENT, 21-54269		4/5/2021	Intake seals, A7000/A8000 -PA	192.77	192.77
4/20/2021	0000848	PAPE KENWORTH NORTHWE	10539557	3/29/2021	Dryer-air, purge kit - LC 203	683.89	
			10539551	3/29/2021	Dryer-air - PA 204	538.56	
			10537292	3/26/2021	Chamber brake, hose asy-PA &	339.41	
			2203235	3/24/2021	Clean loose DPF, em. filters - P	315.47	
			10537463	3/26/2021	Hose, plain - PA 233	271.35	
			10540487	3/29/2021	Absorber-sh - LC 207	173.49	
			10541974	3/30/2021	Absorber-shocks - LC 203	134.74	
			10543194	3/30/2021	Chamber brake 2 - SQ 401	100.64	
			10540968	3/29/2021	Chamber brake - SQ 401	100.64	
			10538861	3/26/2021	PA Stores/Brake Chamber	75.50	2,733.69
4/20/2021	0001036	MURREYS OLYMPIC DISPOS	6557204	4/1/2021	Garbage service - SQ	206.81	206.81
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077281	3/31/2021	Billable copies - Admin. 6553	335.54	
			1077280	3/31/2021	Billable copies - Engineering 62	169.00	
			1077282	3/31/2021	Billable copies - PA Shop	13.27	517.81
4/20/2021	0001187	PAPE MACHINERY INC	12610573	3/31/2021	Gaskets, seals, thermostats - P.	126.98	126.98
4/20/2021	0001255	PRICE FORD LINCOLN MERC	15037789	4/6/2021	Relay - PA 183	4.77	4.77
4/20/2021	0001300	PUBLIC UTILITY DISTRICT	22716/04052021	4/5/2021	Utility charges - CB	129.07	129.07
4/20/2021	0001364	CLALLAM CO RISK MANAGEM	1STHALF2021E	4/9/2021	1st Half 2021 ERR	173,480.48	173,480.48
4/20/2021	0001586	TRAFFIC SAFETY SUPPLY CO	INV036348	3/19/2021	Sign faces, HIP blanks - SQ Sic	1,336.92	1,336.92
4/20/2021	0001720	WA ST DEPT OF REVENUE	03/21SUT-50301	3/31/2021	Sales & Use Tax - ER&R	41.97	41.97
4/20/2021	0017663	ARAMARK UNIFORM SVCS IN	512000026812	4/1/2021	Laundry services - SQ	16.32	
			512000026764	4/1/2021	Laundry services - WE	16.28	32.60

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0020849	U S BANK	7330-16577-202	3/8/2021	Flexi sign software subsc- PA S	719.99	
			0328-117046	3/29/2021	Coastal: 5gmp dmn 2pin con - S	125.11	
			0328/9520575	3/24/2021	H.Depot: Tool box, tough tote -	75.02	
			7330-6553041 E	3/10/2021	Amzn Enovations Rodent repell	70.71	
			6048-054794	4/1/2021	H.Freight: 1/2" DR MET IMP he	54.38	
			7330-0546650	4/1/2021	Amzn: ARyee: Makita battery - I	45.82	
			0328-033589	3/19/2021	Coastal: Pres.gauge, regulator	36.96	
			6048-1708203	3/9/2021	Amzn: Techbuy - jumper cables	34.70	
			6048-088916	4/2/2021	H.Freight: 1/2" DR SAE hex - V	32.63	
			6048-45743	3/29/2021	Allied: Diesel disp. door lock-SC	31.06	1,226.38
4/20/2021	0021386	STAPLES ADVANTAGE	3473985135	4/1/2021	Binders,bookends,eraser,notep	80.59	80.59
4/20/2021	0022435	RACE STREET AUTO PARTS	528861	4/1/2021	Electric oil pump - SQ 20-B101	474.84	
			529634	4/7/2021	Fuel, oil, air filters - PA 149	125.84	
			529234	4/5/2021	Air filters, oil filter - PA 181	59.47	
			528603	3/31/2021	PA Stores/Fuel Filter	49.28	
			529231	4/5/2021	Air filters - PA 181	44.61	
			528812	4/1/2021	Oil, air filters - PA MP196	41.56	
			529093	4/2/2021	Oil pressure switch - PA S326	22.26	
			528915	4/2/2021	Hyd filter - PA Stores	-154.93	662.93
4/20/2021	0023338	CENTRAL WELDING SUPPLY	PT 134881	3/29/2021	Regulator repair - PA	95.92	95.92
4/20/2021	0029108	WA ST DEPT OF LICENSING	0014086D 21 Q1	3/31/2021	2021 Dyed Diesel Tax Q1 S301	63.19	63.19
4/20/2021	0030295	WESTERN PETERBILT INC	023P19007	4/6/2021	PA Stores/Lamps	325.96	325.96
4/20/2021	0043469	PETROCARD	191518-IN	4/6/2021	Urea purchase - PA Shop	403.45	403.45
Sub total for U S BANK:							181,662.34

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000091	ANGELES MILLWORKS & LUM	285535	4/6/2021	MAINTENANCE SUPPLIES - T	135.46	135.46
4/20/2021	0000225	BRABER EQUIPMENT LTD	395360	3/2/2021	MAINTENANCE SUPPLIES - P	881.60	881.60
4/20/2021	0000546	EXPRESS SERVICES, INC	25216101-10101	3/30/2021	03/22/21~03/28/21 ROADS	4,660.57	4,660.57
4/20/2021	0000555	FASTENAL COMPANY	WAPOR81923	3/25/2021	MAINTENANCE SUPPLIES - S	180.42	180.42
4/20/2021	0000885	LAKESIDE INDUSTRIES, INC	155167	3/31/2021	EZ STREET ASPHALT - LC	1,324.27	
			155168	3/31/2021	EZ STREET ASPHALT - PA	416.75	1,741.02
4/20/2021	0000888	LAND SURVEYORS ASSOC OF	1342-2021	4/1/2021	2021 MEMBERSHIP - LINDOR	230.00	
			1173-2021	4/1/2021	2021 MEMBERSHIP - GILLELA	82.00	
			1623-2021	4/1/2021	2021 MEMBERSHIP - SPARKS	82.00	394.00
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1076288	3/9/2021	CANON 5500 REPAIR	103.36	103.36
4/20/2021	0001364	CLALLAM CO RISK MANAGEM	2021RISK1ST R	4/1/2021	2021 RISK INSURANCE 1ST H	315,306.48	315,306.48
4/20/2021	0001540	SWAIN'S GENERAL STORE IN	285381	4/5/2021	ENGINEER SUPPLIES	41.00	
			285408	4/6/2021	ENGINEER SUPPLIES	38.97	
			285490	4/8/2021	ENGINEER SUPPLIES	18.35	98.32
4/20/2021	0001586	TRAFFIC SAFETY SUPPLY CO	INV036309	3/18/2021	MAINTENANCE SUPPLIES - P	611.39	611.39
4/20/2021	0001614	UNITED STATES DOSIMETRY	01739	3/30/2021	2020 Q4 BADGES, REPORTS	458.10	458.10
4/20/2021	0001635	UTILITIES UNDERGROUND LC	1030243	3/31/2021	03/21 EXCAVATION NOTIFICA	321.21	321.21
4/20/2021	0001720	WA ST DEPT OF REVENUE	03/21SUT-10101	3/31/2021	03/21 SALES & USE TAX - 101	222.75	222.75
4/20/2021	0001740	WSU EXTENSION OF CLALLA	321	4/8/2021	03/21 WEED MANAGEMENT -	6,743.06	6,743.06
4/20/2021	0016373	WESTERN CONFERENCE OF	03/21TEAMPEN	3/31/2021	03/21 TEAMSTER PENSION (E	312.50	312.50
4/20/2021	0017663	ARAMARK UNIFORM SVCS IN	512000026811	4/1/2021	LAUNDRY SERVICE - SQ	16.32	16.32

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0020849	U S BANK	3953-255743	4/2/2021	AASHTO - BRIDGE DESIGN P	520.00	
			3953-0791-04/21	3/29/2021	CENTURYLINK - 300510791	321.41	
			3953-6888252A	3/17/2021	AMAZON - ACCT SUPPLIES	229.77	
			0328-104034	3/13/2021	AMAZON - SQ MAINT SUPPLI	151.68	
			6048*-5624	3/8/2021	SP * THE LOCK PEOPLE - DPI	148.34	
			3953-1356-04/21	3/29/2021	CENTURYLINK - 300561356	125.78	
			6048-86452	3/30/2021	SHERWIN WILLIAMS - ODT S'	120.17	
			6048-5601811	4/1/2021	AMAZON - FACILITY SHOP SL	110.06	
			0328-6957066	3/11/2021	AMAZON - SQ SHOP SUPPLIE	106.10	
			7330-0546650R	4/3/2021	AMAZON - MAINT SUPPLIES I	104.44	
			0328-9094242	4/1/2021	CHEVRON - SQ MAINT SUPPI	101.65	
			7330-7927424	3/13/2021	AMAZON - PURCHASING SUF	76.89	
			7330*-422365	3/11/2021	USSAFETY - PA MAINT SUPPI	76.78	
			7330-6553041R	3/11/2021	AMAZON - PURCHASING SUF	76.14	
			6048-1579434	3/9/2021	AMAZON - FACILITY SHOP SL	63.65	
			6048-8352254	3/11/2021	AMAZON - FACILITY SHOP SL	38.65	
			6048-1508023	3/9/2021	BOLT DEPOT - FACILITY SHO	31.72	
			6048-7804221	3/9/2021	AMAZON - DPRA SUPPLIES	28.79	
			3953-PRIME042	4/1/2021	AMAZON PRIME - 04/21 MEMI	14.09	
			3953-6888252B	3/17/2021	AMAZON - ACCT SUPPLIES	11.92	
			0328-041935	3/12/2021	WALMART - SQ MAINT SUPPI	7.57	
			0328-3051818	3/10/2021	HOME DEPOT - SQ MAINT SL	5.22	
			0328-1060770	3/12/2021	HOME DEPOT - SQ MAINT SL	4.83	2,475.65
4/20/2021	0022839	NORTH OLYMPIC SALMON CC2002		12/16/2020	JOHNSON CREEK CULVERT	14,154.11	14,154.11
4/20/2021	0043469	PETROCARD	C722827-IN	3/31/2021	03/21 FUEL	133.76	133.76
Sub total for U S BANK:							348,950.08

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000360	CLALLAM COUNTY ER&R	2021.079E	3/31/2021	03/21 EQUIPMENT RENT	0.28	0.28
4/20/2021	0000361	CLALLAM COUNTY ROAD DEF	2021.017R	3/28/2021	02/16/21~03/15/21 EMPLOYEE	719.32	719.32
4/20/2021	0000546	EXPRESS SERVICES, INC	25216101-41401	3/30/2021	03/22/21~03/28/21 CLALLAM E	1,625.60	
			25216101-40201	3/30/2021	03/22/21~03/28/21 SOLID WAS	469.34	
			25216101-43401	3/30/2021	03/22/21~03/28/21 BBWA	280.49	
			25216120	3/30/2021	03/22/21~03/28/21 DUNGENE	171.93	
			25184446	3/23/2021	03/15/21~03/21/21 DUNGENE	59.80	2,607.16
4/20/2021	0001300	PUBLIC UTILITY DISTRICT	22718-040521	4/5/2021	03/01/21~03/30/21 410 FRONT	863.26	
			23193-032921	3/29/2021	02/22/21~03/24/21 HWY 112	261.23	
			22602-040521	4/5/2021	03/01/21~03/30/21 BOGACHIE	246.80	1,371.29
4/20/2021	0001364	CLALLAM CO RISK MANAGEM	2021RISK1ST41	4/1/2021	2021 RISK INSURANCE 1ST -	7,663.98	
			2021RISK1ST-S	4/1/2021	2021 RISK INSURANCE 1ST H	4,848.66	
			2021RISKINS1S	4/1/2021	2021 RISK INSURANCE FIRST	4,771.90	17,284.54
4/20/2021	0001426	SEQUIM, CITY OF	4405.0.0321 US	3/31/2021	03/21 REGIONAL SEWER USA	4,775.67	
			C21-03	3/31/2021	03/21 MONTHLY MAINTENAN	3,750.08	
			4405.0.0321 BS	3/31/2021	03/21 REGIONAL SEWER BAS	2,045.00	10,570.75
4/20/2021	0001720	WA ST DEPT OF REVENUE	03/21SUT-41401	3/31/2021	03/21 SALES & USE TAX	523.07	
			03/21SUT-42401	3/31/2021	03/21 SALES & USE TAX - 424	169.05	692.12
4/20/2021	0020849	U S BANK	6048*86117	3/18/2021	MROSUPPLY - CLS SUPPLIES	438.83	
			3953-1116-04/21	3/6/2021	CENTURYLINK - 300561116	240.47	679.30
4/20/2021	0021386	STAPLES ADVANTAGE	3474043964	4/3/2021	SUPPLIES - LITERATURE BO	31.51	31.51
4/20/2021	0026025	KAWAL, LARA	LKL03/31/21	3/31/2021	STORMWATER DISCHARGE (	1,590.22	1,590.22
4/20/2021	0028699	SOUND PUBLISHING INC	PDN922919	3/26/2021	RFP - DUNGENESE RESERVI	260.70	260.70
4/20/2021	0039043	ROBINSON NOBLE	21-0245	4/5/2021	CRLSBRG WATER MIT PROJ	583.75	583.75
4/20/2021	0042748	GREEN SOLUTIONS LLC	GS1908-12	3/31/2021	2021 Q1 MANAGEMENT PLAN	2,850.00	2,850.00
4/20/2021	0044865	DUDEK	202100707	3/31/2021	STREAMFLOW RESTORATIO	12,431.91	
			202009438	3/31/2021	STREAMFLOW RESTORATIO	4,219.96	16,651.87
Sub total for U S BANK:							55,892.81

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000179	BEERS, RICHARD B	May 2021	4/8/2021	RENTAL AGREEMENT	525.00	525.00
4/20/2021	0000268	WAVE BUSINESS	103229002-0008	4/1/2021	JAIL TV SERVICE	286.32	
			124030601-0008	4/1/2021	INTERNET-EDWARDS RD	122.30	408.62
4/20/2021	0000351	OLYMPIC PENINSULA, HUMAN	2nd Qtr 2021	4/8/2021	CONTRACT AGREEMENT	26,000.00	26,000.00
4/20/2021	0000608	FRANZ FAMILY BAKERIES	011710206317	3/4/2021	FOOD	173.12	
			011710208105	3/22/2021	FOOD	169.30	
			011710208408	3/25/2021	FOOD	168.10	
			011710207017	3/11/2021	FOOD	162.16	
			011710207418	3/15/2021	FOOD	155.00	
			011710207715	3/18/2021	FOOD	149.75	
			011710206705	3/8/2021	FOOD	124.00	
			011710206017	3/1/2021	FOOD	124.00	
			011710208505	3/26/2021	FOOD	16.50	1,241.93
4/20/2021	0000628	GALLS LLC	017950301	3/23/2021	UNIFORM-HUTCHIN	162.11	
			017878538	3/15/2021	UNIFORM-BIKE PATROL	114.24	276.35
4/20/2021	0000709	HARBOR SAW & SUPPLY	645775	3/25/2021	CHAIN GANG SUPPLIES	19.57	19.57
4/20/2021	0001140	OLYMPIC PRINTERS INC	27576	4/1/2021	VOLUNTARY STATEMENT FO	1,079.51	1,079.51
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077759	3/31/2021	MAINTENANCE AGREEMENT	443.19	
			1077761	3/31/2021	MAINTENANCE AGREEMENT	344.80	
			1077763	3/31/2021	MAINTENANCE AGREEMENT	258.25	
			1077769	3/31/2021	MAINTENANCE AGREEMENT	102.65	
			1077760	3/31/2021	MAINTENANCE AGREEMENT	72.29	
			1077757	3/31/2021	MAINTENANCE AGREEMENT	53.56	
			1077762	3/31/2021	MAINTENANCE AGREEMENT	48.92	
			1077771	3/31/2021	MAINTENANCE AGREEMENT	42.23	
			1076960	3/30/2021	WASTE TONER	33.22	
			1077765	3/31/2021	MAINTENANCE AGREEMENT	32.31	
			1077758	3/31/2021	MAINTENANCE AGREEMENT	27.34	
			1077768	3/31/2021	MAINTENANCE AGREEMENT	26.00	
			1077767	3/31/2021	MAINTENANCE AGREEMENT	13.64	
			1077766	3/31/2021	MAINTENANCE AGREEMENT	1.31	
			1077770	3/31/2021	MAINTENANCE AGREEMENT	0.45	
			29081	2/28/2021	MAINTENANCE AGREEMENT	-32.64	1,467.52

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0001229	PETERSON FRUIT CO. INC.	414720	3/19/2021	FOOD FOR THE KITCHEN	352.30	
			414395	3/9/2021	FOOD FOR THE KITCHEN	181.65	
			414420	3/9/2021	FOOD FOR THE KITCHEN	30.00	563.95
4/20/2021	0001300	PUBLIC UTILITY DISTRICT	65837-Apr2021	3/31/2021	UTILITIES-MORSE CREEK	46.21	46.21
4/20/2021	0001420	SECURITY SERVICES NW INC	115582	4/1/2021	TELEPHONE SERVICE	247.50	247.50
4/20/2021	0001426	SEQUIM, CITY OF	May 2021	4/8/2021	RENTAL AGREEMENT	1,100.00	1,100.00
4/20/2021	0001547	SYSCO FOOD SERVICES OF	355520816	3/17/2021	FOOD & SUPPLIES FOR THE	1,251.74	
			355530788	3/24/2021	FOOD & SUPPLIES FOR THE	745.71	
			355510264	3/10/2021	FOOD & SUPPLIES FOR THE	587.56	
			355501107	3/3/2021	FOOD & SUPPLIES FOR THE	564.25	
			355541246	3/31/2021	FOOD & SUPPLIES FOR THE	285.09	
			355528553	3/23/2021	FOOD FOR THE KITCHEN	64.39	3,498.74
4/20/2021	0001603	TYLER TECHNOLOGIES INC.	045-332193	2/28/2021	PAYROLL SOFTWARE	3,520.00	
			045-335270	3/31/2021	PAYROLL SOFTWARE	320.00	3,840.00
4/20/2021	0001714	WA ST DEPT OF NATURAL RE	4900/010015062	4/1/2021	ROAD MAINTENANCE	4,016.72	4,016.72
4/20/2021	0001767	WEST WASTE & RECYCLING	0000211098	3/31/2021	TRASH PICK UP SLIP PT	72.00	72.00
4/20/2021	0002929	WA ST TREASURER, ATTN: SC	1st Qtr 2021	4/8/2021	OPNET FORFEITURE PERCE	300.00	300.00
4/20/2021	0003410	LEMAY MOBILE SHREDDING	4695955	4/1/2021	PAPER SHREDDING	38.64	
			4695949	4/1/2021	PAPER SHREDDING	12.88	51.52
4/20/2021	0004211	CENTURYLINK	206-T30-9144-A1	3/23/2021	DATA CONNECTION 3/23/21-4	340.52	
			206-T31-9138-A1	3/23/2021	DATA CONNECTION 3/23/21-4	55.17	395.69
4/20/2021	0004361	USA TODAY	0015529787	3/28/2021	INMATE NEWSPAPERS	75.00	75.00
4/20/2021	0017787	DAIRY FRESH FARMS INC	8082108116	3/22/2021	FOOD	502.94	
			8082107723	3/18/2021	FOOD	257.40	
			8082107021	3/11/2021	FOOD	198.87	
			8082106322	3/4/2021	FOOD	188.46	1,147.67
4/20/2021	0020862	GERMAN, NANCY	May 2021	4/8/2021	RENTAL AGREEMENT	2,166.12	2,166.12
4/20/2021	0021386	STAPLES ADVANTAGE	8061748104	3/27/2021	OFFICE SUPPLIES	246.25	246.25
4/20/2021	0021923	FIRST RACE CAR WASH	040821	3/31/2021	CAR WASHES	164.50	164.50
4/20/2021	0024819	QUILEUTE TRIBE	May 2021	4/8/2021	RENTAL AGREEMENT	1,200.00	1,200.00
4/20/2021	0029266	NI GOVERNMENT SERVICES	121032909221	4/1/2021	SATELLITE PHONE	44.08	44.08
4/20/2021	0037042	OFFICE DEPOT	163393501001	3/30/2021	OFFICE SUPPLIES	229.49	
			163933699001	3/22/2021	LASERJET PRINTER	141.32	
			165300277001	3/26/2021	JAIL SUPPLIES	139.25	
			161010274001	3/5/2021	OFFICE SUPPLIES	15.86	525.92

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0041605	HOME DEPOT PRO	608841524	3/31/2021	JAIL/KITCHEN SUPPLIES	1,131.79	
			608841516	3/31/2021	EOC SUPPLIES	92.36	1,224.15
4/20/2021	0042636	HARBOR FOODSERVICE	264677	3/5/2021	FOOD FOR THE KITCHEN	1,560.28	
			269989	3/19/2021	FOOD & SUPPLIES FOR THE	994.71	
			267401	3/12/2021	FOOD FOR THE KITCHEN	921.46	
			272839	3/26/2021	FOOD & SUPPLIES FOR THE	758.87	
			262957	3/2/2021	FOOD & SUPPLIES FOR THE	754.53	4,989.85
4/20/2021	0042877	WATSON, EMMA JANE	EW 4.8.21	4/5/2021	INMATE EASTER CANDY & PL	32.00	32.00
4/20/2021	0042882	US FOODS INC	3456925	3/9/2021	FOOD FOR THE KITCHEN	342.40	342.40
4/20/2021	0044691	VERIZON CONNECT FLEET U	630000014473	4/1/2021	VEHICLE TRACKING	99.88	99.88
Sub total for U S BANK:							57,408.65

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Final Check List
CLALLAM COUNTY

Sheriff Jail Med

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0001136	OLYMPIC MEDICAL CENTER	OMC 4.8.21	4/8/2021	INMATE MEDICAL	4,161.40	4,161.40
4/20/2021	0001254	PORT ANGELES FIRE DEPAR	15-21-0000506:1	4/8/2021	PAFD INMATE TRANSPORT	174.53	
			15-21-0000445:1	4/8/2021	PAFD INMATE TRANSPORT	121.44	295.97
4/20/2021	0004826	OLYMPIC MEDICAL PHYSICIAN	71226521180	4/8/2021	INMATE MEDICAL	67.80	
			71226494670	4/8/2021	INMATE MEDICAL	24.80	92.60
4/20/2021	0017535	COST LESS SENIOR SERVICE	18765-Apr2021	4/1/2021	INMATE MEDICINE	4,181.55	4,181.55
4/20/2021	0024978	CORRECTIONAL HEALTHCARE	INV0078525	4/1/2021	NURSING CONTRACT	27,432.70	27,432.70
4/20/2021	0025115	RADIA INC PS	Z7O7BHV	4/8/2021	INMATE MEDICAL	4.80	4.80
4/20/2021	0039487	ALBERTSONS LLC	2103CCJMP010	4/1/2021	INMATE MEDICINE	110.65	110.65
4/20/2021	0041537	MCKESSON MEDICAL-SURGI	18101614	3/26/2021	CLINIC SUPPLIES	57.71	
			18100322	3/25/2021	CLINIC SUPPLIES	38.12	95.83
Sub total for U S BANK:							36,375.50

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000186	MATTHEW BENDER & CO., IN	24502782	4/8/2021	3/17/21-WAAPP RPTS 2D BNI	32.91	32.91
4/20/2021	0001113	OFFICE DEPOT, INC	164766571001	4/8/2021	3/22/21-OFFICE SUPPLIES, LA	64.70	
			155137041002	4/8/2021	3/11/21-OFFICE SUPPLIES, M	7.57	72.27
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077274	4/8/2021	3/2021-CONTRACT COST RAT	72.15	
			1077277	4/8/2021	3/2021-CONTRACT COST RAT	30.03	
			1077272	4/8/2021	4/2021-CONTRACT BASE RAT	27.20	
			1077276	4/8/2021	4/2021-CONTRACT BASE RAT	27.20	
			1077275	4/8/2021	4/2021, CONTRACT BASE RA	17.41	
			1077273	4/8/2021	3/2021-CONTRACT COST, CA	5.90	179.89
4/20/2021	0001764	WEST PAYMENT CENTER, TH	844187552	4/8/2021	APRIL 2021 - MONTHLY LIBRA	252.42	252.42
4/20/2021	0002298	JOHN D BLACK, PLLC	22259	4/8/2021	20-1-00112-05, ST. V. C. SMIT	187.50	
			22250	4/8/2021	20-1-00237-05, ST. V. K. FLOR	187.50	
			22256	4/8/2021	17-1-00398-9, ST. V. J. FREE,	112.50	487.50
4/20/2021	0021616	GULLIFORD, DON M	GUL1699792	4/8/2021	18-2-00749-05, IN RE BOTTOM	55.22	55.22
4/20/2021	0025324	CEDAR GROVE COUNSELING	15598	4/8/2021	2/28/21-DRUG TESTING DC P	300.00	300.00
4/20/2021	0035345	HATCH, DAVID MICHAEL	HAT1699793	4/8/2021	19-4-00339-05, IN RE GROISV	3,421.25	3,421.25
4/20/2021	0039420	MUCKLEY, TIFFANY	MUC1699799	4/8/2021	3/15/21-MILEAGE REIMBURSE	64.40	64.40
4/20/2021	0041012	AP PSYCHOLOGY SERVICES	PAT1699805	4/8/2021	18-1-00385-05, ST. V. WHITE,	2,695.00	2,695.00
Sub total for U S BANK:							7,560.86

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Final Check List
CLALLAM COUNTY

Superior Court (2)

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000716	HAYDEN, JOHN F	JH 04-21	4/8/2021	APRIL 2021 - CHINS/YAR ATT	2,333.33	2,333.33
4/20/2021	0001607	KAREN L UNGER, P.S.	KU 04-21	4/8/2021	APRIL 2021 - ADULT CRIMINA	3,000.00	3,000.00
4/20/2021	0002298	JOHN D BLACK, PLLC	JB 04-21	4/8/2021	APRIL 2021 - JUVENILE OFFE	700.00	700.00
4/20/2021	0020134	STANLEY B MYERS, JR, ATTO	SM 04-21	4/8/2021	APRIL 2021 - ADULT CRIMINA	3,000.00	3,000.00
4/20/2021	0021617	WOLFLEY LAW OFFICE P.S.	LW 04-21	4/8/2021	APRIL 2021 - ADULT CRIMINA	3,000.00	3,000.00
			JW 04-21	4/8/2021	APRIL 2021 - CONTEMPT SUF	375.00	3,375.00
Sub total for U S BANK:							12,408.33

Clerk Jury

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0023782	RANKIN, TODD	SUPCT2170452	4/1/2021	JURY PAYMENT	11.12	11.12
4/20/2021	0029468	FRASER, DONNA	SUPCT2170686	4/1/2021	JURY PAYMENT	15.60	15.60
4/20/2021	0033369	CHAMBERS, RICHARD	SUPCT2166831	4/1/2021	JURY PAYMENT	66.96	66.96
4/20/2021	0036051	REEDER, MARY	SUPCT2169711	4/1/2021	JURY PAYMENT	29.60	29.60
4/20/2021	0038255	BICKERDYKE-LAWSON, APRIL	SUPCT2168717	4/1/2021	JURY PAYMENT	26.80	26.80
4/20/2021	0040598	SANFORD, FRAN	SUPCT2166880	4/1/2021	JURY PAYMENT	88.80	88.80
4/20/2021	0044996	BROTHERS, KEITH	SUPCT2168180	4/1/2021	JURY PAYMENT	11.68	11.68
4/20/2021	0044997	ADAMS, BRITTANY	SUPCT2167801	4/1/2021	JURY PAYMENT	34.64	34.64
4/20/2021	0044998	BRUNKEN, KEITH	SUPCT2167996	4/1/2021	JURY PAYMENT	24.00	24.00
4/20/2021	0044999	CALDERO, PAMELA	SUPCT2170291	4/1/2021	JURY PAYMENT	24.56	24.56
4/20/2021	0045000	CHURCHILL, MICHAEL	SUPCT2167183	4/1/2021	JURY PAYMENT	27.92	27.92
4/20/2021	0045001	COX, DEBORAH	SUPCT2167849	4/1/2021	JURY PAYMENT	26.80	26.80
4/20/2021	0045002	CURRY, JOSHUA	SUPCT2167728	4/1/2021	JURY PAYMENT	13.36	13.36
4/20/2021	0045003	DARTING, TRAVIS	SUPCT2169383	4/1/2021	JURY PAYMENT	23.44	23.44
4/20/2021	0045004	DOTY, ROSALIE	SUPCT2169857	4/1/2021	JURY PAYMENT	15.60	15.60
4/20/2021	0045005	FORSHAW, SARAH	SUPCT2171158	4/1/2021	JURY PAYMENT	15.60	15.60
4/20/2021	0045006	ADOLPHSEN, MICHELE	SUPCT2169830	4/1/2021	JURY PAYMENT	70.32	70.32
4/20/2021	0045007	GALLAHER, EMMA	SUPCT2167003	4/1/2021	JURY PAYMENT	19.52	19.52
4/20/2021	0045008	GENTILE, WILLIAM	SUPCT2168417	4/1/2021	JURY PAYMENT	31.68	31.68
4/20/2021	0045009	GOOD, GREG	SUPCT2164967	4/1/2021	JURY PAYMENT	55.20	55.20
4/20/2021	0045010	GORDON, WARREN	SUPCT2170984	4/1/2021	JURY PAYMENT	31.28	31.28
4/20/2021	0045011	HAUCK, JOHN	SUPCT2167323	4/1/2021	JURY PAYMENT	11.68	11.68
4/20/2021	0045012	HOLST, DOUGLAS	SUPCT2167142	4/1/2021	JURY PAYMENT	11.12	11.12
4/20/2021	0045013	HOWELL, THOMAS	SUPCT2166689	4/1/2021	JURY PAYMENT	27.92	27.92
4/20/2021	0045014	JACOBSON, KENNETH	SUPCT2167437	4/1/2021	JURY PAYMENT	18.40	18.40
4/20/2021	0045015	KONOPASKI, KRISTINE	SUPCT2167945	4/1/2021	JURY PAYMENT	15.60	15.60
4/20/2021	0045016	LESH, LIONEL	SUPCT2167628	4/1/2021	JURY PAYMENT	10.00	10.00
4/20/2021	0045017	ALEXANDER, ALICE	SUPCT2167959	4/1/2021	JURY PAYMENT	24.56	24.56
4/20/2021	0045018	MANN, GARY	SUPCT2166758	4/1/2021	JURY PAYMENT	33.36	33.36
4/20/2021	0045019	MCFARLAND, MARION	SUPCT2167726	4/1/2021	JURY PAYMENT	13.92	13.92
4/20/2021	0045020	MCLAIN, BRITTNEY	SUPCT2167666	4/1/2021	JURY PAYMENT	30.16	30.16
4/20/2021	0045021	MURPHY-CAREY, KATHLEEN	SUPCT2166317	4/1/2021	JURY PAYMENT	53.52	53.52
4/20/2021	0045022	NOLAN, PATRICK	SUPCT2167841	4/1/2021	JURY PAYMENT	17.28	17.28
4/20/2021	0045023	POTTER, ANNA	SUPCT2168968	4/1/2021	JURY PAYMENT	27.92	27.92

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0045024	ROGERS, MICHAEL	SUPCT2171190	4/1/2021	JURY PAYMENT	26.80	26.80
4/20/2021	0045025	BAILEY, BRIAN	SUPCT2167032	4/1/2021	JURY PAYMENT	90.48	90.48
4/20/2021	0045026	SHISSLER, LEE	SUPCT2169031	4/1/2021	JURY PAYMENT	83.76	83.76
4/20/2021	0045027	SPADY, CARLA	SUPCT2167869	4/1/2021	JURY PAYMENT	27.92	27.92
4/20/2021	0045028	SPIDELL, SANDRA	SUPCT2166716	4/1/2021	JURY PAYMENT	20.64	20.64
4/20/2021	0045029	SPURR, GAIL	SUPCT2168620	4/1/2021	JURY PAYMENT	16.72	16.72
4/20/2021	0045030	SULLIVAN, RACHEL	SUPCT2167924	4/1/2021	JURY PAYMENT	12.24	12.24
4/20/2021	0045031	SWEEMER, THOMAS	SUPCT2167439	4/1/2021	JURY PAYMENT	12.80	12.80
4/20/2021	0045032	TOMPKINS, NELSON	SUPCT2170528	4/1/2021	JURY PAYMENT	38.40	38.40
4/20/2021	0045033	WARNE, CYNTHIA	SUPCT2167311	4/1/2021	JURY PAYMENT	10.56	10.56
4/20/2021	0045034	WOLFE, DARRYL	SUPCT2171147	4/1/2021	JURY PAYMENT	30.00	30.00
4/20/2021	0045035	BAREVICH, ALICIA	SUPCT2167046	4/1/2021	JURY PAYMENT	33.36	33.36
4/20/2021	0045036	BITTICK, MARY	SUPCT2167669	4/1/2021	JURY PAYMENT	83.76	83.76
4/20/2021	0045037	BLOMBERG, KAYLA	SUPCT2168427	4/1/2021	JURY PAYMENT	13.36	13.36
4/20/2021	0045038	BRAUNER, GAYLE	SUPCT2164775	4/1/2021	JURY PAYMENT	10.56	10.56

Sub total for U S BANK: 1,471.28

Treasurer

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/20/2021	0000008	LEXIS NEXIS RISK MGMT INC	1382924-202103	4/8/2021	MONTHLY SUBSCRIPTION FE	112.06	112.06
4/20/2021	0000331	CLALLAM COUNTY AUDITOR	21-126992	4/8/2021	DFL REMOVAL RECORDING 2	104.50	
			21-127063	4/8/2021	CURRENT USE REMOVAL RE	104.50	
			21-127006	4/8/2021	DFL REMOVAL RECORDING 2	104.50	
			21-126941	4/8/2021	PERS PROP ATTACH TO REA	39.00	352.50
4/20/2021	0001179	PACIFIC OFFICE EQUIPMENT	1077264	4/8/2021	COPY MACHINE MAINTENAC	244.58	
			1076410	4/8/2021	COPY MACHINE CLEANING/M	92.48	337.06
Sub total for U S BANK:							801.62

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Final Check List
CLALLAM COUNTY

Veterans

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
4/7/2021	0000268	WAVE BUSINESS	WAVE 4/7/21	4/7/2021	VET CENTER PHONE	118.57	118.57
4/7/2021	0001179	PACIFIC OFFICE EQUIPMENT	POE 4/7/21	4/7/2021	VET CENTER PRINTER	280.17	280.17
4/7/2021	0020849	U S BANK	MB8950 4/7/21 \	4/7/2021	FOOD	150.00	
			MD5127 4/7/21 \	4/7/2021	FOOD	150.00	
			MG9761 4/7/21 \	4/7/2021	FOOD	150.00	
			SR6054 4/7/21 \	4/7/2021	FOOD	150.00	
			WS7621 4/7/21 \	4/7/2021	FOOD	150.00	750.00
4/7/2021	0020849	U S BANK	NW3421 4/7/21 :	4/7/2021	FOOD	100.00	100.00
4/7/2021	0020849	U S BANK	NW3421 4/7/21 :	4/7/2021	SHELL FUEL	50.00	50.00
Sub total for U S BANK:							1,298.74



110
4/12/21

Payroll Ending: 3/31/2021

Gross Earnings:	\$1,577,989.32
Benefits Paid:	\$789,653.43
Total Expenditures:	\$2,367,642.75

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 8th DAY OF April 2021


SANDY WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

BILL PEACH

(County Administrator)

COPY

Payroll and Benefits Paid for 3 Payrolls: April 9, 2021					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: March 2021					
General Fund	00100	793,137.49	309,340.01	162	1,102,477.50
Sheriff: Boating Safety/VRF	11003/04				0.00
Sheriff: OPNET	11008	7,564.36	2,397.77	2	9,962.13
Sheriff: OPSCAN	11065				0.00
Sheriff: Stonegarden	11068				0.00
Sheriff: Port Security	11069				0.00
HHS	11301	20,451.82	8,545.02	5	28,996.84
HHS-Alcohol/Drug	11321				0.00
HHS-Dev Disabilities	11331	8,679.58	3,911.11	2	12,590.69
Law Library	11401	541.69	47.36	1	589.05
Noxious Weed Control	13001	6,001.81	2,551.97	1	8,553.78
Dist Court 1 - Probation	13501				0.00
DCD Lwr Dungeness Floodplain	30301	6,965.06	2,883.63	2	9,848.69
Dungeness Reservoir	30401				0.00
HR Risk Management	50401	4,308.60	413.04	3	4,721.64
Wellness Benefit/Transit Passes	50601				0.00
MONTHLY TOTALS		847,650.41	330,089.91		1,177,740.32
SEMI-MONTHLY: 3/16-31/2021					
General Fund	00100	493,757.05	309,169.69	178	802,926.74
HHS	11301	22,060.09	15,121.15	10	37,181.24
HHS-Alcohol/Drug	11321				0.00
HHS-Homeless Task Force	11322	795.75	729.31	1	1,525.06
Chem Depend/Mental Health	11323	795.77	729.37	1	1,525.14
Prosecutor-Local Crime Victim	11701	4,747.22	3,326.33		8,073.55
Treasurer- O&M	12201	1,278.79	954.41	1	2,233.20
Auditor-Doc Preservation	12401	2,130.26	1,578.12	2	3,708.38
Noxious Weed Control	13001				0.00
Veterans Relief	19914	3,501.93	3,053.92	2	6,555.85
Dist Court 1 - Probation	13501				0.00
DCD Lwr Dungeness Floodplain	30301	557.33	347.02	1	904.35
HR-Risk Management	50401	11,757.65	6,502.69	4	18,260.34
HR-Worker's Compensation	50501	1,482.99	749.29	2	2,232.28
Wellness Benefit/Transit Passes	50601		73.50	1	73.50
SM TOTALS		542,864.83	342,334.80		885,199.63
ROADS: 3/16-31/2021 TOTALS					
PW - Roads	10101	145,529.28	91,748.84	64	237,278.12
PW - Flood Control	10135	3,454.92	1,854.58	2	5,309.50
Dungeness Reservoir	30401				0.00
PW - Carlsborg Sewer Project	30801				0.00
PW - Solid Waste	40201	1,155.45	667.45	2	1,822.90
Clallam Bay/Seki Sewer	41401	13,144.77	7,658.43	13	20,803.20
PW - Carlsborg Sewer M&O	42401	2,097.42	1,246.05	8	3,343.47
ER&R	50301	22,092.24	14,053.37	17	36,145.61
Wellness Benefit/Transit Passes	50601				0.00
ROADS TOTALS		187,474.08	117,228.72		304,702.80
TOTALS		\$1,577,989.32	\$789,653.43		\$2,367,642.75

Prepared by:

Angi Klann, Deputy Auditor

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Check Date: 04/09/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2021 to 03/31/2021-1 Cycle m

Monthly

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Fund Worked : 00100
Emps : 162

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	684,799.67	19,954.15	v	VACATION	26,566.94	724.71
o15s	OVERTIME X 1.5 - SHERIFF DEPT	23,240.78	436.00	fh	FLOATING HOLIDAY	19,728.31	456.33
s	SICK	15,395.91	609.11	adml	ADMINISTRATIVE LEAVE PAID	4,659.64	160.00
vp	VACATION PAYOFF	3,257.17	52.37	hazpay	HAZARD PAY	2,527.97	
cu	COMP USED	2,201.81	61.76	bsba	BS/BA EDUCATION INCENTIVE	1,447.88	
aute	AUTO ALLOWANCE ELECTED	1,360.00		oth	OVERTIME X 1.5 - HOURLY	1,322.39	90.25
detpay	DETECTIVE PAY	1,179.80		aaas	AA/AS EDUCATION INCENTIVE	1,164.66	
auto	AUTO ALLOWANCE CONTRACTUAL	1,020.00		o15j	OVERTIME x 1.5 - JUV DETENTION	686.71	18.00
phsm	PHONE STIPEND SMART PHONE	600.00		fixu	FLEX TIME USED (NO RUN BAL)	512.48	13.00
clth	CLOTHING ALLOWANCE	500.00		mil	MILITARY LEAVE	482.74	24.00
wep	WEST END PAY	100.00		aspd	SHERIFF ACTING SUP PAY DEPUTY	91.78	52.00
asp	SHERIFF ACTING SUPERVISOR PAY	85.87	56.00	swa	SICK - WA PART-TIME	77.24	3.00
aspj	ACTING SUPERVISOR PAY JUVENILE	58.10	48.00	phns	PHONE STIPEND	40.00	
swapt	SICK PAYOFF - TERMINATION 10%	25.84	1.21	spt	SICK PAYOFF - TERMINATION 10%	3.80	1.37
				Totals:		793,137.49	22,761.26

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	70,782.19
pers2	PERS 2 RETIREMENT	31,581.97
401a	401A DEFERRED COMPENSATION	15,487.68
icm457	ICMA DEFERRED COMP	13,282.29
h457	MASSMUTUAL 457	6,567.99
pers3	PERS 3 RETIREMENT	3,483.31
fmlatx	WA Paid Family & Medical Leave	1,967.06
n457	NATIONWIDE 457	1,713.29
l&i	L&I - SELF INSURED	999.74
genpre	SUN LIFE PRE TAX	755.55
hr125	HEALTH REIMBURSEMENT	590.34
udmp	UNION DUES - 1619 MP	466.00
udlc	UNION DUES - 1619 LC	390.29
perscu	PERS RETIREMENT CATCH UP	364.41
udcs	UNION DUES - 1619 CS	204.74
dc125	DEPENDENT CARE	154.16
colaft	COLONIAL LIFE INS. POST TAX	145.68
wsatf	1619CD WSATF DUES	60.00
shrfnd	SHERIFF EMPLOYEE FUND	38.00

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	46,414.05
medpre	HEALTH INSURANCE PRE TAX	23,439.70
leoff2	LEOFF 2 RETIREMENT	14,026.61
medtx	MEDICARE TAX	10,855.02
psers	PSERS RETIREMENT	6,442.56
udteam	UNION DUES - TEAMSTERS	2,995.05
aflpre	AFLAC PRE TAX	1,863.77
ltdshr	LTD - SHERIFF	1,182.60
udpd	UNION DUES - 1619 D	892.60
udcd	UNION DUES - 1619 CD C	640.75
udps	UNION DUES - 1619 S	488.25
aflaft	AFLAC POST TAX	403.03
leofcu	LEOFF RETIREMENT CATCH UP	382.09
pers1	PERS 1 RETIREMENT	348.90
n457rt	ROTH-NATIONWIDE 457	200.00
uw	UNITED WAY	150.00
colpre	COLONIAL LIFE INS. PRE TAX	88.12
shrfcf	SHERIFF COFFEE FUND	41.00

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Fund Worked : 00100
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				Totals:	259,888.79		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	135,873.61	pers2	PERS 2 RETIREMENT	51,850.40		
socsec	SOCIAL SECURITY	46,414.05	401a	401A DEFERRED COMPENSATION	14,098.13		
vebahr	HRA VEBA	11,150.96	psers	PSERS RETIREMENT	10,961.29		
medtx	MEDICARE TAX	10,855.02	l&i	L&I - SELF INSURED	9,555.97		
leoff2	LEOFF 2 RETIREMENT	8,703.36	pers3	PERS 3 RETIREMENT	6,029.48		
fmlatx	WA Paid Family & Medical Leave	1,139.04	pers1	PERS 1 RETIREMENT	754.20		
unemp	UNEMPLOYMENT	721.15	perscu	PERS RETIREMENT CATCH UP	598.27		
genpre	SUN LIFE PRE TAX	398.00	leofcu	LEOFF RETIREMENT CATCH UP	237.08		
			Totals:		309,340.01		
			Gross Earnings by Fund:		793,137.49	22,761.26	
			Total Fund Deductions:		259,888.79		
			Fund Net:		533,248.70		

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Fund Worked : 11008
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,818.40	167.00	v	VACATION		2,745.96	96.00
					Totals:			7,564.36	263.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		454.31		socsec	SOCIAL SECURITY		454.01	
pers2	PERS 2 RETIREMENT		415.78		medpre	HEALTH INSURANCE PRE TAX		241.60	
medtx	MEDICARE TAX		106.18		udlc	UNION DUES - 1619 LC		58.25	
fmlatx	WA Paid Family & Medical Leave		19.16		l&i	L&I - SELF INSURED		8.62	
shrfnd	SHERIFF EMPLOYEE FUND		5.00						
					Totals:			1,762.91	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,110.00		pers2	PERS 2 RETIREMENT		682.62	
socsec	SOCIAL SECURITY		454.01		medtx	MEDICARE TAX		106.18	
l&i	L&I - SELF INSURED		26.30		fmlatx	WA Paid Family & Medical Leave		11.10	
unemp	UNEMPLOYMENT		7.56						
					Totals:			2,397.77	
					Gross Earnings by Fund:			7,564.36	
					Total Fund Deductions:			1,762.91	
					Fund Net:			5,801.45	

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Fund Worked : 11301
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		18,503.45	697.25	v	VACATION		848.43	32.00
s	SICK		635.68	25.75	oth	OVERTIME X 1.5 - HOURLY		166.20	14.25
fh	FLOATING HOLIDAY		152.27	6.50	cu	COMP USED		145.79	6.25
					Totals:			20,451.82	782.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,820.55	socsec	SOCIAL SECURITY		1,197.94		
medpre	HEALTH INSURANCE PRE TAX		1,130.40	pers2	PERS 2 RETIREMENT		1,044.39		
icm457	ICMA DEFERRED COMP		790.94	medtx	MEDICARE TAX		280.16		
udteam	UNION DUES - TEAMSTERS		224.00	pers3	PERS 3 RETIREMENT		121.82		
fmlatx	WA Paid Family & Medical Leave		51.80	l&i	L&I - SELF INSURED		35.98		
				Totals:			6,697.98		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		4,440.00	pers2	PERS 2 RETIREMENT		1,714.66		
socsec	SOCIAL SECURITY		1,197.94	pers3	PERS 3 RETIREMENT		315.99		
401a	401A DEFERRED COMPENSATION		303.17	medtx	MEDICARE TAX		280.16		
l&i	L&I - SELF INSURED		242.66	fmlatx	WA Paid Family & Medical Leave		29.98		
unemp	UNEMPLOYMENT		20.46						
				Totals:			8,545.02		
				Gross Earnings by Fund:			20,451.82		782.00
				Total Fund Deductions:			6,697.98		
				Fund Net:			13,753.84		

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Fund Worked : 11331
Emps : 2

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	8,486.83	289.56	v	VACATION	192.75	7.12
				Totals:		8,679.58	296.68
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	734.73	pers2	PERS 2 RETIREMENT	685.68		
medpre	HEALTH INSURANCE PRE TAX	494.55	socsec	SOCIAL SECURITY	488.11		
dc125	DEPENDENT CARE	312.50	h457	MASSMUTUAL 457	300.00		
udteam	UNION DUES - TEAMSTERS	114.75	medtx	MEDICARE TAX	114.15		
icm457	ICMA DEFERRED COMP	75.00	fmlatx	WA Paid Family & Medical Leave	22.00		
l&i	L&I - SELF INSURED	14.93			Totals:	3,356.40	
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	1,942.50	pers2	PERS 2 RETIREMENT	1,125.74		
socsec	SOCIAL SECURITY	488.11	401a	401A DEFERRED COMPENSATION	173.60		
medtx	MEDICARE TAX	114.15	l&i	L&I - SELF INSURED	45.61		
fmlatx	WA Paid Family & Medical Leave	12.73	unemp	UNEMPLOYMENT	8.67		
					Totals:	3,911.11	
					Gross Earnings by Fund:	8,679.58	296.68
					Total Fund Deductions:	3,356.40	
					Fund Net:	5,323.18	

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Fund Worked : 11401
Emps : 1

Earnings Code & Description	Amount	Hours
r REGULAR	541.69	29.00

Earnings Code & Description	Amount	Hours
Totals:	541.69	29.00

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	33.59
medtx MEDICARE TAX	7.86
fmlatx WA Paid Family & Medical Leave	1.37

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	21.25
l&i L&I - SELF INSURED	1.50
Totals:	65.57

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	33.59
l&i L&I - SELF INSURED	4.57
unemp UNEMPLOYMENT	0.54

Benefit Code and Description	Amount
medtx MEDICARE TAX	7.86
fmlatx WA Paid Family & Medical Leave	0.80
Totals:	47.36

Gross Earnings by Fund:	541.69	29.00
Total Fund Deductions:	65.57	
Fund Net:	476.12	

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Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,740.90	176.00	s	SICK		260.91	8.00
					Totals:			6,001.81	184.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
icm457	ICMA DEFERRED COMP		1,800.00		fedtx	FEDERAL WITHHOLDING TAX		623.23	
pers2	PERS 2 RETIREMENT		474.14		socsec	SOCIAL SECURITY		355.58	
401a	401A DEFERRED COMPENSATION		300.09		medpre	HEALTH INSURANCE PRE TAX		266.60	
medtx	MEDICARE TAX		83.16		udmp	UNION DUES - 1619 MP		58.25	
fmlatx	WA Paid Family & Medical Leave		15.20		l&i	L&I - SELF INSURED		8.26	
					Totals:			3,984.51	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,085.00		pers2	PERS 2 RETIREMENT		778.44	
socsec	SOCIAL SECURITY		355.58		401a	401A DEFERRED COMPENSATION		120.04	
l&i	L&I - SELF INSURED		89.95		medtx	MEDICARE TAX		83.16	
vebahr	HRA VEBA		25.00		fmlatx	WA Paid Family & Medical Leave		8.80	
unemp	UNEMPLOYMENT		6.00						
					Totals:			2,551.97	
					Gross Earnings by Fund:			6,001.81	184.00
					Total Fund Deductions:			3,984.51	
					Fund Net:			2,017.30	

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Fund Worked : 30301
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		6,105.62	178.30	v	VACATION		831.71	23.10
s	SICK		27.73	1.00					
					Totals:			6,965.06	202.40
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		515.34	socsec	SOCIAL SECURITY		407.30		
medpre	HEALTH INSURANCE PRE TAX		310.85	pers3	PERS 3 RETIREMENT		284.49		
401a	401A DEFERRED COMPENSATION		284.49	h457	MASSMUTUAL 457		148.75		
pers2	PERS 2 RETIREMENT		100.76	medtx	MEDICARE TAX		95.25		
udteam	UNION DUES - TEAMSTERS		85.20	hr125	HEALTH REIMBURSEMENT		85.00		
icm457	ICMA DEFERRED COMP		25.51	fmlatx	WA Paid Family & Medical Leave		17.65		
l&i	L&I - SELF INSURED		9.20						
				Totals:			2,369.79		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,220.99	pers3	PERS 3 RETIREMENT		737.95		
socsec	SOCIAL SECURITY		407.30	pers2	PERS 2 RETIREMENT		165.41		
401a	401A DEFERRED COMPENSATION		139.30	l&i	L&I - SELF INSURED		100.25		
medtx	MEDICARE TAX		95.25	fmlatx	WA Paid Family & Medical Leave		10.22		
unemp	UNEMPLOYMENT		6.96						
				Totals:			2,883.63		
				Gross Earnings by Fund:			6,965.06	202.40	
				Total Fund Deductions:			2,369.79		
				Fund Net:			4,595.27		

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Fund Worked : 50401
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,308.60	163.50					
					Totals:			4,308.60	163.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		267.13		fedtx	FEDERAL WITHHOLDING TAX		207.63	
medtx	MEDICARE TAX		62.48		fmlatx	WA Paid Family & Medical Leave		10.92	
l&i	L&I - SELF INSURED		8.43						
					Totals:			556.59	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		267.13		l&i	L&I - SELF INSURED		72.79	
medtx	MEDICARE TAX		62.48		fmlatx	WA Paid Family & Medical Leave		6.32	
unemp	UNEMPLOYMENT		4.32						
					Totals:			413.04	
					Gross Earnings by Fund:			4,308.60	163.50
					Total Fund Deductions:			556.59	
					Fund Net:			3,752.01	

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Fund Worked : 65101
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		7,346.01	200.00					
					Totals:			7,346.01	200.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
leoff2	LEOFF 2 RETIREMENT		527.94		fedtx	FEDERAL WITHHOLDING TAX		471.00	
fd1457	DRS 457 DEFERRED COMP FIRE 1		400.00		medtx	MEDICARE TAX		106.52	
socsec	SOCIAL SECURITY		74.40		l&i1	L&I - FIRE 1		64.92	
fmlf1	WA Paid Family & Medical Leave		18.61						
					Totals:			1,663.39	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
leoff2	LEOFF 2 RETIREMENT		327.58		medtx	MEDICARE TAX		106.52	
socsec	SOCIAL SECURITY		74.40						
					Totals:			508.50	
					Gross Earnings by Fund:			7,346.01	200.00
					Total Fund Deductions:			1,663.39	
					Fund Net:			5,682.62	

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Fund Worked : 65151
Emps : 16

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			6,997.87	177.50					
					Totals:			6,997.87	177.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		433.88		fedtx	FEDERAL WITHHOLDING TAX		397.84	
medtx	MEDICARE TAX		101.49		fmlf5	WA Paid Family & Medical Leave		17.74	
					Totals:			950.95	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		433.88		medtx	MEDICARE TAX		101.49	
					Totals:			535.37	
					Gross Earnings by Fund:			6,997.87	177.50
					Total Fund Deductions:			950.95	
					Fund Net:			6,046.92	

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Fund Worked : 65161
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		253.26	18.50					
					Totals:			253.26	18.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		15.70		medtx	MEDICARE TAX		3.67	
fmlf6	WA Paid Family & Medical Leave		0.64						
					Totals:			20.01	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		15.70		medtx	MEDICARE TAX		3.67	
					Totals:			19.37	
					Gross Earnings by Fund:			253.26	18.50
					Total Fund Deductions:			20.01	
					Fund Net:			233.25	

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Fund Worked : 65171
Emps : 12

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	12,828.48	306.92				
				Totals:		12,828.48	306.92
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	870.96	leof#4	LEOFF 2 RETIREMENT FIRE 4	687.20		
socsec	SOCIAL SECURITY	299.37	medtx	MEDICARE TAX	186.03		
dshsca	DSHS CHILD SUPPORT CALIFORNIA	185.00	l&if4	L&I - FIRE 4	79.30		
fmlf4	WA Paid Family & Medical Leave	32.49					
				Totals:		2,340.35	
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
leof#4	LEOFF 2 RETIREMENT FIRE 4	426.40	socsec	SOCIAL SECURITY	299.37		
medtx	MEDICARE TAX	186.03					
				Totals:		911.80	
Gross Earnings by Fund:						12,828.48	306.92
Total Fund Deductions:						2,340.35	
Fund Net:						10,488.13	

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Fund Worked : 67101
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,731.80	271.50	ott	OVERTIME - TAXING DIST		1,353.00	41.00
					Totals:			7,084.80	312.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
c13gar	CHAPTER 13 GARNISHMENT		980.00	fedtx	FEDERAL WITHHOLDING TAX		679.27		
socsec	SOCIAL SECURITY		439.26	pers2	PERS 2 RETIREMENT		426.68		
medtx	MEDICARE TAX		102.74	l&iagn	L&I - AGNEW		80.88		
				Totals:			2,708.83		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		700.51	socsec	SOCIAL SECURITY		439.26		
medtx	MEDICARE TAX		102.74	fmlagn	WA Paid Family & Medical Leave		17.95		
				Totals:			1,260.46		
				Gross Earnings by Fund:			7,084.80		312.50
				Total Fund Deductions:			2,708.83		
				Fund Net:			4,375.97		

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Fund Worked : 67121
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,510.00	54.00					
					Totals:			2,510.00	54.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		155.62		medtx	MEDICARE TAX		36.40	
fmlcln	WA Paid Family & Medical Leave		6.35						
					Totals:			198.37	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		155.62		medtx	MEDICARE TAX		36.40	
					Totals:			192.02	
					Gross Earnings by Fund:			2,510.00	54.00
					Total Fund Deductions:			198.37	
					Fund Net:			2,311.63	

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Labor Distribution Totals By Fund
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Fund Worked : 67141
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,970.08	248.00					
					Totals:			4,970.08	248.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		308.15		pers2h	PERS 2 RETIREMENT - HIGHLAND		280.46	
fedtx	FEDERAL WITHHOLDING TAX		117.80		medtx	MEDICARE TAX		72.07	
l&ihig	L&I - HIGHLAND IRRIGATION		66.43		fmlhig	WA Paid Family & Medical Leave		12.58	
					Totals:			857.49	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2h	PERS 2 RETIREMENT - HIGHLAND		460.45		socsec	SOCIAL SECURITY		308.15	
medtx	MEDICARE TAX		72.07						
					Totals:			840.67	
					Gross Earnings by Fund:			4,970.08	248.00
					Total Fund Deductions:			857.49	
					Fund Net:			4,112.59	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2021 to 03/31/2021-1 Cycle m

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Fund Worked : 67701
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,532.50	255.25					
					Totals:			5,532.50	255.25
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		343.02		fedtx	FEDERAL WITHHOLDING TAX		218.12	
medtx	MEDICARE TAX		80.22		fmlbid	WA Paid Family & Medical Leave		14.02	
					Totals:			655.38	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		343.02		medtx	MEDICARE TAX		80.22	
					Totals:			423.24	
					Gross Earnings by Fund:			5,532.50	255.25
					Total Fund Deductions:			655.38	
					Fund Net:			4,877.12	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2021 to 03/31/2021-1 Cycle m

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Fund Worked : 67731
Emps : 9

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		32,987.06	1,152.25	bhu	BENEFIT HOURS USED - TAX DIST		3,172.40	86.50
ott	OVERTIME - TAXING DIST		81.76	2.50					
					Totals:			36,241.22	1,241.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2s	PERS 2 RETIREMENT - SUNLAND		2,780.59	fedtx	FEDERAL WITHHOLDING TAX		2,620.77		
socsec	SOCIAL SECURITY		2,246.97	medtx	MEDICARE TAX		525.49		
medsun	HEALTH INSURANCE SUNLAND		270.62	l&isun	L&I - SUNLAND		248.87		
fmlsun	WA Paid Family & Medical Leave		91.81						
				Totals:			8,785.12		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medsun	HEALTH INSURANCE SUNLAND		7,133.12	pers2s	PERS 2 RETIREMENT - SUNLAND		4,565.08		
socsec	SOCIAL SECURITY		2,246.97	medtx	MEDICARE TAX		525.49		
				Totals:			14,470.66		
				Gross Earnings by Fund:			36,241.22		1,241.25
				Total Fund Deductions:			8,785.12		
				Fund Net:			27,456.10		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/01/2021 to 03/31/2021-1 Cycle m

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Fund Worked : - Totals -
Emps : 230

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		812,462.22	24,338.68	v	VACATION		31,185.79	882.93
o15s	OVERTIME X 1.5 - SHERIFF DEPT		23,240.78	436.00	fh	FLOATING HOLIDAY		19,880.58	462.83
s	SICK		16,320.23	643.86	adml	ADMINISTRATIVE LEAVE PAID		4,659.64	160.00
vp	VACATION PAYOFF		3,257.17	52.37	bhu	BENEFIT HOURS USED - TAX DIST		3,172.40	86.50
hazpay	HAZARD PAY		2,527.97		cu	COMP USED		2,347.60	68.01
oth	OVERTIME X 1.5 - HOURLY		1,488.59	104.50	bsba	BS/BA EDUCATION INCENTIVE		1,447.88	
ott	OVERTIME - TAXING DIST		1,434.76	43.50	aute	AUTO ALLOWANCE ELECTED		1,360.00	
detpay	DETECTIVE PAY		1,179.80		aaas	AA/AS EDUCATION INCENTIVE		1,164.66	
auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00		o15j	OVERTIME x 1.5 - JUV DETENTION		686.71	18.00
phsm	PHONE STIPEND SMART PHONE		600.00		flxu	FLEX TIME USED (NO RUN BAL)		512.48	13.00
clth	CLOTHING ALLOWANCE		500.00		mil	MILITARY LEAVE		482.74	24.00
wep	WEST END PAY		100.00		aspd	SHERIFF ACTING SUP PAY DEPUTY		91.78	52.00
asp	SHERIFF ACTING SUPERVISOR PAY		85.87	56.00	swa	SICK - WA PART-TIME		77.24	3.00
aspj	ACTING SUPERVISOR PAY JUVENILE		58.10	48.00	phns	PHONE STIPEND		40.00	
swapt	SICK PAYOFF - TERMINATION 10%		25.84	1.21	spt	SICK PAYOFF - TERMINATION 10%		3.80	1.37
					Totals:		931,414.63	27,495.76	

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	80,534.99	socsec	SOCIAL SECURITY	53,934.08
pers2	PERS 2 RETIREMENT	34,729.40	medpre	HEALTH INSURANCE PRE TAX	25,883.70
401a	401A DEFERRED COMPENSATION	16,072.26	icm457	ICMA DEFERRED COMP	15,973.74
leoff2	LEOFF 2 RETIREMENT	14,554.55	medtx	MEDICARE TAX	12,818.89
h457	MASSMUTUAL 457	7,016.74	psers	PSERS RETIREMENT	6,442.56
pers3	PERS 3 RETIREMENT	3,889.62	udteam	UNION DUES - TEAMSTERS	3,419.00
pers2s	PERS 2 RETIREMENT - SUNLAND	2,780.59	fmlatx	WA Paid Family & Medical Leave	2,105.16
aflpre	AFLAC PRE TAX	1,863.77	n457	NATIONWIDE 457	1,713.29
ltdshr	LTD - SHERIFF	1,182.60	l&i	L&I - SELF INSURED	1,086.66
c13gar	CHAPTER 13 GARNISHMENT	980.00	udpd	UNION DUES - 1619 D	892.60
genpre	SUN LIFE PRE TAX	755.55	leoff#4	LEOFF 2 RETIREMENT FIRE 4	687.20
hr125	HEALTH REIMBURSEMENT	675.34	udcd	UNION DUES - 1619 CD C	640.75
udmp	UNION DUES - 1619 MP	524.25	udps	UNION DUES - 1619 S	488.25
dc125	DEPENDENT CARE	466.66	udlc	UNION DUES - 1619 LC	448.54
aflaft	AFLAC POST TAX	403.03	fd1457	DRS 457 DEFERRED COMP FIRE 1	400.00
leofcu	LEOFF RETIREMENT CATCH UP	382.09	perscu	PERS RETIREMENT CATCH UP	364.41
pers1	PERS 1 RETIREMENT	348.90	pers2h	PERS 2 RETIREMENT - HIGHLAND	280.46
medsun	HEALTH INSURANCE SUNLAND	270.62	l&isun	L&I - SUNLAND	248.87
udcs	UNION DUES - 1619 CS	204.74	n457rt	ROTH-NATIONWIDE 457	200.00

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Labor Distribution Totals By Fund
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Fund Worked : - Totals -
Emps : 230

Deduction Code and Description		Amount
dshsca	DSHS CHILD SUPPORT CALIFORNIA	185.00
colaft	COLONIAL LIFE INS. POST TAX	145.68
colpre	COLONIAL LIFE INS. PRE TAX	88.12
l&i4	L&I - FIRE 4	79.30
l&i1	L&I - FIRE 1	64.92
shrfnd	SHERIFF EMPLOYEE FUND	43.00
fmlf4	WA Paid Family & Medical Leave	32.49
fmlf5	WA Paid Family & Medical Leave	17.74
fmlhig	WA Paid Family & Medical Leave	12.58
fmlf6	WA Paid Family & Medical Leave	0.64

Deduction Code and Description		Amount
uw	UNITED WAY	150.00
fmlsun	WA Paid Family & Medical Leave	91.81
l&iagn	L&I - AGNEW	80.88
l&ihig	L&I - HIGHLAND IRRIGATION	66.43
wsatf	1619CD WSATF DUES	60.00
shrfcf	SHERIFF COFFEE FUND	41.00
fmlf1	WA Paid Family & Medical Leave	18.61
fmlbld	WA Paid Family & Medical Leave	14.02
fmlcln	WA Paid Family & Medical Leave	6.35

Totals: 296,862.43

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	145,672.10
socsec	SOCIAL SECURITY	53,934.08
medtx	MEDICARE TAX	12,818.89
psers	PSERS RETIREMENT	10,961.29
leoff2	LEOFF 2 RETIREMENT	9,030.94
pers3	PERS 3 RETIREMENT	7,083.42
fmlatx	WA Paid Family & Medical Leave	1,218.99
pers1	PERS 1 RETIREMENT	754.20
pers2h	PERS 2 RETIREMENT - HIGHLAND	460.45
genpre	SUN LIFE PRE TAX	398.00
fmlagn	WA Paid Family & Medical Leave	17.95

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	57,017.78
401a	401A DEFERRED COMPENSATION	14,834.24
vebahr	HRA VEBA	11,175.96
l&i	L&I - SELF INSURED	10,138.10
medsun	HEALTH INSURANCE SUNLAND	7,133.12
pers2s	PERS 2 RETIREMENT - SUNLAND	4,565.08
unemp	UNEMPLOYMENT	775.66
perscu	PERS RETIREMENT CATCH UP	598.27
leof#4	LEOFF 2 RETIREMENT FIRE 4	426.40
leofcu	LEOFF RETIREMENT CATCH UP	237.08

Totals: 349,252.00

Grand Total Gross Earnings: 931,414.63 27,495.76

Grand Total Deductions: 296,862.43

Grand Total Net: 634,552.20

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 00100
Emps : 178

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	428,859.53	14,802.28	v VACATION	17,370.78	625.70
s SICK	15,887.02	461.00	fh FLOATING HOLIDAY	14,713.66	506.35
o15s OVERTIME X 1.5 - SHERIFF DEPT	8,366.62	193.50	cu COMP USED	1,224.23	46.60
fl FUNERAL LEAVE	1,198.66	40.00	oth OVERTIME X 1.5 - HOURLY	943.04	71.15
hazpay HAZARD PAY	913.40		auto AUTO ALLOWANCE CONTRACTUAL	680.00	
aute AUTO ALLOWANCE ELECTED	680.00		bsba BS/BA EDUCATION INCENTIVE	535.77	
vp VACATION PAYOFF	456.33	16.87	o15j OVERTIME x 1.5 - JUV DETENTION	446.48	12.25
fixu FLEX TIME USED (NO RUN BAL)	355.27	12.00	uapr URINE ANALYSIS PREMIUM	354.00	
aaas AA/AS EDUCATION INCENTIVE	280.28		phsm PHONE STIPEND SMART PHONE	280.00	
sprt SICK PAYOFF RETIRE 25%	55.80	8.25	aspj ACTING SUPERVISOR PAY JUVENILE	44.54	36.00
phns PHONE STIPEND	40.00		asp SHERIFF ACTING SUPERVISOR PAY	38.68	28.00
oc1 ON CALL SHIFT DAY	24.52	1.00	lon5 LONGEVITY - 5 YEARS 1619LC	8.44	
			Totals:	493,757.05	16,860.95

Deduction Code and Description	Amount	Deduction Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	38,624.87	fedtx FEDERAL WITHHOLDING TAX	37,154.07
socsec SOCIAL SECURITY	27,646.73	pers2 PERS 2 RETIREMENT	25,736.60
401a 401A DEFERRED COMPENSATION	9,773.40	icm457 ICMA DEFERRED COMP	7,310.51
medtx MEDICARE TAX	6,465.90	leoff2 LEOFF 2 RETIREMENT	4,261.46
psers PSERS RETIREMENT	3,696.53	h457 MASSMUTUAL 457	2,914.17
pers3 PERS 3 RETIREMENT	2,682.92	udteam UNION DUES - TEAMSTERS	2,467.84
aflpre AFLAC PRE TAX	2,344.69	fmlatx WA Paid Family & Medical Leave	1,240.32
dshs DSHS CHILD SUPPORT	1,134.88	genpre SUN LIFE PRE TAX	865.77
ltdshr LTD - SHERIFF	768.69	n457 NATIONWIDE 457	759.47
l&i L&I - SELF INSURED	741.34	rth457 ROTH-ICMA DEFERRED COMP	648.37
hr125 HEALTH REIMBURSEMENT	574.15	pers1 PERS 1 RETIREMENT	524.37
udpd UNION DUES - 1619 D	459.94	udcd UNION DUES - 1619 CD C	436.95
dc125 DEPENDENT CARE	416.00	aflaft AFLAC POST TAX	370.24
evggar EVERGREEN FIN GARNISHMENT	336.35	sengar SENTRY CREDIT INC.	306.32
udlc UNION DUES - 1619 LC	305.62	udmp UNION DUES - 1619 MP	291.30
uw UNITED WAY	264.16	colaft COLONIAL LIFE INS. POST TAX	209.44
colpre COLONIAL LIFE INS. PRE TAX	96.80	trnspp TRANSIT PASS PREMIUM	73.50
udtint TEAMSTERS INIT FEE or ADJ	50.00	udps UNION DUES - 1619 S	34.88
garnfe GARNISHMENT FEE	31.00	udcs UNION DUES - 1619 CS	29.13
wsatf 1619CD WSATF DUES	20.00	shrfcf SHERIFF COFFEE FUND	20.00
shrfnd SHERIFF EMPLOYEE FUND	16.80		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 00100
Emps : 178

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	193,732.27
socsec SOCIAL SECURITY	27,646.73
vebahr HRA VEBA	7,249.42
psers PSERS RETIREMENT	6,289.23
pers3 PERS 3 RETIREMENT	5,449.42
pers1 PERS 1 RETIREMENT	1,133.52
unemp UNEMPLOYMENT	456.86

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	42,251.20
401a 401A DEFERRED COMPENSATION	9,206.01
medtx MEDICARE TAX	6,465.90
l&i L&I - SELF INSURED	5,565.84
leoff2 LEOFF 2 RETIREMENT	2,644.22
fmlatx WA Paid Family & Medical Leave	718.26
genpre SUN LIFE PRE TAX	360.81

Totals: 182,105.48

Totals: 309,169.69

Gross Earnings by Fund: 493,757.05 16,860.95

Total Fund Deductions: 182,105.48

Fund Net: 311,651.57

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2021 to 03/31/2021-1 Cycle sc

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Fund Worked : 11301
Emps : 10

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		17,752.20	731.00	v	VACATION		1,792.52	66.99
s	SICK		1,336.67	57.20	fh	FLOATING HOLIDAY		752.72	25.21
oth	OVERTIME X 1.5 - HOURLY		359.68	29.60	cu	COMP USED		36.44	2.00
fl	FUNERAL LEAVE		29.86	1.00					
Totals:								22,060.09	913.00

Deduction Code and Description		Amount	Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	1,599.88	medpre	HEALTH INSURANCE PRE TAX	1,381.00
socsec	SOCIAL SECURITY	1,268.13	fedtx	FEDERAL WITHHOLDING TAX	1,235.68
icm457	ICMA DEFERRED COMP	771.38	401a	401A DEFERRED COMPENSATION	735.98
medtx	MEDICARE TAX	296.59	pers3	PERS 3 RETIREMENT	180.85
udteam	UNION DUES - TEAMSTERS	179.29	afllpre	AFLAC PRE TAX	145.22
aflaft	AFLAC POST TAX	82.36	hr125	HEALTH REIMBURSEMENT	80.01
udmp	UNION DUES - 1619 MP	58.26	fmlatx	WA Paid Family & Medical Leave	55.88
l&i	L&I - SELF INSURED	37.04			
Totals:					8,107.55

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	9,940.00	pers2	PERS 2 RETIREMENT	2,626.61
socsec	SOCIAL SECURITY	1,268.13	401a	401A DEFERRED COMPENSATION	419.65
medtx	MEDICARE TAX	296.59	pers3	PERS 3 RETIREMENT	234.56
l&i	L&I - SELF INSURED	231.20	vebahr	HRA VEBA	50.00
fmlatx	WA Paid Family & Medical Leave	32.35	unemp	UNEMPLOYMENT	22.06
Totals:					15,121.15

Gross Earnings by Fund:	22,060.09	913.00
Total Fund Deductions:	8,107.55	
Fund Net:	13,952.54	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 11322
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		575.50	20.25	fl	FUNERAL LEAVE		198.94	7.00
s	SICK		21.31	0.75					
					Totals:			795.75	28.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		141.30	pers2	PERS 2 RETIREMENT		62.87		
socsec	SOCIAL SECURITY		40.57	401a	401A DEFERRED COMPENSATION		23.88		
udteam	UNION DUES - TEAMSTERS		16.00	fedtx	FEDERAL WITHHOLDING TAX		13.44		
medtx	MEDICARE TAX		9.48	fmlatx	WA Paid Family & Medical Leave		2.01		
l&i	L&I - SELF INSURED		1.05						
				Totals:			310.60		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		554.99	pers2	PERS 2 RETIREMENT		103.20		
socsec	SOCIAL SECURITY		40.57	401a	401A DEFERRED COMPENSATION		15.92		
medtx	MEDICARE TAX		9.48	l&i	L&I - SELF INSURED		3.19		
fmlatx	WA Paid Family & Medical Leave		1.16	unemp	UNEMPLOYMENT		0.80		
				Totals:			729.31		
				Gross Earnings by Fund:			795.75		28.00
				Total Fund Deductions:			310.60		
				Fund Net:			485.15		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2021 to 03/31/2021-1 Cycle sc

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Fund Worked : 11323
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		575.51	20.25	fl	FUNERAL LEAVE		198.94	7.00
s	SICK		21.32	0.75					
					Totals:			795.77	28.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		141.30		pers2	PERS 2 RETIREMENT		62.86	
socsec	SOCIAL SECURITY		40.58		401a	401A DEFERRED COMPENSATION		23.87	
udteam	UNION DUES - TEAMSTERS		16.00		fedtx	FEDERAL WITHHOLDING TAX		13.44	
medtx	MEDICARE TAX		9.50		fmlatx	WA Paid Family & Medical Leave		2.02	
l&i	L&I - SELF INSURED		1.04						
					Totals:			310.61	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		555.01		pers2	PERS 2 RETIREMENT		103.22	
socsec	SOCIAL SECURITY		40.58		401a	401A DEFERRED COMPENSATION		15.91	
medtx	MEDICARE TAX		9.50		l&i	L&I - SELF INSURED		3.19	
fmlatx	WA Paid Family & Medical Leave		1.17		unemp	UNEMPLOYMENT		0.79	
					Totals:			729.37	
					Gross Earnings by Fund:			795.77	28.00
					Total Fund Deductions:			310.61	
					Fund Net:			485.16	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
03/16/2021 to 03/31/2021-1 Cycle sc

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Fund Worked : 11701
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,747.22	218.75					
					Totals:			4,747.22	218.75
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
pers2	PERS 2 RETIREMENT		375.03		fedtx	FEDERAL WITHHOLDING TAX		364.82	
socsec	SOCIAL SECURITY		290.75		401a	401A DEFERRED COMPENSATION		190.48	
icm457	ICMA DEFERRED COMP		75.00		medtx	MEDICARE TAX		68.00	
udmp	UNION DUES - 1619 MP		58.26		colpre	COLONIAL LIFE INS. PRE TAX		57.70	
colaft	COLONIAL LIFE INS. POST TAX		13.90		fmlatx	WA Paid Family & Medical Leave		12.03	
l&i	L&I - SELF INSURED		8.26						
					Totals:			1,514.23	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		2,170.00		pers2	PERS 2 RETIREMENT		615.72	
socsec	SOCIAL SECURITY		290.75		401a	401A DEFERRED COMPENSATION		94.95	
medtx	MEDICARE TAX		68.00		vebahr	HRA VEBA		50.00	
l&i	L&I - SELF INSURED		25.20		fmlatx	WA Paid Family & Medical Leave		6.97	
unemp	UNEMPLOYMENT		4.74						
					Totals:			3,326.33	
					Gross Earnings by Fund:			4,747.22	218.75
					Total Fund Deductions:			1,514.23	
					Fund Net:			3,232.99	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 12201
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,258.81	56.70	cu	COMP USED		19.98	0.90
					Totals:			1,278.79	57.60
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		169.56		pers2	PERS 2 RETIREMENT		101.02	
fedtx	FEDERAL WITHHOLDING TAX		69.83		socsec	SOCIAL SECURITY		68.77	
401a	401A DEFERRED COMPENSATION		38.36		medtx	MEDICARE TAX		16.08	
udteam	UNION DUES - TEAMSTERS		15.00		fmlatx	WA Paid Family & Medical Leave		3.24	
l&i	L&I - SELF INSURED		2.94		Totals:			484.80	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		666.00		pers2	PERS 2 RETIREMENT		165.85	
socsec	SOCIAL SECURITY		68.77		401a	401A DEFERRED COMPENSATION		25.57	
medtx	MEDICARE TAX		16.08		l&i	L&I - SELF INSURED		8.98	
fmlatx	WA Paid Family & Medical Leave		1.88		unemp	UNEMPLOYMENT		1.28	
					Totals:			954.41	
					Gross Earnings by Fund:			1,278.79	57.60
					Total Fund Deductions:			484.80	
					Fund Net:			793.99	

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Fund Worked : 12401
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,123.16	95.75	s	SICK		7.10	0.25
					Totals:			2,130.26	96.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		282.60		afipre	AFLAC PRE TAX		162.82	
401a	401A DEFERRED COMPENSATION		144.82		pers3	PERS 3 RETIREMENT		123.10	
fedtx	FEDERAL WITHHOLDING TAX		120.14		socsec	SOCIAL SECURITY		104.47	
pers2	PERS 2 RETIREMENT		53.88		icm457	ICMA DEFERRED COMP		25.00	
udteam	UNION DUES - TEAMSTERS		24.87		medtx	MEDICARE TAX		24.42	
fmlatx	WA Paid Family & Medical Leave		5.40		l&i	L&I - SELF INSURED		4.93	
					Totals:			1,076.45	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,110.00		pers3	PERS 3 RETIREMENT		187.83	
socsec	SOCIAL SECURITY		104.47		pers2	PERS 2 RETIREMENT		88.46	
401a	401A DEFERRED COMPENSATION		42.60		medtx	MEDICARE TAX		24.42	
l&i	L&I - SELF INSURED		15.08		fmlatx	WA Paid Family & Medical Leave		3.12	
unemp	UNEMPLOYMENT		2.14						
					Totals:			1,578.12	
					Gross Earnings by Fund:			2,130.26	96.00
					Total Fund Deductions:			1,076.45	
					Fund Net:			1,053.81	

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Labor Distribution Totals By Fund
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Fund Worked : 19914
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,341.59	138.00	s	SICK		160.34	8.00
					Totals:			3,501.93	146.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
pers2	PERS 2 RETIREMENT		276.65		socsec	SOCIAL SECURITY		215.46	
401a	401A DEFERRED COMPENSATION		136.61		fedtx	FEDERAL WITHHOLDING TAX		97.03	
medtx	MEDICARE TAX		50.39		genpre	SUN LIFE PRE TAX		26.77	
udmp	UNION DUES - 1619 MP		22.88		fmlatx	WA Paid Family & Medical Leave		8.87	
l&i	L&I - SELF INSURED		8.26		Totals:			842.92	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		2,070.00		pers2	PERS 2 RETIREMENT		454.20	
socsec	SOCIAL SECURITY		215.46		vebahr	HRA VEBA		150.00	
401a	401A DEFERRED COMPENSATION		70.04		medtx	MEDICARE TAX		50.39	
l&i	L&I - SELF INSURED		25.20		genpre	SUN LIFE PRE TAX		10.00	
fmlatx	WA Paid Family & Medical Leave		5.13		unemp	UNEMPLOYMENT		3.50	
					Totals:			3,053.92	
					Gross Earnings by Fund:			3,501.93	
					Total Fund Deductions:			842.92	
					Fund Net:			2,659.01	
								146.00	

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Labor Distribution Totals By Fund
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Fund Worked : 30301
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			493.47	17.00	VACATION			63.86	2.20
					Totals:			557.33	19.20
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre HEALTH INSURANCE PRE TAX			73.32	icm457 ICMA DEFERRED COMP			60.01		
pers2 PERS 2 RETIREMENT			44.04	fedtx FEDERAL WITHHOLDING TAX			35.92		
socsec SOCIAL SECURITY			28.94	401a 401A DEFERRED COMPENSATION			16.72		
aflpre AFLAC PRE TAX			10.40	genpre SUN LIFE PRE TAX			6.87		
medtx MEDICARE TAX			6.77	fmlatx WA Paid Family & Medical Leave			1.41		
l&i L&I - SELF INSURED			0.83						
					Totals:			285.23	
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre HEALTH INSURANCE PRE TAX			197.00	pers2 PERS 2 RETIREMENT			72.28		
socsec SOCIAL SECURITY			28.94	vebahr HRA VEBA			25.00		
401a 401A DEFERRED COMPENSATION			11.15	medtx MEDICARE TAX			6.77		
l&i L&I - SELF INSURED			2.52	genpre SUN LIFE PRE TAX			2.00		
fmlatx WA Paid Family & Medical Leave			0.81	unemp UNEMPLOYMENT			0.55		
					Totals:			347.02	
Gross Earnings by Fund:								557.33	19.20
Total Fund Deductions:								285.23	
Fund Net:								272.10	

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Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		10,687.43	306.19	v	VACATION		682.71	15.00
s	SICK		217.51	8.00	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
					Totals:			11,757.65	329.19
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,173.25	h457	MASSMUTUAL 457		847.62		
medpre	HEALTH INSURANCE PRE TAX		824.85	socsec	SOCIAL SECURITY		707.54		
pers2	PERS 2 RETIREMENT		442.12	afipre	AFLAC PRE TAX		222.32		
401a	401A DEFERRED COMPENSATION		199.98	medtx	MEDICARE TAX		165.47		
icm457	ICMA DEFERRED COMP		118.76	genpre	SUN LIFE PRE TAX		92.10		
fmlatx	WA Paid Family & Medical Leave		29.79	uw	UNITED WAY		20.00		
l&i	L&I - SELF INSURED		13.43	shrfcf	SHERIFF COFFEE FUND		5.00		
shrfnd	SHERIFF EMPLOYEE FUND		1.00						
				Totals:			4,863.23		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		3,201.25	h457	MASSMUTUAL 457		777.07		
pers2	PERS 2 RETIREMENT		725.85	socsec	SOCIAL SECURITY		707.54		
vebahr	HRA VEBA		406.25	401a	401A DEFERRED COMPENSATION		351.58		
medtx	MEDICARE TAX		165.47	l&i	L&I - SELF INSURED		73.33		
genpre	SUN LIFE PRE TAX		65.50	fmlatx	WA Paid Family & Medical Leave		17.26		
unemp	UNEMPLOYMENT		11.59						
				Totals:			6,502.69		
				Gross Earnings by Fund:			11,757.65	329.19	
				Total Fund Deductions:			4,863.23		
				Fund Net:			6,894.42		

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Fund Worked : 50501
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		783.92	20.58	s	SICK		275.02	3.80
v	VACATION		250.35	8.00	fh	FLOATING HOLIDAY		173.70	2.40
					Totals:			1,482.99	34.78
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		127.34	fedtx	FEDERAL WITHHOLDING TAX		115.81		
pers2	PERS 2 RETIREMENT		115.70	icm457	ICMA DEFERRED COMP		112.28		
401a	401A DEFERRED COMPENSATION		101.45	socsec	SOCIAL SECURITY		83.61		
medtx	MEDICARE TAX		19.56	genpre	SUN LIFE PRE TAX		12.07		
fmlatx	WA Paid Family & Medical Leave		3.76	l&i	L&I - SELF INSURED		1.44		
shrnd	SHERIFF EMPLOYEE FUND		0.20						
				Totals:			693.22		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		344.74	pers2	PERS 2 RETIREMENT		192.35		
socsec	SOCIAL SECURITY		83.61	401a	401A DEFERRED COMPENSATION		50.51		
vebahr	HRA VEBA		43.75	medtx	MEDICARE TAX		19.56		
genpre	SUN LIFE PRE TAX		6.69	l&i	L&I - SELF INSURED		4.41		
fmlatx	WA Paid Family & Medical Leave		2.18	unemp	UNEMPLOYMENT		1.49		
				Totals:			749.29		
				Gross Earnings by Fund:			1,482.99	34.78	
				Total Fund Deductions:			693.22		
				Fund Net:			789.77		

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Fund Worked : 50601
Emps : 1

<u>Benefit Code and Description</u>	<u>Amount</u>
trnspp TRANSIT PASS PREMIUM	73.50

<u>Benefit Code and Description</u>	<u>Amount</u>
Totals:	73.50

Gross Earnings by Fund:	0.00
Total Fund Deductions:	
Fund Net:	

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Labor Distribution Totals By Fund
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Fund Worked : - Totals -
Emps : 194

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		471,198.34	16,426.75	v	VACATION		20,160.22	717.89
s	SICK		17,926.29	539.75	fh	FLOATING HOLIDAY		15,640.08	533.96
o15s	OVERTIME X 1.5 - SHERIFF DEPT		8,366.62	193.50	fl	FUNERAL LEAVE		1,626.40	55.00
oth	OVERTIME X 1.5 - HOURLY		1,302.72	100.75	cu	COMP USED		1,280.65	49.50
hazpay	HAZARD PAY		913.40		auto	AUTO ALLOWANCE CONTRACTUAL		850.00	
aute	AUTO ALLOWANCE ELECTED		680.00		bsba	BS/BA EDUCATION INCENTIVE		535.77	
vp	VACATION PAYOFF		456.33	16.87	o15j	OVERTIME x 1.5 - JUV DETENTION		446.48	12.25
flxu	FLEX TIME USED (NO RUN BAL)		355.27	12.00	uapr	URINE ANALYSIS PREMIUM		354.00	
aaas	AA/AS EDUCATION INCENTIVE		280.28		phsm	PHONE STIPEND SMART PHONE		280.00	
sprt	SICK PAYOFF RETIRE 25%		55.80	8.25	aspj	ACTING SUPERVISOR PAY JUVENILE		44.54	36.00
phns	PHONE STIPEND		40.00		asp	SHERIFF ACTING SUPERVISOR PAY		38.68	28.00
oc1	ON CALL SHIFT DAY		24.52	1.00	lon5	LONGEVITY - 5 YEARS 1619LC		8.44	
					Totals:			542,864.83	18,731.47

Deduction Code and Description			Amount	Deduction Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		41,766.14	fedtx	FEDERAL WITHHOLDING TAX		40,393.43
socsec	SOCIAL SECURITY		30,495.55	pers2	PERS 2 RETIREMENT		28,870.65
401a	401A DEFERRED COMPENSATION		11,385.55	icm457	ICMA DEFERRED COMP		8,472.94
medtx	MEDICARE TAX		7,132.16	leoff2	LEOFF 2 RETIREMENT		4,261.46
h457	MASSMUTUAL 457		3,761.79	psers	PSERS RETIREMENT		3,696.53
pers3	PERS 3 RETIREMENT		2,986.87	aflpre	AFLAC PRE TAX		2,885.45
udteam	UNION DUES - TEAMSTERS		2,719.00	fmlatx	WA Paid Family & Medical Leave		1,364.73
dshs	DSHS CHILD SUPPORT		1,134.88	genpre	SUN LIFE PRE TAX		1,003.58
l&i	L&I - SELF INSURED		820.56	ltdshr	LTD - SHERIFF		768.69
n457	NATIONWIDE 457		759.47	hr125	HEALTH REIMBURSEMENT		654.16
rth457	ROTH-ICMA DEFERRED COMP		648.37	pers1	PERS 1 RETIREMENT		524.37
udpd	UNION DUES - 1619 D		459.94	aflaft	AFLAC POST TAX		452.60
udcd	UNION DUES - 1619 CD C		436.95	udmp	UNION DUES - 1619 MP		430.70
dc125	DEPENDENT CARE		416.00	evggar	EVERGREEN FIN GARNISHMENT		336.35
sengar	SENTRY CREDIT INC.		306.32	udlc	UNION DUES - 1619 LC		305.62
uw	UNITED WAY		284.16	colaft	COLONIAL LIFE INS. POST TAX		223.34
colpre	COLONIAL LIFE INS. PRE TAX		154.50	trnspp	TRANSIT PASS PREMIUM		73.50
udtint	TEAMSTERS INIT FEE or ADJ		50.00	udps	UNION DUES - 1619 S		34.88
garnfe	GARNISHMENT FEE		31.00	udcs	UNION DUES - 1619 CS		29.13
shrfcf	SHERIFF COFFEE FUND		25.00	wsatf	1619CD WSATF DUES		20.00
shrfnd	SHERIFF EMPLOYEE FUND		18.00				

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Fund Worked : - Totals -
Emps : 194

Totals: 200,594.32

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	214,541.26
socsec SOCIAL SECURITY	30,495.55
vebahr HRA VEBA	7,974.42
psers PSERS RETIREMENT	6,289.23
pers3 PERS 3 RETIREMENT	5,871.81
pers1 PERS 1 RETIREMENT	1,133.52
h457 MASSMUTUAL 457	777.07
genpre SUN LIFE PRE TAX	445.00

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	47,398.94
401a 401A DEFERRED COMPENSATION	10,303.89
medtx MEDICARE TAX	7,132.16
l&i L&I - SELF INSURED	5,958.14
leoff2 LEOFF 2 RETIREMENT	2,644.22
fmlatx WA Paid Family & Medical Leave	790.29
unemp UNEMPLOYMENT	505.80
trnspp TRANSIT PASS PREMIUM	73.50

Totals: 342,334.80

Grand Total Gross Earnings: 542,864.83 18,731.47

Grand Total Deductions: 200,594.32

Grand Total Net: 342,270.51

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Fund Worked : 10101
Emps : 64

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		124,042.98	4,175.65	v	VACATION		10,688.94	359.00
s	SICK		4,627.66	151.25	fh	FLOATING HOLIDAY		2,621.25	90.00
cu	COMP USED		1,792.33	73.75	fl	FUNERAL LEAVE		788.24	32.00
phns	PHONE STIPEND		690.00		o15r	OVERTIME X 1.5 - ROADS DEPT		629.72	14.75
auto	AUTO ALLOWANCE CONTRACTUAL		170.00		c15r	COMP EARNED X 1.5 ROADS		-521.84	-12.50
					Totals:			145,529.28	4,883.90

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	13,214.38
pers2	PERS 2 RETIREMENT	10,499.48
icm457	ICMA DEFERRED COMP	2,918.39
401a	401A DEFERRED COMPENSATION	1,404.58
h457	MASSMUTUAL 457	847.52
pers3	PERS 3 RETIREMENT	614.67
fmlatx	WA Paid Family & Medical Leave	369.90
l&i	L&I - SELF INSURED	217.86
hr125	HEALTH REIMBURSEMENT	118.86
uw	UNITED WAY	42.98
genpre	SUN LIFE PRE TAX	33.34

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	11,145.91
socsec	SOCIAL SECURITY	8,190.13
medtx	MEDICARE TAX	1,915.48
udteam	UNION DUES - TEAMSTERS	1,386.40
aflpre	AFLAC PRE TAX	644.23
c13gar	CHAPTER 13 GARNISHMENT	509.49
n457	NATIONWIDE 457	250.00
udmp	UNION DUES - 1619 MP	191.25
aflaft	AFLAC POST TAX	116.27
colpre	COLONIAL LIFE INS. PRE TAX	33.51
garufe	GARNISHMENT FEE	0.47
Totals:		54,665.10

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	56,389.23
socsec	SOCIAL SECURITY	8,164.18
401a	401A DEFERRED COMPENSATION	2,810.96
pers3	PERS 3 RETIREMENT	1,602.15
fmlatx	WA Paid Family & Medical Leave	213.47
genpre	SUN LIFE PRE TAX	40.85

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	17,161.48
l&i	L&I - SELF INSURED	2,987.34
medtx	MEDICARE TAX	1,909.40
vebahr	HRA VEBA	325.00
unemp	UNEMPLOYMENT	144.78
Totals:		91,748.84

Gross Earnings by Fund:	145,529.28	4,883.90
Total Fund Deductions:	54,665.10	
Fund Net:	90,864.18	

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Fund Worked : 10135
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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			3,454.92	89.55					
					Totals:			3,454.92	89.55
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		282.69		pers2	PERS 2 RETIREMENT		272.78	
medpre	HEALTH INSURANCE PRE TAX		235.36		socsec	SOCIAL SECURITY		199.48	
401a	401A DEFERRED COMPENSATION		165.43		medtx	MEDICARE TAX		46.65	
udmp	UNION DUES - 1619 MP		27.16		fmlatx	WA Paid Family & Medical Leave		8.75	
l&i	L&I - SELF INSURED		3.85		icm457	ICMA DEFERRED COMP		2.89	
aflpre	AFLAC PRE TAX		2.19		uw	UNITED WAY		1.97	
					Totals:			1,249.20	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,012.10		pers2	PERS 2 RETIREMENT		448.11	
socsec	SOCIAL SECURITY		199.48		401a	401A DEFERRED COMPENSATION		69.10	
medtx	MEDICARE TAX		46.65		l&i	L&I - SELF INSURED		45.61	
vebahr	HRA VEBA		25.00		fmlatx	WA Paid Family & Medical Leave		5.07	
unemp	UNEMPLOYMENT		3.46						
					Totals:			1,854.58	
					Gross Earnings by Fund:			3,454.92	89.55
					Total Fund Deductions:			1,249.20	
					Fund Net:			2,205.72	

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Fund Worked : 40201
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,115.45	35.80	phns PHONE STIPEND	40.00	
			Totals:	1,155.45	35.80
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	94.42		pers2 PERS 2 RETIREMENT	90.08	
socsec SOCIAL SECURITY	71.50		icm457 ICMA DEFERRED COMP	22.81	
medtx MEDICARE TAX	16.72		udmp UNION DUES - 1619 MP	11.10	
fmlatx WA Paid Family & Medical Leave	2.92		aflpre AFLAC PRE TAX	2.19	
uw UNITED WAY	1.97		l&i L&I - SELF INSURED	1.57	
			Totals:	315.28	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	404.61		pers2 PERS 2 RETIREMENT	144.67	
socsec SOCIAL SECURITY	71.50		401a 401A DEFERRED COMPENSATION	22.30	
medtx MEDICARE TAX	16.72		l&i L&I - SELF INSURED	4.83	
fmlatx WA Paid Family & Medical Leave	1.70		unemp UNEMPLOYMENT	1.12	
			Totals:	667.45	
			Gross Earnings by Fund:	1,155.45	35.80
			Total Fund Deductions:	315.28	
			Fund Net:	840.17	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 41401
Emps : 13

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		12,774.54	384.30	o15r	OVERTIME X 1.5 - ROADS DEPT		320.23	6.00
phns	PHONE STIPEND		50.00						
					Totals:			13,144.77	390.30
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,076.12	medpre	HEALTH INSURANCE PRE TAX		1,045.08		
pers2	PERS 2 RETIREMENT		1,026.22	socsec	SOCIAL SECURITY		752.81		
medtx	MEDICARE TAX		176.07	udteam	UNION DUES - TEAMSTERS		136.15		
h457	MASSMUTUAL 457		94.34	icm457	ICMA DEFERRED COMP		94.30		
401a	401A DEFERRED COMPENSATION		62.54	fmlatx	WA Paid Family & Medical Leave		33.42		
l&i	L&I - SELF INSURED		18.14	udmp	UNION DUES - 1619 MP		13.13		
aflpre	AFLAC PRE TAX		8.35	pers3	PERS 3 RETIREMENT		6.46		
uw	UNITED WAY		1.97	aflaft	AFLAC POST TAX		0.93		
genpre	SUN LIFE PRE TAX		0.70						
				Totals:			4,546.73		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		4,512.73	pers2	PERS 2 RETIREMENT		1,690.56		
socsec	SOCIAL SECURITY		749.91	l&i	L&I - SELF INSURED		280.13		
401a	401A DEFERRED COMPENSATION		208.60	medtx	MEDICARE TAX		175.40		
fmlatx	WA Paid Family & Medical Leave		19.29	unemp	UNEMPLOYMENT		13.10		
pers3	PERS 3 RETIREMENT		7.85	genpre	SUN LIFE PRE TAX		0.86		
				Totals:			7,658.43		
				Gross Earnings by Fund:			13,144.77	390.30	
				Total Fund Deductions:			4,546.73		
				Fund Net:			8,598.04		

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Fund Worked : 42401
Emps : 8

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			2,097.42	65.55					
					Totals:			2,097.42	65.55
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		176.96		pers2	PERS 2 RETIREMENT		170.73	
socsec	SOCIAL SECURITY		130.11		medpre	HEALTH INSURANCE PRE TAX		74.84	
icm457	ICMA DEFERRED COMP		31.69		medtx	MEDICARE TAX		30.42	
401a	401A DEFERRED COMPENSATION		27.02		udteam	UNION DUES - TEAMSTERS		12.33	
aflpre	AFLAC PRE TAX		11.42		udmp	UNION DUES - 1619 MP		9.23	
h457	MASSMUTUAL 457		5.99		fmlatx	WA Paid Family & Medical Leave		5.53	
l&i	L&I - SELF INSURED		3.14		aflaft	AFLAC POST TAX		2.72	
uw	UNITED WAY		1.97		genpre	SUN LIFE PRE TAX		1.05	
					Totals:			695.15	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		746.00		pers2	PERS 2 RETIREMENT		272.04	
socsec	SOCIAL SECURITY		124.68		401a	401A DEFERRED COMPENSATION		43.50	
medtx	MEDICARE TAX		29.15		l&i	L&I - SELF INSURED		24.21	
fmlatx	WA Paid Family & Medical Leave		3.09		unemp	UNEMPLOYMENT		2.09	
genpre	SUN LIFE PRE TAX		1.29		Totals:			1,246.05	
					Gross Earnings by Fund:			2,097.42	65.55
					Total Fund Deductions:			695.15	
					Fund Net:			1,402.27	

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Fund Worked : 50301
Emps : 17

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		21,369.47	756.15	o15r	OVERTIME X 1.5 - ROADS DEPT		502.77	12.00
tlss	TOOL STIPEND		150.00		phns	PHONE STIPEND		70.00	
					Totals:			22,092.24	768.15
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,075.74	fedtx	FEDERAL WITHHOLDING TAX		1,580.03		
pers2	PERS 2 RETIREMENT		1,456.15	socsec	SOCIAL SECURITY		1,196.56		
dshs	DSHS CHILD SUPPORT		410.00	icm457	ICMA DEFERRED COMP		331.59		
medtx	MEDICARE TAX		279.88	udteam	UNION DUES - TEAMSTERS		233.12		
401a	401A DEFERRED COMPENSATION		209.08	pers3	PERS 3 RETIREMENT		140.00		
fmlatx	WA Paid Family & Medical Leave		54.43	hr125	HEALTH REIMBURSEMENT		43.64		
aflpre	AFLAC PRE TAX		41.68	l&i	L&I - SELF INSURED		35.35		
c13gar	CHAPTER 13 GARNISHMENT		28.51	uw	UNITED WAY		14.14		
udmp	UNION DUES - 1619 MP		10.30	colpre	COLONIAL LIFE INS. PRE TAX		10.05		
h457	MASSMUTUAL 457		4.31	aflaft	AFLAC POST TAX		0.90		
garnfe	GARNISHMENT FEE		0.53	Totals:			8,155.99		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		8,735.33	pers2	PERS 2 RETIREMENT		2,472.46		
socsec	SOCIAL SECURITY		1,230.84	l&i	L&I - SELF INSURED		480.74		
401a	401A DEFERRED COMPENSATION		427.40	pers3	PERS 3 RETIREMENT		364.38		
medtx	MEDICARE TAX		287.90	fmlatx	WA Paid Family & Medical Leave		32.42		
unemp	UNEMPLOYMENT		21.90	Totals:			14,053.37		
				Gross Earnings by Fund:			22,092.24		768.15
				Total Fund Deductions:			8,155.99		
				Fund Net:			13,936.25		

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Fund Worked : - Totals -
Emps : 65

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		164,854.78	5,507.00	v	VACATION		10,688.94	359.00
s	SICK		4,627.66	151.25	fh	FLOATING HOLIDAY		2,621.25	90.00
cu	COMP USED		1,792.33	73.75	o15r	OVERTIME X 1.5 - ROADS DEPT		1,452.72	32.75
phns	PHONE STIPEND		850.00		fl	FUNERAL LEAVE		788.24	32.00
auto	AUTO ALLOWANCE CONTRACTUAL		170.00		tlss	TOOL STIPEND		150.00	
c15r	COMP EARNED X 1.5 ROADS		-521.84	-12.50					
					Totals:			187,474.08	6,233.25

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	16,645.40
pers2	PERS 2 RETIREMENT	13,515.44
icm457	ICMA DEFERRED COMP	3,401.67
401a	401A DEFERRED COMPENSATION	1,868.65
h457	MASSMUTUAL 457	952.16
afipre	AFLAC PRE TAX	710.06
fmlatx	WA Paid Family & Medical Leave	474.95
l&i	L&I - SELF INSURED	279.91
n457	NATIONWIDE 457	250.00
aflaft	AFLAC POST TAX	120.82
colpre	COLONIAL LIFE INS. PRE TAX	43.56
garnfe	GARNISHMENT FEE	1.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	14,356.13
socsec	SOCIAL SECURITY	10,540.59
medtx	MEDICARE TAX	2,465.22
udteam	UNION DUES - TEAMSTERS	1,768.00
pers3	PERS 3 RETIREMENT	761.13
c13gar	CHAPTER 13 GARNISHMENT	538.00
dshs	DSHS CHILD SUPPORT	410.00
udmp	UNION DUES - 1619 MP	262.17
hr125	HEALTH REIMBURSEMENT	162.50
uw	UNITED WAY	65.00
genpre	SUN LIFE PRE TAX	35.09
Totals:		69,627.45

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	71,800.00
socsec	SOCIAL SECURITY	10,540.59
401a	401A DEFERRED COMPENSATION	3,581.86
pers3	PERS 3 RETIREMENT	1,974.38
fmlatx	WA Paid Family & Medical Leave	275.04
genpre	SUN LIFE PRE TAX	43.00

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	22,189.32
l&i	L&I - SELF INSURED	3,822.86
medtx	MEDICARE TAX	2,465.22
vebahr	HRA VEB	350.00
unemp	UNEMPLOYMENT	186.45
Totals:		117,228.72

Grand Total Gross Earnings: 187,474.08 6,233.25

Grand Total Deductions: 69,627.45

Grand Total Net: 117,846.63

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Fund Worked : - Totals -
Emps : 65



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of April 12 - 16, 2021

1C
4/12/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, April 12, 2021. Present were Commissioners Ozias, Johnson and Peach, and Deputy Administrator Reyes.

Items of discussion per the agenda published April 8 were:

- Calendar/Correspondence
- Roadside integrated weed management update
- Discussion with Serenity House
- Update of Sequim Health and Housing Collaborative
- Discussion on Charter Review Recommendation regarding Department of Community Development
- Letter of Support for Jamestown S'Klallam Tribe - Traffic Calming and Pedestrian Safety in Blyn, Washington
- Resolution appointing Keith Larkin to the Solid Waste Advisory Committee
- Resolution authorizing an expenditure from the Clallam County Heritage Advisory Board Grant Fund
- Discussion on proposed budget reductions to be considered on April 27
- Discussion of proposed supplemental appropriations to be considered on April 27
- Discussion of proposed budget emergencies to be considered on April 27

Meeting concluded at 12:50 p.m. and continued to a continued work session commencing at 1 p.m. regarding Charter Review Recommendation Hearings.

Continued Work Session

The continued work session convened at 1 p.m., Monday, April 12, 2021. Present were Commissioners Ozias, Johnson and Peach.

HEARING(S)

H1 Charter Review Recommendation Hearings (continued from Tuesday, April 6 at 10:30 a.m.):

- 1) Consider an Ordinance ensuring franchises comply with the National Environmental Protection Act (NEPA)
- 2) Consider a resolution calling on the state legislature to pass legislation, which would enable the County (and other Jurisdictions in the state) to adopt ranked-choice voting for local elections, if they so choose
 - Commissioner Ozias provided a summary.
 - Sue Erzen, 2020 Charter Review Commission Chair, provided a brief summary of the Charter Review recommendations (see attached).

First Hearing:

- 1) Consider an Ordinance ensuring franchises comply with the National Environmental Protection Act (NEPA)
 - The following made comments:
 - Ron Richards, Port Angeles
 - The following sent in written testimony: Darlene Schanfald, Therese Stokan, Clallam County PUD, Tony Corrado, Don Myers, Diane Hood, Inga Able. (see attached)

Second Hearing:

- 2) Consider a resolution calling on the state legislature to pass legislation, which would enable the County (and other Jurisdictions in the state) to adopt ranked-choice voting for local elections, if they so choose
 - The following made comments:
 - Ron Richards, Port Angeles

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of April 12 – 16, 2021
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- Norma Turner, Port Angeles
- Tony Corrado, Sequim
- The following sent in written testimony: Christy Holy (see attached).

ACTION TAKEN: CMO noted the hearing is continued to Monday, April 12, 2021 at 5 p.m.

Meeting concluded at 1:18 p.m. and continued to a continued work session commencing at 5 p.m. regarding Charter Review Recommendation Hearings.

Continued Work Session

The continued work session convened at 5 p.m., Monday, April 12, 2021. Present were Commissioners Ozias, Johnson and Peach.

HEARING(S)

H1 Charter Review Recommendation Hearings (continued from Monday, April 12 at 1 p.m.):

- 1) Consider an Ordinance ensuring franchises comply with the National Environmental Protection Act (NEPA)
- 2) Consider a resolution calling on the state legislature to pass legislation, which would enable the County (and other Jurisdictions in the state) to adopt ranked-choice voting for local elections, if they so choose
 - Commissioner Ozias provided a summary.
 - Sue Erzen, 2020 Charter Review Commission Chair, provided a brief summary of the Charter Review recommendations (see attached).

First Hearing:

- 1) Consider an Ordinance ensuring franchises comply with the National Environmental Protection Act (NEPA)
 - The following made comments:
 - Ed Bowen, Clallam Bay
 - Therese Stokan, Neah Bay

Second Hearing:

- 2) Consider a resolution calling on the state legislature to pass legislation, which would enable the County (and other Jurisdictions in the state) to adopt ranked-choice voting for local elections, if they so choose
 - The following made comments:
 - Ed Bowen, Clallam Bay
 - Therese Stokan, Neah Bay
 - Benji Astrachan, Port Angeles

ACTION TAKEN: CMO to close the hearing CBPs, mc

The meeting adjourned at 5:29 p.m.

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EXECUTIVE SESSION

The Board convened in open session at 8:02 a.m. to discuss collective bargaining and contract negotiations with all represented unions of Clallam County. Present were Commissioners Ozias (video), Johnson and Peach, Deputy Administrator/Risk Management Reyes, Human Resources Analyst Sullenger and Chief Financial Officer Lane.

RCW 42.30.140 (4)(a) - Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

ACTION TAKEN: CRJm to recess to executive session for 45 minutes, CBPs, mc

The Board convened in open session at 8:51 a.m.

ACTION TAKEN: CRJm to extend the executive session for 25 minutes, CBPs, mc

The Board convened in open session at 9:15 a.m. and CMO noted no action will be taken.

The meeting adjourned at 9:15 a.m. and continued to the regular meeting at 10 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias (video) called the meeting to order at 10 a.m., Tuesday, April 13, 2021. Also present were Commissioners Johnson and Peach and Deputy Administrator Reyes.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

4b Postponed – Jamestown S'Klallam Tribe letter

5c Amended – Debatable emergencies

ACTION TAKEN: CRJm to adopt the agenda as modified, CBPs, mc

PUBLIC COMMENT

- Ron Richards, Port Angeles, commented on Charter Review Recommendations

CONSENT AGENDA

1a Approval of vouchers for the week of April 5

1b Approval of minutes for the week of April 5

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

REPORTS AND PRESENTATIONS

- CBP commented on wake boat meeting, Broadband, House Bill 5383.
- CRJ commented on Homelessness Task Force.
- CMO commented on Washington State Association of Counties Board Retreat.

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CONTRACTS AND AGREEMENTS

2a Agreement with Washington State University Extension to provide educational programs in the Extension Program

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement with Clallam Conservation District for the National Estuary/Department of Health Pollution Identification and Correction Grant

ACTION TAKEN: CRJm to approve, CBPs, mc

2c Agreement amendment with US Department of Transportation – Federal Highway Administration for the Spruce Railroad Trail Segment B Project

ACTION TAKEN: CRJm to approve, CBPs, mc

BIDS AND AWARDS

3a Notice of call for bids to be received no later than 10 a.m., Tuesday, May 25, 2021 for Jail Control Room Upgrade and Improvement Project

ACTION TAKEN: CRJm to issue, CBPs, mc

ADMINISTRATION

4a Resolution appointing Robert Knapp to the Marine Resources Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

4b Letter of Support for Jamestown S'Klallam Tribe - Traffic Calming and Pedestrian Safety in Blyn, Washington

ACTION TAKEN: Item was postponed

BUDGET

5a Notice that the following budget reductions will be adopted by Resolution on April 27:
Department of Community Development – Long Range Planning – Budget reduction due to Planner III position moving from DCD – Long Range Planning to Human Resources – Risk Management/(\$69,981)

ACTION TAKEN: CRJm to issue, CBPs, mc

5b Notice that the following supplemental appropriations will be adopted by Resolution on April 27:

Sheriff – Operations – Additional funds from Washington Association of Sheriffs & Police Chiefs (WASPC) to purchase 2 portable breath test instruments/\$1,000

ACTION TAKEN: CRJm to issue, CBPs, mc

5c Resolution calling for a hearing to be held April 27 at 10:30 a.m. for the following debatable emergencies:

Parks & Facilities – Additional funding for expenses related to COVID-19 for goods and services expenditures incurred in January and February March, 2021 expected to be reimbursed through FEMA/\$14,530

Auditor – Return unused 2020 HAVA CARES Act grant funds (received in 2020)/\$29,030/\$2,834

Sheriff – Emergency Services – Additional funding for expenses related to COVID-19 for goods and services expenditures incurred January - March, 2021/\$5,873

Sheriff – Jail Medical – Additional funding for expenses related to COVID-19 for inmate testing expenditures incurred January - March, 2021/\$20,700

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Sheriff – Operations

- Additional funding for ExecuTime Scheduling and Time & Attendance software training project costs/\$10,035
- Additional funding for expenses related to COVID-19 for salary and benefits of Grant Coordinator incurred January - March, 2021/\$3,939

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC COMMENT

- Greg Madison, Blyn, commented on public search, wetlands, Department of Community Development.

HEARING(S)

H1 Resolution for allocation of Regional Surface Transportation Block Grant (STBG) Program Federal Funding

- Steve Gray, Public Works provided a staff report.

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following made comment:
 - Ben Braudrick, City of Port Angeles

ACTION TAKEN: CRJm to close the public hearing and adopt, CBPs, mc

H2 Charter Review Recommendation Hearings:

- 1) Increasing monitoring of the Department of Natural Resources (DNR) management of its trust lands by hiring a forester
- 2) Meet all housing needs by creating permanent housing
 - Commissioner Ozias provided a summary.
 - Sue Erzen, 2020 Charter Review Commission Chair, provided a brief summary of the Charter Review recommendations (see attached).

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

First Hearing:

- 1) Increasing monitoring of the Department of Natural Resources (DNR) management of its trust lands by hiring a forester
 - The following made comments:
 - Norm Schaaf, Port Angeles
 - Kenneth Reandeau, Port Angeles
 - Ron Richards, Port Angeles
 - Nina Somento, Port Angeles
 - Ed Bowen, Clallam Bay
 - The following sent in written testimony: Ann E. Seiter, Ed Bowen, Rose Marschall, Therese Stokan, Jane Hielman, Mary Doherty, Kathe Smith, Norm Schaaf. (see attached)

Second Hearing:

- 2) Meet all housing needs by creating permanent housing
 - The following made comments:
 - Norma Turner, Port Angeles
 - Jennie Eden, Port Angeles
 - Kenneth Reandeau, Port Angeles
 - Ron Richards, Port Angeles
 - Nina Somento, Port Angeles

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- The following sent in written testimony: Ingrid Carmean, Ed Bowen, Brad Griffith, Michele Mangiantini, Jane Hielman, William R. Kildall, Rose Marschall, Therese Stokan, Mary Doherty, Lyell E. Fox, Gay Knutson. (see attached)

ACTION TAKEN: CRJm to continue the hearings to Monday, April 19, 2021 at 1 p.m., CMOs, mc

CMO noted there will also be a hearing on Monday, April 26, 2021 at 5 pm.

PUBLIC COMMENT

- Amy Ruble, Forks, commented on Hoh Rain Forest Resort, Code Enforcement.

Meeting concluded at 11:36 a.m. and continued to 9 a.m., Monday, April 19, 2021.

There are no BlueJeans chat logs for the week of April 12.

The Board of Commissioners attended WSAC Virtual Assembly – COVID 19 update, KONP and a COVID-19 Briefing during the week of April 12.

PASSED AND ADOPTED this twentieth day of April 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CBP Commissioner Bill Peach

m

mc

s

moved

motion carried

seconded

Johnson, Randy

From: DNR Webinar <no-reply@zoom.us>
Sent: Tuesday, April 13, 2021 9:19 AM
To: Johnson, Randy
Subject: Webinar information has been updated - Trust Land Performance Assessment

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Hi Randy Johnson,



The webinar information for "Trust Land Performance Assessment", which you previously registered for has been updated by the host.

Please submit any questions to: dnrrezoomwebinar@dnr.wa.gov

Date Time: Apr 28, 2021 06:00 PM Pacific Time (US and Canada)

Join from a PC, Mac, iPad, iPhone or Android device:

[Click Here to Join](#)

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Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 669 900 6833 or +1 346 248 7799 or +1 929 205 6099
or +1 301 715 8592 or +1 312 626 6799 or 888 475 4499 (Toll Free) or 877 853
5257 (Toll Free)

Webinar ID: 919 3784 8417

International numbers available: <https://zoom.us/j/91937848417>

You can [cancel](#) your registration at any time.

Sue Erzen
WS Item 5
4/12/21

Worksession on DCD Recommendation

A summary of CRC 2020 actions from Sue Erzen, Chair of 2020 CRC

Monday April 12 2021, BOCC worksession

Good Morning Commissioners, Director of DCD Winborn, interested parties and members of the public.

The topic of the Director of the Department of Community Development had two related issues for the Charter Review Commission:

1. Should the position continue to be elected or appointed?
2. If it continues to be elected, what changes in the Charter and ordinances are required by that conversion to an elected position?

Both of these issues were on our Survey in May & June.

In February 2020, an amendment was proposed to the Charter to make the Director of the Department of Community Development an appointed position. A DCD committee was formed on March 12.

The results of the survey were discussed in July.

Question #3:

Clallam County Director of the Department of Community Development (DCD) is elected and is the only elected DCD in the nation. Should the Director of DCD be elected by the voters or appointed by the County Commissioners Elected 298 Appointed 389 No Opinion 55

Question #7:

The charter is unclear to the authority of the Director of DCD and County Commissioners as it relates to land use planning. Should the Charter Commission propose language to resolve these differences? YES- 636 NO- 62 NO OPINION-41

At our meeting on July 9, the DCD Committee gave a report that noted the committee is seeking Ordinances that define the role of the Elected Director of the Department of Community Development as per section 4.25 third paragraph of the Charter. The committee received a response to their request, but found no definition. It would continue to pursue this issue.

After discussion at our following meeting on July 16, the commission voted to place an amendment on the ballot that would change the position of Director of DCD to an appointed position.

Several Commissioners continued to express concern that the Charter is unclear as to the authority of the Director of the DCD and the County commissioners as it relates to land use planning.

On Oct 8th, the Commission discussed the fact that the proposed amendment to make the DCD Director Appointed might NOT pass and the county would continue to have an elected DCD. It was also pointed out that the Charter required that after the Director of DCD became an elected position, ordinances be reviewed and amended, if necessary, by December 31, 2004 and that was never done. A DCD Amendment was submitted to be placed on the November 2022 ballot that would require such a review.

At the next meeting, October 23rd, the commission discussed and amended the proposed amendment about the DCD. In the November election, the public voted to continue the Director DCD as an elected position. At our following meeting on November 12, the sponsor changed the amendment to a Recommendation to the Commissioners. The CR Commissioners voted unanimously to support that change and the amendment was changed to a Recommendation. The Commission then passed the Recommendation you are discussing today.

Hearings on EMF & RCV

An introduction from Sue Erzen, Chair of 2020 CRC

Tuesday 4/6/20 10:30, Monday 4/12/20 1:00 & 5:00

Sue Erzen
Public Hearing (CRC)
4/12/21 @ 1pm + 5pm

Thank you for attending this public hearing about 2 proposals that the Charter Review Commission sent to the Board of County Commissioners in 2020.

I'd like to make two points about the 2020 CRC:

(1) It took place during the COVID 19 Pandemic. The final in-person meetings, for both the Charter Review Commissioners and the public, was March 12, 2020. All CRC meetings thereafter were virtual.

(2) Our decisions about what to put on the ballot was partly based on the difference between the Clallam County Home Rule Charter, an ordinance, a resolution, a code and policies.

Here is a short summary of the Commissions actions regarding (1) **Franchises/EMF** and (2) Rank Choice Voting (RCV).

1. **The topic of Franchises/ EMF** was raised in January of 2020 and several members of the public spoke in support of an amendment to our Charter. An amendment about Franchises and EMF was presented at the end of February.

CRC Members discussed 5g/EMF/Franchises and whether this topic fits within the County Charter.

We requested and received 2 Legal opinions from deputy Prosecuting Attorney Stanley on whether Clallam County has authority over the denial of franchises for new telecommunications equipment, whether Clallam County has franchise jurisdiction over Washington State highways and whether the county needs to require applicants for franchises to comply with NEPA. One legal opinion was issued in April and another in June because the amendment proposal was changed over time. You can read the entire Legal opinions on our county website. My summary of the legal opinions is that our county has limited ability to regulate telecommunications equipment and that Federal Regulations already require NEPA compliance for an Environmental Assessment.

In July, a motion was made that the Commission approve the EMF/Franchise Amendment and place it on the ballot. The Commissioners voted to change the proposed amendment. The commissioners voted that the proposed amendment not be placed on the ballot as an amendment, but be sent to the County Commissioners to consider it as an ordinance.

EMF was addressed by 43 individuals from the Public. 40 supported an amendment and 3 opposed it.

2. Now I'll summarize actions in regards to **Rank Choice Voting**.

14 years ago in 2007, an amendment to the Charter to adopt Instant Runoff Voting (the same concept as RCV) was defeated by the voters in Clallam County. State law later changed and now our State mandates a "Top Two" primary system for all jurisdictions.

In early November 2020, a Recommendation was proposed to ask the County Commissions to write in support of a bill in the state legislature to allow counties to adopt RCV for their elections if they so choose. A public meeting about RCV was held virtually on November 5.

At the November 12th Charter Review Commission meeting, Fair Vote WA gave a presentation in support of RCV. A motion was made to send the recommendation on RCV to the BOCC.

The recommendation was amended to remove "Local Options Bill" and substitute "legislation". With that change, the Commission unanimously voted to send the recommendation to the BOCC.

Six years ago, the 2015 CRC passed an amendment to our Charter that was approved by the voters. It mandated that the BOCC hold hearings about any Recommendations from the CRC and, after the hearings, provide a written response explaining their decisions. That is why you are here for these public hearings. Now is your time to share your opinions about these two Recommendations.

Thank you for participating today.

Sue Erzen
Public Hearing (CRC)
4/13/21 @ 1030am

Hearings on Homelessness/Affordable Housing & Forester

An introduction from Sue Erzen, Chair of 2020 CRC

Tuesday 4/13/20 10:30, Monday 4/19/20 1:00, Monday 4.26 5:00

Thank you for attending this public hearing about 2 Recommendations that the Charter Review Commission sent to the Board of County Commissioners in 2020.

I'd like to make two points about the 2020 CRC:

(1) It took place during the COVID 19 Pandemic. The final in-person meeting was March 12, 2020; all CRC meetings thereafter were virtual.

(2) Our decisions about what to put on the ballot was partly based on our understanding of the difference between the Clallam County Home Rule Charter, an ordinance, a resolution, a code and policies.

I'll first summarize the Recommendation, Homelessness/Affordable Housing, and then about the 2nd Recommendation, Hiring a Forester.

HOMELESSNESS/AFFORDABLE HOUSING

Early in 2020, several members of the public spoke at least once in support of ending homelessness. A total of 7 individuals spoke in favor of an amendment to deal with Homelessness.

On March 12, 2020, the Charter Review Commissioners discussed a proposed amendment on "The Resolution of Homelessness and Protection of Public Land". A decision was made to form a Committee on Homelessness/Affordable Housing and 4 Commissioners volunteered to be on the committee.

April 23 The Homelessness/Affordable Housing Subcommittee gave a report of their meeting. Commissioners discussed homelessness and affordable housing including a briefing about the Clallam County Homelessness Task Force. A motion was made that the CRC support the Homeless Committee writing a Recommendation (not an amendment to the Charter) to the BOCC urging them to take the lead in a community effort to create more affordable housing as one tool in reducing homelessness in Clallam County. The motion passed.

At our June 25 meeting (our next meeting due to COVID restrictions), a motion was made to move the proposed Homelessness & Protection of Public Land Amendment to the next meeting for a vote to place it on the ballot. There was no second so the motion failed.

Sept 10 - The final version of the Homelessness Recommendation was moved for adoption and the motion carried. 12 commissioners voted in favor of it

FORESTER

On April 22, the CRC voted to distribute a survey about possible amendments in order to obtain input from the citizens of Clallam County. Question #10 was about hiring a Forester.

Question #10 - Department of Natural Resources (DNR) manages Clallam County Trust lands with a mandate to return revenue to the county and junior taxing district. Should Clallam County increase their monitoring Of DNR management by hiring a forester? YES-354 NO - 261 NO OPINION – 127

On September 10th, a report from the Forester Committee was presented to the CRC and a motion was made to adopt the Recommendation to hire a Forester. An amendment was offered to change the wording of the Recommendation. The amendment passed and the amended Recommendation passed. 8 voted in favor of, 4 voted opposed and 1 abstained

In conclusion, both of these Recommendations were first offered as Amendments and, subsequently, changed to a recommendation. In my opinion, there was consistently strong support amongst the Charter Review Commissioners to encourage the BOCC in its efforts to provide housing for our homeless population.

Now is the time for our citizens to share their opinions about these two Recommendations.

Thank you for participating today.

Public Hearing
EMF Comments Received

BOARD OF CLALLAM COUNTY COMMISSIONERS PUBLIC HEARING

H1 Consider an Ordinance ensuring franchises comply with the National Environmental Protection Act (NEPA)

I declare under penalty of perjury under the laws of the State of Washington that any testimony that I give is true and accurate.

No	PRINTED NAME	SIGNATURE	ADDRESS
1	Ed Bowen	Ed Bowen	PO Box 111 CB
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Signed on April 6, 2021 in Port Angeles, Washington

Gores, Alanna

From: Darlene Schanfald <darlenes@olympus.net>
Sent: Tuesday, April 06, 2021 11:23 AM
To: Gores, Alanna
Subject: 2020 Charter Review Commission Recommendation – - on Franchises/EMF/NEPA
Categories: Red Category

I am submitting my support for the **2020 Charter Review Commission Recommendation – - on Franchises/EMF/NEPA** for the public record.

Thank you,

Darlene Schanfald
160 Kane Lane
Sequim WA 98382

Gores, Alanna

From: THERESE STOKAN <hermanabaheda@aol.com>
Sent: Wednesday, April 07, 2021 2:13 AM
To: Ozias, Mark; Johnson, Randy; Peach, Bill; Gores, Alanna
Subject: Fwd: Organizing Zoom Meeting - for Charter Review Commission Recommendation: Consider an Ordinance Ensuring Franchises Comply with NEPA ...Thursday, April 8, 6 PM - 7 PM

Attachments: Press Release Organizing Zoom Meeting for 2020 Charter Review Commission Recommendation Consider an Ordinance Ensuring Franchises Comply with the National Environmental Policy Act .docx; ATT00001.htm; attachment 1.pdf; ATT00002.htm

Categories: Red Category

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Hello Clallam County Commissioners Mark Ozias, Randy Johnson, and Bill Peach, and Clerk of the Board, Alanna Gores,

The Organizing Zoom Meeting for the 2020 Clallam County Charter Review Commission Recommendation: Consider an Ordinance Ensuring Franchises Comply with the National Environmental Policy Act (NEPA). - is on Thursday, April 8, 6 PM - 7 PM.

Please see additional information, below. Feel free to share this email with all who might be interested in learning more about this Recommendation.

***Alanna, Could you please forward this to Dr. Unthank, also?

Thanks,
Therese Stokan
2020 Charter Review Commissioner, District 3
Neah Bay
(360) 640-0695

Title of Event: Organizing (Zoom) Meeting for 2020 Clallam County Charter Review Commission (CRC) Recommendation: Consider an Ordinance Ensuring Franchises Comply with the National Environmental Policy Act (NEPA).

Date: Thursday, April 8, 2021, 6 PM – 7 PM

Participation Options:

Online Video:

1. Google: “Zoom Meetings”
2. Choose: “Join A Meeting”
3. Meeting ID: 853 5695 5389
4. Meeting Password: 27

Audio Only:

1. (253) 215-8782
2. Meeting ID: 853 5695 5389
3. Meeting Password: 27

This is a zoom meeting, in preparation for upcoming “Public Hearings” on the 2020 Charter Review Commission Recommendation: Consider an Ordinance Ensuring Franchises Comply with the National Environmental Policy Act (NEPA).

Video: Excerpt from US Senate Commerce, Science, and Transportation Committee Hearing on the Future of 5G Wireless Technology: Feb. 6, 2019.

Guest speakers:

Anthony Corrado – *2020 Charter Review Commissioner; Sponsor of this CRC Recommendation, Mechanical Engineer* with 40 years of management experience with defense related weapons, sensors, and technology development. Tony is an inventor, who holds 19 non-classified patents.

Stephen Diaz Gavin – *Lawyer* who argued the case in 2019 for certain Native American tribes in United Keetoowah and of Cherokee Indians in Oklahoma v. FCC, in which the US Court of Appeals unanimously reversed a Federal Communications Commission decision that had exempted tens of thousands of “small wireless cells” for new 5G service from review under the National Environmental Protection Act (NEPA) and the National Historic Preservation Act (NHPA). (Pre-recorded, since Attorney Gavin is currently working/staying in Central Europe Time Zone.)

Therese Stokan – *2020 Charter Review Commissioner; Family Physician*, will share resources for further information and explain how members of the public can help promote this Recommendation.

All are welcome and encouraged to come! There will be Q&A at the conclusion of the presentations.

Title of Event: Organizing (Zoom) Meeting for 2020 Clallam County Charter Review Commission (CRC)
Recommendation: Consider an Ordinance Ensuring Franchises Comply with the National Environmental Policy Act (NEPA).

Date: Thursday, April 8, 2021, 6 PM – 7 PM

Participation Options:

Online Video:

1. Google: "Zoom Meetings"
2. Choose: "Join A Meeting"
3. Meeting ID: 853 5695 5389
4. Meeting Password: 27

Audio Only:

1. (253) 215-8782
2. Meeting ID: 853 5695 5389
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Stephen Diaz Gavin – *Lawyer* who argued the case in 2019 for certain Native American tribes in United Keetoowah and of Cherokee Indians in Oklahoma v. FCC, in which the US Court of Appeals unanimously reversed a Federal Communications Commission decision that had exempted tens of thousands of "small wireless cells" for new 5G service from review under the National Environmental Protection Act (NEPA) and the National Historic Preservation Act (NHPA). (Pre-recorded, since Attorney Gavin is currently working/staying in Central Europe Time Zone.)

Therese Stokan – *2020 Charter Review Commissioner; Family Physician*, will share resources for further information and explain how members of the public can help promote this Recommendation.

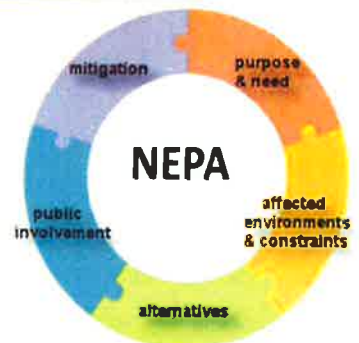
All are welcome and encouraged to come! There will be Q&A at the conclusion of the presentations.

2020 Clallam County Charter Review Commission Recommendation:
**Consider an Ordinance Ensuring Franchises Comply with
the National Environmental Policy Act (NEPA)**

Organizing Meeting (Zoom)

**Thursday, April 8, 2021
6 PM – 7 PM**

The Recommendation: *The BOCC (Board of County Commissioners) shall take all required and necessary legal actions to ensure that any franchise associated with new radio frequency devices or systems operating in the micro or millimeter wave frequency range, be accompanied by a scientific study determining that such law, regulation or franchise is in compliance with the National Environmental Policy Act (NEPA) prior to the enactment or granting of any franchise.*



SPEAKERS

Anthony (Tony) Corrado, Charter Review Commissioner, District 1; Sponsor of the Franchises Recommendation: "Introduction and Summary of Recommendation"
Mechanical Engineer, with 40 years of management experience with defense related weapons, sensors, and technology development. Tony is an inventor, who holds 19 non-classified patents.

Stephen Díaz Gavin, lawyer who argued the case in 2019 for certain Native American tribes in *United Keetoowah Band of Cherokee Indians in Okla. v. FCC*, 933 F.3d 728 (D.C. Cir. 2019), in which the U.S. Court of Appeals unanimously reversed a Federal Communications Commission decision that had exempted tens of thousands of "small wireless cells" for new 5G service from review under the National Environmental Protection Act (NEPA) and the National Historic Preservation Act (NHPA).

Therese (Tree) Stokan, Charter Review Commissioner, District 3; Family Physician; "Resources: Environmental Health Trust, Americans for Responsible Technology, Physicians for Safe Technology"

What members of the public can do to help:

Prepare a 3-minute "public comment" to share at upcoming public hearing.
Send e-mails to: agores@co.clallam.wa.us

Public Comment Period and Q & A

Join Zoom Meeting: <https://us02web.zoom.us/j/85356955389?pwd=dnNRVWNNUjJLUmdTa1Y4T3M0eFFLUT09>

Meeting ID: 853 5695 5389 **Passcode:** 27

Or Join By Phone: 253-215-8782 (use same meeting ID and passcode)

Gores, Alanna

From: Nicole Hartman x231 <nhartman@clallampud.net>
Sent: Thursday, April 08, 2021 1:53 PM
To: Gores, Alanna
Subject: Public comment re: Franchise
Attachments: Clallam PUD Comment on Franchise.pdf

Hello Loni,

Please see attached public comment submitted from Clallam PUD in regards to the Charter Review Commission recommendation hearing on Franchise/EMF.

Thank you!

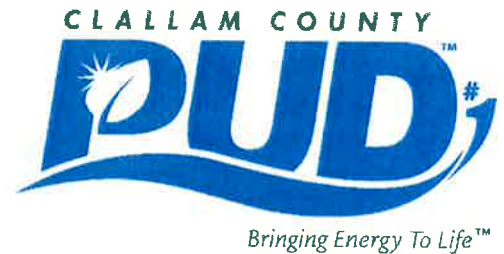
Nicole

Nicole Hartman
Communications & Government Relations Manager
PUD #1 of Clallam County
P.O. Box 1000
Carlsborg, WA 98324
Phone: 360-565-3231
Cell: 360-808-7280
www.clallampud.net



April 8, 2021

Clallam County Board of Commissioners
Submitted via email to: Clerk of the Board agores@co.clallam.wa.us



Re: Public Comment for Charter Review Commission: Franchise/EMF

Commissioners:

Clallam County PUD (District) wishes to emphasize our position as stated during last year's Charter Review discussions that we are opposed to the recommendation to consider an Ordinance regarding franchises as follows:

"The BOCC shall take all required and necessary legal actions to ensure that any franchise associated with new radio frequency devices or systems operating in the micro or millimeter wave frequency range, be accompanied by a scientific study determining that such law, regulation or franchise is in compliance with the National Environmental Protection Act (NEPA) prior to the enactment or granting of any franchise."

We at the District have concerns regarding this proposal. Our Utility and all applicable jurisdictions and entities are currently obligated to adhere to State (SEPA) and Federal (NEPA), without need for additional ordinance by the County. The targeted addition to existing obligations of a "scientific study" accompanying any franchise activities involving extremely high frequency activities is subjective and arbitrary, and cover what the FCC already regulates in accordance with NEPA. Numerous existing and readily available studies cover these frequencies already incorporated into FCC licensing decisions. Additional costly and time-consuming effort at the county level is unwarranted and burdensome for both parties and adversely affects the end-users.

Although Clallam PUD operates no RF equipment in the millimeter or micrometer bands, we regularly assist and support others in the efforts to bring and expand broadband to those in our service territory. As you are well aware, the events of the past year have shed new urgency onto the issue of rural broadband access and bills are currently making their way through the legislature, in an effort to bring long neglected rural areas into a new era of telework, telemedicine, high bandwidth business activity and remote learning. If County ordinance includes the additional requirement of a site-specific "scientific study" analogous to SEPA Environmental Impact Statement, it will undermine State and Federal effort to bring broadband to underserved areas, with increasingly negative societal and economic consequences to our County and Region as a whole. The County will also venture into areas now covered by other jurisdictions, as well as existing State and Federal environmental law, and risk adversely affecting the public in ways not easily predicted.

We urge you to refrain from moving forward with this recommendation and are more than happy to speak to any concerns you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read "Doug Nass", is written over a horizontal line.

Doug Nass
General Manager

Commissioners: Will Purser, District No. 1 • Rick Paschall, District No. 2 • Jim Waddell, District No. 3 General Manager: Doug Nass

PUD No. 1 of Clallam County • P. O. Box 1000 • Carlsborg, WA 98324-1000
Office 360-452-9771 • www.clallampud.net

Gores, Alanna

From: THERESE STOKAN <hermanabaheda@aol.com>
Sent: Friday, April 09, 2021 8:12 AM
To: Ozias, Mark; Johnson, Randy; Peach, Bill
Cc: Gores, Alanna
Subject: Video: Lawmakers raise concerns over 5G technology - YouTube - Please review when your time permits.

Hello Clallam County Commissioners,

In anticipation of the upcoming Public Hearings on the 2020 Charter Review Commission's Recommendation on Franchises/NEPA, I am sending two brief videos for your review.

This first one is from 12/03/2018.

Thanks for your review.

Therese Stokan
2020 Charter Review Commissioner, who represented District 3

<https://www.youtube.com/watch?v=zNtaNIkn1Z4>

Sent from my iPhone

Gores, Alanna

From: THERESE STOKAN <hermanabaheda@aol.com>
Sent: Friday, April 09, 2021 8:21 AM
To: Ozias, Mark; Johnson, Randy; Peach, Bill
Cc: Gores, Alanna
Subject: BIG WIRELESS CONCEDES: No studies showing safety of 5G - 7th Feb 2019 - YouTube

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Hello Clallam County Commissioners,

Here is the second video, (from 2/17/2019) for your review, in anticipation of the Public Hearings, this coming Monday, April 12. The CRC Recommendation on Franchises/NEPA compliance will be discussed at the hearings at 1 PM and 5 PM.

The second link provides a summary of this video.

***Please share both of the video e-mails with our Health Officer/Director.

Thanks,
Therese Stokan
2020 Charter Review Commissioner, District 3

<https://www.youtube.com/watch?v=vZ5soLrvXFg>

<https://www.blumenthal.senate.gov/newsroom/press/release/at-senate-commerce-hearing-blumenthal-raises-concerns-on-5g-wireless-technologys-potential-health-risks>

Gores, Alanna

From: Tony Corrado <tony.corrado@gmail.com>
Sent: Friday, April 09, 2021 10:40 AM
To: Gores, Alanna
Subject: Correction to EMF proposed Ordinance

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Alanna,

Kindly forward this email to the BOCC as well as to Attorney Elizabeth Stanley.

It has come to my attention that we have inadvertently incorporated an incorrect word in the title of the NEPA law in the recommended CRC language. The recommended ordinance language defines the NEPA as the "National Environmental Protection Act". This is incorrect and should be changed to the correct NEPA definition which is "National Environmental Policy Act", per WikiLeaks link below.

[https://en.wikipedia.org/wiki/National Environmental Policy Act](https://en.wikipedia.org/wiki/National_Environmental_Policy_Act)

Thank you,
Tony Corrado

Gores, Alanna

From: THERESE STOKAN <hermanabaheda@aol.com>
Sent: Friday, April 09, 2021 11:37 AM
To: Ozias, Mark; Johnson, Randy; Peach, Bill
Cc: Gores, Alanna
Subject: Slides for 3-minute Public Comment - Monday, April 12, 5 PM meeting - regarding CRC Recommendation on Franchises/NEPA. Thanks for your review and assistance with screen-sharing, if possible.
Attachments: Tree Stokan NEPA Slide Presentation 2.pdf; ATT00001.htm

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Hello Clallam County Commissioners,

I will be attending the 5 PM Public Hearing on Monday, April 12. I will have a Public Comment on both of the CRC Recommendations, to be discussed on that day.

Here are slides that I would like to swiftly discuss during my 3-minute Public Comment on the Recommendation regarding Franchises/NEPA.

Could IT or Alanna assist me with screen-sharing during my 3-minute Public Comment? I will say "next" when it is time to change the slide and I will only show some slides for a few seconds. I am not proficient at screen sharing and the BlueJeans system is a little different than Zoom.

Please share these slides with the Health Officer/Director, also.

Thanks for your review and any assistance that you can provide.

Much appreciation,
Therese Stokan, D.O
2020 Charter Review Commissioner, District 3
Osteopathic Family Physician

> Sent from my iPhone

**EMF Conference for Health Care Professionals –
Scotts Valley, California
September 6-8, 2019**

*“The First Major Medical Conference in the U.S. for
Healthcare Professionals discussing the health effects of
electromagnetic radiation.”*

*Experts from around the world will focus on different
aspects of wireless radiofrequency radiation from a
variety of sources, including cell phones, cell towers,
Wi-Fi Routers.*

References to Share

Americans for Responsible Technology
americansforresponsibletech.org

Environmental Health Trust - EHTrust.org

BioInitiative Report - <https://www.bioinitiative.org/>
*summary of approximately 3,800 studies on the biological effects of
electromagnetic radiation*

Electromagnetic Radiation Safety - School of Public Health, University
of California, Berkeley - <https://www.safeemr.com/>

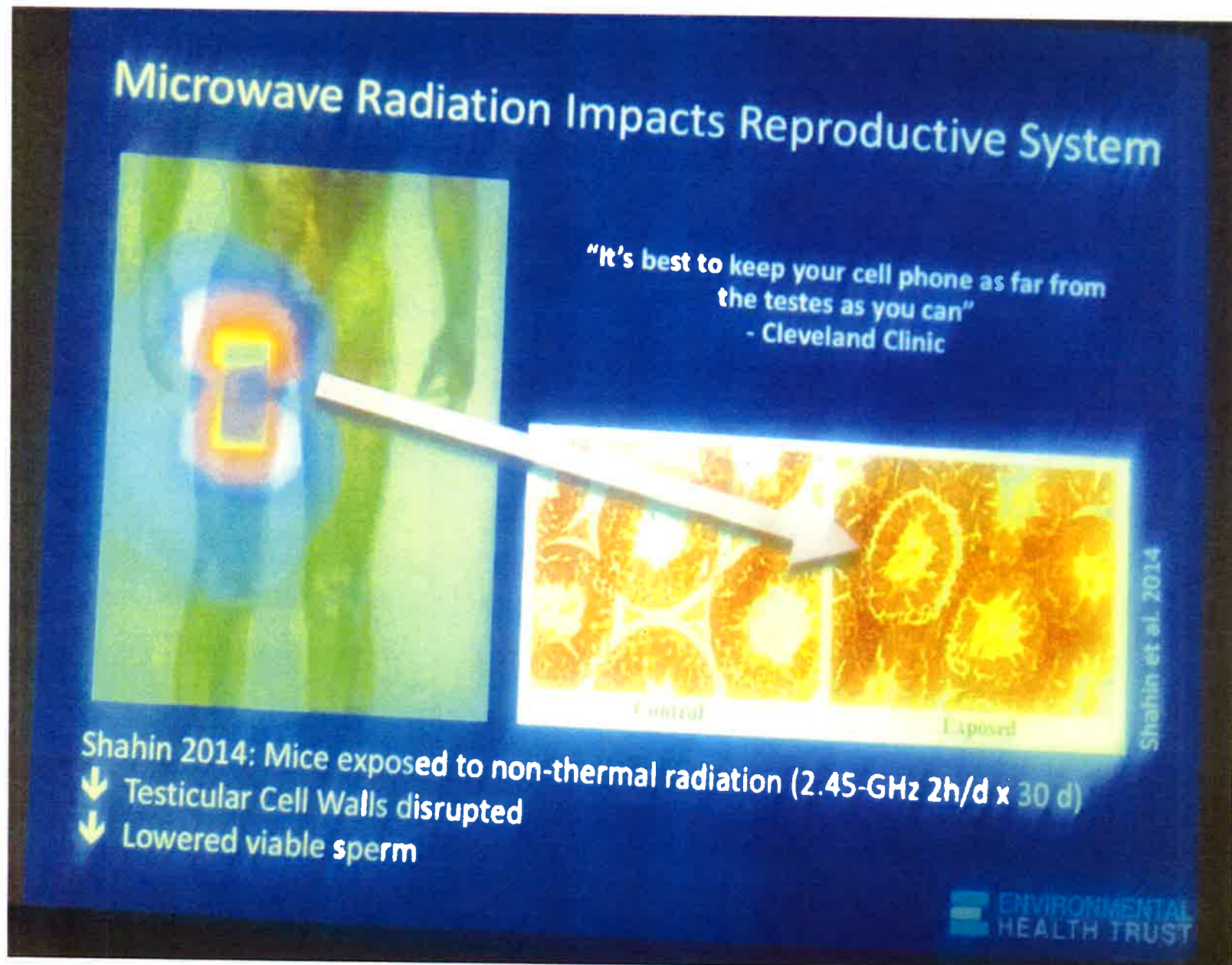
Physicians for Safe Technology - <https://mdsafetech.org/>

Parents For Safe Technology - <https://parentsforsafetechnology.org/>

Baby Safe Project - <https://www.babysafeproject.org/>

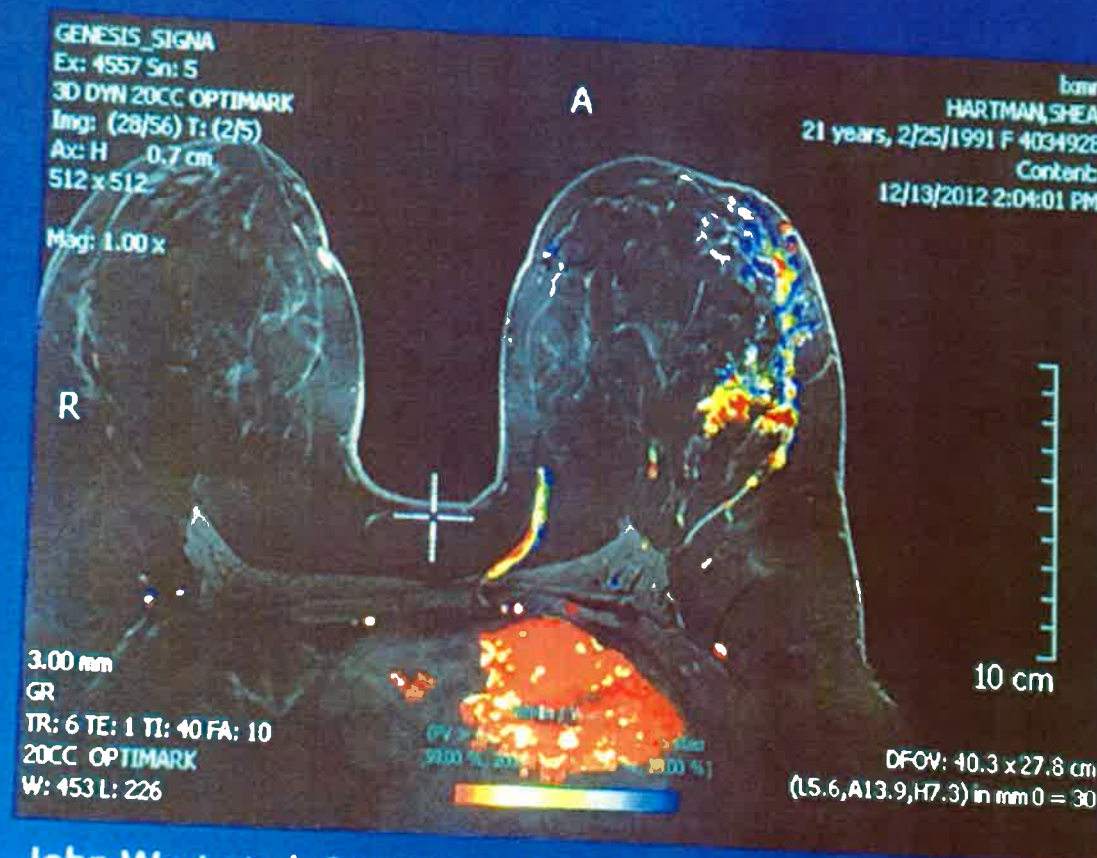
Smart Grid Awareness - <https://smartgridawareness.org/>

Microwave Radiation Impacts Reproductive System



Case Reports

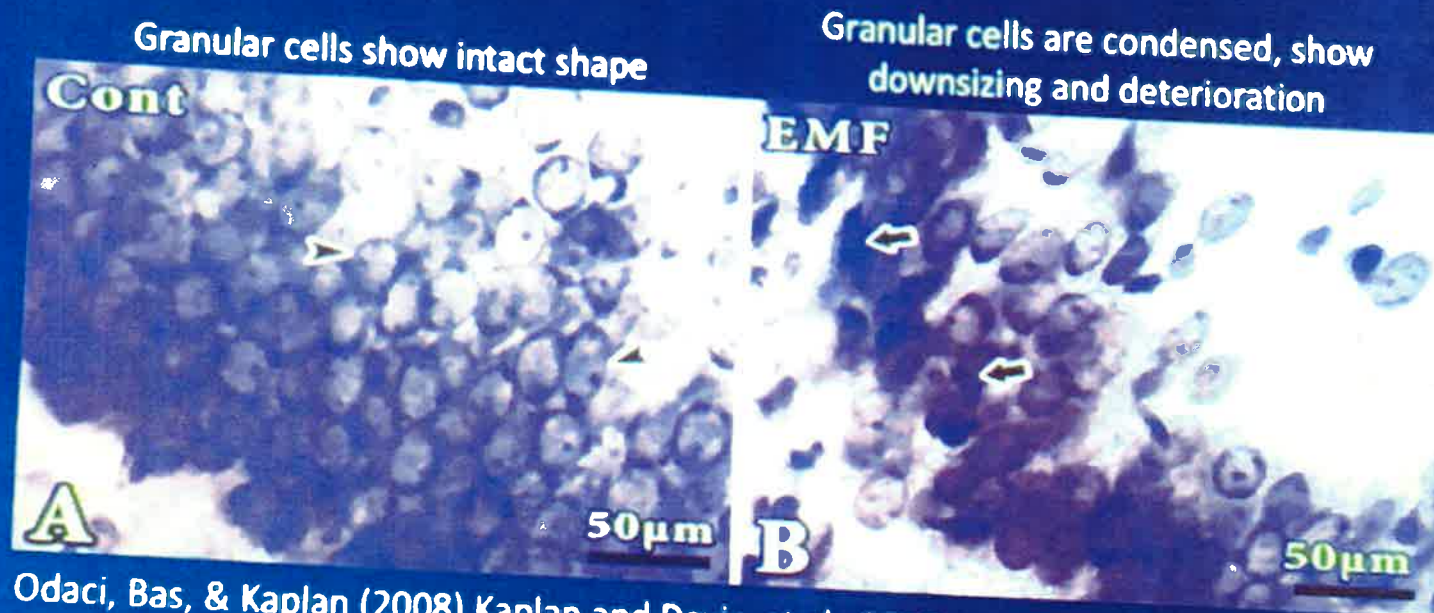
CASE REPORTS - 21 YR OLD MULTI-FOCAL TUMORS TIED WITH CELLPHONES KEPT IN BRA



John West et al, Case Reports in Medicine, 2013

Prenatal Cell Phone Exposure

Prenatal Cell Phone Exposure Leads to Fewer Brain Cells in Offspring



Odaci, Bas, & Kaplan (2008) Kaplan and Davis, et al., 2016

Dentate gyrus in the control (A) and EMF (B) exposed group in photomicrographs

**2021 ICD – 10 – CM Code: W90.8XXA – a
“Billable” diagnostic code**

**Exposure to other nonionizing radiation, initial
encounter**

***Consider finding a Physicians/Providers – with
experience diagnosing and treating Electromagnetic
Hypersensitivity

International Opposition to the 5G Rollout

International Opposition to the 5G Rollout

USA: Nationwide protests and several cities passing protective ordinances on "small cells."

- Los Altos: not in residential, 500 foot set back from schools.
- Petaluma CA: no small cell shall be within 500 feet of any residence.
- Fairfax and Mill Valley CA: small cells prohibited in residential zones
- Mason, Ohio: No small cells in residential areas or within 100 feet of residential property
- Burlington, Massachusetts, annual recertification fees for small cells.
- Hallandale Beach Florida 5G Small Cell Tower Resolution

Italy: 13 Local governments issuing resolutions.

Switzerland: Resolutions by the Cantons of Geneva, Neuchatel and Vaud. Country to monitor levels.

United Kingdom: Glastonbury and Trafford Council Resolutions opposing 5G.

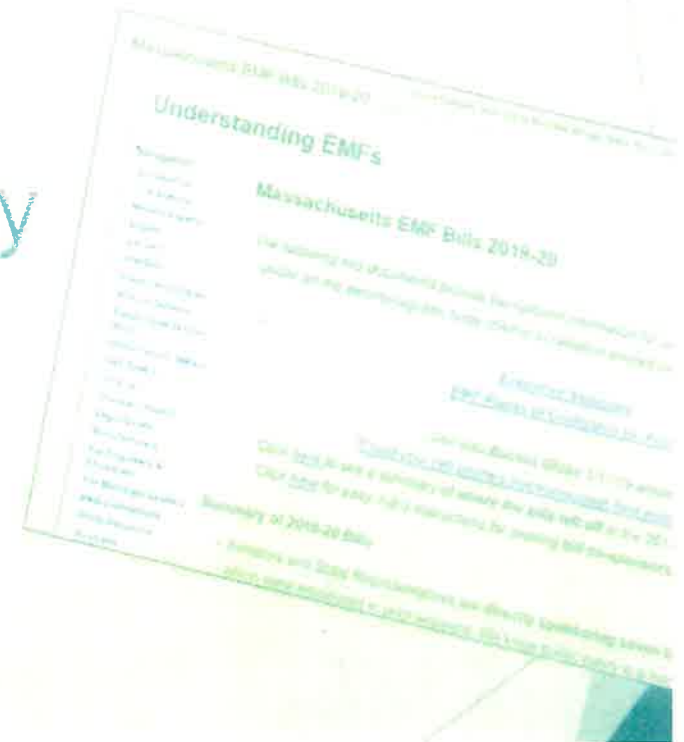
Belgium: Brussels rollout hated amidst deliberations on raising the allowable RF limits.

Austria: Parliament commissioned a study on 5G - by technology groups- not public health experts.

Massachusetts – 19 Bills – as of 9/2019

Public Policy: State Legislation

- ▶ Massachusetts
 - State House journey
 - 19 current bills



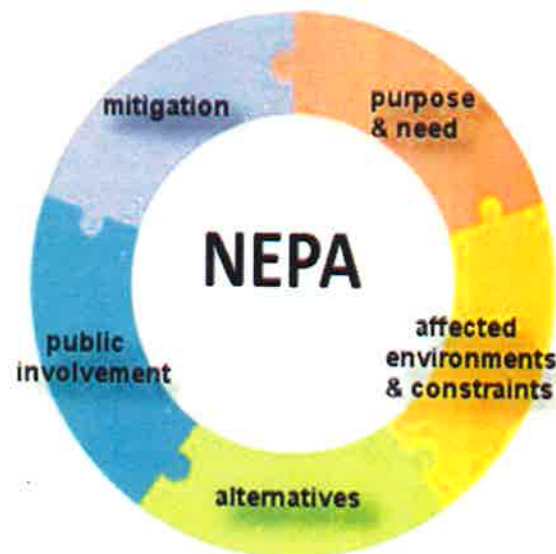
New Hampshire Law – Very Pointed Questions

New Hampshire Law

- Very pointed questions:
 - ▶ Why has the insurance industry put in RF exclusions?
 - ▶ Why does legal fine print say keep distance from the body?
 - ▶ Why are 1,000s of peer-reviewed studies ignored by FCC?
 - ▶ Why do FCC exposure limits not account for the non-thermal, non-ionizing, biological effects?
 - ▶ Why are US limits 100 times higher than other countries?
 - ▶ Why is the FCC ignoring WHO advisors calling for a Group 1 classification?
 - ▶ Why is the WHO ignoring the International Scientists Appeal?
 - ▶ Why is the cumulative effect of increasing EMFs being ignored?
- ▶ New law in less than a year

THE RECOMMENDATION

The BOCC (Board of County Commissioners) shall take all required and necessary legal actions to ensure that any franchise associated with new radio frequency devices or systems operating in the micro or millimeter wave frequency range, be accompanied by a scientific study determining that such law, regulation or franchise is in compliance with the National Environmental Policy Act (NEPA) prior to the enactment or granting of any franchise.



Halencak, Morgann

From: Gores, Alanna
Sent: Friday, April 09, 2021 3:12 PM
To: Halencak, Morgann
Subject: FW: Charter Review Commission --public comment

Morgann,

Please print this email and file in the EMF folder. I've already added to the testimony list of names.

Thanks, Loni

*Loni Gores
Clerk of the Board
Commissioners Office
223 East 4th Street, Suite 4
Port Angeles, WA 98362
Phone: 360-417-2256*

From: Diane [mailto:dogma@olypen.com]
Sent: Friday, April 09, 2021 2:59 PM
To: Gores, Alanna
Subject: Charter Review Commission --public comment

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Alanna Gores

Please submit to the Clallam County Commissioners, (CRC) in anticipation of the **Public Hearings, planned for Monday, April 12, 2021.**"

public comment for of the Public Hearings on the Charter Review Commission's **Recommendations on Franchises/EMF/NEPA?**

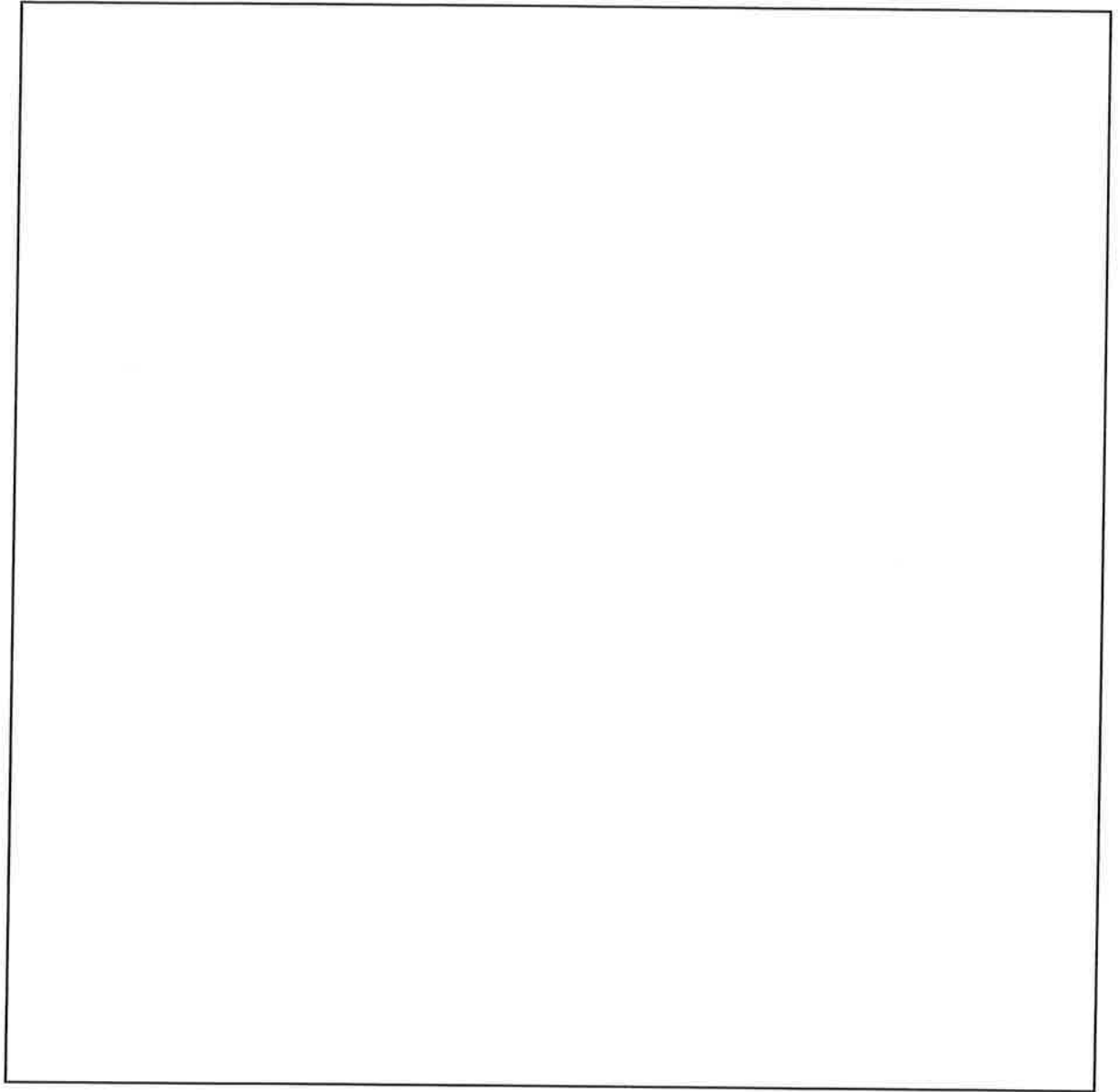
Please implement the CRC's Recommendation.

Please include the below article for review as part of the public comment

Thank you

Don Myers & Diane Hood

Sequim WA



To forward this newsletter via social media, copy and paste this link:

<https://www.cellphonetaskforce.org/wp-content/uploads/2021/04/Spaceport-Genocide.pdf>

SPACEPORT GENOCIDE

In the western Pacific Ocean between Australia and the equator lies one of the most isolated, least visited places on earth. The second largest island in the world, it is still inhabited by traditional tribal peoples speaking hundreds of different languages. Although geographically and culturally it is a single land, this tropical paradise was divided in 1848 into a western and an eastern half by a line drawn down the middle in an agreement between the Netherlands and Great Britain. They regarded the black people who lived there only as a potential source of cheap labor for the extraction of resources from their land. Among the wealth on and beneath the island of New Guinea are timber, oil, gas, and minerals,

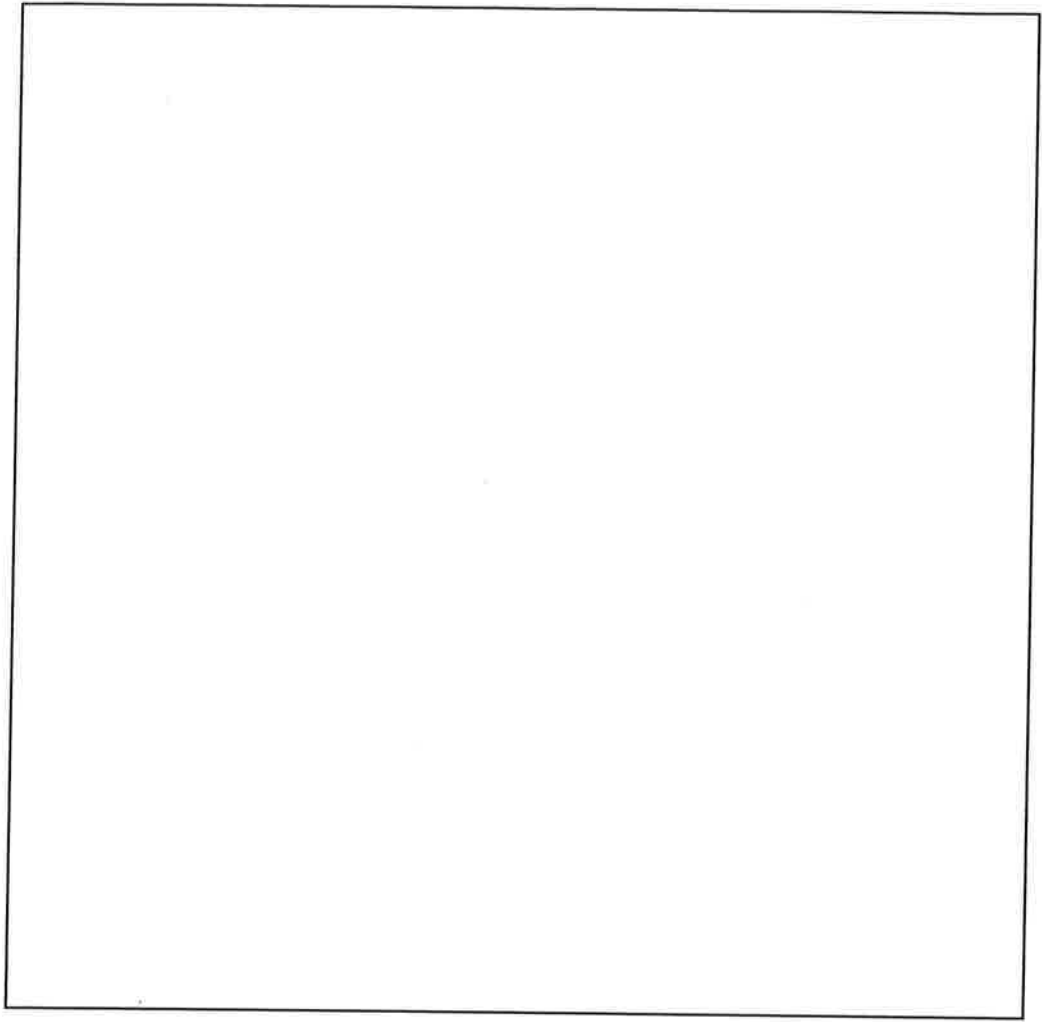
including silver and nickel and the largest deposits of gold and copper in the world.

The eastern half of the island, known as Papua New Guinea, has been independent since 1975 and is struggling to overcome its violent colonial history. The western half, known as West Papua, declared its independence when the Dutch colonial administration withdrew in 1961, but Indonesia, coveting its vast natural resources, invaded and formally absorbed West Papua into Indonesia in 1969. Since that time, Indonesia has engaged in continuous genocide against the indigenous population, who number about 2,000,000 people today. Over 500,000 have been killed, and thousands more have been raped, tortured and imprisoned by the Indonesian military.

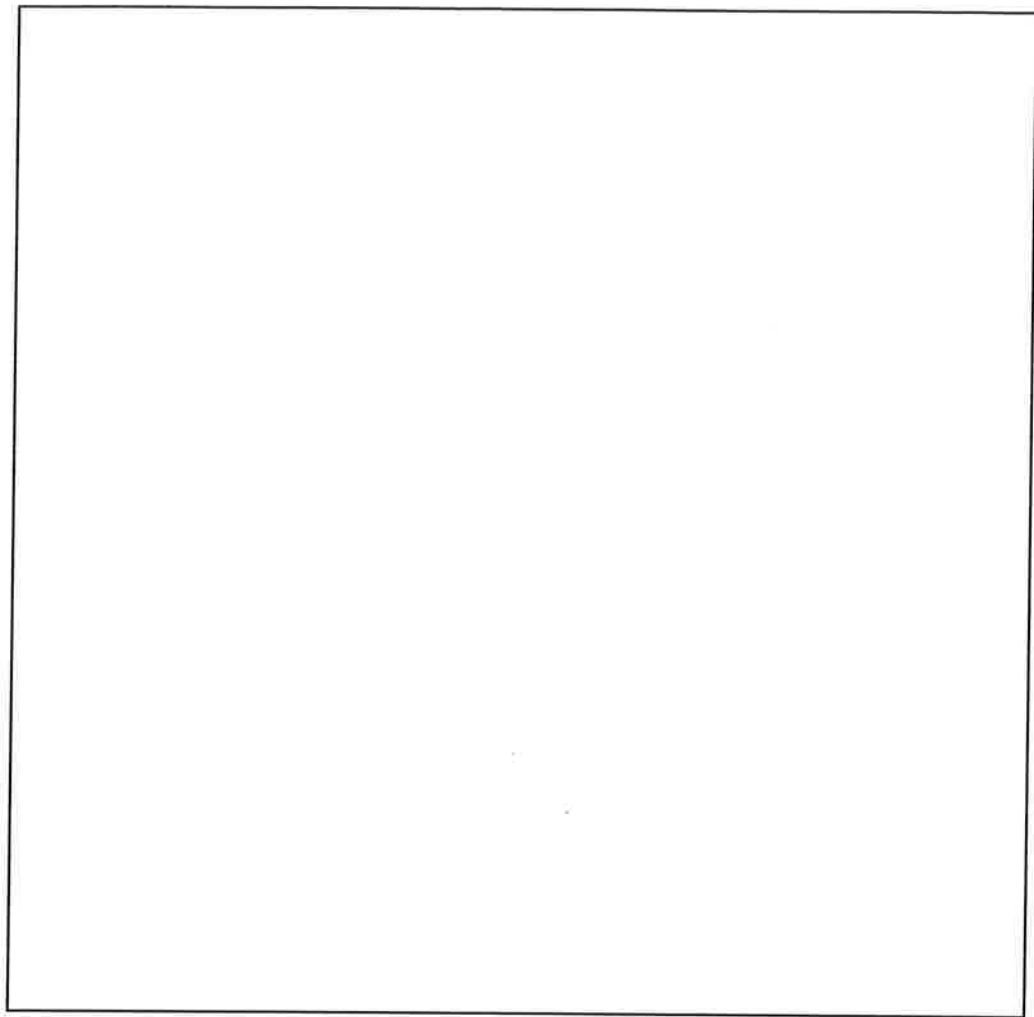
As Paul Antonopoulos and Drew Cottle wrote in their heart-rending August 2019 article, [Forgotten Genocide in Indonesia](#), “The primary reason for Jakarta not granting self-determination to the indigenous people of West Papua is because of the billions of dollars’ worth of natural resources. Although Papuans have been struggling for independence for over half a century, Indonesia through its military has been bolstering its global economic relevance by exploiting the territory’s vast reserves of natural resources that make their way to markets in the US, Canada, Europe, China and Australia, where the majority of mining companies are based.”

Elon Musk’s SpaceX is about to play a role in perpetuating this genocide.

The small island of Biak, off of West Papua’s northern coast, just one degree south of the equator, looks like this today:



If Elon Musk has his way, it will soon look like this:



Indonesia would like to convert Biak into a lucrative “Space Island.” In December 2020, Indonesia offered the use of part of the island to SpaceX as a spaceport for launching satellites. SpaceX would like to launch and maintain as many as 42,000 satellites in order to provide high-speed wireless Internet everywhere on earth. This would require almost daily rocket launches forever into the future. Until now, SpaceX has been launching its satellites from the Kennedy Space Center at Cape Canaveral, Florida, where the above photograph was taken. The spaceport at Cape Canaveral is surrounded by a wildlife refuge and has already done a lot of environmental damage.

“This spaceport,” said tribal chief Manfun Sroyer of plans for the island of Biak, “will cost us our traditional hunting grounds, damaging the nature our way of life depends on. But, if we protest, we’ll be arrested immediately.”

Biak’s location holds several attractions for SpaceX. Its location at the equator is ideal for launching satellites because less fuel is needed for them to reach orbit from there. And the vast reserves of copper and nickel on West Papua would supply some of the materials. Copper and nickel are two of the metals used in building rockets.

Indonesia has also offered Biak Island to the Russian space agency Roscosmos, which plans to develop its own spaceport on the island by 2024. Russia is planning its own fleet of 640 satellites, also to provide wireless Internet everywhere on earth.

The environmental effects of mining in West Papua are well-documented. "From the Grasberg mine," wrote Antonopoulos and Cottle, "one of the biggest copper and gold mines in the world, hundreds of thousands of tonnes of tailings contaminate the vital Ajkwa delta system every day, destroying the environment which the Kamoro tribe relies upon for food and trade. So devastating to the environment is the Grasberg mine that apart from the 80 million tonnes of waste debris which it dumps into the Ajkwa river system every year, the open cut mine can be seen clearly from space." What was formerly the top of a glacier-covered mountain is now a mile-wide crater one-third of a mile deep.

The open cut operations were finally closed in 2020, but the underground mining operations at Grasberg are expanding, and the contamination of rivers, forests, fisheries, and coastal waters, as well as the destruction of tribal communities, continues unabated. A 2012 report from Earthworks and MiningWatch Canada stated that mine waste from Grasberg had "buried over 166 square kilometres of formerly productive forest and wetlands, and fish have largely disappeared." The poisoned river is no longer a source of drinking water for the area's villages.

West Papua's mines will also be used to build Tesla's electric vehicles (EVs), if Musk has his way. Nickel and copper are also needed for the long-range batteries used in EVs. Musk told Indonesian officials last July that Tesla would offer a "giant contract for a long period of time if you mine nickel efficiently and in an environmentally sensitive way."

Musk and the government of Indonesia may come to an agreement as to what "environmentally sensitive" means, but West Papua's native population may beg to disagree. It still means pulverizing and processing billions of pounds of rock, and depositing all the resulting tailings *somewhere*. In West Papua somewhere means virgin rainforest, pristine rivers and tribal lands.

Roads, Electricity and Cell Phones

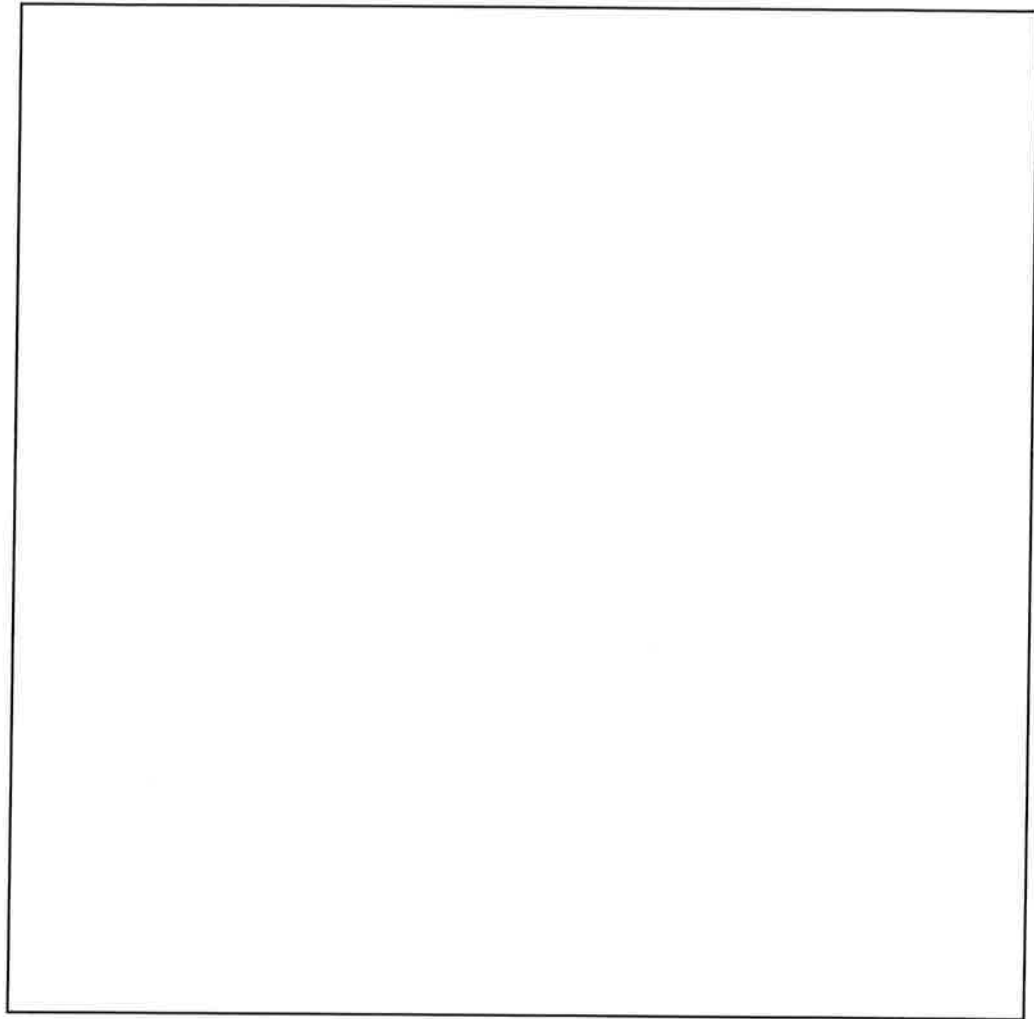
In Papua New Guinea, the independent state to the east, most of the vast interior still has no roads or electricity -- or cell towers. And that was still the case only 5 years ago in West Papua too. But in the last few years, all of that infrastructure -- electricity to every village, a modern highway system bulldozed through the wilderness, and widely available cell phone service -- has been built by Indonesia and it has not been for the benefit of the native population, who do not want it and are gunned down or bombed if they protest.

Journalist David Robie calls the 4,325-kilometer Trans-Papua Highway "[West Papua's highway of blood](#)." According to John Martinkus, whose moving book, *The Road: Uprising in West Papua*, was published last May, the highway brings military occupation, more mining and timber cutting by foreign corporations, environmental destruction, and replacement of native villages by settlements of Indonesian immigrants.

"On December 1, 2018," writes Robie, "a ceremony marking the declaration of independence from the Dutch in 1961 by raising the *Morning Star* flag of a free Papua -- as Papuans do every year -- ended in bloodshed." Every previous year, at least in the remote

Nduga region, this ceremony had taken place peacefully and been ignored by Indonesians. But this year, road workers and soldiers came into Nduga on the new highway and took photos and videos of the crowd on their cell phones. The resulting conflict left 19 road workers and a soldier dead. Since then, reprisal raids by the Indonesian military have forced some 50,000 people to flee their villages and become refugees. Two thousand soldiers, helicopters, and 650 commandos are involved in “protecting the highway.”

“It is the helicopters that are the worst,” writes Martinkus. “They are used as platforms to shoot or drop white phosphorous grenades or bomblets that inflict horrible injuries on the populace.”



Thomas Klasibin stands in front of what used to be the forest that supported him. Photo by James Morgan

And the spaceport, as Manfun Sroyer said, will perpetuate both the environmental damage and the continuing genocide. Aside from the noise, light, and vibrations accompanying rocket launches, all of the proliferating spaceports around the world are destroying their environment.

A Falcon 9 rocket -- the rocket SpaceX uses to launch its satellites -- consumes an incredible 3,200 pounds of fuel per second at full thrust. Unlike rockets that burn solid

fuels, the Falcon 9 burns kerosene and doesn't pollute the land and water surrounding the spaceport with heavy metals. But that is assuming the launch is successful. Every time a rocket crash-lands or explodes, the damage is tremendous. When two rockets crash-landed during test launches at a remote spaceport on Alaska's Kodiak Island, 230 tons of soil were contaminated. And crashes happen regularly at every spaceport. A [2013 study of rocket launch crashes](#) by Russian and Belgian space scientists found that rockets had been crashing, consistently since 1975, between 4% and 10% of the time at every spaceport in the world.

What is occurring on West Papua is possibly the worst genocide that is going on in the world today, and it is scarcely being reported. But it is not just genocide. It is a collision -- a collision between life and technology, a collision that stares us in the face everywhere we go, and it is not being reported because no one wants to look at it. "The people of West Papua are fighting with their lives every day to defend our forests, mountains and rivers," says West Papuan independence leader Benny Wenda. "We are ground zero in the fight to protect our global natural environment."

West Papua is the last place on earth where "primitive" human beings dare to say no to highways and electricity. The Trans-Amazon Highway was completed in 1975. The Himalayan kingdom of Bhutan was fully electrified by 2010. The Old Order Amish are using cell phones today. In the year 2021, when humanity is preparing to colonize Mars, there is no place in most people's conception of reality for the existence of human beings who are part of the natural world. To acknowledge their existence would require us to face the contradiction between life and technology. Between reality and fantasy.

But the Papuans are there. And they are important.

Arthur Firstenberg

Author, [The Invisible Rainbow: A History of Electricity and Life](#)

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USA

phone: +1 505-471-0129

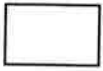
arthur@cellphonetaskforce.org

April 6, 2021

The last 16 newsletters, including this one, are available for downloading and sharing on the [Newsletters page](#) of the Cellular Phone Task Force.

Some of the newsletters are also available there in German, Spanish, Italian, and French.

[Unsubscribe](#)



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Gores, Alanna

From: Inga Able <inga.able@gmail.com>
Sent: Monday, April 12, 2021 4:57 PM
To: Gores, Alanna
Subject: Public Comment for April 12th meeting
Attachments: Health Effects Summary.pdf

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

To The Honorable Mark Ozias, The Honorable Randy Johnson and The Honorable Bill Peach,

I am writing you in support of the Clallam County Charter Review Commission's recommendation to ensure compliance of new radio frequency towers with the National Environmental Policy Act. As the elected leaders of our community, I urge you to protect our health and the health of our children by limiting the local development of small cell millimeter wave networks through an ordinance that implements the Charter Review Commission's recommendation.

I attached a summary of peer reviewed medical research on the harmful health effects of excessive radio frequency exposure for your information.

Thank you for giving this matter consideration.

Sincerely,

Inga Able

HEALTH EFFECTS OF RADIOFREQUENCY EXPOSURE

A QUICK SUMMARY OF PEER REVIEWED ACADEMIC RESEARCH

In addition to the journal published research presented here, there is a large amount of case studies, private experiments and personal testimonies that claim a wide range of symptoms and negative health effects from exposure to radiofrequencies. Due to the lack of academic accuracy and bias control measures these reports were not included in this summary.

CANCER – The U.S. Department of Health and Human Services recently concluded a 10-year exposure study on rats performed at 900MHz, which is a frequency common in 3G cellphone technology and Smart Meters. They found “clear evidence” for Schwannoma cancers of the heart, “some evidence” for aggressive Glioma brain cancer and adrenal gland cancers, and “equivocal evidence” for carcinogenicity in other tissues like the pituitary gland and the liver. A second 2018 peer reviewed rat study performed by the renowned Ramazzini Institute in Bologna, Italy confirmed these findings regarding tumor types and locations, even though they used a frequency of 1,800MHz at a much lower signal strength (Falconi et al 2018). Previous human epidemiological studies have shown an increase in risk for aggressive brain cancer (glioma) and certain cancers of the nervous system (acoustic neuroma) (Baan et al., 2011; IARC, 2013), which led to the WHO classifying RF radiation as a “possible carcinogen to humans” in 2011.

FERTILITY – There are several case controlled studies showing the impact of RF radiation on sperm fertility and abnormalities (Rolland et al., 2013; Agarwal et al., 2009), spontaneous abortion (Juutilainen et al., 1993; Li et al., 2017), and an overall reduction in female fertility (Roshangar et al., 2014).

NEUROLOGICAL DISORDERS – Exposure to RF radiation has been reported to increase neuropsychiatric and behavioral disorders (Johansson et al., 2010; Divan et al., 2012). The mechanism for this phenomenon is not well understood, although RF radiation’s well proven effect on brain glucose metabolism is suspected to be a factor (Volkow et al., 2011).

THE CHILD FACTOR – The smaller head size and decreased thickness of the skull, combined with the higher conductivity of the young nervous system, result in greater penetration of RF radiation into the brain of children (Gandhi et al., 1996; IEG, 2000). Animal studies have shown that in-utero RF exposure leads to alteration in neurodevelopment and behaviors in offsprings (Aldad et al. 2012; Zhang et al., 2015). Even at low, non-thermal intensities, RF exposure impairs learning and spatial memory

in young rats, with similar findings in studies of adult rats (Bas et al., 2009; Deshmukh et al. 2015; Kumari et al., 2017). In humans, Divan et al. (2008) showed that both pre- and postnatal RF exposure is associated with emotional and hyperactivity problems in 7-year-old children. These findings were confirmed through a replicative study (Divan et al., 2012), as well as in a data analysis of 83,884 children that concluded that RF exposure of the mother during pregnancy increases the risk of hyperactivity and attention problems (Birks et al., 2017).

FREE RADICALS – SO WHAT?! One of the best researched non-thermal effects of RF exposure is the creation of reactive oxygen species (ROS, aka free radicals) and thereby promoting a state of oxidative stress (Yao et al., 2008; de Luliis et al., 2014; Luukkonen et al., 2009). ROS are proven to play a critical role in the development of Alzheimer's disease, atherosclerosis, asthma, cancer, diabetes, joint diseases, Parkinson's disease, and aging (Houstis et al., 2006; Afonso et al., 2007; Calaf et al., 2018). ROS also oxidize DNA molecules, thereby causing single strand breaks and other destabilizations, an effect that eventually promotes the development of cancer (Wiseman et al., 1996; Waris et al., 2006). Especially for cancer survivors the correlation between RF exposure and ROS levels becomes crucial, since ROS tissue levels have a direct impact on cancer recurrence rates and radiation sensitivity (van Rossen et al., 2000; Zhang et al., 2016; Gu et al., 2018).

But the effects of RF induced oxidative stress do not end with cancer and chronic diseases. A medium of 3% of the population in developed countries are currently estimated to be affected by RF induced fatigue, chronic pain and impaired cognitive function, caused by elevated tissue levels of ROS (Huang et al., 2018; Hedendahl et al., 2015; Hallberg et al., 2006). In July 2018 Irigaray et al. showed that 80% of the patients diagnosed with the controversial condition of 'Electrohypersensitivity' indeed do have significantly elevated blood levels of several different oxidative stress biomarkers. RF exposure is also proven to induce markers of oxidative stress and inflammation in the brain (Dasdag et al., 2012; Megha et al., 2015), which impairs neuron function through protein damage and plays an important role in the development and progression of dementia (Hallwell, 2012; Pratico et al., 2002; Head, 2009; Hajjar et al., 2018).

HOW IS 5G EVEN WORSE, AND WHAT RESEARCH TO WE HAVE?

Preliminary tests show that 5G downlink RF fields generate significantly higher power density and specific absorption rate (SAR) than a current cellular system (Nasim et al., 2018). Other research by Neufeld and Kuster in 2018 highlights the significant tissue heating generated by the rapid short data bursts, and outlines that even exposures within the protection guidelines may lead to permanent tissue damage after even short exposures, calling for an urgent revisitation of exposure guidelines. During a recent senate hearing, FCC officials admitted that there have been ZERO independent studies

done on the health effects of 5G technology on humans, and the cellular industry has also not committed any funds for future studies. Senator Blumenthal describes both FCC and FDA publications on this matter as "pretty unsatisfactory", concluding his questioning of the FCC with "So there is really no research ongoing. We are kind of flying blind here, as far as health and safety is concerned."

At this point, I have to conclude my summary as far as 5G peer reviewed research is concerned. Because the the terrifying truth is, there there simply is none. Even above mentioned papers concerning 5G are mostly short term experiments, not actual studies.

What we so know, is that within the past 4 years the evidence of negative health effects from 'regular' wireless technology has become so overwhelming, that a large percentage of western countries have taken legal action to reduce public exposure, like banning or drastically limiting wifi or cell phones in public schools (France, Belgium, Spain, Israel, Switzerland, India, Russia, as well as some regions of Germany and Austria). Yet, in the US we are still installing cellular towers on the roofs or next to schools, churches and hospitals. Many of these countries also have exposure guidelines at 1/10th of the levels used in the US.

Why is it that this research takes so long to reach our government, when so many western countries have already taken drastic actions?

In my opinion, there is a clear need for further studies and evaluation before the public can be exposed to a technology with this much potential for harm. I urge local authorities in Clallam County to do everything within their power to demand a halt on the deployment of 5G technology, as well as the Clallam County PUD's Advanced Meter System.

Sincerely,

Inga Able

Public Hearing
Ranked-Choice Voting
Comments Received

BOARD OF CLALLAM COUNTY COMMISSIONERS PUBLIC HEARING

H1 Consider a resolution calling on the state legislature to pass legislation, which would enable the County (and other Jurisdictions in the state) to adopt ranked-choice voting for local elections, if they so choose

I declare under penalty of perjury under the laws of the State of Washington that any testimony that I give is true and accurate.

No	PRINTED NAME	SIGNATURE	ADDRESS
1	Ed Bowen	Ed Bowen	P.O. Box 1111 CB
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Signed on April 6, 2021 in Port Angeles, Washington

Gores, Alanna

From: Christy Holy <clholy@gmail.com>
Sent: Monday, April 12, 2021 12:18 PM
To: Gores, Alanna
Subject: In support of Ranked Choice Voting

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Dear Commissioners -

I will not be able to attend the meeting today, but I wanted to voice my support for a resolution to enable the county to adopt Ranked Choice Voting, if they so choose. I believe that allowing voters to rank candidates would result in more people running for office, more people voting in general, and voters would feel like they have more choices. In Clallam County, often candidates do not seek endorsement from one party or the other, so that they can appeal to more people. Ranked Choice Voting would allow for voters to vote for people in order of who they like best, rather than being pinned in by voting down the ballot in a two-party system.

Thanks for your time,
Christy Holy
Clallam County Democrats
clholy@gmail.com

Public Hearing
Forester Comments Received

BOARD OF CLALLAM COUNTY COMMISSIONERS PUBLIC HEARING

H2 Increasing monitoring of the Department of Natural Resources (DNR) management of its trust lands by hiring a forester

I declare under penalty of perjury under the laws of the State of Washington that any testimony that I give is true and accurate.

No	PRINTED NAME	SIGNATURE	ADDRESS
1	Norm Schaaf	Norm P. Schaaf	785 Little Loop Drive, PA
2			
3	Kenneth Rauden		181 W. Hyde Rd
4			
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Signed on April 13, 2021 in Port Angeles, Washington

Gores, Alanna

From: aseiter@olypen.com
Sent: Monday, October 05, 2020 9:10 AM
To: Gores, Alanna; Gores, Alanna
Subject: Comment re work session item 8 - proposed forester position recommendation

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

October 5, 2020

Clallam County Board of Commissioners

RE: Work Session Agenda Item #8
Hiring of a County Forester to Monitor DNR Activities

The Charter Review Commission has forwarded a recommendation to increase Clallam County's monitoring of DNR management of trust lands by hiring a forester. This recommendation was originally proposed as a possible amendment to the charter, and I strongly concur with the CRC in declining to put this issue forward in the charter. However, I have additional comments on this issue, related to potential action by the Board of County Commissioners.

- **There is insufficient material and opportunity for the public to comment on the recommendation for a forester.**

The packet contains no information on the recommendation for a forester--no job description, budget, funding source, or outline of duties. Members of the public have insufficient information to comment fully. I recognize that Covid presents many limitations on public participation, but the public at least needs to see written materials and be given adequate time to submit comments. I would also note that internet services are extremely limited in parts of the county, such as my area, for livestreaming or video conferencing, making written advance material that much more essential.

- **The purpose of the proposed forester position is unclear, and there is no information on the potential duties and qualifications for the position.**

The Trust Lands Advisory Committee met for a year in 2016 to discuss DNR management of county trust lands. It has never been clear what the county would expect the forester to do, and why such a position is needed. The CRC recommendation alludes to the need to increase county revenues from trust lands. Foresters typically provide services related to planting, harvesting, and managing trees. If the intent is to assess market forces and revenue potential, different skills may be required. In any case, the County should review the purpose of the position, determine whether it is needed, and if so, develop a position description to ensure that the county is seeking the right skills for the job.

I understand the need for dependable revenue to the county and junior taxing districts, and I support responsible forest management. As I learned from listening to the presentations at the Trust Lands Advisory Committee, management of trust lands is extremely complex. Page 19 of the TLAC final report summarizes several issues that should be considered with respect to hiring a forester.

I urge the BOCC to table this recommendation for further discussion, potentially with other members of the Trust Lands Advisory Committee. Additionally, the public needs an opportunity to review and comment on written materials that describe the recommendation for a forester fully.

Thank you for your consideration.

Ann E. Seiter

PO Box 2201; Sequim WA 98382

Gores, Alanna

From: Ozias, Mark
Sent: Tuesday, January 26, 2021 3:36 PM
To: Ed Bowen
Cc: Gores, Alanna
Subject: RE: CRC Recommendation and the means the BOCC is addressing the topics

Follow Up Flag: Follow up
Flag Status: Flagged

Ed,

We have a series of public hearings scheduled on 4 of the 5 CRC recommendations in April; the March meeting kicks off the process to schedule and notice the hearings. Each hearing will focus on two recommendations, and each hearing will be continued so that citizens will have multiple day/time options for participation. We will also continue to accept written comment through the end of the month of April.

There will be some kind of similar public process around the DCD recommendation but I don't have additional details at this time.

Mark O

From: Ed Bowen [rockypt@olypen.com]
Sent: Tuesday, January 26, 2021 11:10 AM
To: Ozias, Mark; Johnson, Randy; Peach, Bill
Subject: CRC Recommendation and the means the BOCC is addressing the topics

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Where has the BOCC met the requirements of the Charter regarding we the people and the recommendations from the CRC?

The BOCC letter regarding March 15th is not the requirements of the Charter for we the people, explain your position and authority to take this action.

I insist on representation, I am filing a grievance for lack of representation for me, I insist on a response made to record to hold this BOCC accountable for the clear and present danger of not abiding by the county Charter and creating a legal flaw.

Ed Bowen
Aggrieved Citizen



Virus-free. www.avg.com

Gores, Alanna

From: Jane Hielman <sunsetswestcoop@gmail.com>
Sent: Sunday, March 14, 2021 7:29 PM
To: Gores, Alanna
Subject: Randy Johnson, Bill Peach, Mark Ozias

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Clallam County Commissioners

Please consider having at least two Public Hearings, to discuss the Charter Review Commission Recommendations, in the evening, so “working people” can participate more readily?

Also, please consider the purchase of the tiny piece of land allowing walking access to the West Park from Clallam Bay residential area. It is of great value to our population and the Lion's Club who built the access path to the beach.

Jane Hielman

Chair for the Planning Commission and
President to the Chamber of Commerce Clallam Bay/Sekiu

16795 Hwy 112
Clallam Bay WA 98326
1 (360) 963 2189
www.sunsetswestcoop.weebly.com

Gores, Alanna

From: Mary Margaret Doherty <immdoherty441@gmail.com>
Sent: Sunday, March 14, 2021 11:43 PM
To: Gores, Alanna
Subject: Request to BOCC

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Dear County Commissioners,

The idea of hearings for gathering public opinion around the CRC Recommendations is seemingly defeated by offering hearings when citizens are more likely to be employed and unable to attend. I urge you to hold at least one session in the evening to increase citizen participation by access to broaden the voice and input you receive on these important ideas.

Thank you for listening.

Peace, Mary Doherty

Gores, Alanna

From: Tree Stokan <treejstokan@gmail.com>
Sent: Sunday, March 14, 2021 5:40 PM
To: Ozias, Mark; Johnson, Randy; Peach, Bill
Cc: Gores, Alanna
Subject: We need to have at least two Charter Review Commission Public Hearings in the evening, please!

Hello BOCC Commissioners Mark Ozias, Randy Johnson and Bill Peach,

In reviewing tomorrow's (March 15) BOCC work session agenda and the proposed times for Public Hearings for the Charter Review Recommendations, I am noting that there are no options for working people to easily participate.

April 6, 12, 13, and 19 are two Mondays and two Tuesdays at either 10:30 AM or 1 PM. I realize that these times and dates are consistent with your work schedules.

However, the goal for these Public Hearings should really be to provide ample opportunity for all residents of Clallam County, including working individuals, to participate on the issues that are important to them.

I am urging the BOCC to consider having two evening Public Hearings, with an opportunity for working people to reading participate. Two Recommendations could be discussed at one evening Hearing and the two (or three) Recommendations could be discussed at the other. I believe that one of the Recommendations (DCD) is going to be discussed at a later time?

I would suggest 6 PM, which was the typical meeting time that the 2020 Charter Review Commission met.

I trust that your goal in serving the needs of the public and our county would include making participation in Public Hearings accessible to all members of our community, including working people.

Thank you,
Therese Stokan
Former 2020 Charter Review Commissioner, District 3

Gores, Alanna

From: Rose Marschall <rosemarschall@gmail.com>
Sent: Monday, March 15, 2021 12:52 PM
To: Gores, Alanna
Subject: Charter Review Commission

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

3/15/21

Dear Commission,

I highly recommend that you offer as PRIORITY evening meetings so working people can attend them. Your second time for meeting should be during the day. This is the right and respectable way to have your meetings, so a higher percentage of people can attend.

Thank you.

Marvelous Monday to you,

Rose Marschall

Gores, Alanna

From: Kathe Smith <kathesmith10@gmail.com>
Sent: Tuesday, April 06, 2021 6:35 AM
To: Gores, Alanna
Subject: Public comment: county forester position

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

I'd like to encourage expanding the view on our county timberlands mgmt emphasis from one of an exclusively extractive economy to a carbon sequestrative economy. I propose the search for a "County Forester" is pursued to seek a person whose interests and experience can go beyond the past lens of grow, cut, transport our forest and agricultural resources to grow, collect carbon credit cash. Transforming our local economy to eliminate the high cost of product transport to market and creating a local economy of sequestering carbon for cash in our growing wood products and in our soils through plant photosynthesis, rather than through harvest and transport. We could lead the northwest and the DNR in this new potential rather than follow along in a line of slowly declining returns due to wildfires, rising transportation costs, soil depletion, insect damage and loss of jobs due to mechanization efficiencies. Still supporting our economy has to be the goal, but through carbon sequestration rather than resource extraction. Both forest and agricultural resources under the oversight of a county resource manager position. Not just a forester. Old approaches will not achieve new results.

Kathe Smith
607 East 4th St
Port Angeles, WA 98362

Gores, Alanna

From: northstar@wavecable.com
Sent: Thursday, April 08, 2021 9:42 AM
To: Gores, Alanna
Subject: Charter Review Recommendation Forester
Attachments: Clallam County Charter Review Forester.docx

Please accept the attached letter in public testimony to the Clallam County Commissioners regarding the Charter Review Amendment Recommendation for a Forester.

Thanks.

Norm P. Schaaf
NorthStar Forestry LLC
360-460-1365 (cell)
785 Little Loop Drive
Port Angeles, WA 98362

April 8, 2021

Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Via Email: agores@co.clallam.wa.us

Re: Charter Review Recommendation – Forester

Dear Commissioners:

I offer these comments in opposition to the Charter Review Commission recommendation to hire a forester to increase monitoring of the Department of Natural Resources (DNR) management of County Trust Lands. Monitoring DNR management of County trust lands is an important oversight responsibility for Clallam County, but I do not believe that hiring a forester is the most effective way to accomplish this task. As I understand the intent of the Charter Review recommendation a County forester would monitor the full range of DNR management activities, from on-the-ground activities such as silviculture and timber harvest to long-range Forest Management Plans and DNR's fulfillment of its fiduciary responsibilities. This scope of tasks requires very different expertise, skill sets and experiences that will be difficult, if not impossible, to find in one individual. It would be more effective to contract the necessary tasks to individuals or firms that have the appropriate expertise and skills.

In the interest of full disclosure, I am a recently retired forester with over 45 years of professional experience. I retired as President of Merrill & Ring in 2018, having served since 1993 and had previously been employed by Scott Paper Company and Crown Pacific, Ltd. beginning in 1973. Throughout my career I worked in the areas of silviculture, inventory, timber harvest, log marketing, and all aspects of management and administration. Charter Review member Joe Murray, sponsor of this Charter amendment, was part of my Merrill & Ring staff. Since my retirement I have done a small amount of consulting forestry for local private landowner clients. My business name is NorthStar Forestry LLC. While I have recommended that Clallam County contract forestry experts to monitor DNR activities it is not because I am seeking this work.

I also disclose that I have worked in a professional forestry capacity with Commissioners Bill Peach and Randy Johnson, both in their non-governmental capacities. The work with Bill Peach occurred when he was employed by Rayonier. The work with Randy Johnson occurred when he was employed by Green Crow. For several years Merrill & Ring and Green Crow were in partnership (MRGC) and when that partnership ended in 1996 I continued to work with Randy Johnson and Green Crow. I am currently providing some consulting forestry services for Randy Johnson in an independent business not related to Green Crow.

As I noted in my opening paragraph, monitoring DNR management activities on Clallam County trust lands requires a wide range of skills and expertise. Further complicating such monitoring is the reality that there is no single solution or prescription to evaluate whether or not DNR is managing to what can be termed Best Management Practices (BMP's). The natural forest environment is complex and highly variable. This context is further complicated by widely differing management objectives, legal and fiduciary requirements, short and long-term financial assumptions, budget constraints and legislative mandates. A forester monitoring DNR management activities must be able to consider all of these factors (and probably others) in order to appropriately evaluate and comment on DNR management of County trust lands.

A forester monitoring silviculture activities will probably consider such things as species selection for reforestation, stocking levels (trees per acre), stock type (size and age) and planting quality control. This work is very field intensive. Evaluation of timber harvest layout and supervision may require forest engineering skills, geo-technical experience and/or expertise, and knowledge of timber quality and log markets. Timber inventory is a specialty all its own. Monitoring the achievement of fiduciary responsibilities requires a forester or other professional with financial experience and skills in this discipline. Through a full career an individual forester might be able to attain some experience in many of the varied aspects of forest management but is unlikely to be considered an expert in any but a few of them. At best an individual forester monitoring DNR management of County trust lands could probably assess compliance within a broad range of potential activities and outcomes.

It is certainly appropriate that Clallam County should monitor DNR's management of County trust lands. This can best be accomplished by contracting with forestry and other consultants with the necessary expertise to fully evaluate the critical questions.

Thank you for considering these comments. I hope to attend one of the scheduled hearings and provide similar testimony as well as to be available for any questions from the Commissioners. Feel free to contact me at any time.

Sincerely,

Norm Schaaf
785 Little Loop Drive
Port Angeles, WA 98362
360-460-1365
northstar@wavecable.com

Public Hearing

Housing Comments Received

BOARD OF CLALLAM COUNTY COMMISSIONERS PUBLIC HEARING

H2 Meet all housing needs by creating permanent housing

I declare under penalty of perjury under the laws of the State of Washington that any testimony that I give is true and accurate.

No	PRINTED NAME	SIGNATURE	ADDRESS
1	Norma Turner	NE Turner	3928 Ma Angelic Rd
2	Jennie Eden	Jennie Eden	224 W. Misty Lane Pt Angeles, WA 9838
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Signed on April 13, 2021 in Port Angeles, Washington

Gores, Alanna

From: Ingrid Carmean <icarmean2@gmail.com>
Sent: Sunday, September 27, 2020 9:14 PM
To: Gores, Alanna
Subject: Housing Security

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Dear Clallam County Commissioners,

Thank you for listening to Norma Turner's presentation on housing security. As you know there are many who live among us who do not have housing security and as Norma pointed out that is very costly for us as a county not only in the monetary costs but in the social costs.

I would like you to look at another alternative to housing. When I lived in Fresno a creative architect Arthur Dyson was designing very inexpensive housing for those experiencing homelessness. This is where his heart is. He explored using very inexpensive materials and designed small homes around a central community building. Limiting plumbing and a full kitchen to the community building cut down considerably on costs. You can see some of his ideas at EcoVillage project of Fresno (<https://ecovillagefresno.org/>). If you continue to google his name you will realize how creative an individual he is. One thing Art told me he believed is living in a beautiful place lessened the violence. Living in one of these small homes would be a game changer for the widow Commissioner Johnson mentioned, who was living in her car.

Norma mentioned the generosity of the Clallam county people. I also have noticed the generosity of the Clallam county people. I volunteered for TAFY for about two years and noticed the many people donating time and items to TAFY. I also have a little free pantry in front of my house and at least several times every day people put food and other items into it. Norma is right the people of Clallam county are very generous. A government/private project to house those experiencing homelessness would be very effective.

Sincerely,

Ingrid Carmean
Resident of Clallam County

Gores, Alanna

From: Ozias, Mark
Sent: Tuesday, January 26, 2021 3:36 PM
To: Ed Bowen
Cc: Gores, Alanna
Subject: RE: CRC Recommendation and the means the BOCC is addressing the topics

Follow Up Flag: Follow up
Flag Status: Flagged

Ed,

We have a series of public hearings scheduled on 4 of the 5 CRC recommendations in April; the March meeting kicks off the process to schedule and notice the hearings. Each hearing will focus on two recommendations, and each hearing will be continued so that citizens will have multiple day/time options for participation. We will also continue to accept written comment through the end of the month of April.

There will be some kind of similar public process around the DCD recommendation but I don't have additional details at this time.

Mark O

From: Ed Bowen [rockypt@olypen.com]
Sent: Tuesday, January 26, 2021 11:10 AM
To: Ozias, Mark; Johnson, Randy; Peach, Bill
Subject: CRC Recommendation and the means the BOCC is addressing the topics

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Where has the BOCC met the requirements of the Charter regarding we the people and the recommendations from the CRC?

The BOCC letter regarding March 15th is not the requirements of the Charter for we the people, explain your position and authority to take this action.

I insist on representation, I am filing a grievance for lack of representation for me, I insist on a response made to record to hold this BOCC accountable for the clear and present danger of not abiding by the county Charter and creating a legal flaw.

Ed Bowen
Aggrieved Citizen



Virus-free. www.avg.com

Gores, Alanna

From: Tree Stokan <treejstokan@gmail.com>
Sent: Saturday, February 27, 2021 9:52 AM
To: Brad@my-work-photos.com
Cc: Gores, Alanna
Subject: Re: United Way Affordable housing

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Hi Brad!

I just noticed that email address for Alanna was not quite right so, resending, with her corrected e-mail address.

(This e-mail includes yours...and will be forwarded to the BOCC.)

Thanks you so much, Brad!

Therese (Tree)

On Feb 27, 2021, at 9:48 AM, Tree Stokan <treejstokan@gmail.com> wrote:

Hi Brad!

Thank you so much for checking in, with your concern about Affordable Housing, and your offer of help! The meeting held on Thursday evening, Feb. 25, 2021, was actually hosted by a number of community members, (not United Way) including some of us who served on the 2020 Charter Review Commission.

It was great that a total of "50" people attended that Zoom meeting! It certainly showed a lot of concern about the topic of needing accessible/affordable housing in our county!

I am glad to have your email address, and when the Clallam County Board of County Commissioners (BOCC) establishes a schedule for Public Hearings on the "Recommendations" made by the 2020 Charter Review Commission, I will let you know.

It was great to hear about your willingness to collaborate in building "Tiny Homes" for those who are facing homelessness! You mentioned that it is difficult to find younger people who are willing to help build the structures.

Since Thursday evening, I have received three emails with ideas addressing that issue! I will include you on a Summary of Comments that I have been receiving on this topic and notes from the speakers, who gave presentations on Thursday evening. I am planning to share that Summary with the BOCC, as well!

Thank you so much for stepping forward to endorse your support for the 2020 Charter Review Commission's Recommendation on affordable housing, which is entitled:

"Recommendation to Support All Housing Needs by Creating Permanent Housing"

Alanna Gores is the Clerk of the Board for the BOCC. I am sure she will forward your email to the BOCC, and I am asking that she forward this email, as well, to our Commissioners Mark Ozias, Randy Johnson and Bill Peach.

Much appreciation,
Therese (Tree) Stokan
2020 Charter Review Commissioner
I represented District 3, on the Commission
Neah Bay
(360) 640-0695

Sent from my iPhone

On Feb 27, 2021, at 9:09 AM, Brad Griffith <Brad@my-work-photos.com> wrote:

Good day I was on the United way zoom on affordable housing. Can you please add me to your news on this topic? I'M Brad Griffith of LiteHouse Shelters, lite weight, structural building panels for homeless tiny homes.

https://www.instagram.com/litehouse_shelters/?hl=en Links to photos.

Thanks

Brad Griffith
360-461-4686

Gores, Alanna

From: michele mangiantini <deanman@olypen.com>
Sent: Monday, March 01, 2021 10:22 AM
To: Gores, Alanna
Subject: promote affordable housing

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Hi,

I missed your Zoom meeting and more than likely would not be able to attend any Zoom meetings as they don't provide captioning (I am deaf).

I do have a little input that might be helpful...

I own a handful of single family rental homes in PA. One of those rentals is an Oxford home where up to 9 men are living in a "whole" home (as opposed to a half-way home). Each has their own story of addiction but are allowed to reside with like-minded individuals to get their lives back on track and become independent. The approach in housing several people in larger size houses that can accommodate as many as possible to get the cost of living to an affordable rate is worth noting. I am just an owner/investor of one Oxford House (for something like 13 years now) but there are several in our county. The Oxford organization helps to find these rental homes and administer the programs by setting up the rentals with furnishings, extra appliances needed for the larger groups, house rules, etc., for a fully functioning home to help these folks get off of their addiction and back to being a productive member of society. Once the Oxford administrator has set one up they can move on to the next set-up as they seem to run on their own at that point. Each house has a slate of appointed but evolving "officers" to fulfill all of the functions of a normal household and every member has a set of responsibilities making the house a home. They are self-governing and my husband and I as the owners have no authority over who lives there. I am impressed with how they conduct themselves and the house is kept in good presentable shape; one of the best kept in the neighborhood.

The Oxford model/structure could be repeated for other classes of folks vulnerable to homelessness. If there were perhaps a few incentives available to investors and a bunch of advertising to promote these types of living arrangements, they could be very successful. I like to think that I am doing my part to help but as an owner it is a heavy burden on the wear and tear of the house. Perhaps offering to assist property owners to update properties to accommodate more than a single family and allow compliance codes to permit for this type of multi-individual housing... I don't have all of the answers here but the general direction could be worth discussion for your group.

Thanks for your consideration and determination to find answers to affordable housing and homelessness.
Michele Mangiantini



This email has been checked for viruses by Avast antivirus software.
www.avast.com

Gores, Alanna

From: Jane Hielman <sunsetswestcoop@gmail.com>
Sent: Friday, March 05, 2021 4:41 PM
To: Gores, Alanna
Subject: Homelessness action!

Follow Up Flag: Follow up
Flag Status: Flagged

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

"I urge the BOCC to implement the Recommendation by the 2020 Charter Review Commission to Meet All Housing Needs by Creating Permanent Housing in Clallam County." Great work has been done by our representatives and the public, they have set the ball rolling toward action on this project. Please keep it rolling!

Jane for the Co-op

Sunsets West Co-op
16795 Hwy 112
Clallam Bay WA 98326
1 (360) 963 2189

www.sunsetswestcoop.weebly.com

Gores, Alanna

From: William Kildall <drwmkildall@gmail.com>
Sent: Tuesday, March 09, 2021 9:04 AM
To: Gores, Alanna
Subject: Affordable Housing

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

To all Members of the BOCC,

As a resident and homeowner of Clallam County and Port Angeles since 2055, I am urging all members of the BOCC to support the Recommendation from the CRC of 2020 on Affordable Housing to create a permanent program to house all homeless, unemployed, and low-income residents of the County as a human right at its March 15th meeting.

Sincerely,

William R. Kildall

Gores, Alanna

From: Jane Hielman <sunsetswestcoop@gmail.com>
Sent: Sunday, March 14, 2021 7:29 PM
To: Gores, Alanna
Subject: Randy Johnson, Bill Peach, Mark Ozias

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Clallam County Commissioners

Please consider having at least two Public Hearings, to discuss the Charter Review Commission Recommendations, in the evening, so “working people” can participate more readily?

Also, please consider the purchase of the tiny piece of land allowing walking access to the West Park from Clallam Bay residential area. It is of great value to our population and the Lion's Club who built the access path to the beach.

Jane Hielman

Chair for the Planning Commission and
President to the Chamber of Commerce Clallam Bay/Sekiu

16795 Hwy 112
Clallam Bay WA 98326
1 (360) 963 2189
www.sunsetswestcoop.weebly.com

Gores, Alanna

From: Mary Margaret Doherty <mmdoherty441@gmail.com>
Sent: Sunday, March 14, 2021 11:43 PM
To: Gores, Alanna
Subject: Request to BOCC

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Dear County Commissioners,

The idea of hearings for gathering public opinion around the CRC Recommendations is seemingly defeated by offering hearings when citizens are more likely to be employed and unable to attend. I urge you to hold at least one session in the evening to increase citizen participation by access to broaden the voice and input you receive on these important ideas.

Thank you for listening.

Peace, Mary Doherty

Gores, Alanna

From: Tree Stokan <treejstokan@gmail.com>
Sent: Sunday, March 14, 2021 5:40 PM
To: Ozias, Mark; Johnson, Randy; Peach, Bill
Cc: Gores, Alanna
Subject: We need to have at least two Charter Review Commission Public Hearings in the evening, please!

Hello BOCC Commissioners Mark Ozias, Randy Johnson and Bill Peach,

In reviewing tomorrow's (March 15) BOCC work session agenda and the proposed times for Public Hearings for the Charter Review Recommendations, I am noting that there are no options for working people to easily participate.

April 6, 12, 13, and 19 are two Mondays and two Tuesdays at either 10:30 AM or 1 PM. I realize that these times and dates are consistent with your work schedules.

However, the goal for these Public Hearings should really be to provide ample opportunity for all residents of Clallam County, including working individuals, to participate on the issues that are important to them.

I am urging the BOCC to consider having two evening Public Hearings, with an opportunity for working people to reading participate. Two Recommendations could be discussed at one evening Hearing and the two (or three) Recommendations could be discussed at the other. I believe that one of the Recommendations (DCD) is going to be discussed at a later time?

I would suggest 6 PM, which was the typical meeting time that the 2020 Charter Review Commission met.

I trust that your goal in serving the needs of the public and our county would include making participation in Public Hearings accessible to all members of our community, including working people.

Thank you,
Therese Stokan
Former 2020 Charter Review Commissioner, District 3

Gores, Alanna

From: Rose Marschall <rosemarschall@gmail.com>
Sent: Monday, March 15, 2021 12:52 PM
To: Gores, Alanna
Subject: Charter Review Commission

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

3/15/21

Dear Commission,

I highly recommend that you offer as PRIORITY evening meetings so working people can attend them. Your second time for meeting should be during the day. This is the right and respectable way to have your meetings, so a higher percentage of people can attend.

Thank you.

Marvelous Monday to you,

Rose Marschall

Gores, Alanna

From: THERESE STOKAN <hermanabaheda@aol.com>
Sent: Wednesday, March 31, 2021 11:58 PM
To: Ozias, Mark; Johnson, Randy; Peach, Bill
Cc: Brad@my-work-photos.com; Gores, Alanna
Subject: Re: 2020 Charter Review Commission's Recommendation to Meet All Housing Needs by Creating Permanent Housing - suggestions from Brad...for BOCC.

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Hi Brad!

I am forwarding your suggestions to the Clallam County Board of Commissioners, for their review.

If you think you can make it to one of the upcoming Public Hearings, on this Charter Review Commission Recommendation, that would be great!

Thank you so much!

Therese (Tree) Stokan

Sent from my iPhone

On Mar 31, 2021, at 10:16 PM, Brad Griffith <Brad@my-work-photos.com> wrote:

Hi Tree Brad Griffith here I read over the details, good collection of information.

I would be interested in talking about the intern idea to help make our shelters, as a contractor I have often thought of a shadow program where a young people could do a ride a long and job site visits that would then turn into some sort of training program.

Sawhorse Revolution in Seattle teaches teens carpentry skills and design skills through inspiring community projects. A model we could fallow. There are also a few more in Seattle as well.

The collage or high school builder program could build tiny houses with the traditional methods and donate them.

Things to consider there is a 270 mobile home park being built by me in Sequim.....sounds good except it is for 55 and old. Maybe there is a way...tax incentives the developer could get if they changed the park to include all ages. Young families need home as well.

See you.

Gores, Alanna

From: THERESE STOKAN <hermanabaheda@aol.com>
Sent: Thursday, April 01, 2021 12:23 AM
To: Ozias, Mark; Johnson, Randy; Peach, Bill
Cc: Gores, Alanna
Subject: Fwd: 2020 Charter Review Commission's Recommendation to Meet All Housing Needs by Creating Permanent Housing - Summary of community organizing zoom meeting - held on Feb. 25, 2021.....forwarding this as a reference for BOCC, as you prepare to review th...
Attachments: 2020 Charter Review Recommendation.pdf; ATT00001.htm; Tiny House.pdf; ATT00002.htm; more Ideas from residents.pdf; ATT00003.htm; Linsey Schromen-Wawrin Presentation.pdf; ATT00004.htm; Ingrid Carmean Presentation.pdf; ATT00005.htm

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Clallam County Commissioners Mark Ozias, Randy Johnson, and Bill Peach,

For people of different faiths, this week emphasizes history, hope, liberation and new life.

It seems like an appropriate time to share with you the e-mail, that I am forwarding, that addresses the 2020 Clallam County Charter Review Commission's (CRC) "Recommendation to Meet All Housing Needs by Creating Permanent Housing".

On Feb. 25, 2021, a diverse group of people, from various age groups and backgrounds, including members from both major political parties, came together to learn about this particular Charter Review Recommendation. The presentations were very well done, and you can see the links to the slides that were shown at the zoom meeting.

While the meeting was only set to last 1 hour, most of the 50 participants remained well beyond that, and some stayed for almost 2 hours. People brought their concern, their questions, their suggestions, and offers of help. In the days following that meeting, additional suggestions were submitted by e-mail to the organizers of the event, which included several of the 2020 Charter Review Commissioners.

I think all of us are aware that members of our community are experiencing homelessness and that the situation does not appear to be improving.

We want you, our leaders, to "take active leadership to reclaim and renew"...your "primary leadership role in engaging a group of public and private organizations and businesses to creatively increase affordable housing availability, apply forward thinking ideas proven to be successful in communities that have reduced the experience of homelessness effectively, and report progress back to the community every six months."....as noted in the CRC's Recommendation.

Hopefully, this e-mail will assist you as you consider the best ways to implement this Recommendation. Our community's greatness is reflected in how we look out for those who are in greatest need.

Sincerely,

Therese Stokan

2020 Charter Review Commissioner, who represented District 3

Sent from my iPhone

Begin forwarding..

*****This is an excerpt from an email, sent to the participants of the Zoom Meeting, on February 25, 2021, (and others), regarding the CRC Recommendation on Meeting All Housing Needs....**

Be sure to see the attachments; great slides to review!

Hello Everyone!

On Thursday evening, Feb. 25, 2021, many of you participated in the: "Organizing Meeting" to discuss the following Recommendation on Affordable Housing, that has been presented to the Clallam County Board of County Commissioners (BOCC): Mark Ozias, Randy Johnson and Bill Peach.

"2020 Charter Review Commission Recommendation to Meet All Housing Needs by Creating Permanent Housing".

Some of you were not able to attend, and were interested in having notes from the meeting. Please feel free to share this e-mail and the following information with your friends, families, co-workers and contacts throughout Clallam County.

If you received this e-mail, you will receive additional ones about upcoming important dates. ***If you do not want to receive additional e-mails, please "reply" to this e-mail, "No thanks on additional e-mails on this topic."***

If this e-mail was forwarded to you, and you want to be added to the e-mail list for additional updates, send an e-mail to: Therese (Tree) Stokan: treejstokan@gmail.com in the subject line, please write: "Affordable Housing".

This e-mail contains the following:

1. **The link to the 2020 Charter Review Recommendation (CRC) and what you can do to help.** This is one of five "Recommendations" that the CRC has sent to the BOCC.

Our understanding is that the BOCC will be reviewing the five recommendations at their work session, **on March 15, 2021, and setting up dates and locations for “Public Hearings”** on these five topics.

It is our hope that you would **consider doing one or both of the following**, in support of the Recommendation on Affordable Housing:

- a. **Send an e-mail**, in support of this Recommendation, to the Clallam County Board of County Commissioners (BOCC), via the Clerk of the Board: Alanna Gores, agores@co.clallam.wa.us
- b. **Prepare a “Public Comment”** (3 minutes) to present at the upcoming Public Hearings. (Dates and locations to be announced after 3/15/2021.)

Whether you send an e-mail, or you prepare a public comment, or both, **feel free to include your ideas and suggestions to the BOCC**. You may find ideas for your comments in this e-mail. **It is important to let the BOCC know that affordable housing is a priority for you and for our community.**

2. Links to the presentation, given by two of our speakers on Feb. 25, 2021:

- a. **Ingrid Carmean:** Local volunteer/advocate for teens and adults, challenged by home-finding, including TAFY (The Answer for Youth) and Food Not Bombs.
(Attached: *Ingrid Carmean Presentation*)
- b. **Lindsey Schromen-Wawrin:** Local attorney, “Believes housing is a human right”, serves on the Port Angeles City Council and the Washington Low Income Housing Alliance Public Policy Committee.
(Attached: *Lindsey Schromen-Wawrin Presentation*)

3. A summary of some comments, offered by members of the public, during and after the meeting. This summary includes quotes from e-mails received on this topic, after Feb. 25. Several of the longer comments are included in the attachments.

4. A list of organizations that were represented or mentioned at the meeting.

Much thanks to: All who attended the meeting, our speakers, and to the 2020 Clallam County Charter Review Commission– for presenting this important Recommendation to the BOCC!

Summary of Comments:

Three important principles: Respect everyone. Beauty decreases violence. Everyone deserves a place to belong.

Brad Griffith (a contractor) with LiteHouse Shelters, has stepped forward, offering to collaborate with others to build: lite weight, structural building panels for homeless tiny homes.

https://www.instagram.com/lighthouse_shelters/?hl=en (Links to photos)

Reminder about an important document: **Clallam County Homeless Crisis Response and Housing Plan (2020 – 2024).**

The Department of Community Development has developed a “Tiny Home” design, which meets all the minimal standards “for health and safety”, and additional designs could be developed.

<http://websrv7.clallam.net/forms/uploads/ci113524.pdf>

(Attached: Tiny House)

***Suggestion: **Team up with:** the **Peninsula Housing Authority** and **Habitat for Humanity**, or others “*that have systems in place that can be pushed forward and enhanced.*”

On frustration mentioned: “Having trouble hiring young people to work and build structures”:

One of our residents did some searching after the meeting, sent this e-mail to the school: “Because contractors are saying they are having trouble hiring people to do the work I started wondering if the building, construction, trades are still teaching students getting the needed vocational training, etc.) To step into those jobs?”

Answer she received: “*We do have Tim Branham at the high school, still. We also have Dan Helpenstell, Mike Hanson, and all of the other vocational teachers teaching welding, auto mechanics, computer skills, video production, medical terminology, emergency response and all of the vocational classes. The high school does a nice job in the vocational arena and always has as long as I have worked here.*”

Questions raised by another resident: “I'm curious how many of those vocational students go on to enter local trade's jobs? Is there a seamless connection to a job and/or further training or apprenticeships after high school? It would seem these students would be gobbled up by trade's jobs. What percentage of local vocational students would look to the workforce as drug free applicants with an acceptable work ethic?”

“People used to start with a 400 sq. ft. home.”

“Infrastructure is a Huge Issue.” Infrastructure: the basic physical and organizational structures and facilities – buildings, roads, power supplies – needed for the operation of a society or enterprise.

“Predatory Lending” – a big problem preventing home ownership.

“Everyone needs an exit plan from a shelter. But once someone is housed in a place they can afford, they are almost always able to maintain that housing.”

“We need someone to Champion – Open Land in UGA....Get sewage out and it would open a lot of land.”

UGA = Urban Growth Area

It is basically the community limits of Carlsborg. It allows for higher densities - approximately 10 lots per acre. That's a little smaller than a PA city lot. The PUD and the county went in together about four years ago to drill a deep well to provide water to the UGA. The county and PUD are still working on it It's very close, but not sure when the water lines will be trenched and Ecology will give the go ahead. *Reasons for the delay – are not known.*

“There are reportedly 40 acres of land in the Carlsborg UGA that can support 400 houses. We just need to get water and sewer to it. The water is supposed to be on its way. Once the PUD gets on board it can happen.”

There are also areas in Gail's addition and South of 101 that can be developed to higher densities. They need sewer extensions to do so. “The commissioners (BOCC) have been asked (for three years) for money to **hire a consultant to come up with the best plan to extend the sewer** to be able to increase density and add small buildable lots. “...*(awaiting action on this.)*”

CARES Act (United States federal legislation: Coronavirus Aid, Relief, and Economic Security Act.):

1. **The Eviction Rent Assistance Program (ERAP)** – is funded with federal CARES Act dollars and is intended to prevent evictions by paying past due, current due, and future rent, targeting limited resources to those with the greatest needs while working to distribute funds equitably.
2. **Includes money for Family Violence Prevention and Services Act (FVPSA)** –

National Domestic Violence Hotline: 1-800-799-SAFE (7233); includes funding for housing victims of domestic abuse.

Public-private partnership: A cooperative arrangement between two or more public and private sectors, typically of a long-term nature. In other words, it involves government and business that work together to complete a project and/or provide services to the population.

Housing Cooperative: A “housing cooperative” forms when people come together to own and control the buildings they live in. They form a cooperative corporation, to which they pay a monthly amount to cover operating expenses. The cooperative owns the land, the buildings, and any common areas. Members buy shares in the cooperative.

Homeward Bound Community Land Trust: Mission is to provide a source of permanently affordable housing for the communities of Jefferson and Clallam County. “Our vision is a thriving, resilient, and diverse community where stable, affordable housing is an achievable goal; a region where everyone contributes to the area's economic and cultural vitality while also having access to: A. Homeownership opportunities that otherwise would be out of reach. B. Quality rentals that are permanently affordable.

San Juan Community Home Trust: A housing development in Friday Harbor, WA, that creates permanently affordable housing for low- and moderate- income island residents. “By doing this the Home Trust promotes economic diversity and development, and supports a sustainable island community while practicing responsible stewardship of our rural environment.”

Village Cooperative: Senior housing communities that are designed for active seniors wanting maintenance-free living with all the benefits of home ownership. Examples: Village Cooperative of South Sound, Tumwater, WA; Hidden Village Cooperative, Olympia, WA.

Workforce Housing: is a term that is increasingly used by planners, government, and organizations concerned with housing policy and advocacy. (When searched on-line, "Workforce Housing" has been considered an "Insulting Term".)

From Ingrid: "Everyone deserves a place to live. Give those experiencing homelessness a place where they can live with respect and dignity. There are many different examples of this type of living arrangements. Tiny houses, as thought of by most people, are actually expensive because they have all the amenities of larger houses carefully packaged into a small space. Two ways of reducing the expenses are: 1. using different, less expensive, materials (bricks of waste plastic is the example I gave.) 2. Having all the plumbing in one central building that can also be used for group gatherings, counselling sessions, showers, toilets and a common kitchen."

"Arthur Dyson, a nationally renowned architect, taught me that when people live in a place of beauty there is less violence. We should think of housing the homeless, not warehousing them."

Organizations represented at the meeting, included:

Clallam County Young Democrats

First Steps Family Support Center

Food Not Bombs

Forks Abuse Program

Homelessness Task Force

LiteHouse Shelters

Lower Elwha Klallam Tribe

Mariposa House

Nor'Wester Rotary

Olympic Peninsula Progressives

Port Angeles Racial Justice Collective

Prevention Works

Sequim Indivisible

TAFY (The Answer for Youth)

Washington Physicians for Social Responsibility

We had guests from both the Republican Party and the Democratic Party.

Much thanks, again, to everyone who attended the meeting. We really appreciate all the comments and ideas received thus far!

Thanks to all of you who spread the word about our Zoom meeting - including: Port Angeles Business Association (PABA)

50 people attended!

Thanks to Laura Hibbs (Missoula, MT) - for flyer art work/design.

Thanks to Olympic Printers (Port Angeles) - for additional design/technical support.

Thanks to Ian Nichel - for technical zoom assistance and for serving as our meeting moderator. Really appreciate all your help!

*****If you want to remain connected on the issue of Affordable Housing and this Charter Review Recommendation, send an e-mail to: Therese (Tree) Stokan: treejstokan@gmail.com in the subject line, please write: Affordable Housing.**

Thanks!



This email has been checked for viruses by Avast antivirus software.
www.avast.com



Charter Review Commission

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Phone: 360.417.2256 Fax: 360.417.2493
Clerk Email: agores@co.clallam.wa.us

Date: September 16, 2020

From: Clallam County Charter Review Recommendation

To: Clallam County Board of County Commissioners

**Subject: CLALLAM COUNTY CHARTER REVIEW COMMISSION
RECOMMENDATION TO MEET ALL HOUSING NEEDS BY CREATING
PERMANENT HOUSING**

Whereas: The Universal Declaration of human rights, adopted by the United Nations in 1948 Article 25 states: 'Everyone has the right to a standard of living adequate for the health and well-being of self and of family, including food, clothing, housing and medical care and necessary social services.' One in 588 Americans is homeless. Washington State is one of the ten states with the highest homelessness rate. Seven percent of homeless people are veterans, but seven percent also are unaccompanied youth under 25 years of age (HUD, 2018), and

Whereas: Homelessness in Clallam County is 0.38% of the population (approximately 285 individuals) and include families with children, as well as individuals across all age, health, income levels, racial and ethnic groups, and

Whereas: nearly all homeless people living locally have roots in Clallam County, and

Whereas: The Clallam County Housing Crisis Response Plan 2020-2024 (CCHCR) states the "the major causal factors for homelessness in Clallam are related to safe housing availability: "...low vacancy rates, high rental rates, available affordable housing stock" and also "assumes...no additional shelter or housing capacity" will be available, and

Whereas: Homeless citizens' high rates of physical, psychological, emotional and behavioral problems result in higher usage of expensive public services (crime and law enforcement services, emergency medical and behavioral health services, food banks, etc.). The annual average cost to local government to meet these needs is estimated between \$30,000 and \$50,000 per person (Interagency Council on Homelessness), and

Whereas: Permanent housing and wrap-around services not only reduces the need for community services but allows homeless citizens and families to be able to become more stable, more reliably employable and more productive members of society.

Housed children are more able to learn academically, socially and emotionally. And housed families are usually less isolated, and

Whereas: Experiencing homelessness is a high-scoring Adverse Childhood Experience (current ACES national studies, acknowledged by the American Pediatric Academy as the most significant modern childhood health findings) for young children--effecting basic learning, neurological development, nutrition and school attendance. Additionally, the social sciences now, after 50 years of wide acceptance of a hierarchical "needs theory," now recognize that human needs are fluid rather than hierarchical. This fluidity of basic needs increases the recidivism of those experiencing homelessness who may be in shelters, couch surfing and street life cyclically. Reliable basic permanent housing is proven to be the best solution to break this chain, and

Whereas: The CCCHCR plan was approved by the BOCC November 18, 2019 and is due for updating. Since then, several communities across the country have successfully significantly reduced their rate of homelessness and its concurrent problems, and

Whereas: Acceptance by the BOCC to the plan's statement that there will be *no additional housing capacity in the next four years* does not move the community toward working actively to permanently shelter citizens experiencing homelessness, and

Whereas: Clallam County Ordinance 829 amending Section .280, Section .510, and Section .520 of Clallam County Code Chapter 31.02, Countywide Comprehensive Plan, as relates to housing was adopted in 2007 and needs to be updated. Nevertheless, it is as relevant today as it was when adopted. It provides the road map for BOCC to directly again address housing inequities in this county, and

Whereas: Section 3.31.02.520, of the above ordinance states affordable housing goals.

(1) Clallam County's affordable housing efforts should be directed at preserving and creating housing that is affordable to those with Very Low, Low, and Moderate income...

(2) Based on extensive local need for affordable housing as well as its unique local circumstances, the County shall encourage retention and creation of affordable housing, as defined in subsection (1) above, and

(3) Clallam County should consider the following strategies to encourage the retention and creation of affordable housing which:

Coordinates the reforms, supports with renewed participation in the Clallam County Affordable Housing Task Force (CCAHTF) to be comprised of representatives from local governments, the local agencies that work on homelessness and affordable housing issues, previously homeless individuals, financial institutions (lenders), major employers, developers, contractors, real estate professionals, chambers of commerce and economic development leaders. Their collective focused goal would be to move Clallam County forward to creatively build economic stability and decent housing options that move people in need toward self-sufficiency.

CCAHTF will be established and convened by the BOCC, with a county commissioner chairing the task force, giving pronounced emphasis to the importance of working to seriously solve local affordable permanent housing needs, and

Whereas: Monies flowing into the County resulting from HB1406 are designated for Affordable Housing, and

Whereas: Efforts to reduce community homelessness in other places vary but the element they commonly share is "leadership by elected community officials."

Therefore, be it recommended:

The Clallam County Board of Commissioners immediately take active leadership to reclaim and renew their primary leadership role in engaging a group of public and private organizations and businesses to creatively increase affordable housing availability, apply forward thinking ideas proven to be successful in communities that have reduced the experience of homelessness effectively, and report progress back to the community every six months.

Sue Erzen

Chair, Clallam County CRC

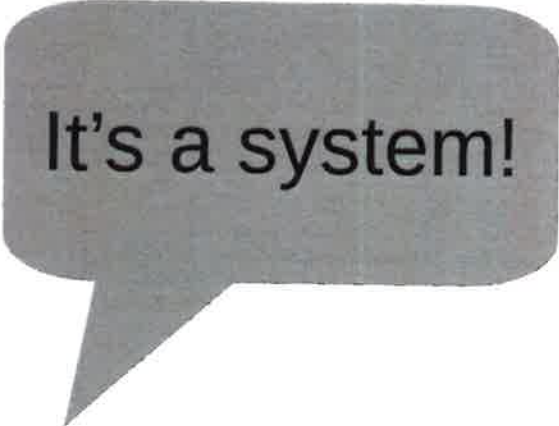
Candace Pratt

Chair CRC Committee on Homelessness

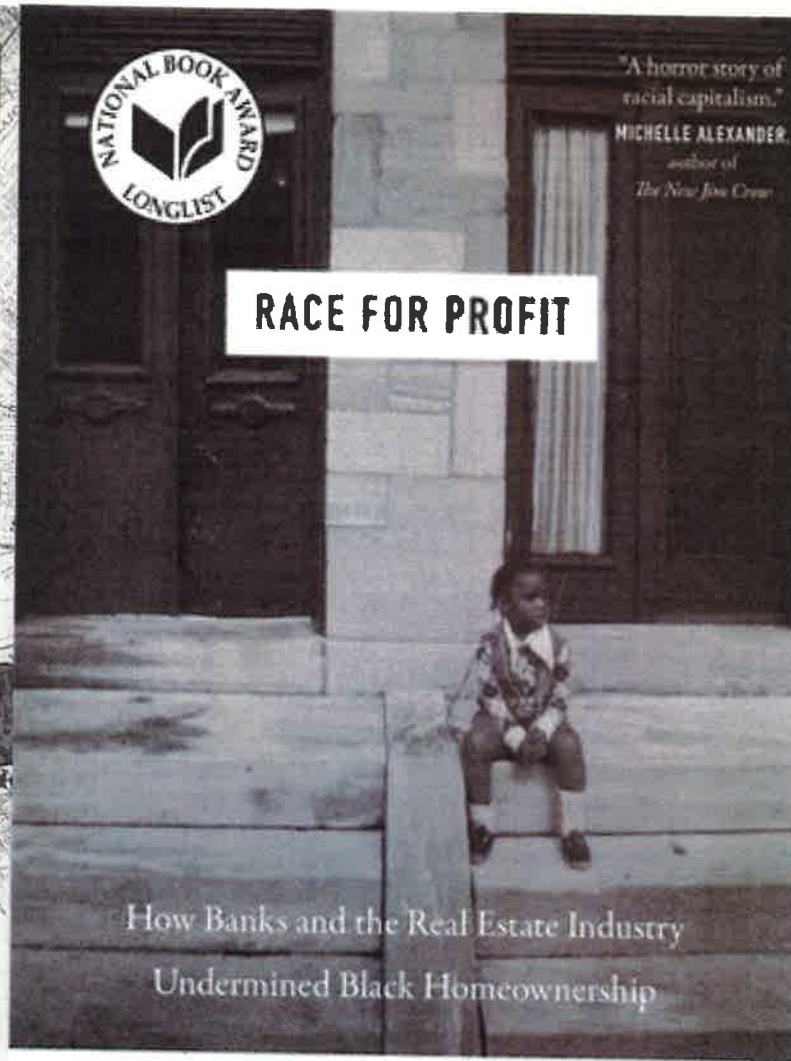
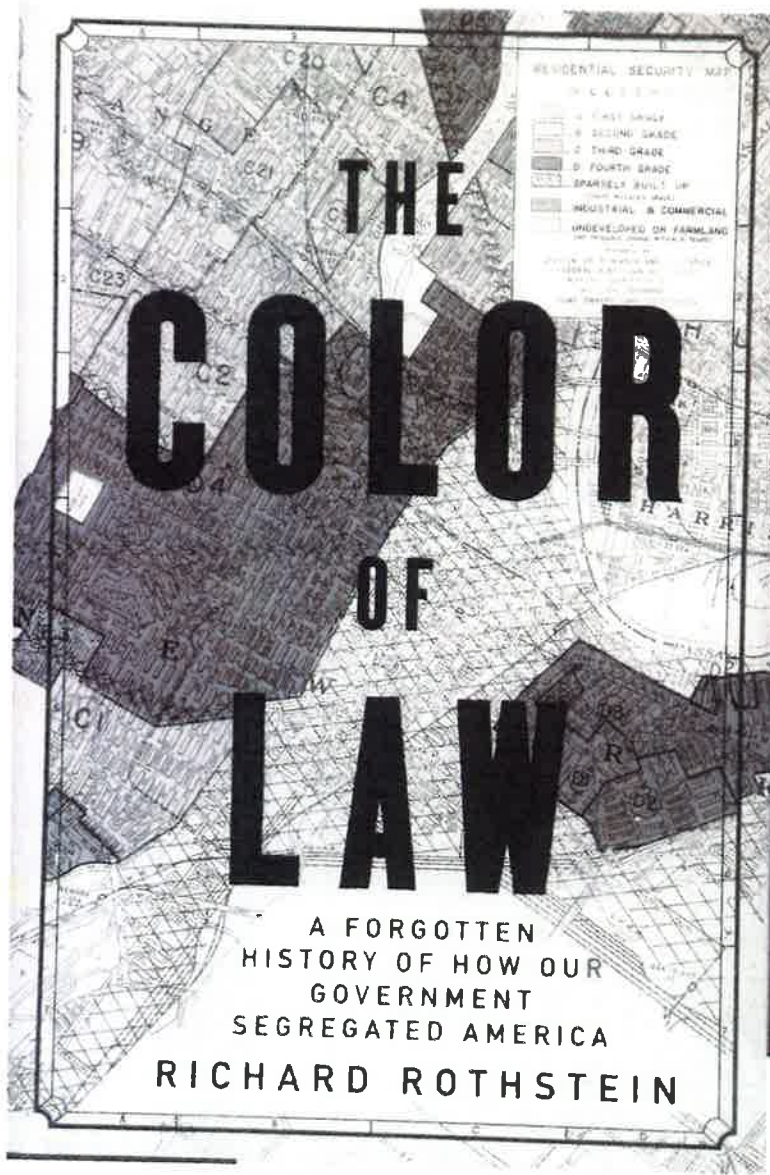
Clallam County Charter Review Commissioner

Housing issues are interlocking

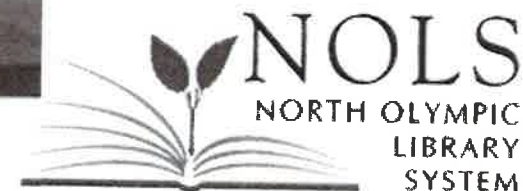
- Available Housing
- Affordable Housing
- Economic Homelessness
- Chronic Homelessness



It's a system!



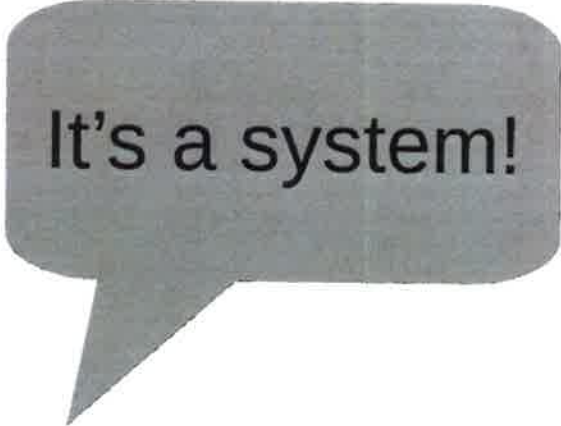
Both books at



KEEANGA-YAMAHTTA TAYLOR

Housing issues are interlocking

- Available Housing
- Affordable Housing
- Economic Homelessness
- Chronic Homelessness

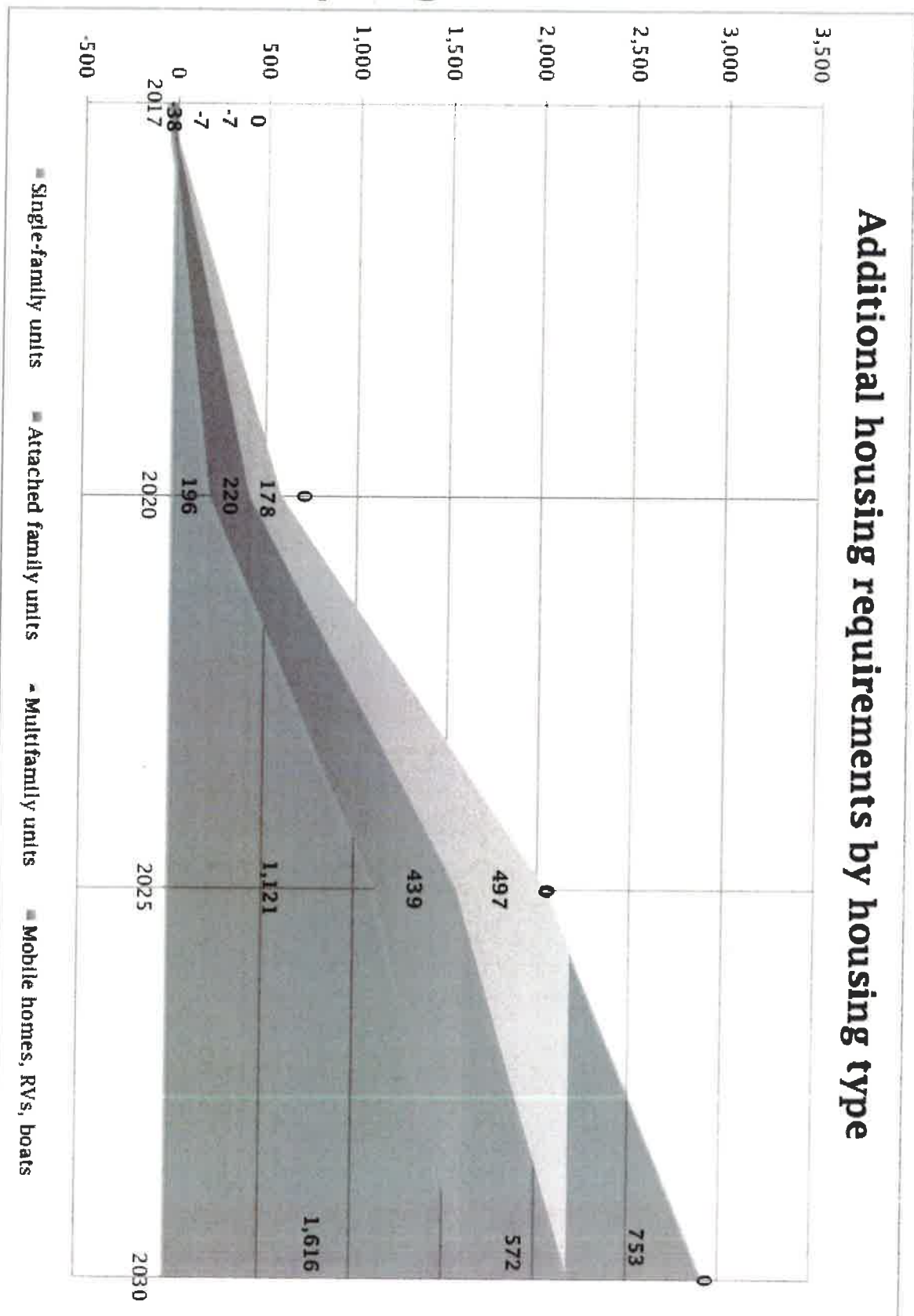


It's a system!

Raw housing stock isn't keeping up with population growth

	Total Population	Total housing units
2018	76737	37331
2010	71515	35605
Change from 2010 to 2018	5222	1726

From Port Angeles Housing Action Plan 2019, page 17



Port Angeles housing demand 2020-2030

	2017	2020	2025	2030
Population - existing/projected	19,420	20,859	23,802	25,641
Population/household - existing/projected	2.26	2.25	2.24	2.22
Housing demand for a housing unit/household	8,593	9,271	10,626	11,550
Plus vacancy allocation	9%	8%	8%	7%
Vacant housing unit requirement	773	742	850	809
Total housing market demand = demand+vacant units	9,366	10,012	11,476	12,359
Less existing occupied/vacant housing units	9,418	9,418	9,418	9,418
Total additional housing market requirement	-52	594	2,058	2,941
Percent single-family of total - existing/projected	70%	68%	67%	66%
Demand for single-family units	6,559	6,793	7,718	8,213
Less existing single-family units	6,597	6,597	6,597	6,597
Projected additional single-family unit requirement	-38	196	1,121	1,616
Percent attached family unit (2-9) of total - existing/projected	14%	15%	15%	15%
Demand for attached family units	1,275	1,502	1,721	1,854
Existing attached family units	1,282	1,282	1,282	1,282
Projected additional attached family unit requirement	-7	220	439	572
Percent multifamily units (10+) of total - existing/projected	13%	14%	15%	16%
Demand for multifamily units	1,217	1,402	1,721	1,977
Existing multifamily units	1,224	1,224	1,224	1,224
Projected additional multifamily unit requirement	-7	178	497	753
Percent mobile homes, RVs, boats of total - existing/projected	3%	3%	3%	3%
Demand for mobile homes, RVs, boats	315	315	315	315
Existing mobile homes, RVs, boats	315	315	315	315
Projected additional mobile home, etc. requirement	0	0	0	0

But at the rate we're building in Port Angeles, we won't get to this goal until sometime after 2070

Sources

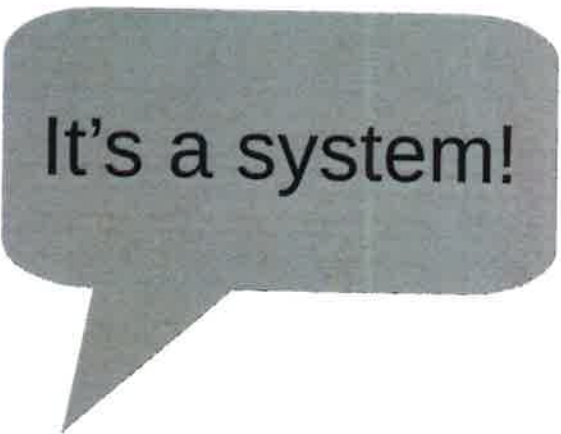
Population projections - Port Angeles Comprehensive Plan

2017 Social characteristics - American Community Survey (ACS), 2013-2017

Housing projections - Beckwith Consulting Group

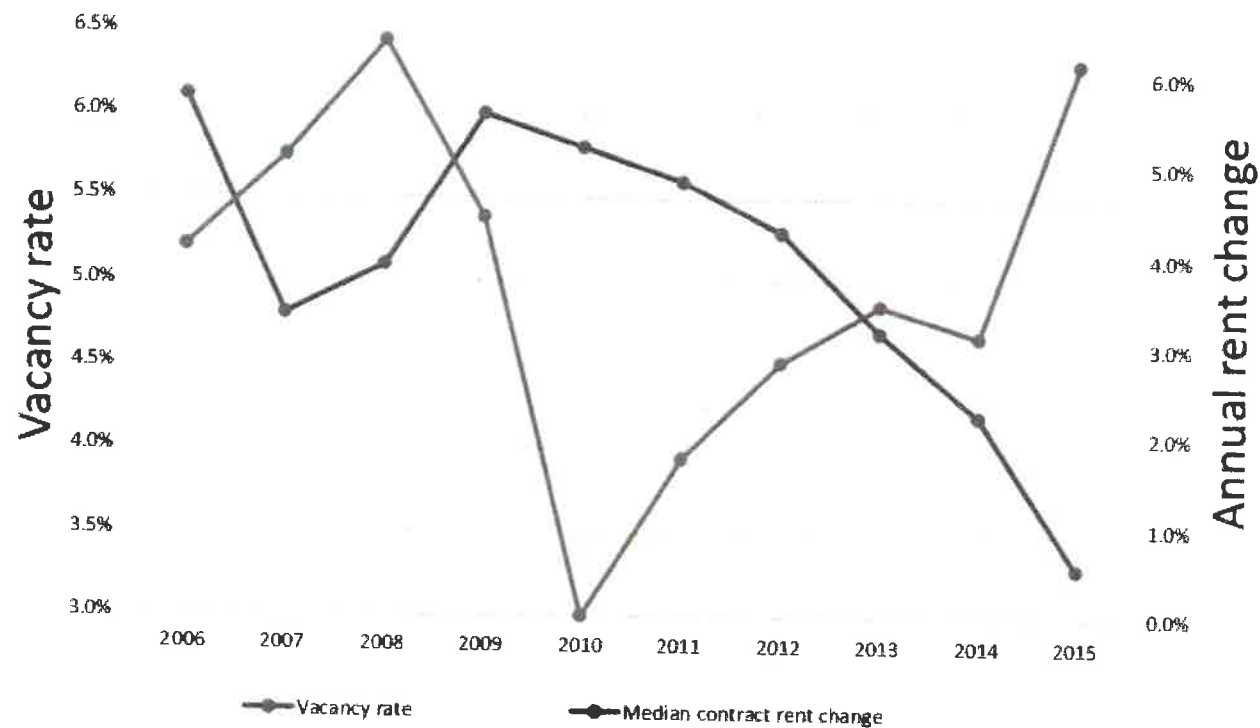
Housing issues are interlocking

- Available Housing
- Affordable Housing
- Economic Homelessness
- Chronic Homelessness



It's a system!

Vacancy rates and rent increases are inversely related



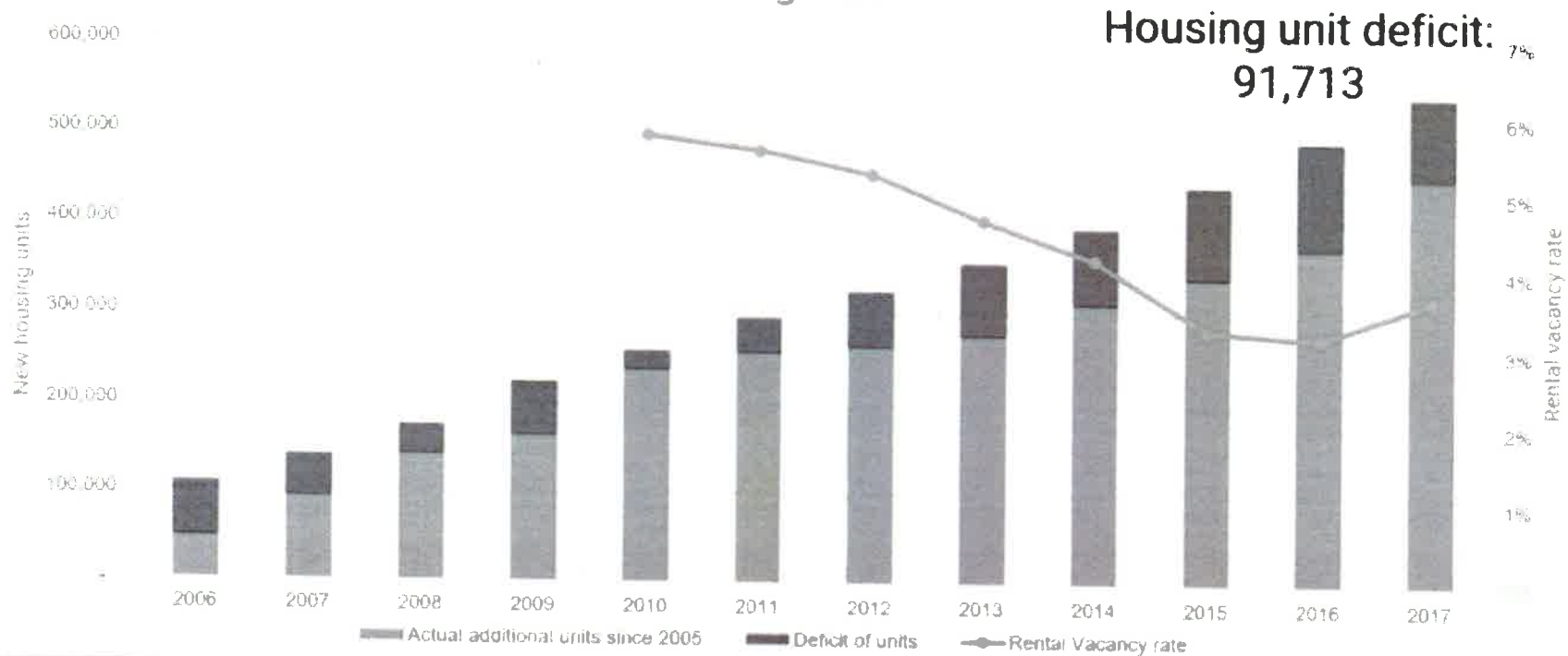
Source: American Community Survey 1-Year Estimates



Department of Commerce

Why Are Rents Increasing?

Deficit of new housing units necessary to maintain 2005 ratio of people to housing units





Affordability Index

There are a variety of ways to assess housing affordability depending upon housing tenure and the housing submarket being targeted. Most assessment methods generally fall into two categories. The first is an absolute definition of affordability where a set proportion of income is applied to a distribution of rents or prices. An example of this can be found in the rental market where rent overburden is defined as paying more than 30% of gross income for rent and utilities. Applying the distribution of incomes to the distribution of prices or rents will reveal the number of households who are cost overburdened.

Housing Market Data Toolkit ↑

Census Data

Household Income by Housing Tenure

House Prices by Area

Rental Markets

Permits and Completions

Affordability Index

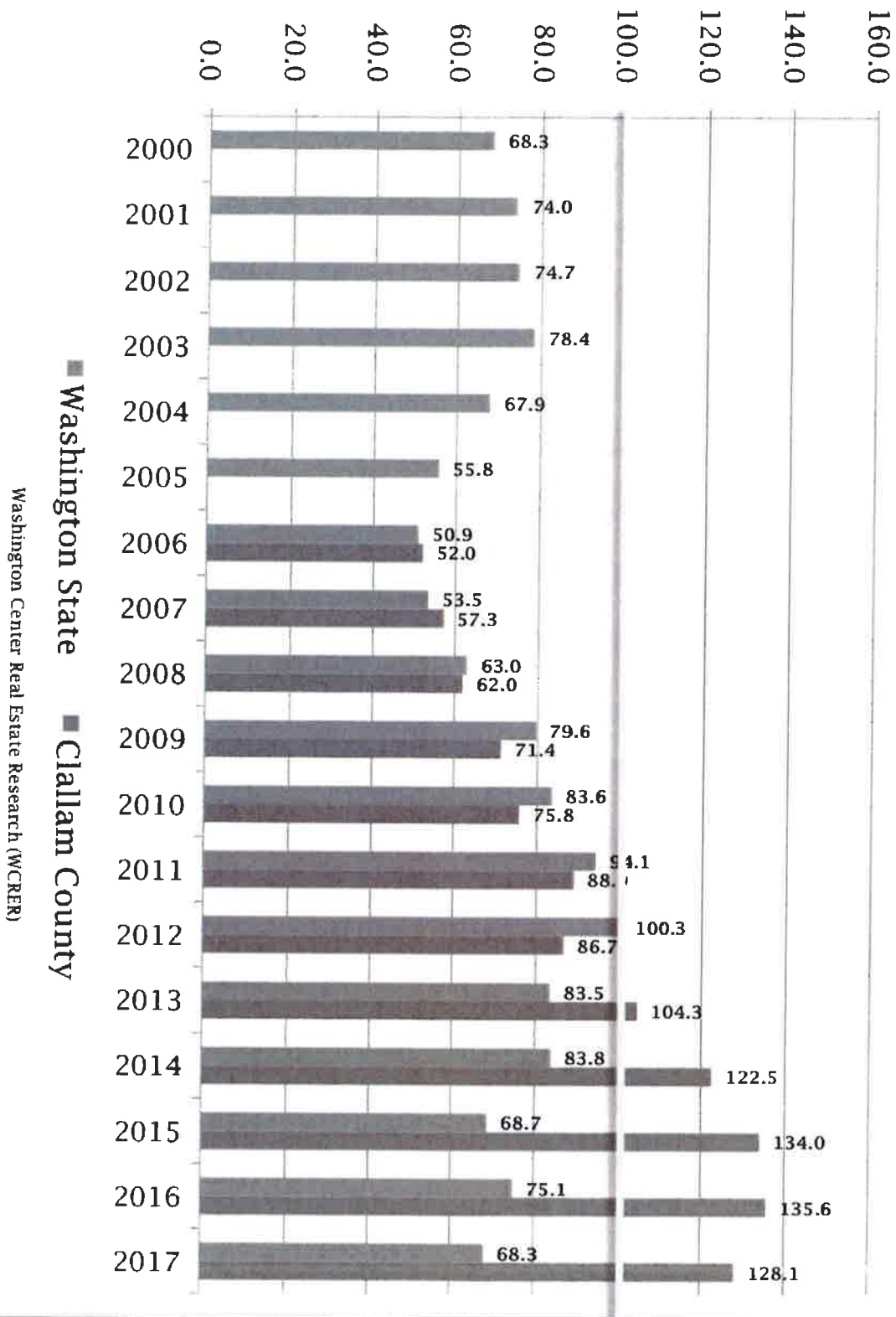


Affordability Index

There are a variety of ways to assess housing affordability. The first is an absolute definition of the housing submarket being targeted. Multiple categories. The first is an absolute definition applied to a distribution of rents or prices where rent overburden is defined as paying more than 30% of income on rent. Applying the distribution of incomes to the number of households who are cost overburdened.

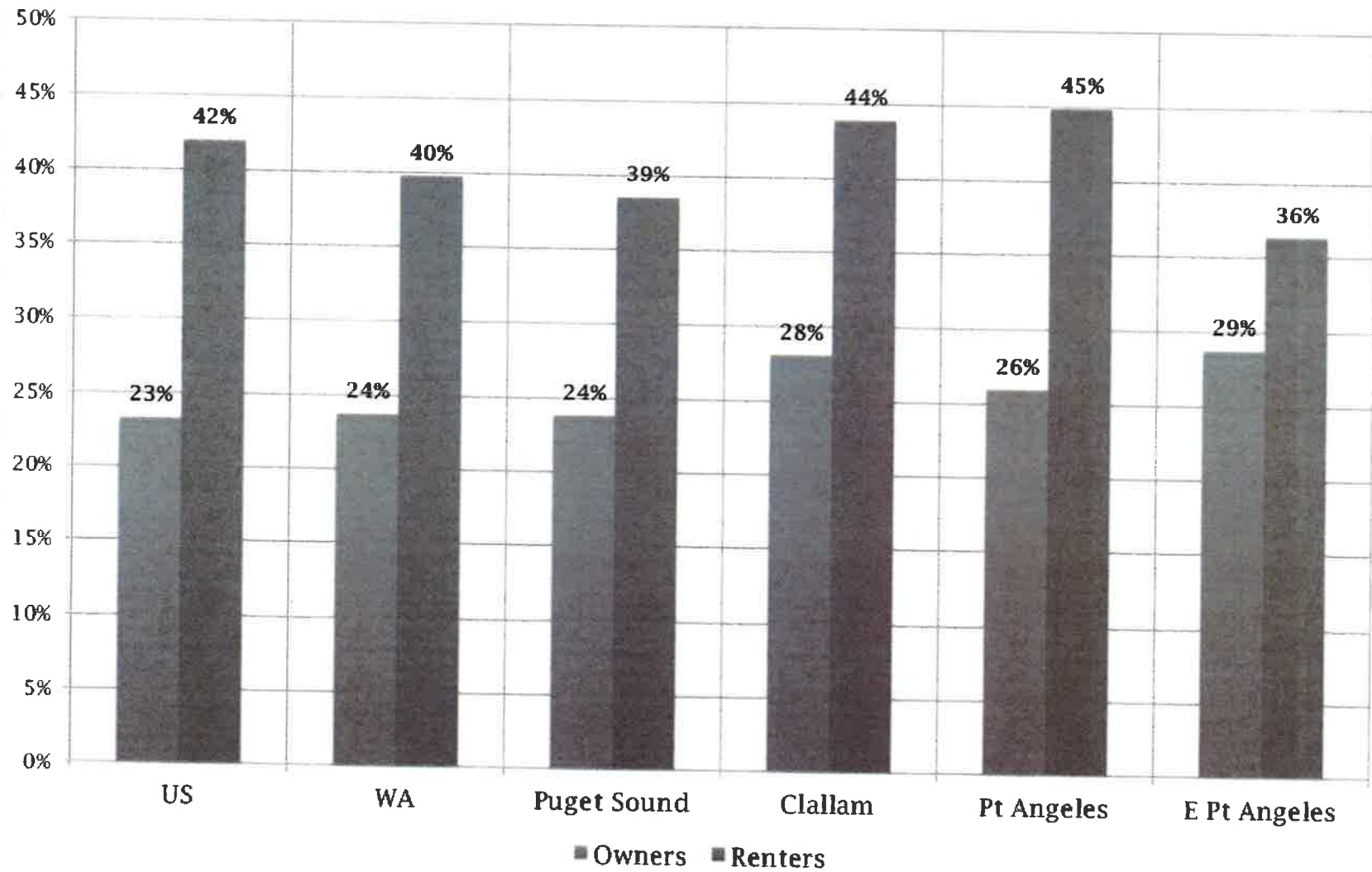
Composite Housing / First Time Buyer	2017	2018	2019
Aberdeen	193 / 122	141 / 89	134 / 84
Port Angeles	98 / 62	85 / 53	89 / 56
Port Townsend	83 / 52	74 / 46	73 / 46
Shelton	109 / 69	89 / 56	90 / 57

Housing Affordability Index - First Time Buyer



Clallam County 1-year American Community Survey (missing margin of error data)	total units with rent less than \$1000	median rent in dollars	# households with gross rent equal to or higher than 35% of household income
2018	4034	1032	3717
2017	4627	958	3710
2016	5866	876	3269
2015	6730	850	4315
2014	5304	861	3925
2013	7373	763	4460
2012	5591	833	3714
2011	5845	755	3241
2010	7214	811	3979
2010 to 2018	-3180	221	-262

Percent paying over 35% of income



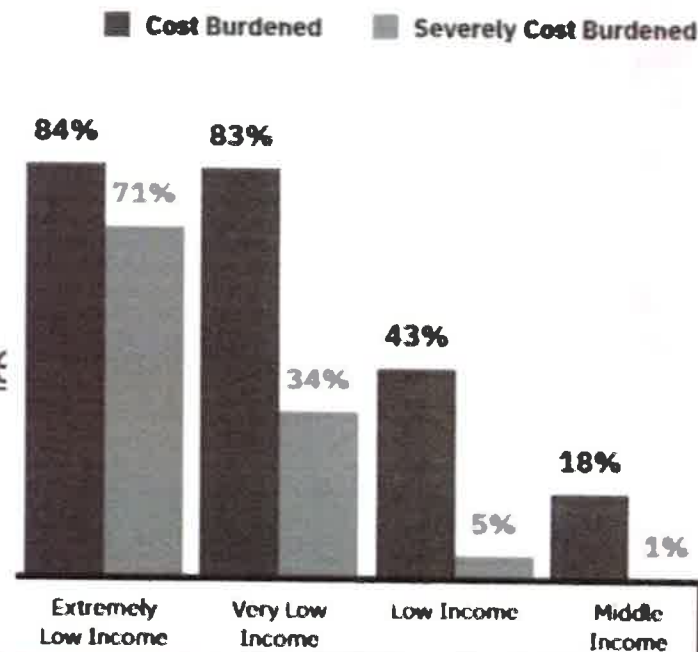
Cost-Burdened Households

- HHs spending more than 30% of income on housing and utilities are said to be “cost burdened”
- HHs spending more than 50% of income on housing and utilities are said to be “severely cost burdened”

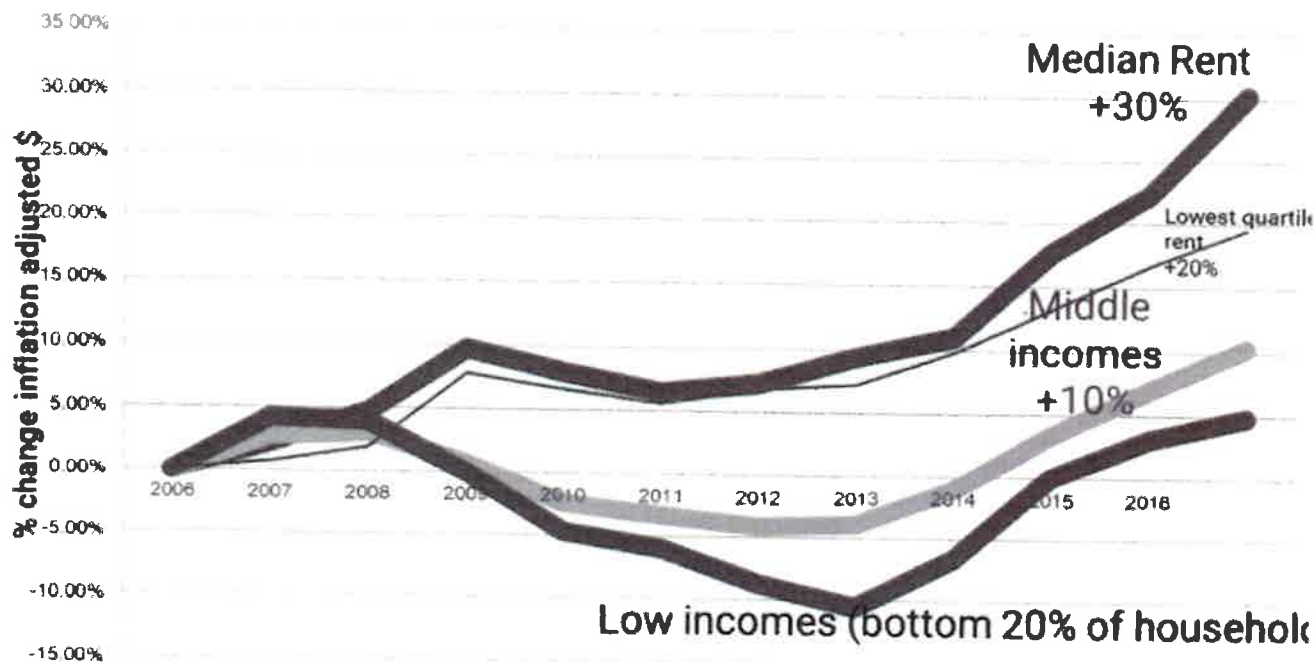
When housing prices force typical households to spend more than 32 percent of their income on rent, those communities begin to experience rapid increases in homelessness.

Source: National Low Income Housing Coalition

HOUSING COST BURDEN BY INCOME GROUP



Rent increases align with median and high-income growth, while lower incomes remain stagnant.



Data sources: U.S. Census Bureau American Community Survey 1-Year estimates; inflation adjusted using the Bureau of Labor Statistics CPI-U. Median household incomes

Rough estimate of key drivers of housing price increases – San Francisco 1965-2015

+ 1% Number of jobs (population)
= 0.95% rent increase

+1% Incomes
= 1.74% rent increase

+1% Supply of housing (number of units)
= 1.70% rent decrease

<http://experimental-geography.blogspot.com/2016/05/employment-construction-and-cost-of-san.html>



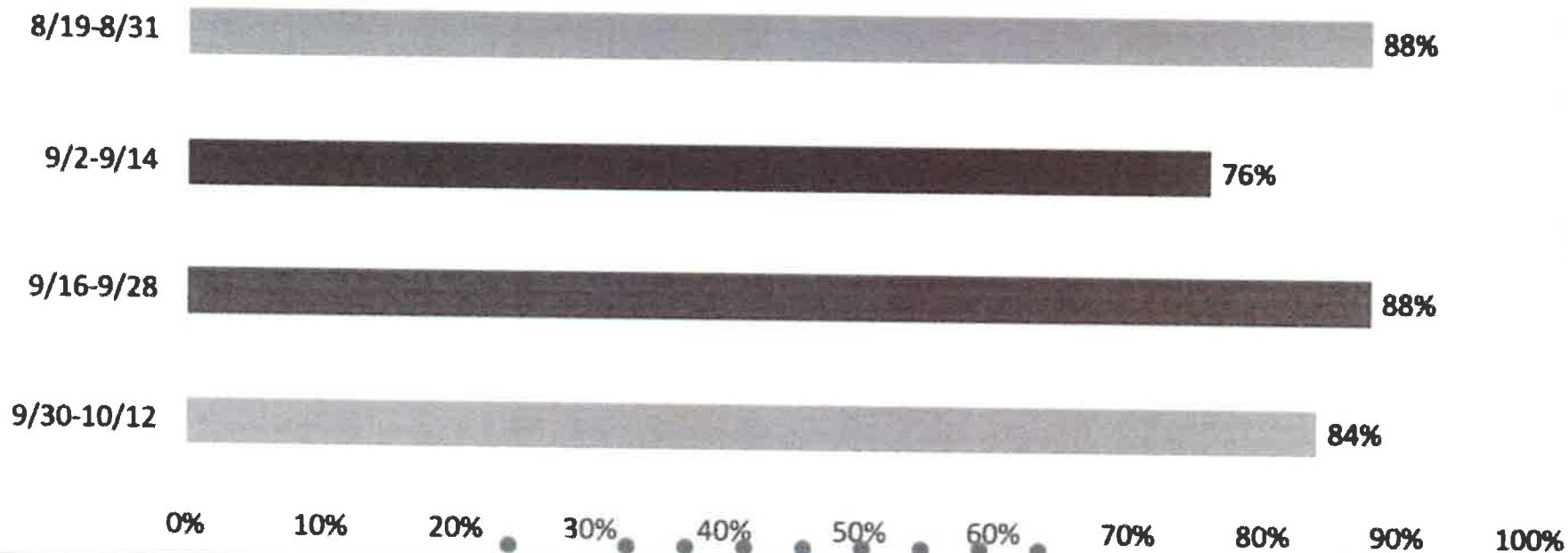
Department of Commerce

LIVE



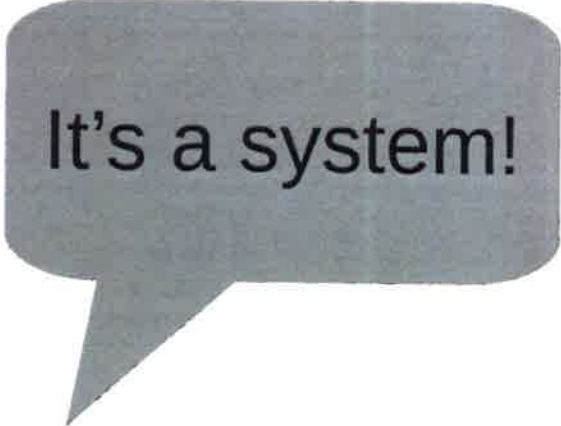
WASHINGTON LOW INCOME
Housing Alliance

% of Washington Renters Able to Pay Rent: Using Credit Cards or Loans to Meet Spending Needs in the Last 7 Days



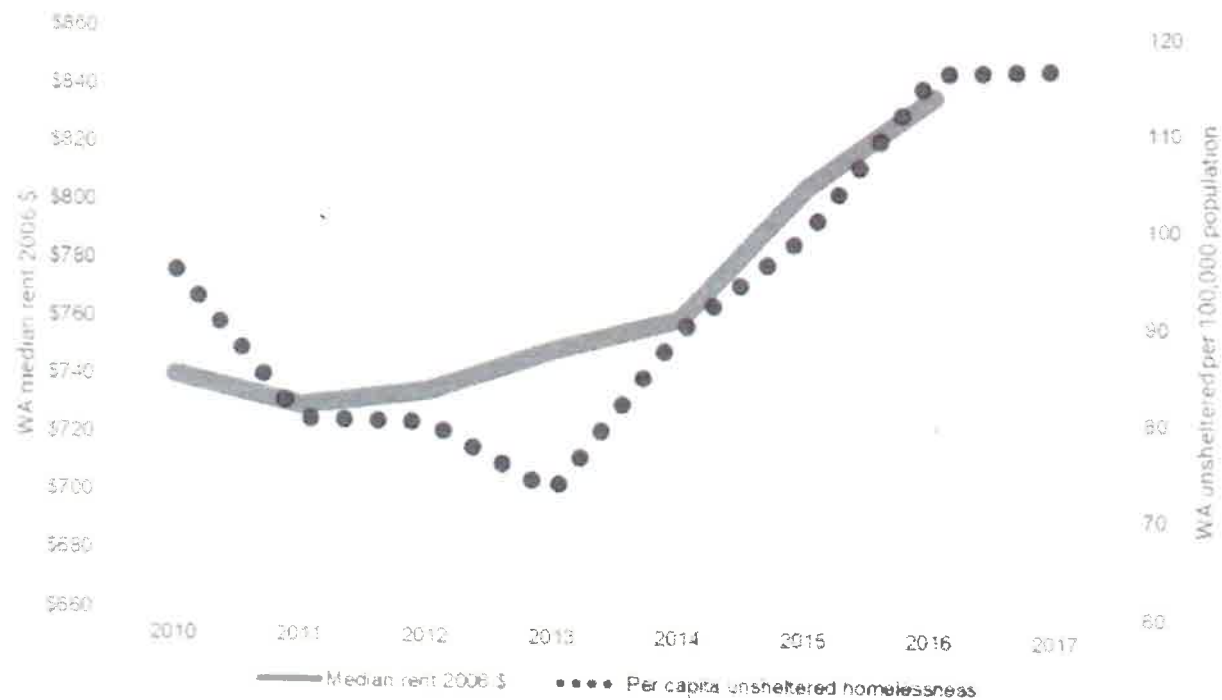
Housing issues are interlocking

- Available Housing
- Affordable Housing
- Economic Homelessness
- Chronic Homelessness



It's a system!

- All things being equal, as rents grow,
- homelessness increases.



Sources:

Rent: U.S. Census Bureau American Community Survey one-year estimates for Washington State, B25058, inflation adjusted using Bureau of Labor Statistics CPI-U
 Homelessness: WA point in time count, adjusted by: U.S. Census Bureau American Community Survey one-year population estimate for Washington State
 1 - Journal of Urban Affairs, New Perspectives on Community-Level Determinants of Homelessness, 2012
 2 - Dynamics of homelessness in urban America, arXiv:1707.09380

Homelessness in Washington

Why is Homelessness Increasing? Homelessness has increased since 2013 in Washington state due to multiple factors, but overwhelmingly because growing rents are pushing people living at the margins into homelessness. Learn more.

Click the following link to access a recording of a presentation on "Drivers of Homelessness in Washington state."

Counts of Homelessness: Different Counts and What they Mean There are a few different ways Washington state counts the number of homeless individuals and families each year. You can learn more with this report.

Overview of the Homeless Housing System and Funding In every county in Washington, a statewide network of not-for-profit organizations houses more than 98,000 people facing homelessness each year. This paper will provide you with more information about our homeless system.

Understanding youth homelessness Learn about prevention of youth homelessness efforts.

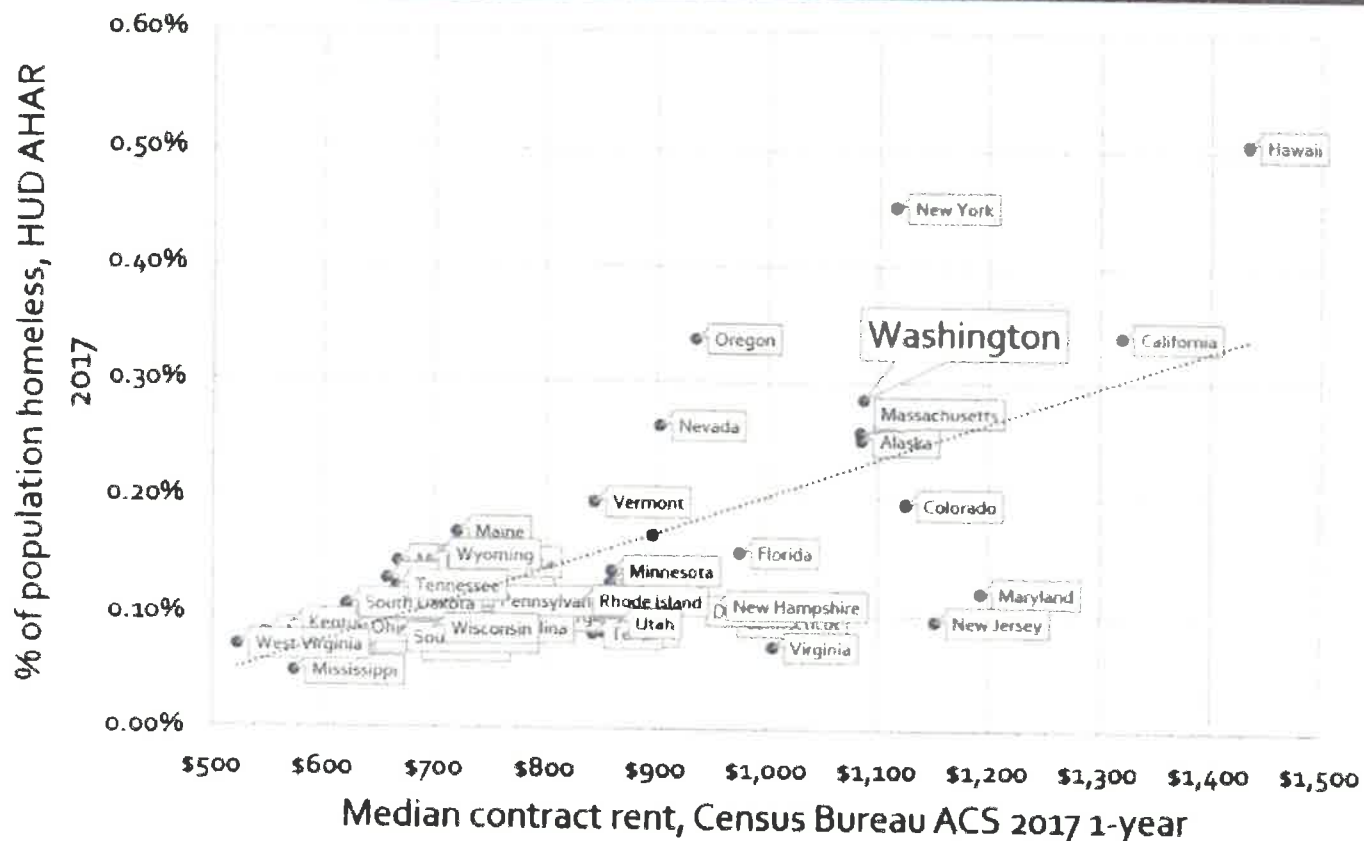


It's the Rent!

- Homelessness has increased recently primarily because rents have increased
 - \$100 increase in rent is associated with:
 - 6% increase in homelessness in metro areas
 - 32% increase in homelessness in non-metro areas
 - This relationship between rent and homelessness means all things being equal in Washington +\$100 in rent = 2,900 (+14%) more people experiencing homelessness at a point in time

Source: Journal of Urban Affairs, *New Perspectives on Community-Level Determinants of Homelessness*, 2012

Rents vs. homelessness – 0.7 correlation



Department of Commerce



LOCAL
GOVERNMENT
FORUM



rant, AWC, Ed Tech Support Specialist's screen



It's the rent – people/families in WA are above average and getting better

- Homelessness has increased primarily because rents increased
- Rents increased to match rising median incomes, and housing supply did not keep pace with demand
- **Other drivers or “causes” of homelessness do not appear to be meaningful drivers of the increase**
- Washington is already a high performer in the areas of job pay, work participation, family composition/stability, lower alcohol and drug dependence, housing outcomes



Department of Commerce



Transforming Lives

Housing Universe

Market-rate Housing
Two-bedroom Fair Market Rent (HUD determined annually)
King and Snohomish Counties = \$1,923
Adams, Garfield, Lincoln, Stevens and Whatcom = \$658

Affordable Housing
Restricted by deed at acquisition or construction with
rents set at rates affordable to 30-50-80 percent of
the Area Median Income

Subsidized Housing
Rents are based on a
household's income so that
they pay no more than 30% for
rent and utilities

Homeless System
Crisis Response

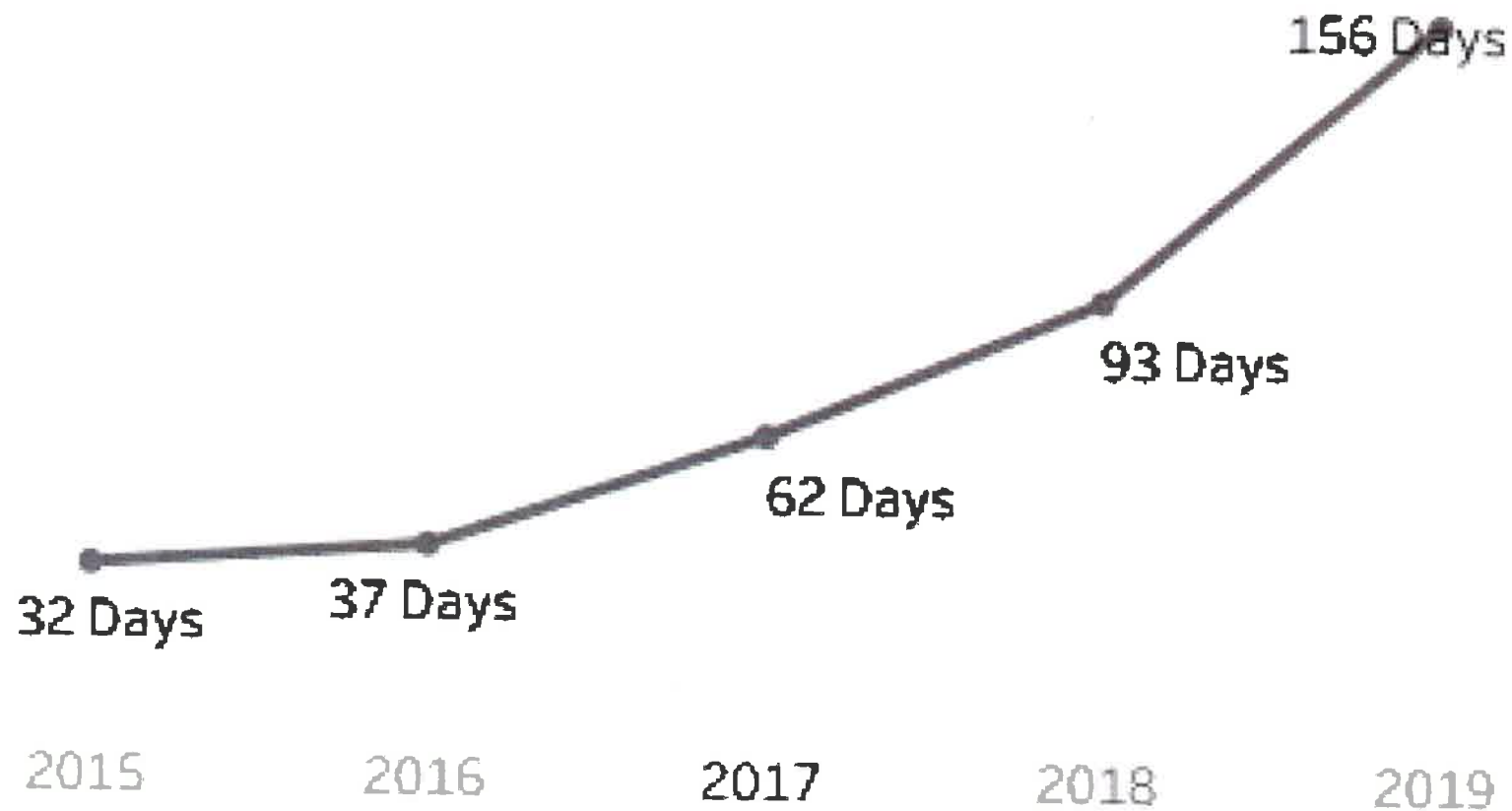
Low barrier shelter

- Emergency shelters play a critical, often life-saving role in providing a safe place for people experiencing a housing crisis. But providing a shelter bed alone is often a temporary, inadequate fix to homelessness.

“If the only response is more shelter, each new shelter will quickly fill up, and unsheltered homelessness will continue to grow... A community must consider how each person will exit to housing from that shelter.”



Year over Year change in Length of Time Homeless for Clallam County:



<https://www.commerce.wa.gov/serving-communities/homelessness/homeless-system-performance/>

What's not working?

1. Too many people *becoming* homeless
2. Not enough affordable *homes* for people to live in
3. A lack of *money* to pay the rent

Once someone is housed in a place they can afford, they are almost always able to maintain that housing.



Humanitarian Response

- Local leaders also want to address the humanitarian concerns of people living on the streets.
- Other programs—safe storage, bathrooms, parking, hygiene facilities, alternative shelter models—are an important crisis response.
- But, they are not housing.





May 2018

Caution is Needed When Considering “Sanctioned Encampments” or “Safe Zones”

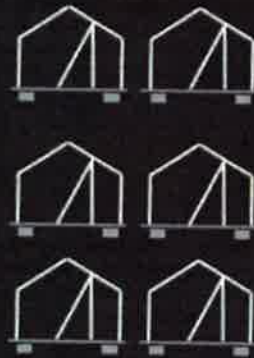
As we respond to the crisis of unsheltered homelessness, we must not repeat past mistakes of focusing only on where people will be tonight. We must simultaneously be focused on where people can succeed in the long term—and we know that is permanent housing.

**Executive Director Matthew Doherty
Housing First Partners Conference**

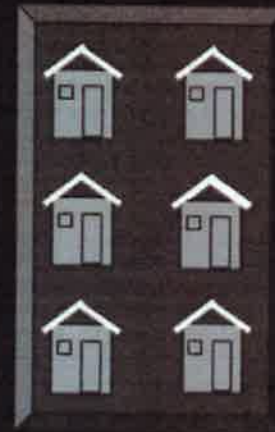
Outdoor Shelter Continuum



Individual, isolated camping on public/private land. Unsanctioned and largely unsupported, except by community



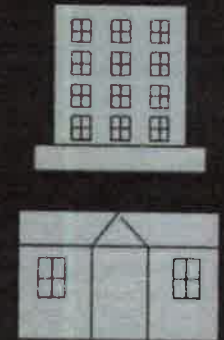
Communal "camping" on unsanctioned or faith-based property types, supported by community until recent City-sanctioning



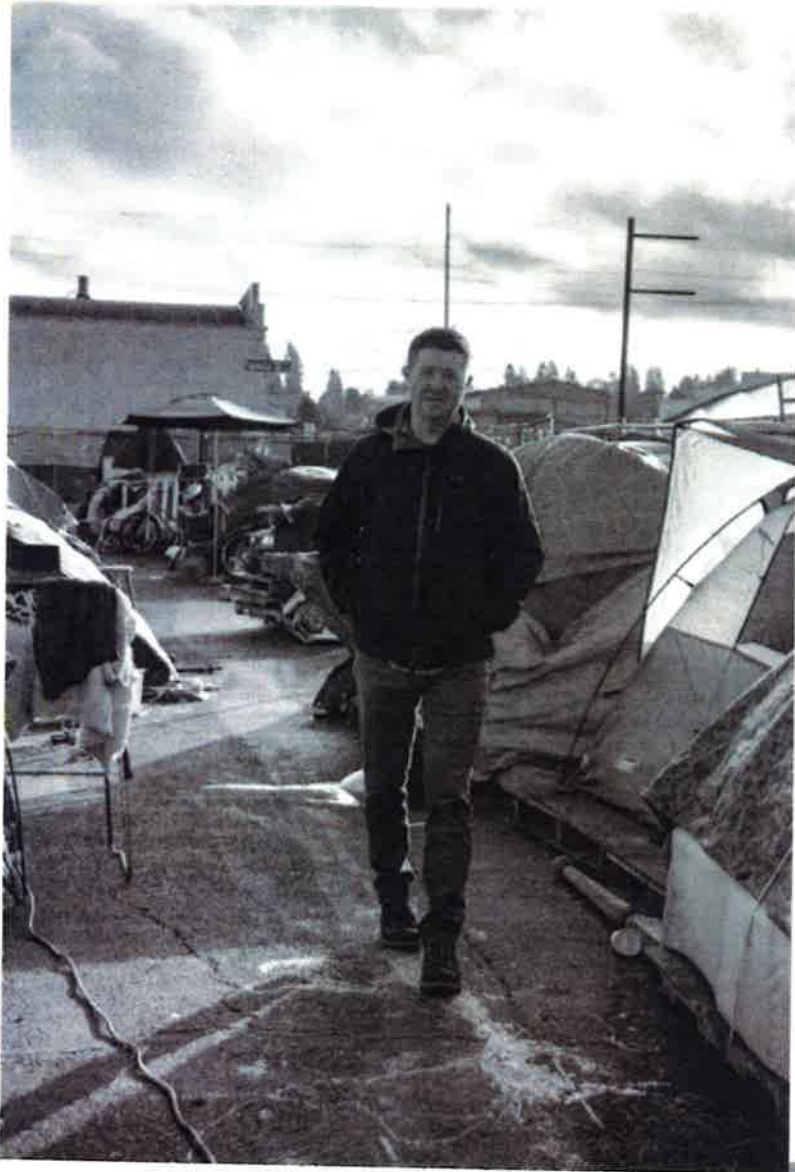
Tiny House Village community with common facilities, with hygiene services and case management. Supported by community and City partners.



Small houses, or small cottages, that are fully equipped. Financed publicly and privately, permanent housing at low cost and time for construction

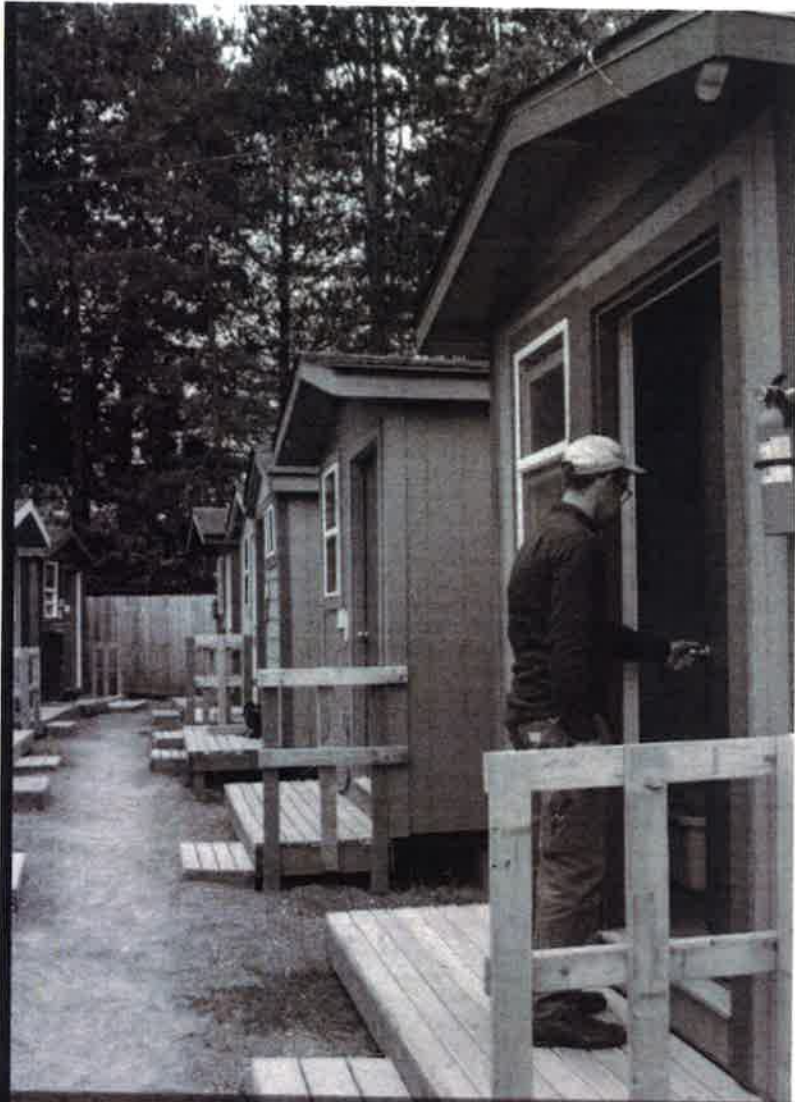


Affordable housing, permanent supportive housing, scattered-site housing, market rate housing, with all range of services and amenities



Mitigation Site

- Temporary, legal camping site
- @ 80 sites
- Basic hygiene services (potable water, garbage collection, hygiene units)
- Orderly set-up (fencing, painted rows with 10x10 spaces, consistently sized tents on pallets)
- Code of conduct and safety protocols



Plum Street Village

- Houses 35-40 individuals onsite
- Individuals and couples without children
- 8' x 12' structures
- Shared kitchen and hygiene trailer
- Case management services tailored to specific needs of the residents
- Code of Conduct
- Since 2/19 (20) people have moved to permanent housing

n Grant, AWC, Ed Tech Support Specialist's screen



REC

Tiny House Villages in Seattle

Brad Gerber

Tiny House Special Projects Manager

Low Income Housing Institute

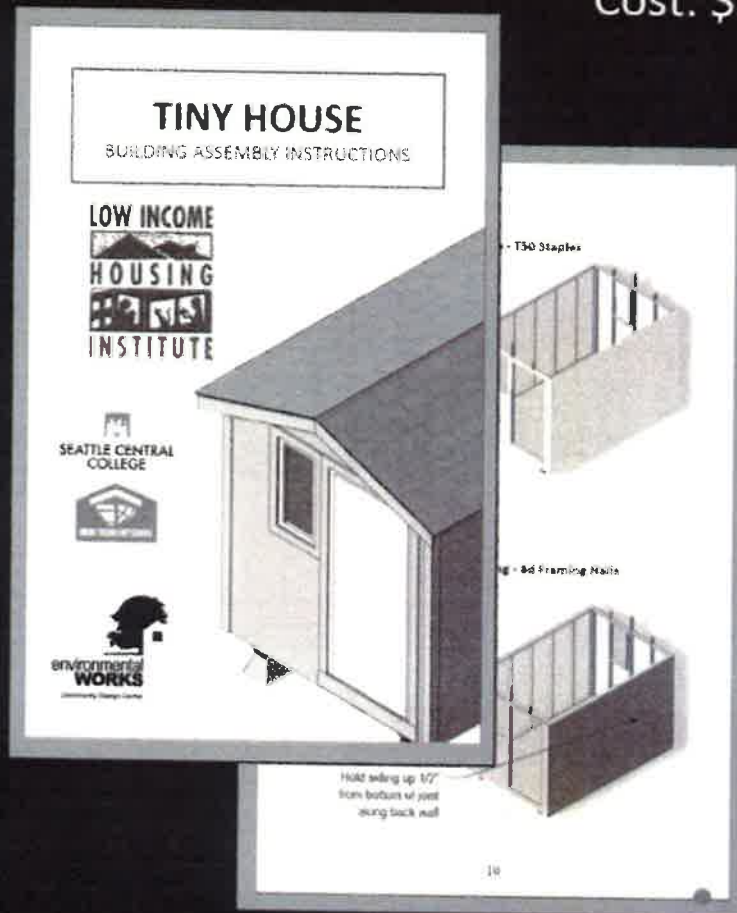


man Grant, AWC, Ed Tech Support Specialist's screen

REC

Tiny House Assembly Instructional Packet

Cost: \$2,700



REC

Layout and Community Space



Community Space



Gathering Space



Family Areas



Community Space and Kitchen

man Grant, AWC, Ed Tech Support Specialist's screen

• REC

Many Options for Hygiene Services



REC

Built, with Love, by an Army of Volunteers



Total Costs to Develop and Operate a Village

<u>Operating Costs (70 Residents)</u>	<u>Daytime staff</u>	<u>or</u>	<u>24/7 Staff</u>
Supportive Services Budget			\$140,000.00
Operations Budget	\$200,000.00	or	\$500,000
Client Assistance Budget			\$30,000.00
Administration Budget/Misc			\$80,000.00
Total Annual Cost	\$480,000.00	or	\$780,000
Annual Cost per person			
	\$6,857.00/yr	or	\$11,142.00/yr
Cost per day per person			
	\$18.78/day	or	\$30.52/day

Capital Expenditures to develop a village of 40 houses

Depending on site, facility needs, and availability of donations

Site Setup

\$300,000.00

Tiny Houses

\$150,000.00

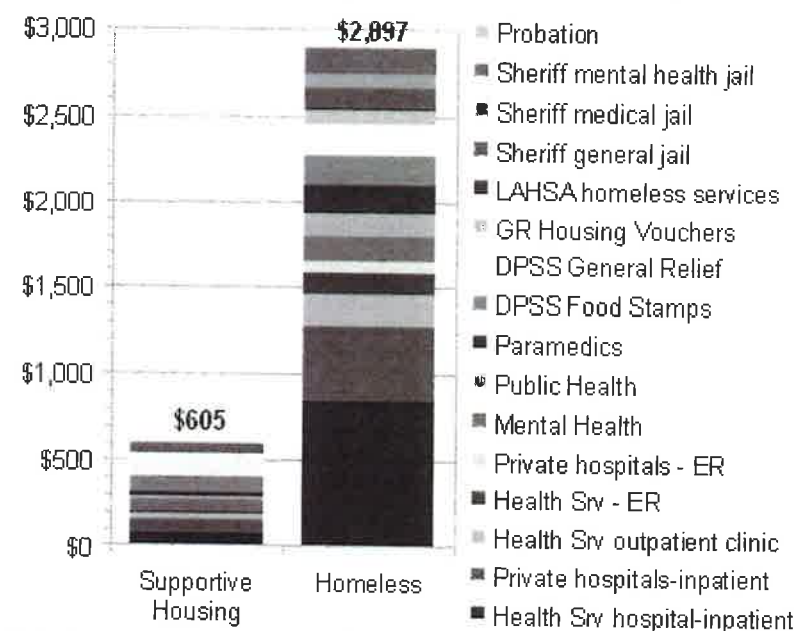
Current Cost of Developing one unit of housing in Seattle (5-years): ~\$375,000.00

But you know what is really expensive? Homelessness!

Public costs go down when people are no longer homeless.

(So why can't we afford to end homelessness?)

Average Monthly Public Costs for Persons in Supportive Housing and Comparable Homeless Persons



Source: 279 Matched pairs of supportive housing residents and homeless General Relief recipients. Costs shown in 2008 dollars.



Faith Community Sites

- Updated our emergency housing ordinance to lower barriers, incent faith community
- Providing financial support for set up, ongoing utilities and case management (\$100k annually)
- 2 sites (13 units total) and capacity for more





Housing Actions

- Home Fund sales tax increase of .01% generates an estimated \$2.3 million a year
- COVID Tenant Protections
- Code Changes to reduce development barriers, increase uses and capacity
- Public-private partnerships to redevelop surplus property for lower income and single-occupancy units
- Working with neighboring jurisdictions on Housing Action Plans
- New Regional Housing Council

n Grant, AWC, Ed Tech Support Specialist's screen





Crisis Response Unit & Familiar Faces

- Crisis Response Unit
 - Dispatched through 911
 - Trauma informed crisis workers help connect people to services, divert from jail and hospital
- Familiar Faces Peer Navigators
 - Have lived experience
 - Trauma informed
 - Identify and assist individuals with complex health and behavioral problems who have frequent and persistent contact with emergency services.



How can the community create an environment that supports ending homelessness?

What helps most

- Additional resources
- Adequate supply of housing
- Affordable, rent-restricted housing
- Community education and advocacy on housing and homelessness issues
- Support for siting shelters and housing in areas of high opportunity



May 2018

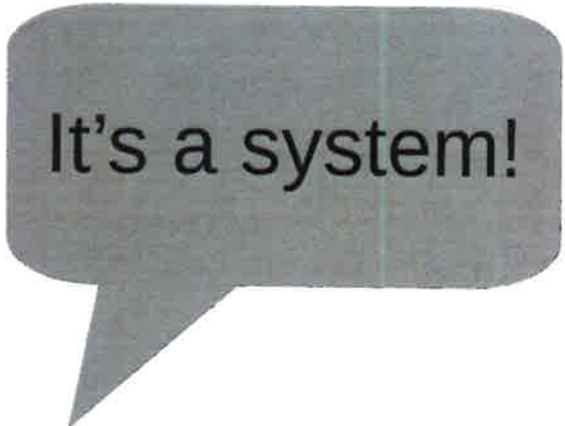


Caution is Needed When Considering “Sanctioned Encampments” or “Safe Zones”

**Ultimately, access to stable
housing that people can afford—
with the right level of services to
help them succeed—is what ends
homelessness.**

Housing issues are interlocking

- Available Housing
- Affordable Housing
- Economic Homelessness
- Chronic Homelessness



It's a system!



Permanent supportive housing

- Some (not most) people living unsheltered need behavioral health and other supports to remain stably housed (a subsidy alone is not sufficient)
- 77% to 96% remain housed

* Source: <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3969126/>, <https://www.rand.org/blog/rand-review/2018/06/supportive-housing-reduces-homelessness-and-lowers.html>

Health through Housing Proposal Summary

The King County Executive is proposing Councilmanic enactment of a *Health through Housing 0.1% Countywide Sales Tax* authorized under RCW 82.14.530 (aka the Legislature's 2020 HB 1590).

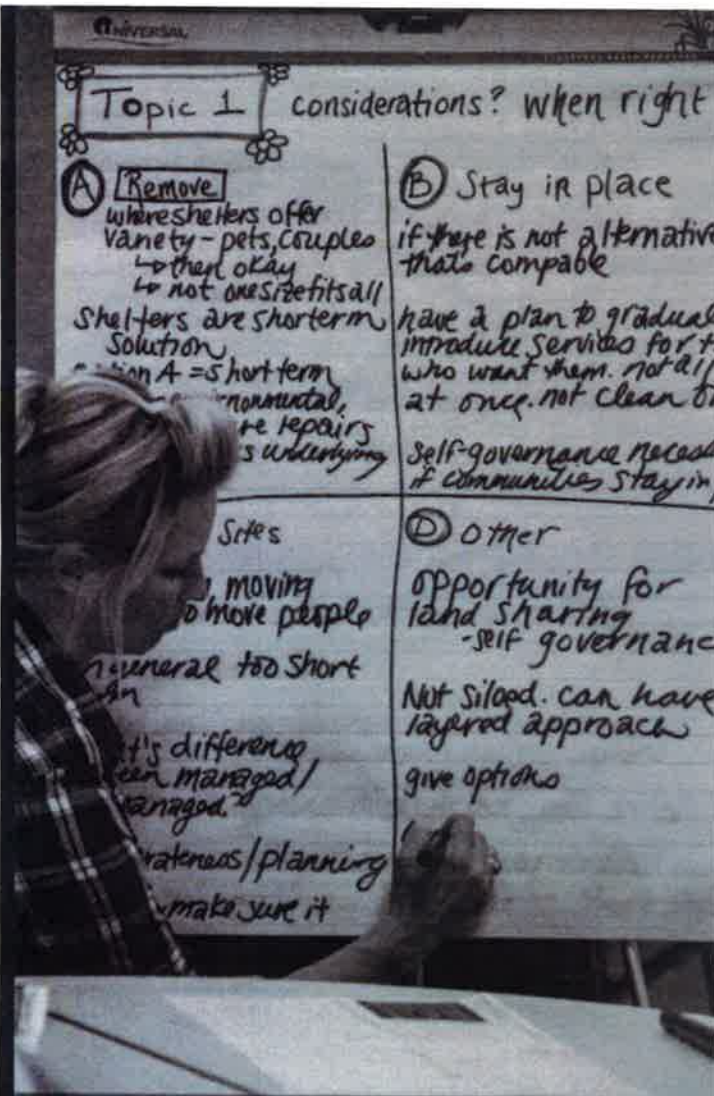
GOAL: HOUSE 45% OF CHRONIC HOMELESS POPULATION (based on HMIS)

By October 2022, house 2,000 King County residents who are experiencing or at risk of chronic homelessness—while reducing racial-ethnic disproportionality—by:

1. acquiring single-room settings like hotels while economic conditions are favorable,
2. putting them into immediate service as emergency and affordable housing,
3. funding operating and supportive services within housing, including behavioral health services, to keep people healthy and housed; and
4. converting acquired single-room settings into permanent supportive housing over time while continuing to develop additional affordable housing.

What We're Learning

- Doing nothing is the worst action
- You can't address homelessness without taking on some risk

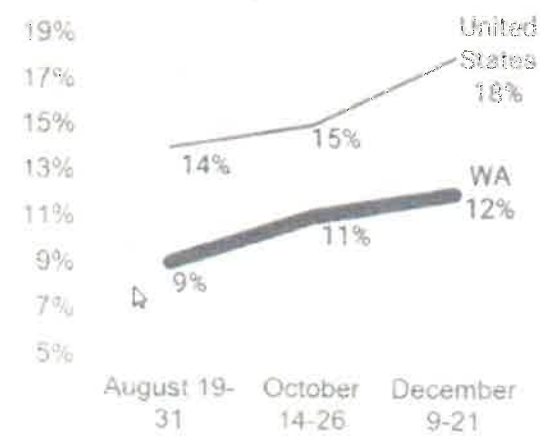


Everything you just learned was true **before** COVID

Unmet need for rental assistance

- Census Bureau Pulse Survey:
 - December 2020: 12% of WA renters (127,329 households) are not caught up on rent payments
- Median rent in Washington is \$1,184
- Estimate of one month of unpaid rent in WA: \$151 million

Households not caught up on rent



SOURCE:
<https://www.census.gov/data/experimental-data/products/household-public-survey.html>
https://data.census.gov/tables?q=median%20rent&g=0400000US06&tid=ACSD11Y2011&_lang=en



Future rent assistance

Working with Legislative members and stakeholders to define future rent assistance

- Federal COVID Relief Bill Enacted in December
 - \$500 million to WA for rent assistance - Implementation date unclear
 - Estimated 75,000 households will be served (overlap with those previously served)
- Governor's budget, proposed state funding
 - \$100 million in an early action bill from budget stabilization account, through June 2021 - Implementation immediate
 - \$54 million supplemental budget, through June 2021
 - Estimated 25,000 households served
 - \$164 million 2021-23 budget, ramps down through June 2023
 - Estimated 23,000 households served

Census does not take into account people using credit cards to pay rent, or not paying other bills such as utilities in order to pay rent. This "rent debt" does not show up in the Census data cited here.

The \$110 million of ERAP reduced the rent backlog, but by any accounting it was only enough to pay down a small portion of the need.

Although it is difficult to develop a precise estimate, based on the available data, conservatively accumulated unpaid rent

% of adults who are not current on rent or mortgage payments and who have slight or no confidence that their household can pay next month's rent or mortgage on time:

- 7.9% of US households (~11m)
- 4.6% of Washington State households (~178k)

(Source: U.S. Census Pulse Survey week 24 (data collected February 3 to February 15, 2021))

Lindsey Schromen-Wawrin
lindsey@LindseySchromenWawrin.com
(360) 406-4321
keybase.io/lindseysw

City of Port Angeles business:
lswawrin@cityofpa.us



CLALLAM COUNTY
DEPARTMENT OF COMMUNITY DEVELOPMENT
COUNTY COURTHOUSE
223 E. 4TH ST., SUITE 5
PORT ANGELES, WA 98362-3015
PHONE: (360) 417-2277
FAX: (360) 417-2443

FOR IMMEDIATE RELEASE
July 8, 2020

Contact: Mary Ellen Winborn, Director
360-417-2323

Basic Living Unit “Tiny House” Plans Now Available at Permit Center

PORT ANGELES – In an effort to make buying a home more affordable for first-time homeowners or long-term rentals in Clallam County, Clallam County's Department of Community Development now offers pre-approved plans for a 392-square-foot basic living unit.

A \$392 fee covers up to five inspections for the 14-feet by 28-feet open-concept house, which features eight windows, a full bathroom, laundry area, kitchen and living area.

DCD Director Mary Ellen Winborn designed the house to help address the lack of affordable housing and long-term rentals in Clallam County and help people who may already own property with septic and utilities.

“This is getting a foot in the door for first-time homeowners,” Winborn said.

DCD frequently receives complaints of people living in RVs, park model RVs and tiny houses on wheels full-time, which is illegal under Clallam County Code.

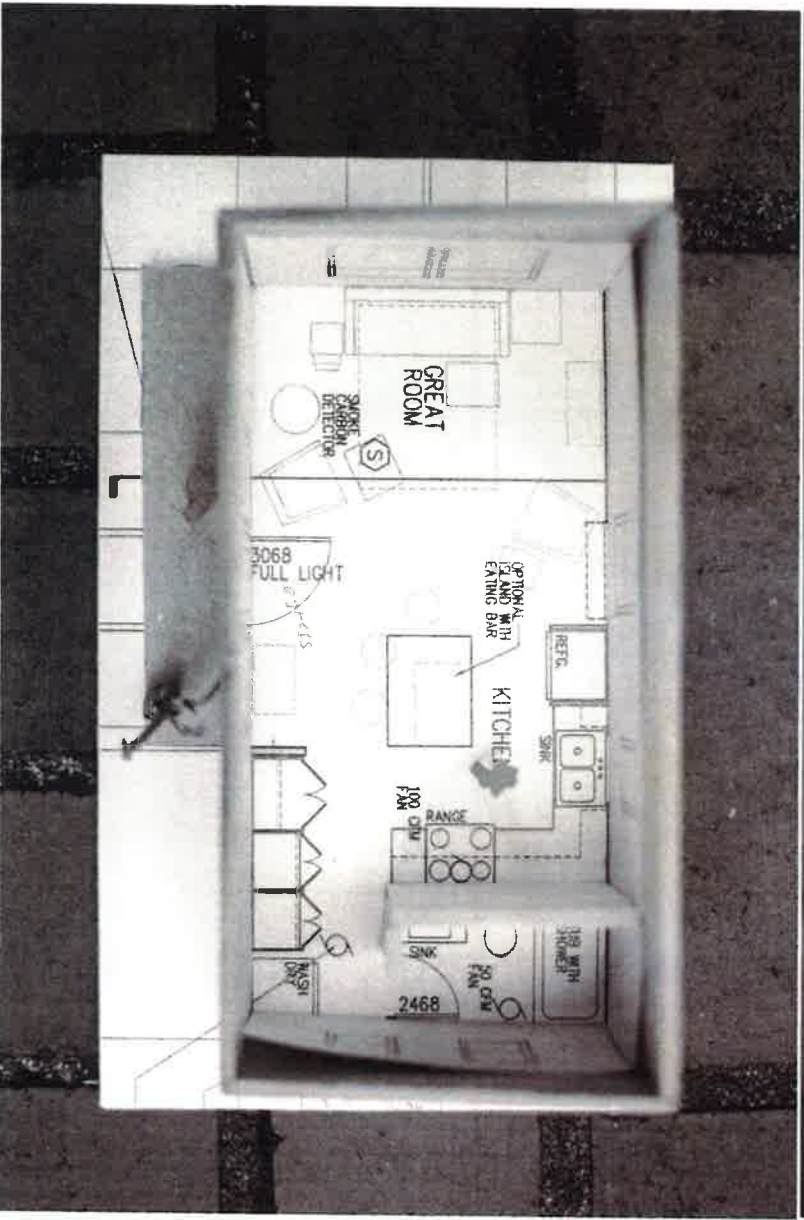
There are numerous tiny houses on wheels in Clallam County, yet plans for a house this size that is built to code have never been submitted to the Building Department.

“It just made sense to design something like this, because it fills a gap we keep running up against,” Winborn said.

The design is simple enough that many people could build the basic living unit themselves. By building it themselves it would cost about \$37,000.

To hire a contractor do all the work would cost about \$60,000. These costs do not include septic installation or the cost of utility hookups.

A model of the basic living unit is on display at the Permit Center.



One of the first tiny home villages



QUIXOTE VILLAGE - THE

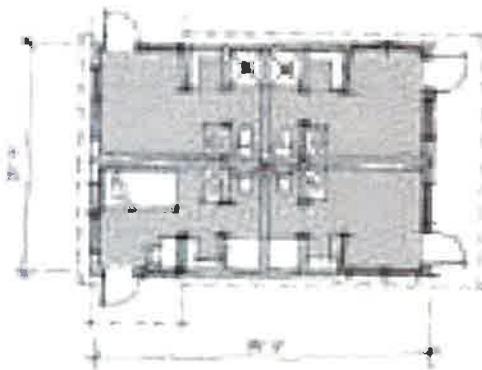
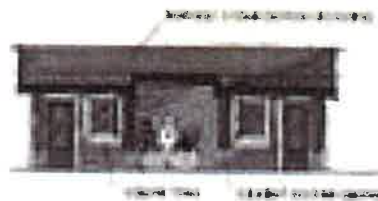
But was found to be very expensive

But this is how
it started in

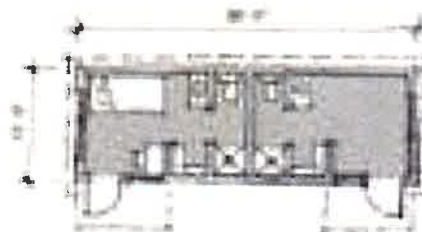
2007



Proposed Cottage Designs (fourplex and duplex buildings)



Shannon Veterans Village **FOURPLEX PLAN**

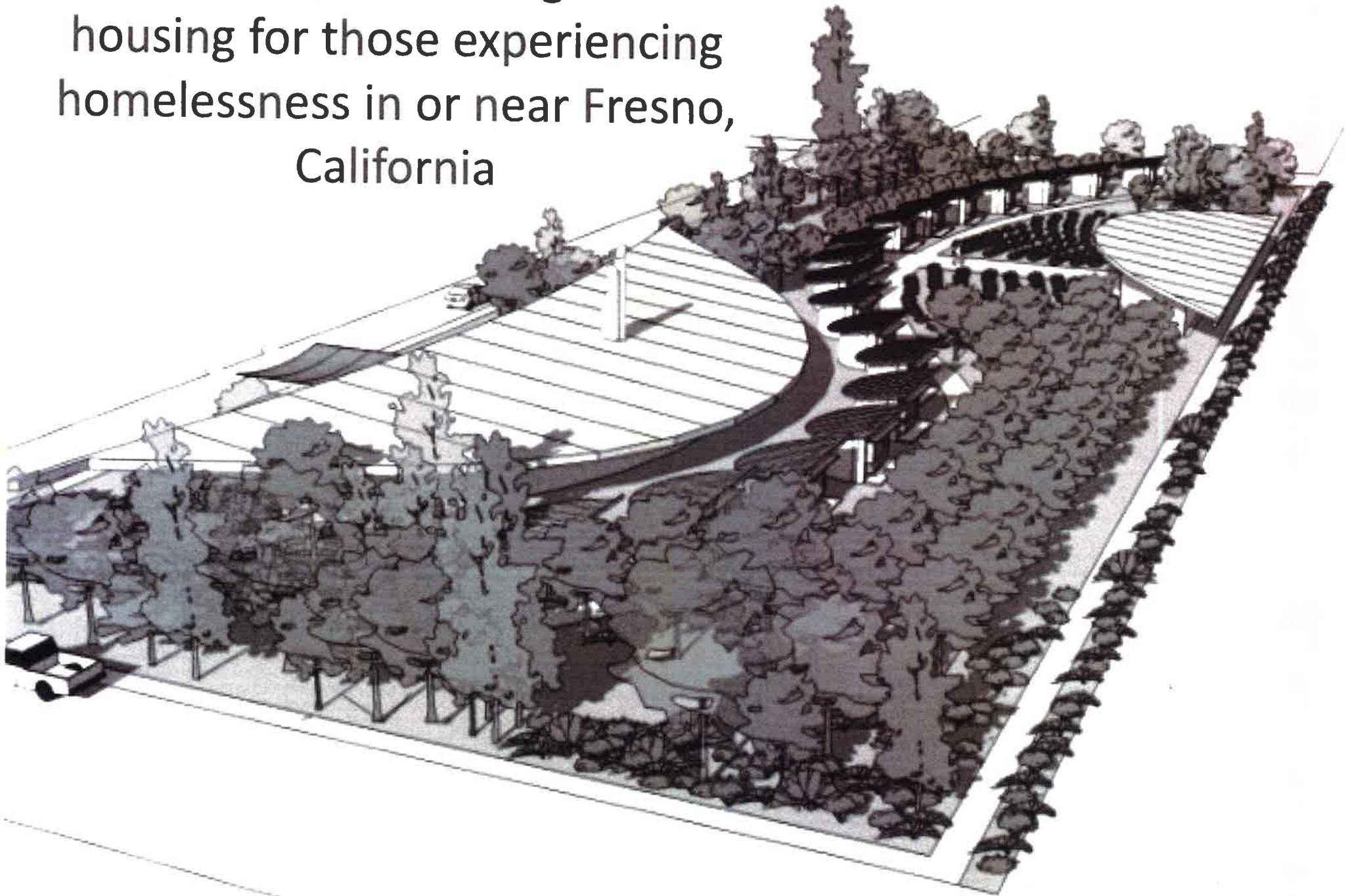


DUPLEX PLAN

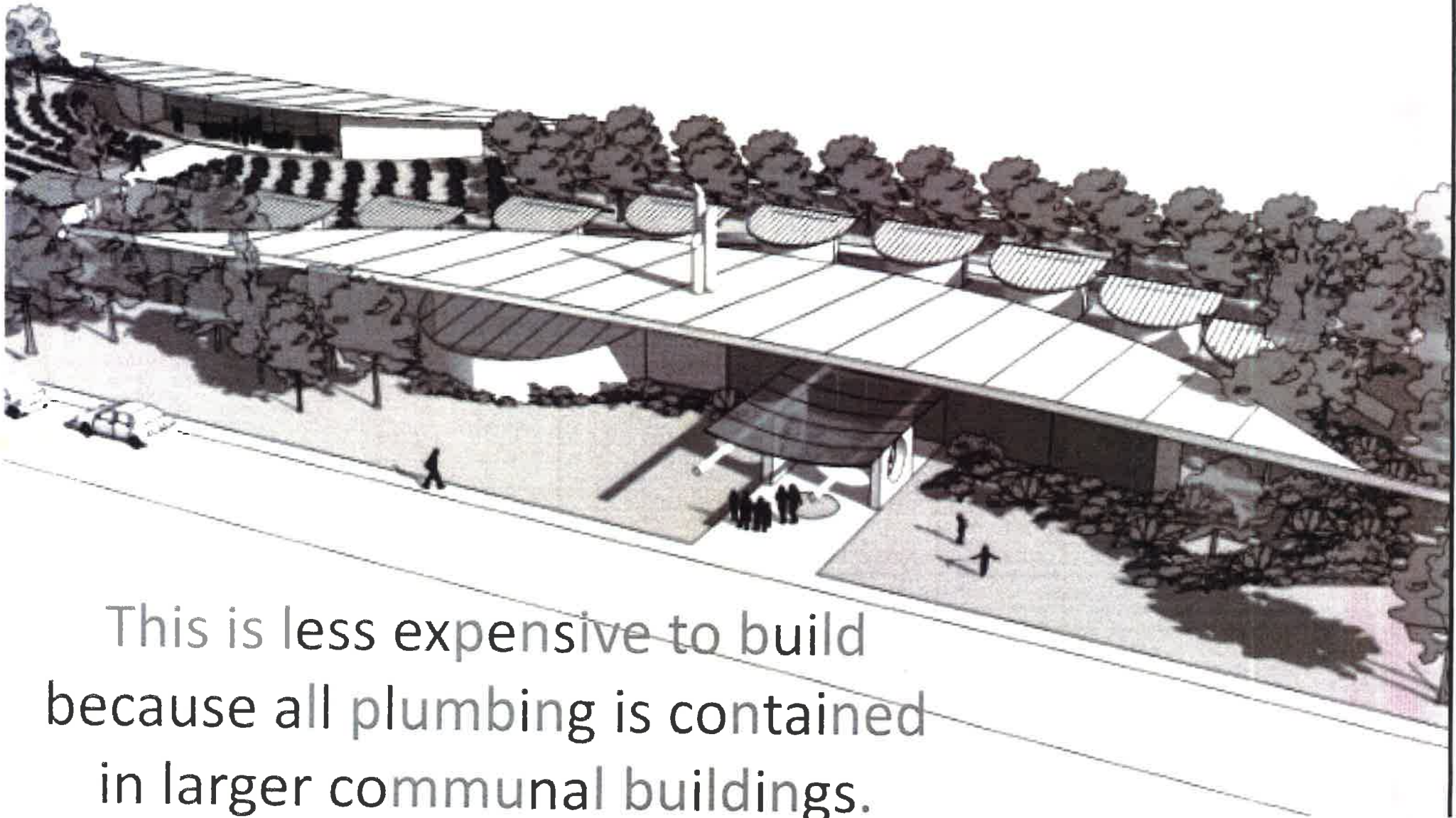
Shannon Veterans Village **DUPLEX PLAN**

These are
the home
designs for
the new
Quixote
Veterans'
Village
opening in
February
2021

Arthur Dyson's design for
housing for those experiencing
homelessness in or near Fresno,
California



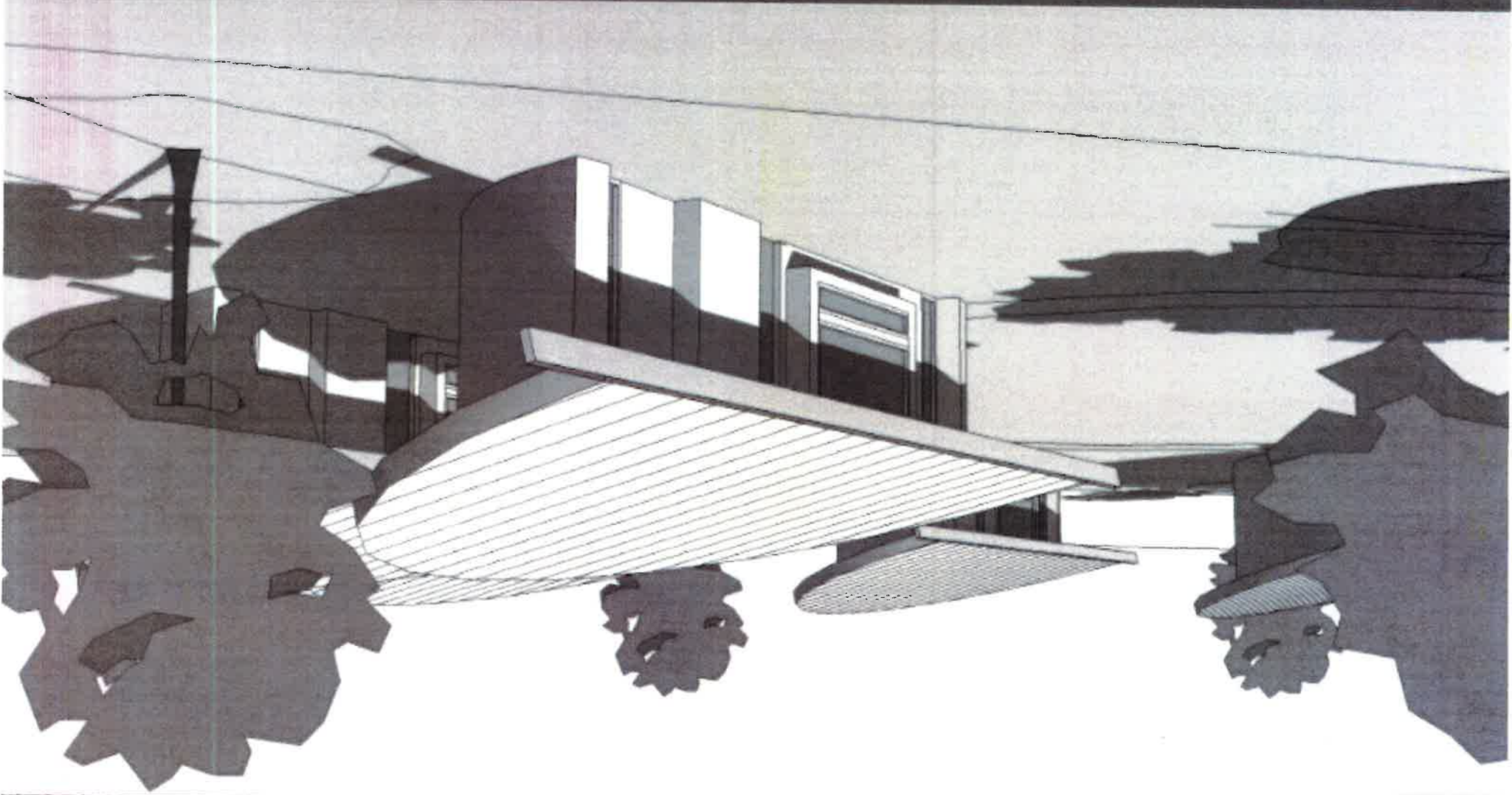
Different angle of Dyson's design

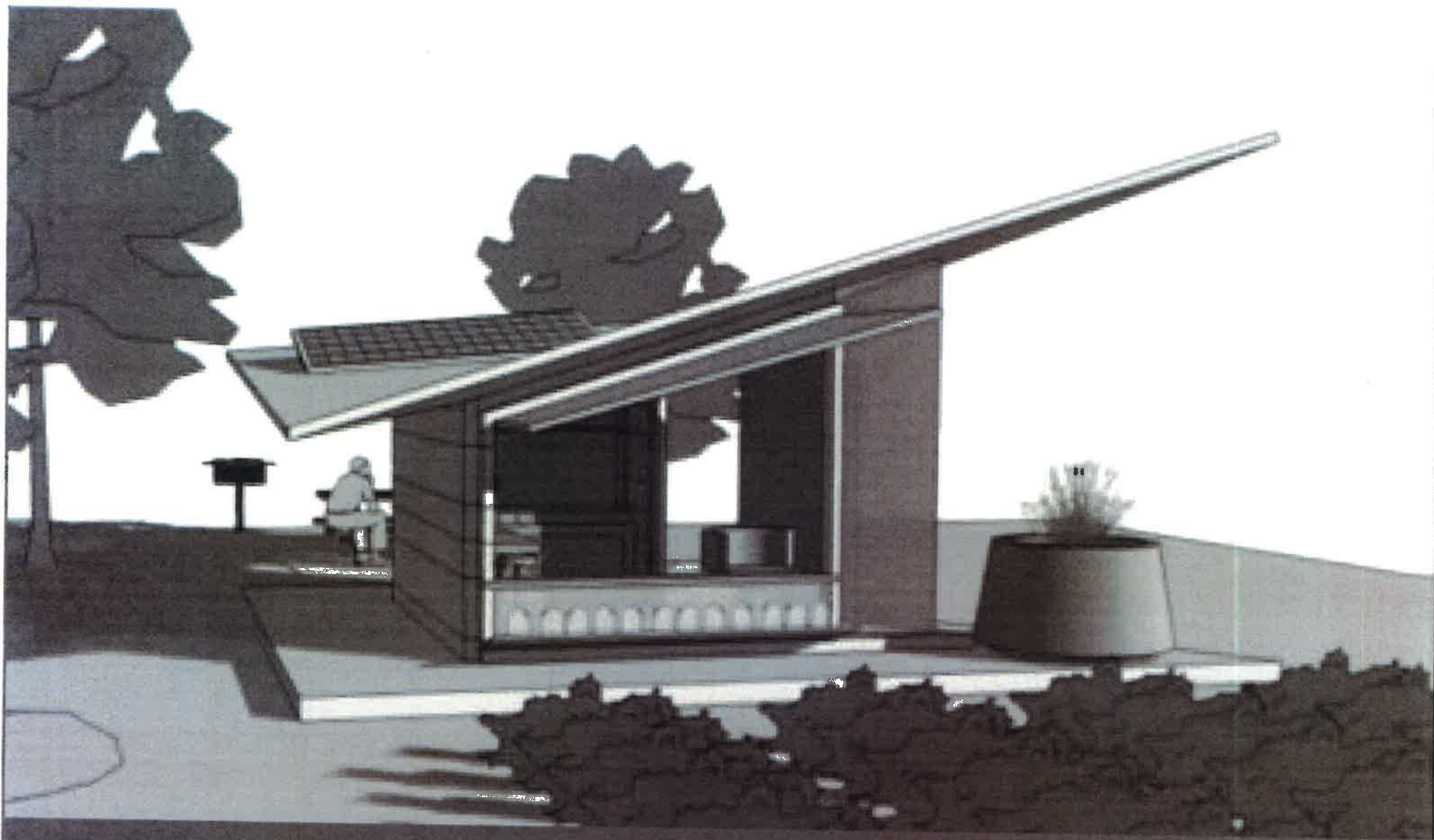


This is less expensive to build because all plumbing is contained in larger communal buildings.

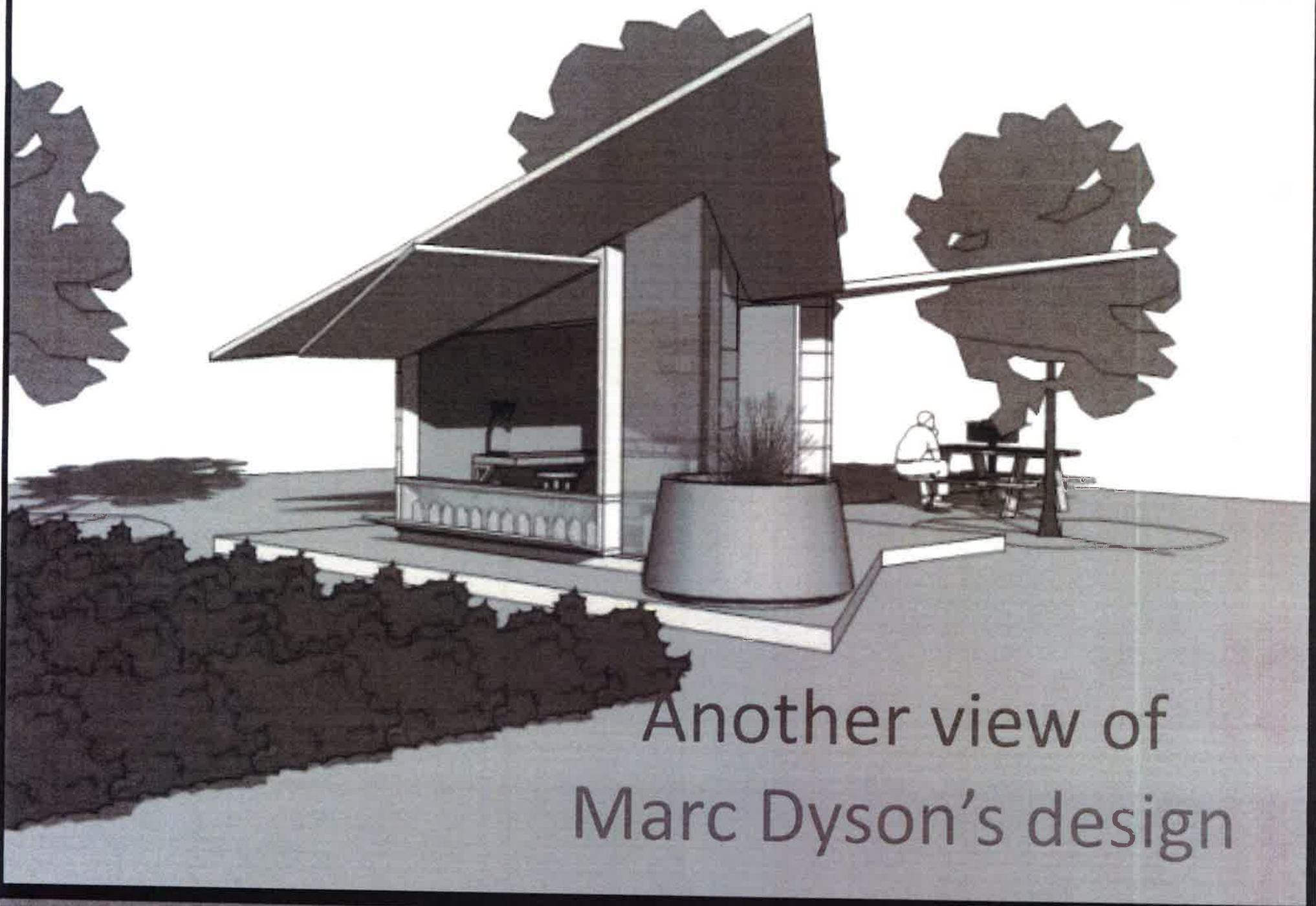
Individual home designed by Arthur Dyson

Dyson like to experiment with different materials, like bricks of recycled plastic.



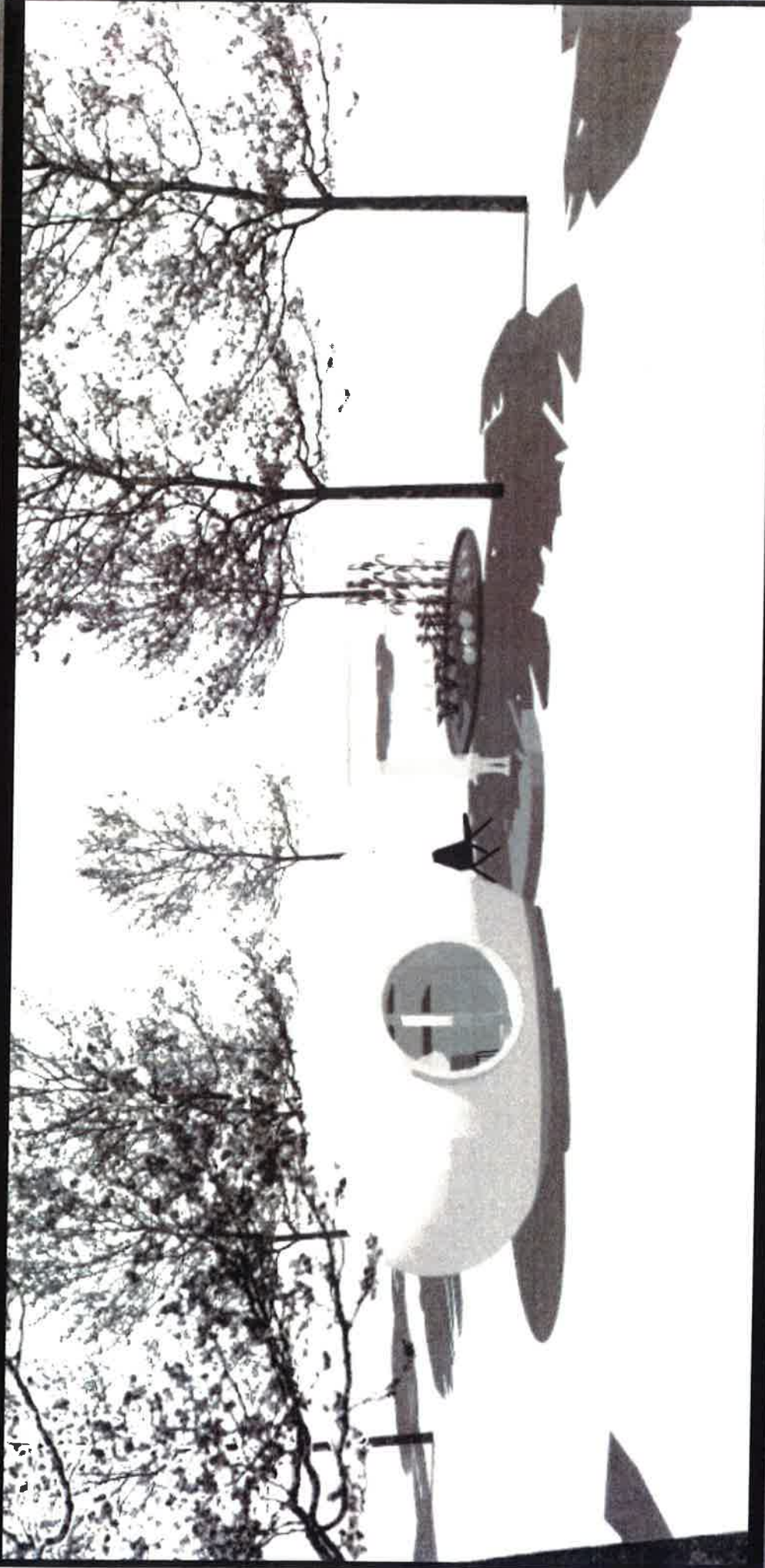


Marc Dyson's design for individual home.
Openness in this design helps with the claustrophobic feeling many formerly long term homeless have when first living in a structure.



Another view of
Marc Dyson's design

The Dinosaur Egg by Mayuko Russell



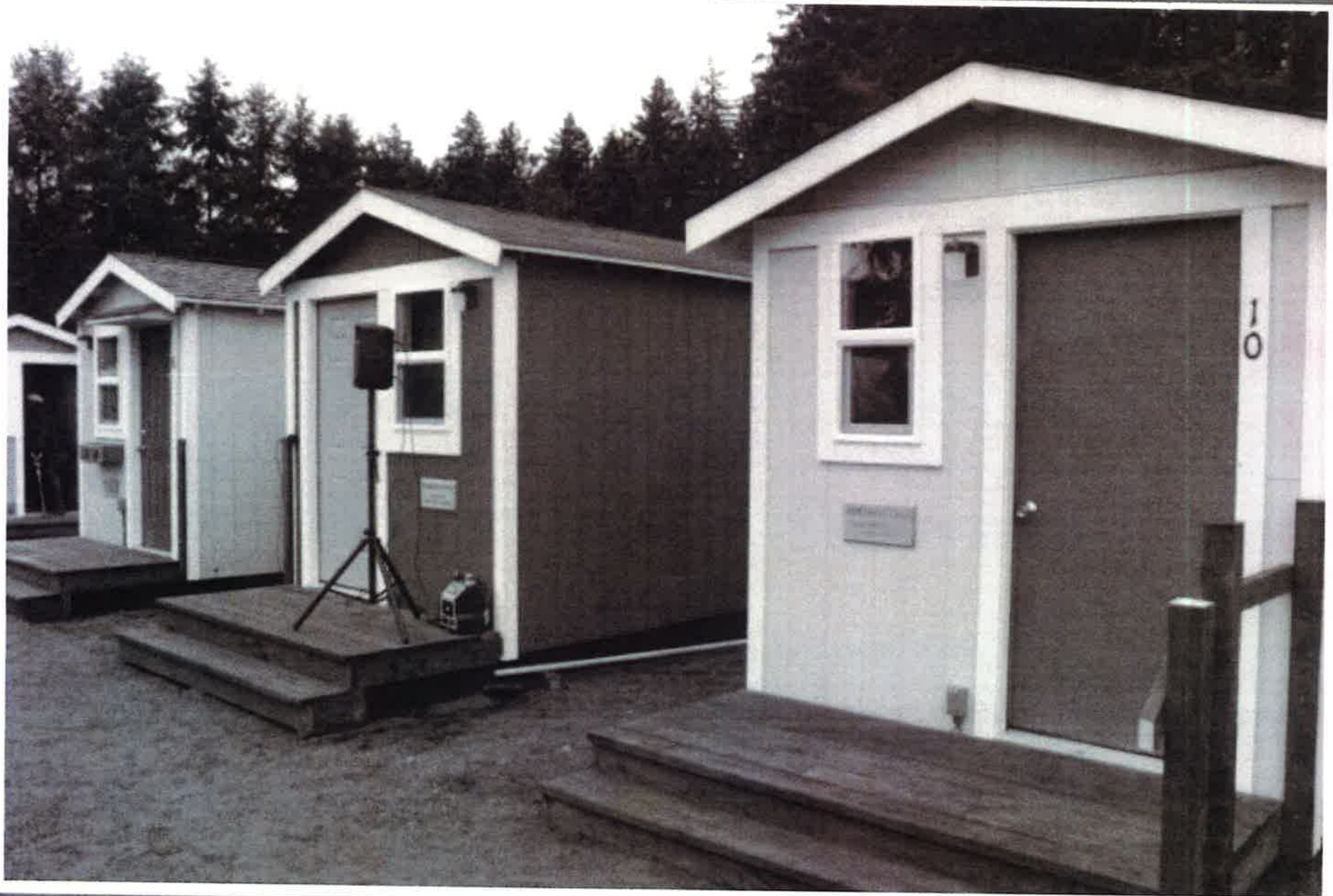
A symbol of rebirth?

The Dinosaur Egg was constructed in a yard designed for transitional housing and is lived in now.



'Peter's Place' tiny house village unveiled in Port Hadlock





12 houses 8' by 10' cost of \$3,200 each plus a common "Sani-trailer" with 2 toilets and 2 showers.



Night by Night Shelter

Serenity House night by night Shelter, Pre-COVID

Jefferson County's Shelter



Ideas from one resident: "I liked what Navarra Carr said about getting other organizations involved. She mentioned the Coast Guard. They have been present in Port Angeles as long as I can remember. They do take up some of the rental spaces available in P.A.. Over the years, military bases have established housing for their troops. The house I live in here in Walnut Creek was once a part of a housing group for troops that worked on a missile site in the Berkeley Hills. The Concord Naval Weapons Station in Concord, CA built a nice village of homes adjacent to the base. The base has closed now and the houses are now owned by Concord citizens. I wonder how the Coast Guard could help with housing.

Another thought centers on getting young people involved in the construction business. I volunteer with the Thursday Crew that helps build and maintain the Olympic Discovery Trail. At least one of the local tribes pays an intern (a young native American) to work with the crew in the summer time. The intern learns lots of valuable skills.

My grandson, volunteered with Habitat for Humanity in Port Angeles. He took part in their training which upon completion, provided him with a certificate allowing him to work in the building trades. Along the way, he received OSHA safety training and was given, to keep, work boots and a carpenter's belt with tools. He has since gone on to college."

It seems to me that several organizations could pay interns to volunteer in such activities. Maybe the Coast Guard, Rotary, Kiwanis, churches or many other groups could be included in discussions leading to internships that would enable youth to receive training that would lead to good employment.

Unfairness of the Federal Tax Code:

Ideas from another resident: "The federal tax code is full of loopholes for the very wealthy (even the sort of wealthy). Companies can make billions in profits and not pay any income tax because of depreciation, depletion, carried interest, and other loopholes. When this nation was booming in the 50s and 70s the marginal income tax rate on those with a million or two in income a year was 90% to 70%.

Those that are wealthy enough to own machines can make a ton more money than those that are not wealthy enough to own machines. The deck is stacked against the poor. Think of it this way - how would you like to play a baseball game in your team had no bats (a machine, a lever) and the other team did have bats. So not only are the wealthy machine owners at a physical advantage, the tax code favors them too.

Another way to look at this - with the mathematical concept of limits (or the extremes - where reality falls somewhere in between). Limits are very helpful in seeing where trends can lead. So, there are 100 people in this world. 1 person has a machine that will produce and deliver everything that all 100 people need to live. 99 people have no machines. Yet they all are protected by the same police force, they drive on the same roads, they use the same water and sewer systems, etc. If the machine owner pays no taxes and produces all the gross domestic product, how does the society survive?

This example might not be so extreme - consider the saying 'we are the 99%'.

We cannot do anything on the local governmental level about the federal tax code - but that is what has enabled a few to have all the money and the masses to have comparatively very little. The solution lies in getting our US Senators and Representatives to change the tax code so the rich share their wealth with the poor - after all the rich would have nothing but for the protections our government provides (roads, armed services, utilities, property ownership records, police, health, laws, courts, etc.)

If we tax the average homeowner to pay for housing for the poor, the very rich escape having to pay to correct the problem they created.

This isn't rocket science - as a few acquire a greater percentage of the world's wealth how can the many not help but to have less. We have a situation where a lot of the many just don't have enough for decent housing."

Gores, Alanna

From: Lyell Fox <lfox@olympus.net>
Sent: Tuesday, April 13, 2021 8:18 AM
To: Gores, Alanna
Subject: Affordable Housing

Greetings,

I support a dedicated effort for the development of affordable housing throughout Clallam County. We have a critical housing shortage and a TREMENDOUS homeless problem for a rural county. Both children and adults deserve safe, decent, affordable housing. I think the pandemic showed us what generous people live in this county as they rallied to make masks, distribute food, do Contact Tracing and staff vaccine clinics. There are likely people who would volunteer in several ways to provide housing for our community. Jefferson County has harnessed the energy of boat builders to build tiny homes and, of course Habitat for Humanity has built many homes in our county with the help of volunteers, as well as "sweat equity". In Sequim, many mid-high priced homes and mobile home parks are still being developed, but there seems to be little effort to develop low income homes for sale or rent. Rentals everywhere are extremely hard to find at any price and so rents are inflated because of the shortage. Perhaps some of the Airbnb owners could be convinced (and subsidized?) to convert to long term rentals. Also, there are many people over 60 who are living in large homes and who do not want to move, but are overwhelmed with the work required to maintain their homes and who cannot afford to pay others to do the maintenance work of home and yard care. Many of these homes could be divided into 2 dwelling units with minor remodeling such as installation of a locking door between areas of the home and installation of a small kitchen area. Many homes now have ADU's that could be rented. Renters could work on home and yard maintenance in exchange for part of their rent. I realize renters would need to be vetted and home owners would need to be comfortable with a renter or family on their property, but this could be beneficial for both parties, both economically and socially. I think many rental owners are leery of long term renting because of the lengthy and expensive process of eviction if renters breach the rental contract, fail to pay rent, or become destructive. Perhaps there could be a guarantee of swift eviction with the support of the county for those providing affordable/low income housing when a tenant breaches the rental agreement.

Perhaps the above ideas are utopian, but I think with some creative people working on the problem of our housing shortage, we can find a solution. It is an urgent problem that deserves attention and resolution NOW. Thank you for the work you do, Lyell E. Fox, 824 Atterberry Rd, Sequim, WA 98382

Gores, Alanna

From: gay knutson <gay.knutson2014@gmail.com>
Sent: Tuesday, April 13, 2021 8:58 AM
To: Gores, Alanna; normagene
Subject: Affordable Housing in Clallam County

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Hi,

I am writing at the suggestion of Norma Turner. She sent a message regarding the most recent Charter Review Commission's recommendation addressing the critical need for more affordable housing in the area.

I have a two jobs that put me in contact with citizens representing a wide range of personal economic opportunities and circumstances. It is easy in our day to day relationships with friends, relatives, and co-workers to miss the poignant, nearly "invisible" needs of many of our fellow citizens.

I personally know of several people who spent weeks living in their cars in the Walmart parking lot. One is a middle aged woman with multiple health care needs (she ultimately got help from a church), one middle aged man who was employed and was eventually able to afford shared housing, and a mother, grandmother, and child who *all* stayed in the lot due to lack of options. Parental rights were relinquished and a family member adopted the child recently.

I have also become acquainted with young, intact families with at least one hardworking (full time) parent who are unable to "move up" to larger apartments because waiting lists for multi-family units and small homes are discouragingly long. When I first encountered this story, I actually didn't believe it. Not that the family was not to be believed, but I thought that they just hadn't called the "right" places or people. Being a "get it done person," I set out with great confidence, only to fail after contacting rental agencies such as Landmark, several people I know with rentals, as well as speaking with OlyCap and similar governmental/quasi governmental agencies.

On the other end of the spectrum, but to emphasize the same point, I have two friends who recently sold small rental homes, one to the hospital and one to a relieved Coast Guard family. Both were amazed at the prices they were offered for these homes, as lack of inventory and desperation is driving prices up startlingly

I understand you need no more anecdotes about the issues raised above nor are you lacking in tales of Peabody Creek, the woods east of town, or homes with multiple "couch surfers." I'm sure you've heard it all and much, much more. The reason I am writing is to add my voice to the those who seek to prioritize this county goal.

My only suggestion is that perhaps those involved with this issue can team up with the *Peninsula Daily News* to present an ongoing series of personal stories about individuals and families affected by the lack of affordable housing. In trying to talk to others about this and related issues I have received some passionate, negative "blow back." What I've found "works best" is to talk about people who have jobs and despite their hard work, cannot seem to improve their lot in life. I have encountered negative to the point of nasty responses from people who believe that everyone in no/poor housing just needs to "get their act together and get a good job." I'm in an ongoing debate with people who dismiss the contentions in the book *Tightrope: Americans Reaching for Hope*, Kristof and WuDunn. That book not only perfectly-in my estimation-describes the problem, but also some of the seeds of the problem and creative solutions employed by forward-thinking

communities. The challenges we face are clearly more complex than merely obtaining funds to build/remodel decent housing.

Finally, and I'm sure this goes without saying, I've learned after 50 years in social work-type positions, it is too easy to impose "our" ideas on the people we are trying to help. I hope that the consulting group is heavily weighted toward those who are directly involved. I had a huge light bulb moment in Senegal a few years ago when learning about Sojourners. In a nutshell, these folks go into a community and live there for five to seven years(!) before they even begin to "do" anything toward community development...long story but the point is made...the Sojourners claim to have longterm, positive results and stats that are much better than gungho programs that come and go. In the past 7 years I've spent 15 to 25 hours a week in close contact with a few people in substandard housing and have learned much more from the experience than I could have imagined. I'm often surprised how "off the mark" my conceptualizations have often been.

You have such an important job, one that will have repercussions for years, even generations.

Sincerely, Gay Knutson



29
4/20/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** 4-20-21

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other Request for Proposals |

Documents exempt from public disclosure attached: ☐

Executive summary:

Bid Opening
Clallam County Public Works, with BOCC approval, plans to invite engineering firms to submit proposals for structural and civil engineering support services. These services will include analysis, design, permitting, and preparation of plans, specifications, and cost estimates to construct a Dungeness Off-channel Reservoir with approximately 1,600 acre-feet of storage capacity, an infiltration area for overland flow or extra reservoir water, and irrigation infrastructure upgrades on a the DNR parcels off of River Road in the Sequim area of Clallam County, WA. The Reservoir would hold water diverted from the Dungeness River via Highland Irrigation District's (HID) point of diversion and conveyed by their canals. Water would be diverted and stored during the winter, spring, and early summer, when flows in the Dungeness River are high and water is available. The Reservoir would also capture overland flow currently intercepted by irrigation ditches, exacerbating flooding in the City of Sequim. Overland flow from Happy Valley will be re-directed to a settling basin before being diverted to the Reservoir to provide additional reservoir fill or diverted to an infiltration facility. Stored water would be released to meet irrigation needs in the late summer. Stored water could also be used for shallow aquifer recharge, pending high flow availability, as a secondary priority.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The funds for Design for the Reservoir project are allocated in the County's awarded Ecology 2019 Streamflow Restoration grant.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Bid opening
Please review in preparation for a call for Request for Proposals on March 23, 2021. The RFP has been reviewed by several Reservoir Partners (i.e., Eastside Irrigators, Clallam Conservation District,

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary (3-8-21).docx
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

REQUEST FOR PROPOSALS/QUALIFICATIONS

Clallam County is soliciting proposals from interested engineering firms to provide civil engineering services to design a reservoir and complementary infrastructure. Engineering services will include analysis, design, permitting, and preparation of plans, specifications and cost estimates to construct a reservoir with approximately 1,600 acre-feet of storage capacity, an infiltration area for overland flow or extra reservoir water, and irrigation infrastructure upgrades. The reservoir and infiltration area are proposed for a 319-acre parcel off of River Road in the Sequim area of Clallam County, WA. Proposals will be received at 223 East 4th Street, Room 150, Port Angeles, Washington until 10 a.m., Tuesday, April 20, 2021 at which time they will be opened publicly and read aloud.

The sealed proposals must be clearly marked on the outside of the envelope, "**Proposal – Dungeness Reservoir Design.**" Address proposal to: Board of Clallam County Commissioners, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362 or hand-deliver to 223 East 4th Street, Room 150, Port Angeles, Washington. Documents delivered to other offices and received late by the Commissioners' Office will not be considered nor will ones received by facsimile or e-mail. Submittals made in an incorrect format will not be considered.

An informational packet on preparing a proposal may be obtained from the Reservoir RFP website at <http://www.clallam.net/PublicWorks/> or obtained Monday through Friday, 8 a.m. to 4:30 p.m., from Carol L. Creasey, Reservoir Project Manager and County Hydrogeologist.

Clallam County
Public Works Department
223 East Fourth Street, Suite 6
Port Angeles, WA 98362
ccreasey@co.clallam.wa.us

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

APPROVED this 23 day of march 2021

ATTEST:

BOARD OF CLALLAM COUNTY COMMISSIONERS


Loni Gores, Clerk of the Board


Mark Ozias, Chair

Publish: Peninsula Daily News-
Seattle Daily Journal of Commerce-

3/26, 4/2 & 4/4
3/26, 4/2 & 4/4

Bill: Public Works





AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

34
4/20/20

Department: BOCC

WORK SESSION ☒ **Meeting Date: 4/12/21**

REGULAR AGENDA ☒ **Meeting Date: 4/20/21**

Item Summary:*

- | | | |
|--|---|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU** | Contract # |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Executive Summary:

Request to approve and sign resolution authorizing expenditure from the Heritage Advisory Grant fund for the approved requests:

Clallam County Genealogical Society - \$2,400
New Dungeness Light Station - \$8,600
North Olympic History Center - \$14,500
Sequim Museum - \$14,500

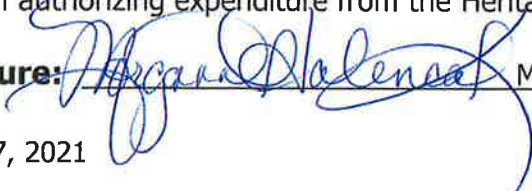
Contracts for each of the applicants will be prepared and executed later

Budgetary Impact:(Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐

Heritage Advisory Grant Fund - \$40,000

Recommended Action:(Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution authorizing expenditure from the Heritage Advisory Grant Fund.

County Official Signature:  Morgann Halencak, Deputy Clerk

Date Submitted: April 7, 2021

* Submit original and 5 copies
** Submit **3** originals and 5 copies



RESOLUTION _____, 2021

AUTHORIZING AN EXPENDITURE FROM THE CLALLAM COUNTY
HERITAGE ADVISORY BOARD GRANT FUND

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The County collects a surcharge for preservation of historical documents pursuant to RCW 36.22.170.
2. Pursuant to Resolution No. 2-2020 the Clallam County Board of Commissioners established a Clallam County Heritage Grant Fund that will be funded with a portion of document recording fees collected by the Clallam County Auditor as authorized in 2005 under RCW 36.22.170, HB 1386. According to the legislation, these funds are to be used for projects that "promote historical preservation or historical programs, which may include preservation of historic documents."
3. Resolution No. 2-2020 assigns responsibility to the Clallam County Heritage Advisory to provide guidance and support for the administration of the Clallam County Heritage Grant fund.
4. The Heritage Advisory Board issued a press release requesting applications to be submitted for grant funding for historic preservation purposes through the Heritage Advisory Grant fund on January 13, 2021.
5. The Heritage Advisory Board met on April 5, 2021 to review the applications for funding from the Heritage Advisory Board Grant Program and made a recommendation to the Board of Commissioners.
6. The Heritage Advisory Board recommends a one-time expenditure to Clallam County Genealogical Society, New Dungeness Light Station, North Olympic History Center and Sequim Museum.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Concurs in the recommendation of the Heritage Advisory Board.
2. Authorizes a one-time expenditure from the Heritage Advisory Grant Fund to be allocated as follows:

Clallam County Genealogical Society - \$2,400
New Dungeness Light Station - \$8,600
North Olympic History Center - \$14,500
Sequim Museum - \$14,500

3. Contracts for each of the applicants will be prepared and executed in order to memorialize the decision to spend Heritage Advisory Board grant funds for historic preservation purposes.

PASSED AND ADOPTED this twentieth day of April 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

Cc: File A22.161 / Finance Department – Lane & Cook / Treasurer's Office / Auditor's Office



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ Meeting Date: 04-12-21

REGULAR AGENDA ☒ Meeting Date: 04-20-21

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Solid Waste Advisory Committee due to the resignation of the representative for the City of Sequim position. A notice of the vacancy was issued in February 2021 to solicit applications.

The City of Sequim notified the Board of Commissioners of the appointment of their new representative.

The Director of Public Works and the Solid Waste Advisory Committee endorse the appointment of Keith Larkin as the City of Sequim representative.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution appointing Keith Larkin to the Solid Waste Advisory Committee.

County Official signature & print name:  Morgann Halencak, Deputy Clerk

Name of Employee/Stakeholder attending meeting: Meggan Uecker

Relevant Departments: Public Works/BOCC

Date submitted: 04/07/21

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Appointing Keith Larkin 04-20-21
Revised: 3-04-2019



RESOLUTION _____, 2021

APPOINTING A MEMBER TO THE SOLID WASTE ADVISORY COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Solid Waste Advisory Committee due to the resignation of the representative for the City of Sequim position.
2. A notice of the vacancy was issued in February 2021 to solicit applications.
3. The City of Sequim notified staff of the appointment of their new representative.
4. The Director of Public Works and the Solid Waste Advisory Committee endorse the appointment of Keith Larkin to the Solid Waste Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Keith Larkin** is appointed to serve as the City of Sequim representative for a standing term.

PASSED AND ADOPTED this twentieth day of April 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

A22.177
Appointee
Public Works



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

HS
4/20/21

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 4/20/21

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☒ Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Policy Working Group met to review and recommend changes to Policy 952 – Boards and Committees.

Hearing and approval of a Resolution regarding proposed changes to Policy 952 – Boards and Committees.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Hearing and approval of a Resolution regarding proposed changes to Policy 952 – Boards and Committees.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Policy Working Group – Board of Commissioners, Prosecuting Attorney's Office

Relevant Departments: All Departments

Date submitted: March 22, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2021

ADOPTING AMENDMENTS TO
POLICY 952 – Boards and Committees

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Formal policies and procedures were developed and implemented in 2004 to ensure accountability in government and consistency of process.
2. Periodic updates are required as government rules and regulations change as well as current practices.
3. The proposed amendments to the policy were posted on the Intranet to allow staff time to review and comment. Prosecuting Attorney's Office reviewed the policy amendments.
4. A public hearing was held April 20, 2021 to solicit testimony.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners in consideration of the above findings of fact:

1. The amendments to Policy 952 – Boards and Committees are adopted for inclusion in the Clallam County Administrative Policy Manual.

PASSED AND ADOPTED this twentieth day of April, 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

BOARDS AND COMMITTEES

Policy and Procedure 952

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BOARDS AND COMMITTEES

.1 PURPOSE

Advisory Boards, Commissions, and Committees exist for the primary purpose of gathering information and presenting options and recommendations for legislative consideration to the Clallam County Board of Commissioners. Advisory Boards, Commissions, and Committees are created under the authority of county ordinances or by resolution of the Board of Commissioners. Regulatory Boards exist for the primary purpose of providing regulatory, permitting or enforcement of state laws and regulations at the local level. Appeals Boards exist for the primary purpose of providing an impartial, quasi-judicial body to hear appeals, where provided by law, of the County's exercise of its taxing and police power authorities.

Individual advisory boards and committees, regulatory boards, and appellate boards possess neither independent official responsibility nor independent authority beyond that bestowed by law, and serve only in such capacity as provided by ordinance or resolution of the Board of Commissioners or as expressly provided at law.

.2 AUTHORITY

This policy applies to all appointed advisory, regulatory, and appellate boards and committees, Clallam County offices/departments and to all County Officials and their employees.

.3 WHO APPOINTS

Members are appointed to various County boards and committees by resolution ~~and by a majority~~ of the Clallam County Board of Commissioners, or as expressly provided at law. Members ~~chosen by the Board~~ are appointed for a specific term of office.

.4 APPOINTMENT PROCEDURES FOR ~~ADVISORY~~ BOARDS AND COMMITTEES

Many ~~advisory~~ boards and committees contain a combination of members chosen by the Board of Commissioners and members recommended by other jurisdictions and/or organizations. Appointment of members representing other agencies or jurisdictions will be confirmed by resolution of the Board. ~~Candidates for some boards and committees may be screened for criminal background.~~ For members chosen by the Board of Commissioners, the following appointment processes apply.

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4.1 Methods of Appointment

Except where expressly provided for by state law or regulation, when a vacancy on a board or committee occurs, an interested party shall request an application from the Commissioners' Office Human Resources. Applications are available as a PDF document on the County's internet website — (www.clallam.net) on the Boards & Committees page.

If the Board or Committee is assigned to a County Department other than BOCC for administrative support, that Department shall conduct an initial review of the applications received and make a recommendation for appointment to the BOCC. A list of Department Assignments can be found in Appendix A. The Department should provide the BOCC with information relating to why the individual applicant was chosen for appointment. Upon receipt of the recommendation from the Department, the BOCC may accept the recommendation or may utilize the methods of appointment described below.

The Board of Commissioners has several options for appointing members to boards and committees or for replacing a member when a vacancy occurs. Any of these methods may be used at the discretion of the Board of Commissioners, as vacancies occur.

- Appointment by Interview – The Board of Commissioners may review the applications for a vacancy and request interviews with the applicants in order to confirm qualifications and suitability for a specific appointment. This is the BOCC's preferred method of selection of candidates for the Planning Commission, for quasi-judicial bodies, and for all Boards and Committees handling funding determinations, including the Board of Equalization, the Lodging Tax Advisory Committee, the Heritage Advisory Board, and the Conservation Futures Program Advisory Board.
- Appointment by Application Review – The Board of Commissioners may review the applications for a vacancy and make an appointment from the available applicants.
- Review and Recommendation by Others - The Board of Commissioners may request that a County Official or another board or committee review applications

and/or interview candidates and make a recommendation to the Board for appointment.

- Applicants who are chosen to serve on a Board or Committee will undergo a criminal history search prior to being appointed by the BOCC.

4.2 Members Representing Other Jurisdictions or Organizations

Members representing other jurisdictions or organizations must submit an application to Human Resources that contains basic information such as emergency contact information. The County will not run a criminal history check on members who have been selected by other jurisdictions or organizations as these individuals have already been vetted by the jurisdictions or organizations that they represent. The BOCC will confirm the appointment of these members by Resolution.

The County is not required to advertise for vacancies which must be filled by a representative of another jurisdiction or organization. These vacancies should be filled by direct contact with the other jurisdiction or organization. The Assigned Department is responsible for making contact with the other jurisdiction or organization. A list of Assigned Departments is available in Appendix A.

4.23 Filling Mid-Term Vacancies

Should a mid-term vacancy occur on a board or committee for any reason, written notice of the vacancy must be provided to the BOCC. The Board of Commissioners may appoint a replacement member to complete the remainder of the term. If applications for the original appointment are less than one year old, the Board of Commissioners may appoint a replacement from the original pool of applicants without advertising or soliciting new applications.

If there is no existing applicant pool available or if the Commissioners wish to seek additional applications, the mid-term vacancy should be advertised.

If less than one year remains for the term of the vacant position, the Commissioners may appoint the replacement to fill the remaining time left on the term or to appoint the replacement to fill both the remaining time left on the term and also the entirety of the next full term.

4.34 Vacancies to Be Advertised

BOCC will advertise quarterly for vacancies for expiring terms. The advertisement will run for at least three weeks before the application deadline for expiring terms.

The advertisement ~~Except as above, when a vacancy on a board or committee occurs, the vacancy~~ shall be published in the Official County Newspaper by means of a press release naming the type of vacancy, where to pick up an application, and the closing date for accepting applications. ~~Applications may be accepted between application periods and held until the next vacancy occurs.~~

~~The notice should be made at least six weeks in advance of the end of the term and the application period should remain open for a minimum of two weeks. When an incumbent's term expires, they will be notified and given the opportunity to indicate their desire to be re-appointed.~~

Commissioners, existing board and committee members, the assigned department, and others are encouraged to solicit citizens, who they believe would serve the County well, to apply for vacancies. The Assigned Department may also run additional advertisements and conduct additional recruitment activities. -If no applications are received by the expiration of the application period, or if applicants fail to receive majority support of the Board, the Commissioners may solicit individuals to serve and may appoint members without another open application period.

4.45 Incumbent Must Reapply

Incumbent members of boards and committees desiring to serve another term must so indicate by submitting a written request confirming their desire for reappointment. No reappointments will be made automatically. When an incumbent's term expires, they will be notified by the Assigned Department and given the opportunity to indicate their desire to be re-appointed.

4.56 Terms/Appointments to be Staggered by Dates

Unless otherwise specified by ordinance or resolution, the term of appointment for all boards and committees shall be approximately three years with terms limits set by initiating ordinance or resolution. When possible, terms will be set to expire at year-end. In order to preserve continuity, terms may be set for varying lengths so that vacancies occur in staggered years. Terms may be adjusted as necessary to maintain staggered expiration dates.

~~.5~~ — ~~APPOINTMENT PROCEDURES FOR REGULATORY AND APPELLATE BOARDS~~

~~Regulatory and appellate boards may contain a combination of members chosen by the Board of Commissioners and those recommended by public and private entities. Appointments to regulatory or appellate boards are generally prescribed under state law or regulation. Where appointment procedures are not set forth under state law or regulation, and when a vacancy on a board occurs, the processes and procedures for Advisory Boards and Committees in Section 4, above, shall be followed.~~

.65 REMOVAL OF MEMBERS

The Board of Commissioners may, by majority vote, remove any member of a County board, commission, or committee without cause. Members removed by the Board shall be notified. If the member represents another organization or government jurisdiction, that agency will also be notified of the member's removal.

Boards and Committees may also remove members as set forth in their own bylaws.

.76 ASSIGNMENT OF STAFF SUPPORT FOR ESTABLISHED BOARDS AND COMMITTEES

Clallam County has a number of established boards and committees assigned to departments. When boards or committees deal primarily with issues of a single department, they are typically assigned to that department. These boards and committees are listed in Appendix A.

County Officials are responsible to provide liaison, leadership, facilitation, records management, and/or administrative support to the boards and committees assigned to them. In addition, departments will keep a current roster of members, their contact information, and their terms,

and will keep the Board of Commissioners advised of changes or vacancies. Assigned Departments will also ensure that their Boards and Committees have received training on the Public Records Act and the Open Public Meetings Act.

.87 OPERATIONAL PROCEDURES AND COMMITTEE MEMBER RESPONSIBILITIES

To promote transparency and to ensure compliance with the Open Public Meetings Act, Boards and Committees are encouraged to use the BOCC meeting room and to live stream meetings on the internet whenever possible. When meetings are held offsite or cannot be live streamed, Boards and Committees are encouraged to record the meeting using Soniclear.

The role of committee members, operation responsibilities and procedures, and policies regarding laws affecting committee activities and transactions are contained in Appendix B.

.98 PROCEDURE FOR ESTABLISHING OR DISSOLVING AN NEW ADVISORY BOARD OR COMMITTEE

New Advisory boards or committees may be established in two ways.

98.1 Establishment By Proposal of Citizens or County Departments

Proposals for establishing new boards or committees will be submitted to the Board of Commissioners for consideration. If approved, the originating department will work with the Commissioners' office to prepare a resolution or ordinance establishing the new board or committee and submit it to the Board of Commissioners for approval. Upon approval, the Commissioners' office will advertise for applicants for the new board or committee.

98.2 Establishment By Board of Commissioners' Action

The Board may propose the formation a new board or committee and assign it to a department for further development. Staff in the Commissioners' office will prepare a resolution establishing the new board or committee and advertise for applicants.

8.3 Dissolution

The Board may dissolve any advisory committee by resolution so long as the existence of the Board or Committee is not otherwise required by law.

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APPENDIX A

DEPARTMENT ASSIGNMENTS

The following Departments and Offices are responsible for assisting and maintaining the advisory, appellate, or regulatory boards and committees listed below:

(A) PARKS, FAIR, AND FACILITIES

Fair Advisory Board
Park and Recreation Advisory Board

(B) DEPARTMENT OF COMMUNITY DEVELOPMENT

Building Code Board of Appeals [governed by Ch. 19.27 RCW]
Carlsborg Community Advisory Council
Marine Resources Committee
North Pacific Coast Marine Resources Committee
Permit Advisory Board
Planning Commission [governed by Ch. 36.70 RCW]

(C) DEPARTMENT OF HEALTH AND HUMAN SERVICES

Board of Health [governed by Ch. 70.95 RCW]
~~Chemical Dependency/Mental Health Program Fund Advisory Board~~
~~Behavioral Health Advisory Board~~
~~Public Health Advisory Committee~~
Developmental Disabilities Advisory Committee
Homelessness Task Force

(D) SHERIFF'S DEPARTMENT

~~Animal Issues Advisory Committee~~
Sheriff's Citizen's Advisory Committee

(E) HUMAN RESOURCES

Civil Service Commission [governed by Ch. 41.14 RCW]

(F) ASSESSOR'S OFFICE

Agricultural Commission [governed by Ch. 84.34 RCW]
~~Board of Equalization [governed by Ch. 84.48 RCW]~~

(G) BOARD OF COMMISSIONERS

Boundary Review Board [governed by Ch. 36.93 RCW]

[Board of Equalization \[governed by Ch. 84.48 RCW\]](#)

Clallam Bay/Seki Community Action Team

[Conservation Futures Program Advisory Board](#)

Crescent Community Advisory Council

Heritage Advisory Board

[Law Library Board](#)

Lodging Tax Advisory Committee

North Olympic Library System Board of Trustees

~~[Noxious Weed Control Board \[governed by Ch. 17.10 RCW\]](#)~~

Olympic Area Agency on Aging

Opportunity Fund Board

Peninsula Housing Authority [governed by Ch. 35.82 RCW]

Port Crescent Pioneer Cemetery Board

Clallam County Veterans' Association [governed by Ch. 73.08 RCW]

(H) PUBLIC WORKS

Clallam Bay/Seki Sewer Community Advisory Board

Solid Waste Advisory Committee

Trails Advisory Committee

(I) [WSU Extension](#)

[Lake Sutherland Steering Committee](#)

~~[Noxious Weed Control Board \[governed by Ch. 17.10 RCW\]](#)~~

APPENDIX B

THE ROLE OF A BOARD MEMBER AND RESOURCES AVAILABLE

CITIZEN PARTICIPATION THROUGH BOARDS AND COMMITTEES

The citizens of Clallam County have enjoyed a long tradition of participation in County government. Through representation on boards and committees, Washington residents are offered an important avenue to help create effective and equitable laws and policies. Citizen involvement contributes to the success of government and to the overall quality of life.

Citizen participation works at all levels of County government and covers a broad range of issues, such as education, the environment, growth management, health care, social services, economic development, and transportation. Some committees appointed by the Board of Commissioners shape policy for County agencies and departments, others prepare regulations governing specific program areas, and some serve solely in an advisory capacity.

In selecting members, the Board of Commissioners strives to bring a balance of experience and education as well as geographic, gender, and ethnic diversity. This helps ensure that decisions reached and services rendered more adequately reflect the wants and needs of all populations being served.

Clallam County's system of boards and committees is fundamental to encouraging the use of citizen talent and interest in affairs of the county, keeping government innovative and responsive, and improving the overall performance of county government.

TYPES OF BOARDS AND COMMITTEES

Boards and committees are created by state laws and rules, the Clallam County Charter, ordinance, or by resolution of the Board of Commissioners.

Each committee or board is unique in its purpose, mission, authority, and role. It is especially important that members be familiar with the governing statutes or other authorizing documents so they understand the legal framework within which the committee or board will operate. Copies of governing statutes or authority may be obtained from the staff assigned to your committee or board. There are three main classes of local boards and committees:

Advisory Boards and Committees

The Board of Commissioners or County Officials may create these. The members serve as advisors on policy and/or operational matters to a department or to the Board of Commissioners. Advisory boards may study existing policy and/or operational procedures and make recommendations for changes or implementation. Advisory boards do not have authority to enforce policy or create rules, but their analysis and recommendations can play an important role in furthering the effective operation of County government. If specifically

authorized by the creating document, advisory committees may also be responsible for internal rule making in the area of their function. An example is the Fair Board which ~~makemakes~~ rules regarding fair operation and hears and decides appeals of vendors with grievances.

Regulatory Boards

These are statutory entities, whose boards are appointed by the Board of Commissioners, and perform rule-making and regulatory functions. In fulfilling these functions, the board may also operate as a permitting or enforcement agency. Examples of regulatory boards include the Board of Health and the Noxious Weed Control Board.

Appellate Boards

These are also statutory entities, whose boards are appointed by the Board of Commissioners, and perform appellate or review actions involving County decisions under its taxing, public employment, and the police power authority. As an appeals body, these boards hear individual cases or controversies, and rule upon them. Such rulings may be subject to further local appeal to the Board of Commissioner and appeal to the state courts. Examples of appellate boards include the Building Code Board of Appeals, the Civil Service Commission, and the Board of Equalization.

THE ADVISORY ROLE

Members of advisory boards and committees provide an important link between the public and County departments, the County Administrator, and the Board of Commissioners. The information that members provide about community needs and opinions can have a profound effect on County policies and lead to improved service. Advisory committee members play a very special role in creating recommendations on important societal and governmental issues.

If you are appointed as a member of an advisory committee, you will be expected to:

- Interpret community opinions, attitudes, and needs to departments, the County Administrator, and the Board of Commissioners.
- Study programs and services, and analyze problems and needs. Offer new proposals and recommend changes in programs, policies, and standards.
- Provide the public with information and interpretation of department and County policies, programs, and budgets.
- Advisory committees' support and counsel department and commissioner staff. They make important recommendations about policy. Most advisory committees, however, do not create or administer policy, programs, or services, unless this power is granted to them by their authorizing document.

- When presenting recommendations to any department, the County Administrator, or the Board of Commissioners, it is essential that committee members keep the following in mind:
 - All recommendations should be in written form.
 - All ideas should be expressed in clear and concise language.
 - Proposed solutions should be viable and cost-effective.
 - Recommendations should identify the reasons for the changes suggested.
 - The advice should reflect a consensus or a majority of the committee members.

ABOUT POLICY-MAKING

As a committee member, it is your responsibility to be knowledgeable about committee policies and changes. It is important that you understand the fundamental meaning and characteristics of policy.

Policy is a written statement intended to be a guiding principle defining an organization's intent and direction. Policy should be set forth in broad terms so that it may remain applicable and usable for a long time. It should not be so detailed that it dictates how, when, or where things must be done. Policy may be amended, rewritten, or abolished. Policy should be reviewed periodically to ensure that it remains appropriate. Policy should be stated clearly, timely and concisely.

Committee interpretative policy statements should be made available to the public in compliance with the Administrative Procedure Act, RCW 34.05.230, Clallam County administrative policies, or the statutes authorizing your committee or board. Policy-making and legal interpretations of regulations are most applicable to regulatory and appellate bodies.

Rule Making

Advisory committees may engage in rule making *only* if the Board of Commissioners has specifically delegated that authority in the committee's enabling document. Regulatory and appellate bodies may have authority to engage in rule making under the statutes authorizing the committee or board. Local rules are generally created to provide interpretative support for a County ordinance or to implement state regulations at the County level. A committee or board may not pass rules that go beyond the scope of its authority.

A rule is any agency order, directive, or regulation of general applicability. It may set forth standards and expectations in general terms or may deal specifically with day-to-day objectives. A rule, rather than a policy, is adopted when the subject matter affects the public or another agency of government, or when an ordinance directs that a rule be adopted.

Once adopted, a rule has the force of law, and all people or entities to which the rule applies must adhere to it. Failure to adhere to the rule may subject a person to a penalty or administrative sanction.

LEGAL GUIDELINES

In developing rules, the board or committee should keep the following guidelines in mind:

- The board or committee must have authority by statute or ordinance to adopt the rules and may adopt only those rules supported by that authority.
- The board or committee may not adopt a rule that conflicts with law or the constitution.
- Legal counsel from the Prosecuting Attorney's Office (or legal counsel as provided by state law) should approve all proposed rules.
- The committee must give notice to the public regarding the intent to adopt the proposed rule and adopt rules at a public meeting.
- Rules must reflect a consensus or a majority of members of the committee.
- The committee may be required to take into account the economic impact of the proposed rule on consumers, businesses, industries, occupations, and others who may be affected.

BEING AN EFFECTIVE COMMITTEE MEMBER

Clallam County's boards and committees vary in size and complexity. Because committee members are in a critical position to shape and influence County decisions and actions, it is important that each member keeps informed and up-to-date on issues, legislative activity, resolutions, and laws affecting their committee.

ATTENDANCE

A board or committee member may forfeit their position due to poor attendance. Regular attendance is essential so that decisions may more truly represent the opinions of the committee as a whole. In addition, regular attendance enables board and committee members to keep abreast of committee concerns and helps ensure that issues are examined from a variety of perspectives. The bylaws of your committee should define attendance requirements.

PREPARATION

Adequate preparation is another requisite for effective membership on the committee. Your committee's staff members will provide reports, proposals, and other information to help you make informed decisions. Do not hesitate to request any additional information you need in order to make thoughtful and appropriate decisions.

EFFECTIVE COMMITTEE MEMBERS:

- Attend all committee meetings.
- Are well prepared for meetings.
- Recognize that serving the public interest is the top priority.
- Recognize that the committee must operate in an open and public manner.
- Are knowledgeable about the legislative process and issues affecting the committee.
- Are respectful of differing opinions.
- Examine all available evidence before making a judgment.
- Communicate well, and actively participate in group discussions.
- Are aware that authority to act is granted to the committee as a whole, not to individual members.
- Possess a willingness to work with the group in making decisions.
- Recognize that compromise may be necessary in order to reach group consensus.
- Do not let personal feelings toward other committee members or staff interfere with their judgment.

BOARD AND COMMITTEE STAFF MEMBERS

Some committees have dedicated employees to perform administrative tasks. There are, however, a number of County committees that work within a department or have access for advice from the department. If a committee works within a specific department, certain central support services are available to the committee, consistent with staffing capacity.

STAFF FUNCTIONS

The primary function of County staff assigned to a board or committee is to provide administrative support. In addition, staff members may notify board or committee members of pertinent issues and legislative activity by the Board of Commissioners, the state, or the federal government. They may assist in arranging meetings, preparing meeting materials, compiling background information, and conducting research. Department staff members serve as an

important link and coordinator with other committees and departments, the Prosecuting Attorney, the Board of Commissioners, and the public.

County staff members are a valuable resource for committee members. Staff support can enhance the productivity and effectiveness of a committee. Committee members should not hesitate to ask for help in carrying out their responsibilities in accordance with guidance set forth in bylaws and policy.

OFFICE OF THE PROSECUTING ATTORNEY

The Prosecuting Attorney is the chief legal officer for the County, elected for a term of four years. The Prosecuting Attorney is statutorily responsible for providing a broad range of legal services to County officials and others. Depending upon the statutes authorizing your committee or board, the Prosecuting Attorney may provide you with legal advice.

LEGAL COUNSEL

The Prosecuting Attorney serves as legal counsel to the Board of Commissioners, County Officials, staff, and advisory boards and committees. Depending upon the statutes authorizing your committee or board, the Prosecuting Attorney may serve as legal counsel to your committee or board. The Prosecuting Attorney advises and represents County departments and their employees as they fulfill their official duties, issues legal opinions, and defends County Officials and employees for actions performed in their official capacities and in good faith.

WHEN TO INVOLVE THE PROSECUTING ATTORNEY

The Prosecuting Attorney can provide valuable information and advice regarding statutes, ordinances, and legal issues. A committee or board that follows the advice of the Prosecuting Attorney reduces the risk of liability and is far less likely to find itself involved in legal problems. Committee members may request the following kinds of information from the Prosecuting Attorney:

- Assurance that committee decisions and actions generally fall within statutory authority.
- Questions about conflict of interest.
- Review of proposed regulations and revisions, and the drafting of such documents in legally correct language.
- General legal advice about committee actions and activities, and rule making and interpretations.

COMMITTEE BUDGETS

Committee members should be aware that, for most boards and committees, the cost of doing committee business is funded through the County department providing administrative support.

County budgets are limited and expenditures must be coordinated with the County staff assigned to the board or committee.

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Laws Affecting Board and Committee Activities

RESTRICTIONS AND REQUIREMENTS

As a Board of Commissioners' appointee, you should be aware of certain restrictions and requirements that may affect you during your tenure as a committee member.

- Committee members must be familiar with and operate within the governing statutes and bylaws; and County, state and federal laws at all times.
- To ensure accountability, all applicable policies and procedures adopted by the committee should be in written form.
- No committee member may make unilateral decisions or take action without the consent of the committee as a whole.
- At professional gatherings, individual committee members must use discretion to avoid the appearance of speaking for the committee, unless specifically authorized to do so.
- Committee members must keep in mind that their mission is to serve the public, and that it is inappropriate to use committee membership to create a personal platform.
- Members are restricted by RCW 42.52.130, 140, 150, and 42.18.230 from accepting or soliciting anything of economic value as a gift, gratuity, or favor if it is given only because the member holds a responsible position with the County.
- Questions about committee issues should be directed to the chair of the board or committee or the County staff who support it. They will see that all board or committee members receive full information by the next regular meeting.
- Details of committee investigations, personnel files, or business discussed at closed executive sessions should not be disclosed unless they are part of the public record.

OPEN PUBLIC MEETINGS ACT

NOTIFICATION OF MEETINGS

The Open Public Meetings Act requires that all meetings of the governing body of a public agency, as well as other meetings regarding policies affecting the public, be open to the public. In addition, the public must be notified of such meetings in a timely manner.

CONFIDENTIAL TRANSACTIONS

Exceptions to the Open Public Meetings Act include confidential subjects such as personnel matters and real estate transactions, which may be dealt with in "executive sessions." For most boards and committees, executive sessions should be rare.

PUBLIC DISCLOSURE

The minutes of all regular meetings must be recorded and made available for public inspection. The Open Public Meetings Act applies to most all boards and committees of the county. Regardless of whether the Act applies; all committees should be in compliance with open meeting requirements.

ACCESSIBILITY REQUIREMENTS

To afford members of the public who have disabilities an equal opportunity to participate, meetings subject to the Open Public Meetings Act shall be held in facilities that are wheelchair accessible.

REASONABLE ACCOMMODATION OF PERSONS WITH DISABILITIES

In addition to the Open Public Meetings Act, the Americans with Disabilities Act (ADA) sets criteria for accessibility and accommodation. Under the ADA, people who have disabilities have a right to an equal opportunity for effective participation in the activities of boards and committees, whether as appointed members or as members of the public. In the Courthouse, the Commissioners' Meeting Room, the Health and Human Services Conference Room, the Emergency Operations Center, and the courtrooms are among the wheelchair accessible locations.

ACCESSIBLE LOCATIONS AND COMMUNICATIONS

Meetings and other board or committee-sponsored activities should be held in wheelchair accessible locations. Auxiliary aids for effective communications should be provided upon request and are available in the Commissioners' Meeting Room.

Whenever possible, meetings, particularly those held after regular business hours, should be held in the Commissioners' Meeting Room in the Courthouse. The Commissioners' Meeting Room has direct after hours accessibility to the room without opening the entire Courthouse. The room has ADA-accessible restrooms. It is also equipped with a public address system, recording equipment, and equipment to assist the hearing impaired. The room is scheduled by Commissioner [staffStaff](#) at 360.417.2233 and must be pre-scheduled for use. The commissioner's staff can also answer questions regarding equipment use and assist if necessary.

MINUTES AND EVIDENCE

RCW 42.32.030 requires that minutes be taken at all regular and special business meetings, except executive sessions, of County boards, commissions, agencies, or authorities, which shall then be open to public inspection. Appellate boards must also provide for the recording appeal hearings, and for the indexing and preservation of exhibits and evidence offered at hearing.

ADMINISTRATIVE POLICIES

The county has adopted administrative policies, which may apply to boards and committees. Committee members should be familiar with the administrative policies of the County.

ETHICS AND THE APPEARANCE OF FAIRNESS

As a committee member, you are expected to uphold a high standard of ethics. It is *extremely* important that committee members avoid conflicts of interest, or even the *appearance* of conflicts of interest.

Clallam County Code Chapter 3.01 addresses ethics and provides that no county employee may use their position for personal services rendered during their term of county employment.

The code also prohibits committee members from engaging in actions that result in personal gain or benefit close relatives. The code allows dismissal as well as civil and criminal penalties when provisions of the code are violated. Members of regulatory and appellate boards are also subject to state laws regarding the conduct of public officials, and, more particularly, boards which render land use decisions are subject to the Appearance of Fairness Doctrine under Ch. 42.36 RCW.

All committee members should familiarize themselves with the Clallam County Code, Ethics, Chapter 3.01, and Title 42 RCW (Public officers and agencies). The Prosecuting Attorney can offer additional information or guidance.

Using a public position for private gain is improper and illegal. Similarly, actions benefiting close relatives are prohibited. The following are examples of conflicts of interest:

- Directing County contracts to a business in which one has a financial interest.
- Using confidential information for private investments.
- Accepting gifts or favors in exchange for certain regulatory rulings.
- Accepting gifts or favors in exchange for making certain purchases.
- Accepting favors for disclosure of confidential information.
- Engaging in outside employment, which assists non-governmental entities in their quests for county business.

Committee members can avoid conflict of interest problems by being aware of restrictions, adhering to such restrictions, using good judgment, and being fair and equitable in decision-making.

Board and Committee Transactions

BYLAWS

Every Advisory board and committee should have a set of bylaws to direct and clarify its actions, procedures, and organization. Bylaws are the guidelines by which a committee functions. Each board or committee may either develop its own set of bylaws or choose to adopt the meeting guidelines outlined below as their bylaws. [By contrast, every regulatory and appellate board should have a set of published policies and procedures, developed by that board or incorporated from state laws or regulations, which set forth its functions, processes, and actions.]

For advisory committees and boards, and according to *Robert's Rules of Order*, bylaws define the primary characteristics of an organization, prescribe how it should function, and include rules that are so important that they may not be changed without prior notice to members and formal vote and agreement by a majority of members. Ordinarily, bylaws may only be changed by a two-thirds majority.

If an advisory committee or board chooses to adopt its own meetings bylaws, they will generally include a number of articles, such as the following:

- Name of committee
- Mission statement
- Membership
- Officers
- Meetings
- Committees, subcommittees
- Parliamentary procedure - often including the name of the manual of parliamentary procedure the committee will follow.
- Amendment procedures for making changes in the bylaws.

Bylaws should include expectations as well as guidelines for members. Issues such as attendance, responsibilities, and discipline should be addressed in the bylaws. Committee members are expected to adhere to bylaws and all relevant statutes.

ADVISORY COMMITTEE AND BOARD MEETING GUIDELINES

QUORUM REQUIRED

If a quorum consisting of at least 50 percent of the committee's members is not present, any business transaction is null and void. The quorum protects against unrepresentative actions by a small number of individuals. In some cases, the governing law or document will establish what the quorum will be.

At meetings where a quorum is not present, the only actions that may be legally taken are to fix a time for adjournment, adjourn, recess, or take measures to obtain a quorum (such as contacting absent members).

OFFICERS AND MINUTES

At the first meeting of each calendar year, the committee shall elect a chair who shall preside at meetings. The committee may choose to either elect a vice-chair or the elected chair may appoint a vice-chair. The vice-chair shall preside in the absence of the chair and shall be responsible for, or cause the recording and distributing the minutes. Minutes of all meetings shall be forwarded to the assigned County department and/or the Board of Commissioners.

MEETINGS AND ORDER OF BUSINESS

For committees that meet on a regular basis, the chair shall set regular meeting dates as far ahead as practical. For committees that meet as needed or on an ad hoc basis, the chair shall notify all committee members of any meeting called to conduct business.

After the presiding officer has called the meeting to order, the committee will generally follow the order of business specified below:

- Reading and approving of minutes of previous meeting(s).
- Reports of officers and standing (permanent) committees.
- Reports of special (select or ad hoc) committees.
- Special orders (matters previously assigned a special priority).
- Unfinished business and general orders (matters introduced in previous meetings).
- New business (matters initiated in present meeting).

Roberts Rules of Order (simplified) will generally be followed for conducting business.

THE CHAIR AND VOTING

The chair may vote just as any other member. A chair has only one vote; the chair may not vote as a member of the committee and also a presiding officer. Voting by secret ballot is prohibited by the open meetings law.

Voting will generally be by a show of hands. Votes will be recorded by number of yea and nay votes. Any member may, prior to the vote being conducted on any issue, request the recording of a roll call vote. Such vote shall be recorded in the minutes.

SUBCOMMITTEES

Sub-committees may be appointed by the chair. Reports, findings, and recommendations of sub-committees will be returned to and approved by the full committee prior to adoption as an official report or action of the committee.

PUBLIC DISCLOSURE

All County boards and committees, whether advisory, regulatory, or appellate in nature, are required to have available for public inspection and copying, public records such as procedural rules and statements of general policy, and other records, written or electronic, pertaining to the business of the committee. Exemptions to disclosure are very limited and are specifically identified in statute.

For additional information regarding disclosure requirements and exemptions from disclosure, refer to RCW 42.56 and consult with the Prosecuting Attorney.

INFLUENCING BALLOT MEASURES

RCW 42.17.130 strictly forbids the use of public facilities for the purpose of assisting a campaign for election of any person to any office or for the promotion or opposition to any ballot proposition unless they are activities which are a part of the normal and regular conduct of the office or agency.

TESTIFYING AT HEARINGS

Committee members often have an opportunity to testify at Board of Commissioners', or community committee hearings. When providing testimony on behalf of the board or committee, members should refrain from expressing personal opinions. It is helpful if the Clerk of the Board of Commissioners receives copies of written testimony prior to the hearing.

EFFECTIVE TESTIMONY

To provide effective testimony, members should keep the following guidelines in mind:

- All testimony should be brief, concise, and honest.
- Avoid reading lengthy written testimony; instead, orally highlight important points in the written report.
- If others are offering similar testimony, try to coordinate information to avoid repetition.
- Avoid being too technical.
- Be prepared to answer questions and comments by committee members. If you are unable to answer a question, offer to provide a written response later and always follow through.

- If you absolutely must give a personal opinion, make sure that the Board of Commissioners understands that you are not speaking for the committee, but for yourself.

THE NEWS MEDIA

The news media has the important function of informing the public about County government operations. In doing so, it provides a valuable communications link with the community. It is important to maintain a cooperative and open relationship with the media without violating privacy and other citizen rights. The following are suggested guidelines for working with the media:

- Designate a spokesperson that will speak for the committee as a whole.
- Be as open as possible and keep your focus on the business of the committee. Personal opinions, especially those regarding other people, are inappropriate. The news media is not the place to air dissatisfactions or carry on conflicts among committee members or County employees.
- If you do not know the answer to a question or are unsure about an issue, refer the matter to a knowledgeable person on your board or committee, to a County employee, or to the County Administrator's Office.
- A "wise" committee anticipates when an event in the community will stir the interest of the media. It provides materials that are responsive and informative, but do not violate individual privacy or undermine the dignity and authority of the committee or County staff.
- Keep in mind that the comments you make in public may also have to be made in a court of law. Do not risk your personal integrity or that of another by thoughtless or unwarranted remarks.