



WORK SESSION

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street, Room 160

Port Angeles, Washington

April 24, 2023

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

Administration – 9 a.m.

- 1 Calendar/Correspondence
- 2 Pre-application questionnaire with Department of Commerce for Office of Homeless Youth Grant

Board of Commissioners

- 3 Agreement amendment with Code Publishing for document hosting services (2c)*
- 4 Resolution authorizing Commissioner Mark Ozias to sign closing documents for the property located at South Tyler Road, Port Angeles, WA from Mark and EA Matthews for the Emergency Operations Center (4e)*

Budget

- 5 Overview of American Rescue Plan Act ARPA project and expenditures report for first quarter of 2023

Special Joint Meeting – Port of Port Angeles – 11 a.m.

Special Joint Meeting with the BOCC and the Port of Port Angeles will be held Monday, April 24, at 11 a.m. hosted by the Port of Port Angeles

General Discussion/Items for Future Agendas

- Joint Meeting with Clallam PUD (May 15 at 1 p.m. at BOCC)
- Department of Natural Resources Quarterly Report Meeting (June 12 at 1 p.m.)
- Department of Transportation Highway 101 Project Discussion (June 26 at 9 a.m.)
- Department of Natural Resources Quarterly Report Meeting (August 21 at 1 p.m.)

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110.

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2
4/24/23

Department: Juvenile Services

WORK SESSION ☒ **Meeting Date: 04/24/2023**

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Discussion only |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Washington State Department of Commerce is initiating the re-procurement for contracts set to expire at the end of the biennium (June 30th, 2023). This includes funding for Secure Crisis Residential Center and Ancillary Therapeutic Services (ATS) to support youth in crisis.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No budget change necessary at this time; grant application

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Review and sign.

County Official signature & print name:

Jody Jacobsen Jody Jacobsen

Name of Employee/Stakeholder attending meeting:

Jeff Gowdy

Relevant Departments: _____

Date submitted: 04/19/2023

* Work Session/Reg Meeting - Submit 2 single sided/not stapled copies + 2 AIS and 3 originals (stapled) + AIS

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Questions? Call Loni Gores, Clerk of the Board, ext. 2256

Clallam County

Grant Application Information

DEPARTMENT: **Juvenile Services**

DATE SUBMITTED TO W/S: **04/19/23**

GRANT NAME: **Office of Homeless Youth**

APPLICATION DEADLINE: **05/3/23**

ISSUING AGENCY: **Department of Commerce**

IS THIS A RENEWAL? **Yes**

LENGTH OF GRANT: **24 months**

RENEWAL POSSIBLE? **Yes**

TOTAL AWARD: **\$28 million (statewide)** ANNUAL AMOUNT: **\$300,000**

MATCH REQUIRED? **No**

MATCH AMOUNT: **None**

DESCRIPTION OF GRANT AND PURPOSE:

The Washington State Department of Commerce is initiating the re-procurement for contracts set to expire at the end of the biennium (June 30, 2023). This includes funding for Secure Crisis Residential Centers and Ancillary Therapeutic Services (ATS) to support youth in crisis, reported as a runaway or found in a dangerous circumstance, and to enhance onsite mental health and substance abuse related support, with focus on underserved populations. Clallam County Juvenile and Family Services has been a continuous recipient of this grant since 1998.

EXPLAIN HOW THIS GRANT WILL BE USED FOR THE GOOD OF CLALLAM COUNTY CITIZENS:

Funding will increase capacity countywide to provide emergency safe and secure shelter with intervention services including behavioral health and substance use support to youth experiencing a crisis who are in a licensed youth shelter or Crisis Residential Center (CRC) or transitioning out of detention.

DOES THE GRANT ACTIVITY FURTHER THE DEPARTMENT'S MISSION OR CORE FUNCTIONS?

Yes.

HAS IT BEEN A PART OF LONG TERM DEPARTMENT OR COUNTY GOALS?

Safe and secure shelter and intervention services, including providing behavioral health services and answering the need for more treatment services has been and will continue to be long term goals of Juvenile Services.

DOES THE GRANT ACTIVITY INCREASE AN EXISTING SERVICE OR ADD A NEW SERVICE? TO WHAT DEGREE?

No, the grant will be a continuation of existing services.

IF THE GRANT WERE NOT AVAILABLE, WOULD THE SERVICE HAVE BEEN NECESSARY?

Yes! Absolutely! The services are a vital necessity. Youth in crisis are at high risk for harm. Safe shelter and referral including medical, mental health, and substance use counseling services that may not be readily available and accessible to them is critically important for their protection. It is vitally important to provide this service for youth facing excessively stressful and potentially traumatic situations.

WHAT MEASUREMENTS (PERFORMANCE MEASURES) WILL BE USED TO EVALUATE THE SUCCESS OF THE ACTIVITIES PROVIDED BY THE GRANT? WILL PERFORMANCE MEASURES BE DEVELOPED?
Performance measures will be developed based on the application qualifications. Having the ability to readily accept youth in crisis 24/7 is our ultimate goal and responsibility.

DOES THE GRANT ACTIVITY CREATE A NEW SERVICE OR LEVEL OF SERVICE WHICH IS EXPECTED TO BE CONTINUED FROM LOCAL FUNDING AT THE END OF THE GRANT PERIOD?

No, agencies must be licensed as a Secure Crisis Residential Center in order to accept runaway youth under RCW 43.185C. Clallam County is only one of two facilities licensed to provide this service in Washington State.

IF MATCHING FUNDS ARE REQUIRED, WHERE WILL THEY COME FROM? DOES THE DEPARTMENT HAVE EXISTING RESOURCES TO COVER MATCH REQUIREMENTS? FROM WHERE?

There are no required matching funds.

WILL THE ACTIVITY IN THIS GRANT HAVE IMPACTS ON OTHER DEPARTMENTS? HAS THIS BEEN DISCUSSED? DO OTHER DEPARTMENTS HAVE SUFFICIENT RESOURCES TO DEAL WITH ADDITIONAL IMPACTS?

No, Clallam County Juvenile and Family Services has successfully operated grant activities since 1998. It is an established part of our regular programming and services.

WILL NEW POSITIONS BE ADDED? IF SO, HOW MANY AND WHAT TYPE ARE EXPECTED? ARE ALL WAGES AND BENEFITS PAID IN THE GRANT? WHAT WILL HAPPEN TO THE POSITIONS WHEN THE GRANT PERIOD ENDS?

The grant supports current staffing levels however increased funding will support increases to wages, benefits, and overtime. The positions will remain with the county when the grant period ends.

DOES YOUR DEPARTMENT HAVE SUFFICIENT RESOURCES TO ADMINISTER THE GRANT? PROVIDE FOR TIMELY REIMBURSEMENT AND ACTIVITY REPORTS?

Yes

ARE THERE IMPACTS TO THE COUNTY IF THE GRANT IS NOT RECEIVED? WHAT ARE THEY?

If the grant is not received, the gap in need for services for high risk youth and families will continue to widen. The more the gap gets filled with therapeutic interventions, the less our clients and their families will experience recidivism within the system.

ARE INDIRECT COSTS ALLOWABLE ON THIS GRANT? IF SO, ARE THERE LIMITATIONS? WILL THEY BE CHARGED AND ALLOCATED AS INDIRECT?

Yes – Up to 15%

ARE THERE OTHER ACTIVITIES (GRANT OR OTHERWISE) THAT ARE BUDGETED FOR THIS YEAR THAT WILL NOT BE COMPLETED IF THIS GRANT IS APPROVED?

No

WHAT BUDGET CHANGES ARE NECESSARY? INCLUDE REVENUES AND EXPENDITURES.

Yes, increased revenue if renewed.

OTHER COMMENTS

This is a long standing service provided by Clallam County Juvenile and Family Services. There are only two facilities in the state licensed to provide emergency secure shelter and crisis intervention services co-located within a detention facility. We serve the most at risk

youth (age 12-17) in immediate crisis from around the county and state, in addition to referrals from other states and Canada.


ELECTED OFFICIAL / DEPARTMENT HEAD SIGNATURE

APPROVAL

Rich Sill, ADMINISTRATOR

Submit in **duplicate** to the Board of Commissioners for Work Session discussion and approval by the Administrator prior to application for any grant. The approved form must be included with the grant contract when it is submitted to the Board for approval. Refer to Administrative Policies 120 and 562.



3
4/24/23

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 4-24-23**

REGULAR AGENDA ☒ **Meeting Date: 4-25-23**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

Prior to the launch of the new County website the Clallam County IT Department hosted ordinances and fee tables on the Clallam County in-house web server. With the upgrade of the website and recent changes to Microsoft the IT Department indicated that having Code Publishing host the Ordinances was more efficient and secure than maintaining an extra in-house web server for code hosting.

BOCC reviewed and approved of the Code Publishing proposal for document hosting services at their work session and regular meetings on April 17 and 18.

Requesting the BOCC to approve the attached amended contract to add additional document hosting services to the Code Publishing contract.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Document hosting \$850 setup and \$100 annual maintenance fee (money in budget).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Requesting the BOCC to approve the attached amended contract to add additional document hosting services to the Code Publishing contract.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and IT Department – Mark Doten

Relevant Departments: Board of Commissioners and IT Department

Date submitted: 4-19-23

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Code Publishing Proposal 4-25-23
Revised: 3-04-2019



291.23.006

A **GENERAL CODE** COMPANY



Agreement for Supplementation Services

PREPARED FOR:

Clallam County, Washington

PREPARED BY:

Taylor Kelly

Sales Support Specialist

TKelly@generalcode.com

800-551-2633 ext. 2423

DATE:

April 19, 2023

04/19/23

Mark Ozias, Chair – Clallam County Board of Commissioners
Clallam County, Washington
223 E 4th Street
Suite 4
Port Angeles, Washington
98362-2000

Dear Mark,

We are providing an amended agreement for consideration by Clallam County for the 2023 year. The enclosed Agreement provides for the continuation of codification services as provided by Code Publishing a General Code Company® for the maintenance of Code Supplementation and Online Hosting for work completed in 2023.

Our agreement provides for the supplementation services in print and electronic formats. If acceptable, please execute two copies and provide one copy for our files.

Please feel free to contact me if you have any questions on the enclosed Agreement or require any further information.

We look forward to our continued work with Clallam County and your office on this very important project. Thank you for your continued assistance.

Very truly yours,



Taylor Kelly

781 Elmgrove Road, Rochester, NY 14624 800-551-2633 ext. 2423

A General Code Company



Description of Services

Clallam County, Washington

April 19, 2023

Code Publishing Company shall continue to provide electronic updates, supplement services, and online hosting services to Clallam County, Washington.

Update and Supplements

CPC's supplementation service includes, but is not limited to, codification of new ordinances, creation of files for a web-based code, publishing of supplements to the printed code, and code archiving. Clallam County receives online on-demand updates, meaning that new ordinances will be incorporated into the online code as CPC receives them. Web updates include ordinances, history notes, and the disposition table(s), as well as validating internal cross-references and citations to state statutes. Clallam County will also receive an updated full code PDF annually. During this process, CPC will update the code's new pages, preface, statutory references, and provide a PDF option of all the affected pages including a directions page detailing how to remove obsolete pages and add new pages to reflect the changes. Formatting and editorial styles are kept consistent.

Standard Web Hosting

- **Settings** – Click on the settings icon to change font contrast, size, type, and line spacing. ADA settings are [here](#).
- **Browse Nested Subsections** – For codes with several levels of nested subsections, the subsection alphanumeric(s) display and can be shared or printed.
- **Smart Search** – Returns the most relevant results, understands Boolean terms and includes multiple documents (see *Additional Document Hosting*). Chapters, sections and subsections also have their own "Search within This" tool.
- **Section previews** – Includes Section Previews and Footnotes. Hover over relevant citations to display pop-up text previews.
- **Search All Codes** – This is our "Explore Codes" option in the user portal. There is no extra charge to search all codes in our database. Search within specific states or all states.
- **Share** – Print, save or share sections. Save as Word, PDF, etc., share via email or social media.
- **Sticky Table Headers** – *Headers* remain fixed while scrolling through a long table.
- **Code Citations** - Links to **internal** (including subsections) and **federal** code *sections* where cited
- **Legislative History** – Filterable list of legislation. Clicking an enactment number brings up related information, including *links* to affected sections. Pending legislation is included. See also *History Linking* below.



A General Code Company

- **History Linking** – Links between history notes and enactments on the *Legislative History* page, with timelines. See also *Additional Document Hosting*.
- **Custom Interface** – Customized look and feel, with banner, menus, fonts, colors and photos to match your website. The initial custom interface is complimentary; further ones will be charged.
- **Explore All Codes** - Search across multiple Codes by municipality, geographic region, government type or population to find sample legislation or other Code content for zoning use, legal cases or historical research.

Update Service Fees

Editorial rate	\$23.50 per page
Graphics, maps, tables, diagrams (additional charge per page)	\$15.00 per page
Printed copies (optional)	\$0.25 per impression
Shipping	At cost

Annual Web Hosting Fees and Enhancements

Annual Web Fee	\$500.00
Web updates - Posting updates to online code	\$180.00
Document Hosting - Enactments	\$100.00
Total	\$780.00

Other Included Services

Telephone, email, and training support	No charge
Sample ordinance service	
Archival PDF files (previous versions of full codes and supplements)	

Authorization Agreement

Clallam County, Washington, hereby agrees to the procedures set forth in the attached description of services for Updates and Web Hosting dated April 19, 2023.*

Clallam County, Washington, hereby agrees to the procedures outlined above, and to General Code's Terms and Conditions, which are located here: [Terms and Conditions](#)

Clallam County, Washington

By: _____ Witnessed by: _____
Title: _____ Title: _____
Date: _____ Date: _____

Code Publishing, LLC/General Code, LLC

By: _____ Witnessed by: _____
Title: _____ Title: _____
Date: _____ Date: _____

This document serves both as a proposal and as an agreement. To accept this proposal and delegate authority to Code Publishing to administer the codification project, complete the form above, including authorized signatures. A signed copy of this agreement will be mailed back to the County for its records.

Scan and email the completed form to contracts@generalcode.com. You may also return it by mail to

General Code, 781 Elmgrove Road, Rochester, NY 14624.

** In the event that Clallam County migrates to General Code's eCode360 platform during the timeframe covered by this agreement, pricing and services may be revised with the County.*

A General Code Company





4
APR 24 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☒ **Meeting Date: 04/24/2023**

REGULAR AGENDA ☒ **Meeting Date: 04/25/2023**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The City of Port Angeles and Clallam County are desiring to build a Joint Public Safety Facility on Edgewood Drive. A property has been identified and placed under contract. Mark Ozias would like authority to sign closing documents with Olympic Peninsula Title .

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve

County Official signature & print name:

L. Gores Clerk

Name of Employee/Stakeholder attending meeting: Linda Capps

Relevant Departments: Roads, Parks Fairs and Facilities, Sheriff

Date submitted: 04/19/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2023

AUTHORIZING MARK OZIAS, CHAIR OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS TO SIGN CLOSING DOCUMENTS FOR THE PROPERTY LOCATED AT SOUTH TYLER ROAD, PORT ANGELES WA., FROM MARK AND EA MATTHEWS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Mark and EA Matthews are the sole owners of the real property located at South Tyler Road, Port Angeles, under Tax Parcel No. 063007129050.
2. On November 17th the Board of Clallam County Commissioners (BOCC) met in Executive session to discuss and approve moving forward with the purchase of the property located at South Tyler Road, Port Angeles, under Tax Parcel No. 063007129050
3. At the April 10th joint meeting with the City of Port Angeles the BOCC discussed the purchase and sale agreement of the property located at South Tyler Road, Port Angeles, under Tax Parcel No. 063007129050 and agreed to move forward with the purchase jointly as Tenants in Common with the City of Port Angeles.
4. Olympic Peninsula Title Company will be handling the closing of the real estate transaction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Authorizing Mark Ozias, Chair of the Clallam County Board of Commissioners to sign the closing documents with Olympic Peninsula Title Company for the purchase of the real property located at South Tyler Road, Port Angeles, under Tax Parcel No. 063007129050.

PASSED AND ADOPTED this _____ day of _____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Mike French



5

AGENDA ITEM SUMMARY

APR 24 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Finance

WORK SESSION ☒ **Meeting Date: 4/24/2023**

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other ARPA 2023 First Quarter Monthly Review |

Documents exempt from public disclosure attached: ☐

Executive summary:

OVERVIEW OF ARPA PROJECT AND EXPENDITURE REPORT FOR FIRST QUARTER OF 2023, AND STATUS UPDATE OF ARPA FUNDING OBLIGATIONS/COMMITMENTS/REMAINING UNALLOCATED FUNDS

The purpose of this briefing is to provide the public, county commissioners, department heads, elected officials, and partnering agencies with an understanding of Clallam County's stewardship of the \$15,020,640 of ARPA relief funds thus far.

This data will be updated onto the Clallam County ARPA webpage located at clallamcountywa.gov to provide additional transparency on Clallam County's administration of ARPA funds.

ARPA BACKGROUND

In May 2021, the County was awarded \$15,020,640 of federal stimulus funding from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Funds ("ARPA Funds") under Section 603(b) of the Social Security Act, as amended by Section 9901 of the American Rescue Plan Act ("ARPA Act"). The County received the first half of these funds on May 28, 2021, with the 2nd half of these funds received by the County in June, 2022.

* Work Session Meeting - Submit 1 single sided/not stapled copy ARPA Project & Expenditure Report for First Quarter of 2023 4-24-23
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

As outlined in the ARPA Final Rule and FAQ guidance provided by the U.S. Treasury, ARPA Funds can be utilized in support of the following purposes:

- (1) To respond to the COVID-19 public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (2) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- (3) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency;
- (4) To make necessary investments in water, sewer, or broadband infrastructure; and
- (5) To address the disparate impact of COVID-19 on certain populations and geographics, additional eligible services may include:
 - a. Addressing health disparities and the social determinants of health, including community health workers, public benefits navigators, remediation of lead paint or other lead hazards, and community violence intervention programs;
 - b. Building stronger neighborhoods and communities, including supportive housing and other services for individuals experiencing housing or food insecurity, development of affordable housing, and housing vouchers and assistance relocating to neighborhoods with higher levels of economic opportunity;
 - c. Addressing educational disparities exacerbated by COVID-19, including: early learning services, increasing resources for high-poverty school districts, educational services like tutoring or afterschool programs, and supports for students' social, emotional, and mental health needs; and
 - d. Promoting healthy childhood environments, including: child care, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth

During the July 6, 2021 Continued Work Session with BOCC, the BOCC identified eight priority areas that they indicated support for allocating ARPA Funds to, including:

- Local Small Business and Non-Profit Economic Assistance;
- Assistance to Businesses and Non Profits that provide Child Care Services;
- Mental/Behavioral Health;
- Food Security Support to Local Food Banks;

* Work Session Meeting - Submit 1 single sided/not stapled copy ARPA Project & Expenditure Report for First Quarter of 2023 4-24-23
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

- Affordable Housing/Homelessness Support;
- Residential and Commercial Utility Relief;
- Local Water Systems Infrastructure; and
- Broadband

OVERVIEW OF CLALLAM COUNTY'S PROJECT AND EXPENDITURE REPORT FOR THE PERIOD COVERING JANUARY 1, 2023 – MARCH 31, 2023, TO BE SUBMITTED TO THE U.S. TREASURY BY APRIL 30, 2023

Under the compliance reporting requirements of the ARPA Act, the County is required to submit quarterly Project & Expenditure Reports to U.S. Treasury outlining the ARPA funded projects the County entered into, the amount of ARPA fund obligations, and the expenditures incurred for the quarterly period ending March 31, 2023. In addition to requiring the County to disclose each of the projects for which ARPA funds were obligated and/or expended, the County is also required to:

- Indicate the ARPA eligible expenditure category the project was covered under;
- Provide a description of each project;
- Provide a list of subrecipients that received the awarded funds;
- Indicate the type of award made (i.e. Subaward, reimbursable grant, direct payment, etc.)
- Provide a list and details of each expenditure made under each of those Subawards greater than \$50,000 during the reporting period; and
- Report the aggregate amount expended for awards less than \$50k.

As will be disclosed in the Clallam County SLRF Project and Expenditure report due to the U.S. Treasury by April 30, 2023, **the County has entered into ARPA funded contractual obligations totaling \$11,793,606.99 through March 31, 2023, representing 79% of total ARPA funds awarded to Clallam County.**

A total of \$8,872,697.25 of ARPA funds have been disbursed to-date:

- \$3,616,410.87 disbursed through December 31, 2021 (3/1/2021 through 12/31/2021)
- \$1,978,677.17 disbursed during the first quarter of 2022 (1/1/2022 through 3/31/2022)
- \$1,557,465.40 disbursed during the second quarter of 2022 (4/1/2022 through 6/30/2022)
- \$72,861.37 disbursed during the third quarter of 2022 (7/1/2022 through 9/30/2022)
- \$575,005.84 disbursed during the fourth quarter of 2022 (10/1/2022 through 12/31/2022)
- \$1,072,276.60 disbursed during the first quarter of 2023 (1/1/2023 through 3/31/2023)

A summary table is included below of the projects for which ARPA funds have been formally obligated and expended by Clallam County during the period March 2021 – March 2023:

* Work Session Meeting - Submit 1 single sided/not stapled copy ARPA Project & Expenditure Report for First Quarter of 2023 4-24-23
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

This presentation is an update to the BOCC on the ARPA Project & Expenditure Report to be submitted to U.S. Treasury by April 30, 2023 as required under the ARPA reporting requirement and to review the status of the ARPA Funds in terms of obligations/commitments made to date.

County Official signature & print name: _____



Name of Employee/Stakeholder attending meeting: Mark Lane, Chelsea Millar, Angi Klahn

Relevant Departments: Finance

Date submitted: 4/19/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy ARPA Project & Expenditure Report for First Quarter of 2023 4-24-23
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

Project Expenditure Category Group	Project Expenditure Category	Project Name	Total Obligations	Total Expenditures for 1st Quarter of 2023	Total Expenditure For 2023	Total Expenditures For 2022	Total Expenditures For 2021	Total Expenditures Disbursed to Date	Project Description
2. Negative Economic Impacts	2.2 Household Assistance: Rent, Mortgage, and Utility Aid	Clallam County PUD Residential and Commercial Utility Assistance	\$ 350,000.00	\$ 71,000.83	\$ 71,000.83	\$ 66,583.56	\$ 197,882.64	\$ 335,467.03	Funds were committed to provide utility payment assistance to residents, small businesses, and non-profits experiencing severe financial hardship due to job loss, layoff, reduction of work hours, reduced revenues or other negative economic impacts or circumstances resulting from the COVID-19 public health emergency. The funds were needed to avoid a utility disconnect that would endanger the health and well-being of the impacted residents, and impair the ability of businesses to continue to operate. To date, 559 households and small businesses had received ARPA-funded utility payment assistance.
2. Negative Economic Impacts	2.29 Assistance to Small Businesses: Loans or Grants to Mitigate Financial Hardship	Clallam Economic Development Council - Lifeboat3-Small Businesses	\$ 2,484,788.00	\$ -	\$ -	\$ 470,434.73	\$ 1,943,060.27	\$ 2,413,495.00	Funds were committed to provide small businesses whose operations and financial conditions were adversely impacted by the COVID-19 public health emergency, including reduction in revenues, increase in operating costs related to implementing COVID-19 prevention or mitigation tactics or due to other operating cost increases experienced during the pandemic, business disruption or closure, event cancellation, and/or other similar circumstances during the pandemic that created a financial hardship. Under the EDC Lifeboat 3 grant program funded by these ARPA funds, a total of 160 small businesses in Clallam County received assistance through June 30, 2022.
2. - Negative Economic Impacts	2.34 Assistance to Non-Profits: Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)	Clallam Economic Development Council - Lifeboat 3 Economic Assistance-NonProfits	\$ 302,000.00	\$ -	\$ -	\$ 140,000.00	\$ 162,000.00	\$ 302,000.00	Funds were committed to provide nonprofits whose operations and financial conditions were adversely impacted by the COVID-19 public health emergency, including reduction in revenues, increase in operating costs related to implementing COVID-19 prevention or mitigation tactics or due to other operating cost increases experienced during the pandemic, business disruption or closure, event cancellation, and/or other similar circumstances during the pandemic that created a financial hardship. Under the EDC Lifeboat 3 grant program funded by these ARPA funds, a total of 30 non-profits in Clallam County had received assistance through June 30, 2022.
2. - Negative Economic Impacts	2.11 Healthy Childhood Environments: Child Care	Clallam Economic Development Council-Lifeboat 3 Economic Assistance-Childcare	\$ 469,064.00	\$ -	\$ -	\$ 469,064.00	\$ -	\$ 469,064.00	Funds were committed for small business, non-profits, and special districts that provide child care services in Clallam County that were impacted by the COVID-19 public health emergency. Under the EDC Lifeboat 3 grant program funded by these ARPA Funds a total of 23 childcare organizations received funds; 16 small businesses, 6 nonprofits and 1 special district.
2. - Negative Economic Impacts	2.15 Long-term Housing Security: Affordable Housing	Peninsula Housing Authority	\$ 210,000.00	\$ -	\$ -	\$ -	\$ 210,000.00	\$ 210,000.00	Funds were committed to cover gaps in support of six affordable home projects that were on hold and other similar affordable housing projects located in Clallam County that low-income families are participating in building through Peninsula Housing Authority's 'Mutual Self-Help Program' and that qualify for assistance under their 'Down Payment Assistance Program'. Funds are used to bridge funding gaps once USDA loan funds are exhausted.
2. Negative Economic Impacts	2.15 Long-term Housing Security: Affordable Housing	Peninsula Behavioral Health - All View Motel Affordable Housing Project	\$ 727,411.00	\$ -	\$ -	\$ -	\$ 727,411.00	\$ 727,411.00	Funds were committed to support the purchase of the All View Motel for conversion into a supportive affordable housing project of 27 units to house up to 41 individuals or families with serious mental health needs and/or significant substance use disorders who are in need of permanent stable housing with onsite services.
2. Negative Economic Impacts	2.15 Long-term Housing Security: Affordable Housing	Habitat for Humanity	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	Funds were committed to support the completion of select affordable housing projects in Clallam County for households with incomes of 30-80% of Clallam County's Area Median Income (AMI). Funding was needed to address immediate cash flow constraints that were hindering Habitat for Humanity's ability to cover funding gaps in planned affordable housing projects due to increased building material costs. These funds were used for affordable housing construction costs, including contractor/subcontractor and building material expenses for current affordable housing unit projects, or for restarting affordable housing projects that were previously placed on hold due to high construction material or contractor/subcontractor costs encountered during the COVID-19 public health emergency. Two affordable housing projects in Port Angeles were completed at the end of 2021 utilizing the provided ARPA funds.

Project Expenditure Category Group	Project Expenditure Category	Project Name	Total Obligations	Total Expenditures for 1st Quarter of 2023	Total Expenditure For 2023	Total Expenditures For 2022	Total Expenditures For 2021	Total Expenditures Disbursed to Date	Project Description
2. Negative Economic Impacts	2.1 Household Assistance: Food Programs	Clallam Bay - Sekiu New Hope Food Bank	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 194,921.96	\$ 194,921.96	Funds were committed to support the New Hope Food Bank serving residents of Clallam Bay-Sekiu and surrounding areas within west Clallam County who are experiencing food insecurity during the COVID-19 public health emergency. Their current food bank facility (a 30+ year-old single-wide mobile home of approximately 720 sq ft), has fallen into a state of severe disrepair due to the buildings age and construction quality. As a result of pest infestation, electrical wiring problems and other issues, it is no longer safe or viable for the continued operation as a food bank. In addition to the structure issues, the current facility is located approximately 3 miles outside of Clallam Bay, which greatly hinders its ability to serve the food security needs of low income residents in the area, many of whom lack a means of transportation to the food bank. In order to address these issues, a 1,300 sq ft replacement facility was located and available at 33 Bogachiel Street in Clallam Bay. This facility is within close proximity to several local organizations that support other needs of the community including; the Lions Club, health clinic, community center, and a local church. These funds are to support the purchase and renovation of the food bank's new facility in Clallam Bay.
2. Negative Economic Impacts	2.16 Long-term Housing Security: Services for Unhoused Persons	North Olympic Regional Veteran's Housing Network-Hobucket House	\$ 59,903.00	\$ -	\$ -	\$ -	\$ 59,903.00	\$ 59,903.00	Funds were committed to NORVHN to support completion of the "Hobucket House" group home project for homeless, disabled Veterans in Clallam County. Funding was needed to address immediate cash flow constraints that were hindering their ability to cover gaps in this planned affordable housing group home project located in Forks, WA due to increased building material costs resulting from the supply chain disruptions created during the COVID-19 public health emergency. The grand opening of the Hobucket House was held on April 20, 2022.
2. Negative Economic Impacts	2. 35 Aid to Tourism, Travel, or Hospitality	Black Ball Transportation Inc Economic Assistance Grant	\$ 1,250,000.00	\$ 168,578.04	\$ 168,578.04	\$ 1,081,421.96	\$ -	\$ 1,250,000.00	Funds were committed to support the preservation of the Black Ball private marine transportation activities and jobs associated with such activities that were severely negatively impacted by the closure of the United States- Canada border during the COVID-19 pandemic by providing ARPA-funded economic support assistance.
1. Public Health	1.1 COVID-19 Vaccination	COVID-19 Vaccination Marketing Campaign	\$ 21,000.00	\$ -	\$ -	\$ -	\$ 20,017.00	\$ 20,017.00	Funds were used to develop the social media branding campaign platform, 'Clallam County Cares' to provide COVID-19 facts, updates, and resources to the public.
2. Negative Economic Impacts	2.11 Healthy Childhood Environments: Child Care	Child Care Recruitment Job Fair	\$ 1,215.00	\$ -	\$ -	\$ -	\$ 1,215.00	\$ 1,215.00	Sponsorship was provided for a recruitment fair to encourage participants to consider a career in childcare and early childhood education and accept job openings currently available in most childcare centers and facilities across the county. Current staff shortages have reduced available child care slots by over 25%. Funds were used for advertising in the local paper and a City Banner (cost and installation). The recruitment fair was held on July 31, 2021. Funds were exhausted as of 12/31/2021.
1. Public Health	1.4 Prevention in Congregate Settings	Tek84 Full Body Scanner for County Jail	\$ 183,872.00	\$ -	\$ -	\$ 183,872.00	\$ -	\$ 183,872.00	Funds were committed to purchase the Tek84 Intercept Full Body Scanner System. The thermal body scanner will scan all incoming inmates to the County Jail, minimizing the amount of time and physical proximity needed to conduct a search for contraband while alerting staff to any elevated body temperatures. The results will be a reduced risk of potential COVID-19 exposure to jail staff during the processing of incoming inmates and an early warning of illness symptomatology.
2. Negative Economic Impacts	2.1 Household Assistance: Food Programs	Forks Community Food Bank	\$ 105,000.00	\$ 75,394.37	\$ 75,394.37	\$ -	\$ -	\$ 75,394.37	Funds were committed to support the purchase of a walk-in freezer allowing the food bank to meet the additional cold storage needs for increased food assistance to the community during the COVID-19 public health emergency. Funds will also be used for the salary and benefit costs of transitioning a volunteer executive director position into a paid full-time staff position due to the increased demands placed on this role and the food bank during the COVID-19 public health emergency.
2. Negative Economic Impacts	2.1 Household Assistance: Food Programs	Sequim Open Aire Market	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	Funds were committed to support the market's one-to-one matching ability for eligible food purchases under the 'SNAP Market Match Program' and matching costs incurred to support the 'Low-Income Seniors Farmer's Market Nutrition Program' and the 'Women Infants and Children (WIC) Farmer's Market Nutrition Program' to provide improved access to fresh, healthy, and locally grown fruits and vegetables to low-income seniors and WIC recipients.

2 - Negative Economic Impacts	2.1 Household Assistance: Food Programs	West Olympic Peninsula Betterment Association	\$ 18,000.00	\$ -	\$ -	\$ 18,000.00	\$ -	\$ 18,000.00	Funds were committed to the OPBA's "Feed the 5000" community meal service that assists residents in the City of Forks and surrounding areas experiencing food insecurity during the COVID-19 public health emergency by providing a free meal each Tuesday. Funds were used to reimburse for costs related to the purchase and storage of food, the preparation of meals to include cookware and carts, the on-site meal service, to include cutlery, plates and seating, personal protection and sanitation materials, and packaging materials related to the delivery of meals due to the 300% increase in the number of individuals seeking the weekly meal service during the COVID-19 public health emergency.
2. Negative Economic Impacts	2.1 Household Assistance: Food Programs	Sequim Food Bank	\$ 185,950.00	\$ -	\$ -	\$ -	\$ -	\$ -	Funds were committed for the design, permitting, and other pre-construction costs relating to Sequim Food Bank's need to build an additional food storage facility on its adjoining property to provide a more sustainable operation to meet the food security needs of the community during the COVID-19 public health emergency. Funds will also be used for staffing costs supplementing the increased staffing required to meet the higher demand.
2. Negative Economic Impacts	2.1 Household Assistance: Food Programs	Port Angeles Farmer's Market	\$ 6,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	Funds were committed to support the market's one-to-one matching ability for eligible food purchases under the 'SNAP Market Match Program' and matching costs incurred to support the 'Low-Income Seniors Farmer's Market Nutrition Program' and the 'Women Infants and Children (WIC) Farmer's Market Nutrition Program' to provide improved access to fresh, healthy, and locally grown fruits and vegetables to low-income seniors and WIC recipients.
2. Negative Economic Impacts	2.1 Household Assistance: Food Programs	Port Angeles Food Bank	\$ 1,348,000.00	\$ -	\$ -	\$ 1,321,939.48	\$ -	\$ 1,321,939.48	Funds were committed to assist the PA Food Bank in renovations of its new facility, including construction of a 2,000 sq ft food pantry market; a 1,800 sq ft commercial processing kitchen; a 2,000 sq ft training and workspace room for co locating of additional social services; and 4,000 sq ft of infrastructure improvements needed to create suitable administration and operations space. The renovation funds were deemed necessary and proportionate to enable PA Food Bank to meet the growing need for food assistance during the COVID-19 public health emergency and to support the additional demands placed on it since becoming the "Redistribution Organization" for County food assistance. Remaining funds are to be used for essential worker premium pay and staffing costs.
3. Public Health - Negative Economic Impact: Public Sector Capacity	3.2 Rehiring Public Sector Staff	County Need--Clallam Prosecuting Attorney/Clallam Public Defender--Add'l Staff Funding for Case Back Log	\$ 104,216.69	\$ -	\$ -	\$ 104,216.69	\$ -	\$ 104,216.69	Funds were initially committed for the temporary hiring of additional staff in the Clallam Prosecuting Attorney's Office and Public Defender's Office over a 2 year period to address the court case backlog created by the COVID-19 public health emergency. Based on progress made to clear back-log, additional staff needs ended after the third quarter of 2022.
5. Infrastructure, Water & Sewer	5.11 Drinking water: Transmission & Distribution	Black Diamond Water District	\$ 111,918.00	\$ 92,062.24	\$ 92,062.24	\$ 2,730.00	\$ -	\$ 94,792.24	Funds were committed to support the replacement of the main water line over the Little River to be located and securely attached to the new bridge that was installed by the Department of Natural Resources in 2020. This project will ensure the delivery of safe water to 450 Clallam County residents.
2. - Negative Economic Impacts	2.34 Assistance to Non-Profits: Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)	United Way of Clallam County - Clallam Resilience Project	\$ 59,000.00	\$ 15,252.57	\$ 15,252.57	\$ 9,445.77	\$ -	\$ 24,698.34	Funds were committed to support the Clallam Resilience Project in hosting twelve cost-free Community Meetings and hosting a Collaborative Learning Academy no later than April 2023 to aid in building resilience in Clallam County.
1. Public Health	1.4 Prevention in Congregate Settings	County Need--BOCC Meeting Room Technology Project to Improve COVID Virtual Meeting Capabilities	\$ 134,000.00	\$ -	\$ -	\$ 36,991.43	\$ -	\$ 36,991.43	This IT capital project is designed to allow more robust public participation during County meetings and supports the need for improved virtual public meeting capabilities during the COVID-19 public health emergency.
2. Negative Economic Impacts	2.11 Healthy Childhood Environments: Child Care	Olympic Peninsula YMCA	\$ 500,000.00	\$ 296,629.14	\$ 296,629.14	\$ -	\$ -	\$ 296,629.14	Funds were committed to support Olympic Peninsula YMCA has in the construction and development of an Early Learning Facility to be located in Port Angeles to provide childcare and early learning services to children 0-6 years of age.
2. Negative Economic Impacts	2.15 Long-term Housing Security: Affordable Housing	Peninsula Housing Authority	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	Funds were committed to support Peninsula Housing Authority with unbudgeted payroll and administrative costs incurred in support of the Mutual Self-Help Building program. Peninsula Housing Authority has experienced homebuilding construction delays due to the COVID-19 pandemic.
2. Negative Economic Impacts	2.18 Housing Support: Other Housing Assistance	Clallam County Health and Human Services Medical Respite	\$ 472,180.00	\$ 53,359.41	\$ 53,359.41	\$ -	\$ -	\$ 53,359.41	Funds were committed to Clallam County Health and Human Services to develop the Medical Respite Care in partnership with homeless shelters and medical care providers for a two year period which provides short-term resident services coupled with support services and access to medical for people experiencing homelessness.

3. Public Health - Negative Economic Impact: Public Sector Capacity	3.3 Public Sector Workforce: Other	Clallam County Sheriff's Office - Hiring and Retention Incentives	\$ 338,890.89	\$ -	\$ -	\$ 271,812.66	\$ -	\$ 271,812.66	Funds were committed for hiring and retention incentives to encourage deputies to remain employed by the Clallam County Sheriff's Office for a contracted period of 36 months to ensure delivery of public safety services during a period of critical staff shortages experienced in our County jail and across many law enforcement agencies.
6. Revenue Replacement	6.1 Provision of Government Services	Broadband Grant Local Match	\$ 1,786,109.41	\$ -	\$ -	\$ 7,497.50	\$ -	\$ 7,497.50	Funds represent the 10% required local match for the Washington State Broadband Office grant recently awarded to Clallam County. The remaining project funding requirement of over \$20 million will be paid out of State grants awarded to Clallam County. The Clallam County Broadband Project will serve approximately 1,600 homes beginning at the Hwy 101/Hwy 112 junction and going through Joyce.
2. Negative Economic Impacts	2.34 Assistance to Non-Profits: Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)	Port Angeles Waterfront Center	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	Funds were committed to support the completion of the Field Arts & Events Hall and to cover operating costs due to delay. Due to Covid-19 related construction delays and severe supply chain issues, the costs to complete the project had increased 16%, significantly more than anticipated. The delay in completion and opening of the facility also incurred revenue losses that would have supported operating costs.

INCOME

RETURN OF ARPA FUNDS AVAILABLE FOR OTHER ELIGIBLE USES	3.10 Housing Support: Affordable Housing	Peninsula Behavioral Health - All View Motel Affordable Housing Project	\$ (389,911.00)			\$ -	\$ -	\$ -	Under the ARPA Grant agreement with Peninsula Behavioral Health for the All-View Motel mental health affordable housing project, PBH was required to reimburse the County a total of \$389,911 in ARPA funds received in the event PBH was awarded funds under its Department of Commerce Housing Trust Fund grant application. As PBH was recently notified that such grant funding was awarded to them, these ARPA funds were returned to the County and are available to be used for other ARPA-eligible projects.
--	--	---	-----------------	--	--	------	------	------	---

TOTAL ADDITIONAL OBLIGATIONS

\$ 11,793,606.99	\$ 1,072,276.60	\$ 1,072,276.60	\$ 4,184,009.78	\$ 3,616,410.87	\$ 8,872,697.25
------------------	-----------------	-----------------	-----------------	-----------------	-----------------

REMAINING UNOBLIGATED ARPA FUNDS

In addition to the funds formally obligated via agreement to be reported to the U.S. Treasury through March 31, 2023, the BOCC has subsequently entered into agreements or has approved additional ARPA commitments in 2023 as well as has indicated support for committing ARPA funds towards eligible purposes for which the County has not yet formally entered into agreements to fund. The breakdown of these additional expenditures and placeholder funds committed, are as follows:

* Work Session Meeting - Submit 1 single sided/not stapled copy ARPA Project & Expenditure Report for First Quarter of 2023 4-24-23
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

OTHER COMMITMENTS (BUT NOT FORMALLY OBLIGATED YET)

Project Expenditure Category Group	Project Expenditure Category	Project Name	Total Obligations	Project Description
1. Public Health	1.4 Prevention in Congregate Settings	County Need--BiPolar Ionization HVAC Filtering System	\$ 250,000.00	Air purification equipment approved for Courthouse as part of the 2022 Capital Budget to help prevent spread of COVID.
2. Negative Economic Impacts	2.15 Long-term Housing Security: Affordable Housing	Affordable Housing Programs	\$ 300,000.00	BOCC had indicated funds of up to \$1 million dollars to support affordable housing projects in Clallam County (less \$300k committed to Peninsula Housing Authority, see above) and \$400k was discussed for Habitat for Humanity affordable housing project in Sequim.
2. Negative Economic Impacts	2.15 Long-term Housing Security: Affordable Housing	Habitat for Humanity	\$ 400,000.00	BOCC has discussed providing \$400K support for a new affordable housing project in Sequim.
5. Infrastructure, Water & Sewer	5.18 Water and Sewer: Other	Carlsborg UGA Water Infrastructure Support	\$ 775,000.00	BOCC supported funds for the Carlsborg UGA Water Infrastructure Support. Contract was executed in April 2023.
5. Infrastructure, Water & Sewer	5.13 Drinking water: Source	Bullman Beach	\$ 160,000.00	BOCC supported funds for the Bullman Beach project to repair the failed Group A water system.
3. Public Health - Negative Economic Impact: Public Sector Capacity	3.3 Public Sector Workforce: Other	Clallam County Sheriff's Office - Hiring and Retention Incentives	\$ 261,109.11	Remaining funds committed for hiring and retention incentives to encourage deputies to remain employed by the Clallam County Sheriff's Office. This amount is the remaining from the original \$600,000 committed.

\$ 2,146,109.11

REMAINING UNCOMMITTED FUNDS

6. Revenue Replacement	6.1 Provision of Government Services	TBD	\$ 1,080,923.90	County's "Lost Revenue" category under ARPA, which under the Final Rule allows the County to designate up to \$10 million of its ARPA award as "lost revenue" to be used to support provisions of government services. Potential options discussed with BOCC includes support of: Expansion of recruitment bonuses to DPA's and Nurses (estimated \$168k - \$224k) of additional funding needed beyond \$600k committed, Coverage of grant funding gaps of Dungeness Off Channel Reservoir (\$300k) and Sequim School District CTE Facility funding request (\$250k).
------------------------	--------------------------------------	-----	-----------------	---

TOTAL--OTHER ARPA COMMITMENTS

\$ 3,227,033.01

**TOTAL ARPA OBLIGATIONS (2021/2022/2023) AND COMMITMENTS,
NET OF RETURN OF ARPA FUNDS**

\$ 15,020,640.00

TOTAL ARPA FUNDS AWARDED TO CLALLAM COUNTY

\$ 15,020,640.00



Joint
meeting
11am ePort
APR 24 2023

**SPECIAL JOINT PORT COMMISSION WORK SESSION
WITH CLALLAM COUNTY BOARD OF COMMISSIONERS**

Monday, April 24, 2023 at 11:00 AM

338 West 1st Street

Via Zoom and In-Person

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely please visit www.portofpa.com/agendacenter

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- II. EARLY PUBLIC COMMENT SESSION (total session up to 10 minutes)**
- III. WORK SESSION TOPICS**
 - A. Clallam County EDC Update.....1-18
 - B. SBDC Update.....19-28
 - C. NODC Update.....29-38
 - D. CIE Update.....39-51
 - E. Airport Microgrid Project – Diane Harvey.....52-69
 - F. RECOMPETE Grant – Colleen McAleer, EDC.....70-96
- IV. PUBLIC COMMENT SESSION (total session up to 20 minutes)**
- V. ADJOURN**



RULES FOR ATTENDING COMMISSION MEETING

- Signs, placards, and noise making devices including musical instruments are prohibited.
- Disruptive behavior by audience members is inappropriate and may result in removal.
- Loud comments, clapping, and booing may be considered disruptive and result in removal at the discretion of the Chair.

RULES FOR SPEAKING AT A COMMISSION MEETING

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda or when recognized by the Chair.
- Time allotted to each speaker is determined by the Chair and, in general, is limited to 3 minutes.
- Total time planned for each public comment period is 20 minutes, subject to change by the Chair.
- All comments should be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- Speakers should not comment more than once per meeting unless their comments pertain to a new topic they have not previously spoken about.
- In the event of a contentious topic with multiple speakers, the Chair will attempt to provide equal time for both sides.

Report for the
Clallam County & Port of Port Angeles
Commissioners
April 24, 2023

EDC
CLALLAM
ECONOMIC
DEVELOPMENT
COUNCIL

2022 & Q1 2023

The background of the slide features a faint, stylized financial chart with a line graph and bar elements in shades of purple and blue. The chart appears to show data trends over time, with various numerical values and percentage changes visible in the background.

Contract Metrics Report 2022 & Q1 2023

Business Contacts Initiated; Site Selector Interactions & Recruitment Activities	# of Activities	Notes
Q1 - 2022	5	Comm HVAC Company; General Aviation Conference, 2 proposals to State Site Selector Opportunities
Q2 - 2022	3	Sequim Rec Retail; C5 Summit; Unable to meet any Site Selector Opportunities
Q3 - 2022	4	Follow up on NY C5 Summit with 4 Biz; 1 Retail Inquiry in Sequim
Q4 - 2022	4	Hotel chain interest in ONP; 2 Retail; Mechanical Engineering Firm
Total for 2022	16/12	Annual Contract Requirement 12
Q1 - 2023	4	Distillery, Aviation Charter, Data Firm, Criminal Forensics

Recruitment & Marketing – Countywide

	# of Businesses Supported	Notes
Q1- 2022	49	Support primarily initiated by Lifeboat3 inquiries and applications
Q2 - 2022	16	Childcare Providers (4), Kiva Referrals (2), Maritime, Manufacturer (2), Bio-Tech, HVAC, Excavation (2), Dental, Nonprofit
Q3 - 2022	7	Childcare Expansion, Builder Exp, Bookkeeper Biz
Q4 - 2022	62	Support primarily initiated by BOOST! inquiries and applications
Total for 2022	134/72	Annual Contract Requirement 72
Q1 - 2023	25	9 Child Care, 3 Transportation, Marketing, Food Manufacturing, Engineer, Broker, Attorney, Food Truck...

Business Retention & Expansion - Countywide

	# of Startups Supported	Notes
Q1 - 2022	23	ELF (Childcare) Grants (19); Lifeboat3 (4)
Q2 - 2022	5	Kiva referrals (2), Hair Salon, Contractors, Distillery in Beaver
Q3 - 2022	6	Textile Manufacturer, Restaurants (2); Consultants (2), Yoga Studio (1)
Q4 - 2022	11	Bookkeepers (8), Consultant, Civil Engineer (1), Social Media Marketer (1)
Total for 2022	45/36	Annual Contract Requirement - 36
Q1 - 2023	14	Distillery, Agriculture, Retail, Wholesale, 4 Child Care, Personal Services, Civil Engineer, Prog Manager, 3 Marketing Firm

Startup Assistance - Countywide

Training Events Led by Clallam EDC	# of Events led	Notes
Q1 - 2022	7	Procurement Series (6); Selling Your Business & Lease v. Buy Analysis
Q2 - 2022	5	New Statutes on Nonprofit, ERAP Training, Exemption for WA Cares Fund, Selling Your Biz, Restaurant Customer Service.
Q3 - 2022	4	CERB Training for Local Gov, Unconscious Bias, Rural Issues at WEDA, OWDC Roles
Q4 - 2022	5	First Fed CF Opportunities & Process, 1031 Exchanges, Veteran Services in Clallam, Climate Commitment Act & Low Carbon Fuel Standard
Total for 2022	21/12	Annual Contract Requirement - 12
Q1 - 2023	4	WSDOT Round Table, Host State for ICAP Launch, Business Training on Tax Incentives & EDC Gala

Training Events Led/Initiated by EDC - Countywide

Program	Notes
NOLA	NOLA Steering Cmte Developed 3 Priorities for 2023 Session
Publish White Paper	State Policies that Negatively Affect Rural & Impoverished Communities
PTAC Federal Grant Application	Awarded \$145K annually from ongoing DoD contract & started up program to support Clallam/Jefferson Business
Child Care Expansion	2022 Created 80 new Slots with 5 Providers – Distributed \$25K; Q3 2022- Q2 2023 2 grants - \$66K + EDC Match of 20% to create for profit Clallam Bay Child Care Center (30 kids) leasing at Cape Flattery SD facility - \$35K going to equipment, bldg improvements & Imagine WA
Diversity, Equity & Inclusion	Intentional Outreach & Program Goals established & met
Housing Solution Committee	2022 - Published Report # of Sales below \$430K since 1-1-2021 that are owner occupied
Underserved Business Grant – BOOST!	Distributing \$1.3M for services to Clallam, Jefferson & Grays Harbor Underserved Businesses (Bookkeeping, Legal & Marketing Services)
ICAP Launch Grant Application	Submitted Natural Resources Innovation Center (NRIC) Grant Application to Dept of Commerce
5-year Countywide Economic Plan	Completed 159-pg Plan based on Scientific Surveying & Data www.clallam.org/5-year-plan

Initiative Work Areas

EDC

CLALLAM
ECONOMIC
DEVELOPMENT
COUNCIL

ECONOMIC DEVELOPMENT IN CLALLAM COUNTY

When Prosperity Matters

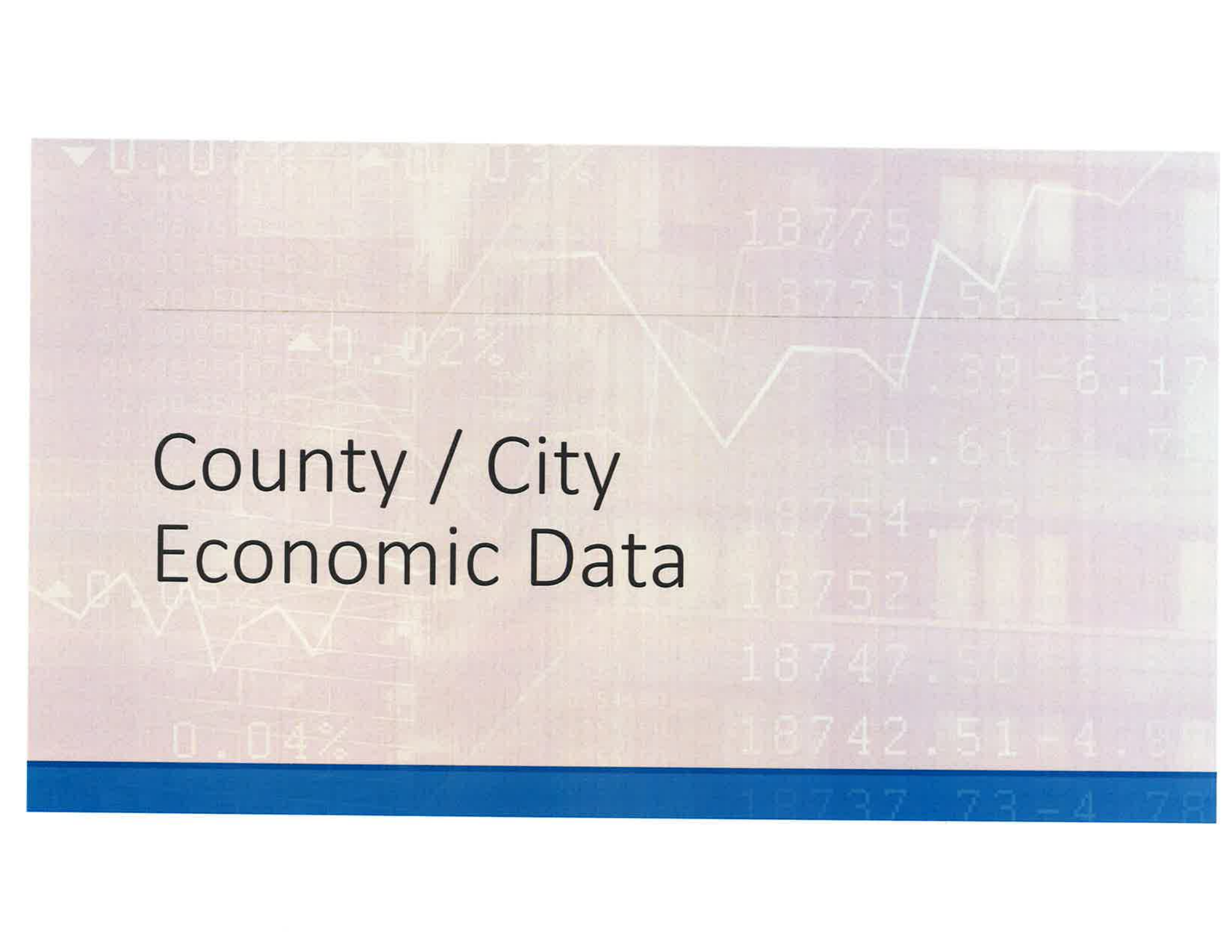
2023



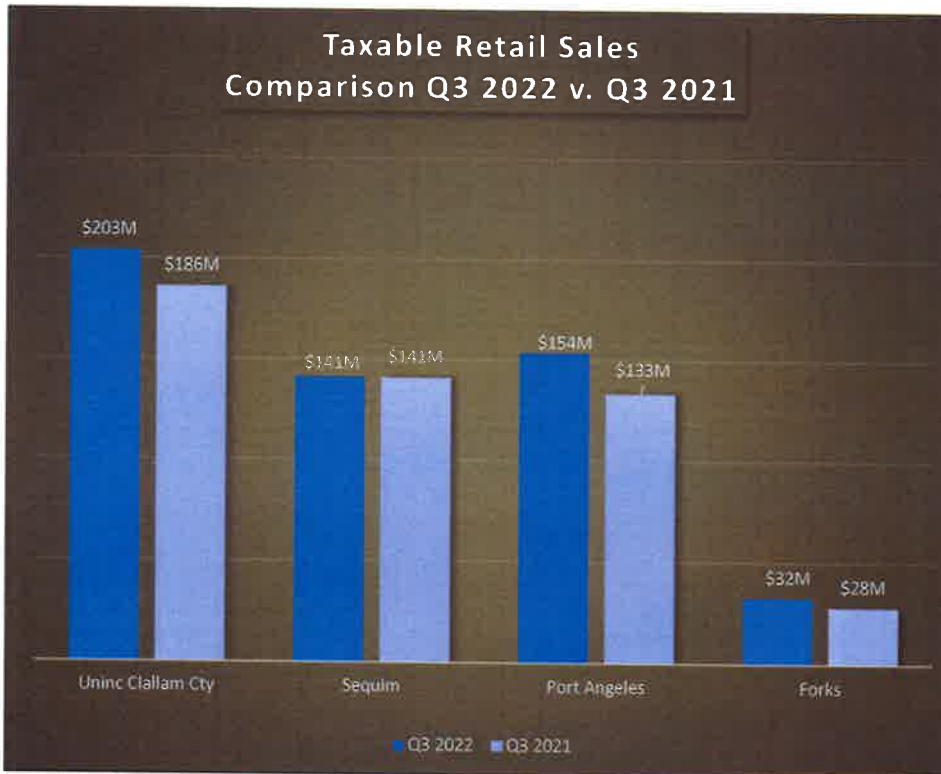
14 Private Industry Clusters

1. Agriculture and Fishing
2. Construction
3. Finance, Real Estate & Insurance
4. Forest Products
5. Health Care & Assistance
6. Hospitality & Tourism
7. Human Services
8. Manufacturing & Maritime
9. Personal Services
10. Retail
11. Specialized Services
12. Trades
13. Transportation
14. Wholesale

[5-Year Plan \(clallam.org\)](http://clallam.org)

The background of the slide is a collage of financial market data. It features several line charts with fluctuating lines, some in white and others in a light blue. There are also bar charts visible. Faint numerical values and percentage changes are scattered across the background, such as '0.03%', '18775', '18771.56 -4.53', '0.02%', '18754.72', '18752', '18747.50', '18742.51 -4.8', and '0.04%'. The overall color palette is a mix of light blue, white, and a darker blue at the bottom.

County / City Economic Data



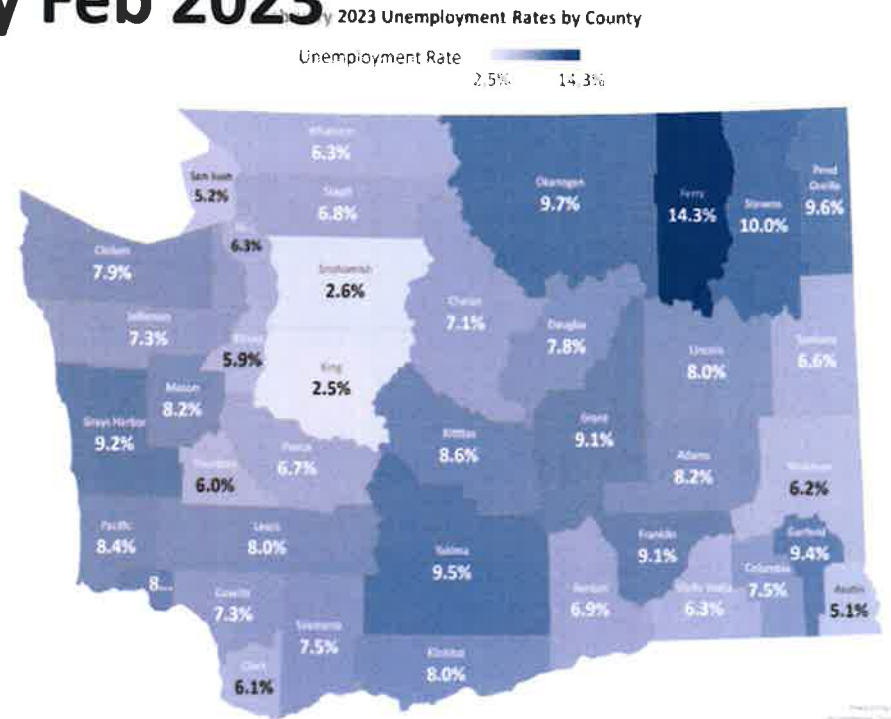
Most Recent DOR Data Comparison of Q3 – 2022 vs Q2 2021 Taxable Retail Sales

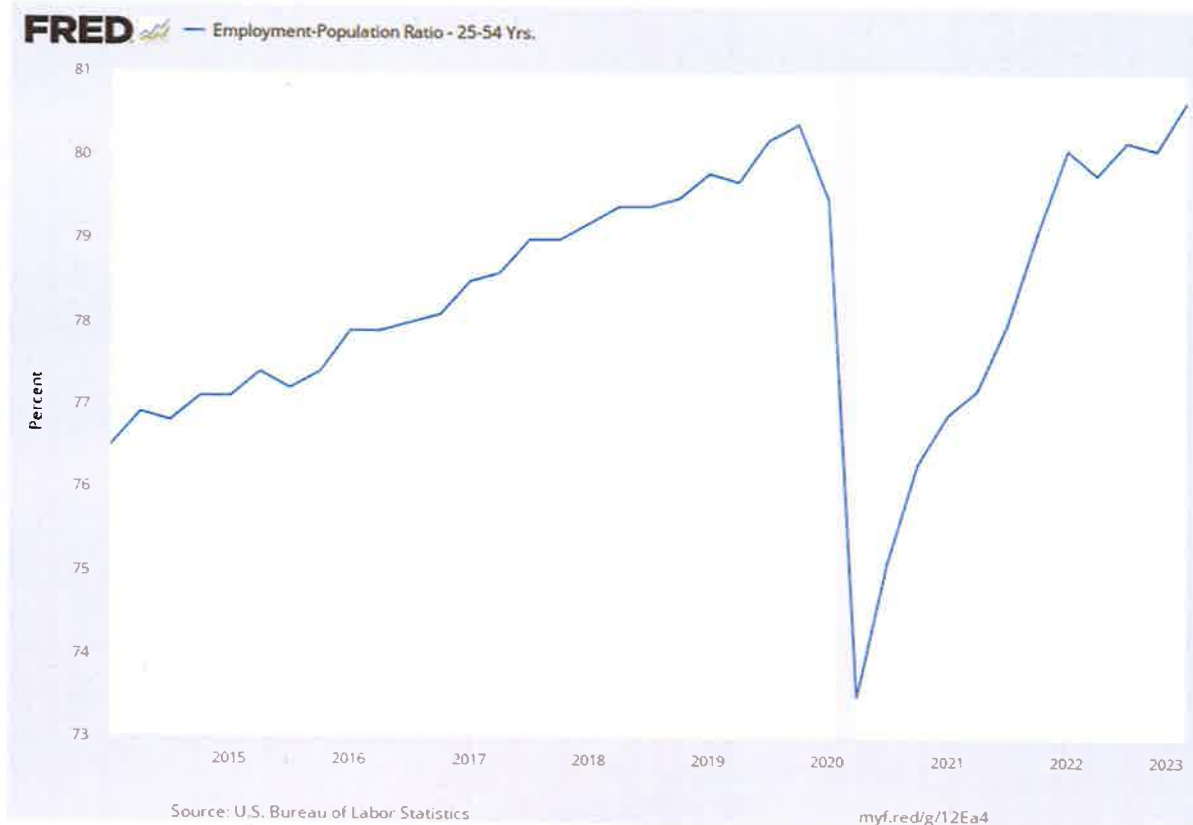
➤ Overall:	+8.9%
➤ Unincorp County:	+9.6%
➤ Sequim:	+0.3%
➤ PA:	+15.4%
➤ Forks:	+16.5%

Source: Dept of Revenue – Quarterly Business Review

Most Recent Report Labor Market Indicators Clallam County Feb 2023

	Feb 2023	Jan 2023	Feb 2022	Jan 2022
Labor Force	29,683	30,241	27,099	27,161
Employed	27,342	28,105	25,168	25,210
Unemployed	2,341	2,136	1,931	1,951
Unemployment Rate Clallam	7.9%	7.1%	7.1%	7.2%
Unemployment Rate State	4.6%	4.6%	4.3%	4.4%
Unemployment Rate US	3.6%	3.5%	3.8%	3.9%



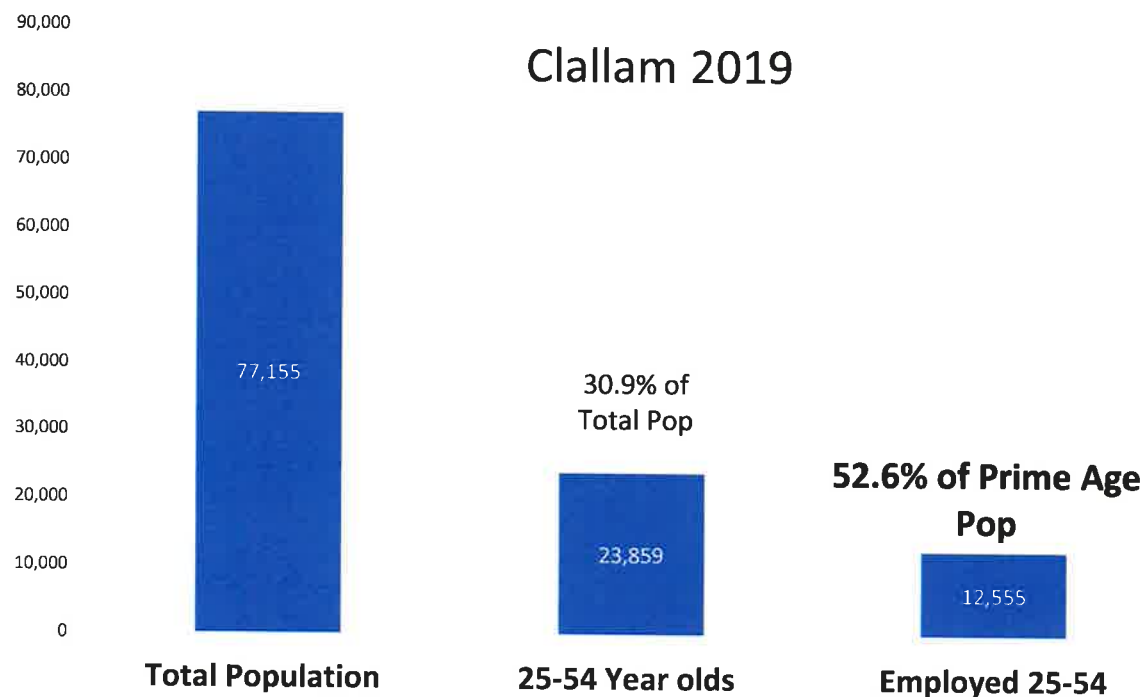


United States

March 2023
is 80.7%

March 2019
Was 79.8%

Prime Age Employment – United States



2019 was 52.6%

US was 79.8%

**2019 Prime Age
Employment Gap
27.2%**

41% of our workforce
in not prime age.

Jefferson Gap slightly
higher.

*Exact Data sources not yet
established for Recompete*

Prime Age Employment – Clallam County

Clallam has 23,859 Prime Age Residents

If 80% were employed, we'd have over 19,000 people employed in this age group. Instead, we have 12,555.

Why are those 6,500+ people NOT in the labor force?

- Fewer prosperity wage jobs with career progression – lack of incentive
 - Lack of child care for working parents
 - Lack of clear affordable training pathway for higher wage employment
 - Lack of registered apprenticeships & barriers to Internships
 - Barriers for justice-involved citizens
 - State benefits cliff
 - Health Care profession lacks stackable credits
 - Lack of transportation
- 

Strategies for improving local labor force participation

- Gather data – understand barriers
- Encourage employers to adopt worker- and family-friendly workplace strategies
- Work with businesses to gain comfort around hiring workers with barriers to employment
- Streamline Workforce Credentials vs. Credit Bearing System
- Engage community partners in creating solutions

Partnering with PC to write assessment “Growing Our Workforce: Strategies to Raise Clallam’s Labor Force Participation Rate”





Local Housing Issues Front & Center of Economic Improvement

HOUSING MARKET SNAPSHOT

State of Washington and Counties
Fourth Quarter 2022

County	SAAR	% Change by qtr	% Change by year	Building Permits	% Change by year	Median Resale Price (\$)	% Change by year	HAI	First- time HAI
Adams	150	-6.2	-11.8	13	-50.0	\$310,000	4.8	88.0	62.8
Asotin	120	-7.7	-14.3	10	150.0	\$289,900	18.8	81.6	58.3
Benton	3,310	-10.2	-19.3	111	-53.4	\$417,000	2.3	87.7	62.5
Chelan	1,030	-2.8	-2.8	59	-42.2	\$584,400	8.4	52.2	37.3
Clallam	980	-9.4	-14.0	38	46.2	\$436,500	-2.6	55.8	30.8
Clark	8,290	3.4	-5.3	1,342	8.3	\$503,400	2.3	70.3	50.1
Columbia	100	-9.1	-9.1	17	1600.0	\$258,500	3.4	115.4	82.3
Cowlitz	1,450	-7.1	-11.0	67	1.5	\$373,600	2.1	90.0	64.2
Douglas	570	-9.3	-10.9	27	107.7	\$442,900	-0.9	70.7	50.5
Ferry	120	-7.7	0.0	8	100.0	\$252,900	5.5	89.7	64.0
Franklin	1,120	-10.4	-19.4	80	-45.2	\$417,000	2.3	99.6	71.1
Garfield	0	NA	-100.0	2	0.0	\$201,300	0.4	132.5	94.6
Grant	1,240	-6.8	-13.3	125	21.4	\$335,200	2.5	73.3	52.3
Grays Harbor	2,220	-7.9	-7.1	67	116.1	\$330,200	4.3	68.6	48.9
Island	1,810	-6.7	-15.0	62	169.6	\$567,400	5.4	67.3	48.0
Jefferson	610	-4.7	-6.2	90	83.7	\$595,000	-3.1	55.0	39.6
King	26,030	-10.3	-20.9	3,605	-46.7	\$860,100	3.8	55.5	39.6
Kitsap	4,960	-6.9	-8.5	222	-58.7	\$504,700	0.1	67.7	48.3
Kittitas	1,210	-9.0	-12.9	112	-1.8	\$587,500	14.5	58.2	41.6
Klickitat	380	22.6	8.6	24	700.0	\$342,900	-14.3	76.6	54.7
Lewis	1,430	-4.6	-8.8	61	-4.7	\$397,000	7.1	58.3	41.6
Lincoln	140	-12.5	-26.3	10	100.0	\$233,200	3.6	117.3	83.8
Mason	1,370	-6.8	-11.0	49	133.3	\$383,300	-1.0	75.8	54.1
Okanogan	600	3.1	0.0	32	188.9	\$447,500	9.9	72.2	51.5
Pacific	570	-5.0	-12.3	9	-60.9	\$309,400	-5.3	85.8	61.3
Pend Oreille	280	-6.7	-17.6	0	-100.0	\$313,000	2.3	107.8	76.9
Pierce	14,630	-9.3	-16.3	863	-24.9	\$521,700	0.2	73.9	52.7
San Juan	260	-10.3	-35.0	19	-36.7	\$943,700	-5.6	40.5	28.9
Skagit	2,040	-5.6	-11.3	131	20.2	\$504,800	-3.4	85.3	60.9
Snohomish	320	-3.0	0.0	6	-64.7	\$416,700	-16.7	89.0	63.5
Snohomish	11,210	-10.0	-16.7	739	-48.9	\$702,600	1.9	65.2	46.5
Spokane	7,660	-0.5	-10.2	596	-22.3	\$411,500	2.6	71.5	51.0
Stevens	820	-7.9	-18.0	39	457.1	\$313,000	2.3	70.0	50.0
Thurston	5,290	-10.8	-13.0	297	-70.3	\$486,400	2.6	76.5	54.6
Wahkiakum	70	-22.2	-30.0	5	150.0	\$405,800	5.1	71.8	51.2
Walla Walla	680	-8.1	-2.9	60	275.0	\$110,900	3.0	69.2	49.4
Whatcom	3,230	-7.2	-11.3	377	39.6	\$572,200	0.2	58.6	41.9
Whitman	450	-4.3	-15.1	8	-38.5	\$359,400	1.0	73.6	52.5
Yakima	2,330	-4.9	-0.9	147	-55.6	\$341,400	3.3	78.7	56.1
Statewide	109,130	-7.4	-14.6	9,582	-35.5	\$567,400	-0.9	67.8	48.3

Washington Center for
Real Estate Research / UW

Q4 2022 Housing
Affordability Index

Clallam was 5th least
affordable County in
WA

Housing Needs Projections for Selected County, Projection Year, and Population Target

Complete Steps 1, 2, and 3 to access countywide projections

→ **Step 1**
Select a County
Clallam ✓

→ **Step 2**
Select a Projection Year
2044 ✓

→ **Step 3**
Enter Population Target in Range
86,454 ✓

Table 1: OFM GMA Population Projections, 2044

Clallam County Projected Population, 2044

	Low	Medium	High
Projected Population (2044)	75,282	86,454	95,992

**Table 2: Projected Countywide Housing Needs Based on User Inputs
Clallam County**

Population Target = 86,454	Affordability Level (% of Area Median Income)							
	Total	0-30% Non-PSH	PSH	30-50%	50-80%	80-100%	100-120%	120%+
Total Future Housing Needed (2044)	41,595	3,174	801	6,748	9,528	4,805	3,219	13,320
Estimated Housing Supply (2020)*	35,748	1,520	50	5,244	8,816	4,559	3,033	12,526
Net New Housing Needed (2020-2044)	5,847	1,654	751	1,504	712	246	186	794

Emergency Housing/Shelter Beds
581
144
437

* Note: Supply of PSH in 2020 is beds. However, projections of Net New Housing Needed (2020-2044) are in housing units. See Overview tab for details.

Housing For All Planning Tool from WA State Dept of Commerce

EDC

**CLALLAM
ECONOMIC
DEVELOPMENT
COUNCIL**



Questions?



Clallam County Report January 1 through March 31, 2023

SharonAnn Hamilton –
sharonann.hamilton@wsbdc.org

Clallam County SBDC Report

- **StartUp New Business Development classes-CIE at SBDC.**
- **Attended 46+ business training classes.**
- **Developed presentation: *The Marketing Dance, 5 Ways To Create Opportunities in The Face of RoadWorks.***
- **An already successful client will be expanding shipping space. I introduced the client to the work of Morningside employees = more jobs ahead**
- **Upcoming: Boat Business School – training for boating industry business owners will be offered at our Port, and other marinas.**
- **Upcoming: Sequim Chamber of Commerce, May 2023 presentation.**
- **Certification process is on-going.**

Clallam County SBDC Report

January 1, 2023 to March 31, 2023:

Data Elements	Cumulative to Date
1 CASE TOTALS (Clients)	0
2 Number of Clients Counseled	39
3 Number of New Clients	22
4 Company Status	0
5 Pre-venture/Nascent	16
6 Startups	9
7 In Business	14
8 CASE TOTALS (Total Hours)	0
9 All Prep + Contact Client Hours	153
10 New Client Hours	90

Clallam County SBDC Report

January 1, 2023 to March 31, 2023:

11 CASE TOTALS (Impacts)	0
12 Capital Infusion	21,321
13 Number Businesses Created	3
14 Jobs Created	5
15 Jobs Saved/Retained	0
16 Jobs Supported (In Business)	60

Clallam County SBDC Report

January 1, 2023 to March 31, 2023:

17 **DEMOGRAPHICS (Type of Business, # of Clients)**

18	Accommodation and Food Services	0
19	Agriculture, Forestry, Fishing and Hunting	2
20	Arts and Entertainment	3
21	Construction	2
22	Educational Services	1
23	Finance and Insurance	1
24	Healthcare and Social Assistance	0
25	Management of Companies and Enterprises	1
26	Manufacturing	0
27	Professional/Technical Services	3
		6

Clallam County SBDC Report

January 1, 2023 to March 31, 2023: Demographics Continued:

28	Real Estate, Rental and Leasing	0
29	Research and Development	0
30	Retail	2
31	Service	7
32	Technology Services	0
33	Transportation and Warehousing	0
34	Wholesale	0
35	No Response	11

Clallam County SBDC Report

January 1, 2023 to March 31, 2023: Demographics Continued:

36	DEMOGRAPHICS (Business Ownership Gender)	0
37	Male	8
38	Female	11
39	Male/Female	1
40	No Response	19
41	DEMOGRAPHICS (Ethnic Background - Race)	0
42	American Indian or Alaskan Native	3
43	Asian	2
44	Black or African American	0
45	Native Hawaiian or Pacific Islander	0
46	Multiracial	3
47	White	23
48	No Response	8

Clallam County SBDC Report

January 1, 2023 to March 31, 2023: Demographics Continued:

49	DEMOGRAPHICS (Ethnicity)	0
50	Hispanic	5
51	Non-Hispanic	27
52	No Response	7
53	DEMOGRAPHICS (Business Ownership Vet. Status)	0
54	Veteran	2
55	Service-Disabled Veteran	0
56	Non-veteran	14
57	No Response	23

Clallam County SBDC Report

January 1, 2023 to March 31, 2023:

58 COUNSELING ACTIVITY (Areas of Counseling, # o	0
59 Business Accounting/Budget	2
60 Business Plan	4
61 Buy/Sell Business	3
62 Cash Flow Management	1
63 COVID-19 Related	2
64 Financing/Capital	4
65 Human Resources/Employee Mg't	1
66 International Trade	0
67 Managing a Business	9
68 Marketing/Sales	2
69 Start-up Assistance	22
70 No Response	0
71 Other	39

Washington SBDC Locations

Find the Nearest Advisor: <https://wsbdc.org/contact-an-advisor/washington@wsbdc.org> or 833-4WA-SBDC



2022 Year in Review and First Quarter 2023

April 24th, 2023

Business Assistance Program

- **Business Assistance Specialist** and consultants provided **e-commerce and online marketing** assistance to business affected by Covid-19.
- **45 clients** assisted from January 2021 – June 2022 using EDA funding, 19 in Jefferson County and 26 in Clallam County.
- Services provided included:
 - Complete **website development**
 - **Website improvements** – content and/or technical assistance
 - Effective **Social Media Marketing**, Planning Strategy and Planning Workflow
 - Website **Search Engine Optimization (SEO)** Best Practices
 - **Effective Blogging** for Marketing and SEO
- **Program ended June 30, 2022 in Clallam County**

Broadband Planning - 2022

- NODC coordinates the **Clallam Broadband Committee**, which includes local governments, Clallam PUD, Port Angeles School District, the Lower Elwha Klallam Tribe, the Jamestown S’Klallam Tribe, North Olympic Library Services and others.
- NODC hosts the Clallam Broadband Committee **project website**.
- Assisted **Clallam County**, project partners and consultants on grant requests to the Public Works Board and State Broadband Office that are providing more than **\$20 million for broadband expansion** west of Port Angeles.
- Collaborated with Jefferson PUD and the Clallam Broadband Committee to host a **Regional Broadband Summit** on September 1, attended by 60 people from local government, PUDs, Ports, Tribes, telecoms, ISPs, funders and policy makers.

Broadband Planning – 2023 to date

- NODC is leading the effort of the Clallam Broadband Committee to develop and submit broadband expansion and digital equity plans to the State Broadband Office, due by June 14th.
- The SBO will then use all of the county and tribal plans to develop a state plan to submit to NTIA for the state's allocation of Broadband Equity, Access and Deployment (BEAD) funding, expected to be \$800 million+.
- NODC received funding to lead this planning process.
- NODC is also attending monthly virtual meetings on broadband organized by Senator Cantwell's aides.

Agriculture & Food Systems

- USDA Rural Business Development Grant for **intensive, one-on-one technical assistance** to farmers and food businesses:
 - Provided technical assistance to 25 farm and food businesses to date
 - Grant extends through June 2023
- Coordinator of **Olympic Peninsula Farm to Farmer** program under contract with Washington Farmland Trust, helping match farmers looking for land with land owners wanting to sell or lease land for farming.

Climate Change Planning

- Completed Regional Climate Change Planning work funded by the National Estuary Program:
 - Held **3 regional meetings** attended by a total of 82 local governments, Tribes and stakeholders to agree on regional goals for adaptation and/or mitigation, with consensus building surveys between meetings.
 - Completed a **report on the results** of the planning process.
 - Created an **online “toolkit”** for local governments with sample language, code, permitting processes, etc.: <https://www.noprpd.org/climate-action-toolkit>.
 - Held a **“Funders Forum”** meeting September 28th attended by 60 local and regional stakeholders and state and federal funders to identify funding for climate change and disaster resilience projects.
 - Funded Cascadia Consulting Group to work with **4 area governments** – Port Townsend, Port Angeles, Jamestown S’Klallam Tribe and Clallam County – on their own climate plans.

Natural Disaster Resilience Planning

- Using EDA CARES Act funding, NODC hired Cascadia Consulting Group to assist in a Natural Disaster Resilience planning project to:
 - Determine the extent to which climate change projections have been incorporated into Hazard Mitigation Plans, vulnerability assessments and emergency management plans.
 - Work with planners and emergency management officials from local and Tribal governments to identify projects that would improve natural disaster resilience in the face of climate change.
 - Create a report with a projects list that could become a “living document.”
 - Develop a Multi-Criteria Analysis that would incorporate the criticality of projects and equity components in addition to more traditional cost-benefit analysis.
 - Identify potential funding sources for key projects.
 - Meetings took place in Spring 2022 and report was issued June 30th.

Energy Resilience

- In partnership with Pacific Northwest National Laboratory and a broad group of collaborators, hosted a **3-day conference on Energy Futures** for the Olympic Peninsula:
 - Brought together 90 people, representing local governments, PUDs and power providers, Tribes, economic development agencies, scientists, power systems experts and funders.
 - Day 1 focused on identifying local challenges, opportunities and goals.
 - Day 2 focused on linking experts and funders with local advocates to develop preliminary project concepts.
 - Day 3 was a bus trip to Forks and Neah Bay for experts and funders to get a sense of real conditions on the ground.

Energy Resilience - 2023

- Marine Renewable Energy project with PNNL, 2 year project to work out technical issues for connecting MRE to the grid, assess community priorities and concerns and explore economic impact.
- NODC's role is community engagement process.
- Project steering committee and Tribal steering committees are being put together and will begin meeting in May.
- Potential feasibility project for micro-hydro project in Forks in development.
- At least three Clallam County applications were submitted for Washington Department of Commerce Solar + Storage grant as a result of Energy Futures Conference.

Looking forward in 2023

- Continue **technical assistance for agricultural and food enterprises.**
- **Seek funding** to implement climate change and disaster resilience recommendations and projects.
- **Marine Renewable Energy Project** with PNNL.
- **StraitERN** fiscal sponsorship.
- Partner with the Center for Inclusive Entrepreneurship on their **Green Equity Accelerator.**
- Continue **Broadband planning and coordination.**
- Build **organizational capacity.**



Clallam County Q1 2023 Report

April 24, 2023

Rick Dickinson –
rick.dickinson@cie-nw.org

Micah Jonet –
micah.jonet@cie-nw.org

Clallam County SBDC CIE Report

January 1, 2023 to March 31, 2023:

Data Elements	Cumulative to Date
CASE TOTALS (Clients)	
Number of Clients Counseled	33
Number of New Clients	18
Company Status	
Pre-venture/Nascent	16
Startups	6
In Business	11
CASE TOTALS (Total Hours)	
All Prep + Contact Client Hours	138
New Client Hours	77

Clallam County SBDC CIE Report

January 1, 2023 to March 31, 2023:

CASE TOTALS (Impacts)	
Capital Infusion	21,321
Number Businesses Created	3
Jobs Created	5
Jobs Saved/Retained	0
Jobs Supported (In Business)	18

Clallam County SBDC CIE Report

January 1, 2023 to March 31, 2023:

DEMOGRAPHICS (Type of Business, # of Clients)	
Accommodation and Food Services	2
Agriculture, Forestry, Fishing and Hunting	3
Arts and Entertainment	1
Construction	0
Educational Services	1
Finance and Insurance	0
Healthcare and Social Assistance	1
Management of Companies and Enterprises	0
Manufacturing	1
Professional/Technical Services	6

Clallam County SBDC CIE Report

January 1, 2023 to March 31, 2023:

Demographics (Type of Business, Continued):

Real Estate, Rental and Leasing	0
Research and Development	0
Retail	0
Service	7
Technology Services	0
Transportation and Warehousing	0
Wholesale	0
No Response	11

Clallam County SBDC CIE Report

January 1, 2023 to March 31, 2023:

DEMOGRAPHICS (Business Ownership Gender)	0
Male	4
Female	10
Male/Female	0
No Response	19
DEMOGRAPHICS (Ethnic Background - Race)	
American Indian or Alaskan Native	3
Asian	2
Black or African American	
White	18
Native Hawaiian or Pacific Islander	0
No Response	8

Clallam County SBDC CIE Report

January 1, 2023 to March 31, 2023: Demographics Continued:

DEMOGRAPHICS (Ethnicity)	
Hispanic	5
Non-Hispanic	21
No Response	7
DEMOGRAPHICS (Business Ownership Vet. Status)	
Veteran	0
Service-Disabled Veteran	0
Non-veteran	10
No Response	23

Clallam County SBDC CIE Report

January 1, 2023 to March 31, 2023:

COUNSELING ACTIVITY (Areas of Counseling, # of Sessions)	
Business Accounting/Budget	2
Business Plan	2
Buy/Sell Business	2
Cash Flow Management	0
COVID-19 Related	2
Financing/Capital	2
Human Resources/Employee Mg't	1
International Trade	0
Managing a Business	7
Marketing/Sales	2
Start-up Assistance	22
No Response	0
Other	33

Clallam County SBDC CIE Report

January 1, 2023 to March 31, 2023:

Training Participants: 27 from Clallam County

- Start Simple monthly training
- Groundswell #2: Women Entrepreneurs
- Green Equity Accelerator

L&I Trainings

- 12 trainings – 6 Spanish/6 English
- Available online



Washington Small Business Development Center



Clallam County SBDC CIE Report

Groundswell #2: Women Entrepreneurs

- Partnership with United Way of Clallam County
- Funded by First Fed Foundation
- Up to \$1000 seed funding
- 17 Registered, ~12 graduates

Graduation Celebration:

- When: Tomorrow! April 25, 4-6pm
- Where: Wild Goddesses Brews and Bites
- Join us!



Washington Small Business Development Center



Clallam County SBDC CIE Report

Green Equity Accelerator

- Focus on sustainability
- Funded by BECU
- Up to \$5000 seed funding
- 10 Participants

Graduation Celebration:

- When: Thursday, June 8, 6-8:30pm
- Where: Old Alcohol Plant, Port Hadlock
- Keynote, Pitch event, food & bev – Join us!



Washington Small Business Development Center



**CENTER FOR
INCLUSIVE
ENTREPRENEURSHIP**
EMPOWERING COMMUNITIES THROUGH BUSINESS

Clallam County SBDC CIE Report

Upcoming:

- Groundswell #3: Makers
 - Focus on physical product entrepreneurs
 - Funded by First Fed
 - Up to \$1000 seed funding
 - Start date TBD – June/July timeframe
- Juan de Fuca Festival Early Entrepreneur Program
 - Low-cost market booth rental
 - 2 Trainings:
 - ❖ How to be a successful vendor
 - ❖ How it went, feasibility assessment

Washington SBDC CIE Locations

Find the Nearest Advisor: <https://wsbdc.org/contact-an-advisor/washington@wsbdc.org> or 833-4WA-SBDC



POWER FOR A RESILIENT FAIRCHILD AIRPORT MICROGRID FEASIBILITY STUDY

GENESIS OF FAIRCHILD AIRPORT MICROGRID FEASIBILITY STUDY

- November 2022 Energy Futures Conference
- Interaction with UW
- 3 Different Feasibility Projects are Occurring within the Olympic Peninsula

ENERGY FUTURES CONFERENCE

INTERDEPENDENCIES OF ENERGY RESILIENCE IN OUR COMMUNITY:



WHY IS THE FAIRCHILD AIRPORT MICROGRID IMPORTANT FOR CLALLAM COUNTY?

- Probability of Cascadia Subduction Earthquake in Northwest WA and substantial impact on our community
- BPA transmission lines will be inoperable for more than one year after Cascadia event
- Fairchild only federally recognized airport in Olympic Peninsula – FEMA will deliver emergency supplies/personnel only to Fairchild

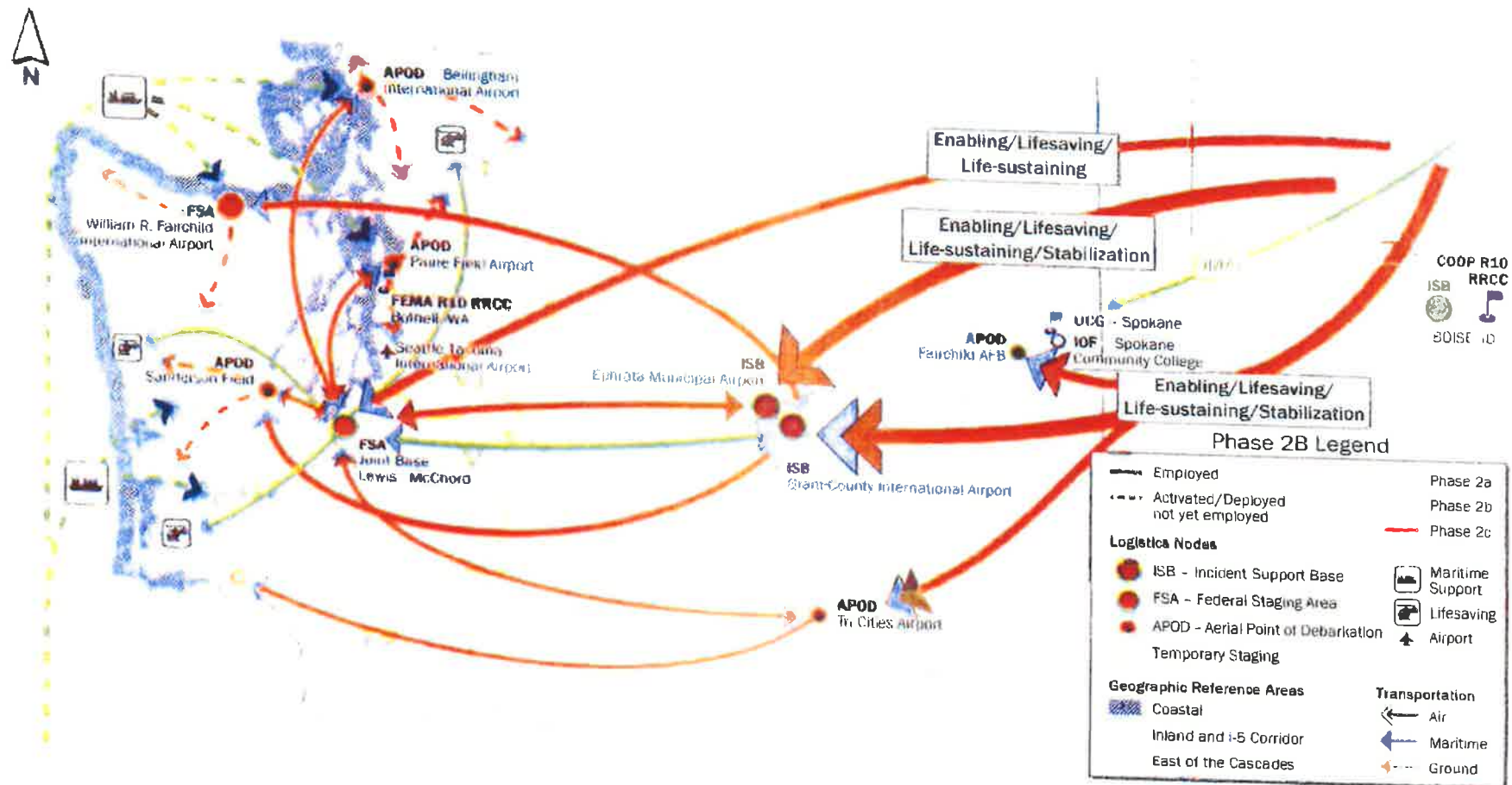
CRITICAL SERVICES

- Emergency Response
- Law Enforcement
- Health & Medical Care
- Mass Care (Food, Water, Shelter, Medical)
- Social Services
- Food Network
- Government Administration
- Education

CRITICAL INFRASTRUCTURE

- **Roads** to deliver food, water, medical supplies, people
- **Utilities** to provide water, wastewater system, cooking, heat
- **Hospitals, Airports, Schools, other Buildings** for mass care, hospital overflow, and Point of Distribution locations (food, water, supplies)

Concept of Operations – Phase 2b (Community Stabilization)



HIGH LEVEL- FUNCTIONALITY REQUIREMENTS

- OPTIMAL: 24 HRS PER DAY DURING EMERGENCY RESPONSE AND RECOVERY IF ECONOMICALLY & TECHNICALLY FEASIBLE/ MINIMUM: 12 HOURS PER DAY DURING EMERGENCY RESPONSE AND RECOVERY
- ON NON-EMERGENCY DAYS – SOLAR POWER/BATTERY INTENDED TO BE USED TO ADDRESS PEAK LOAD IN CITY OF PORT ANGELES AND SAVE ON UTILITY BILLS FOR AIRPORT OPERATOR

HIGH LEVEL- DESIGN REQUIREMENTS

- SOLAR/BATTERY/FUEL GENERATORS
- ISLANDING CAPABILITY
- ABILITY TO INTERCONNECT WITH TWO ADDITIONAL NEARBY LOCATIONS (CLALLAM COUNTY FAIRGROUNDS AND NEW 911 DISPATCH/EOC)
- COMPLY WITH ANTI-GLARE FAA REQUIREMENTS

Winter Quarter

Glare / Panel
Location

PV Generation

Load Profiles

Sizing

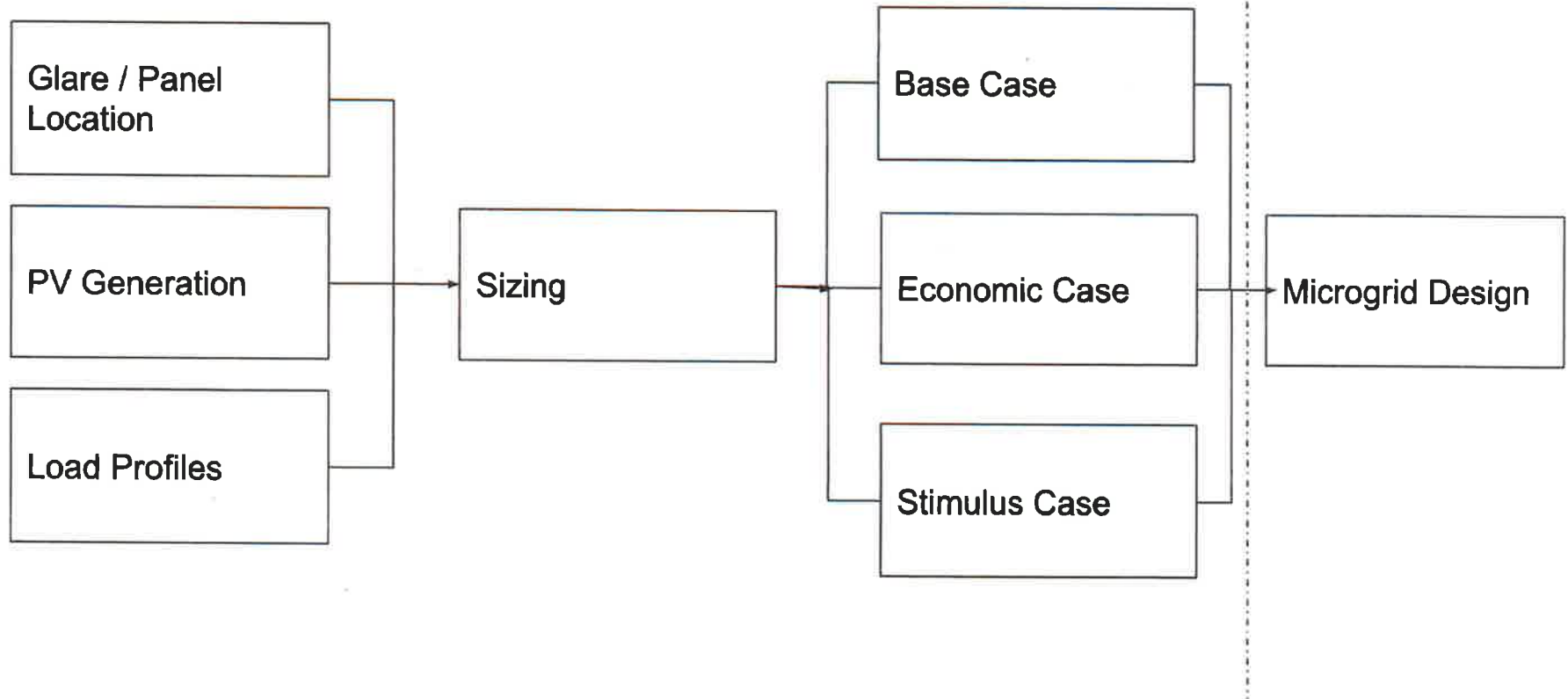
Base Case

Economic Case

Stimulus Case

Spring Quarter

Microgrid Design



Location Settled,



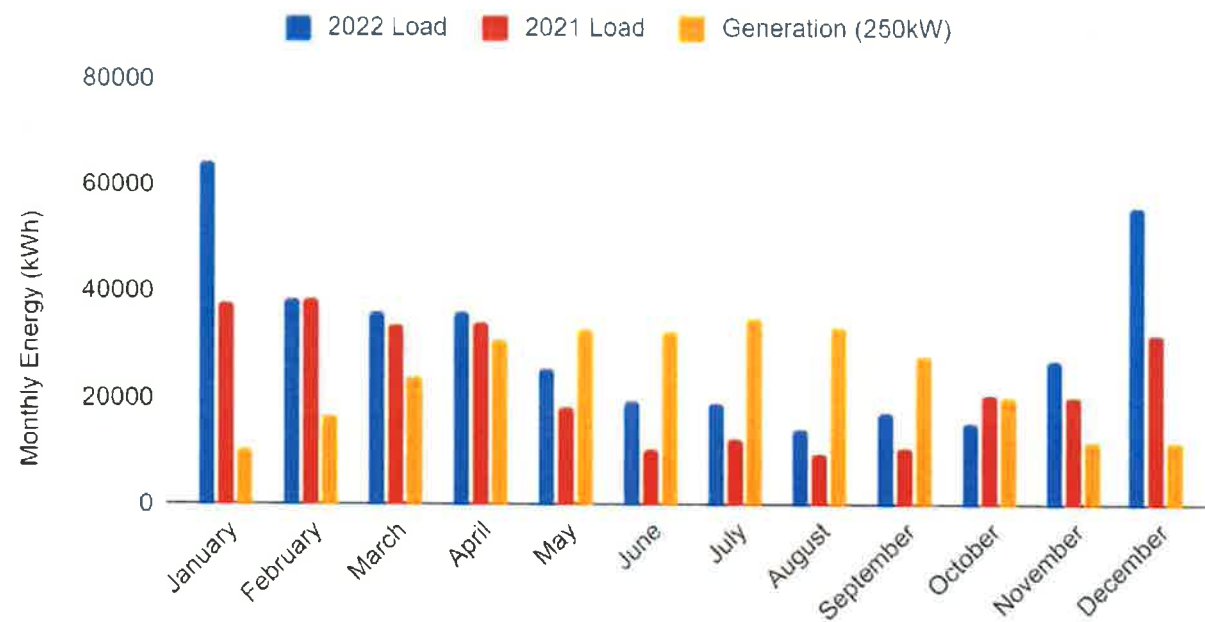
- 30,000 m²
- ~4500 kW DC



250 kW Capacity

Normal Load vs Generation

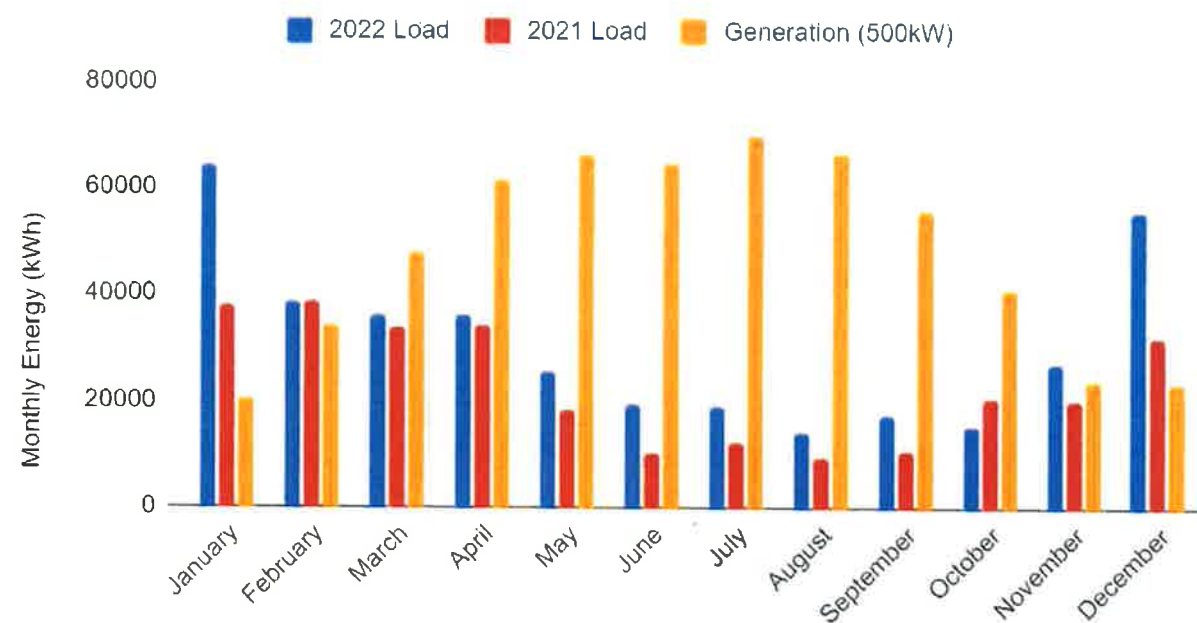
250kW Solar Capacity



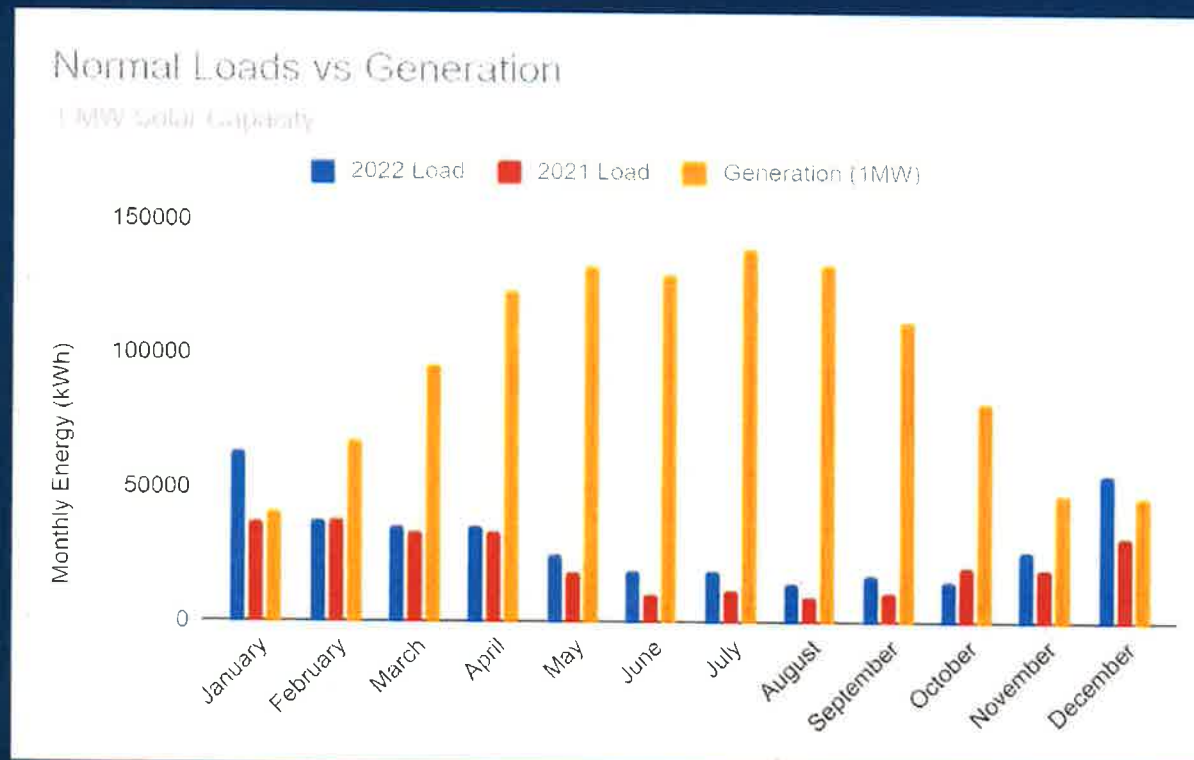
500 kW Capacity

Normal Loads vs Generation

500 kW Solar Capacity

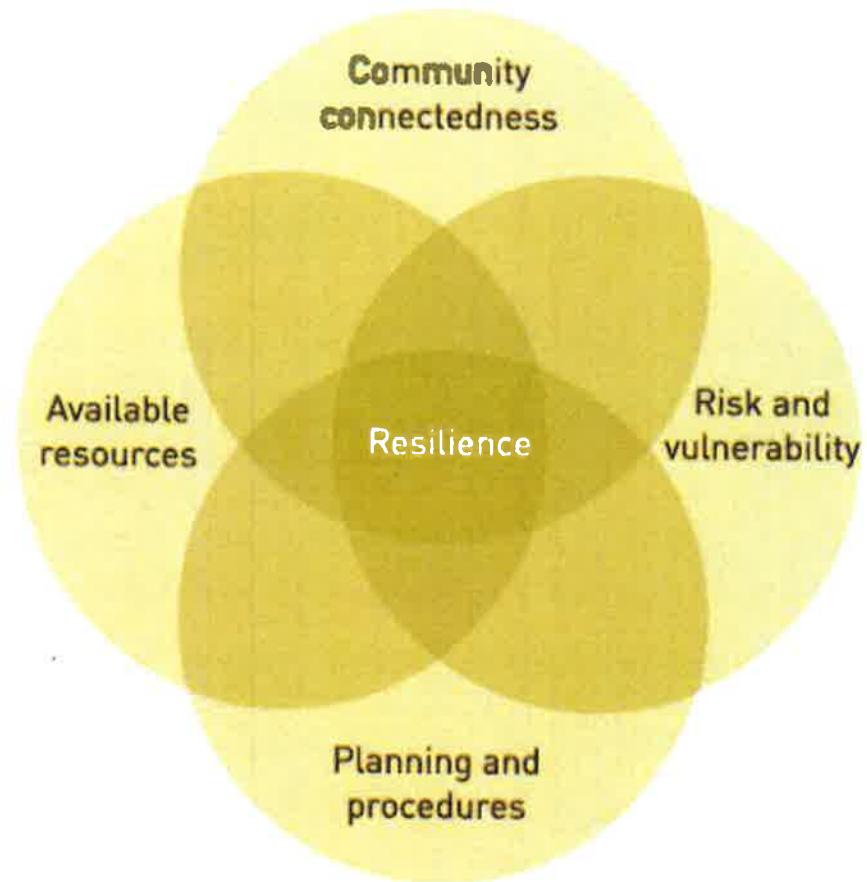


1 MW Capacity



NEXT STEPS FOR ENERGY RESILIENCE IN OLYMPIC PENINSULA

- Steering Committee – thought sharing/ breaking through fact-silos
- Concrete Planning
- Obtaining Funding
- Champions to move forward



Distributed Energy Resources Disaster Matrix

Ranking Criteria

Four basic criteria were used to estimate the vulnerability of a resource during each type of disaster event. They include the likelihood of experiencing:

1. a fuel supply interruption,
2. damage to equipment,
3. performance limitations, or
4. a planned or forced shutdown



indicates the resource is unlikely to experience any impacts



indicates the resource is likely to experience one, two, or three impacts



indicates the resource is likely to experience all four impacts

Natural Disaster or Storm Events	Flooding 	High Winds 	Earthquakes 	Wildfires 	Snow/Ice 	Extreme Temperature
Battery Storage						
Biomass/Biogas CHP						
Distributed Solar						
Distributed Wind						
Natural Gas CHP						
Standby Generators						

Source: DOE Better Buildings (2018). Issue Brief: Distributed Energy Resources Disaster Matrix

HOW CAN WE INCREASE ENERGY RESILIENCE?

- MICROGRID AT KEY LIFELINE INFRASTRUCTURES
- BACKUP GENERATORS AT RESILIENCE HUBS
- FUNDING FOR EMERGENCY GENERATOR CONNECTORS FOR FUELING STATIONS
- FUNDING FOR SOLAR FEASIBILITY STUDY OF CRITICAL INFRASTRUCTURE

POTENTIAL GRANT OPPORTUNITIES?

FAA GRANT [FAA-2022-0204] – Possible funding opportunity for Fairchild Airport Micro-Grid.
95 cents on the dollar - makes it positive revenue return at approximately year 5-6

EPA GRANT – Possible funding opportunity for generators to deploy to critical infrastructure

GRIP DOE GRANTS - Funding coming over next 5 years

COMMERCE DEPARTMENT – in initial stages of planning for use of \$55 million for energy resilience projects across the State under Infrastructure Act; Solar Plus Storage for Resilient Communities Competitive Grants

FEDERAL AND STATE APPROPRIATIONS

FEMA BRIC GRANTS



NRIC

Natural Resources Innovation Center

Infusing Innovation For A Sustainable Future

Presentation to the Board of Clallam County Commissioners

March 20, 2023

Agenda

- Introduction – Colleen McAleer, Clallam EDC
- Envisioning NRIC – Dan Underwood, Ph.D., Olympus Consulting
- Industry-Driven Workforce Training – Suzy Ames, E.D., Peninsula College
- Building Panels – Dave Walter, CEO, Composite Recycling Technology Center (CRTC)
- Potential Investments – Colleen McAleer, Clallam EDC
- Benefits Summary – Colleen McAleer, Clallam EDC
- Questions

Introduction

Introduction

- Legacy Industry – Infusing innovation into a major County industry.
- Competitive advantage – one of the best timber growing regions in the world.
- Housing needs statewide are estimated at 1.1M units by 2040 by WA State Dept of Commerce.
- Timber is a renewable resource, and therefore sustainable.
- Maximize benefits from the resource while minimizing waste.
- Our State & Local Municipalities have recognized the critical need for affordable housing and are changing codes and laws to allow for more ADUs.
- Employment targets our *existing* residents *not* in the labor force.
- Targets employment that pays a Prosperity Wage.

Organizations that have participated

- Industry:

- CRTC - Composite Recycling Technology Center
 - Makah Tribe
 - SGTM - The Sustainable Green Team
 - Port Angeles Hardwood
 - Hermann Brothers Logging & Construction
 - Hays Architects
 - Brix Marine
 - McKinley Paper

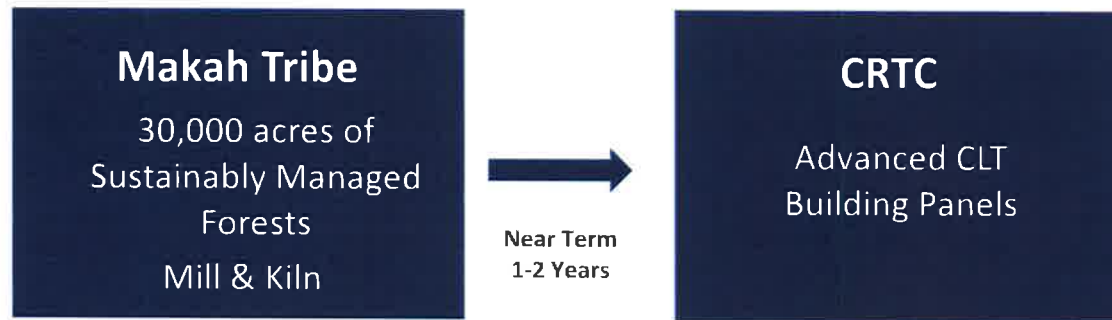
- Supportive Partners:

- Peninsula College & Sequim School District (Career Tech Education)
 - Impact Washington
 - First Federal Bank
 - Port of Port Angeles
 - Clallam County EDC

Envisioning NRIC

Thinking About Sustainable Innovative Pathways and Prosperity for Prime Age Workers and Our Youth

Value Added = Jobs + Wages



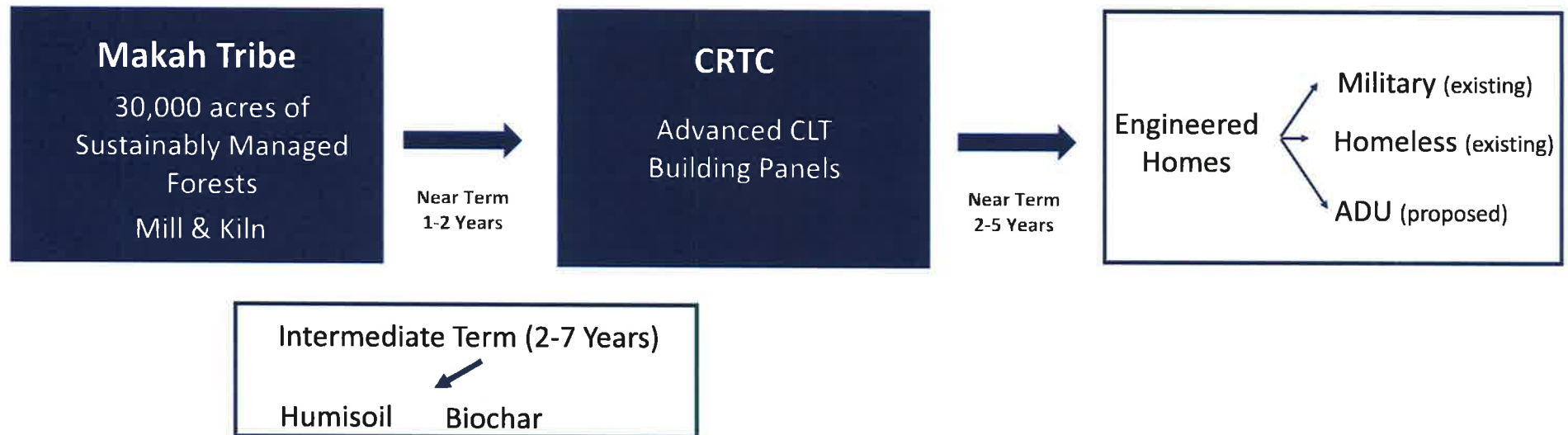
Thinking About Sustainable Innovative Pathways and Prosperity for Prime Age Workers and Our Youth

Value Added = Jobs + Wages



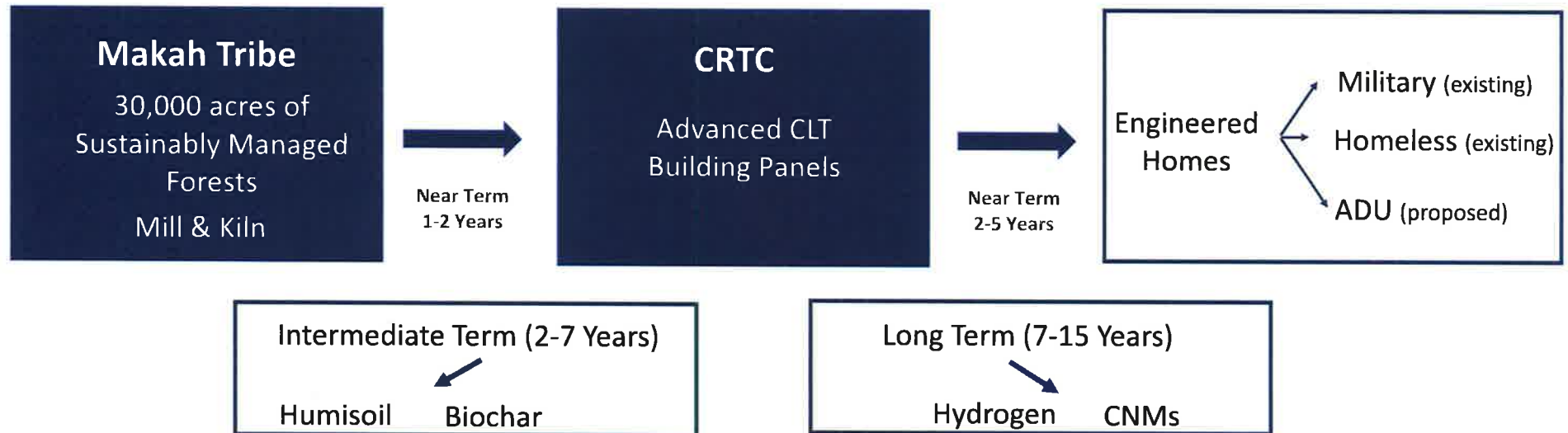
Thinking About Sustainable Innovative Pathways and Prosperity for Prime Age Workers and Our Youth

Value Added = Jobs + Wages



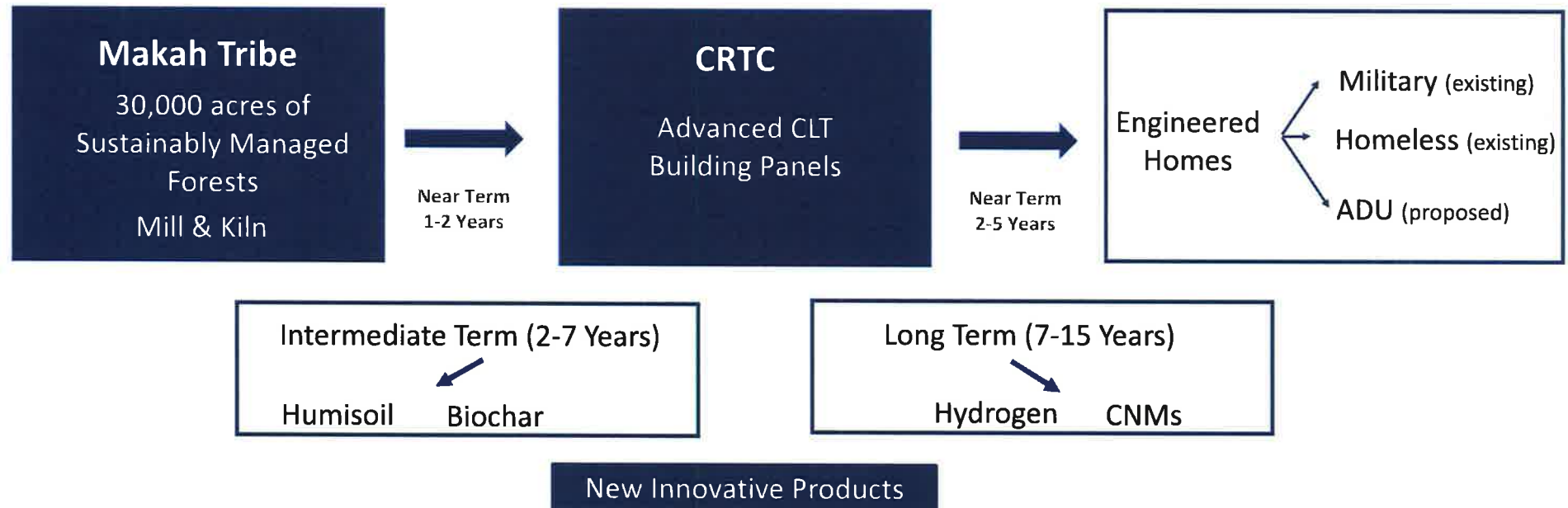
Thinking About Sustainable Innovative Pathways and Prosperity for Prime Age Workers and Our Youth

Value Added = Jobs + Wages



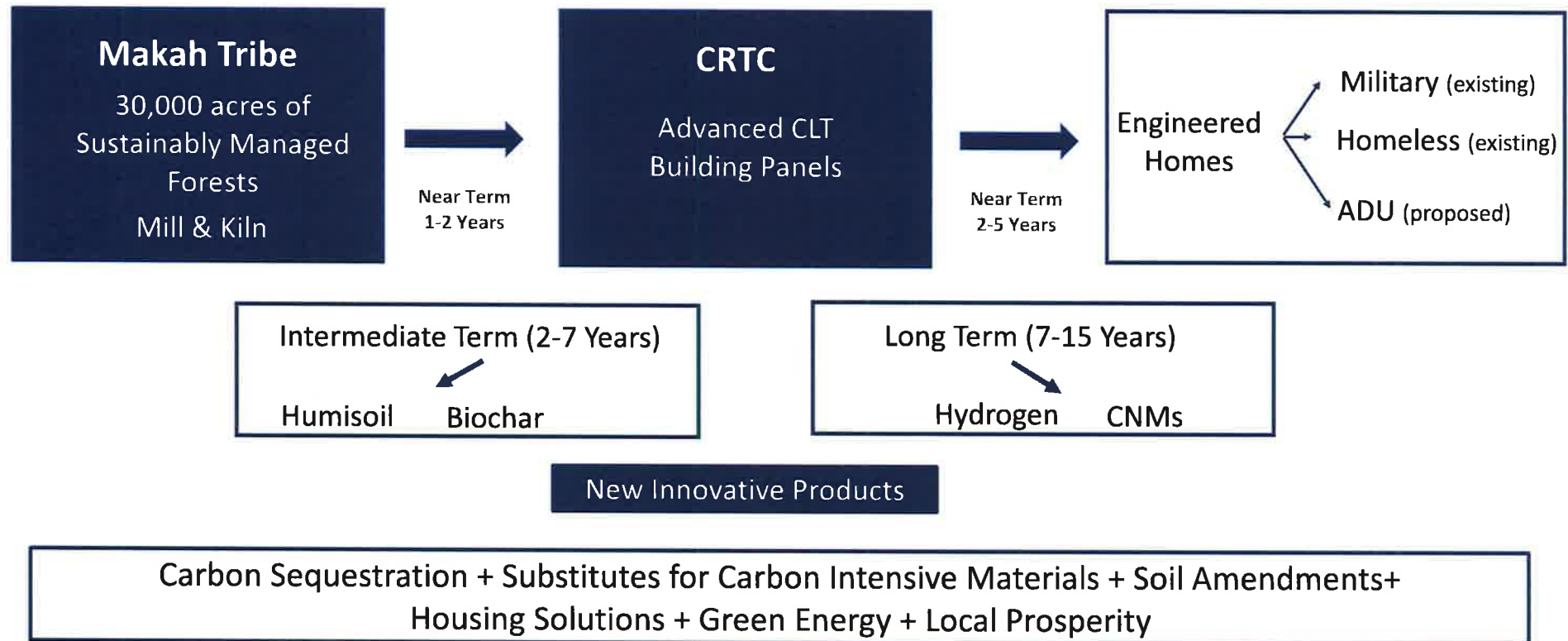
Thinking About Sustainable Innovative Pathways and Prosperity for Prime Age Workers and Our Youth

Value Added = Jobs + Wages



Thinking About Sustainable Innovative Pathways and Prosperity for Prime Age Workers and Our Youth

Value Added = Jobs + Wages



Natural Resource Innovation Employers

At Present		
Employer	Employees	Sustainable Innovation Focus
Makah Tribe	23	Harvesting Western Coastal Hemlock on Tribally Owned Lands
CRTC	32	Development of Advanced Cross Laminated Timber Panels for Military & Shelters
McKinley	195	Recycling Cardboard & Clean Energy Generation
Evergreen Fiber	9	Bioenergy & Materials
Near-Term		
Employer	New Employees	Planned Sustainable Innovation Focus
Makah Tribe	11	Harvesting & Milling Western Coastal Hemlock on Tribally Owned Lands
CRTC	32	Manufacture of Advanced CLT Panels
Sustainable Green Team	30	Collection of local organic materials to create Humisoil®
Present & Near-Term Total	332	

Natural Resource Innovation Employers

Potential	
Employer	Sustainable Innovation Focus
TBD Manufacturing Facility	Manufacturing ADUs from A-CLT Panels
Local Small Business Suppliers for Interior ADU Components	Integrating Sustainable Innovative Products Locally
Construction Firms to Assemble ADUs	Affordable Housing Using Renewable and Recycled Materials
Natural Resource Innovation Center	Potentially Co-located with CTRC at Facility
Peninsula College	Workforce Training and Industry Focused Certificates

- New Businesses in NRIC will provide employment at prosperity wages.
- This will increase opportunities for businesses in the supply chain.
- Both of these changes will create niches for entrepreneurs and proprietors
- All of these above will create prosperity that increases the demand for goods and services in Clallam County that stimulates additional business and employment opportunities.

Industry-Driven Workforce Training

Industry-Driven Workforce Training

- Prepare our residents for entry into the innovative natural resources labor force.
- Income progression to achieve a prosperity wage.
- Industry will identify the specific knowledge and skills required for employment.
- Develop partnerships with local high schools and Peninsula College to make this happen.
- Certificates, internships and on-the-job-training will be part of the process.

Building Panels

Timber

- Formed relationship with Makah Tribe for timber supply
 - Working together to build a sawmill in Neah Bay by mid-2023
 - Mill will supply dimensional lumber to the CRTC for the construction of ACLT panels
 - They can also supply milled lumber to other buyers
 - Value added milling can significantly increase revenue to the Tribe

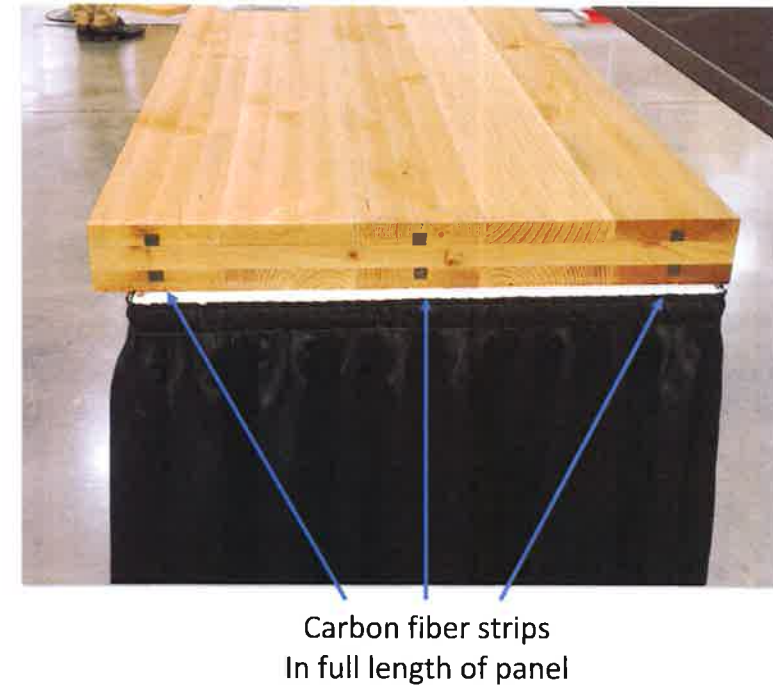
Thermal Modification

- Heat to 400F without oxygen
- Stabilizes wood at < 7% moisture
- Provides pressure treated performance without chemicals
- CRTC has purchased a unit; arrives this summer.
- The only one in WA State.
- Will make Clallam County a hub for wood innovation!
 - Building panels
 - Decking
 - Siding
 - Logs for log homes
 - Wood for musical instruments



ACLT

- Advanced Cross Laminated Timber
- Timber + innovation
- Patent pending
- Thermally modified Coastal Western Hemlock
- Adds recycled carbon fiber to increase strength
- Makes for a very robust and stable wall panel
- 240 sf home can go up in 3 days
- Creates affordable, accessible and durable homes



ACLT

- Targeting 4' x 4' panels
- Easier to handle through value chain
- Standard CLT panels can be very large and heavy
- Requires heavy equipment for manufacturing & install
- Full scale CLT factory might cost \$100M CAPEX
- ACLT factory will be under \$2M: 50X reduction
- Great support from the Port
- In production by the end of 2023
- 32 additional jobs when fully scaled



CLT for roof at Shore Aquatic Center

ACLT Applications

- Military housing
- ADU's
- Homeless housing - Pennies for Quarters
- Emergency Shelters
- Potential ballistics resistance
 - Military
 - Schools
 - Hospitals
 - Government buildings
- Ample room for future innovation



Potential Investments

Consortium Driven Investments

Options might include

- Infrastructure to support manufacturing facilities.
- Support for Peninsula College Workforce Training.
- Capital Investment in School District Center of Excellence facilities.
- Housing (land bank or infrastructure - water/sewer/power/broadband).
- Childcare services.
- Waterfront infrastructure investment e.g., Barging facilities.

The Future We Could Have

Benefits Summary

- Positions Clallam County as a national cluster for natural resources innovations.
- NRIC will build on our county's highest paying economic sector with 200 or more employees.
- NRIC will be the state's only cluster focusing on innovations in natural resources.
- Improves soil for farmers and reduces carbon emissions.
- Increases number of housing units.
- Launches entrepreneurial businesses.
- Can produce the energy source for resilient microgrid systems.
- Creates manufacturing jobs for *our* residents that pay a Prosperity Wage!

Questions?